

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

May 22nd, 2023 at 17:30 Hours

Those present were R. Dawkins, R. Rogers, B. Gray, E. Hill, A. Rendon, J. Richardson, K. Neal, H. Thach, A. Hughes, Maintenance Supervisor A. Pepper, R. Bouchillon Airport Operations Manager, Airport Director R. Lincoln, Board Engineer C. Hardin.

May 22, 2023 at 17:30 Hours

- I. **Call to Order** - R. Dawkins called the meeting to order at 17:30.
- II. **Welcome Visitors** - None
- III. **Approval of Agenda** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the January agenda as presented.
- IV. **Adoption of Minutes from April 24, 2023 Airport Board Meeting** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the January agenda as presented.
- V. **Announcements/Comments** - Lineman leaving mid-June. Vacancy already filled and employee is being trained.
- VI. **Airport Directors Report** - Aviation fuel filters are on order, one new fuel hose will be replaced in the 3rd quarter of this year, John Deere Tractor AC unit has been repaired, all diamond hazmat decals have been ordered for the fuel farm tanks.
- VII. **Old Business**
 1. 2021 FAA ACRGP Grant Update - \$9,314.00 remaining in the grant.
 2. FAA ARPA Grant update - \$59,000 remaining in the grant.
 3. 2022 FAA AIP Update - Proceeding with the design, elevation is flatter than expected.
 4. 2022 MDOT Multi-Modal Grant - About \$63,000 was left, drawdown left no balance, grant is closed.
 5. 2023 MDOT Multi-Modal Grant – weather ready, contracts signed.

6. 2023 AIP/Bill Grant - Should be here any day, acquiring crack fill quotes, working on the acquiring of the Day property.
7. 2024 MDOT Multi-Modal Grant Application - Results expected soon.
8. Airport Road Sewer Extension - No change waiting on final shots / elevation.
9. Oktibbeha County Humane Society Request - No change, need survey.
10. Cell Tower - No response to letters from this board.
11. Jet A Truck - Still in Shelbyville, could be here in August.
12. Oktibbeha County Annual Budget – County has asked for next years budget.

VIII. New Business

1. Furniture for Pilot Lounge – Have been offered two couches for free for the Pilot Lounge. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to accept the couches.
2. FlightAware Subscription – Checking on options for paying, such as multi-year subscriptions.
3. NFPA 407 Anti-spill System for Re-fueling of Fuel Trucks – Trying to re-quire a third safety system for Re-fueling of Fuel Trucks. Working with the fire department to get a sign-off on this safety system. Motion to provisionally approve the lowest of two projected quotes.
4. Grass Spraying – Pre emerging spraying of the ramps.
5. Approval of Bakers Invoice for the Ramp Entrance Improvements. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay Baker’s invoice in the amount of \$20,700.00.
6. Approval of Clearwater Consultants Design and Onsite Representative for the Ramp Entrance Improvements. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay this invoice in the amount of \$5,260.00.
7. Approval of Clearwater Consultants for the 2022 AIP Project, invoice # 8, 112.2304. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the \$51,290.00 to Clearwater Consultants from the 2022 AIP Project referenced above.

8. New Terminal Building Planning - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the Clearwater Consultants Invoice # 121.230 for New Terminal Building Planning in the amount of \$36,580.00, pending Mayor's approval.
9. Approval of Airport Purchase Orders:

- J-3054 - Amazon - Coffee supplies & pilot snacks \$104.72
- J-3055 - Amazon - FSII separatory funnel \$26.68
- J-3056 - Starkville Street Dept - 3 yds 610 crushed limestone \$255.00
- J-3057 - Magnolia Bottle Water - 4 x 5 gallon water bottles \$40.00
- J-3058 - Rackley Oil - Regular unleaded gas \$225.74
- J-3059 - Oktibbeha County CO-OP - 61" mower blades \$73.55
- J-3061 - Gateway Tire - Right rear Ford 6610 tire & left rear Gator tire repaired for \$81.60.
- J-3062 - Titan Aviation - May fuel truck rentals \$800.00
- J-3063 - Maxx South - 4-11-5-10 & 5-11-6-10-23 Business Video \$353.52
- J-3064 - Amazon - Invoice books, hose nozzle, coffee k cups \$68.79
- J-3069 - Walmart - Office Supplies, shop towels, coffee & coffee cups \$73.83.

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the purchase orders as presented above.

* Previously Approved

IX. Adjourn until 5:30 p.m. June 26, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adjourn until June 26, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

Approved on: 4/26/2023

Airport Board Chairman: Robert W. Davis Date: 4/26/2023

Recording Secretary: John E. Richards Date: 26/June/2023