

**MINUTES OF THE REGULAR MEETING  
OF THE MAYOR AND BOARD OF ALDERMEN**

**The City of Starkville, Mississippi  
August 16, 2011**

Be it remembered that the Mayor and Board of Alderman met in a Recess Meeting on August 16, 2011 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. There being present were Mayor Parker Wiseman, Aldermen Sandra Sistrunk, Eric Parker, Jeremiah Dumas, Roy A. Perkins and Henry Vaughn, Sr., Absent were Alderman Ben Carver and Alderman Richard Corey. Attending the Board were City Attorney Chris Latimer and City Clerk Markeeta Outlaw.

**Mayor Parker Wiseman** opened the meeting by asking those in attendance to recite the Pledge of Allegiance, which was immediately followed by a moment of silence.

**REQUESTED REVISIONS TO THE OFFICIAL AGENDA**

**Mayor Parker Wiseman** requested an addition to the Official Agenda of Airport Item XI-A-1 regarding acceptance of the 2011 FAA-AIP Grant in the amount of \$69,065.00, with added item be considered as a Consent Item.

**Alderman Jeremiah Dumas** requested the following changes to the August 16, 2011 Official Agenda

**Add to Consent Item XI-B-1** regarding Approval of Planning and Zoning Item # FP 11-09: a Final Plat in a C-2 General Business zoning district located on the northern side of Hwy 12 West "Excel West" with 9 conditions as recommended by the Planning and Zoning Commission.

**Add to Consent Item XI-B-3** regarding Approval of Planning and Zoning Item # PP 11-01: a Preliminary Plat in an R-1 Single Family Zoning District located on the south side of Yellow Jacket Drive, "Bent Brook Ridge Subdivision" with 9 conditions as recommended by the Planning and Zoning Commission.

**Add to Consent Item XI-I-1** regarding Approval to reclassify William Bell from a temporary employment status to a regular full time employment status as a Driver in the Sanitation and Environmental Services Department.

**Add to Consent Item XI-I-3** regarding Approval to employ Cassandra S. Young as a Deputy Clerk in the Court Clerk's Office.

**Add to Consent Item XI-I-7** regarding Approval to reclassify Stephanie Halbert from Receptionist to Deputy City Clerk in the City Clerk's Office effective August 17, 2011.

**Add to Consent Item XI-K-2** regarding Approval of a Budget Neutral Reorganization to the Water Department that will add an additional service request response crew.

**Add to Consent Item XI-K-3** regarding Approval to purchase a truck for the Water Department from State Contract in the amount of \$23,378.00.

**Add to Consent Item XI-K-4** regarding Approval to purchase a Mini Excavator for the Water Department from Williams Equipment and Supply, the Submitter of the lowest quote in the amount of \$20,090.00.

**Add to Consent Item X-F** regarding Approval to appoint Lee Carson to the Ward 1 position on the Board of Adjustments and Appeals for the term ending June 30, 2015.

**Add to Consent Item X-G** regarding Approval to Authorize the City of Starkville and DHS Ventures to enter into certain easements and deeds to facilitate construction, ensure the care and maintenance of utilities, and clarify the borders of the property.

1.

**A MOTION TO APPROVE  
THE OFFICIAL AGENDA AS REVISED**

There came for consideration the matter of approving and adopting the August 16, 2011 Official Agenda of the Recess Meeting of the Mayor and Board of Alderman, as revised. After discussion, and

upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, to approve the August 16, 2011 Official Agenda as modified with items listed as consent, the Board voted as follows:

Alderman Ben Carver	voted: <u>absent</u>
Alderman Sandra Sistrunk	voted: <u>Yea</u>
Alderman Eric Parker	voted: <u>Yea</u>
Alderman Richard Corey	voted: <u>absent</u>
Alderman Jeremiah Dumas	voted: <u>Yea</u>
Alderman Roy A'. Perkins	voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

Having received no objections to consent items, the Mayor declared the consent items approved.

**OFFICIAL AGENDA**

**THE MAYOR AND BOARD OF ALDERMEN**

**OF THE  
CITY OF STARKVILLE, MISSISSIPPI**

RECESS MEETING OF TUESDAY, AUGUST 16, 2011  
5:30 P.M., COURT ROOM, CITY HALL  
101 EAST LAMPKIN STREET

**PROPOSED CONSENT AGENDA ITEMS ARE NOTED ### AND PROVIDED AS APPENDIX A  
ATTACHED**

\*\*\*\*ITEMS SHOWN IN ITALICS WITH AN ASTERISK HAVE BEEN ADDED, ~~DELETED~~  
OR MODIFIED FROM THE ORIGINAL AGENDA.

**I. CALL THE MEETING TO ORDER**

**II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

**III. APPROVAL OF THE OFFICIAL AGENDA**

- A. CONSIDERATION OF THE APPROVAL OF THE CONSENT AGENDA  
(SEE APPENDIX A)

**IV. APPROVAL OF BOARD OF ALDERMEN MINUTES**

- A. CONSIDERATION OF THE APPROVAL OF THE MINUTES FROM THE  
REGULAR MEETING OF THE BOARD OF ALDERMEN MEETING OF  
JULY 5, 2011.
- B. CONSIDERATION OF THE APPROVAL OF THE MINUTES FROM THE  
SPECIAL CALL MEETING OF THE BOARD OF ALDERMEN OF AUGUST  
9, 2011.

**V. ANNOUNCEMENTS AND COMMENTS**

MAYOR'S COMMENTS: VOTER REGISTRATION APPLICATION WILL  
BE AVAILABLE IN THE CITY CLERK'S OFFICE FROM

TRAVIS OUTLAW DAY TO BE HELD AT MCKEE PARK ON SATURDAY,  
AUGUST 27<sup>TH</sup>, 2011 FROM 10 AM TO 3 PM.

BOARD OF ALDERMEN COMMENTS:

**VI. CITIZEN COMMENTS**

**VII. PUBLIC APPEARANCES**

- A. PUBLIC APPEARANCE BY DR. BILL KIBLER AND RHETT HOBART  
PRESENTING THE PROPOSED 2012 YEAR BUDGET FOR THE  
EXPENDITURE OF THE 2% FUNDS IN ACCORDANCE WITH THE

ENABLING LEGISLATION HB 1833 AND THE BOARD RESOLUTION DATED MARCH 16, 2004.

- B. PUBLIC APPEARANCE BY JENNIFER GREGORY WITH VISITOR'S CONVENTION COUNCIL PRESENTING THE BUDGET FOR FISCAL YEAR 2012 FOR THE 2% FUNDS IN ACCORDANCE WITH ENABLING LEGISLATION HB 1833 AND THE BOARD RESOLUTION DATED MARCH 16, 2004.

**VIII. PUBLIC HEARING**

- A. SECOND PUBLIC HEARING ON THE ADOPTION OF THE PROPOSED BUDGET FOR FISCAL YEAR 2012 FOR THE CITY OF STARKVILLE.

**IX. MAYOR'S BUSINESS**

### A. CONSIDERATION OF THE RESOLUTION STATING THAT THE CITY OF STARKVILLE WILL COMPLY WITH THE SELECTION PROCESS FOR THE 2011 HOME APPLICATION PROCESS.

### B. CONSIDERATION OF A RESOLUTION TO ADOPT A FAIR HOUSING POLICY FOR THE CITY OF STARKVILLE, MISSISSIPPI.

### C. CONSIDERATION OF A RESOLUTION ADOPTING MINORITY/WOMEN BUSINESS GOALS AND OBJECTIVES.

### D. CONSIDERATION OF A RESOLUTION ADOPTING AN AFFIRMATIVE MARKETING PLAN FOR THE CITY OF STARKVILLE, MISSISSIPPI.

**X. BOARD BUSINESS**

### A. CONSIDERATION OF PARTICIPATING IN THE GAMEDAY SHUTTLE BUS SERVICE FOR HOMETOWN FOOTBALL GAMES FOR AN AMOUNT NOT TO EXCEED \$3,500.00.

- B. CONSIDERATION OF THE APPROVAL OF THE PROPOSED 2012 YEAR BUDGET FOR THE EXPENDITURE OF THE 2% FUNDS AS PRESENTED BY THE MISSISSIPPI STATE UNIVERSITY STUDENT ASSOCIATION PRESIDENT, RHETT HOBART, IN ACCORDANCE WITH THE ENABLING LEGISLATION HB 1833 AND THE BOARD RESOLUTION DATED MARCH 16, 2004.

- C. CONSIDERATION OF THE APPROVAL OF THE PROPOSED VISITOR'S CONVENTION COUNCIL BUDGET AS PRESENTED BY JENNIFER GREGORY FOR FISCAL YEAR 2012 FOR THE 2% FUNDS IN ACCORDANCE WITH ENABLING LEGISLATION HB 1833 AND THE BOARD RESOLUTION DATED MARCH 16, 2004.

- D. CONSIDERATION OF THE ADOPTION OF THE BUDGET FOR FISCAL YEAR 2012 FOR THE CITY OF STARKVILLE.

- E. DISCUSSION AND CONSIDERATION OF THE YELLOW DOT PROGRAM AND THE DESIGNATION OF A COMMITTEE TO ESTABLISH SAID PROGRAM.

- F. CONSIDERATION OF MAKING AN APPOINTMENT TO THE WARD 1 POSITION ON THE BOARD OF ADJUSTMENTS AND APPEALS FOR THE TERM ENDING JUNE 30, 2015.
- G. CONSIDERATION OF AUTHORIZING THE CITY OF STARKVILLE AND DHS VENTURES TO ENTER INTO CERTAIN EASEMENTS AND DEEDS TO FACILITATE CONSTRUCTION, ENSURE THE CARE AND MAINTENANCE OF UTILITIES, AND CLARIFY THE BORDERS OF THE PROPERTY.

**XI. DEPARTMENT BUSINESS**

A. AIRPORT

*THERE ARE NO ITEMS FOR THIS AGENDA*

B. BUILDING, CODES AND PLANNING DEPARTMENT

- 1. CONSIDERATION TO APPROVE P&Z ITEM #FP 11-09: A REQUEST BY D.G. BELLEVUE LLC FOR APPROVAL OF THE "EXCEL WEST" FINAL PLAT IN A C-2 (GENERAL BUSINESS) ZONING DISTRICT LOCATED ON THE NORTHERN SIDE OF MS HIGHWAY 12 WEST IN WARD 1.
- 2. CONSIDERATION TO APPROVE P&Z ITEM #PP 10-06: A REQUEST BY MR. GARRY HUGHES FOR APPROVAL OF THE "REED PLACE SUBDIVISION" REVISED PRELIMINARY PLAT IN AN R-2 (SINGLE FAMILY/DUPLEX) ZONING DISTRICT LOCATED AT 800 REED ROAD IN WARD 6.
- 3. CONSIDERATION TO APPROVE P&Z ITEM #PP 11-01: A REQUEST BY BREWER CONSTRUCTION FOR APPROVAL OF THE "BENT BROOK RIDGE SUBDIVISION" PRELIMINARY PLAT IN AN R-1 (SINGLE FAMILY) ZONING DISTRICT LOCATED ON THE SOUTH SIDE OF YELLOW JACKET DRIVE IN WARD 3.

C. OFFICE OF THE CITY CLERK

### 1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS EXCEPT THE FIRE DEPARTMENT AS OF AUGUST 11, 2011.

### 2. REPORT OF THE RECEIPTS AND EXPENDITURES FOR PERIOD ENDING JULY 31, 2011, IN ACCORDANCE WITH §21-35-13 OF THE MISSISSIPPI CODE OF 1972 ANNOTATED.

D. COURTS

*THERE ARE NO ITEMS FOR THIS AGENDA*

E. ELECTRIC DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

F. ENGINEERING AND STREETS

1. REQUEST AUTHORIZATION TO AMEND THE SOUTH MONTGOMERY STREET TRAFFIC STUDY ENGINEERING CONTRACT TO INCLUDE AN INCREASED SCOPE REQUIRED BY MDOT.

### 2. REQUEST APPROVAL OF THE LOW QUOTE FOR THE 2011 UNIVERSITY DRIVE SIDEWALK IMPROVEMENT PROJECT AND AUTHORIZATION TO ENTER AN AGREEMENT WITH SAID CONTRACTOR.

G. FIRE DEPARTMENT

### 1. REQUEST PERMISSION TO ALLOW FIRE MARSHAL MARK MCCURDY TO TRAVEL TO EMMITSBURG, MARYLAND SEPTEMBER 19-30, 2011, TO ATTEND THE NATIONAL FIRE ACADEMY'S FIRE CAUSE AND ORIGIN COURSE AT A TOTAL UP FRONT COST TO THE CITY OF \$234.48, WITH ADVANCE TRAVEL REQUESTED.

### 2. REQUEST PERMISSION TO ALLOW DAVID JOSEY OF 4J PROPERTIES TO CONDUCT A COMMERCIAL BURN AT 1215 WEST GARRARD ROAD.

H. INFORMATION TECHNOLOGY DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

I. PERSONNEL

1. REQUEST APPROVAL TO RECLASSIFY WILLIAM BELL FROM TEMPORARY STATUS TO REGULAR FULL TIME EMPLOYEE STATUS AS A DRIVER IN THE SANITATION DEPARTMENT

### 2. REQUEST TO ADVERTISE FOR A LABORER IN SANITATION & ENVIRONMENTAL SERVICES.

\*\*\*\*\* 3. APPROVAL TO HIRE CASSANDRA S. YOUNG AS DEPUTY COURT CLERK.

\*\*\*\*\* 4. APPROVAL TO TRANSFER GARY SCOTT RIVERS TO THE VACANT POSITION OF WAREHOUSE MANAGER IN ELECTRIC DEPARTMENT.

5. APPROVAL TO HIRE BENJAMIN P. BURKETT FOR SERVICE TECHNICIAN IN ELECTRIC DEPARTMENT.

### 6. REQUEST APPROVAL OF EDUCATIONAL ASSISTANCE FOR EDWARD KEMP AS SET FORTH IN OUR EDUCATIONAL ASSISTANCE POLICY.

7. REQUEST TO RECLASSIFY STEPHANIE HALBERT IN THE CITY CLERK'S OFFICE TO A DEPUTY CLERK POSITION.

J. POLICE DEPARTMENT

~~THERE ARE NO ITEMS FOR THIS AGENDA~~

- \*\*\*\*\* 1. *CONSIDERATION OF APPROVING AN INVOICE PAYABLE TO TYLER TECHNOLOGIES IN THE AMOUNT OF \$17,391.15.*

K. PUBLIC SERVICES

### 1. REQUEST APPROVAL TO ISSUE A NOTICE TO PROCEED TO STIDHAM CONSTRUCTION, THE LOWEST SOURCE OF SUPPLY BIDDER, TO INSTALL A FIRE SERVICE WATER MAIN FROM HWY 389 TO ROCKHILL AND GEECHIE ROADS IN AN AMOUNT NOT TO EXCEED \$47,898.40.

2. REQUEST APPROVAL OF A BUDGET NEUTRAL REORGANIZATION TO THE WATER DEPARTMENT THAT WILL ADD AN ADDITIONAL SERVICE REQUEST RESPONSE CREW.

3. REQUEST APPROVAL TO PURCHASE AN ADDITIONAL TRUCK FOR THE WATER DEPARTMENT FROM STATE CONTRACT IN THE AMOUNT OF \$23,378.00.

4. REQUEST APPROVAL TO PURCHASE AN ADDITIONAL MINI EXCAVATOR FOR THE WATER DEPARTMENT FROM WILLIAMS EQUIPMENT AND SUPPLY, THE SUBMITTER OF THE LOWEST QUOTE, IN THE AMOUNT OF \$20,090.00.

5. REQUEST APPROVAL FOR THE PERSONNEL OFFICER TO ADVERTISE TO FILL THE POSITION OF LINE FOREMAN IN THE WATER DEPARTMENT.

6. REQUEST APPROVAL FOR THE PERSONNEL OFFICER TO ADVERTISE TO FILL THE CURRENTLY VACANT POSITION OF MAINTENANCE WORKER IN THE WATER DEPARTMENT.

L. SANITATION & ENVIRONMENTAL SERVICES

### 1. REQUEST AUTHORIZATION TO ACCEPT THE LOWEST AND BEST BID FOR THE PURCHASE OF TWO (2) 7 YARD USED DUMP TRUCKS FOR THE LANDFILL DIVISION IN THE AMOUNT OF \$56,500.00 FROM C&C EQUIPMENT (\$23,000.00) AND LAPINE OF JACKSON (\$33,500.00).

**XII. CLOSED DETERMINATION SESSION**

**XIII. OPEN SESSION**

**XIV. EXECUTIVE SESSION**

A. PENDING LITIGATION

XV. OPEN SESSION

XVI. ADJOURN UNTIL SEPTEMBER 6, 2011 @ 5:30 AT 101 LAMPKIN STREET IN THE CITY HALL COURTROOM.

*The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Mr. Ben Griffith, at (662) 323-2525, ext. 119 at least forty-eight (48) hours in advance for any services requested.*

APPENDIX A

**PROPOSED CONSENT AGENDA**

IX. MAYOR'S BUSINESS

- A. CONSIDERATION OF THE RESOLUTION STATING THAT THE CITY OF STARKVILLE WILL COMPLY WITH THE SELECTION PROCESS FOR THE 2011 HOME APPLICATION PROCESS.
- B. CONSIDERATION OF A RESOLUTION TO ADOPT A FAIR HOUSING POLICY FOR THE CITY OF STARKVILLE, MISSISSIPPI.
- C. CONSIDERATION OF A RESOLUTION ADOPTING MINORITY/WOMEN BUSINESS GOALS AND OBJECTIVES.
- D. CONSIDERATION OF A RESOLUTION ADOPTING AN AFFIRMATIVE MARKETING PLAN FOR THE CITY OF STARKVILLE, MISSISSIPPI

X. BOARD BUSINESS

- A. CONSIDERATION OF PARTICIPATING IN THE GAMEDAY SHUTTLE BUS SERVICE FOR HOMETOWN FOOTBALL GAMES FOR AN AMOUNT NOT TO EXCEED \$3,500.00.

XI. DEPARTMENT BUSINESS

- A. AIRPORT – NO ITEMS
- B. BUILDING DEPARTMENT – NO ITEMS
- C. OFFICE OF THE CITY CLERK
  - 1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS EXCEPT THE FIRE DEPARTMENT AS OF AUGUST 11, 2011.
  - 2. REPORT OF THE RECEIPTS AND EXPENDITURES FOR PERIOD ENDING JULY 31, 2011, IN ACCORDANCE WITH § 21-35-13 OF THE MISSISSIPPI CODE OF 1972 ANNOTATED.
- D. COURTS – NO ITEMS
- E. ELECTRIC DEPARTMENT – NO ITEMS

- F. ENGINEERING AND STREETS
  - 2. REQUEST APPROVAL OF THE LOW QUOTE FOR THE 2011 UNIVERSITY DRIVE SIDEWALK IMPROVEMENT PROJECT AND AUTHORIZATION TO ENTER AN AGREEMENT WITH SAID CONTRACTOR.
- G. FIRE DEPARTMENT
  - 1. REQUEST PERMISSION TO ALLOW FIRE MARSHAL MARK MCCURDY TO TRAVEL TO EMMITSBURG, MARYLAND SEPTEMBER 19-30, 2011, TO ATTEND THE NATIONAL FIRE ACADEMY'S FIRE CAUSE AND ORIGIN COURSE AT A TOTAL UP FRONT COST TO THE CITY OF \$234.48, WITH ADVANCE TRAVEL REQUESTED.
  - 2. REQUEST PERMISSION TO ALLOW DAVID JOSEY OF 4J PROPERTIES TO CONDUCT A COMMERCIAL BURN AT 1215 WEST GARRARD ROAD.
- H. PERSONNEL
  - 2. REQUEST TO ADVERTISE FOR A LABORER IN SANITATION & ENVIRONMENTAL SERVICES.
  - 6. REQUEST APPROVAL OF EDUCATIONAL ASSISTANCE FOR EDWARD KEMP AS SET FORTH IN OUR EDUCATIONAL ASSISTANCE POLICY.
- I. POLICE DEPARTMENT – NO ITEMS
- J. PUBLIC SERVICES
  - 1. REQUEST APPROVAL TO ISSUE A NOTICE TO PROCEED TO STIDHAM CONSTRUCTION, THE LOWEST SOURCE OF SUPPLY BIDDER, TO INSTALL A FIRE SERVICE WATER MAIN FROM HWY 389 TO ROCKHILL AND GEECHIE ROADS IN AN AMOUNT NOT TO EXCEED \$47,898.40.
- K. SANITATION AND ENVIRONMENTAL SERVICES
  - 1. REQUEST AUTHORIZATION TO ACCEPT THE LOWEST AND BEST BID FOR THE PURCHASE OF TWO (2) 7 YARD USED DUMP TRUCKS FOR THE LANDFILL DIVISION IN THE AMOUNT OF \$56,500.00 FROM C&C EQUIPMENT (\$23,000.00) AND LAPINE OF JACKSON (\$33,500.00).

CONSENT ITEMS 2 - 25

2.

**APPROVAL OF THE RESOLUTION STATING THAT  
THE CITY OF STARKVILLE WILL COMPLY WITH  
THE SELECTION PROCESS FOR THE**

**2011 HOME APPLICATION PROCESS.**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of the Resolution stating that the City of Starkville will comply with the selection process for the 2011 Home Application Process" is enumerated, this consent item is thereby approved.

**The CITY OF STARKVILLE, MISSISSIPPI  
FY 2011 HOME Application**

**SELECTION PROCESS**

**WHEREAS**, the State of Mississippi has HOME funds available for Homeowner Rehabilitation; and

**WHEREAS**, the City of Starkville (City) desires to apply for Fiscal Year 2011 Mississippi Development Authority HOME Program funds;

**THEREFORE, BE IT RESOLVED BY THE CITY OF STARKVILLE, THAT THE CITY WILL COMPLY WITH THE FOLLOWING SELECTION PROCESS FOR APPLICANTS SELECTED IN THE 2011 HOME APPLICATION:**

1. Advertise and conduct required public hearing.
2. Eligible applicants to be considered for the City of Starkville FY 2011 HOME application are: (1) Public hearing attendees; (2) Person(s) who made personal contact with the City and completed an application for assistance; (3) Person(s) meeting all MDA requirements regarding income, homeownership, and 12-month occupancy.
3. Applicants will be certified eligible by: Golden Triangle PDD staff and the City of Starkville. The Project Administrator will make onsite inspections of all houses to be included in the application to verify and certify eligibility.
4. Upon completion of all home site visits, up to five (5) of the neediest applicants, considering average household income, condition of the house, and location in a concentrated area of the City will be selected for the 2011HOME application.
5. **SO ORDERED BY THE CITY OF STARKVILLE, MISSISSIPPI IN REGULAR SESSION, ON THIS THE 16th DAY OF August, 2011.**

**ATTEST:**

**CITY OF STARKVILLE**

\_\_\_\_\_  
**CITY CLERK**

\_\_\_\_\_  
**MAYOR**

**APPROVAL OF A RESOLUTION TO ADOPT A FAIR  
HOUSING POLICY FOR THE CITY OF STARKVILLE, MISSISSIPPI**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of a Resolution to Adopt a Fair Housing Policy for the City of Starkville, Mississippi" is enumerated, this consent item is thereby approved.

**RESOLUTION TO ADOPT A  
FAIR HOUSING POLICY  
CITY OF STARKVILLE, MISSISSIPPI**

It will be the policy of the City of Starkville, Mississippi to promote fair housing in accordance with Title VI of the Civil Rights Act of 1964. It shall further be the policy of the City to prohibit discrimination or restriction of the marketing, sale and availability of housing to any person based on race, color, national origin, sex, age, familial status, religion or handicap (disability).

The City of Starkville is committed to the following actions to further promote fair housing:

1. Display Fair Housing Poster at City Hall.
2. Advertise all housing loan/grant programs in accordance with HUD's fair housing advertising guidelines.
3. Have materials available explaining the Fair Housing Law

This policy is hereby adopted by the City on this the 16th day of August , 2011.

\_\_\_\_\_  
Mayor

ATTEST;

Clerk

4.

**APPROVAL OF A RESOLUTION ADOPTING MINORITY/WOMEN  
BUSINESS GOALS AND OBJECTIVES**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of a Resolution Adopting Minority/Women Business Goals and Objectives" is enumerated, this consent item is thereby approved.

**MINORITY/WOMEN BUSINESS GOALS AND OBJECTIVES**

The City of Starkville, Mississippi will encourage the promotion and participation of Minority/Women Business Enterprise (MBE/WBE) in every aspect of their HOME Grants and or CDBG projects. The City does hereby adopt the following requirements as a part of their MBE/WBE program goals: Public Law 95-507, Executive Orders 11625 and 12432 (MBE), and Executive Order 12138 (WBE).

The City further agrees to the following actions:

- (a) Contact at least two (2) minority/women-owned businesses by certified mail and allow them the opportunity to submit a proposal or bid to provide any service needed.
- (b) Maintain records to document the extent of MBE/WBE contracting and subcontracting.
- (c) Adopt by means of this resolution a local goal of at least ten percent (10%) for MBE participation and five percent (5%) for WBE participation.
- (d) The City will incorporate the goal statement in all bid packets.
- (e) The City will use the current Mississippi Minority Directory and other available lists to ensure that every effort is made to secure minority participation in all CDBG and HOME projects.

The City does, hereby, adopt the foregoing goals and objectives on this the 16th day of August, 2011.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk

5.

**APPROVAL OF A RESOLUTION ADOPTING AN AFFIRMATIVE MARKETING PLAN FOR THE CITY OF STARKVILLE, MISSISSIPPI**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of a Resolution Adopting an

Affirmative Marketing Plan for the City of Starkville, Mississippi" is enumerated, this consent item is thereby approved.

CITY OF STARKVILLE, MISSISSIPPI  
AFFIRMATIVE MARKETING PLAN

The City of Starkville, Mississippi does hereby resolve to comply with 24 CFR, Part 92, Subpart H 92.351. In order to comply, the following affirmative marketing procedures and requirements are hereby adopted:

The City shall display in public view posters affirming Equal Housing Opportunity, as amended under the Fair Housing Amendment Act of 1988.

The City certifies that HOME program funds will be used in accordance with the nondiscrimination and equal opportunity requirements set forth in the program regulations.

The City will establish the following procedures and requirements to affirmatively market units in the HOME project and will assess the results of their efforts, in accordance with the HOME program regulations:

(a) The City will inform the public, homeowners, and potential tenants about the federal fair housing laws and the City's affirmative marketing procedures by means of advertising in the local paper and displaying Fair Housing posters.

(b) The requirements and practices for homeowners to follow in carrying out the City's affirmative marketing procedures and requirements will be discussed at public meetings and by means of advertising and displaying posters.

(c) The City will use special outreach procedures to inform and solicit applications from persons in the area who would not otherwise apply. The City will use community organizations, places of worship, employment centers, fair housing groups, housing counseling agencies, social service centers and other resources for this outreach.

(d) If applicable, The City will maintain a list of all tenants/owners residing in each unit at the time of application submittal through the end of compliance period.

(e) The City will maintain a file containing all marketing efforts, (i.e., newspaper ads, letters, records of phone calls, etc.).

(f) Records will be kept on file describing efforts and results of the City's affirmatively marketing units.

(g) When applicable, advertisement of vacant units will contain the fair housing opportunity logo or statement.

The City of Starkville does hereby, adopt the foregoing Affirmative Marketing Plan on this the 16th day of August, 2011.

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Mayor

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Clerk

6.

**APPROVAL OF PARTICIPATING IN THE GAMEDAY SHUTTLE BUS SERVICE FOR HOMETOWN FOOTBALL GAMES FOR AN AMOUNT NOT TO EXCEED \$3,500.00**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to participate in the 'GameDay Shuttle Bus Service' for hometown football games in an amount not to exceed \$3,500.00" is enumerated, this consent item is thereby approved.

7.

**APPROVAL OF THE APPOINTMENT OF LEE CARSON TO FILL THE WARD 1 POSITION ON THE BOARD OF ADJUSTMENTS AND APPEALS WITH A TERM ENDING JUNE 30, 2015**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of the appointment of Lee Carson to fill the Ward 1 position on the Board of Adjustments and Appeals with a term ending June 30, 2015" is enumerated, this consent item is thereby approved.

8.

**APPROVAL TO AUTHORIZE THE CITY OF STARKVILLE TO ENTER INTO CERTAIN EASEMENTS AND DEEDS WITH DHS VENTURES TO FACILITATE CONSTRUCTION, ENSURE THE CARE AND MAINTENANCE OF UTILITIES, AND CLARIFY THE BORDERS OF THE PROPERTY**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "authorization is granted to allow the City of Starkville to enter into certain easements and deeds with DHS Ventures to facilitate construction, ensure the care and maintenance of utilities, and clarify the borders of the property" is enumerated, this consent item is thereby approved.

9.

**APPROVAL OF PLANNING AND ZONING ITEM #FP 11-09:  
A FINAL PLAT IN A C-2, GENERAL BUSINESS ZONING DISTRICT  
LOCATED ON THE NORTHERN SIDE OF MS HIGHWAY 12 WEST  
"EXCEL WEST"**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of Planning and Zoning item #FP 11-09: A Final Plat in a C-2, General Business Zoning District, located on the northern side of MS Highway 12 West 'Excel West'" is enumerated, this consent item is thereby approved.

**9 CONDITIONS**

1. The final plat shall meet the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code of 1972, as amended.
2. The final plat shall meet the minimum requirements for C-2 zoning dimensions.
3. All public utilities are currently in place.
4. Erosion control vegetation shall be established on all disturbed areas.
5. Sidewalk construction shall conform to the City's Sidewalk Ordinance and ADA standards.
6. The applicant shall provide adequate and satisfactory test reports for roadways, curbs and all drainage structures and facilities.
7. The applicant shall provide two paper copies of the recorded plat to the City, along with a digital copy in "AutoCAD" format in standard state plane coordinates.
8. The applicant shall provide "as-built" drawings of all infrastructure improvements (water, sewer, storm drainage, roadways, sidewalks, etc.) in "AutoCAD" format as well as a paper copy that is signed and sealed by a licensed design professional, guaranteeing accuracy.
9. The final plat shall be recorded at the Office of the Oktibbeha County Chancery Clerk within thirty (30) days of the approval by the Mayor and Board of Aldermen.

10.

**APPROVAL OF PLANNING AND ZONING ITEM #PP 11-01:  
A PRELIMINARY PLAT IN AN R-1, SINGLE FAMILY ZONING DISTRICT  
LOCATED ON THE SOUTH SIDE OF YELLOW JACKET DRIVE  
"BENT BROOK RIDGE SUBDIVISION"**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of Planning and Zoning item #PP 11-01: A Preliminary Plat in an R-1, Single Family Zoning District, located on the south side

of Yellow Jacket Drive 'Bent Brook Ridge Subdivision'" is enumerated, this consent item is thereby approved.

1. The preliminary plat meets the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code Annotated (1972), as amended.
2. The preliminary plat shall meet the minimum requirements for R-2 zoning dimensions.
3. Approval of the preliminary plat shall be tentative, pending the submission of the final plat, as specified in Appendix B, Article IV, Section 3 of the City of Starkville's Code of Ordinances.
4. The applicant shall prepare and submit infrastructure plans in accordance with AppendixB, Article III, Sections 3 & 4 of the City of Starkville's Code of Ordinances.
5. When infrastructure plans have been approved for construction, a pre-construction conference shall be held with appropriate city staff prior to the commencement of any construction activities at the site.
6. When a final plat is submitted for review by the City's Development Review Committee, all required improvements must be complete and the applicant shall provide "as-built" drawings of all infrastructure improvements (water, sewer, storm drainage, roadways, sidewalks, etc.) in "AutoCAD" format as well as a paper copy that is signed and sealed by a licensed professional engineer, indicating that the improvements were installed under his/her responsible direction and that the improvements conform to the approved construction plans, specifications and the City's ordinances.
7. All public utilities shall be in place and any non-conforming conditions noted during final inspection and shall be corrected prior to placement onto the Planning & Zoning Commission agenda.
8. Approval of the preliminary plat shall be valid for one year, per Appendix B, Article III, Section 2(6)(b) of the City of Starkville's Code or Ordinances.
9. A final plat review and approval shall be required prior to the recording of the plat at the Office of the Oktibbeha County Chancery Clerk.

**11.**

**APPROVAL OF CLAIMS DOCKET #04-19-11-B  
FOR THE CITY OF STARKVILLE CLAIMS, EXCLUDING  
FIRE DEPARTMENT CLAIMS, THROUGH APRIL 14, 2011  
IN THE AMOUNT OF \$278,260.74 IN ACCORDANCE WITH  
SECTION 17-3-1 OF THE MISSISSIPPI CODE OF 1972, ANNOTATED**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and

to accept items for Consent, whereby the "approval of Claims Docket #08-16-11-B which contains claims from all departments through August 12, 2011, except the Fire department, with all claims totaling \$278,260.74" is enumerated, this consent item is thereby approved.

**CLAIMS DOCKET  
# 08-16-11-B  
August 12, 2011**

General Fund	001	\$122,097.93
Restricted Police Fund	002	0.00
Restricted Fire Fund	003	0.00
Airport Fund	015	230.43
Sanitation	022	6,754.02
Landfill	023	42,748.68
Computer Assessments	107	3,827.97
Middleton Marketplace TIF Bond	125	0.00
City Bond and Interest	202	38,180.63
2009 Road Maint. Bond	304	0.00
Fire Station No. 5	306	0.00
American Recovery & Reinvestment Act	309	0.00
P & R Bond Series 2007	325	0.00
Park & Rec Tourism 2%	375	184.12
Water/Sewer	400	61,927.22
Vehicle Maintenance	500	2,309.74
Hotel/Motel	610	0.00
2% (VCC, EDA, MSU)	630	0.00
Electric		0.00
<b>TOTAL CLAIMS</b>		<b>\$278,260.74</b>

12.

**APPROVAL TO ACCEPT THE JULY, 2011 FINANCIALS  
FOR THE CITY OF STARKVILLE**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to accept the July, 2011 financials for the City of Starkville" is enumerated, this consent item is thereby approved.

13.

**APPROVAL OF THE LOW QUOTE SUBMITTED BY STIDHAM  
CONSTRUCTION IN THE AMOUNT OF \$29,305.00  
FOR THE 2011 UNIVERSITY DRIVE  
SIDEWALK IMPROVEMENT PROJECT AND AUTHORIZATION  
TO ENTER INTO AN AGREEMENT WITH SAID CONTRACTOR**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of the lowest quote, submitted by Stidham Construction in the amount of \$29,305.00 for the 2011 University Drive Sidewalk Improvement Project and authorization to enter into an agreement with said contractor" is enumerated, this consent item is thereby approved.

NAME	QUOTE AMOUNT	APPARENT BEST QUOTE
Byrum Construction	\$59,117.50	
Hester Fence & Construction	\$43,944.00	
Terry Stidham Construction	\$29,305.00	Apparent Best Quote

14.

**APPROVAL OF TRAVEL FOR FIRE MARSHAL MARK MCCURDY TO EMMITSBURG, MARYLAND ON SEPTEMBER 19 - 30, 2011 TO ATTEND THE NATIONAL FIRE ACADEMY'S FIRE CAUSE AND ORIGIN COURSE WITH ADVANCE TRAVEL EXPENSE OF \$234.48**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of travel for Fire Marshal Mark McCurdy to Emmitsburg, Maryland on September 19 - 30, 2011, to attend the National Fire Academy's Fire Cause and Origin Course with advance travel expense of \$234.48" is enumerated, this consent item is thereby approved.

15.

**APPROVAL OF A COMMERCIAL BURN AT 1215 WEST GARRARD ROAD (DAVID JOSEY OF 4J PROPERTIES)**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of a commercial burn at 1215 West Garrard Road (David Josey of 4J Properties)" is enumerated, this consent item is thereby approved.

16.

**APPROVAL TO RECLASSIFY WILLIAM BELL FROM TEMPORARY STATUS TO REGULAR FULL TIME STATUS AS A DRIVER IN THE SANITATION AND ENVIRONMENTAL SERVICES DEPARTMENT WITH AN ANNUAL SALARY OF \$20,291.89 (9.76 HOURLY); GRADE 6 STEP 1 WITH A ONE-YEAR PROBATIONARY PERIOD**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to reclassify William Bell from "temporary" to "regular full time" status as a Driver in the Sanitation and Environmental Services Department with an annual salary of \$20,291.89 (9.76 hourly); Grade 6 Step 1 with a one year probationary period" is enumerated, this consent item is thereby approved.

17.

**APPROVAL TO ADVERTISE TO FILL THE POSITION OF LABORER  
IN THE SANITATION AND ENVIRONMENTAL SERVICES DEPARTMENT**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to advertise to fill the position of Laborer in the Sanitation and Environmental Services Department" is enumerated, this consent item is thereby approved.

18.

**APPROVAL TO AUTHORIZE HIRING CASSANDRA S. YOUNG  
AS DEPUTY COURT CLERK IN THE MUNICIPAL COURT OFFICE  
AT A GRADE 7 STEP 1 WITH AN ANNUAL SALARY OF \$22,321.08  
WITH A ONE-YEAR PROBATIONARY PERIOD**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to authorize hiring Cassandra S. Young as Deputy Court Clerk in the Municipal Court Office at Grade 7 Step 1 with an annual salary of \$22,321.08 (10.73 hourly) with a one-year probationary period" is enumerated, this consent item is thereby approved.

19.

**APPROVAL OF EDUCATIONAL ASSISTANCE FOR EDWARD KEMP  
AS SET FORTH IN THE CITY'S EDUCATIONAL ASSISTANCE POLICY**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of Educational Assistance for Edward Kemp as set forth in the City's Educational Assistance Policy" is enumerated, this consent item is thereby approved.

20.

**APPROVAL TO RECLASSIFY STEPHANIE HALBERT FROM  
RECEPTIONIST TO DEPUTY CITY CLERK IN THE CITY CLERK'S OFFICE  
WITH AN ACCOMPANYING CHANGE IN SALARY AND GRADE,  
FROM GRADE 6, STEP 1 AT \$20,291.89 (9.76 HOURLY)**

**TO GRADE 8, STEP 1 AT \$24,553.19 (11.80 HOURLY)**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to reclassify Stephanie Halbert from Receptionist to Deputy City Clerk in the City Clerk's Office with an accompanying change in salary and grade moving from Grade 6 Step 1 at \$20,291.89 (9.76 hourly) to Grade 8 Step 1 at \$24,553.19 (11.80 hourly)" is enumerated, this consent item is thereby approved.

**21.**

**APPROVAL TO ISSUE A NOTICE TO PROCEED TO  
STIDHAM CONSTRUCTION, THE LOWEST SOURCE OF SUPPLY BIDDER,  
TO INSTALL A FIRE SERVICE WATER MAIN FROM HIGHWAY 389  
TO ROCKHILL AND GEECHIE ROADS  
IN AN AMOUNT NOT TO EXCEED \$47,898.40**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to issue a Notice to Proceed to the lowest source of supply bidder, Stidham Construction, to install a Fire Service Water Main from Highway 389 to Rockhill and Geechie Roads in an amount not to exceed \$47,898.40" is enumerated, this consent item is thereby approved.

**22.**

**APPROVAL OF A BUDGET NEUTRAL REORGANIZATION TO  
THE WATER DEPARTMENT THAT WILL ADD A  
SERVICE REQUEST RESPONSE CREW**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval of budget neutral Reorganization to the Water Department that will add a Service Request Response Crew" is enumerated, this consent item is thereby approved.

**23.**

**APPROVAL AUTHORIZING THE PURCHASE OF A TRUCK FOR THE  
WATER DEPARTMENT FROM STATE CONTRACT  
IN THE AMOUNT OF \$23,378.00.  
STATE CONTRACT # 070-91-21157-0 ITEM NO. 070-4852463-6**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to purchase a truck for the Water Department from State Contract in the amount of \$23,378.00" is enumerated, this consent item is thereby approved.

24.

**APPROVAL AUTHORIZING THE PURCHASE OF A MINI EXCAVATOR  
FOR THE WATER DEPARTMENT FROM WILLIAMS EQUIPMENT  
AND SUPPLY, THE SUBMITTER OF THE LOWEST QUOTE,  
IN THE AMOUNT OF \$20,090.00**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to purchase a Mini Excavator for the Water Department from Williams Equipment and Supply, the submitter of the lowest quote, in the amount of \$20,090.00" is enumerated, this consent item is thereby approved.

<b>NAME</b>	<b>MANUFACTURER/MODEL</b>	<b>AMOUNT</b>	<b>APPARENT BEST QUOTE</b>
Bobcat of Gulfport, MS	2011 Bobcat 324 Compact Excavator	\$24,450.00	
Martin Truck & Tractor Co., Inc	Kubota KX41-3	\$24,749.00	
Stribling Equipment LLC	John Deere 170 Excavator	\$23,452.00	
Thompson Machinery	Caterpillar 301.8C	\$28,206.16	
Williams Equip & Supply	Bobcat 324 Compact Excavator	\$20,090.00	Apparent Best Quote

25.

**APPROVAL TO AUTHORIZE THE PURCHASE OF TWO 7-YARD USED  
DUMP TRUCKS FOR THE LANDFILL DIVISION OF THE  
SANITATION AND ENVIRONMENTAL SERVICES DEPARTMENT FROM  
LOW BIDDERS C&C EQUIPMENT IN THE AMOUNT OF \$23,000.00  
AND LAPINE IN THE AMOUNT OF \$33,500.00**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas, and adopted by the Board to approve the August 16, 2011 Official Agenda, and to accept items for Consent, whereby the "approval to authorize the purchase of two 7-yard used Dump Trucks for the Landfill Division of the Sanitation and Environmental Services Department from low bidders, C&C Equipment in the amount of \$23,000.00 and Lapine in the amount of \$33,500.00" is enumerated, this consent item is thereby approved.

**DUMP TRUCK BIDS**

**Item**

**Bidder**

**Price**

2003 Ford F750	C&C Equipment	\$23,000.00
2001 Kenworth T300	Lapine of Jackson	\$33,500.00
2002 FL80	Lapine of Cleveland	\$35,500.00
2004 FL70	Lapine of Cleveland	\$38,640.00
2000 Mack	Trucks & Tracks	\$36,800.00

**END OF CONSENT ITEMS**

**26.**

**A MOTION TO APPROVE THE MINUTES OF THE JULY 5, 2011  
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN  
WITH CORRECTIONS**

There came for consideration the matter of approving the July 5, 2011 minutes of the Mayor and Board of Aldermen. After discussion, and

upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Jeremiah Dumas to approve the Minutes of the July 5, 2011 Regular Meeting of the Mayor and Board of Alderman as corrected.

1. Order 21 - change the word 'responsibility' to 'reimbursement'.

The Board unanimously voted to approve the motion .

**27.**

**A MOTION TO APPROVE THE MINUTES OF THE AUGUST 9, 2011  
SPECIAL CALL MEETING OF THE MAYOR AND BOARD OF ALDERMEN**

There came for consideration the matter of approving the August 9, 2011 minutes of the Mayor and Board of Aldermen. After discussion, and

upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Eric Parker to approve the Minutes of the August 9, 2011 Special Call Meeting of the Mayor and Board of Alderman. The Board voted unanimously to approve the motion.

**ANNOUNCEMENTS FROM MAYOR AND BOARD OF ALDERMEN**

**Mayor Parker Wiseman** informed the citizens of the Municipal Justice Complex Bond Referendum and the extended hours of the City Clerk's Office for voter registration.

**Mayor Parker Wiseman** announced the Travis Outlaw Day festivities being held on August 27, 2011 in McKee Park from 10:00 a.m. until 3:00 p.m., and encouraged the public to attend.

**Alderman Jeremiah Dumas** presented information on the proposed referendum, and the Police Facility. He informed the public of the tax calculator that will be available on the City's website.

FOR THE FY 2012 BUDGET	AGAINST THE FY 2012 BUDGET	NEITHER FOR NOR AGAINST THE FY 2012 BUDGET
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**CITIZEN COMMENTS**

**Mr. Alvin Turner**, ward 7, informed the Board of the citizens growing concerns regarding taxes. He also brought awareness of the lack of response from the Starkville School Board and suggested that a new School Board might need to be installed.

**PUBLIC APPEARANCES**

Dr. Bill Kibbler and Student Association President Rhett Hobart presented the Student Association Budget of the 2% Food and Beverage Tax as required by House Bill 1833 and the Board resolution dated March 16, 2004. Dr. Kibbler and Mr. Hobart recognized the benefit of the tax as it relates to the Mississippi State University students. Last year the tax produced \$282,000.00 to the Student Association. The Budget was outlined as shown below.

**Alderman Sandra Sistrunk** inquired into the reason the Student Association withdrew their support of the Gameday Shuttle and was informed by Mr. Hobart that not many students used the shuttle and students have other benefits afforded them on game day to solicit their attendance, therefore it is not in the best interest of the students for the Student Association to support the Gameday Shuttle.

**Ms. Jennifer Gregory** presented the Budget for the Visitors and Convention Council as required by HB 1833 and the Board resolution dated March 16, 2004. Ms. Sistrunk thanked the VCC for locating funding for the Gameday Shuttle that the Student Association dropped. Ms. Gregory announced the City's designation of being a Certified Mississippi Main Street Community since September 2010.

**2ND PUBLIC HEARING ON FY 2012 BUDGET FOR THE CITY OF STARKVILLE**

Alderman Sandra Sistrunk presented the FY 2012 Budget for the City of Starkville and highlighted **NO PROPOSED TAX INCREASE**. Alderman Sistrunk explained the need to retain the identity of certain funds that will be rolled forward into the new budget.

Alderman Perkins questioned the need for an ending fund balance of \$730,485.00 while only \$200,000.00 of new monies is being allotted for capital projects. He expounded on the lack of allocation of funds and Board support of the citizens in the Carver Dr. Ditch area. Alderman Perkins expressed the desire that the better quality of life for all citizens,

	Mr. Alvin Turner	
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**Alderman Sandra Sistrunk** reminded the Board that the Budget is a plan, and that amendments are made to the Budget throughout the year as approved by the Board of Aldermen.

**28.**

**A MOTION TO APPROVE THE 2012 BUDGET  
FOR THE EXPENDITURE OF THE 2% FOOD AND BEVERAGE TAX  
AS PRESENTED BY THE MISSISSIPPI STATE UNIVERSITY  
STUDENT ASSOCIATION PRESIDENT,  
AND IN ACCORDANCE WITH HOUSE BILL 1833 AND  
THE BOARD RESOLUTION DATED MARCH 16, 2004**

There came for consideration the matter of approving the 2012 Budget for the expenditure of the 2% Food and Beverage Tax for the Mississippi State University Student Association. After discussion, and

upon the motion of Alderman Roy A'. Perkins, duly seconded by Alderman Jeremiah Dumas, to approve the Mississippi State University Student Association 2012 Budget for the expenditure of the 2% Food and Beverage Tax as presented, and in accordance with House Bill 1833 and the Board Resolution dated March 16, 2004, the Board unanimously voted in favor of the motion.

**Proposed Distribution of 2012 Food & Beverage Sales Tax Allocation**

<b>DISTRIBUTION</b>	<b>ACTUAL 2011</b>	<b>PROPOSED 2012</b>
Music Maker Prodcutions	\$92,000	\$95,000
Bulldog Bash	\$50,000	\$75,000
The Night Route	\$85,000	\$65,000
Old Main Music Festival	\$20,000	\$20,000
Lyceum Series	\$35,000	\$35,000
<b>TOTAL</b>	<b>\$282,000</b>	<b>\$290,000</b>
FY 2011 Surplus	\$10,000	
FY 2012 Revenue Projection	\$280,000	
<b>TOTAL</b>	<b>\$290,000</b>	

**29.**

**A MOTION TO APPROVE THE 2012 BUDGET  
FOR THE EXPENDITURE OF THE 2% FOOD AND BEVERAGE TAX  
AS PRESENTED BY THE MS JENNIFER GREGORY OF THE**

**VISITORS AND CONVENTION COUNCIL,  
AND IN ACCORDANCE WITH HOUSE BILL 1833 AND  
THE BOARD RESOLUTION DATED MARCH 16, 2004**

There came for consideration the matter of approving the 2012 Budget for the expenditure of the 2% Food and Beverage Tax for the Starkville Visitors and Convention Council. After discussion, and

upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Henry Vaughn, Sr., to approve the Starkville Visitors and Convention Council's 2012 Budget for the expenditure of the 2% Food and Beverage Tax as presented, and in accordance with House Bill 1833 and the Board Resolution dated March 16, 2004, the Board unanimously voted in favor of the motion.

**GSDP  
BUDGET PROPOSAL FOR VISITORS & CONVENTION COUNCIL**

2011/2012

**REVENUES HOTEL TAX**

CITY OF STARKVILLE	\$150,000.00
INTEREST INCOME	\$0.00
<b>Total Hotel Tax Revenues</b>	<b>\$150,000.00</b>

**EXPENSES HOTEL TAX**

GSDP MANAGEMENT CONTRACT	\$125,000.00
MS MAIN STREET DUES	\$0.00
TELEPHONE/FAX	\$0.00
PROMOTIONAL ITEMS	\$0.00
MAIN STREET	\$25,000.00
<b>Total Hotel Tax Expenses</b>	<b>\$150,000.00</b>

**REVENUES 2% FOOD & BEVERAGE TAX**

CITY OF STARKVILLE FOOD & BEV	\$210,000.00
MATCHING GRANTS	\$0.00
<b>Total Food &amp; Beverage Tax Revenue</b>	<b>\$210,000.00</b>

**EXPENSES 2% FOOD & BEVERAGE TAX**

GSDP MARKETING/OPER CONTRACT	\$63,000.00
ADVERTISING	\$80,500.00
AUDIT	\$9,000.00
DUES	\$28,000.00
CVB BOARD DEVELOPMENT	\$1,000.00
POSTAGE	\$0.00
SPONSORED PROGRAMS	\$10,000.00
SUSTAINING GRANT PROGRAM	\$10,000.00

PROFESSIONAL DEVELOPMENT	\$7,000.00
DIRECTIONAL SIGNAGE	\$0.00
CELLULAR PHONE	\$1,500.00
<b>Total Expenses</b>	<b>\$210,000.00</b>

30.

**A MOTION TO APPROVE AND ADOPT THE FISCAL YEAR  
2012 BUDGET FOR THE CITY OF STARKVILLE**

There came for consideration the matter of approving and adopting the FY 2012 Budget for the City of Starkville, Mississippi. After discussion, and

upon the motion of Alderman Sandra Sistrunk, duly seconded by Alderman Jeremiah Dumas to approve and adopt the City of Starkville FY 2012 Budget, the Board voted as follows:

Alderman Ben Carver	voted: <u>absent</u>
Alderman Sandra Sistrunk	voted: <u>Yea</u>
Alderman Eric Parker	voted: <u>Yea</u>
Alderman Richard Corey	voted: <u>absent</u>
Alderman Jeremiah Dumas	voted: <u>Yea</u>
Alderman Roy A'. Perkins	voted: <u>Nay</u>
Alderman Henry Vaughn, Sr.	voted: <u>Nay</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion to approve and adopt the City of Starkville FY 2012 Budget carried.

**CITY OF STARKVILLE FY 2012 BUDGET  
TO BE INSERTED AFTER RE-FORMATTING**

31.

**A MOTION TO APPROVE THE DEVELOPMENT OF A YELLOW DOT  
PROGRAM WITH MEMBERSHIP CONSISTING OF ALDERMAN SISTRUNK  
POLICE CHIEF LINDLEY, FIRE CHIEF MANN, PARKS DIRECTOR RYE  
AND CAO SPRUILL**

There came for consideration the matter of developing a Yellow Dot Program. After discussion, and

upon the motion of Alderman Sandra Sistrunk, duly seconded by Alderman Jeremiah Dumas to approve the development of a Yellow Dot Program with membership consisting of Alderman Sandra Sistrunk, Chief David Lindley, Chief Roger Mann, Parks Director Matthew Rye and Chief Administrative Officer Lynn Spruill, the Board voted unanimously to approve the motion.

**Alderman Richard Corey** joins the meeting.

**32.**

**A MOTION TO APPROVE PLANNING AND ZONING ITEM #PP 10-06:  
A PRELIMINARY PLAT IN AN R-2 SINGLE FAMILY/DUPLEX  
ZONING DISTRICT LOCATED AT 800 REED ROAD WITH 9 CONDITIONS  
AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION  
"REED PLACE SUBDIVISION - MR. GARRY HUGHES"**

There came for consideration the matter of a Preliminary Plat in an R-2 Single Family/Duplex zoning district located at 800 Reed Road. After discussion, and

upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Sandra Sistrunk to approve Planning and Zoning item #PP 10-06: a Preliminary Plat in an R-2 Single Family/Duplex zoning district located at 800 Reed Road with 9 conditions as recommended by the Planning and Zoning Commission, the Board voted as follows:

Alderman Ben Carver	voted: <u>absent</u>
Alderman Sandra Sistrunk	voted: <u>Yea</u>
Alderman Eric Parker	voted: <u>Yea</u>
Alderman Richard Corey	voted: <u>Yea</u>
Alderman Jeremiah Dumas	voted: <u>Yea</u>
Alderman Roy A'. Perkins	voted: <u>Nay</u>
Alderman Henry Vaughn, Sr.	voted: <u>Nay</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

**9 CONDITIONS**

1. The preliminary plat meets the minimum standards for the State of Mississippi, as required by §17-1-23 and §17-1-25 of the Mississippi Code Annotated (1972), as amended.
2. The preliminary plat shall meet the minimum requirements for R-2 zoning dimensions.
3. Approval of the preliminary plat shall be tentative, pending the submission of the final plat, as specified in Appendix B, Article IV, Section 3 of the City of Starkville's Code of Ordinances.
4. The applicant shall prepare and submit infrastructure plans in accordance with Appendix B, Article III, Sections 3 & 4 of the City of Starkville's Code of Ordinances.
5. When infrastructure plans have been approved for construction, a pre-construction conference shall be held with appropriate city staff prior to the commencement of any construction activities at the site.

6. When a final plat is submitted for review by the City's Development Review Committee, all required improvements must be complete and the applicant shall provide "as-built" drawings of all infrastructure improvements (water, sewer, storm drainage, roadways, sidewalks, etc.) in "AutoCAD" format as well as a paper copy that is signed and sealed by a licensed professional engineer, indicating that the improvements were installed under his/her responsible direction and that the improvements conform to the approved construction plans, specifications and the City's ordinances.
7. All public utilities shall be in place and any non-conforming conditions noted during final inspection and shall be corrected prior to placement onto the Planning & Zoning Commission agenda.
8. Approval of the preliminary plat shall be valid for one year, per Appendix B, Article III, Section 2(6)(b) of the City of Starkville's Code or Ordinances.
9. A final plat review and approval shall be required prior to the recording of the plat at the Office of the Oktibbeha County Chancery Clerk.

**33.**

**A MOTION TO APPROVE AMENDING THE SOUTH MONTGOMERY STREET TRAFFIC STUDY ENGINEERING CONTRACT TO INCLUDE AN MDOT REQUIRED INCREASED SCOPE OF WORK**

There came for consideration the matter of an increased scope of work on the South Montgomery Street Traffic Study Engineering Contract as required by Mississippi Department of Transportation. After discussion, and

upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Richard Corey to approve amending the South Montgomery Street Traffic Study Engineering Contract to include an increased scope as required by the Mississippi Department of Transportation, the Board voted unanimously in favor of the motion.

**34.**

**A MOTION TO MOVE INTO 5-MINUTE RECESS**

Upon the motion of Alderman Roy A'. Perkins, duly seconded by Alderman Sandra Sistrunk, to move into a 5-minute recess, the Board unanimously vote its consent.

**35.**

**A MOTION TO TABLE THE CONSIDERATION OF THE APPROVAL TO TRANSFER GARY SCOTT RIVERS FROM LINEMAN TO WAREHOUSE MANAGER IN THE ELECTRIC DEPARTMENT**

Upon the motion of Alderman Sandra Sistrunk, duly seconded by Alderman Roy A'. Perkins to table the consideration of approving a transfer of Gary Scott Rivers from Lineman to Warehouse Manager in the Electric Department, the Board voted unanimously to table the matter of consideration.

36.

**A MOTION TO APPROVE HIRING BENJAMIN P. BURKETT  
AS SERVICE TECHNICIAN IN THE ELECTRIC DEPARTMENT  
WITH AN ANNUAL SALARY OF \$24,553.19 - GRADE 8 STEP 1  
WITH A 1-YEAR PROBATIONARY PERIOD**

There came for consideration the matter of filling a Service Technician position in the Electric Department. After discussion, and

upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Henry Vaughn, Sr., to approve hiring Benjamin P. Burkett as Service Technician in the Electric Department with an annual salary of \$24,553.19 - Grade 8 Step 1 with a 1-year probationary period.

37.

**A MOTION TO APPROVE AN INVOICE SUBMITTED BY TYLER  
TECHNOLOGIES IN THE AMOUNT OF \$17,391.15 FOR PAYMENT**

There came for consideration the matter of payment of an invoice submitted by Tyler Technologies. After discussion, and

upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Henry Vaughn, Sr., to approve for payment and invoice submitted by Tyler Technologies in the amount of \$17,391.15, the Board unanimously voted its consent.

38.

**A MOTION TO APPROVE ADVERTISING TO FILL A FOREMAN  
POSITION IN THE WATER DEPARTMENT**

There came for consideration the matter of advertising to fill a foreman position in the Water Department. After discussion, and

upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Henry Vaughn, to authorize the Personnel Officer to advertise to fill a Foreman position in the Water Department. the Board voted unanimously in favor of the motion.

39.

**A MOTION TO APPROVE ADVERTISING TO FILL A MAINTENANCE  
WORKER POSITION IN THE WATER DEPARTMENT**

There came for consideration the matter of advertising to fill a Maintenance Worker position in the Water Department. After discussion, and

upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Henry Vaughn, to authorize the Personnel Officer to advertise to fill a Maintenance Worker position in the Water Department, the Board voted unanimously in favor of the motion

40.

**A MOTION TO ADJOURN**

Upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Henry Vaughn, Sr., to adjourn the meeting, the Board voted as follows:

Alderman Ben Carver	Voted: <u>Absent</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

The next meeting of the Mayor and Board of Alderman will be September 6, 2011, at 5:30 p.m., said meeting will be in the Courtroom/Boardroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS.

SIGNED AND SEALED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2010.

\_\_\_\_\_  
MARKEETA OUTLAW, CITY CLERK

\_\_\_\_\_  
PARKER WISEMAN, MAYOR

(SEALED)