

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

February 27, 2023 at 17:30 Hours

Those present were B. Gray, J. Richardson, R. Dawkins, K. Neal, A. Hughes, E. Hill, H. Thach, R. Rogers. Maintenance Supervisor A. Pepper, R. Bouchillon Airport Operations Manager, Airport Director R. Lincoln, Board Engineer C. Hardin. Absent was A. Rendon.

- I. Call to Order**
- II. Welcome Visitors – Bobby Sorrels**
- III. Approval of Agenda** – After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the agenda for February 27, 2023
- IV. Adoption of Minutes from January 30, 2023 Airport Board Meeting** – After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the adoption of minutes as listed above.
- V. Announcements/Comments** – One part-time lineman resigned today to work on flight certifications.
- VI. Airport Directors Report** – Fire extinguishers inspected and all are up to date. Received notice of being selected for \$4.5 Million for the terminal building project from the Bipartisan Infrastructure Law Airport Funding Grant. R. Lincoln has been appointed to the Multi-Modal Committee for a two-year term, Titan fuel inspection will be conducted on March 8, 2023, R. Bouchillon & R. Lincoln will attend the Basic and Advance General Liability Workshops in March.
- VII. Old Business**
 1. 2021 FAA CRSSA Grant Update – \$15,974 remaining funds in this grant.
 2. FAA ARPA Grant Update - Still at full valve.
 3. 2022 FAA AIP Update – GEO tech work in process and will finish mid year on the runway.
 4. 2022 MDOT Multi-Modal Grant – Concrete work finished, some asphalt work remaining, waiting on the delivery of the building components.

5. 2023 MDOT Multi-Modal Grant – No construction started, waiting on dry weather.
6. 2023 AIP/Bill Grant – Working with FAA ADO on this grant. Prognosis looks good to obtain this grant.
7. Airport Road Sewer Extension – Progress being made, have not presented to the city.
8. Oktibbeha County Humane Society Request – Engineer working with FAA ADO
9. (FY) 2023 Airport Terminal Grant Application - Architects and Engineers now working on the building design, identifying rooms and spaces, (same as item 6)
10. Cell Tower – Checking on the approval granted for this tower.

VIII. New Business

1. Airport Board Members Positions, Ratings and Type of Aircraft Flown – The Airport Board Members responded to this request.
2. Keesling Flight School – Temporary structures like the one desired by Keesling Flight School are not allowed, by city code.
3. Jet A Truck – For sale at the Oxford Airport for \$15,000.00. Agreed to by the board for R. Lincoln (maybe one other) to go to Oxford and check out the truck.
4. Circle S Aviation Lease – Request extension of the lease to 5 years. Same rates. Approved.
5. Ramp Entrance Improvements – Two incidents in the recent past have necessitated adding width to the ramp entrance to prevent aircraft undercarriage dropping off the pavement onto the grass. C. Hardin reported. Recommend to repair the two places on the tarmac. Lowest bid at \$17,620 from Baker-Redding in Louisville. Approved.
6. Pay Request No. 5 from Tabor Construction from the MDOT MM-0068-1022 Grant in the amount of \$45,697.50 - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay Tabor Construction Co. from the MDOT MM-0068-1022 grant in the amount of \$45,697.50.

7. Pay Request No. 6 Invoice 112.2302 from Clearwater Consultants from the 2022 AIP 3-28-0068-2022 Grant in the amount of \$23,900.00 - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay Clearwater Consultants from the 2022 AIP 3-28-0068-2022 Grant, Pay Request No 6 Invoice 112.2302, in the amount of \$23,900.00.

8. Approval of Airport Purchase Orders:
 - J-2979 - Rackley Oil - Aeroshell 15W 50, 100W, Castrol 5W 20, regular unleaded gas, Pure Guard 5W 30 oil \$228.18
 - *J-2990 - Tupelo Aviation Unlimited - Line Service Labor \$1,440.00
 - *J-2994 - Tabor Const - Pay Request #4 from the MDOT MM 0068-1022 Grant \$84,351.60
 - *J-2995 - Erect A Tube - Pay Request #1 from the MDOT MM 0068-1022 Grant \$68,613.60
 - *J-2996 - Clearwater Consultants - Pay Request #5 Invoice 1232301 from the MDOT MM 0068-1022 \$10,564.00
 - J-2999 - NAPA - Brake fluid for Garan tug \$10.98
 - *J-3000 - MAA - 2023 Membership Dues \$750.00
 - J-3001 - Powerstroke Equipment - Priceless Tug oil filter \$11.99
 - *J-3002 - Clearwater Consultants - Pay Request #5 Invoice 112.2301 from the 2022 AIP Grant \$41,500.00
 - J-3003 - OKT CO-OP - Two hydraulic & one engine oil filter \$65.67
 - J-3004 - AMAZON - Batteries AA & AAA \$36.28
 - J-3005 - Walmart - GTX 20W 50 oil, invoice books \$38.66
 - J-3006 - Titan Aviation - Jet A Fuel \$27,140.26
 - J-3008 - R. Lincoln - Reimbursement for 61" Ferris mower battery \$62.99
 - J-3009 - Titan Aviation - Fuel Truck rentals \$800.00
 - J-3010 - Walmart - Two reams of copier paper - \$11.14
 - J-3011 - AMAZON - Floor Sweeper & Lineman Gloves \$64.57
 - J-3012 - Walmart - Coffee, coffee cups, pilots snacks, mints, Windex, invoice books, shop towels \$111.88
 - J-3013 - R. Bouchillon - Reimbursement for Ford Expedition ignition key \$145.00
 - J-3014 - E Fire - Annual Fire Extinguishers inspection \$646.55
 - J-3015 - Titan Aviation - Jet A Fuel \$26,013.41
 - J-3016 - OKT CO-OP - Valve cover gaskets for Ferris 61" mower \$10.23
 - J-3017 - Magnolia Bottled Water - 6 x 5 gallon of bottle water \$60.00
 - J-3018 - LOWES - Dawn soap, bolts for GPU, Combination lock for G1, soft soap refill
 - J-3019 - NESCO - 50 4' 15W T8 LED bulbs \$438.00

* Previously Approved

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the above expenses as presented.

IX. Adjourn until 17:30 p.m. March 27, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve adjournment to the date, time and location as presented above.

Approved on: 3/27/2023

Airport Board Chairman: [Signature] Date: 3/27/2023

Recording Secretary: [Signature] Date: 27 Mar / 2023