

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMAN**

The City of Starkville, Mississippi

October 18, 2011

Be it remembered that the Mayor and Board of Alderman met in a recess meeting on October 18, 2011 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. There being present were Mayor Parker Wiseman, Aldermen Ben Carver, Sandra Sistrunk, Eric Parker, Richard Corey, Jeremiah Dumas, Roy A. Perkins, and Henry Vaughn, Sr. Attending the Board were City Attorney Chris Latimer and City Clerk Markeeta Outlaw.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

REQUESTED REVISIONS OF THE OFFICIAL AGENDA

Alderman Jeremiah Dumas requested the following changes to the Official Agenda

Add to Consent Item IX-A regarding the OCEDA Budget for the 2% funds for Fiscal Year 2012.

Add to Consent Item IX-B regarding a Budget Proposal for the Blue Cross Blue Shield Grant.

Add to Consent Item XI-A-1 regarding a Contract with Clearwater Consultants for Professional Services pertaining to multiple and various airport projects.

Add to Consent Item XI-A-2 regarding issuing work authorization #11-01 of the FAA 2011 Airport Improvement Program (AIP).

Add to Consent Item XI-A-3 regarding issuing work authorization #11-02 of the FAA 2011 Airport Improvement Program (AIP).

Add to Consent Item XI-C-1 regarding the City of Starkville Claims Docket.

Add to Consent Item XI-I-2 regarding advertising to fill a vacant Maintenance Worker I position in the Water Division of the Public Services Department.

Add to Consent Item XI-I-3 regarding advertising to fill a vacant Maintenance Worker I position in the Street Department.

Add to Consent Item XI-I-4 regarding advertising to fill a vacant Laborer position in the Sanitation and Environmental Services Department.

Alderman Roy A'. Perkins requested the following changes to the Official Agenda

Reposition Agenda Items XI-E 1,2,3, and 4 pertaining to the Re-Organization of the Electric Department, to follow Executive Session.

Reposition Agenda Items XI-I 5, 6 and 7 regarding Electric Department organization chart, personnel promotions and vacancies to follow Executive Session.

Alderman Ben Carver requested the following changes to the Official Agenda

Add to Agenda Item X-A the language "per person."

Add to the Official Agenda an Item #XI-C-3 approval of the Fire Department Claims Docket for the Period ending 10/14/2011.

1.

APPROVAL OF THE OFFICIAL AGENDA AS REVISED

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, to approve the October 18, 2011 Official Agenda as modified with items listed as consent, the Board voted as follows:

Alderman Ben Carver	voted: <u>Yea</u>
Alderman Richard Corey	voted: <u>Yea</u>
Alderman Jeremiah Dumas	voted: <u>Yea</u>
Alderman Eric Parker	voted: <u>Yea</u>
Alderman Roy A' Perkins	voted: <u>Yea</u>
Alderman Sandra C. Sistrunk	voted: <u>Yea</u>
Alderman Henry N. Vaughn, Sr.	voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting the Mayor declared the motion passed.

Having received no objections to consent items, the Mayor declared consent items approved.

OFFICIAL AGENDA

THE MAYOR AND BOARD OF ALDERMEN

OF THE

CITY OF STARKVILLE, MISSISSIPPI

RECESS MEETING OF TUESDAY, OCTOBER 18, 2011

5:30 P.M., COURT ROOM, CITY HALL
101 EAST LAMPKIN STREET

**PROPOSED CONSENT AGENDA ITEMS ARE NOTED ### AND PROVIDED AS APPENDIX A
ATTACHED**

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA

- A. CONSIDERATION OF THE APPROVAL OF THE CONSENT AGENDA
(SEE APPENDIX A)

IV. APPROVAL OF BOARD OF ALDERMEN MINUTES

- A. CONSIDERATION OF THE APPROVAL OF THE MINUTES OF THE
REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF
STARKVILLE FOR SEPTEMBER 6, 2011.

V. ANNOUNCEMENTS AND COMMENTS

MAYOR'S COMMENTS:

INTRODUCTION OF NEW MAYOR'S YOUTH COUNCIL MEMBERS

THERE IS A NEED TO SET A WORK SESSION ON THE REDISTRICTING OF THE
CITY AND ON THE CAPITAL IMPROVEMENT PROJECT PRIORITIZATION.

NEW EMPLOYEE INTRODUCTIONS:

WILLIE BROOKS – MAINTENANCE WORKER IN THE WATER DIVISION OF
THE PUBLIC SERVICES DEPARTMENT

BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

- A. PUBLIC APPEARANCE BY STATE THEATER REQUESTING A
SUPPORTING RESOLUTION FROM THE CITY ON THEIR APPLICATION
TO THE ABC DIVISION OF THE STATE TAX COMMISSION FOR AN
EXTENSION OF THE HOURS OF OPERATION UNDER THE EXISTING
RESORT STATUS.
- B. PUBLIC APPEARANCE BY MORGAN MCDOWELL OF THE MSU
STUDENT ASSOCIATION FOR THE PURPOSE OF REQUESTING A FEE
WAIVER FOR THE PLACEMENT OF HOMECOMING BANNER SIGNS.

- C. PRESENTATION BY JACK WALLACE, PRESIDENT OF THE OKTIBBEHA COUNTY ECONOMIC DEVELOPMENT AUTHORITY OF THE FISCAL YEAR 2012 BUDGET FOR THE 2% FUNDS AS REQUIRED BY THE ENABLING LEGISLATION HB 1833 AND THE BOARD RESOLUTION DATED MARCH 16, 2004.

VIII. PUBLIC HEARING

THERE ARE NO PUBLIC HEARINGS SCHEDULED

IX. MAYOR'S BUSINESS

- A. CONSIDERATION OF THE APPROVAL OF THE OKTIBBEHA COUNTY ECONOMIC DEVELOPMENT AUTHORITY (OCEDA) BUDGET FOR THE 2% FUNDS FOR FISCAL YEAR 2012 IN ACCORDANCE WITH ENABLING LEGISLATION HB 1833 AND THE BOARD RESOLUTION DATED MARCH 16, 2004.
- B. DISCUSSION AND CONSIDERATION OF A BUDGET PROPOSAL FOR THE BLUE CROSS-BLUE SHIELD GRANT AS PRESENTED BY THE HEALTHY STARKVILLE COMMITTEE CHAIRPERSON, ALYSON KARGES.
- C. CONSIDERATION OF CALLING FOR A PUBLIC HEARING ON AMENDING THE CITY OF STARKVILLE CODE OF ORDINANCES APPENDIX B TO THE SUBDIVISION REGULATIONS TO INCLUDE MODIFICATIONS TO THE STREET SPECIFICATIONS SECTION REGARDING THE CITY'S ACCEPTANCE OF STREETS AND OTHER RELATED MATTERS.

X. BOARD BUSINESS

- ### A. CONSIDERATION OF APPROVING THE TRAVEL OF THE BOARD OF ALDERMEN MEMBERS TO THE NATIONAL LEAGUE OF CITIES CONFERENCE TO BE HELD NOVEMBER 8-13, 2011, IN PHOENIX, AZ, WITH ADVANCE TRAVEL AUTHORIZED IN AN AMOUNT NOT TO EXCEED \$2,500.00.
- B. PRESENTATION BY JASON WOOTEN OF PEPPER-WOOTEN ENGINEERS AND SURVEYORS ON THE RESULTS OF THE ENGINEERING HYDROLOGY AND HYDRAULICS (H&H) STUDIES FOR MAPLE DRIVE AND CARVER DRIVE DRAINAGE AREAS
- C. REPORT FROM THE CITY CLERK ON THE PROGRESS AND TIMELINE FOR THE TRANSITION TO THE NEW SOFTWARE.
- D. REPORT FROM THE CHIEF ADMINISTRATIVE OFFICER ON THE RECOMMENDATIONS FROM THE ANALYSIS OF THE WESTSIDE DRIVE PARKING CONCERNS.
- ### E. CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF STARKVILLE AND THE GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT (GTPDD) AND LEWKO PROPERTIES, LLC, FOR THE APPLICATION FOR A GRANT FOR A REDEVELOPMENT FOR THE RETAIL SITE LOCATED AT 800 LOUISVILLE STREET.

XI. DEPARTMENT BUSINESS

A. AIRPORT

1. REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH CLEARWATER CONSULTANTS FOR PROFESSIONAL SERVICES FOR MULTIPLE AND VARIOUS PROJECTS FOR GEORGE M. BRYAN FIELD.
2. REQUEST APPROVAL TO ISSUE WORK AUTHORIZATION NUMBER 11-01 FOR PROFESSIONAL SERVICES REGARDING THE FAA 2011 AIP, WITH RESPECT TO GEORGE M. BRYAN FIELD.
3. REQUEST APPROVAL TO ISSUE WORK AUTHORIZATION NUMBER 11-02 FOR PROFESSIONAL SERVICES REGARDING THE FAA 2011 AIP, WITH RESPECT TO GEORGE M. BRYAN FIELD.

B. BUILDING, CODES AND PLANNING DEPARTMENT

- ### 1. CONSIDERATION TO APPROVE P&Z ITEM #FP 11-10: A REQUEST BY BREWER CONSTRUCTION FOR APPROVAL OF THE "SOUTH WEDGEWOOD—PART II" FINAL SUBDIVISION PLAT LOCATED IN AN R-1 (SINGLE FAMILY) ZONING DISTRICT AT THE NORTHEASTERN CORNER OF SOUTH MONTGOMERY STREET AND SOUTH WEDGEWOOD ROAD IN WARD 3.

C. OFFICE OF THE CITY CLERK

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS EXCEPT THE FIRE DEPARTMENT AS OF OCTOBER 13, 2011.

- ### 2. REPORT OF THE RECEIPTS AND EXPENDITURES FOR PERIOD ENDING SEPTEMBER 30, 2011, IN ACCORDANCE WITH §21-35-13 OF THE MISSISSIPPI CODE OF 1972 ANNOTATED.

D. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

E. ELECTRIC DEPARTMENT

1. PRESENTATION AND REQUEST FOR CONSIDERATION AND APPROVAL OF A REVISION TO THE ORGANIZATIONAL STRUCTURE INCLUDING JOB DESCRIPTION MODIFICATIONS FOR THE ELECTRIC DEPARTMENT.
2. REQUEST APPROVAL TO ADD JOB DUTIES TO THE POSITION HELD BY TOMMIE STINSON INVOLVING SUPERVISION AND ENERGY ADVISOR WHICH WILL RESULT IN A PROMOTION

TO THE POSITION OF LEAD SERVICE TECHNICIAN/ENERGY ADVISOR.

3. REQUEST APPROVAL OF THE PROPOSED JOB DESCRIPTION FOR MANAGER OF OFFICE SERVICES IN ELECTRIC DEPARTMENT AND AUTHORIZATION TO ADVERTISE TO FILL THIS POSITION.
4. REQUEST APPROVAL OF THE PROPOSED JOB DESCRIPTION FOR ACCOUNT SERVICES CLERK IN THE ELECTRIC DEPARTMENT AND AUTHORIZATION TO ADVERTISE TO FILL THIS POSITION.

F. ENGINEERING AND STREETS

THERE ARE NO ITEMS FOR THIS AGENDA

G. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

H. INFORMATION TECHNOLOGY DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

I. PERSONNEL

1. REQUEST TO APPROVE HIRING A TEMPORARY DEPUTY COURT CLERK.
2. REQUEST TO ADVERTISE TO FILL A VACANT POSITION OF MAINTENANCE WORKER I IN THE WATER DIVISION OF THE PUBLIC SERVICES DEPARTMENT.
3. REQUEST TO ADVERTISE TO FILL A VACANT POSITION OF MAINTENANCE WORKER I IN THE STREET DEPARTMENT.
4. REQUEST TO ADVERTISE TO FILL A VACANT POSITION OF LABORER IN THE SANITATION AND ENVIRONMENTAL SERVICES DEPARTMENT.
5. REQUEST TO APPROVE THE PLACEMENT OF THE POSITIONS OF LINEMAN IN THE ELECTRIC DEPARTMENT IN SALARY GRADE 14.
6. REQUEST AUTHORIZATION TO PROMOTE BRAD SCARBROUGH FROM APPRENTICE LINEMAN TO LINEMAN IN THE ELECTRIC DEPARTMENT.
7. REQUEST TO ADVERTISE TO FILL A VACANT POSITION OF LINEMAN IN THE ELECTRIC DEPARTMENT.

J. POLICE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

K. PUBLIC SERVICES

1. REQUEST APPROVAL TO PURCHASE WATER METER TESTING EQUIPMENT FROM CENTRAL PIPE SUPPLY, THE SUBMITTER OF THE LOWEST QUOTE, IN THE AMOUNT OF \$11,430.

L. SANITATION & ENVIRONMENTAL SERVICES

THERE ARE NO ITEMS FOR THIS AGENDA

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

- A. PENDING LITIGATION
- B. POTENTIAL LITIGATION
- C. PERSONNEL

XV. OPEN SESSION

XVI. ADJOURN UNTIL NOVEMBER 1, 2011 @ 5:30 AT 101 LAMPKIN STREET IN THE CITY HALL COURTROOM.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Mr. Ben Griffith, at (662) 323-2525, ext. 119 at least forty-eight (48) hours in advance for any services requested.

APPENDIX A

PROPOSED CONSENT AGENDA

IX. MAYOR'S BUSINESS – NO ITEMS

X. BOARD BUSINESS

- B. CONSIDERATION OF APPROVING THE TRAVEL OF THE BOARD OF ALDERMEN MEMBERS TO THE NATIONAL LEAGUE OF CITIES CONFERENCE TO BE HELD NOVEMBER 8-13, 2011, WITH ADVANCE TRAVEL AUTHORIZED IN AN AMOUNT NOT TO EXCEED \$2,500.00.
- E. CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF STARKVILLE AND THE GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT (GTPDD) AND LEWKO PROPERTIES, LLC, FOR THE APPLICATION FOR A GRANT FOR A REDEVELOPMENT FOR THE RETAIL SITE LOCATED AT 800 LOUISVILLE STREET.

XI. DEPARTMENT BUSINESS

- A. AIRPORT – NO ITEMS
- B. BUILDING DEPARTMENT
 - 1. CONSIDERATION TO APPROVE P&Z ITEM #FP 11-10: A REQUEST BY BREWER CONSTRUCTION FOR APPROVAL OF THE “SOUTH WEDGEWOOD—PART II” FINAL SUBDIVISION PLAT LOCATED IN AN R-1 (SINGLE FAMILY) ZONING DISTRICT AT THE NORTHEASTERN CORNER OF SOUTH MONTGOMERY STREET AND SOUTH WEDGEWOOD ROAD IN WARD 3.
- C. OFFICE OF THE CITY CLERK
 - 1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS EXCEPT THE FIRE DEPARTMENT AS OF SEPTEMBER 29, 2011.
 - 2. REPORT OF THE RECEIPTS AND EXPENDITURES FOR PERIOD ENDING AUGUST 31, 2011, IN ACCORDANCE WITH §21-35-13 OF THE MISSISSIPPI CODE OF 1972 ANNOTATED.
- D. COURTS – NO ITEMS
- E. ELECTRIC DEPARTMENT – NO ITEMS
- F. ENGINEERING AND STREETS – NO ITEMS
- G. FIRE DEPARTMENT - NO ITEMS
- H. PERSONNEL – NO ITEMS
- I. POLICE DEPARTMENT – NO ITEMS
- J. PUBLIC SERVICES
 - 1. REQUEST APPROVAL TO PURCHASE WATER METER TESTING EQUIPMENT FROM CENTRAL PIPE SUPPLY, THE SUBMITTER OF THE LOWEST QUOTE, IN THE AMOUNT OF \$11,430.
- K. SANITATION AND ENVIRONMENTAL SERVICES - NO ITEMS

CONSENT ITEMS (2- 15)

2.

APPROVAL OF THE OKTIBBEHA COUNTY ECONOMIC DEVELOPMENT AUTHORITY (OCEDA) BUDGET FOR THE 2% FOOD AND BEVERAGE TAX FOR FISCAL YEAR 2011-12 IN ACCORDANCE WITH ENABLING LEGISLATION HB 1833 AND BOARD RESOLUTION DATED MARCH 16, 2004

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, and unanimously adopted by the Board to approve the October 18, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of the Oktibbeha County Economic Development Authority (OCEDA) Budget for the 2% Food and Beverage Tax for Fiscal Year 2011-12, in accordance with enabling legislation HB 1833 and Board Resolution dated March 16, 2004" is enumerated, this consent item is thereby unanimously approved.

OCEDA Budget FY 2011-2012

REVENUES-GENERAL OPERATIONS

	Budgeted Amount <u>FY 2010-2011</u>	Proposed Budget <u>FY 2011-2012</u>	<u>Variance</u>
48001-Interest Income	\$1,000.00	\$1,000.00	\$- 0
48002-RTC % Rent Share	\$- 0	\$45,000.00	\$45,000.00
Total Revenues	\$1,000.00	\$46,000.00	\$45,000.00

EXPENSES-GENERAL OPERATIONS

	Budgeted Amount <u>FY 2010-2011</u>	Proposed Budget <u>FY 2011-2012</u>	<u>Variance</u>
90030-Auto/Mileage Reimb	\$500.00	\$500.00	\$- 0
90031-Board Hospitality	\$4,000.00	\$4,000.00	\$- 0
90032-Office Overhead	\$8,000.00	\$3,000.00	\$(5,000.00)
90034-Insurance/Bonds	\$20,000.00	\$20,000.00	\$- 0
90037-Legal/Professional	\$12,000.00	\$13,000.00	\$1,000.00
90040-Office Furniture/Equipment	\$500.00	\$500.00	\$- 0
90041-Office Supplies	\$500.00	\$500.00	\$- 0
90043-Postage/Shipping	\$500.00	\$500.00	\$- 0
90046-Cell Phone	\$900.00	\$500.00	\$(400.00)
90050-GSDP Mgmt/Personnel Contracts	\$122,000.00	\$122,000.00	\$- 0
90059-TVA/Flexsteel Pass Thru	\$- 0	\$- 0	\$- 0
90060-Pro-Rated to Project	\$(150,000.00)	\$(100,000.00)	\$(50,000.00)
Total General Operating Expenses	\$18,900.00	\$64,500.00	\$(54,400.00)
Net Income	\$(17,900.00)	\$(18,500.00)	\$99,400.00

REVENUES PROJECT-RESEARCH PARK

	Budgeted Amount <u>FY 2010-2011</u>	Proposed Budget <u>FY 2011-2012</u>	<u>Variance</u>
48003-Building Lease Income	\$280,320.00	\$295,000.00	\$14,680.00
48005-Common Area Cost Reimbursement	\$3,000.00	\$3,200.00	\$200.00
48006-Custodial Cost Reimbursement	\$480.00	\$480.00	\$- 0
48007-FF&E Cost Reimbursement	\$600.00	\$600.00	\$- 0
48008-Internet Cost Reimbursement	\$2,700.00	\$2,700.00	\$- 0
48011-Sale of Sites	\$- 0	\$- 0	\$- 0
48013-Utility Cost Reimbursement	\$105,000.00	\$110,000.00	\$5,000.00
Total Project Revenues	\$392,100.00	\$411,980.00	\$19,880.00

**EXPENSES PROJECTS-
RESEARCH PARK**

	Budgeted Amount <u>FY 2010-2011</u>	Proposed Budget <u>FY 2011-2012</u>	<u>Variance</u>
90001-Building Custodial	\$7,900.00	\$8,300.00	\$400.00
90002-Building Fire Alarm	\$1,500.00	\$1,500.00	\$- 0
90003-Building Furn. Fixture & Equip	\$800.00	\$800.00	\$- 0
90004-Bldg Improvements-Main Street	\$- 0	\$15,000.00	\$15,000.00
90007-Bldg Maintenance/Improvements	\$45,000.00	\$102,500.00	\$57,500.00
90008-Building Utilities/Electric & Water	\$135,000.00	\$135,000.00	\$- 0
90009-Building Utilities/Gas	\$30,000.00	\$30,000.00	\$- 0
90010-Building Internet	\$3,000.00	\$3,000.00	\$- 0
90011-Legal/Professional	\$1,000.00	\$1,000.00	\$- 0
90012-Park Improvements	\$3,500.00	\$6,000.00	\$2,500.00
90013-Park Landscape/Maintenance	\$55,000.00	\$54,880.00	\$(120.00)
90014-Park Utilities	\$8,000.00	\$8,000.00	\$- 0
90019-Pro Rated from Operations	\$150,000.00	\$100,000.00	\$(50,000.00)
Total General Operating Expenses	\$440,700.00	\$465,980.00	\$25,280.00
Net Income	\$(48,600.00)	\$(54,000.00)	\$(5,400.00)

**REVENUES 2% FOOD &
BEVERAGE TAX**

	Budgeted Amount <u>FY 2010-2011</u>	Proposed Budget <u>FY 2011-2012</u>	<u>Variance</u>
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48020-Food/Beverage Tax	\$198,000.00	\$205,000.00	\$7,000.00
Total Revenues 2% Food & Bev. Tax	\$198,000.00	\$205,000.00	\$7,000.00

EXPENSES 2% FOOD & BEVERAGE TAX

	Budgeted Amount	Proposed Budget	Variance
	<u>FY 2010-2011</u>	<u>FY 2011-2012</u>	
90070-Retirement Marketing	\$5,000.00	\$10,000.00	\$5,000.00
90071-GSDP Marketing Contract	\$30,000.00	\$12,500.00	\$(17,500.00)
90072-Dues/Memberships	\$2,500.00	\$1,000.00	\$(1,500.00)
90073-Industry Relations	\$25,000.00	\$25,000.00	\$- 0
90079-Travel/Conferences	\$3,000.00	\$3,000.00	\$- 0
Total Expenses 2% Food & Beverage Tax	\$65,500.00	\$51,500.00	\$(14,000.00)
Net Income	\$132,500.00	\$153,500.00	\$21,000.00

PROJECT REVENUES & GRANTS

	Budgeted Amount	Proposed Budget	Variance
	<u>FY 2010-2011</u>	<u>FY 2011-2012</u>	
Total Revenue Grants/Contributions	\$- 0	\$- 0	\$- 0

PROJECT DISBURSEMENTS

Total Expenses Grants/Contributions	\$- 0	\$- 0	\$- 0
Net Income	\$- 0	\$- 0	\$- 0

CORNERSTONE PROJECT REVENUE

	Budgeted Amount	Proposed Budget	Variance
	<u>FY 2010-2011</u>	<u>FY 2011-2012</u>	
Total Project Revenues	\$- 0	\$- 0	\$- 0

CORNERSTONE PROJECT EXPENSES

	Budgeted Amount	Proposed Budget	Variance
	<u>FY 2010-2011</u>	<u>FY 2011-2012</u>	
90111-Cornerstone	\$20,000.00	\$35,000.00	\$15,000.00

Printing	Logos, Banners, etc.	\$1,000
MINI-GRANTS		
Match Grants	2 @ \$5,000	\$10,000
Mini-Grants	Each @ \$500 – \$1,000	\$15,000
Totals		\$50,000

*Per original Healthiest Hometown Grant Application

4.

**APPROVAL OF TRAVEL FOR MAYOR PARKER WISEMAN,
ALDERMEN ERIC PARKER AND HENRY VAUGHN TO ATTEND THE
NATIONAL LEAGUE OF CITIES CONFERENCE IN PHOENIX, ARIZONA ON
NOVEMBER 8 - 13, 2011, WITH ADVANCED TRAVEL IN
AN AMOUNT NOT TO EXCEED \$2,500.00 EACH**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, and unanimously adopted by the Board to approve the October 18, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of Travel for the Mayor and Aldermen Parker and Vaughn to attend the National League of Cities Conference in Phoenix, Arizona on November 8-13, with advanced travel in an amount not to exceed \$2,500.00 each" is enumerated, this consent item is thereby unanimously approved.

5.

**APPROVAL TO EXECUTE THE MEMORANDUM OF UNDERSTANDING
(MOU) BETWEEN THE CITY OF STARKVILLE, THE GOLDEN TRIANGLE
PLANNING AND DEVELOPMENT DISTRICT (GTPDD),
AND LEWKO PROPERTIES, LLC, AUTHORIZING THE GRANT
APPLICATION FOR THE REDEVELOPMENT OF
A RETAIL SITE LOCATED AT 800 LOUISVILLE STREET**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, and unanimously adopted by the Board to approve the October 18, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of a Memorandum of Understanding (MOU) between the City of Starkville, The Golden Triangle Planning and Development District (GTPDD), and LEWKO Properties, LLC, authorizing the grant application for the Redevelopment for the retail site locate at 800 Louisville Street" is enumerated, this consent item is thereby unanimously approved.

MEMORANDUM OF UNDERSTANDING

AMONG

GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT,

LEWKO PROPERTIES, LLC

AND

THE CITY OF STARKVILLE, MISSISSIPPI

THIS MEMORANDUM OF UNDERSTANDING (this “MOU”) is entered into as of the 18th day of October, 2011, by and among the Golden Triangle Planning and Development District (“GTPDD”), the City of Starkville, Mississippi (“City”), by and through its Mayor and Board of Aldermen, and Lewko Properties, LLC, a Mississippi LLC, which is the owner of Chestnut Commons, property located within the City of Starkville, which is operated as a retail shopping center.

WITNESSETH:

WHEREAS, the Mississippi Development Authority (“MDA”) issued its Retail Center Revitalization Program Funding Opportunity Announcement (“FOA”) on September 1, 2011, in which it solicited Project Proposals from Planning and Development Districts (“PDDs”) seeking grant funds to be used to revitalize and rehabilitate certain retail shopping centers in order to increase economic development in local governments across the State of Mississippi; and

WHEREAS, MDA’s FOA provides that all Project Proposals submitted by PDDs must be accompanied by an MOU to which the PDD, the private property owner of the shopping center in question and a local unit of government are parties; and

WHEREAS, GTPDD, Lewko Properties, LLC and the City of Starkville desire to join together in support of the GTPDD’s Project Proposal as they all agree there is a need for the grant funds in question to make improvements to the retail shopping center for the economic development and betterment of the community; and

WHEREAS, all parties to this MOU wish to encourage MDA to fund this Project Proposal since the revitalization of the shopping center will improve the overall appearance of the property and produce a long term benefit to and enhancement of the community.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

PURPOSE

The purpose of this MOU is to demonstrate to MDA that the parties hereto support the Project Proposal submitted by GTPDD seeking grant funds to beautify and improve the appearance of the Chestnut Commons retail shopping center located in the City of Starkville at 800 Louisville Street and to urge MDA to fund it.

CONTACT PERSONS

It is understood by the parties that GTPDD will be the recipient of any grant awarded pursuant to the Project Proposal and in this role, will manage the grant funds to be used to improve the appearance of the Chestnut Commons shopping center. Further, the parties understand that the GTPDD's Board of Directors has approved the submission of the Project Proposal and will execute a grant agreement with MDA if MDA awards a grant pursuant to the Project Proposal. Finally, based on these understandings, the parties agree that the appropriate contact person for matters relating to this MOU is the duly authorized officer of GTPDD who is:

Rupert L. "Rudy" Johnson
Executive Director
Post Office Box 818, 106 Miley Drive, Starkville, MS 39760
(662) 324-7860 (phone)
(662) 324-1911 (fax)

REPRESENTATIONS AND AGREEMENTS OF THE PARTIES

It is understood and agreed by the parties as follows:

That GTPDD is to submit a timely Project Proposal to MDA seeking grant funds to enhance the appearance of the Chestnut Commons shopping center located in the City.

Further, the PDD understands and agrees that if awarded a grant under this FOA, it will accept MDA funding and distribute such funds in compliance with all state and federal legal requirements pertaining to such funds and the grant program.

Lewko Properties, LLC the owner of Chestnut Commons shopping center, understands that any monies awarded to GTPDD and provided to it in reimbursement of its costs shall be used solely to carry out the project described in the Project Proposal submitted by GTPDD and in accordance with the terms of a grant agreement to be executed by the MDA and GTPDD, if and when the MDA awards such grant funds to GTPDD for this purpose. Lewko Properties, LLC also understands and agrees that he/it will be required to provide a match of any grant funds awarded by MDA pursuant to its FOA and that the grant award is contingent upon his providing such matching funds.

The City supports the Project Proposal that GTPDD is submitting to the MDA, consents to the proposed project, agrees that the proposed enhancement to Chestnut Commons Shopping Center will improve the economic development of the City and contribute to the long term well being of the community. The City also agrees that the proposed revitalization project is in compliance with all City ordinances, including but not limited to, its land use requirements, and is one which the City encourages.

CONSTRUCTION OF AGREEMENT

Each party, with the assistance of competent counsel, has participated in the drafting of this MOU and any ambiguity should not be construed for or against any party on account of such drafting.

AMENDMENTS

This MOU may be amended in writing as mutually agreed upon by the parties.

SEVERABILITY

Should any non-material provision of this MOU be held invalid or illegal, such invalidity or illegality shall not invalidate the whole of this MOU, but, rather, the MOU shall be construed as

if it did not contain the invalid or illegal part, and the rights and obligations of the parties shall be construed and enforced accordingly.

AUTHORITY TO ENTER INTO MOU

Each party represents and warrants that its respective obligations hereunder are legal and binding obligations of such party, that each party is fully authorized to enter into this MOU, and that the persons signing this MOU for each party have been duly authorized to sign this MOU on behalf of said party.

SO EXECUTED AND AGREED THIS 18th day of October, 2011

Golden Triangle Planning and Development District

By: _____
Rupert L. "Rudy" Johnson
Executive Director

Lewko Properties, LLC

By: _____
Jason Lewis Perry
Co-owner

City of Starkville, Mississippi

By: _____
Parker Wiseman
Mayor, City of Starkville

Attest:

By: _____
Markeeta Outlaw
City Clerk

6.

**APPROVAL AUTHORIZING THE EXECUTION OF AN
AGREEMENT WITH CLEARWATER CONSULTANTS FOR
PROFESSIONAL SERVICES REGARDING MULTIPLE AND VARIOUS
PROJECTS FOR THE GEORGE M. BRYAN FIELD AIRPORT**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, and unanimously adopted by the Board to approve the October 18, 2011 Official Agenda,

and to accept items for Consent, whereby the "approval authorizing the execution of an Agreement with Clearwater Consultants for Professional Services regarding multiple and various projects for the George M. Bryan Field Airport" is enumerated, this consent item is thereby unanimously approved.

7.

APPROVAL TO ISSUE WORK AUTHORIZATION NUMBER 11-01 FOR PROFESSIONAL SERVICES REGARDING THE FAA 2011 AIP, WITH RESPECT TO GEORGE M. BRYAN FIELD AIRPORT

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, and unanimously adopted by the Board to approve the October 18, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to Issue Work Authorization Number 11-01 for Professional Services regarding the FAA 2011 AIP, with respect to George M. Bryan Field Airport" is enumerated, this consent item is thereby unanimously approved.

8.

APPROVAL TO ISSUE WORK AUTHORIZATION NUMBER 11-02 FOR PROFESSIONAL SERVICES REGARDING THE FAA 2011 AIP, WITH RESPECT TO GEORGE M. BRYAN FIELD AIRPORT

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, and unanimously adopted by the Board to approve the October 18, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to Issue Work Authorization Number 11-02 for Professional Services regarding the FAA 2011 AIP, with respect to George M. Bryan Field Airport" is enumerated, this consent item is thereby unanimously approved.

9.

**APPROVAL OF PLANNING AND ZONING ITEM #FP 11-10:
A FINAL SUBDIVISION PLAT OF SOUTH WEDGEWOOD PART II;
LOCATED IN AN R-1 (SINGLE FAMILY) ZONING DISTRICT AT
THE NORTHEASTERN CORNER OF SOUTH MONTGOMERY
STREET AND SOUTH WEDGEWOOD ROAD WITH CONDITIONS**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, and unanimously adopted by the Board to approve the October 18, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of Planning and Zoning item #FP 11-10: A Final Subdivision Plat of South Wedgewood Subdivision Part II, located in an R-1 (Single Family) Zoning District at the Northeastern Corner of South Montgomery Street and South Wedgewood Road, with 13 conditions," is enumerated, this consent item is thereby unanimously approved.

CONDITIONS

1. The final plat shall meet the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code of 1972, as amended.
2. The final plat shall meet the minimum requirements for R-1 zoning dimensions.
3. All public utilities are currently in place and awaiting notification from the developer to inspect sewer system and witness pressure test of water, which shall be required prior to staff execution of the final plat.
4. Copies of MDEQ and MDOH permits shall be provided to the City for water and sewer extensions prior to staff execution of the final plat.
5. The final plat shall include the City of Starkville's standard dedication of utility language as provided to the engineer of record.
6. Erosion control vegetation shall be established on all disturbed areas.
7. The applicant shall add the following note on the face of the recorded plat: "All lots shall be required to construct a sidewalk along all roadway frontages in accordance with the City of Starkville Sidewalk Ordinance prior to receiving a certificate of occupancy for any structure."
8. Sidewalk construction shall conform to the City's Sidewalk Ordinance and ADA standards.
9. A bond or surety in the amount of 150% of the current cost of the required sidewalks, estimated to be \$15,335.85 by the City Engineer, shall be provided prior to staff execution of the final plat.
10. The applicant shall provide "as-built" drawings of all infrastructure improvements (water, sewer, storm drainage, roadways, sidewalks, etc.) in "AutoCAD" format as well as a paper copy that is signed and sealed by a licensed design professional, guaranteeing accuracy, prior to staff execution of the final plat.
11. The applicant shall provide two paper copies of the recorded plat to the City, along with a digital copy in "AutoCAD" format in standard state plane coordinates.
12. The final plat shall be recorded at the Office of the Oktibbeha County Chancery Clerk, within thirty (30) days of the approval by the Mayor and Board of Aldermen.
13. The bearing shown along the easternmost property line shall correlate to the bearing in the description.

10.

**APPROVAL OF CLAIMS DOCKET #10-18-11-B
FOR THE CITY OF STARKVILLE, EXCLUDING
FIRE DEPARTMENT CLAIMS, THROUGH OCTOBER 14, 2011
IN THE AMOUNT OF \$5,911,853.42 IN ACCORDANCE WITH
SECTION 17-3-1 OF THE MISSISSIPPI CODE OF 1972, ANNOTATED**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, and unanimously adopted by the Board to approve the October 18, 2011 Official Agenda, and to accept items for Consent, whereby the "Claims Docket #10-18-11-B which contains claims from all departments through October 14, 2011, except the Fire department, with said claims totaling \$5,911,853.42" is enumerated, this consent item is thereby unanimously approved.

**CLAIMS DOCKET
10-18-11-B
OCTOBER 14, 2011**

General Fund	001	\$493,161.27
Restricted Police Fund	002	0.00
Restricted Fire Fund	003	0.00
Airport Fund	015	16,732.22
Sanitation	022	5,088.18
Landfill	023	3,339.34
Computer Assessments	107	7,655.94
City Bond and Interest	202	0.00
2009 Road Maint. Bond	304	0.00
Fire Station No. 5	306	0.00
American Recovery & Reinvestment Act	309	0.00
P & R Bond Series 2007	325	0.00
Park & Rec Tourism 2%	375	0.00
Water/Sewer	400	145,627.65
Vehicle Maintenance	500	18,159.54
2% (VCC, EDA, MSU)	630	36,450.90
Electric		5,170,350.74
TOTAL CLAIMS		\$5,911,853.42

11.

**APPROVAL TO ACCEPT THE SEPTEMBER 2011 FINANCIALS
FOR THE CITY OF STARKVILLE**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, and unanimously adopted by the Board to approve the October 18, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to accept the September, 2011

Financials for the City of Starkville as presented," is enumerated, this consent item is thereby unanimously approved.

12.

**APPROVAL TO ADVERTISE TO FILL THE VACANT
POSITION OF MAINTENANCE WORKER I IN THE
WATER DIVISION OF THE PUBLIC SERVICES DEPARTMENT**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, and unanimously adopted by the Board to approve the October 18, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to advertise to fill the vacant position of Maintenance Worker I in the Water Division of the Public Services Department" is enumerated, this consent item is thereby unanimously approved.

13.

**APPROVAL TO ADVERTISE TO FILL THE VACANT
POSITION OF MAINTENANCE WORKER I IN THE
STREET DEPARTMENT**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, and unanimously adopted by the Board to approve the October 18, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to advertise to fill the vacant position of Maintenance Worker I in the Street Department" is enumerated, this consent item is thereby unanimously approved.

14.

**APPROVAL TO ADVERTISE TO FILL THE VACANT
POSITION OF LABORER IN THE SANITATION AND
ENVIRONMENTAL SERVICES DEPARTMENT**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, and unanimously adopted by the Board to approve the October 18, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to advertise to fill the vacant position of Laborer in the Sanitation and Environmental Services Department" is enumerated, this consent item is thereby unanimously approved.

15.

**APPROVAL TO ACCEPT THE LOW QUOTE SUBMITTED BY
CENTRAL PIPE & SUPPLY COMPANY, IN THE AMOUNT OF \$11,430.00
FOR WATER METER TESTING EQUIPMENT**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, and unanimously adopted by the Board to approve the October 18, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to accept the low quote submitted by Central Pipe & Supply Company, in the amount of \$11,430.00, for Water Meter Testing Equipment" is enumerated, this consent item is thereby unanimously approved.

NAME	QUOTE AMOUNT	APPARENT BEST QUOTE
Central Pipe and Supply Co.	\$11,430.00	Apparent Best Quote
Faulkner Pipe and Supply Co.	\$12,186.00	

END OF CONSENT ITEMS

Alderman Henry Vaughn, Sr., exits the meeting.

16.

A MOTION TO APPROVE THE SEPTEMBER 6, 2011 MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN

There came for consideration the matter of the September 6, 2011, Minutes of the Regular Meeting of the Mayor and Board of Aldermen. After discussion, and

Upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Richard Corey, to approve the September 6, 2011 Minutes of the Regular Meeting of the Mayor and Board of Aldermen, the Board voted as follows:

Alderman Ben Carver	Voted: <u>Yea</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>absent</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

Alderman Henry Vaughn, Sr., rejoins the meeting.

COMMENTS FROM MAYOR AND BOARD

Mayor Parker Wiseman introduced members of the Mayor's Youth Council for 2011-12. The Mayor gave an overview of the Council and expressed appreciation to Ms. Stefanie Shackelford, Project Coordinator, and City Clerk Markeeta Outlaw for the hours expended on Youth Council activities.

Alderman Carver thanked the Youth and welcomed their ideas on promoting the community.

Alderman Roy A'. Perkins, expressed the need to have two separate work sessions, one to discuss Capital Improvement Projects and the other to discuss Redistricting.

Mayor set the work sessions for Tuesday's opposite of those Board Meeting Tuesdays.

The Mayor introduced new employee to the City's workforce.

New employee in Public Services - Willie Brooks

Alderman Henry Vaughn, Sr., read the Oath of Office each Board member affirmed, and reminded them of their duties as elected officials.

Alderman Ben Carver requested that each alderman get feed back from his/her constituents on the failed Municipal Complex referendum.

CITIZEN COMMENTS

Mr. Alvin Turner, ward 7, gave an opinion explaining the failed Municipal Complex Bond Issue. He also inquired about the payoff date of the School Bond and the Hospital Bond issues. Mr. Turner then expressed concern of the community's unemployment situation. He stated that, "Columbus is two steps ahead of us." Another concern addressed by Mr. Turner was the community's need to protect our police officers, and the need to have a handicap accessible Police Department.

David Mullendore owner of the Chester Hotel commented on the request to extend hours for alcohol sales for the State Theater, thereby voicing his opposition.

PUBLIC APPEARANCE

Daniel Wade and Sonny Desai of State Theater presented a request the City provide a resolution of support, on their behalf, to be submitted with an application to the ABC Division of the State Tax Commissioner for an extension of the hours of operation on under the existing resort status. Alderman Roy A'. Perkins questioned that "are there currently not enough hours to sell and consume alcoholic beverages?" City Attorney Latimer asked Mr. Wade to verify the lot and block of the State Theater and present the 2009 December amendment to the 1994 Order.

Morgan McDowell of the Mississippi State University Student Association presented a request to the City for a waiver of the permit fee for the placement of Homecoming Banner signs.

17.

A MOTION TO WAIVE SIGN PERMIT FEES FOR THE PLACEMENT OF HOMECOMING BANNERS FOR THE HOMECOMING BANNER COMPETITION

There came for consideration the matter of a waiver of sign permit fees for the Mississippi State University Homecoming Banner Competition. After discussion, and

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Jeremiah Dumas, to approve the motion to waive sign permit fees for the placement of banners for the Mississippi State University Homecoming Banner Competition, the Board voted as follows:

Alderman Ben Carver	Voted: <u>Nay</u>
Alderman Sandra Sistrunk	Voted: <u>Nay</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

Mayor Parker Wiseman removed item VII-C (Presentation by Mr. Jack Wallace, President of the Oktibbeha County Economic Development Authority's fiscal year 2012 budget for the 2% funds) from the Agenda. Action on this item was previously passed on the Consent Agenda.

18.

**A MOTION APPROVING CALLING FOR A PUBLIC HEARING
ON AMENDING THE CITY OF STARKVILLE CODE OF ORDINANCES
APPENDIX B: THE SUBDIVISION REGULATIONS TO INCLUDE
MODIFICATIONS TO THE STREET SPECIFICATIONS SECTION
REGARDING THE CITY'S ACCEPTANCE OF STREETS
AND OTHER RELATED MATTERS**

There came for consideration the matter of scheduling a Public Hearing on amending the City of Starkville Code of Ordinances Appendix B to the Subdivision Regulations. After discussion, and

upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Eric Parker, to approve calling for a Public Hearing on Amending the City of Starkville Code of Ordinances, Appendix B, to the Subdivision Regulations to include Modifications to the Street Specifications Sections regarding the City's Acceptance of Streets and other related matters, the Board voted unanimously in favor of the motion.

BOARD BUSINESS

Jason Wooten and Jason Pepper of Pepper-Wooten Engineers and Surveyors provided the Board with the results of the Hydrology and Hydraulics (H&H) studies for the Maple Drive and Carver Drive drainage areas. Mr. Wooten reported that the drainage in the

Maple Drive area is undersized for both the 25 year and 100 year storm event, while the Carver Drive drainage is undersized for a 100 year storm event only.

City Clerk Markeeta Outlaw informed the Board of the Software implementation Timeline in the Clerk's Office, with the week of October 31, 2011 being the start of onsite visits by the conversion team, and December 19, 2011 being the midway point.

Chief Administrative Officer Lynn Spruill reported on the analysis of Westside Drive parking concerns, stating that installing speed tables will slow traffic and sidewalks will facilitate pedestrian safety.

19.

**A MOTION TO AUTHORIZE THE INSTALLATION OF
SPEED TABLES ON WESTSIDE DRIVE BETWEEN
FRONTIER STREET AND REED ROAD**

There came for consideration the matter of Parking Concerns along Westside Drive.
After discussion, and

upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Roy A'. Perkins, to authorize the installation of Speed Tables on Westside Drive between Frontier Street and Reed Road, the Board voted unanimously in favor of the motion.

20.

**A MOTION TO APPROVE A SIDEWALK CONSTRUCTION
ALONG WESTSIDE DRIVE BE ADDED TO THE 2012 CITY OF STARKVILLE
CAPITAL IMPROVEMENT PLAN**

There came for consideration the matter of Parking Concerns along Westside Drive.
After discussion, and

upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Roy A'. Perkins, to approve adding a Sidewalk Construction on Westside Drive to the 2012 City of Starkville's Capital Improvement Plan, the Board voted unanimously in favor of the motion.

Alderman Ben Carver exited the meeting.

21.

**A MOTION TO APPROVE CLAIMS
FOR THE FIRE DEPARTMENT FOR THE
PERIOD ENDING OCTOBER 14, 2011**

There came for consideration the matter of approving claims submitted by the City of Starkville's Fire Department. After discussion, and

Upon the motion of Alderman Sandra Sistrunk, duly seconded by Alderman Richard Corey, to approve the Fire Department Claims for the period ending October 14, 2011, the Board voted as follow:

Alderman Ben Carver	Voted: <u>Recusal</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

FIRE DEPARTMENT CLAIMS
PERIOD ENDING OCTOBER 14, 2011
DOCKET #10-18-11-B

FIRE FUND	001-161	\$29,365.85
	001-163	292.00
	001-164	623.20
	001-167	5,750.59
	TOTAL	\$36,031.64

Alderman Ben Carver rejoined the meeting.

22.

**A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF
DISCUSSIONS REGARDING PROPERTY ACQUISITION PENDING
LITIGATION POTENTIAL LITIGATION AND PERSONNEL CONCERNS
ARE PROPER CAUSE FOR EXECUTIVE SESSION**

There came for consideration the matter of a Closed Session for the preliminary determination of the necessity of an Executive Session. After discussion, and

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Henry Vaughn, to enter into a Closed Session to determine if items to be discussed are proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: <u>Yea</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>

Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

23.

A MOTION DECLARING DISCUSSION REGARDING POTENTIAL LITIGATION REGARDING LOCAL DEVELOPER'S OBLIGATION; PENDING LITIGATION OF DANNY BOY -VS- CITY OF STARKVILLE; LAND ACQUISITION FOR SEWAGE PUMP STATION AND PERSONNEL ISSUES AS PROPER CAUSE FOR EXECUTIVE SESSION

There came for consideration the matter to determine that discussions regarding

Potential Litigation regarding

- a) a Local Developer's obligation

Land Acquisition regarding

- a) Sewage Pump Station

Pending Litigation

- a) Danny Boy vs City of Starkville

Personnel

- a) Personnel Officer

as proper cause for Executive Session. After discussion, and

Upon the motion of Alderman Roy A'. Perkins, duly seconded by Alderman Richard Corey, that deliberations and findings concerning the discussion of Potential Litigation regarding a local Developer's obligation, Pending Litigation of Danny Boy, LTD vs City of Starkville, Land Acquisition for Sewer Pumping Station, and Personnel Matters regarding the Personnel Officer as proper for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: <u>Yea</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>

Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

24.

A MOTION TO ENTER INTO EXECUTIVE SESSION FOR THE DISCUSSION OF POTENTIAL LITIGATION REGARDING A LOCAL DEVELOPER'S OBLIGATION; PENDING LITIGATION OF DANNY BOY -VS- CITY OF STARKVILLE; LAND ACQUISITION FOR SEWAGE PUMP STATION AND PERSONNEL ISSUES CONCERNING PERSONNEL OFFICER

Upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Roy A'. Perkins to enter in to Executive Session for the Discussion of Potential Litigation regarding a Local Developer's obligation to complete a project; Pending Litigation of Danny Boy, LLC -vs- The City of Starkville; Land Acquisition for a Sewer Pumping Station and related Land; and Personnel Issues regarding the Personnel Officer, the Board voted unanimously in favor of the motion.

NOTE: The Mayor announced to the Public, the Board's finding that discussions regarding Pending Litigation, Potential Litigation, Property Acquisition, and Personnel Matters as proper cause for Executive Session, and moved the Board into Executive Session to discuss those matters.

Alderman Ben Carver recused himself and exited the meeting.

25.

A MOTION AUTHORIZING THE CITY ATTORNEY TO MAKE AN OFFER TO MR. PRATE MONTGOMERY FOR THE SEWER PUMPING STATION AND LAND CONTINGENT UPON CLARIFICATION OF OWNERSHIP OF THE SEWER SYSTEM AND RELATED LAND

There came for consideration the matter of acquiring the Sewer Pumping Station from Mr. Prate Montgomery. After discussion, and

upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Henry Vaughn, Sr., to authorize the City Attorney to make Mr. Prate Montgomery an offer of \$505.00 for the land and \$79,080.00 for the Sewer Pumping Station contingent upon clarification of ownership of the Pumping Station and land, the Board voted as follows:

Alderman Ben Carver	Voted: <u>recusal</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>

Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

26.

A MOTION AUTHORIZING THE CITY ATTORNEY TO SEND A LETTER TO DAVY MCREYNOLDS, CMC INVESTMENTS AND JOE COUVILLION DEMANDING THEY COMPLETE THE STREETS IN EAST POINTE SUBDIVISION BY DECEMBER 1, 2011

There came for consideration the matter of the unfulfilled Developer obligation of completing subdivision streets as required in the City of Starkville Code of Ordinances. After discussion, and

upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, to authorize the City Attorney to send a letter to Davy McReynolds, CMC Investments, and Joe Couvillion, demanding they complete the Streets in East Pointe Subdivision by December 1, 2011, the Board voted as follows:

Alderman Ben Carver	Voted: <u>recusal</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

27.

A MOTION AUTHORIZING AND DIRECTING THE CITY ENGINEER TO INVESTIGATE AVAILABLE SERVICES TO MAP THE PIPING SYSTEM ALONG 182 AND REPORT TO THE BOARD AT THE NOVEMBER 1, 2011 REGULAR MEETING

There came for consideration the matter of investigating and mapping the Piping System along Highway 182. After discussion, and

upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Henry Vaughn, Sr., to authorize and direct the City Engineer to investigate available services to

map the piping system along Highway 182 and to report the findings and maps to the Board at their November 1, 2011 Regular Meeting, the Board voted as follows:

Alderman Ben Carver	Voted: <u>recusal</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

28.

**A MOTION TO EXIT EXECUTIVE SESSION AND
TO RETURN TO OPEN SESSION**

Upon the motion of Alderman Roy A'. Perkins, duly seconded by Alderman Henry Vaughn, Sr., to exit Executive Session and to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: <u>recusal</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

29.

**A MOTION TO APPROVE REVISIONS TO THE ORGANIZATIONAL
STRUCTURE OF THE ELECTRIC DEPARTMENT AND MODIFICATIONS TO
VARIOUS JOB DESCRIPTIONS THEREIN**

There came for consideration the matter of organizational and job description changes in the Electric Department. After discussion, and

upon the motion of Alderman Sandra Sistrunk, duly seconded by Alderman Richard Corey, to approve revisions to the Organizational Structure of the Electric Department and modifications to various Job Descriptions therein, the Board voted as follows:

Alderman Ben Carver	Voted: <u>absent</u>
---------------------	----------------------

Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

30.

A MOTION TO APPROVE ADDITIONAL ENERGY ADVISORY DUTIES AND SUPERVISORY RESPONSIBILITIES TO THE LEAD SERVICE TECHNICIAN/ENERGY ADVISOR POSITION WHICH RESULTS IN A PROMOTION FOR MR. TOMMIE STINSON

There came for consideration the matter of assigning additional duties and responsibilities to the Lead Service Technician to include Energy Advisor and supervisory responsibilities. After discussion, and

upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Sandra Sistrunk, to approve additional Energy Advisory duties and Supervisory responsibilities to the Lead Service Technician/Energy Advisor position which results in a promotion for Mr. Tommie Stinson and includes an increased Salary Grade of 11, with an annual salary of \$39,412.20 (\$18.95/hr), and a 6-month probationary period. The Board voted as follows:

Alderman Ben Carver	Voted: <u>absent</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

31.

A MOTION TO APPROVE THE PROPOSED JOB DESCRIPTION FOR MANAGER OF OFFICE SERVICES IN THE ELECTRIC DEPARTMENT AND AUTHORIZATION TO ADVERTISE TO FILL SAID POSITION

There came for consideration the matter of approving the Job Description for Manager of Office Services, and giving authorization to advertise to fill the position. After discussion, and

upon the motion of Alderman Sandra Sistrunk, duly seconded by Alderman Richard Corey, to approve the proposed Job Description for the Manager of Office Services position in the Electric Department and authorize advertising to fill the position, the Board voted as follows:

Alderman Ben Carver	Voted: <u>absent</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Nay</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

32.

A MOTION TO APPROVE THE PROPOSED JOB DESCRIPTION FOR AN ACCOUNT SERVICES CLERK POSITION IN THE ELECTRIC DEPARTMENT AND AUTHORIZATION TO ADVERTISE TO FILL THE POSITION AT A GRADE 7 STEP 1 ANNUAL SALARY OF \$22,371.08 (10.73/HOUR)

There came for consideration the matter of an Account Services Clerk position in the Electric Department and authorization to advertise to fill said position. After discussion, and

upon the motion of Alderman Eric Parker, duly seconded by Alderman Richard Corey, to approve the proposed Job Description of the Account Services Clerk and authorization to fill said position at a Grade 7 Step 1 annual salary of \$22,371.08 (\$10.73/hr.) the Board voted as follows:

Alderman Ben Carver	Voted: <u>absent</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

33.

A MOTION TO HIRE A TEMPORARY EMPLOYEE, WITHOUT BENEFITS, IN THE MUNICIPAL COURT OFFICE

There came for consideration the matter of employing a temporary employee to work in the Municipal Court Office until the regular employee returns from Family Medical Leave. After discussion, and

upon the motion of Alderman Roy A'. Perkins, duly seconded by Alderman Richard Corey, to authorize employing a temporary employee, without benefits, for the Municipal Court Office at a Grade 7 Step 1; (10.73/hr.), for approximately 3 months, while the regular employee is absent on Family Medical Leave, the Board voted as follows:

Alderman Ben Carver	Voted: <u>absent</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

34.

A MOTION TO APPROVE THE PLACEMENT OF THE POSITIONS OF LINEMAN IN THE ELECTRIC DEPARTMENT IN A SALARY GRADE 14

There came for consideration the matter of placing the position of Lineman in the Electric Department in a Grade 14. After discussion, and

upon motion of Alderman Jeremiah Dumas, duly seconded by Alderman Sandra Sistrunk, to approve the placement of the positions of Lineman in the Electric Department in a Grade 14, the Board voted as follows:

Alderman Ben Carver	Voted: <u>absent</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Nay</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Nay</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

35.

**A MOTION TO APPROVE THE PROMOTION OF
BRAD SCARBROUGH FROM APPRENTICE LINEMAN
TO LINEMAN IN THE ELECTRIC DEPARTMENT**

There came for consideration the matter of promoting Brad Scarbrough from Apprentice Lineman to Lineman in the Electric Department. After discussion, and

upon the motion of Alderman Richard Corey, duly seconded by Alderman Sandra Sistrunk to approve the promotion of Brad Scarbrough from Apprentice Lineman to Lineman in the Electric Department with an annual salary of \$43,497.48 (20.91/hr), at a Grade 14 Step 1 with the standard 6 months probationary period for promotions, the Board voted as follows:

Alderman Ben Carver	Voted: <u>absent</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

36.

**A MOTION AUTHORIZING ADVERTISING TO FILL A VACANT
LINEMAN POSITION IN THE ELECTRIC DEPARTMENT**

There came for consideration the matter of advertising to fill a vacant Lineman position in the Electric Department. After discussion, and

upon the motion of Alderman Sandra Sistrunk, duly seconded by Alderman Richard Corey to authorize advertising to fill a vacant Lineman position in the Electric Department, the Board voted as follows:

Alderman Ben Carver	Voted: <u>absent</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

37.

A MOTION TO ADJOURN

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Jeremiah Dumas, to adjourn, the Board voted as follows:

Alderman Ben Carver	Voted: <u>absent</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

The next meeting of the Mayor and Board of Aldermen will be held Tuesday, November 21, 2011, at 5:30 p.m. Meeting will be in the Boardroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2011.

PARKER WISEMAN, MAYOR

Attest:

MARKEETA OUTLAW, CITY CLERK
(SEAL)