

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

October 24, 2022 at 17:30 Hours

**This meeting was called in accordance with the provisions set forth in
*Miss. Code Ann. 25-41-13***

Those present were R. Rogers, B. Gray, A. Rendon, J. Richardson, K. Neal, Eric Hill, H. Thach, R. Dawkins, Maintenance Supervisor A. Pepper, Airport Director R. Lincoln, Board Engineer C. Hardin. Absent was A. Hughes

- I. **Call to Order** – R. Rogers
- II. **Welcome Visitors** – Alderman Mike Brooks
- III. **Approval of Agenda** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the October 24th Agenda as presented.
- IV. **Adoption of Minutes from September 26, 2022 Airport Board Meeting** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the September Minutes as presented.
- V. **Announcements/Comments** – One employee is leaving; we are re-advertising.
- VI. **Airport Directors Report** – R. Lincoln covered several small items.
- VII. **Old Business**
 1. 2021 FAA CRSSA Grant Update – The Razor and some spraying will come out of this grant.
 2. FAA ARPA Grant update – No action taken.
 3. 2020 FAA AIP Grant Update – Work completed, ready to be closed.
 4. 2022 FAA AIP Update – Approximately 18,000 yards of dirt being donated by Burns Dirt and can be used on airport property. They will also provide a dozer and spread the dirt. Motion to accept this dirt. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the donation.
 5. 2022 MDOT Multi-Modal Grant – Progress being made on this grant. Ground work about 50% complete.

6. 2023 MDOT Multi-Modal Grant – No physical work begun on this grant but the design is complete.
7. Storm Drain Repair Plans / Schedule – Work being done.
8. T-Hangar Striping – In design phase. (Deleting from next agenda.)
9. Oktibbeha County Humane Society Request – In progress with the Board of Aldermen.
10. Pre-application for 2023 AIP Grant Project due by Oct 1, 2022 – MDOT looking at the possibility of providing a 5% match on this grant. Completed and delivered on time.
11. Maintenance of Unimproved Areas – Spraying has been completed. Waiting on invoice.
12. (FY) 2023 Airport Terminal Program Oct 24, 2022 Deadline – Grant application was completed and emailed before the deadline.

VIII. New Business

1. Approval of the MDOT portion of the 2022 FAA AIP Grant 3-28-0068-028-2022 in the amount of \$52,657.00. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve and accept the MDOT portion of the 2022 FAA AIP Grant 3-28-0068-028-2022 in the amount of \$52,657.00 as presented.
2. Approval of Pay Request # 1 from Tabor Construction in the amount of \$168,905.66 from the 2022 MDOT Multi-Modal Grant MM-0068-1022. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the Pay Request #1 from Tabor Construction in the amount of \$168,905.66.
3. Change Order # 1 from Tabor Construction regarding the 2022 MDOT Multi-Modal Grant MM-0068-1022 in the \$4,838.40. Motion made to accept. - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the change order.
4. Approval of Awarding Contract A to the low bidder, Erect-A-Tube, in the amount of \$ 228,712.00 to Manufacture & Deliver a Corporation Hangar, including the door from the 2022 MDOT Multi-Modal Grant MM-0068-1022 and the FAA AIG Grant. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the awarding of Contract A to the low bidder, Erect-A-Tube, in the amount of \$228,712.00 to manufacture and deliver a Corporation Hangar, including the door from the 2022 MDOT Multi-Modal Grant MM-0068-1022 and the FAA AIG Grant.

5. Approval of the ALP Modification. - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the ALP Modification regarding the runway extension.
6. Approval of Pay Request #2 Invoice 1242202 from Clearwater Consultants in the amount of \$5,100.00 from the 2023 MDOT Multi-Modal Grant MM-0068-1123. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the Pay Request #2 Invoice 1242202 from Clearwater Consultants in the amount of \$5,100.00 from the 2023 MDOT Multi-Modal Grant MM-0068-1123.
7. Approval of Pay Request #3 Invoice 112.2201 from Clearwater Consultants in the amount of \$27,305.00 from the 2022 AIP Grant 3-28-0068-028-2022. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the Pay Request #3 Invoice 112.2201 from Clearwater Consultants in the amount of \$27,305.00 from the 2022 AIP Grant 3-28-0068-028-2022.
8. Approval of Pay Request #4 Invoice 1232203 from Clearwater Consultants in the amount of \$9,490.00 from the 2022 MDOT Multi-Modal Grant MM-0068-1022. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the Pay Request #4 Invoice 1232203 from Clearwater Consultants in the amount of \$9,490.00 from the 2022 MDOT Multi-Modal grant MM-0068-1022.
9. Neel-Schaffer Airport Road Extension Sewer Study Proposal – M. Brooks agreed to communicate with Edward Kemp of Starkville Utilities.
10. Request Approval of the Starkville Airport Website Hosting by GoDaddy estimated at \$350 for 3 years. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the Airport Website Hosting by GoDaddy estimated at \$350.00 for 3 years. Authorize to pay up to 5 years if a cost savings is evident.
11. List and Prioritize Airport Grant Related Projects – C. Hardin will generate and provide the list.
12. Approval of Airport Purchase Orders:
 - J-2900 - Rackley Oil - DEF, off road diesel fuel, regular unleaded gas \$1,529.50
 - J-2909 - Titan Aviation - Jet A Fuel \$29,604.92
 - J-2910 - Climate Control - Labor to exchange internal FBO fan motor \$295.00
 - J-2911 - Titan Aviation Fuels - 100LL Avgas Fuel \$36,568.15
 - J-2912 - Walmart - 2032 batteries, invoice books, blue shop towels \$52.19

- J-2913 - Gateway Tire - Ferris 61" right front tire repaired \$9.69
- J-2914 - Howard Technologies - MS Office Software for new FBO computer \$247.00
- J-2915 - Walmart - Pilot snacks, popcorn, coffee cups & trash bags \$59.62
- J-2916 - Titan Aviation - Jet A fuel & Fuel truck rentals \$30,783.22
- J-2920 - CO-OP - Round Up Pro, Martins Bifen & hinge pin \$194.94
- J-2921 - Gateway Tire - Two tire tubes installed in Gator tires \$62.64
- J-2923 - Magnolia Bottled Water - 4 x 5 gallon bottles of water \$36.00
- J-2925 - CO-OP - 61" Ferris spindle assembly, woodruff key, hex nut & pulley \$257.58
- J-2926 - Kinser's Radiator Service - 6610 Ford Tractor Radiator Repair \$70.00
- J-2927 - Gateway Tire - Left rear Gator tire repair \$18.87
- J-2928 - Maxx South - Business Video 10/11/22 - 11/10/22 \$159.39
- J-2929 - R. Bouchillon - Lowes purchase of safety glasses, fueling gloves, cleaning sponge & vacuum filter \$83.87
- J-2030 - Walmart - Coffee, paper towels, mints, pilot snacks, plastic bin, coat hooks & invoice books \$98.91

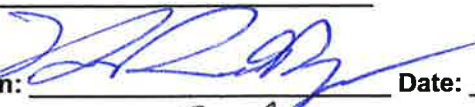
*Previously Approved

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the above expenses as presented.

IX. Adjourn until 17:30 p.m. November 28, 2022 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adjourn until November 28th, 2022.

Approved on: 11-28-22

Airport Board Chairman:  Date: 11-28-22

Recording Secretary:  Date: 28/Nov/22