



**BANNER PERMIT APPLICATION**  
City of Starkville Code Enforcement Division  
City Hall, 110 West Main Street  
Starkville, Mississippi 39759-2823  
Phone: (662) 323-2525 ext 3130 or 3137  
Fax: (662) 323-4143  
e-mail: [codeenforcement@cityofstarkville.org](mailto:codeenforcement@cityofstarkville.org)

Today's Date: \_\_\_\_\_ Proposed Dates of Use: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Property Owner (if not applicant): \_\_\_\_\_

Property Owner Authorization Letter Provided?  YES  NO Zoning: \_\_\_\_\_

Location of Banner: \_\_\_\_\_

Size of Banner: \_\_\_\_\_(H) x \_\_\_\_\_(W) = \_\_\_\_\_ Square Feet

Phone Number: \_\_\_\_\_ Application Fee: \$ \_\_\_\_\_

**BANNER INFORMATION**

- **Banner** means a display, informational sign or other advertising device constructed of cloth, canvas, fabric, wood, foam-core or fiber-board, or other temporary material, with or without a structural frame, and intended for a limited period of display and used to advertise an event, product, business or service.
- Banners displaying commercial advertisements are allowed by permit in the following zoning districts: C-1, C-2, C-3, B-1, PUD, R-5, R-6 and R-M.
- The cost of all banner, temporary signage and grand opening permits is **\$15.00** per 15 days plus 5%
- A. All banners displaying commercial advertisements shall be displayed for a maximum of fifteen (15) calendar days.
- B. Banners are permitted for only six (6) periods per location per calendar year.
- C. Banners shall not be affixed to poles, trees, wire utility lines or any City owned property.
- D. A banner shall not exceed twenty-four (24) square feet in size.
- E. Banners shall not be placed within ten (10) feet of the edge of the paved road or the right-of-way line, whichever is greater.
- F. Banners shall not advertise alcohol or tobacco products.
- G. Banners are allowed one time only for a change in use or a change in occupancy of the premises from fourteen (14) days prior to the change in use or occupancy until thirty (30) days after the change in use, ownership or occupancy. This use of a banner shall be referred to as a **"grand opening banner"** and shall require a permit. The grand opening banner shall not count as one of the six periods allowed for banners per year.
- H. One banner sign is allowed per premises during any period of road construction projected to last for a period of six (6) months or more and involving more than one (1) continuous mile of roadway. Such banner signs are allowed only for the duration of

the roadway construction. Such banner signs shall not exceed twelve (12) square feet in size and shall not face residential areas. Banner signs must be substantially attached to a building, as opposed to being mounted on poles and a permit is required.

**ENFORCEMENT**

- A. The City of Starkville City Planner and Code Enforcement Inspector shall be directed to enforce all of the provisions of this ordinance.
- B. Any signs not complying with this section shall be collected by the Code Enforcement Inspector and stored at City Hall for a period not to exceed ten (10) days, at which time the signs shall be disposed of.
- C. Any person violating any provision of this ordinance shall, upon conviction, be fined and also pay any administrative costs for each offense and each day such violation continues, shall constitute a separate offense. These fines and costs shall be determined by Resolution of the Mayor and Board of Aldermen.
- D. The Administrative Adjudication Process shall be the preferred method of prosecuting violations of this ordinance for the City of Starkville.

Fine Amounts for Violations of Sign Ordinance					
Violation Type	1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense	4 <sup>th</sup> Offense	5 <sup>th</sup> and All Additional Offenses
Signage	Warning	\$15	\$35	\$65	\$100

**Links to additional forms and information:**

[Interactive Zoning Map](#)                      [Letter of Authorization](#)                      [Sign Ordinance](#)

.....

**I CERTIFY THAT THE INFORMATION PROVIDED ON THIS APPLICATION IS TRUE AND CORRECT AND THAT I UNDERSTAND ALL OF THE ABOVE INFORMATION.**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

.....

**OFFICIAL USE ONLY—DO NOT WRITE BELOW THIS LINE**

Ward: \_\_\_\_ Number of banner permits for this location since January 1<sup>st</sup> \_\_\_\_\_

Code Violation?  YES  NO

Permit Amount: \$ \_\_\_\_\_ Permit Number: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Notes/Special Instructions: