



**OFFICIAL AGENDA**  
**THE MAYOR AND BOARD OF ALDERMEN**  
**OF THE**  
**CITY OF STARKVILLE, MISSISSIPPI**

RECESS MEETING OF TUESDAY, DECEMBER 18, 2012  
5:30 P.M., COURT ROOM, CITY HALL  
101 EAST LAMPKIN STREET

**PROPOSED CONSENT AGENDA ITEMS ARE NOTED ##### AND PROVIDED AS  
APPENDIX A ATTACHED**

- I. **CALL THE MEETING TO ORDER**
- II. **PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. **APPROVAL OF THE OFFICIAL AGENDA**
  - A. CONSIDERATION OF THE APPROVAL OF THE CONSENT AGENDA.
- IV. **APPROVAL OF BOARD OF ALDERMEN MINUTES**
  - A. CONSIDERATION OF THE APPROVAL OF THE MINUTES OF THE SPECIAL CALL MEETING OF DECEMBER 11, 2012, OF THE BOARD OF ALDERMEN OF THE CITY OF STARKVILLE.
- V. **ANNOUNCEMENTS AND COMMENTS**

MAYOR'S COMMENTS:

INTRODUCTION OF NEW EMPLOYEES:

**BOBBY SMITH**—MAINTENANCE WORKER, PUBLIC SERVICES, NEW CONSTRUCTION/REHAB DIVISION

**STEPHEN BOREN**—FIREFIGHTER

BOARD OF ALDERMEN COMMENTS:

**VI. CITIZEN COMMENTS**

**VII. PUBLIC APPEARANCES**

*THERE ARE NO PUBLIC APPEARANCES SCHEDULED*

**VIII. PUBLIC HEARING**

*THERE ARE NO PUBLIC HEARINGS SCHEDULED*

**IX. MAYOR'S BUSINESS**

*THERE IS NO MAYOR'S BUSINESS SCHEDULED*

**X. BOARD BUSINESS**

A. CONSIDERATION OF A REVISION TO THE PERSONNEL POLICY MANUAL ON RESIGNATIONS FROM CITY EMPLOYMENT.

B. CONSIDERATION OF A FEE SCHEDULE TO COINCIDE WITH THE IMPLEMENTATION OF THE NEW ICC CODE EFFECTIVE DATE OF JANUARY 1, 2013.

C. PRESENTATION ON THE FUNCTION AND CAPABILITY OF THE NEW WEBSITE DESIGN.

##### D. CONSIDERATION OF ADVERTISING FOR THE EXISTING AND UPCOMING VACANT POSITIONS ON THE BOARDS AND COMMISSIONS OF THE CITY OF STARKVILLE.

E. CONSIDERATION OF THE APPROVAL OF THE TRAVEL OF THE BOARD OF ALDERMEN, THE CHIEF ADMINISTRATIVE OFFICER, THE FINANCE DIRECTOR/CITY CLERK AND THE CITY ATTORNEY TO ATTEND THE MID WINTER MML CONFERENCE IN JACKSON, MS.

F. DISCUSSION AND ACTION REGARDING THE MUNICIPAL COMPLEX AND RELATED MATTERS.

- G. CONSIDERATION OF DIRECTING THE CHIEF ADMINISTRATIVE OFFICER TO PRESENT TO THE BOARD AN UPDATED VERSION OF THE CURRENT MUNICIPAL BOARDS AND COMMISSIONS WITH THEIR STATUS AND A RECOMMENDATION FOR HANDLING THE INACTIVE AND UNDERMANNED ENTITIES.

**XI. DEPARTMENT BUSINESS**

A. AIRPORT

##### 1. REQUEST APPROVAL OF PAY REQUEST # 1 INVOICE # 1191201P FROM CLEARWATER CONSULTANT'S, INC. REGARDING CONTRACT FOR SERVICES FOR WORK PERFORMED RUNWAY JUSTIFICATION STUDY IN THE AMOUNT OF \$15,925.00 FROM THE FAA GRANT 3-28-0068-017-2012.

##### 2. REQUEST APPROVAL TO PAY INVOICE #1610 IN THE AMOUNT OF \$650.00 FROM RSI NET FOR THE REPLACEMENT POWER SUPPLY FOR THE AWOS, ON GEORGE M. BRYAN FIELD.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. PLANNING

*THERE ARE NO ITEMS FOR THIS AGENDA*

2. ENGINEERING

*THERE ARE NO ITEMS FOR THIS AGENDA*

C. COURTS

##### 1. REQUEST TO SPREAD ON THE MINUTES THE TRAINING OF THE COURT CLERK AS REQUIRED BY MS CODE §21-23-12.

D. ELECTRIC DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

E. FINANCE AND ADMINISTRATION

- 1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS EXCEPT THE

FIRE DEPARTMENT AS OF DECEMBER 13, 2012.

##### 2. REPORT OF THE RECEIPTS AND EXPENDITURES FOR PERIOD ENDING NOVEMBER 30, 2012, IN ACCORDANCE WITH §21-35-13 OF THE MISSISSIPPI CODE OF 1972 ANNOTATED.

##### 3. REQUEST APPROVAL OF A BUDGET AMENDMENT FOR AN INCREASE IN RESTRICTED FUNDS AS REQUIRED BY THE MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES).

F. FIRE DEPARTMENT

##### 1. REQUEST PERMISSION TO PURCHASE 14 SETS OF FIREFIGHTING GEAR FROM EMERGENCY EQUIPMENT PROFESSIONALS INC. OF SOUTHAVEN, MS. AT A TOTAL COST OF \$27,048.00. THE GEAR WILL BE PURCHASED FROM STATE CONTRACT (LISTING #5-200-21421-12).

G. INFORMATION TECHNOLOGY DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

H. PERSONNEL

1. REQUEST APPROVAL TO PROMOTE ROBERT BARNES TO FILL THE VACANT POSITION OF CREW LEADER FOR THE LANDFILL DIVISION OF THE SANITATION & ENVIRONMENTAL SERVICES DEPARTMENT.
2. REQUEST APPROVAL TO HIRE RONALD TYLER HART TO FILL A VACANT POSITION OF MAINTENANCE WORKER IN THE WATER/SEWER DIVISION OF PUBLIC SERVICES.

I. POLICE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

J. PUBLIC SERVICES

##### 1. REQUEST APPROVAL TO ISSUE A NOTICE TO PROCEED TO STIDHAM CONSTRUCTION, THE LOWEST SOURCE OF SUPPLY BIDDER, TO INSTALL 2,750 LF OF 18" SEWER LINE AND MANHOLES IN AN AMOUNT NOT TO EXCEED \$49,359.75.

##### 2. REQUEST APPROVAL TO ADVERTISE FOR SEALED BIDS FOR THE REPLACEMENT OF A SEWER SYSTEM VIDEO INSPECTION VEHICLE AND ASSOCIATED EQUIPMENT.

##### 3. REQUEST APPROVAL TO ADVERTISE FOR SEALED BIDS FOR A REPLACEMENT OF A SEWER SYSTEM JET TRUCK.

K. SANITATION & ENVIRONMENTAL SERVICES

*THERE ARE NO ITEMS FOR THIS AGENDA*

**XII. CLOSED DETERMINATION SESSION**

**XIII. OPEN SESSION**

**XIV. EXECUTIVE SESSION**

A. PENDING LITIGATION

B. PERSONNEL

**XV. OPEN SESSION**

**XVI. ADJOURN UNTIL WEDNESDAY, JANUARY 2, 2013 @ 5:30 AT 101 LAMPKIN STREET IN THE CITY HALL CONFERENCE ROOM.**

*The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Mr. Joyner Williams, at (662) 323-2525, ext. 121 at least forty-eight (48) hours in advance for any services requested.*

**APPENDIX A**

**PROPOSED CONSENT AGENDA**

**IX. MAYOR'S BUSINESS – NO ITEMS**

**X. BOARD BUSINESS**

- D. CONSIDERATION OF ADVERTISING FOR THE EXISTING AND UPCOMING VACANT POSITIONS ON THE BOARDS AND COMMISSIONS OF THE CITY OF STARKVILLE.

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B. COMMUNITY DEVELOPMENT DEPARTMENT – NO ITEMS

C. COURTS

1. REQUEST TO SPREAD ON THE MINUTES THE TRAINING OF THE COURT CLERK AS REQUIRED BY MS CODE §21-23-12.

D. ELECTRIC DEPARTMENT – NO ITEMS

E. ENGINEERING AND STREETS – NO ITEMS

F. FINANCE AND ADMINISTRATION

2. REPORT OF THE RECEIPTS AND EXPENDITURES FOR PERIOD ENDING NOVEMBER 30, 2012, IN ACCORDANCE WITH §21-35-13 OF THE MISSISSIPPI CODE OF 1972 ANNOTATED.
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- H. INFORMATION TECHNOLOGY – NO ITEMS
- I. PERSONNEL – NO ITEMS
- J. POLICE DEPARTMENT – NO ITEMS
- K. PUBLIC SERVICES
  - 1. REQUEST APPROVAL TO ISSUE A NOTICE TO PROCEED TO STIDHAM CONSTRUCTION, THE LOWEST SOURCE OF SUPPLY BIDDER, TO INSTALL 2,750 LF OF 18” SEWER LINE AND MANHOLES IN AN AMOUNT NOT TO EXCEED \$49,359.75.
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- L. SANITATION DEPARTMENT –NO ITEMS