

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN**

**The City of Starkville, Mississippi
July 5, 2011**

Be it remembered that the Mayor and Board of Aldermen met in a Regular Meeting on July 5, 2011 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. There being present were Mayor Parker Wiseman, Aldermen Ben Carver, Jeremiah Dumas, Eric Parker, Richard Corey, Roy A'. Perkins and Henry Vaughn, Sr. Absent was Alderman Sandra Sistrunk. Attending the Board were City Attorney Chris Latimer and City Clerk Markeeta Outlaw.

Mayor Parker Wiseman opened the meeting by asking those in attendance to recite the Pledge of Allegiance, which was immediately followed by a moment of silence.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA

Alderman Roy A'. Perkins requested the following changes to the July 5, 2011 Official Agenda

Add to Agenda Item X-B regarding report on status of street overlay and road construction projects.

Alderman Jeremiah Dumas requested the following changes to the July 5, 2011 Official Agenda

Add to Consent Item XI-B-1 regarding approval of P&Z item #CU 11-05: A requested by Mr. Christopher Carlisle to allow a tattoo and body piercing parlor in a C-2 with four conditions P&Z.

Add to Consent Item XI-I-1 regarding approval to advertise to fill vacant positions of police officer due to resignations.

Add to Consent Item XI-I-2 regarding approval to advertise to fill vacant position of Operator 1 in Drinking Water Division of Public Services due to resignation.

Add to Consent Item XI-I-3 regarding approval of job description and advertise to fill the position of Office Manager in the Building, Codes, and Planning Department due to retirement.

Add to Consent Item XI-I-4 regarding approval to advertise to fill positions in the Sanitation and Environmental Services Department: to transfer Robert Barnes to Equipment Operator in the Landfill Department: to hire Bobbie Jordan for Maintenance Worker I in the Landscape Department: to hire Thalmus Morgan for Operator 1 in the Landscape Department: To hire a Temporary Driver for the Sanitation Department

1.

**A MOTION TO APPROVE
THE OFFICIAL AGENDA AS REVISED**

There came for consideration the matter of approving and adopting the July 5, 2011 Official Agenda of the Regular Meeting of the Mayor and Board of Aldermen, as revised. After discussion, and upon the motion of Alderman Richard Corey, duly seconded by Alderman Henry Vaughn, to approve the July 5, 2011 Official Agenda as modified with items listed as consent, the Board voted as follows:

Alderman Ben Carver	voted: <u>Yea</u>
Alderman Sandra Sistrunk	voted: <u>Absent</u>
Alderman Eric Parker	voted: <u>Yea</u>
Alderman Richard Corey	voted: <u>Yea</u>
Alderman Jeremiah Dumas	voted: <u>Yea</u>
Alderman Roy A. Perkins	voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

OFFICIAL AGENDA

THE MAYOR AND BOARD OF ALDERMEN

OF THE

CITY OF STARKVILLE, MISSISSIPPI

REGULAR MEETING OF TUESDAY, JULY 5, 2011
5:30 P.M., COURT ROOM, CITY HALL
101 EAST LAMPKIN STREET

**PROPOSED CONSENT AGENDA ITEMS ARE NOTED ### AND PROVIDED AS APPENDIX A
ATTACHED**

- I. **CALL THE MEETING TO ORDER**
- II. **PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. **APPROVAL OF THE OFFICIAL AGENDA**
 - A. CONSIDERATION OF THE APPROVAL OF THE CONSENT AGENDA.
- IV. **APPROVAL OF BOARD OF ALDERMEN MINUTES**

- A. CONSIDERATION OF THE APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF STARKVILLE HELD ON JUNE 7, 2011.

V. ANNOUNCEMENTS AND COMMENTS

- A. MAYOR'S COMMENTS:

WELCOME TO NEW EMPLOYEES:

CHANTEAU WILSON – ADMINISTRATIVE ASSISTANT FOR THE
MAYOR AND BOARD OF ALDERMEN

MARK CLAY – LABORATORY TECHNICIAN FOR WASTEWATER
DIVISION OF PUBLIC SERVICES

- B. BOARD OF ALDERMEN COMMENTS:

CAROL JOY - RECOGNITION OF EMPLOYEE OF THE MONTH FOR
JULY 2011 BY ALDERMAN VAUGHN

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

- A. PUBLIC APPEARANCE BY HELEN TAYLOR OF THE BRICKFIRE PROJECT PRESENTING A REQUEST FOR CONSIDERATION TO APPLY FOR A MATCHING CHILDCARE GRANT FOR THE CITY OF STARKVILLE.

VIII. PUBLIC HEARING

- A. FIRST PUBLIC HEARING ON AMENDING THE SOLID WASTE ORDINANCE 2010-3 AND THE CITY OF STARKVILLE CODE OF ORDINANCES CHAPTER 54 TO PROVIDE FOR A NOMENCLATURE CHANGE, CHANGE IN RUBBISH REQUIREMENTS AND OTHER RELATED MATTERS.

IX. MAYOR'S BUSINESS

THERE IS NO MAYOR'S BUSINESS SCHEDULED

X. BOARD BUSINESS

- A. PRESENTATION ON THE REDISTRICTING PROCESS AND THE CURRENT DATA FROM THE 2010 CENSUS FOR THE CITY OF STARKVILLE.

XI. DEPARTMENT BUSINESS

- A. AIRPORT

THERE ARE NO ITEMS FOR THIS AGENDA

- B. BUILDING, CODES AND PLANNING DEPARTMENT

1. CONSIDERATION TO APPROVE P&Z ITEM #CU 11-05: A REQUEST BY MR. CHRISTOPHER CARLISLE TO ALLOW A TATTOO AND BODY PIERCING PARLOR IN A C-2 (GENERAL BUSINESS) ZONING DISTRICT LOCATED AT 303 DR. MARTIN LUTHER KING, JR. DRIVE IN WARD 5.

C. OFFICE OF THE CITY CLERK

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE FIRE DEPARTMENT CLAIMS DOCKET AS OF JUNE 30, 2011.

2. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS EXCEPT THE FIRE DEPARTMENT AS OF JUNE 30, 2011.

D. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

E. ELECTRIC DEPARTMENT

1. REQUEST APPROVAL OF A RESOLUTION FOR THE LEASE PURCHASE AGREEMENT WITH REGIONS EQUIPMENT FINANCE CORPORATION APPROVED BY THE BOARD OF ALDERMEN AT THE RECESS MEETING OF APRIL 19, 2011.

2. REQUEST AUTHORIZATION TO JOIN THE AMERICAN PUBLIC POWER ASSOCIATION (APPA).

F. ENGINEERING AND STREETS

1. REQUEST APPROVAL OF THE LOW QUOTE IN THE AMOUNT OF \$18,074.00 FROM OCE NORTH AMERICA FOR A LARGE FORMAT PLOTTER/ PRINTER/ SCANNER FOR THE PUBLIC SERVICES, PLANNING AND ENGINEERING DEPARTMENTS.

G. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THE AGENDA

H. INFORMATION TECHNOLOGY

1. REQUEST APPROVAL TO PURCHASE DELL SERVER IN THE AMOUNT OF \$6,551.17.

I. PERSONNEL

1. REQUEST TO ADVERTISE TO FILL VACANT POSITIONS OF POLICE OFFICER DUE TO RESIGNATIONS.
2. REQUEST TO ADVERTISE TO FILL VACANT POSITION OF OPERATOR 1 IN DRINKING WATER DIVISION OF PUBLIC SERVICES DUE TO RESIGNATION.

3. REQUEST TO APPROVE JOB DESCRIPTION AND ADVERTISE TO FILL THE POSITION OF OFFICE MANAGER IN THE BUILDING, CODES, & PLANNING DEPARTMENT DUE TO RETIREMENT.
4. REQUEST TO APPROVE HIRING TO FILL VACANT POSITIONS IN THE SANITATION & ENVIRONMENTAL SERVICES DIVISION.
 - A. REQUEST APPROVAL TO TRANSFER ROBERT BARNES TO THE POSITION OF EQUIPMENT OPERATOR IN THE LANDFILL DIVISION.
 - B. REQUEST TO APPROVE HIRING BOBBIE JORDAN TO FILL THE POSITION OF MAINTENANCE WORKER I IN THE LANDSCAPE DIVISION.
 - C. REQUEST TO APPROVE HIRING THALMUS MORGAN TO THE POSITION OF OPERATOR 1 IN THE LANDSCAPE DIVISION.
 - D. REQUEST TO APPROVE HIRING A TEMPORARY EMPLOYEE TO FILL POSITION OF DRIVER FOR SANITATION DIVISION DUE TO EMPLOYEE MEDICAL ABSENCE.

J. POLICE DEPARTMENT

- ### 1. REQUEST APPROVAL OF AN INTERLOCAL AGREEMENT WITH CLAY COUNTY FOR THE USE OF THEIR JAIL FACILITIES FOR CITY OF STARKVILLE PRISONERS.

K. PUBLIC SERVICES

THERE ARE NO ITEMS FOR THIS AGENDA

L. SANITATION DEPARTMENT

- ### 1. REQUEST APPROVAL TO BID FOR THE PURCHASE OF TWO USED DUMP TRUCKS FOR THE LANDFILL DIVISION OF THE SANITATION AND ENVIRONMENTAL SERVICES DEPARTMENT.

- ### 2. REQUEST APPROVAL TO ACCEPT THE QUOTE FROM FAIRBANKS SERVICE IN THE AMOUNT OF \$14,000 TO REPAIR THE SCALES AT THE LANDFILL AND TO PURCHASE A COMPUTER AND PRINTER FOR THE LANDFILL RECORD KEEPING PROCESS.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

- A. PENDING LITIGATION
- B. PROPERTY ACQUISITION

XV. OPEN SESSION

XVI. RECESS UNTIL JULY 19, 2011 @ 5:30 AT 101 LAMPKIN STREET IN THE CITY HALL COURTROOM.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Mr. Ben Griffith, at (662) 323-2525, ext. 119 at least forty-eight (48) hours in advance for any services requested.

APPENDIX A

PROPOSED CONSENT AGENDA

IX. MAYOR'S BUSINESS – NO ITEMS

X. BOARD BUSINESS – NO ITEMS

XI. DEPARTMENT BUSINESS

- A. AIRPORT – NO ITEMS
- B. BUILDING DEPARTMENT – NO ITEMS
- C. OFFICE OF THE CITY CLERK
 - 2. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS EXCEPT THE FIRE DEPARTMENT AS OF JUNE 30, 2011.
- D. COURTS – NO ITEMS
- E. ELECTRIC DEPARTMENT
 - 1. REQUEST APPROVAL OF A RESOLUTION FOR THE LEASE PURCHASE AGREEMENT WITH REGIONS EQUIPMENT FINANCE CORPORATION APPROVED BY THE BOARD OF ALDERMEN AT THE RECESS MEETING OF APRIL 19, 2011.
 - 2. REQUEST AUTHORIZATION TO JOIN THE AMERICAN PUBLIC POWER ASSOCIATION (APPA).
- F. ENGINEERING AND STREETS
 - 1. REQUEST APPROVAL OF THE LOW QUOTE IN THE AMOUNT OF \$18,074.00 FROM OCE NORTH AMERICA FOR A LARGE FORMAT PLOTTER/ PRINTER/ SCANNER FOR THE PUBLIC SERVICES, PLANNING AND ENGINEERING DEPARTMENTS.
- G. FIRE DEPARTMENT – NO ITEMS

- H. INFORMATION TECHNOLOGY
 - 1. REQUEST APPROVAL TO PURCHASE DELL SERVER IN THE AMOUNT OF \$6,551.17.

- I. PERSONNEL – NO ITEMS

- J. POLICE DEPARTMENT
 - 1. REQUEST APPROVAL OF AN INTERLOCAL AGREEMENT WITH CLAY COUNTY FOR THE USE OF THEIR JAIL FACILITIES FOR CITY OF STARKVILLE PRISONERS.

- K. PUBLIC SERVICES – NO ITEMS

- L. SANITATION DEPARTMENT
 - 1. REQUEST APPROVAL TO BID FOR THE PURCHASE OF TWO USED DUMP TRUCKS FOR THE LANDFILL DIVISION OF THE SANITATION AND ENVIRONMENTAL SERVICES DEPARTMENT.
 - 2. REQUEST APPROVAL TO ACCEPT THE QUOTE FROM FAIRBANKS SERVICE IN THE AMOUNT OF \$14,000 TO REPAIR THE SCALES AT THE LANDFILL AND TO PURCHASE A COMPUTER AND PRINTER FOR THE LANDFILL RECORD KEEPING PROCESS.

CONSENT ITEMS 2-14

2. APPROVAL OF PLANNING AND ZONING ITEM #CU 11-05: TO ALLOW A TATTOO AND BODY PIERCING PARLOR IN A C-2 ZONING DISTRICT WITH FOUR CONDITIONS AS RECOMMENDED BY THE PLANNING AND ZONING DEPARTMENT

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Roy A’ Perkins, and adopted by the Board to approve the July 5, 2011 Official Agenda, and to accept listed items on Consent, whereby the “approval of allowing a tattoo and body piercing parlor in a C-2 zoning district with four conditions as recommended by the Planning and Zoning Department” is enumerated, this consent item is thereby approved.

CONDITIONS (4)

- 1. All applicable inspections and Certificates of Occupancy from the City of Starkville’s Building and Fire Departments shall be obtained prior to the commencement of any tattooing and body piercing activities at the site.
- 2. All applicable inspections, licenses and certifications from the City and State shall be obtained prior to the commencement of any tattooing and body piercing business activities at the site.

3. All hazardous wastes shall be disposed of properly in compliance with all State laws and City regulations.
4. All of the above conditions shall be fully and faithfully executed or the conditional use shall become null and void.

3.

APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS EXCEPT THE FIRE DEPARTMENT AS OF JUNE 30, 2011 IN THE AMOUNT OF \$4,105,952.90

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Roy A' Perkins, and adopted by the Board to approve the July 5, 2011 Official Agenda, and to accept listed items on Consent, whereby the "approval of the City of Starkville Claims Docket for all Departments except the Fire Department as of June 30, 2011 in the amount of \$4,105,952.90." is enumerated, this consent item is thereby approved

**CLAIMS DOCKET
07-05-11-A
JUNE 30, 2011**

General Fund	001	\$125,883.82
Restricted Police Fund	002	325.20
Restricted Fire Fund	003	0.00
Airport Fund	015	115,961.01
Sanitation	022	7,218.01
Landfill	023	262.78
Computer Assessments	107	0.00
City Bond and Interest	202	0.00
2009 Road Maint. Bond	304	223,349.99
Fire Station No. 5	306	0.00
American Recovery & Reinvestment Act	309	0.00
P & R Bond Series 2007	325	0.00
Park & Rec Tourism 2%	375	7,459.93
Water/Sewer	400	172,038.15
Vehicle Maintenance	500	15,960.82
Hotel/Motel	610	13,497.49
2% (VCC, EDA, MSU)	630	89,999.81
Electric		3,333,995.89
TOTAL CLAIMS		\$4,105,952.90

4.

APPROVAL OF THE RESOLUTION FOR THE LEASE PURCHASE AGREEMENT WITH REGIONS EQUIPMENT FINANCE CORPORATION APPROVED BY THE BOARD OF ALDERMEN AT THE RECESS MEETING OF APRIL 19, 2011

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Roy A'. Perkins, and adopted by the Board to approve the July 5, 2011 Official Agenda, and to accept listed items on Consent, whereby the "approval of the Resolutions for the lease purchase agreement with Regions Equipment Finance Corporation approved by the Board of Aldermen at the recess meeting of April 19, 2011" is enumerated, this consent item is thereby approved

RESOLUTION

WHEREAS, the governing body of the **CITY OF STARKVILLE** (the "Lessee") has determined that in order for the Lessee to better accomplish its public purposes, the Lessee needs to acquire the use of the Equipment described in the schedule attached to or set forth in the Equipment Lease-Purchase Agreement (the "Lease") attached hereto; and

WHEREAS, the lessee has determined that the most economical and efficient means of acquiring the use of said Equipment is pursuant to a lease purchase of the Equipment pursuant to the Lease; and

WHEREAS, a copy of the Lease has been presented to, considered and approved by the governing body of the Lessee.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE LESSEE, as follows:

1. The Lessee is hereby authorized to enter into the Lease between the Lessee and Regions Finance Corporation, as lessor, with all riders, certificates, schedules, and amendments thereto, substantially in the form attached hereto, and the execution and delivery of the Lease is hereby approved, authorized, ratified and confirmed.
2. The **MAYOR** is hereby authorized to execute and deliver the Lease on behalf of the Lessee in substantially the form presented to the governing body of the Lessee at this meeting with such non-substantive changes or additions thereto or deletions therefrom as the officer executing the same shall approve, which approval shall be conclusively evidenced by his or her execution of the Lease. The **MAYOR** is hereby authorized to execute and deliver on behalf of the Lessee such agreements, indemnities, purchase orders, leases, bills of sale, certificates or other instruments or obligations as the governing body may deem necessary or appropriate to the accomplishment of the Lease, and the execution and delivery of any such agreement, instrument or obligation prior to the date hereof is in all respects hereby confirmed, ratified and approved. The **CITY CLERK** is hereby authorized and directed to affix the corporate seal to such instruments and to attest the same.
3. The proper officers of the Lessee are authorized and directed to do or cause to be done all such other acts and things, to make all payments, including rent payments, required pursuant to the Lease and related documents, and to execute all such documents, certificates and instruments as in her, her or their judgment may be necessary or advisable in order to carry out the foregoing Resolutions and the Lessee's obligations under the Lease, or any amended, renewed or supplemental lease; and all actions heretofore taken by the officers of the Lessee in connection with the acquisition of the equipment and negotiations of the Lease are hereby approved, ratified and confirmed in all respects.
4. The Lessee hereby designates the Lease to be a "qualified tax exempt obligation" under the provisions of Section 265(b)(3) of the Internal Revenue Code, as amended.

5.

APPROVAL TO ALLOW THE STARKVILLE ELECTRIC DEPARTMENT GENERAL MANAGER TERRY KEMP TO JOIN THE AMERICAN PUBLIC POWER ASSOCIATION (APPA) WITH A MEMBERSHIP FEE OF \$7,124.14

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Roy A'. Perkins, and adopted by the Board to approve the July 5, 2011 Official Agenda, and to accept listed items on Consent, whereby the "approval to allow the Starkville Electric Department General Manager Terry Kemp to join the American Public Power Association (APPA) with a membership fee of \$7,124.14" is enumerated, this consent item is thereby approved

6. APPROVAL OF LOW QUOTE IN THE AMOUNT OF \$18,074.00 FROM OCE NORTH FOR A LARGE FORMAT PLOTTER/PRINTER/SCANNER FOR THE PUBLIC SERVICES, PLANNING AND ENGINEERING DEPARTMENTS

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Roy A'. Perkins, and adopted by the Board to approve the July 5, 2011 Official Agenda, and to accept listed items on Consent, whereby the "approval of low quote in the amount of \$18,074.00 from OCE North for a large format plotter/printer/scanner for the Public Services, Planning and Engineering Departments" is enumerated, this consent item is thereby approved

NAME	QUOTE AMOUNT	APPARENT BEST QUOTE
IKON Office Solutions	\$18,184.59	
OCE North America	\$18,074.00	Apparent Best Quote

7. APPROVAL OF THE INFORMATION TECHNOLOGY (IT) DEPARTMENT TO PURCHASE A DELL SERVER IN THE AMOUNT OF \$6,551.17.

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Roy A'. Perkins, and adopted by the Board to approve the July 5, 2011 Official Agenda, and to accept listed items on Consent, whereby the "approval for the Information Technology (IT) Department to purchase a Dell Server in the amount of \$6,551.17" is enumerated, this consent item is thereby approved

8. APPROVAL TO ADVERTISE TO FILL VACANT POSITIONS IN THE STARKVILLE POLICE DEPARTMENT FOR POLICE OFFICER

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Roy A'. Perkins, and adopted by the Board to approve the July 5, 2011 Official Agenda, and to accept listed items on Consent, whereby the "approval to advertise to fill vacant positions in the Starkville Police Department for Police Officer" is enumerated, this consent item is thereby approved.

9.

**APPROVAL TO ADVERTISE TO FILL VACANT POSITION OF OPERATOR 1
IN DRINKING WATER DIVISION OF PUBLIC SERVICES**

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Roy A'. Perkins, and adopted by the Board to approve the July 5, 2011 Official Agenda, and to accept listed items on Consent, whereby the "approval to hire advertise to fill vacant position of Operator 1 in Drinking Water Division of Public Services" is enumerated, this consent item is thereby approved.

10.

**APPROVAL OF JOB DESCRIPTION AND ADVERTISE TO FILL THE
POSITION OF OFFICE MANAGER IN THE BUILDING, CODES, & PLANNING
DEPARTMENT**

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Roy A'. Perkins, and adopted by the Board to approve the July 5, 2011 Official Agenda, and to accept listed items on Consent, whereby the "approval of job description and advertise to fill the position of Office Manager in the Building, Codes, & Planning Department" is enumerated, this consent item is thereby approved.

CITY OF STARKVILLE JOB DESCRIPTION

Title: Office Manger	Department: Building, Codes, & Planning
Reports to: City Planner	Classification: Non-exempt, Grade 9 (2080 hours)
Date Prepared: 6/28/2011	Approved by Board: _____

GENERAL POSITION SUMMARY:

The purpose of this position is to provide administrative support to the Building Codes & Planning Department and to provide direction to all office related functions for the department. The Office Manager will answer directly to the Building Codes & Planning Department Head, but will work closely with the Building Official in the day-to-day operations of the Building Department. Responsibilities include accepting applications and payments for building permits, accepting payments for water/sewer tap fees, maintaining logs of all building, electrical, plumbing and mechanical permits, scheduling inspection appointments for building inspections, and complete all necessary monthly and annual reports for the Building Department, as well as any correspondence required for contractors, property owners and other persons of interest.

The Office Manager will provide administrative support to the City Planner and for the Planning & Zoning Commission, Historic Preservation Commission, Board of Adjustments & Appeals and any other ad hoc committees which require administrative support from the Building Codes & Planning Department. These duties include assisting in notifying appropriate individuals regarding public hearing requests, researching zoning cases, preparing information packets for

appropriate individuals and committees, preparation of minutes of commission meetings and the recording commission meeting minutes on occasion.

The Office Manager shall also serve as a back-up for the Hearing Enforcement Administrator to the Administrative Hearing Officer.

The Office Manager will perform related duties as assigned and possess the ability to perform the essential functions of the job and will uphold the strictest confidentiality regarding departmental matters.

ESSENTIAL JOB FUNCTIONS:

1. Serve as the primary office administrative support individual for all departmental personnel, including prioritizing work to ensure that it is completed in a timely and efficient manner. Prepares agendas, minutes, and records of meetings as assigned by the City Planner.
2. Compose, type, and proofread and properly format a variety of documents reports, statistical charts, and agendas.
3. Respond to requests for information from the public on regulations, ordinances, policies, procedures, systems and precedents relating to building, codes and planning issues.
4. Compile, organize and may present data for special projects; collect and assemble data and background materials for a variety of reports; maintain and collect confidential material and records.
5. Verify and review materials for completeness and conformance with established regulations and procedures.
6. Schedule and maintain calendars of meetings and events; coordinate activities with other City departments, the public and outside agencies.
7. Arrange and set up for meetings, make travel arrangements, and other events as assigned.
8. Prepare departmental purchase orders.
9. Organize and maintain filing systems; maintain records related to specific area of assignment.
10. Operate a variety of office equipment including a computer; input and retrieve data and text; organize and maintain disc storage and filing.
11. Perform related duties and responsibilities as required.

OTHER FUNCTIONS:

1. Assist with preparation of documents for the Board, or others as may be necessary.
2. Perform other duties as assigned or directed.
3. Attend meetings, training, and workshops as may be required.

INTERPERSONAL CONTACTS:

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, the media, and other governmental agencies. This position has no supervisory responsibility.

PHYSICAL, MENTAL, & OTHER CAPABILITIES

The job is performed primarily indoors in an office setting. Requires the ability to sit, stand, walk, see, and effectively communicate with others for extended periods of time. May be required to lift objects weighing up to 25 pounds without assistance. Must be able to handle

multiple tasks or projects simultaneously, work with numerous interruptions, and adjust to changing priorities. Must demonstrate good use of judgment and demonstrate the ability to properly deal with confidential matters. Must use good interpersonal skills.

EDUCATION AND/OR EXPERIENCE REQUIRED:

Computer literacy absolutely required, especially Word, Excel and other Microsoft computer software applications, specialized proprietary software applications specific to the Department, ability to operate general office machinery such as copy machine, facsimile and postage metering equipment, and effectively perform general office clerical functions, including telephone, filing, document preparation, letters, etc., basic governmental accounting principles, bookkeeping skills and techniques, policies and procedures regarding the purchase order process and the ability to perform the essential job functions ability to handle multiple tasks simultaneously in sometimes stressful and fast-paced environments, High school diploma or equivalent plus an Associate's Degree or equivalent in office administration or a related field, three years of related experience, excellent written and verbal communications skills, possession of or ability to obtain a valid Mississippi Driver's License and acceptable MVR. Possession of or ability to obtain Notary Public stamp, possession of or ability to obtain bonding to handle financial (primarily cash) transactions.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.

Regular and consistent attendance is a condition of continuing employment.

11.

APPROVAL TO ADVERTISE TO FILL POSITIONS IN THE SANITATION AND ENVIRONMENTAL SERVICES DEPARTMENT: TO TRANSFER ROBERT BARNES TO EQUIPMENT OPERATOR IN THE LANDFILL DEPARTMENT: TO HIRE BOBBY JORDAN AS MAINTENANCE WORKER I IN THE LANDSCAPE DEPARTMENT: TO HIRE THALMUS MORGAN AS OPERATOR I IN THE LANDSCAPE DEPARTMENT: TO HIRE A TEMPORARY DRIVER FOR THE SANITATION DEPARTMENT

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Roy A. Perkins, and adopted by the Board to approve the July 5, 2011 Official Agenda, and to accept listed items on Consent, whereby the "approval to advertise to fill positions in the Sanitation and Environmental Services Department: to transfer Robert Barnes to Equipment Operator in the Landfill Department: to hire Bobby Jordan as Maintenance Worker I in the Landscape Department: to hire Thalmus Morgan as Operator I in the Landscape Department: to hire a Temporary Driver for the Sanitation Department" is enumerated, this consent item is thereby approved.

12.

**APPROVAL OF AN INTERLOCAL AGREEMENT WITH CLAY COUNTY FOR
THE USE OF THEIR JAIL FACILITIES FOR CITY OF STARKVILLE
PRISONERS**

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Roy A'. Perkins, and adopted by the Board to approve the July 5, 2011 Official Agenda, and to accept listed items on Consent, whereby the "approval of an Interlocal Agreement with Clay County for the use of their Jail Facilities for City of Starkville Prisoners" is enumerated, this consent item is thereby approved.

INTERLOCAL JAIL AGREEMENT

THIS AGREEMENT is made and entered into on the date hereinafter set forth by and between the City of Starkville, Mississippi, by and through its governing authorities, the Mayor and Board of Aldermen of the City of Starkville ("STARKVILLE"), and Clay County, Mississippi, by and through its governing authorities, the Clay County Board of Supervisors ("CLAY COUNTY").

WHEREAS, CLAY COUNTY owns and operates the CLAY COUNTY DETENTION FACILITY located in West Point, Mississippi ("CLAY COUNTY DETENTION FACILITY"); and

WHEREAS, STARKVILLE, through its police department, desires to reserve and use a certain number of beds to house Starkville inmates at the CLAY COUNTY DETENTION FACILITY pursuant to the authority granted under the "Interlocal Cooperation Act of 1974" (codified at Miss. Code Ann. § 17-31-1, *et seq.*);

NOW, THEREFORE, by the mutual covenants and promises contained herein, the parties agree as follows:

1. **Use.** STARKVILLE shall reserve for its exclusive use, on a 24-hour, 7-days per week basis, a minimum of fifteen (15) bed spaces located at the CLAY COUNTY DETENTION FACILITY to house its inmates ("the Starkville inmates"). CLAY COUNTY shall accept custody thereof according to the terms of this Agreement. CLAY COUNTY, through its Sheriff, shall receive the Starkville inmates upon delivery by STARKVILLE and shall be responsible for the proper housing, care and maintenance of such inmates thereafter while they are in custody of CLAY COUNTY. Upon receipt of custody of the Starkville inmates, CLAY COUNTY and the Clay County Sheriff shall be responsible for the custodial care, treatment, safety, security, feeding and maintenance of the Starkville inmates while they are in custody of CLAY COUNTY. The Clay County Sheriff, and CLAY COUNTY as the source of revenue for the Sheriff, agrees to supervise, control, and manage the CLAY COUNTY DETENTION FACILITY to provide safe and secure custody of the Starkville inmates according to state and federal law, regulations, and standards. All correctional officers and guards employed at the CLAY COUNTY DETENTION FACILITY shall be certified by the State of Mississippi, and all custodial and prisoner detention protocol and procedures shall be observed and implemented in accordance with federal and state standards and guidelines.

2. **Healthcare.** CLAY COUNTY shall furnish nursing services within the CLAY COUNTY DETENTION FACILITY to the Starkville inmates sufficient for attending to minor illnesses and medical problems, evaluation to determine whether more extensive medical care is warranted, and dispensing over-the-counter medications. CLAY COUNTY shall not be responsible for arranging or scheduling physician visits or appointments or dispensing prescription medications, as this responsibility shall remain with STARKVILLE. CLAY COUNTY shall also not accept any Starkville inmate(s) suffering from lunacy, mental illness, or who has or will be prescribed psychotropic drugs.

3. **Transportation.** STARKVILLE shall be responsible for transporting its prisoners to and from the CLAY COUNTY DETENTION FACILITY, except in the case of medical or other emergency. In the event of such medical or other emergency, all costs of transportation, maintenance, and security of Starkville's inmates shall be borne by Starkville. The Clay County Sheriff shall be responsible for making the Starkville inmates available promptly for transportation to court appearances and for other purposes upon timely requests therefore.

4. **Cost.** STARKVILLE shall pay CLAY COUNTY a rate of \$35.00 per inmate/per calendar day to house a minimum of fifteen (15) inmates. To the extent additional space is available, STARKVILLE shall pay CLAY COUNTY \$42.00 per inmate/per calendar day to house additional inmates. All payments shall be timely made by STARKVILLE to CLAY COUNTY by the 15th of the month following when the cost was incurred.

5. **Insurance.** CLAY COUNTY shall obtain and maintain law enforcement liability insurance providing coverage for the CLAY COUNTY DETENTION FACILITY and its occupants, including the Starkville inmates, in an amount not less than One Million Dollars (\$1,000,000), issued by a reputable company which is permitted to do business in the State of Mississippi. Both STARKVILLE and CLAY COUNTY shall maintain and provide comprehensive law enforcement liability insurance in an amount not less than \$1,000,000. Each party waives the right of subrogation against the other for claims in the event that claims are paid by insurance to the extent allowed by the respective insurance carriers.

6. **Indemnity.** STARKVILLE agrees to defend and hold harmless CLAY COUNTY, its governing authority, officers, employees, and agents against any demand, claim, assertion of liability or action arising out of any act or omission of STARKVILLE, its officers, employees, and agents in connection with its use of the CLAY COUNTY DETENTION FACILITY which is not fully covered by the insurance set forth in the preceding paragraph of this Agreement, and agrees to assume liability for CLAY COUNTY for any loss, damages, liability, attorney's fees or other sums for which CLAY COUNTY may reasonably pay on account of any such demand, claim, assertion of liability or action. CLAY COUNTY agrees to defend and hold harmless STARKVILLE, its governing authority, officers, employees, and agents against any demand, claim, assertion of liability or action arising out of any act or omission of CLAY COUNTY, its officers, employees, and agents in connection with the CLAY COUNTY DETENTION FACILITY which is not fully covered by the insurance set forth in the preceding paragraph of this Agreement, and agrees to assume liability for STARKVILLE for any loss, damages, liability, attorney's fees or other sums for which STARKVILLE may reasonably pay on account of any such demand, claim, assertion of liability or action.

7. **Duration & Termination.** This Agreement shall remain in force and effect until STARKVILLE or CLAY COUNTY determines there is no longer any need to continue it. In that event, this Agreement may be terminated by either party by giving the other party a 60-day written notice, during which 60-day period the parties shall reconcile their financial obligations to each other. However, the obligation to maintain general liability insurance, and the right to indemnity, shall survive for three (3) years after termination or until all claims are resolved, whichever occurs later.

8. **Governing Law.** This Agreement shall be interpreted and construed under the laws of the State of Mississippi.

9. **Amendment.** No amendment or modification to this Agreement shall be effective unless reduced to writing and signed by all parties hereto. No waiver of any breach of this Agreement by any party hereto shall be construed to be a waiver of any succeeding breach. This Agreement has been fully negotiated and shall not be construed against either party as a result of the preparation of this Agreement.

10. **Authority.** Each governing authority, as defined by § 17-13-5 of the Mississippi Code of 1972, Annotated, as amended, has approved the entering into this Agreement by resolution entered on its minutes. This Agreement shall be submitted to the Attorney General of Mississippi for approval, and when approved, a copy shall be immediately filed with the Chancery Clerk of Oktibbeha County, Mississippi, the Chancery Clerk of Clay County, Mississippi, and with the Secretary of State. This Agreement shall be effective upon approval by the governing bodies of STARKVILLE and CLAY COUNTY and the Attorney General of the State of Mississippi.

11. **Force Majeure.** In the event that STARKVILLE or CLAY COUNTY is delayed, hindered or prevented from the performance of any requirement hereunder by reason of general civil disturbance, riot, labor dispute, strike, flood, tornado or other natural disaster, or for other reasons, other than governmental or financial, which are totally beyond control of such party, the performance of the requirements shall be excused for the period of the delay; provided, however, that nothing in this provision shall prevent or delay termination as provided in Section 7.

12. **Assignment.** This Agreement shall not be assigned except upon written agreement of all the parties.

13. **Miscellaneous.** The parties acknowledge that this Agreement contains the full, complete and entire agreement between the parties regarding STARKVILLE'S use of a minimum of fifteen (15) beds at the CLAY COUNTY DETENTION FACILITY and matters pertaining thereto, and that this Agreement supersedes all other agreements, correspondence and understandings, verbal or in writing.

14. **Notice.** Notices to the parties under this Agreement shall be sent via registered or certified mail, return receipt requested, to the following addresses:

Mayor's Office
101 Lumpkin Street
Starkville, MS 39759

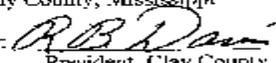
Clay County Board of Supervisors
P.O. Box 815
West Point, MS 39773

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates noted below.

Dated: 07/12/2011

City of Starville, Mississippi
By: 
Mayor

Dated: _____

Clay County, Mississippi
By: 
President, Clay County
Board of Supervisors

13.

**APPROVAL TO PROCESS ON-LINE BIDS FOR TWO USED DUMP TRUCKS
TO BE UTILIZED IN THE LANDFILL DIVISION OF THE SANITATION AND
ENVIRONMENTAL SERVICES DEPARTMENT**

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Roy A. Perkins, and adopted by the Board to approve the July 5, 2011 Official Agenda, and to accept listed items on Consent, whereby the "approval to process on line bids for two used dump trucks to be utilized in the Landfill Division of the Sanitation and

Environmental Services Department” is enumerated, this consent item is thereby approved

14.

APPROVAL TO ACCEPT THE QUOTE FROM FAIRBANKS SERVICE IN THE AMOUNT OF \$14,000.00 TO REPAIR SCALES AND PURCHASE A COMPUTER AND PRINTER FOR THE LANDFILL.

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Roy A'. Perkins, and adopted by the Board to approve the July 5, 2011 Official Agenda, and to accept listed items on Consent, whereby the “approval to accept the quote from Fairbanks Service in the amount of \$14,000.00 to repair the scales and purchase a computer and printer for the Landfill” is enumerated, this consent item is thereby approved.

NAME	QUOTE AMOUNT	APPARENT BEST QUOTE
Fairbanks Services	\$14,000.00	Apparent Best Quote
Summerlin Scale Company	\$16,984.00	

END OF CONSENT

15.

A MOTION OF THE APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF STARKVILLE HELD ON JUNE 7, 2011

There came for consideration the matter of approving the Minutes form regular meeting of the Board of Aldermen of the City of Starkville held on June 7, 2011. After discussion, and upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Richard Corey, annotated, the Board voted as follows:

Alderman Ben Carver	voted: <u>Yea</u>
Alderman Sandra Sistrunk	voted: <u>Absent</u>
Alderman Eric Parker	voted: <u>Yea</u>
Alderman Richard Corey	voted: <u>Yea</u>
Alderman Jeremiah Dumas	voted: <u>Yea</u>
Alderman Roy A'. Perkins	voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

MAYOR’S ANNOUNCEMENTS AND COMMENTS

Mayor Parker Wiseman commented on the Healthy Hometown Award.

Mayor Parker Wiseman announced the Town Hall meeting July 12, 2011 at 6 p.m. in the City Hall Courtroom

Mayor Parker Wiseman informed the Board Members that the Capital Improvement Project List is needed by Friday, July 8, 2011.

Mayor Parker Wiseman introduced and welcomed the City's new employees -

Chanteau Wilson – Administrative Assistant for the Mayor and Board of Aldermen

Mark Clay – Laboratory Technician for Wastewater Division of Public Services

BOARD OF ALDERMEN COMMENTS

Alderman Henry Vaughn commended the Police Chief for a job well done on the funeral procession that entered into The City of Starkville from Jackson Mississippi.

Alderman Henry Vaughn recognize Carol Joy as employee of the month for July 2011.

Alderman Roy A'. Perkins spoke on redistricting, and requested that any matter regarding redistricting be brought before the Board as a whole.

Alderman Henry Vaughn informed the Public of the Mayor and Aldermen participation in the 5K run at MML in Biloxi, MS

Alderman Jeremiah Dumas elaborated that The City of Hernando had fourteen (14) participants in the MML 5K run and challenged The City of Starkville to be represented next year with higher numbers

Alderman Ben Carver expressed appreciation to Mayor Youth Council Member Kaehla Outlaw for presenting the City's Flag in our inaugural participation in the MML Flag Parade. Alderman Carver also commended Parks and Recreation Director Matthew Rye for an excellent 4th of July firework display and celebration.

CITIZEN COMMENTS

Alvin Turner in Ward 7 inquired about new Christmas lights for downtown. He also spoke on our children's behavior problems and the need for Police involvement. He also asked for an updated on the School Board's activity. Mr. Turner had concerns about persons damaging signs. He suggested that anyone caught damaging signs should be fined or jailed. Lastly he had concerns about the dangers of power lines and trees across Wood Street.

Milo Burnham wanted to know why so many resignation in the Starkville Police Department.

Police Chief David Lindley explained that salary was a major contribution.

PUBLIC APPEARANCES

Cheik Taylor, Executive Deputy Director (Project Brickfire), presented Grant opportunities for the Day Care. City's contributions \$80,000.00 cash or In-kind service.

PUBLIC HEARINGS

Public Hearing on amending the Solid Waste Ordinance 2010-3. City Attorney Chris Latimer is to work with the Solid Waste Committee.

MAYOR'S BUSINESS

BOARD BUSINESS

CAO Lynn Spruill reported on status of street overlay and road construction projects. Overlay begin next week with APAC. Contract time is August 3, 2011. Garrard /Pat Station is in Penalty stage as of June 21, 2011. The project should be finish by July 22, 2011. Louisville Street widening Project construction begin next year.

Note: Alderman Ben Carver exits the meeting room

16.

A MOTION TO APPROVE CLAIMS DOCKET FOR THE FIRE DEPARTMENT FOR THE PERIOD ENDING JUNE 30, 2011

There came for consideration the matter of approving claims docket for the fire department. After discussion, and upon the motion of Alderman Henry Vaughn, duly seconded by Alderman Roy A'. Perkins, the Board voted as follows:

Alderman Ben Carver	voted: <u>Recusal</u>
Alderman Sandra Sistrunk	voted: <u>Absent</u>
Alderman Eric Parker	voted: <u>Yea</u>
Alderman Richard Corey	voted: <u>Yea</u>
Alderman Jeremiah Dumas	voted: <u>Yea</u>
Alderman Roy A'. Perkins	voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

FIRE DEPARTMENT CLAIMS

PERIOD ENDING JUNE 30, 2011
DOCKET #07-05-11-A

FIRE DEPARTMENT	001-161	\$21,579.14
FIRE PREVENTION	001-162	\$ 0.00
FIRE TRAINING	001-163	\$ 2,247.78
FIRE COMMUNICATIONS	001-164	\$ 2,061.48
FIRE STATIONS & BLDGS	001-167	\$ 6,925.39
	TOTAL	\$32,813.79

NOTE: Alderman Ben Carver rejoined the meeting

17.

**A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF
DISCUSSIONS REGARDING PENDING LITIGATION AND PROPERTY
ACQUISITION ARE PROPER FOR EXECUTIVE SESSION**

There came for consideration the matter of approving to enter into a closed session to determine discussions regarding pending litigation and property acquisition are proper for Executive Session. After discussion, and upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Richard Corey, annotated, the Board voted as follows:

Alderman Ben Carver	voted: <u>Yea</u>
Alderman Sandra Sistrunk	voted: <u>Absent</u>
Alderman Eric Parker	voted: <u>Yea</u>
Alderman Richard Corey	voted: <u>Yea</u>
Alderman Jeremiah Dumas	voted: <u>Yea</u>
Alderman Roy A'. Perkins	voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

18

**A MOTION DECLARING THAT DISCUSSION REGARDING PENDING
LITIGATION; PRATE MONTGOMERY –VS- CITY OF STARKVILLE AND
PROPERTY ACQUISITION “LIFT STATION” IN CORNTERSTONE PARK
ARE PROPER FOR EXECUTIVE SESSION**

There came for consideration the matter of approval of discussion regarding pending litigation; Prate Montgomery –vs- City of Starkville and Property Acquisition “Lift Station” in Cornerstone Park are proper for Executive Session. After discussion, and upon the motion duly seconded by Alderman Jeremiah Dumas duly seconded by Alderman Richard Corey , annotated, the Board voted as follows:

Alderman Ben Carver	voted: <u>Yea</u>
Alderman Sandra Sistrunk	voted: <u>Absent</u>
Alderman Eric Parker	voted: <u>Yea</u>
Alderman Richard Corey	voted: <u>Yea</u>
Alderman Jeremiah Dumas	voted: <u>Yea</u>
Alderman Roy A'. Perkins	voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

19.

A MOTION TO EXIT CLOSED SESSION AND RE-ENTER OPEN SESSION

Upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Richard Corey to exit Closed Session and re-enter Open Session to announce the result of the Closed Session, the Board voted as follows:

Alderman Ben Carver	voted: <u>Yea</u>
Alderman Sandra Sistrunk	voted: <u>Absent</u>
Alderman Eric Parker	voted: <u>Yea</u>
Alderman Richard Corey	voted: <u>Yea</u>
Alderman Jeremiah Dumas	voted: <u>Yea</u>
Alderman Roy A'. Perkins	voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	voted: <u>Yea</u>

NOTE: THE MAYOR ANNOUNCED THAT DISCUSSION REGARDING THE PENDING LITIGATION PRATE MONTGOMERY –VS- CITY OF STARKVILLE AND PROPERTY ACQUISITION “LIFT STATION IN CORNER STONE PARK ARE PROPER FOR EXECUTIVE SESSION

20.

A MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE PENDING LITIGATION OF THE CITY OF STARKVILLE –VS- PRATE MONTGOMERY AND PROPERTY ACQUISITION OF THE LIFT STATION AT CORNERSTONE PARK

There came for consideration the matter of approving to enter into executive session to discuss the case of the City of Starkville –vs- Prate Montgomery and Property Acquisition of the Lift Station at Cornerstone Park. After discussion, and upon duly seconded by Alderman Jeremiah Dumas duly seconded by Alderman Richard Corey, annotated the Board voted as follows:

Alderman Ben Carver	voted: <u>Yes</u>
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Alderman Sandra Sistrunk	voted: <u>Absent</u>
Alderman Eric Parker	voted: <u>Yes</u>
Alderman Richard Corey	voted: <u>Yes</u>
Alderman Jeremiah Dumas	voted: <u>Yes</u>
Alderman Roy A'. Perkins	voted: <u>Yes</u>
Alderman Henry Vaughn, Sr.	voted: <u>Yes</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

21.

A MOTION TO ALLOW THE MAYOR TO NEGOTIATE AN OPTION TO PURCHASE THE COPELAND STEADMAN PURYEAR PROPERTY IN EXCHANGE OF THE CITY REIMBURSING THE OWNERS THEIR 2012 LAND TAXES

There came for consideration the matter of approving to allow the Mayor to negotiate an option to purchase the Copeland Steadman Puryear Property in exchange of The City of Starkville reimbursing the owners their 2012 land taxes. After discussion, and upon the motion Jeremiah Dumas, and duly seconded by Alderman Henry Vaughn Sr., annotated, the Board voted as follows:

Alderman Ben Carver	voted: <u>Yea</u>
Alderman Sandra Sistrunk	voted: <u>Absent</u>
Alderman Eric Parker	voted: <u>Yea</u>
Alderman Richard Corey	voted: <u>Yea</u>
Alderman Jeremiah Dumas	voted: <u>Yea</u>
Alderman Roy A'. Perkins	voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

22.

A MOTION TO EXIT EXECUTIVE SESSION AND RE-ENTER OPEN SESSION

There came for consideration the matter of approving motion to exit executive session and re-enter open session . After discussion, and upon the motion duly seconded by Alderman Roy A' Perkins and duly seconded by Alderman Henry Vaughn, annotated, the Board voted as follows:

Alderman Ben Carver	voted: <u>Yea</u>
Alderman Sandra Sistrunk	voted: <u>Absent</u>
Alderman Eric Parker	voted: <u>Yea</u>
Alderman Richard Corey	voted: <u>Yea</u>
Alderman Jeremiah Dumas	voted: <u>Yea</u>

Alderman Roy A'. Perkins voted: Yea
Alderman Henry Vaughn, Sr. voted: Yea

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

NOTE: Mayor asked the City Clerk Markeeta Outlaw to read the motion made in executive session

23.

**A MOTION TO RECESS UNTIL
JULY 19, 2011 AT 5:30 P.M.**

There came for consideration the matter of approving motion to recess until 5:30 P.M. July 19, 2011. After discussion, and upon the motion duly seconded by Alderman Roy A' Perkins and duly seconded by Alderman Henry Vaughn, annotated, the Board voted as follows:

Alderman Ben Carver voted: Yea
Alderman Sandra Sistrunk voted: Absent
Alderman Eric Parker voted: Yea
Alderman Richard Corey voted: Yea
Alderman Jeremiah Dumas voted: Yea
Alderman Roy A'. Perkins voted: Yea
Alderman Henry Vaughn, Sr. voted: Yea

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2010.

MARKEETA OUTLAW, CITY CLERK

PARKER WISEMAN, MAYOR

(SEALED)