

**OFFICIAL MINUTES OF THE  
GEORGE M. BRYAN FIELD AIRPORT BOARD  
120 Airport Road  
Starkville, MS 39759**

**November 27, 2023 at 17:30 Hours**

**Those present were, R. Dawkins, R. Rogers, B. Gray, J. Richardson, A. Hughes, H. Thach, E. Hill, K. Neal, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln, and Board Engineer C. Hardin. Board Member A. Rendon was not present.**

- I. Call to Order** - R. Dawkins called the meeting to order.
- II. Welcome Visitors** - Alderman Mike Brooks, Austin Wingo, Mike Forester
- III. Approval of Agenda** - After discussion by the Board and upon a unanimous vote of those present, it was agreed to accept the agenda as printed.
- IV. Adoption of Minutes from October 30, 2023 Airport Board Meeting** - After discussion by the Board and upon a unanimous vote of those present, it was agreed to accept the minutes as printed.
- V. Announcements/Comments** - None
- VI. Airport Directors Report** - R. Lincoln reported E3 T - hangar doors are repaired, replaced the battery in the aircraft tug, repaired the air compressor in the South Hangar, supervised asphalt installation at three locations on the airport
- VII. Engineers Report** - C. Hardin reported, the FAA is deferring \$3.3M to 2025 for the runway extension project, planning for the 2024 FAA AIP entitlement funds of \$167K, 7.5 acres of clearing and grubbing and pre immerge spraying
- VIII. Old Business**
  1. 3-28-0068-026-2021 FAA ACRGP Grant Update - No change
  2. 3-28-0068-027-2022 FAA ARPA Grant Update - No change
  3. 3-28-0068-028-2022 FAA AIP Grant Update - No change
  4. 3-28-0068-029-2023 FAA BIL Grant Update - Invoices below
  5. 3-28-0068-030-2023 FAA AIP Grant Update - Invoice below

**Airport Board Minutes Cont.**  
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6. Corporate Hangar Project / Lease - Discussion of sewer connection and Airport Board approved allowing additional FBO hangar space at FBO rates until we have a signed lease for the building
7. MM-0068-1123 2023 MDOT Multi-Modal Grant Update - Closing out
8. MM-0068-1224 2024 MDOT Multi-Modal Grant Update - Invoice below
9. Airport Road Sewer Extension - M. Brooks will discuss with E. Kemp
10. Oktibbeha County Humane Society Request - No update
11. Cell Tower - No update
12. Jet A Truck - To be delivered later this week
13. T-Hangar Survey - E. Hill addressed this item, no action taken
14. Taxiway D Dead End Signs to Corporate Hangar - No action taken, C. Hardin working on them
15. NFPA 407 Anti-spill System for Re-fueling of Fuel Trucks - Parts still on order

**IX. New Business**

1. 2024 Air Show - Mike Forester discussed the recent air show in Louisville, MS and explained the cost to having the air show, no action was taken
2. Airport Strategic Planning - No update
3. UMMC Air Care Ground Lease and Hangar Construction - Lots of discussion, R. Lincoln and M. Brooks will work on a proposal
4. 2024 Airport Board Officers - R. Dawkins - President, B. Gray - V. President, J. Richardson, Secretary
5. New Terminal Building Planning – No action taken.
6. Approval of Clearwater Consultants Invoice # 1 119.2301 for the FAA 2023 BIL Grant Application and DBE Plan in the amount of \$12,764.00 from the FAA 2023 BIL Grant 3-28-0068-029-2023. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the Clearwater Consultants, Inc., Invoice # 1 119.2301 for the FAA 2023 BIL Grant Application and DBE Plan in the amount of \$12,764.00 from the FAA 2023 BIL Grant 3-28-0068-029-2023.

7. Approval of Clearwater Consultants Invoice # 1 1132301 for the FAA 2023 AIP Grant Application and Other Administration Services in the amount of \$4,277.00 from the FAA 2023 AIP Grant 3-28-0068-030-2023. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the Clearwater Consultants Invoice # 1 1132301 for the FAA 2023 AIP Grant Application and Other Administration Services in the amount of \$4,277.00 from the FAA 2023 AIP Grant 3-28-0068-030-2023.
8. Approval of Clearwater Consultants Invoice # 1 1242301 for the Main Ramp Expansion Project Development in the amount of \$12,795.00 from the 2024 MDOT Multi-Modal Grant MM-0068-1024. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the Clearwater Consultants Invoice #1 124301 for the Main Ramp Expansion Project Development in the amount of \$12,795.00 from the 2024 MDOT Multi-Modal Grant MM-0068-1024.
9. Approval of Doug Martin's final invoice 403036 for \$16,500.00 for the electrical work on the new corporate hangar from the FAA 2023 Bil Grant 3-28-0068-029-2023. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve Doug Martin's final invoice 403036 for \$16,500.00 for the electrical work on the new corporate hangar from the FAA 2023 Bil Grant 3-28-0068-029-2023.
10. Approval of Airport Purchase Orders:
  - J-3186 - Rackley Oil – Shell oil, Cam 2 oil, ATF Dexron III & off-road diesel, regular unleaded gas \$1,544.27
  - J-3207 - Titan Aviation - Jet A Fuel and Fuel Truck Rentals \$28,804.60
  - \*J-3208 - MAA - 2024 Airport Dues \$750.00
  - J-3209 - Magnolia Bottle Water - 5 x 5-gallon water bottles & 2 sleeves of cups \$58.00
  - \*J-3210 - Clearwater Consultants - Pay Request # 4 Invoice 1242302 from the 2023 MDOT Grant \$6,950.00
  - \*J-3211 - Tabor Construction - South Hangar Contract B Invoice # 2 from the 2023 MDOT Grant \$122,519.20
  - \*J-3212 - Clearwater Consultants - Pay Request # 11 invoice 112.2307 from the FAA 2022 AIP Grant \$23,900.00
  - \*J-3213 - Tabor Construction - Contract A Invoice # 7 from the 2023 FAA BIL Grant \$20,671.28
  - \*J-3214 - Tabor Construction - Contract A Change Order #1 Invoice # 2 from the 2023 FAA BIL Grant \$483.84
  - J-3216 - Amazon - Odyssey Tug Battery \$236.30
  - J-3217 - Amazon - Ice bags & AA batteries \$34.18
  - J-3218 - Titan Aviation - Jet A Fuel \$28,693.32

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- J-3219 - R. Lincoln - Two AC capacitors for the South Hangar air compressor \$38.16
- J-3220 - Gateway - Repair 52" Ferris left rear tire \$9.69
- J-3221 - Maxx South - Business Video 11-11-23 – 12-10-23 \$174.13
- J-3222 - City of Starkville - Street Dept - South Hangar asphalt \$856.77
- J-3224 - Climate Control LLC - Repair Terminal Building AC Unit \$157.50
- J-3225 - QT- Pod - 1 year cell plan 12-1-23 – 11-30-24 \$480.00
- J-3226 - Walmart - Shop towels, invoice books, mints, paper towels, coffee, paper plates, file folders, popcorn, cleaning supplies and copier paper \$137.53

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the Airport Purchase Orders listed above.

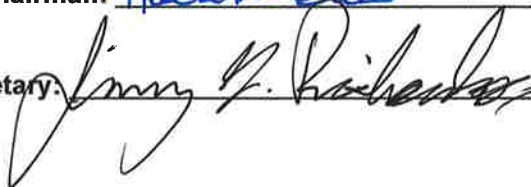
\* Previously Approved

**X. Adjourn until 5:30 p.m. December 18, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759**

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to Adjourn until 5:30 p.m, December 18, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

Approved on: 12/18/2023

Airport Board Chairman:  Date: 12/18/2023

Recording Secretary:  Date: 28/12/2023