

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
The City of Starkville, Mississippi
January 5, 2016**

Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on January 5, 2016 at 5:30 p.m. in the Courtroom of City Hall, located at 110 West Main Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Ben Carver, Lisa Wynn, David Little, Jason Walker, Scott Maynard, Roy A.' Perkins, and Henry Vaughn, Sr. Attending the Board were City Clerk Lesa Hardin and Attorney Chris Latimer.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Parker Wiseman asked for any revisions to the Official Agenda.

There being none, the Mayor called for a motion to adopt the official agenda as presented.

1. A MOTION TO APPROVE THE OFFICIAL AGENDA.

Upon the motion of Alderman Carver, duly seconded by Alderman Wynn, to approve the January 5, 2016 Official Agenda, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA OF
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI**

**REGULAR MEETING OF TUESDAY, JANUARY 5, 2016
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET**

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. APPROVAL OF THE OFFICIAL AGENDA**
- IV. CLOSED DETERMINATION SESSION**

V. EXECUTIVE SESSION

A. PERSONNEL MATTER RELATED TO THE PERFORMANCE OF
A STARKVILLE POLICE OFFICER

VI. OPEN SESSION

VII. APPROVAL OF THE BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE DECEMBER 1, 2015
MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES
RECOMMENDED BY THE CITY ATTORNEY.

VIII. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

IX. CITIZEN COMMENTS

X. PUBLIC APPEARANCES

PUBLIC APPEARANCE BY LESLIE MOMA CONCERNING CITY
BIODIVERSITY INDEX CASE STUDY

PUBLIC APPEARANCE BY REPRESENTATIVES FROM THE GOLDEN
TRIANGLE LINK AND GOURAS AND ASSOCIATES TO DISCUSS A
PROPOSED TAX INCREMENT FINANCING PLAN.

XI. PUBLIC HEARING

XII. MAYOR'S BUSINESS

A. DISCUSSION AND CONSIDERATION OF CALLING THE FIRST PUBLIC
HEARING ON A PROPOSED TAX INCREMENT FINANCING PLAN.

B. DISCUSSION AND CONSIDERATION OF THE FIRST AMENDMENT TO
ACCESS AND MAINTENANCE EASEMENT AGREEMENT WITH
MISSISSIPPI STATE UNIVERSITY OF AGRICULTURE AND APPLIED
SCIENCES AND THE CITY OF STARKVILLE, MISSISSIPPI.

XIII. BOARD BUSINESS

A. DISCUSSION AND CONSIDERATION OF A RESOLUTION OF THE CITY
OF STARKVILLE, MISSISSIPPI ESTABLISHING A POLICY FOR USE OF
CITY HALL MEETING SPACE BY THIRD PARTIES.

B. DISCUSSION AND CONSIDERATION OF THE APPOINTMENT OF A
MEMBER TO THE STARKVILLE HOUSING AUTHORITY, FOR A

POSITION LEFT VACANT BY THE RESIGNATION OF MR. LARNZY L. CARPENTER. THIS TERM IS SET TO EXPIRE ON SEPTEMBER 5, 2016.

C. FAMILY DOLLAR CONSTRUCTION SITE UPDATE.

D. DISCUSSION AND CONSIDERATION OF NAMING DELEGATES TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S SUMMER CONFERENCE WITH ADVANCE PAYMENT FOR ACCOMMODATIONS FOR THOSE INDIVIDUALS.

E. DISCUSSION AND CONSIDERATION OF THE REQUEST OF THE MAYOR TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S SUMMER CONFERENCE WITH ADVANCE PAYMENT FOR ACCOMMODATIONS.

XIV. DEPARTMENT BUSINESS

A. AIRPORT

THERE ARE NO ITEMS FOR THIS AGENDA

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

a. DISCUSSION AND CONSIDERATION OF THE CU 15-14 REQUEST BY PATRICK LINLEY FOR A CONDITIONAL USE TO ALLOW AN "ACCESSORY DWELLING UNIT" ON A PROPOSED PARCEL LOCATED IN AN R-2 ZONE AT 506 SOUTH JACKSON STREET PROPERTY NUMBERS OF 102A-00-168.00 AND 102A-00-169.00.

b. DISCUSSION AND CONSIDERATION OF THE TRANSFER OF CEMETERY PLOTS IN THE ODDFELLOWS CEMETERY, LOCATED ON UNIVERSITY DRIVE.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

THERE ARE NO ITEMS FOR THIS AGENDA

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF DECEMBER 29, 2015 FOR FISCAL YEAR ENDING 9/30/16.

2. CONSIDERATION OF BUDGET AMENDMENTS FOR FISCAL YEAR 9-30-16.

3. APPROVAL OF NOVEMBER 2015 FINANCIAL STATEMENTS.
4. REQUEST APPROVAL TO ACCEPT THE LOWEST AND BEST BIDS RECEIVED FOR JANUARY 2016 - DECEMBER 2016 SOURCE OF SUPPLY LISTING FOR THE STARKVILLE GENERAL CITY INCLUDING THE WATER / WASTEWATER DIVISION AS ADVERTISED PER MS CODE 31-7-13 (n).
5. REQUEST APPROVAL TO ACCEPT THE LOWEST AND BEST BIDS RECEIVED FOR JANITORIAL SERVICES.

F. FIRE DEPARTMENT

1. REQUEST PERMISSION TO UPDATE THE CURRENT HIRING PROCEDURES FOR THE STARKVILLE FIRE DEPARTMENT.

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PARKS

THERE ARE NO ITEMS FOR THIS AGENDA

I. PERSONNEL

1. REQUEST AUTHORIZATION TO ADVERTISE TO FILL VACANT POSITIONS OF LABORER IN THE SANITATION /ENVIRONMENTAL SERVICES DEPARTMENT.
2. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF DEPUTY CLERK-PAYROLL.
3. REQUEST AUTHORIZATION TO HIRE TWO (2) TEMPORARY FULL-TIME EMPLOYEES TO ASSIST WITH LABORER DUTIES IN THE SANITATION/ENVIRONMENTAL SERVICES DEPARTMENT.

J. POLICE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

K. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

L. UTILITIES DEPARTMENT

1. REQUEST APPROVAL TO ACCEPT THE LOWEST AND BEST BID RECEIVED FOR THE JANUARY 1, 2016 THROUGH JUNE 30, 2016 SOURCE OF SUPPLY LISTING FOR STARKVILLE UTILITIES – ELECTRIC DIVISION.
2. REQUEST AUTHORIZATION TO ADVERTISE FOR PURCHASE, WITH TRADE IN, OF FIFTY-FIVE (55) FEET MATERIAL HANDLING

BUCKET TRUCK WITH CHASSIS.

3. REQUEST AUTHORIZATION FOR TERRY KEMP TO TRAVEL TO FRANKLIN, TN FOR TVPPA ALL MEMBER MEETING ON WEDNESDAY, FEBRUARY 3, 2016.

XV. CLOSED DETERMINATION SESSION

XVI. OPEN SESSION

XVII. EXECUTIVE SESSION

A. PERSONNEL

B. POTENTIAL LITIGATION

XVIII. OPEN SESSION

XIX. RECESS UNTIL JANUARY 11, 2016 @ 5:30 IN THE SECOND FLOOR CONFERENCE ROOM AT CITY HALL LOCATED AT 110 WEST MAIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.

2. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the Motion of Alderman Perkins, duly seconded by Alderman Wynn, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Board entered closed session.

3. A MOTION TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF A PERSONNEL MATTER RELATED TO A GRIEVANCE OF AN EMPLOYEE OF THE STARKVILLE POLICE DEPARTMENT.

Alderman Maynard offered a motion to enter Executive Session for the purpose of a personnel matter related to a grievance of an employee of the Starkville police department.

Following a second by Alderman Wynn, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into Executive Session for the purpose of a personnel matter related to a grievance of an employee of the Starkville police department on a finding that the proposed topic qualified for Executive Session.

At this time the Board entered Executive Session.

4. A MOTION TO RETURN TO OPEN SESSION.

Upon the motion of Alderman Perkins, duly seconded by Alderman Maynard, to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken no action in Executive Session.

5. A MOTION TO CONTINUE THE GRIEVANCE HEARING OF A STARKVILLE POLICE OFFICER UNTIL JANUARY 11, 2016 AT 5:50 P.M.

Upon the motion of Alderman Perkins, duly seconded by Alderman Wynn, that due to a medical conflict by the grievant's legal counsel, and the fact that the grievant has expressed a desire to be represented by legal counsel during his grievance hearing and specifically requested a continuance on those grounds, the grievance hearing of a Starkville Police Officer shall be continued until Monday, January 11, 2016, at 5:30 p.m. in the second floor conference room of City Hall, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

6. CONSIDERATION OF THE MINUTES OF THE DECEMBER 1, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to approve the minutes of the December 1, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

ANNOUNCEMENTS AND COMMENTS:

MAYOR'S COMMENTS: None

BOARD OF ALDERMEN COMMENTS: None

CITIZEN COMMENTS:

Alvin Turner, Ward 7, asked that dangerous dogs be contained and requested a copy of the garbage pickup schedule as affected by holidays.

Nelson Miles, Greta Lane, stated his family will be present at all Board meetings until the situation with the police officer is resolved.

Lee Brand, Jr., voiced appreciation of the work the Mayor and Board do as well as the Police Chief.

Marcus Bush thanked Chief Nichols and encouraged the Mayor and Board to support the Chief.

Sandra Sistrunk expressed concern of the proposed Resolution limiting the use of the new City Hall by third parties and asked that the Board look at policy that would allow reasonable use of the spaces.

PUBLIC APPEARANCE:

PUBLIC APPEARANCE BY LESLIE MOMA CONCERNING CITY BIODIVERSITY INDEX CASE STUDY.

Leslie Moma, a graduate student in the MSU Landscape Dept. and recent City of Starkville community development intern, presented a power point overview of some of the natural environmental resources located within the City of Starkville. A Biodiversity Index Questionnaire was given to the elected officials and they were asked to complete them within the next week

PUBLIC APPEARANCE BY REPRESENTATIVES FROM THE GOLDEN TRIANGLE LINK AND GOURAS AND ASSOCIATES TO DISCUSS A PROPOSED TAX INCREMENT FINANCING PLAN.

Joe Max Higgins, CAO of The Link, Chris Gouras, principal consultant of Gouras & Associates, and Christopher Pace, bond counsel and partner with Jones Walker, LLC presented a Tax Increment Financing plan to the Mayor and Board. They stated they would also be making the same request of Oktibbeha County. Chris Gouras, on behalf of Capstone Properties, presented a site plan for Academy Sports which is a proposed development of approximately 8.4 acres near the intersection of Stark Road and Hwy 12. It was requested that the City set a Public Hearing for the next Board meeting.

7. DISCUSSION AND CONSIDERATION OF CALLING A PUBLIC HEARING ON A PROPOSED TAX INCREMENT FINANCING PLAN.

Mayor Wiseman presented a power point showing the current TIF obligations of the City. He stated that while he welcomes new development, the City needs to consider the 50% property tax and 50% sales tax pledge request carefully. His particular concern was with the sales tax obligation. He recommended the City pledge 100% property tax and 25% sales tax based on uncertainty of actual new sales vs transfer sales. This would cap the TIF bond at 1.5 million, assuming the County pledges 50% in property taxes. A presentation at the request of Aldermen by Christopher Pace of Jones Walker, LLC, as to how TIF works and how the different percentages can be determined followed. Several concerns and questions were discussed by the Mayor and Aldermen.

Alderman Little offered a motion to hold a public hearing on the TIF request sought by Multisite Properties during the Board’s recess meeting on January 19, 2016; that the City notice the public hearing pursuant to the requirements of Mississippi Code Section 21-45-11; that the City be presented with all required materials under the Tax Increment Financing Act for this project by the Board packet deadline for the January 19, 2016 recess meeting; and that those materials specify, among other things, that the total indebtedness on this project shall not exceed \$1.5 million, and that the debt service incurred for this project shall be provided from the added increments of 100% of municipal ad valorem tax revenues, and 25% of sales tax revenues, both for a concurrent and combined period of 15 years. The motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A’ Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

8. DISCUSSION AND CONSIDERATION OF THE FIRST AMENDMENT TO ACCESS AND MAINTENANCE EASEMENT AGREEMENT WITH MISSISSIPPI STATE UNIVERSITY OF AGRICULTURE AND APPLIED SCIENCES AND THE CITY OF STARKVILLE, MISSISSIPPI.

Upon the motion of Alderman Maynard, duly seconded by Alderman Little, to approve the first amendment to access and maintenance easement agreement with Mississippi State University of Agriculture and Applied Sciences and the City of Starkville, Mississippi, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

FIRST AMENDMENT TO ACCESS AND MAINTENANCE EASEMENT AGREEMENT

THIS FIRST AMENDMENT TO ACCESS AND MAINTENANCE EASEMENT AGREEMENT (this "Amendment") is made effective as of the ____ day of December, 2015 (the "Effective Date"),
by and between

Mississippi State University of Agriculture and Applied Sciences ("Grantor"),
a public institution under and acting for the Board of Trustees of State Institutions of Higher Learning
Office of General Counsel
P.O. Box 6171
Mississippi State, Mississippi 39762
(662) 325-8131

and

The City of Starkville, Mississippi (the "City" or "Grantee")
110 West Main Street
Starkville, Mississippi 39759
(662) 323-2525

Grantor and Grantee are sometimes referred to in this Amendment individually as a "Party" or collectively as the "Parties". The Parties are parties to that certain Access and Maintenance Easement Agreement, effective as of March 20, 2014, filed of record on March 21, 2014, in the office of the Chancery Clerk of Oktibbeha County, Mississippi, in Deed Book 2014, Page 1820 (the "Original Agreement"), regarding The Mill at MSU Subdivision (the "Subdivision") according to the map or plat thereof filed of record in the office of the Chancery Clerk of Oktibbeha County, Mississippi, as Plat Slide 290B (the "Plat"). In furtherance of the development of the Subdivision, the Parties desire to amend the Original Agreement as set forth herein. Initially capitalized terms used in this Amendment shall have the meanings assigned to them in the Original Agreement unless otherwise defined herein.

WHEREAS, in the Original Agreement, Grantor granted to Grantee, among other things, a perpetual non-exclusive easement with respect to the Ways of the Subject Property situated in the Subdivision;

WHEREAS, in furtherance of the development of the Subdivision, Grantor entered into that certain Agreement of Easements and Covenants of even date with this Amendment, by and among Grantor, Cooley Center, LLC, Cooley Center Hotel, LLC, and Russell Street Development, LLC, filed of record in Deed Book ____, Page ____, in the office of the Chancery Clerk of Oktibbeha County, Mississippi (the "Easement Agreement");

WHEREAS, the Easement Agreement provides, among other things, for (i) two perpetual non-exclusive easements for the benefit of Lot 1 of the Subdivision (the "Tract 2-A Easement Area" and the "Tract 2-B Easement Area") and (ii) one perpetual non-exclusive easement for the benefit of Lot 2 of the Subdivision (the "Tract 2-C Easement Area"), each of which is situated within the Ways of the Subject

Property and more particularly described and depicted on Exhibit "C" attached hereto (collectively, the "Shared Ways"); and

WHEREAS, Sections A.4 and A.5 of the Easement Agreement provide for certain permitted uses of the Shared Ways (the "Permitted Uses").

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the Parties hereby grant, covenant and agree as follows:

1. Exhibit "B" attached to the Original Agreement is hereby deleted and replaced with the Exhibit "B" attached hereto to include the recorded version of the Plat.
2. Grantee acknowledges and consents to the Permitted Uses of the Shared Ways. Grantee agrees not to expand the pavement, sidewalks, or curbs within the Shared Ways in a manner that would unreasonably interfere with the Permitted Uses, subject in all respects to applicable law and Grantee's exercise of its municipal authority for the health, safety, or welfare of the public. This Section 2 shall be for the benefit of Lot 1 and Lot 2 of the Subdivision and their respective tenants, successors, and assigns.
3. Except as modified herein, the Original Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, this Agreement has been executed by the authorized representatives of the Parties on the date(s) in the respective acknowledgements of the Parties' signatures below and is to be effective as of the Effective Date.

MISSISSIPPI STATE UNIVERSITY
OF AGRICULTURE AND APPLIED SCIENCES

CITY OF STARKVILLE, MISSISSIPPI

By:
Don Buffum
Director of Procurement and Contracts

By:
Parker Wiseman, Mayor

STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA

Personally appeared before me, the undersigned authority in and for the said county and state, on this _____ day of December, 2015, within my jurisdiction, the within named DON BUFFUM, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

Notary Public

My commission expires: _____

STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA

Personally appeared before me, the undersigned authority in and for the said county and state, on this _____ day of December, 2015, within my jurisdiction, the within named PARKER WISEMAN, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

A parcel of land containing 281.1 square feet, more or less, and being a part of Easement No. 2 (Mercantile Street) of The Mill at MSU as recorded in Slide 290B and being more particularly described as follows:

Commencing at a set 1/2" rebar at the Northeast corner of Lot 1 of The Mill at MSU; thence S 00°32'07" W a distance of 61.46 feet; thence S 89°27'53" E a distance of 10.00 feet; thence run S 00°32'07" W a distance of 99.47 feet; thence run S 89°27'53" E a distance of 5.00 feet to a set 1/2" rebar, said point being the Point of Beginning of the herein described Easement; thence North 90 degrees 00 minutes 00 seconds East a distance of 4.26 feet to a set 1/2" rebar; thence South 17 degrees 19 minutes 18 seconds East a distance of 10.97 feet to a 1/4" drilled hole in concrete; thence South 01 degree 11 minutes 59 seconds West a distance of 16.29 feet to a 1/4" drilled hole in concrete; thence North 90 degrees 00 minutes 00 seconds East a distance of 0.85 feet to a 1/4" drilled hole in concrete; thence South 01 degree 24 minutes 30 seconds East a distance of 12.47 feet to a set 1/2" rebar; thence North 90 degrees 00 minutes 00 seconds West a distance of 0.71 feet to a set 1/2" rebar; thence North 00 degrees 32 minutes 07 seconds East a distance of 1.15 feet to a 1/4" drilled hole in concrete; thence North 89 degrees 27 minutes 53 seconds West a distance of 8.00 feet to a 1/4" drilled hole in concrete; thence North 00 degrees 32 minutes 07 seconds East a distance of 38.00 feet to the Point of Beginning, containing 281.1 square feet, more or less.

Tract 2-B Easement Area

The following description is based on the Mississippi State Plane Coordinate System, East Zone, NAD 83, grid values, using a combined factor of 0.999935835 and a convergence angle of +00°01'00".

A parcel of land containing 751.2 square feet, more or less, and being a part of Easement No. 2 (Mercantile Street) of The Mill at MSU as recorded in Slide 290B and being more particularly described as follows:

Commencing at a set 1/2" rebar at the Southeast corner of Lot 1 of The Mill at MSU; thence North 00 degrees 32 minutes 07 seconds East a distance of 9.80 feet to a set 1/2" rebar, said point being the Point of Beginning of the herein described Easement; thence North 90 degrees 00 minutes 00 seconds East a distance of 3.16 feet to a set 1/2" rebar; thence North 00 degrees 16 minutes 42 seconds East a distance of 96.58 feet to a set 1/2" rebar; thence North 89 degrees 27 minutes 53 seconds West a distance of 7.73 feet to a 1/4" drilled hole in concrete; thence South 00 degrees 32 minutes 07 seconds West a distance of 93.33 feet to a 1/4" drilled hole in concrete; thence South 89 degrees 27 minutes 53 seconds East a distance of 5.00 feet to a set 1/2" pipe; thence South 00 degrees 32 minutes 07 seconds West a distance of 3.28 feet to the Point of Beginning, containing 751.2 square feet, more or less.

Tract 2-C Easement Area

The following description is based on the Mississippi State Plane Coordinate System, East Zone, NAD 83, grid values, using a combined factor of 0.999935835 and a convergence angle of +00°01'00".

A parcel of land containing 2872.7 square feet, more or less, and being a part of Easement No. 2 (Mercantile Street) of The Mill at MSU as recorded in Slide 290B and being more particularly described as follows:

Commencing at a set 1/2" rebar at the Southeast corner of Lot 1 of The Mill at MSU; thence South 00 degrees 32 minutes 07 seconds West a distance of 37.66 feet to a set 1/2" rebar, said point being the Point of Beginning of the herein described Easement; thence North 90 degrees 00 minutes 00 seconds East a distance of 13.31 feet to a set magnail; thence South 00 degrees 23 minutes 01 second West a distance of 211.35 feet to a set magnail; thence North 90 degrees 00 minutes 00 seconds West a distance of 13.87 feet to a set 1/2" rebar; thence North 00 degrees 32 minutes 07 seconds East a distance of 211.35 feet to the Point of Beginning, containing 2872.7 square feet, more or less.

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9. DISCUSSION AND CONSIDERATION OF A RESOLUTION OF THE CITY OF

STARKVILLE, MISSISSIPPI ESTABLISHING A POLICY FOR USE OF CITY HALL MEETING SPACE BY THIRD PARTIES.

After reading the following Resolution establishing a policy for the use of City Hall meeting space by third parties, Alderman Perkins offered a motion to approve the Resolution of the City of Starkville, Mississippi establishing a policy for use of city hall meeting space by third parties. The motion was duly seconded by Alderman Wynn and the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Nay
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Nay
Alderman Jason Walker	Voted: Nay
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

A RESOLUTION OF THE CITY OF STARKVILLE, MISSISSIPPI ESTABLISHING A POLICY REGARDING THE USE OF MEETING SPACE BY THIRD PARTIES AT THE NEW CITY HALL

WHEREAS, Starkville's Mayor and Board of Aldermen find as follows:

- (1) that the new City Hall, located at 110 West Main Street, was constructed to contain various meeting spaces for City employees and representatives to conduct City business;
- (2) that the interior meeting spaces in City Hall were not constructed or intended to be used or rented out to third parties;
- (3) that the City Hall contains sensitive information and materials relating to the operation of the City Clerk's office, the Municipal Court, the Mayor's Office, and other City Departments;
- (4) that the use or renting of the interior meeting spaces in City Hall to third parties exposes the City to potential property damage and security breaches, and undercuts the City's ability to safeguard its documents and materials; and
- (5) that the City provides other meeting spaces outside of City Hall that may be used or rented by third parties and that are appropriate for that use.

NOW, THEREFORE, the City of Starkville, through its Mayor and Board of Aldermen, hereby resolves that:

- A. Interior meeting space in City Hall shall not be used solely by third parties. For the purposes of this Resolution, interior meeting space means any meeting space inside City Hall including, but not limited to, the lobby/foyer area.
- B. The City may, however, conduct meetings involving third parties in City Hall but those meetings shall be organized by the City, participated in by the City, and for the specific furtherance of City business.
- C. In addition, the City may allow only the exterior plaza area, located outside and in front of City Hall, to be used for meetings and gatherings by third parties. To use such meeting space, the third party shall file a written application with the City Clerk's Office on a form provided by the City Clerk. The application must be filed with the City Clerk at least ten (10) business days before the scheduled event.

The City reserves the right to reject any application. The use of the exterior plaza space outside City

Hall does not give the applicant, or anyone associated with the proposed meeting or gathering, the right to meet inside City Hall, including the lobby/foyer area.

Upon motion of Alderman _____, duly seconded by Alderman _____, at a public meeting of the Mayor and Board of Aldermen on January 5, 2016, wherein this Resolution was adopted, the Aldermen voted as follows:

Ben Carver Voted: ___
Lisa Wynn Voted: ___
David Little Voted: ___
Jason Walker Voted: ___
Scott Maynard Voted: ___
Roy A'. Perkins Voted: ___
Henry Vaughn Voted: ___

SO RESOLVED this the 5th Day of January, 2016.

10. DISCUSSION AND CONSIDERATION OF THE APPOINTMENT OF A MEMBER TO THE STARKVILLE HOUSING AUTHORITY, FOR A POSITION LEFT VACANT BY THE RESIGNATION OF MR. LARNZY L. CARPENTER. THIS TERM IS SET TO EXPIRE ON SEPTEMBER 5, 2016.

Upon the motion of Alderman Vaughn, duly seconded by Alderman Wynn, to approve the appointment of Mr. Willie E. Gillespie, to the Starkville Housing Authority, with a term set to expire on September 5, 2016, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

11. FAMILY DOLLAR CONSTRUCTION SITE UPDATE.

Buddy Sanders, Community Development Director, reported on the progress of the development of the property at the corner of Hwy 182 which is being developed by Family Dollar.

12. DISCUSSION AND CONSIDERATION OF NAMING DELEGATES TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S SUMMER CONFERENCE WITH ADVANCE PAYMENT FOR ACCOMMODATIONS FOR THOSE INDIVIDUALS.

Upon the motion of Alderman Perkins, duly seconded by Alderman Wynn, to authorize Alderman Carver, Alderman Little, Alderman Wynn, Alderman Walker, Alderman Maynard, Alderman Vaughn and Community Director, Buddy Sanders, to travel to Biloxi, MS., to attend the Mississippi Municipal League's Summer Conference, from June 26, 2016 through June 30, 2016, with advance payment for the reservation of the accommodations on January 8, 2016, in the amount of \$1,176.00, via the City's credit card, with the balance payable via city check totaling \$3,358.00, for a sum total of \$4,704.00, with funding coming from line items 001-100-610-350 and 001-190-610-350.

, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

13. DISCUSSION AND CONSIDERATION OF THE REQUEST OF THE MAYOR TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S SUMMER CONFERENCE WITH ADVANCE PAYMENT FOR ACCOMMODATIONS.

Upon the motion of Alderman Perkins, duly seconded by Alderman Carver, to authorize Mayor Parker Wiseman to attend the Mississippi Municipal League's Summer Conference, from June 25, 2016 through June 30, 2016, with advance payment for the reservation of the accommodations on January 18, 2016, in the amount of \$159.00 via the City's credit card, with the balance payable via city check totaling \$636.00, for a sum total of \$795.00 plus any applicable resort fees and taxes, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

14. DISCUSSION AND CONSIDERATION OF THE CU 15-14 REQUEST BY PATRICK LINLEY FOR A CONDITIONAL USE TO ALLOW AN "ACCESSORY DWELLING UNIT" ON A PROPOSED PARCEL LOCATED IN AN R-2 ZONE AT 506 SOUTH JACKSON STREET PROPERTY NUMBERS OF 102A-00-168.00 AND 102A-00-169.00.

Mayor Wiseman opened the required Public Hearing. Daniel Havelin presented the item noting he had received one call against and one letter against.

Mayor Wiseman called for citizen comments. There being none, the Mayor closed the Public Hearing.

Upon the motion of Alderman Maynard, duly seconded by Alderman Carver, to approve the CU 15-14 request by Patrick Linley for Conditional Use approval to allow an "Accessory Dwelling Unit" on a proposed parcel located in an R-2 zone at 506 South Jackson Street property numbers of 102A-00-168.00 and 102A-00-169.00 with the condition that the newly created combined parcel be limited to two (2) dwelling units as recommended by Planning and Zoning Commission, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea

Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

15. DISCUSSION AND CONSIDERATION OF THE TRANSFER OF CEMETERY PLOTS IN THE ODDFELLOWS CEMETERY, LOCATED ON UNIVERSITY DRIVE.

Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to approve the transfer of four burial plots in Block F, reflecting deed number 454, as recorded in the official record of the cemetery, recorded on September 21, 2001. The transfer will be from Dr. Danny L. Crump to Ms. Charlotte B. Cocker in exchange for four burial plots in Block 15, (deed number assigned at time of recording) in the Oddfellows Cemetery located on University Drive, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

16. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS AS OF DECEMBER 29, 2015 FOR FISCAL YEAR ENDING 9/30/16.

Upon the motion of Alderman Carver to move approval of the City of Starkville Claims Docket for all departments as of December 29, 2015 for fiscal year ending 9/30/16, duly seconded by Alderman Little, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Nay
Alderman Henry Vaughn, Sr. Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 548,257.66
Restricted Police Fund	002	148.08
Restricted Fire Fund	003	104,313.92
Airport Fund	015	4,593.94
Sanitation	022	53,723.35
Landfill	023	4,825.05
Federal Forfeited Funds	150	4,170.03
Trust & Agency	610	21,617.73
Park and Rec Tourism	375	62.15

Water/Sewer	400	76,153.01
Economic Dev, Tourism & Conv	630	86,259.03
Sub Total Before Stk Utilities	Sub	\$ 904,123.95
Utilities Dept.	SED	2,487,174.61
Total Claims	Total	\$3,391,298.56

17. REQUEST APPROVAL OF BUDGET AMENDMENTS FOR FISCAL YEAR 9-30-16.

Upon the motion of Alderman Maynard, duly seconded by Alderman Little, to approve Budget Amendments #1 for fiscal year 9-30-16, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

Budget Adjustment - #1
Fiscal Year 9/30/16

Account	Code	Debit	Credit
FAA: 2014 AIP Grant	016-000-240-663		491,857.00
FAA: 2015 AIP Grant	016-000-240-665		830,974.00
MDOT: 2014 AIP Grant Match	016-000-250-669		27,325.00
MDOT: 2015 AIP Grant Match	016-000-250-671		46,165.00
MDOT: 2015 Multi Modal Grant	016-000-260-677		360,991.00
MDOT: 2016 Multi Modal Grant	016-000-260-679		45,485.00
Airport Grants	015-000-240-665	651,842.00	
Professional Services	015-505-600-300		16,000.00
Contract Services	015-505-600-338		10,000.00
Capital Improvements	015-505-720-801		555,352.00
Professional Svcs-2014 AIP	016-515-600-300	25,300.00	
Professional Svcs-2015 AIP	016-515-600-310	298,594.00	
Prof. Svcs-2015 Multi Modal	016-515-600-320	34,991.00	
Prof. Svcs-2016 Multi Modal	016-515-600-330	1,400.00	
Capital Improv.-2014 AIP	016-515-720-801	465,557.00	
Capital Improv.-2015 AIP	016-515-720-805	531,380.00	
Capital Improv-2015 MultiModal	016-515-720-810	325,000.00	
Capital Improv-2016 MultiModal	016-515-720-815	43,085.00	
Misc – 2014 AIP	016-515-730-612	1,000.00	
Misc – 2015 AIP	016-515-730-615	1,000.00	
Misc – 2015 Multi Modal	016-515-730-618	1,000.00	
Misc – 2016 Multi Modal	016-515-730-623	1,000.00	
Building Repairs & Maint.	015-505-501-198	3,000.00	

Police Fed Forfeited Funds	001-000-334-127		59,430.03
New Vehicles	001-201-915-809	59,430.03	
MDEQ Grant – Sanitation	022-000-250-061		20,000.00
Keep Starkville Beautiful Supplies	022-323-501-200	4,000.00	
Keep Stk Beautiful – Chemicals	022-323-575-274	1,000.00	
Keep Stk Beautiful – Plant Material	022-323-588-280	3,000.00	
Keep Stk Beautiful – Educ/Publicity	022-323-610-374	1,000.00	
Keep Stk Beautiful –Misc.	022-323-691-550	1,000.00	
Garbage Bags	022-322-551-250	5,000.00	
Landfill Fees	022-322-600-379	5,000.00	
Totals		2,463,579.03	2,463,579.03

18. REQUEST APPROVAL OF NOVEMBER 2015 FINANCIAL STATEMENTS.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn, to approve November, 2015 financial statements, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

19. REQUEST APPROVAL TO ACCEPT THE LOWEST AND BEST BIDS RECEIVED FOR JANUARY 2016 - DECEMBER 2016 SOURCE OF SUPPLY LISTING FOR THE STARKVILLE GENERAL CITY INCLUDING THE WATER / WASTEWATER DIVISION AS ADVERTISED PER MS CODE 31-7-13 (n).

Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to approve the lowest and best bids received for January 2016 - December 2016 source of supply listing for the Starkville General City and the water / wastewater division as advertised per MS code 31-7-13 (n), the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

A complete copy of the bids received may be located on the City web site and in the City Clerk office.

20. REQUEST APPROVAL TO ACCEPT THE LOWEST AND BEST BIDS RECEIVED FOR JANITORIAL SERVICES.

Upon the motion of Alderman Maynard, duly seconded by Alderman Little, to approve the lowest and best bid received from TCC Facilities Management, Inc. at three days per week for City Hall at a cost of \$1,100 per month and authorize the City to sign an agreement with said company upon review by the Board Attorney, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

21. REQUEST PERMISSION TO UPDATE THE CURRENT HIRING PROCEDURES FOR THE STARKVILLE FIRE DEPARTMENT.

Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to approve the updated procedures for the Starkville Fire Department, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

5.000 HIRING POLICIES AND PROCEDURES
(Old Policy DATED 07-17-2007)

5.100 Standard Qualifications and procedures for Hiring

5.300 Hiring Procedures for the City of Starkville (Basic Firefighter)

When a vacancy within the Starkville Fire Department is announced, the City will post a notice of the vacancy and accept applications for an established period of time and the fire department will follow the City's job application process.

1. All candidates once the advertisement is published will complete an application and return it to city hall before the ending date of the established time period for accepting applications.
2. All candidates who successfully pass the initial screening (background and criminal check) will move forward into the hiring process, overseen by the City's Personnel Director.

3. All candidates will successfully complete a physical agility test established by the City and the fire department.
4. An employment test will be administered to all qualified job applicants by the City of Starkville's Personnel Director.
5. After successfully completing the employment test, the candidate will be offered an interview and notified of the time and place the interview will be conducted.
6. An Assessment Board will question the applicant on matters which indicate the ability to perform as a firefighter and assign the applicant an interview score. The Assessment Board may consist of personnel within the fire department, and the Personnel Director. The fire department members of the Assessment Board will be made up of a membership consisting of the Battalion Chiefs and other members as selected by the Fire Chief.
7. After all testing is completed, the applicants score on the employment test and the assessment will be summed and rated.
8. The Fire Chief will choose from this list and will have final authority to make a recommendation to the personnel director.
9. The City's Personnel Director and the Fire Chief will make a recommendation to the Mayor and Board of Aldermen.

5.301 Assessment Board

The Assessment Board will use a variety of questions and fire suppression, personnel and management scenarios to determine the overall performance score. The applicants will be scored on a scale of one (1) to ten (10); ten being the highest level of performance.

(Proposed Changes 12-15-2015)

5.000 HIRING POLICIES AND PROCEDURES

5.100 Standard Qualifications and procedures for Hiring

5.300 Hiring Procedures for the City of Starkville (Basic Firefighter)

When a vacancy within the Starkville Fire Department is announced, the City will post a notice of the vacancy and accept applications for an established period of time and the fire department will follow the City's job application process.

1. All candidates once the advertisement is published will fully complete an application and return it to city hall before the ending date of the established time period for accepting applications.
2. All candidates who successfully pass the initial screening (background and criminal check) will move forward into the hiring process, overseen by the City's Human Resource Director.
3. All candidates will successfully complete a physical agility test established by the City and the fire department. This test may be modified or changed by the Fire Chief, subject to Board of Aldermen approval.
4. An entry level firefighter test will be administered to all job applicants by the City of Starkville's Human Resource Director. All applicants must score 70% or higher on the written test to continue the hiring process.

5. After successfully completing the employment tests, the candidate will be offered an interview and notified of the time and place the interview will be conducted.
6. An Assessment Board will question the applicant on matters which indicate the ability to perform as a firefighter and assign the applicant an interview score. After all testing is completed, the applicant's score on the physical fitness assessment (Run), employment test, and the assessment will be summed and rated.
7. The Fire Chief will choose from this list and will have final authority to make a recommendation to the Human Resource Director.
8. The City's Human Resource Director and the Fire Chief will make a recommendation to the Mayor, Vice Mayor, and Board of Aldermen.

Starkville Fire Department Physical Agility Test for Hiring

Physical Fitness Assessment (Run)

Good physical fitness is essential in the firefighting profession. Firefighters must be in good physical condition in order to perform at high levels emergencies may demand. To place emphasis on the importance of members maintaining a good level of physical fitness each candidate will be tested and assigned points per his/her age group. The candidate's time is correlated to the score he/she receives on the chart below. The one and one half (1½) mile conditioning assessment is used to assess aerobic fitness and leg muscle endurance of the candidate. While it is permitted to help pace a candidate during the one and one half (1½) mile assessment, physical contact (pushing or pulling) is not allowed. The longer it takes a candidate to complete the one and one half (1½) mile course the lower score he/she will receive.

Candidates must complete the course in a time of seventeen minutes and forty two seconds (17:42) or less to remain in the hiring process.

The candidate has seventeen minutes and forty two seconds (17:42) to complete the one and one half (1½) mile course. The candidate will receive points based on the chart below. The final score the candidate receives for physical fitness will equal one half (1/2) the points listed on the chart below. These points are counted toward the candidates overall hiring score for physical fitness score.

If a candidate fails to complete the course in seventeen minutes and forty two seconds or less he/she has failed to meet the minimum time and has eliminated themselves from the hiring process.

Points for 1½ mile condition assessment

Note, points awarded are one half the value shown on the chart below.

Male

Run Time	POINTS							
	17 - 21	22 - 26	27 - 31	32 - 36	37 - 41	42-46	47-51	52 & over
	Male	Male	Male	Male	Male	Male	Male	Male
0:06								
9:54								
10:00	100	100						
10:06	99	99						
10:12	97	98						
10:18	96	97	100	100				
10:24	94	96	99	99				
10:30	93	94	98	98				

10:36	92	93	97	97	100			
10:42	90	92	96	96	99			
10:48	89	91	95	95	98			
10:54	88	90	94	95	97			
11:00	86	89	92	94	97			
11:06	85	88	91	93	96	100		
11:12	83	87	90	92	95	99		
11:18	82	86	89	91	94	98		
11:24	81	84	88	90	93	97	100	
11:30	79	83	87	89	92	97	99	
11:36	78	82	86	88	91	96	98	
11:42	77	81	85	87	91	95	98	100
11:48	75	80	84	86	90	94	97	99
11:54	74	79	83	85	89	93	96	98
12:00	72	78	82	85	88	92	95	98
12:06	71	77	81	84	87	91	95	97
12:12	70	76	79	83	86	90	94	96
12:18	68	74	78	82	86	89	93	95
12:24	67	73	77	81	85	89	92	95
12:30	66	72	76	80	84	88	91	94
12:36	64	71	75	79	83	87	91	93
12:42	63	70	74	78	82	86	90	92
12:48	61	69	73	77	81	85	89	91
12:54	60	68	72	76	80	84	88	91
13:00	59	67	71	75	80	83	87	90
13:06	57	66	70	75	79	83	87	89
13:12	56	64	69	74	78	82	86	88
13:18	54	63	68	73	77	81	85	87
13:24	53	62	66	72	76	80	84	87
13:30	52	61	65	71	75	79	84	86
13:36	50	60	64	70	74	78	83	85
13:42	49	59	63	69	74	77	82	84
13:48	48	58	62	68	73	77	81	84
13:54	46	57	61	67	72	76	80	83
14:00	45	56	60	66	71	75	80	82
14:06	43	54	59	65	70	74	79	81
14:12	42	53	58	65	69	73	78	80
14:18	41	52	57	64	69	72	77	80
14:24	39	51	56	63	68	71	76	79
14:30	38	50	55	62	67	70	76	78
14:36	37	49	54	61	66	70	75	77
14:42	35	48	52	60	65	69	74	76

14:48	34	47	51	59	64	68	73	76
14:54	32	46	50	58	63	67	73	75
15:00	31	44	49	57	63	66	72	74
15:06	30	43	48	56	62	65	71	73
15:12	28	42	47	55	61	64	70	73
15:18	27	41	46	55	60	63	69	72
15:24	26	40	45	54	59	63	69	71
15:30	24	39	44	53	58	62	68	70
15:36	23	38	43	52	57	61	67	69
15:42	21	37	42	51	57	60	66	69
15:48	20	36	41	50	56	59	65	68
15:54	19	34	39	49	55	58	65	67
16:00	18	33	38	48	54	57	64	66
16:06	17	32	37	47	53	57	63	65
16:12	14	31	36	46	52	56	62	65
16:18	13	30	35	45	51	55	62	64
16:24	12	29	34	45	51	54	61	63
16:30	10	28	33	44	50	53	60	62
16:36	9	27	32	43	49	52	59	62
16:42	8	26	31	42	48	51	58	61
16:48	6	24	30	41	47	50	58	60
16:54	5	23	29	40	46	50	57	59
17:00	3	22	28	39	46	49	56	58
17:06	2	21	25	38	45	48	55	58
17:12	1	20	24	37	44	47	55	57
17:18	0	19	23	36	43	46	54	56
17:24	0	18	22	35	42	45	53	55
17:30	0	17	21	35	41	44	52	55
17:36	0	16	20	34	40	43	51	54
17:42	0	14	19	33	40	43	51	53

Points for 1½ mile condition assessment

Note, points awarded are one half the value shown on the chart below.

Female

Run Time	POINTS							
	17 - 21	22 - 26	27 - 31	32 - 36	37 - 41	42-46	47-51	52 & over
0:06								
12:30								
12:36	100	100						
12:42	99	99						

12:48	98	98	100					
12:54	96	97	99	100				
13:00	95	96	98	99				
13:06	94	95	97	99				
13:12	93	94	97	98				
13:18	92	93	96	97				
13:24	90	92	95	97				
13:30	89	91	94	96				
13:36	88	90	93	95				
13:42	87	89	92	94				
13:48	85	88	91	94				
13:54	84	87	91	93				
14:00	83	86	90	92	100			
14:06	82	85	89	92	99			
14:12	81	84	88	91	99			
14:18	79	83	87	90	98			
14:24	78	82	86	90	97	100		
14:30	77	81	86	89	96	99		
14:36	76	80	85	88	96	99	100	
14:42	75	79	84	88	95	98	99	
14:48	73	78	83	87	94	97	99	
14:54	72	77	82	86	94	97	98	
15:00	71	76	81	86	93	96	97	
15:06	70	75	80	85	92	96	97	
15:12	68	74	80	84	92	95	96	
15:18	67	73	79	83	91	94	96	
15:24	66	72	78	83	90	94	95	
15:30	65	71	77	82	89	93	94	
15:36	64	70	76	81	89	92	94	
15:42	62	69	75	81	88	92	93	
15:48	61	68	74	80	87	91	92	
15:54	60	67	74	79	87	90	92	
16:00	59	66	73	79	86	90	91	100
16:06	58	65	72	78	85	89	91	99
16:12	56	64	71	77	85	89	90	99
16:18	55	63	70	77	84	88	89	98
16:24	54	62	69	76	83	87	89	97
16:30	53	61	69	75	82	87	88	96
16:36	52	60	68	74	82	86	87	96
16:42	50	59	67	74	81	85	87	95
16:48	49	58	66	73	80	85	86	94

16:54	48	57	65	72	80	84	86	93
17:00	47	56	64	72	79	83	85	93
17:06	45	55	63	71	78	83	84	92
17:12	44	54	63	70	78	82	84	91
17:18	43	53	62	70	77	82	83	90
17:24	42	52	61	69	76	81	82	90
17:30	41	51	60	68	75	80	82	89
17:36	39	50	59	68	75	80	81	88
17:42	38	49	58	67	74	79	81	87

*If a candidate fails to complete the course in seventeen minutes and forty two seconds or less he/she has failed to meet the minimum time and has eliminated themselves from the hiring process.

Physical Fitness Assessment (Physical Agility Test)

The Basic Firefighter skills evolutions will take place at Fire Station 3, located at the intersection of Hwy 389 and West Garrard Road. This assessment will consist of (6) six evolutions which must be completed in order to move on to the next step in the hiring process. While there is no set time limit for the overall evolutions, a candidate will not stop for more than 30 seconds while performing each evolution. If a candidate stops prior to completing the evolution, the Training Officer will start a stopwatch and advise the candidate of the time limits. If a candidate fails to start before the 30-second mark, they will be disqualified from the hiring process. This is a pass or fail event. The (6) evolutions include the following:

Explanations of the 6 stages in order to complete the Agility Exam

Stage 1

The first stage is the equipment donning stage. Here the candidate will put on a **50 pound weight vest or SCBA, a hard hat, and safety goggles, which must be worn through the remaining stages.** This simulates the weight of turn-out gear worn by firefighters during firefighting activities.

Stage 2

The candidate will now grasp a charged **1 ¾ firefighting attack hose** and proceed to advance the hose **75' feet** to stage 2. The candidate may run during this stage if he/she desires. Once the candidate reaches the 75' mark, he/she may gently place the nozzle down on a pad and begin Stage 3. **This simulates a firefighter advancing an attack hose for firefighting activities.**

Stage 3

At this stage, the candidate must grasp a simulated 175lb victim, Rescue Randy, and carry or drag him safely, **75' away. This simulates victim rescue.** Once this stage is completed, the firefighter will proceed to stage 4 at a brisk walking pace.

Stage 4

The candidate will walk toward the wall drill tower. This stage will start at the base of the drill tower. The candidate will use a rope and pulley to hoist a 2 1/2 "hose roll to the 5th floor and then lower the hose roll back to the ground. The rope cannot slip. The candidate must keep control of the rope and use both hands to control

the rope at all times.

Stage 5

At this stage the candidate will grasp an **8lb** sledgehammer and proceed to strike the Kiser a preset distance. **This simulates forcible entry and/or roof ventilation.** The candidate will gently place the hammer down against the log and briskly proceed to Stage 6.

Stage 6

The candidate will don a SCBA mask which is blacked out and enter a training building where he/she must maneuver through a series of walls and pipe to the exit door of the building.

This will simulate self-rescue.

5.301 Assessment Board

The Assessment Board will use a variety of questions from fire suppression, personnel and management scenarios to determine the overall performance score. The Human Resource Director, Fire Chief, or Training Officer will ask the candidate the assessment questions. The candidate will be scored on each question on a scale of one (1) to ten (10); ten being the highest level of performance. The assessment board will consist of the Fire Chief, Human Resource Director, Training Officer and any other fire personnel the Fire Chief deems suitable.

Written Test

Candidates who satisfactorily complete the Physical Fitness testing will be invited to take a written test. This test will be a multiple choice test that will have questions relating to the candidates ability to learn, remember, and apply information; reading comprehension; interests as they relate to the fire service; situational judgment; and logical and mathematical reasoning ability. All applicants must score 70% or higher on the written test to continue the hiring process.

Candidate Selection Process

Candidate's physical fitness scores (Run), successful completion of the physical agility test, written test scores and assessment scores will be combined to get the top candidates.

22. REQUEST APPROVAL TO ADVERTISE TO FILL VACANT POSITIONS OF LABORER IN THE SANITATION /ENVIRONMENTAL SERVICES DEPARTMENT.

Upon the motion of Alderman Maynard, duly seconded by Alderman Carver, to authorize the advertisement of vacant positions of laborer in the Sanitation / Environmental Services Department, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

23. REQUEST APPROVAL TO ADVERTISE TO FILL A VACANT POSITION OF DEPUTY CLERK - PAYROLL.

Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to authorize the advertisement to fill a vacant position of Deputy Clerk – Payroll in the Finance and Administration

Department, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

24. REQUEST APPROVAL TO HIRE TWO (2) TEMPORARY FULL-TIME EMPLOYEES TO ASSIST WITH LABORER DUTIES IN THE SANITATION/ENVIRONMENTAL SERVICES DEPARTMENT.

Upon the motion of Alderman Vaughn, duly seconded by Alderman Wynn, to authorize the hiring of two (2) temporary full-time employees to assist with laborer duties in the Sanitation / Environmental Services Department, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Absent
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

25. REQUEST APPROVAL TO ACCEPT THE LOWEST AND BEST BID RECEIVED FOR THE JANUARY 1, 2016 THROUGH JUNE 30, 2016 SOURCE OF SUPPLY LISTING FOR STARKVILLE UTILITIES – ELECTRIC DIVISION.

Upon the motion of Alderman Little, duly seconded by Alderman Vaughn, to approve the lowest and best bid received for the January 1, 2016 through June 30, 2016 source of supply listing for Starkville Utilities – Electric Division, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

26. REQUEST AUTHORIZATION TO ADVERTISE FOR PURCHASE, WITH TRADE IN, OF FIFTY-FIVE (55) FEET MATERIAL HANDLING BUCKET TRUCK WITH CHASSIS.

Upon the motion of Alderman Walker, duly seconded by Alderman Wynn, to approve the advertising for purchase, with trade in, of a fifty-five (55) feet material handling bucket truck with chassis, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

27. REQUEST AUTHORIZATION FOR TERRY KEMP TO TRAVEL TO FRANKLIN, TN FOR TVPPA ALL MEMBER MEETING ON WEDNESDAY, FEBRUARY 3, 2016.

Upon the motion of Alderman Vaughn, duly seconded by Alderman Wynn, to approve travel for Terry Kemp to Franklin, TN for TVPPA all member meeting on February 3, 2016, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

28. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the Motion of Alderman Maynard, duly seconded by Alderman Vaughn, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Board entered closed session.

29. A MOTION TO ENTER EXECUTIVE SESSION TO CONSIDER A PERSONNEL MATTER RELATED TO THE JOB PERFORMANCE OF TWO EMPLOYEES OF THE STARKVILLE SANITATION AND ENVIRONMENTAL DEPARTMENT.

Alderman Maynard offered a motion to enter Executive Session to consider a personnel matter related to the job performance of two employees of the Starkville Sanitation and Environmental Department.

Following a second by Alderman Vaughn, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into Executive Session to consider a personnel matter related to the job performance of two employees of the Starkville Sanitation and Environmental Department on a finding that the proposed topics qualified for Executive Session.

At this time the Board entered Executive Session.

30. A MOTION TO RETURN TO OPEN SESSION.

Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in Executive Session and asked the City Clerk to read the motions.

31. A MOTION TO ACCEPT THE RECOMMENDATION TO TERMINATE EMPLOYMENT OF TWO SANITATION / ENVIRONMENTAL DEPARTMENT EMPLOYEES.

A motion was offered by Alderman Vaughn to accept the recommendation of the Department of Sanitation / Environmental Director to terminate the employment of Charles Hogan and Dennis Ware effective immediately. The motion was seconded by Alderman Walker and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

32. A MOTION TO APPROVE THE ADVERTISING TO FILL VACANT POSITIONS OF LABORER IN THE SANITATION /ENVIRONMENTAL SERVICES DEPARTMENT.

Upon the motion of Alderman Perkins, duly seconded by Alderman Wynn, to authorize the advertisement of the vacant positions of laborer just created by the termination of two employees in the Sanitation / Environmental Services Department, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

33. A MOTION TO HIRE TWO (2) TEMPORARY FULL-TIME EMPLOYEES TO ASSIST WITH LABORER DUTIES IN THE SANITATION/ENVIRONMENTAL SERVICES DEPARTMENT.

Upon the motion of Alderman Perkins, duly seconded by Alderman Maynard, to authorize the hiring of two (2) additional temporary full-time employees to assist with laborer duties in the Sanitation / Environmental Services Department, until two full employees can be hired, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

34. A MOTION TO RECESS UNTIL JANUARY 11, 2016 @ 5:30 IN THE SECOND FLOOR CONFERENCE ROOM AT CITY HALL LOCATED AT 110 WEST MAIN STREET.

Upon the motion of Alderman Perkins, duly seconded by Alderman Vaughn, for the Board of Aldermen to recess the meeting until January 11, 2016 @ 5:30 at 110 West Main Street in the second floor conference room of City Hall for the purpose of matters related to personnel matters related to the Starkville Police Department, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2016.

PARKER WISEMAN, MAYOR

Attest:

LESA HARDIN, CITY CLERK

(SEALED)