

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

October 30, 2023 at 17:30 Hours

Those present were, R. Rogers, A. Rendon, A. Hughes, H. Thach, E. Hill, K. Neal, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln, and Board Engineer C. Hardin. Board Members R. Dawkins, J. Richardson and B. Gray were not present.

- I. **Call to Order** – Called to order by R. Rogers
- II. **Welcome Visitors** – UMMC, Jeremy Benson, Steven Houck and Mark Galtelli
- III. **Approval of Agenda** – After discussion by the Board and upon a unanimous vote of those present, it was agreed to accept the agenda as printed.
- IV. **Adoption of Minutes from September 25, 2023 Airport Board Meeting** – After discussion by the Board and upon a unanimous vote of those members present, it was agreed to accept the agenda as printed.
- V. **Announcements/Comments** – Call out fees will increase to \$100.00
- VI. **Airport Directors Report** – T Hangars D & E water faucets are reconnected and T Hangar Building G east faucet was replaced, replaced exterior light photocell control on T hangar building F, troubleshot Skyjack scissor lift and repaired it, worked with Paul's Welding on repairing T Hangar E3 door frames, Rusty and I attended the emergency training procedure meeting at GTR
- VII. **Old Business**
 1. 3-28-0068-026-2021 FAA ACRGP Grant Update – Shown on grant sheet
 2. 3-28-0068-027-2022 FAA ARPA Grant Update – Shown on grant sheet
 3. 3-28-0068-028-2022 FAA AIP Grant Update – Design on-going
 4. 3-28-0068-029-2023 FAA BIL Grant Update – Program Narrative discussed
 5. 3-28-0068-030-2023 FAA AIP Grant Update – Work starts in spring
 6. Corporate Hangar Project / Lease – Waiting for City to connect power

7. MM-0068-1123 2023 MDOT Multi-Modal Grant Update – Final cost amounts are in and waiting on the City to install the asphalt needed
8. MM-0068-1224 2024 MDOT Multi-Modal Grant Update – Ramp design will start soon
9. Airport Road Sewer Extension – No change
10. Oktibbeha County Humane Society Request – No change
11. Cell Tower – No permit on record
12. Jet A Truck – 1.5 weeks to complete per Titan Aviation
13. T-Hangar Survey 24 on list, 4 removed, 11 not here, 6 here, 2 searching, 1 no answer
14. NFPA 407 Anti-spill System for Re-fueling of Fuel Trucks – Parts on order

VIII. New Business

1. UMMC Air Care Ground Lease and Hangar Construction – 4 locations in MS, hangar size 70 x 90 requested, 100-120 enplanements average per month
2. Airport Strategic Planning – A. Rendon working on future planning.
3. 2024 MAA Membership Dues of \$750.00 – All ok to pay
4. BEFCO finishing mowers – All ok to place on Gov Deals to sell.
5. Acceptance of the MDOT Grant Matching Funds for the FAA AIP 3-28-0068-030-2023 Grant in the amount of \$8,334.00
6. New Terminal Building Planning – Pre Grant Application sent to FAA
7. Approval of low quote and to enter into contract with Sunbelt Sealing, Inc. for Cleaning and Sealing Asphalt Cracks on the Taxiway and ramp in the amount not to exceed \$74,900.00 from the 3-28-0068-029-2023 FAA BIL Grant . After discussion by the Board and upon a unanimous vote of those members present, it was agreed to accept the contract with Sunbelt Sealing, Inc., for Cleaning and Sealing Asphalt Cracks on the taxiway and ramp in the amount not to exceed \$74,900.00 from the 3-28-0068-029-2023 FAA BIL Grant.
8. DBE Plans for 2023 and 2024 FAA Projects – C. Hardin will process

9. Approval of Clearwater Consultants, Inc. Work Authorization Number 23-04 for Expansion of Main Ramp, Fuel System Relocation and Related Improvements funded from the MM-0068-1224 2024 Grant. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the Clearwater Consultants, Inc., Work Authorization Number 23-04 for Expansion of Main Ramp, Fuel System Relocation and Related improvements funded from the MM-0068-1224 2024 Grant.
10. Approval of Tabor Construction Contract A Corporate Hangar Erection Invoice # 7 in the amount of \$20,671.28 from the 3-28-0068-029-2023 FAA BIL Grant. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve payment of the Tabor Construction Contract A Corporate Hangar Erection Invoice #7 in the amount of \$20,671.28 from the 3-28-0068-029-2023 FAA BIL Grant.
11. Approval of Tabor Construction Contract A Corporate Hangar Erection Invoice # 2 Change Order # 1 in the amount of \$483.84 from the 3-28-0068-029-2023 FAA BIL Grant. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve payment of the Tabor Construction Contract A Corporate Hangar Erection Invoice #2 Change Order #1 in the amount of \$483.84 from the 3-28-0068-029-2023 FAA BIL Grant.
12. Approval of Tabor Construction Contract B South Hangar Ramp Invoice # 2 in the amount of \$122,519.20 from the MM-0068-1123 2023 MDOT Grant. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve payment of the Tabor Construction Contract B South Hangar Ramp, Invoice #2 in the amount of \$122,519 from the MM-0068-1123 2023 MDOT Grant.
13. Approval of Clearwater Consultants Invoice # 4 1242302 for the Design of the South Hangar Ramp Expansion and Improvements in the amount of \$6,950.00 from the MDOT MM-0068-1123 2023 Grant. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve payment of the Clearwater Consultants Invoice #4 1242302 for the Design of the South Hangar Ramp Expansion and Improvements in the amount of \$6,950.00 from the MDOT MM-68-1123 2023 Grant.
14. Approval of Clearwater Consultants Invoice # 11 112.2307 for Airport Development in the amount of \$23,900.00 from the 3-28-0068-028-2022 FAA AIP Grant. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the payment of the Clearwater Consultants Invoice #11 112.2307 for Airport Development in the amount of \$23,900.00 from the 3-28-0068-028-2022 FAA AIP Grant.

15. Approval of Airport Purchase Orders:

- J-3161 -Rackley Oil - Off-road diesel, \$28,160.66
- J-3176 - Titan Aviation - 100 LL Fuel and Fuel Truck Rentals \$39,382.61
- *J-3177 - Clearwater Consultants - Pay Request # 6 for the new Terminal Building design \$37,670.00
- J-3178 - Hollis Brothers - South Hangar NW AC unit recharged \$285.00
- *J-3179 - Clearwater Consultants - Pay Request # 10 for the Runway and Taxiway design \$23,900.00
- *J-3180 - Tabor Construction - South Hangar Contract B Invoice # 1 \$49,574.48
- *J-3181 - Clearwater Consultants - Pay Request # 3 invoice 1242301 for work related to the South Hangar Ramp Improvements \$5,150.00
- *J-3182 - Doug Martin - Invoice # 2 Electrical work on the Corporate Hangar \$10,000.00
- J-3183 - Bulldog Pressure Washing - Pressure wash white runway markings and the hold short lines \$2,800.00
- J-3184 - S. Rivers - Reimbursement for duck bill air cleaner for 52" Ferris mower \$22.25
- J-3185 - Walmart - Bottled water, water cups, invoice books, urinal cleaner, coffee, Gatorade \$62.98
- J-3187 - Starkville Auto Parts – Oil filters for fuel trucks & transmission fluid \$32.46
- J-3188 - CO-OP - Eraser A/P Weed Control \$79.95
- J-3189 - Magnolia Bottled Water - 5 x 5 gallon water bottles & 1 sleeve of cups \$54.00
- J-3190 - Box Construction - Connect D&E T- Hangar water faucets \$1,772.50
- J-3191 - City Visa Card - Terry's Garage for Jet A truck air dryer \$229.74
- J-3192 - Doug Martin – Repair taxiway power wires \$270.00
- J-3193 - Maxx South - Business Video 10-11-23 – 11-10-23 \$174.13
- J-3194 - Gateway - Repair John Deere right rear and front tractor tire & 61" Ferris right rear tire \$200.28
- J-3195 - Box Construction - Replace water faucet & concrete on the east end of T-Hangar G \$1,800.00
- J-3196 - Titan Aviation - Jet A Fuel \$28,695.31
- J-3197 - Wade Inc - Repair AC fan blower system in John Deere Tractor \$865.76
- J-3198 - Nesco - Photocell control for F T-Hangar Building & washers for South Hangar door \$36.38
- J-3199 - Newell Paper Co. - 2 cases of white folded paper towels \$66.52
- J-3200 - City Visa Card - Aerial Equipment electric motor for Skyjack scissor lift \$462.77
- J-3201 - R. Lincoln - Reimbursement for Blacks Carts 4 - 6 volt batteries for Skyjack scissor lift - \$504.00

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Cont. Airport Board Agenda

- J-3202 - City Vias Card - GoDaddy starkvilleairport.com domain renewal \$22.17
- J-3203 - Paul's Welding - Repair top frames on T- Hangar E3 doors \$790.00
- J-3204 - Wade Inc. - Antifreeze and engine oil \$66.32
- J-3205 - Walmart - 3 Books of Invoices \$17.91
- J-3206 - RSI - AWOS Scheduled Maintenance \$800.00

* Previously Approved

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the Airport Purchase Orders listed above.

IX. Adjourn until 5:30 p.m. November 27, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to Adjourn until 5:30 p.m., November 27, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

Approved on: 11/27/2023

Airport Board Chairman:  Date: 11/27/23

Recording Secretary:  Date: 29/Nov/2023