

**OFFICIAL MINUTES OF THE  
GEORGE M. BRYAN FIELD AIRPORT BOARD  
120 Airport Road  
Starkville, MS 39759**

**July 24, 2023 at 17:30 Hours**

**Those present were, R. Dawkins, B. Gray, E. Hill, A. Rendon, K. Neal, J. Richardson, A. Hughes, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln, absent were H. Thach, R. Rogers, Board Engineer C. Hardin.**

- I. Call to Order** - R. Dawkins called the meeting to order.
- II. Welcome Visitors** - None
- III. Approval of Agenda** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to accept the agenda as printed.
- IV. Adoption of Minutes from June 26, 2023 Airport Board Meeting** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to accept the minutes as printed.
- V. Announcements/Comments** - R. Lincoln made a few comments, related to rotary craft in general.
- VI. Airport Directors Report** - Presented by R. Lincoln. AC went down in Terminal Building a few days ago on July 16th. Found a blown 3 Amp fuse. Corrected now. Problem with hose reel on fuel truck, corrected. Fuel filters being changed this week on fuel systems & trucks. Working with CAFB on paying the balance they owe.
- VII. Old Business**
  1. 2021 FAA ACRGP Grant Update – \$9,092.11 remaining in grant.
  2. FAA ARPA Grant update - \$59,000.00 remaining in grant.
  3. 2022 FAA AIP Update – Design of the runway extension is ongoing
  4. Corporate Hangar Project / Lease. Should have the hangar door installed this Wednesday. Punch list next week, but not created yet. Need a corporate hangar lease created.
  5. 2023 MDOT Multi-Modal Grant / Project – No progress.
  6. 2023 AIP/Bill Grant – The Bill Grant has arrived, \$295,000, with a local match of \$29,500, the AIP Grant is in the final stage and the offer has not been received.

7. 2024 MDOT Multi-Modal Grant Application – Has arrived, \$192,185.00 with a local match of \$10,115.00
8. Airport Road Sewer Extension – No update.
9. Oktibbeha County Humane Society Request- No update.
10. Cell Tower – Will be included in the 18B Survey.
11. Jet A Truck – Being re-serviced, repaired, etc. at Titan in NC.
12. Oktibbeha County Annual Budget – Still in the works.
13. NFPA 407 Anti-spill System for Re-fueling of Fuel Trucks – Parts on order.
14. MAA Annual Conference Sept 13<sup>th</sup>-15<sup>th</sup> 2023 in Meridian, MS – Six people will be attending.

#### **VIII. New Business**

1. **2023-2024 Airport Budget** – In the works.
2. **Approval of Clearwater Consultants Invoice # 4 121.2304 for the Design of the Terminal Building Project in the amount of \$53,360.00 from the FAA Terminal Building Grant.** After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the invoice #4 121.2304 for the Design of the Terminal Building Grant in amount of \$53,360.00 from the FAA Terminal Building Grant Project referenced above.
3. **Approval of Tabor Construction Hangar Erection Invoice # 2 in the amount of \$20,047.77 from the 2023 FAA BIL Grant.** After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the Tabor Construction Hangar Erection Invoice #2 in the amount of \$20,047.77 from the 2023 FAA BIL Grant.
4. **South Hangar Additional Room** – Rent extra room to Circle S in South Hangar. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to rent this room for an extra \$75.00 per month.
5. **Cleaning Runway Markings** – After discussion by the Board and upon a unanimous vote of those members present, it was agreed to accept the low quote from Bulldog Cleaning and add the Hold Short lines.
6. **T-Hangar Tenant's** – Tabled until next meeting. R. Bouchillon will commit to paper some suggestions for discussion next meeting.

**7. New Terminal Building Planning – Colors of the building were discussed**

**8. Approval of Airport Purchase Orders:**

- J-3068 - Titan Aviation - Fuel filters for trucks and farms \$3,701.33
- J-3075 - Rackley Oil - Off-road diesel, mower oil and regular unleaded gas \$1,024.03
- J-3090 - Titan Aviation - Jet A fuel \$23,483.72
- J-3094 - Gateway Tire - Repair left rear Gator tire \$25.50
- J-3095 - Maxx South - Business Video - 6/11/23 - 7/10/23 \$174.13
- \*J-3096 - Clearwater Consultants - Pay Request # 9 for the 2022 AIP Project \$47,800.00
- \*J-3097 - Clearwater Consultants - Pay Request # 3 for the new terminal building design \$63,990.00
- J-3098 - East MS Lumber - Ceiling tile for the South Hangar \$49.99
- J-3099 - Walmart - Gator Aid power, popcorn, notebook, invoice book, mints, shop towels, 3 gallon dispenser \$116.05
- J-3101 - RSI Net - Data Service April - June 2023 \$180.00
- J-3102 - Titan Aviation - July fuel truck rentals \$800.00
- J-3103 - Sullivan's - Two HP printer ink cartridges \$39.96
- \*J-3104 - Baker's Ready Mix - Work Order #1 for ramp entrance expansion \$3,080.00
- J-3107 - Titan Aviation - June fuel truck rentals \$800.00
- J-3109 - Maxx South - Business Video - 7/11/23 - 8/10/23 \$174.39
- J-3108 - Titan Aviation - Jet A Fuel \$22,433.90
- J-3110 - Magnolia Bottle Water - 4 x 5 gallon water bottles \$40.00
- J-3111 - Gateway Tire - Repair right rear Gator tire \$25.50
- J-3112 - Amazon - FBO desk chair \$146.96
- \*J-3113 - Erect A Tube - 3<sup>rd</sup> and final corporate hangar invoice \$22,871.20
- J-3114 - LOWES - 3 Amp fuses (2) for FBO AC unit \$7.78
- \*J-3115 - Tabor Construction - Invoice # 6 corporate hangar site work \$30,153.81
- \*J-3116 - Tabor Construction - Supply equipment & labor to unload truck \$1,149.00
- \*J-3117 - Tabor Construction - 1A hangar erection invoice \$15,750.00
- J-3118 - Steven Steamers - Clean/dry carpet in N237JT \$125.00
- J-3119 - Walmart - Copy paper, HP ink, Glade aerosol, mints \$88.64

\* Previously Approved

**After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the invoices listed above.**

**IX. Adjourn until 5:30 p.m. August 28, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759**

Cont. July 24, 2023  
Airport Board Minutes

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adjourn until August 28, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

Approved on: 8/28/2023

Airport Board Chairman: Robert W. Dand Date: 8/20/2022

Recording Secretary: Jerry M. Richardson Date: 28/Aug/2023