

**MINUTES OF THE REGULAR MEETING  
OF THE MAYOR AND BOARD OF ALDERMEN  
The City of Starkville, Mississippi  
December 1, 2015**

Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on December 1, 2015 at 5:30 p.m. in the Courtroom of City Hall, located at 110 West Main Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Lisa Wynn, David Little, Jason Walker, Scott Maynard, Roy A.' Perkins, and Henry Vaughn, Sr. Attending the Board were City Clerk Lesa Hardin and Attorney Chris Latimer. Alderman Ben Carver was absent.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Parker Wiseman asked for any revisions to the Official Agenda.

**REQUESTED REVISIONS TO THE OFFICIAL AGENDA:**

**Alderman Maynard** requested the following changes to the published December 1, 2015 Official Agenda:

**Remove Item XI. I. 2. at the request of the Fire Chief:** Request approval of a salary adjustment and a job title change from administrative assistant to the fire chief, (Lashonda Malone), to executive administrative assistant in the Starkville Fire Department.

**Alderman Perkins** requested the following changes to the published December 1, 2015 Official Agenda:

**Remove Ladarius Weatherall from Item XI. I. 3.** Request approval to hire Darrell Scott Caldwell, Gary E. Wheeler, Charles Jordan, Quentin C. Saulsberry, Ladarius M. Weatherall and Stephen Muse to fill the positions of police officer in the Starkville Police Department.

**Add Item XI. I. 4.** Request approval to hire Ladarius M. Weatherall to fill a position of police officer in the Starkville Police Department.

The Mayor asked for further revisions to the published December 1, 2015 Official Agenda. No further revisions were requested.

**1. A MOTION TO APPROVE THE OFFICIAL AGENDA.**

Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to approve the December 1, 2015 Official Agenda, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA OF  
THE MAYOR AND BOARD OF ALDERMEN  
OF THE  
CITY OF STARKVILLE, MISSISSIPPI**

**REGULAR MEETING OF TUESDAY, DECEMBER 1, 2015  
5:30 P.M., COURT ROOM, CITY HALL  
110 WEST MAIN STREET**

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. APPROVAL OF THE OFFICIAL AGENDA**
- IV. APPROVAL OF BOARD OF ALDERMEN MINUTES**

CONSIDERATION OF THE MINUTES OF THE OCTOBER 6, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

CONSIDERATION OF THE MINUTES OF THE OCTOBER 20, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

CONSIDERATION OF THE MINUTES OF THE NOVEMBER 3, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

- V. ANNOUNCEMENTS AND COMMENTS**

A. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

- VI. CITIZEN COMMENTS**

- VII. PUBLIC APPEARANCES**

PUBLIC APPEARANCE BY JACK WALLACE, OCEDA

- VIII. PUBLIC HEARING**

A THIRD PUBLIC HEARING OF THE CAMPUS COMMUNICATIONS GROUP FRANCHISE AGREEMENT.

**IX. MAYOR'S BUSINESS**

- A. CONSIDERATION OF THE APPROVAL OF THE 2016 OCEDA FISCAL YEAR BUDGET.
- B. DISCUSSION AND CONSIDERATION OF AN ORDINANCE OF THE CITY OF STARKVILLE, MISSISSIPPI GRANTING A NON-EXCLUSIVE FRANCHISE TO CAMPUS COMMUNICATIONS GROUP, INC. TO LAY, CONSTRUCT, MAINTAIN, REPLACE, REPAIR, AND OPERATE FIBER OPTIC CABLE AND APPURTENANT TELECOMMUNICATIONS FACILITIES IN, UNDER, OVER, AND ACROSS AND ALONG ALL STREETS, AVENUES, ALLEYS HIGHWAYS, ROADS, BRIDGES, VIADUCTS AND PUBLIC PLACES IN THE CITY OF STARKVILLE, MISSISSIPPI.

**X. BOARD BUSINESS**

- A. DISCUSSION AND CONSIDERATION OF INITIATING ARCHITECTURAL SERVICES BY GARY SHAFER THROUGH THE BID PHASE OF THE POLICE RENOVATION PROJECT AT A COST NOT TO EXCEED \$245,000.
- B. FAMILY DOLLAR CONSTRUCTION SITE UPDATE.
- C. AUTHORIZATION TO APPROVE THE INSTALLATION OF A 5' WIDE PEDESTRIAN STRIPED LANE ON E. L. JONES STREET FROM GREENSBORO ST. TO WEST MAIN STREET AND APPROVAL OF CENTERLINE STRIPING OF E. L. JONES STREET FROM WEST MAIN STREET TO HIGHWAY 182 WITH FUNDING FROM WARD 7 DISCRETIONARY FUNDS.
- D. REPORT FROM EMMA GANDY CONCERNING THE PROPOSED 2016 HOLIDAY SCHEDULE AS IT RELATES TO THE GARBAGE/TRASH COLLECTION.
- E. CONSIDERATION OF APPROVAL OF 2016 HOLIDAY SCHEDULE FOR THE CITY OF STARKVILLE.

**XI. DEPARTMENT BUSINESS**

- A. AIRPORT

*THERE ARE NO ITEMS FOR THIS AGENDA*

- B. COMMUNITY DEVELOPMENT DEPARTMENT
  - 1. CODE ENFORCEMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

2. PLANNING

- a. DISCUSSION AND CONSIDERATION OF THE VA 15-05 REQUEST BY JOHN HARTLEIN FOR RELIEF BY VARIANCE FROM THE PARKING REQUIREMENTS FOR RESIDENTIAL USE FOR THE PROPOSED SUNDANCE TOWNHOUSES TO BE LOCATED AT 624 SOUTH MONTGOMERY IN AN R-3 ZONE.
- b. DISCUSSION AND CONSIDERATION OF ENTERING INTO AN ENCROACHMENT AGREEMENT TO ALLOW THE BALCONIES AT THE WHITNEY APARTMENTS TO PROTRUDE INTO THE RIGHT-OF-WAY OF JARNIGAN STREET AND GRANTING THE MAYOR AUTHORIZATION TO EXECUTE SAID AGREEMENT.
- c. DISCUSSION AND CONSIDERATION OF THE FP 15-15 REQUEST BY MICHAEL KRACKER FOR FINAL PLAT APPROVAL FOR SUBDIVIDING ONE PARCEL INTO TWO PARCELS LOCATED ON THE NORTHWEST CORNER OF GARRARD ROAD AND OLD WEST POINT ROAD. PARENT PARCEL #117C-00-036.01
- d. DISCUSSION AND CONSIDERATION OF TRAVEL BY COMMUNITY DEVELOPMENT DIRECTOR, BUDDY SANDERS TO THE MISSISSIPPI MUNICIPAL LEAGUE'S MID-WINTER CONFERENCE IN JACKSON, MS JANUARY 12-14, 2016 WITH ADVANCE TRAVEL GRANTED OF \$649.32.

C. COURTS

*THERE ARE NO ITEMS FOR THIS AGENDA*

D. ENGINEERING

1. REQUEST APPROVAL OF THE TRAVEL OF EDWARD KEMP TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S 2016 MID-WINTER CONFERENCE IN JACKSON, MS, SCHEDULED FOR JANUARY 12-14, 2016, TO BE HELD AT THE HILTON HOTEL IN JACKSON, MS; WITH ADVANCED PAYMENT OF TRAVEL AND REGISTRATION AT AN ESTIMATED COST OF \$ 741.45.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF NOVEMBER 23, 2015 FOR FISCAL YEAR ENDING 9/30/16.
2. CONSIDERATION OF BUDGET AMENDMENTS FOR FISCAL

YEAR 9-30-15.

F. FIRE DEPARTMENT

1. REQUEST PERMISSION TO PURCHASE FIREFIGHTER TURN-OUT GEAR FROM NAFECO AT A COST OF \$7,639.80 TO REPLACE EXISTING TURN-OUT GEAR WHICH HAS PASSED ITS EXPIRATION DATE.
2. REQUEST PERMISSION TO ALLOW FIRE CHIEF CHARLES YARBROUGH AND BATTALION CHIEF DAVID GUADIN TO ATTEND THE 2016 MID-WINTER CHIEF CONFERENCE ON JANUARY 19-21, 2016 IN RIDGELAND, MS, WITH ADVANCED TRAVEL NOT TO EXCEED \$1000.00.

G. INFORMATION TECHNOLOGY

*THERE ARE NO ITEMS FOR THIS AGENDA*

H. PARKS

*THERE ARE NO ITEMS FOR THIS AGENDA*

I. PERSONNEL

1. REQUEST APPROVAL OF THE JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL THE JOB OF ENGINEERING ASSOCIATE IN THE UTILITIES DEPARTMENT, WATER/WASTEWATER DIVISION.
2. REQUEST APPROVAL TO HIRE SHALAMARK SIMPSON TO FILL THE POSITION OF MAINTENANCE SUPERVISOR OF STARKVILLE PARKS AND RECREATION DEPARTMENT.
3. REQUEST APPROVAL TO HIRE DARRELL SCOTT CALDWELL, GARY E. WHEELER, CHARLES JORDAN, QUENTIN C. SAULSBERRY AND STEPHEN MUSE TO FILL THE POSITIONS OF POLICE OFFICER IN THE STARKVILLE POLICE DEPARTMENT.
4. REQUEST APPROVAL TO HIRE LADARIUS M WEATHERALL TO FILL A POSITION OF POLICE OFFICER IN THE STARKVILLE POLICE DEPARTMENT.
5. A PRESENTATION FROM STEPHANIE HALBERT REGARDING THE CITY ACCOUNTANT AND DEPUTY CLERK - ACCOUNTING ASSISTANT POSITIONS.

J. POLICE DEPARTMENT

1. DISCUSSION AND CONSIDERATION TO AMEND THE OCTOBER 6,

2015 APPROVAL TO PURCHASE TWO (2) FORD SUV POLICE INTERCEPTORS FOR THE STATE CONTRACT PURCHASE QUOTE OF \$52,822.00, AMENDING THE PURCHASE QUOTE TO \$53,044.00 FOR THE (2) SUV POLICE INTERCEPTORS. THE DIFFERENCE IN THE QUOTED PRICE IS DUE TO AN INCREASE IN THE LISTED PURCHASE PRICE. THIS PURCHASE IS BEING FUNDED FROM DEPARTMENT OF JUSTICE FEDERAL FORFEITED FUNDS.

2. REQUEST AUTHORIZATION FOR THE POLICE DEPARTMENT TO SUBMIT AN APPLICATION WITH THE JUSTICE ASSISTANCE GRANT IN THE AREA OF OVERTIME AND EQUIPMENT IN THE AMOUNT OF \$59,643.00 WHICH WOULD BE 100% REIMBURSABLE.

#### K. SANITATION DEPARTMENT

1. CONSIDERATION OF APPROVING AN ADVERTISEMENT FOR AN RFP FOR CONSULTANT SERVICES RELATED TO SPECIFIC NEEDS OF THE STARKVILLE-OKTIBBEHA LANDFILL.

#### L. UTILITIES DEPARTMENT

1. REQUEST AUTHORIZATION FOR STARKVILLE UTILITIES TO PURCHASE THE MOST CURRENT VERSION OF CARD MASTER II FROM PETROTECH, LLC TO REPLACE OUTDATED SYSTEM AT A COST OF \$9,602.50.
2. REQUEST AUTHORIZATION FOR ATWELL AND GENT TO PROVIDE (1) DEVELOPMENT OF RELAY LOGIC AND RELAY SETTINGS AND PROGRAMMING OF NEW PROTECTIVE RELAYS AND PROTECTIVE RELAYING SCHEME AND (2) SUPPORT DURING COMMISSIONING AND TESTING OF THE NEW RELAYS AT THE NE STARKVILLE SUBSTATION AS PART OF THE APPROVED CAPITAL PROJECT FOR SYSTEM UPGRADE NOT TO EXCEED \$24,770.
3. REQUEST APPROVAL TO ISSUE A NOTICE TO PROCEED TO STIDHAM CONSTRUCTION, THE SOLE SOURCE OF SUPPLY BIDDER, TO INSTALL AN 8" WATER LINE ON LOUISVILLE STREET NOT TO EXCEED \$16,000.

#### **XII. CLOSED DETERMINATION SESSION**

#### **XIII. OPEN SESSION**

#### **XIV. EXECUTIVE SESSION**

A. PERSONNEL

B. POTENTIAL LITIGATION

C. TRANSACTION OF BUSINESS AND DISCUSSION REGARDING

THE SALE OF LAND

**XV. OPEN SESSION**

**XVI. RECESS UNTIL DECEMBER 15, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 110 WEST MAIN STREET.**

*The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.*

**2. CONSIDERATION OF THE MINUTES OF THE OCTOBER 6, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.**

Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to approve the minutes of the August 18, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**3. CONSIDERATION OF THE MINUTES OF THE OCTOBER 20, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.**

Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to approve the minutes of the August 18, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**4. CONSIDERATION OF THE MINUTES OF THE NOVEMBER 3, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.**

Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to approve the minutes of the August 18, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**ANNOUNCEMENTS AND COMMENTS:**

**MAYOR'S COMMENTS:**

Mayor Wiseman invited the public to the Dedication of City Hall Friday, December 4, at 4:00 p.m.

**BOARD OF ALDERMEN COMMENTS:**

Alderman Wynn congratulated the Starkville High School Yellow jackets going to Oxford, MS December 4 for the 6A State Championship game and wished them good luck from the City.

Alderman Wynn then updated the public on how to sign up for Code Red Emergency Notification.

Alderman Perkins asked that instructions be emailed to all Aldermen and elected officials so they could inform and assist their constituents.

**CITIZEN COMMENTS:**

Alvin Turner, Ward 7, asked that people not text and drive and that the Main Street traffic lights be looked at for timing.

Nelson Miles, Greta Lane, asked that police officers be examined and evaluated carefully. He also noted a recent incident at SITEL that involved his nephew.

**PUBLIC APPEARANCE:**

**PUBLIC APPEARANCE BY JACK WALLACE OF OCEDA**

Jack Wallace, President of the Oktibbeha County Economic Development Authority, gave a presentation to board members about projects involving OCEDA. Mr. Wallace told the board that OCEDA receives approximately 20% of its income from the Thad Cochran Research Park from the tenants that lease the available spaces. The two-percent beverage and food tax is budgeted to bring in

around \$257,000 this fiscal year he stated. The revenue from the food and beverage tax is the primary funding source for OCEDA. Mr. Wallace then thanked the Aldermen in advance for approving the budget.

**PUBLIC HEARING:**

**A THIRD PUBLIC HEARING OF THE CAMPUS COMMUNICATIONS GROUP FRANCHISE AGREEMENT.**

Mayor Wiseman introduced the proposed Campus Communications Group Franchise Agreement. He noted he has not personally met with any of the group, but does feel it is a good option for Starkville citizens. He also thanked MaxxSouth for their commitment to Starkville.

The Mayor asked for public comments at this time.

Perter Kahelin, MaxxSouth Broadband's President and CEO, discussed the history of MaxxSouth in the Starkville Area. While they welcome competition, they are concerned that all other companies should be required to serve all areas, not just “cherry pick elite areas”. All companies should serve low density areas as well as the heavily populated areas.

Following questions and discussion by the Board, the Mayor called for any additional comments. There being none, the Mayor closed the Public Hearing.

**5. CONSIDERATION OF THE APPROVAL OF THE 2016 OCEDA FISCAL YEAR BUDGET.**

Upon the motion of Alderman Little, duly seconded by Alderman Wynn, to approve the 2015 - 2016 OCEDA fiscal year budget, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**6. DISCUSSION AND CONSIDERATION OF AN ORDINANCE OF THE CITY OF STARKVILLE, MISSISSIPPI GRANTING A NON-EXCLUSIVE FRANCHISE TO CAMPUS COMMUNICATIONS GROUP, INC. TO LAY, CONSTRUCT, MAINTAIN, REPLACE, REPAIR, AND OPERATE FIBER OPTIC CABLE AND APPURTENANT TELECOMMUNICATIONS FACILITIES IN, UNDER, OVER, AND ACROSS AND ALONG ALL STREETS, AVENUES, ALLEYS HIGHWAYS, ROADS, BRIDGES, VIADUCTS AND PUBLIC PLACES IN THE CITY OF STARKVILLE, MISSISSIPPI.**

Upon the motion of Alderman Maynard, duly seconded by Alderman Vaughn, to table this Ordinance granting a non-exclusive franchise to Campus Communication Group, Inc. to lay, construct, maintain, replace, repair, and operate fiber optic cable and appurtenant telecommunications facilities in, under, over, and across and along all streets, avenues, alleys, highways, road, bridges, viaducts, and public places in the City of Starkville, Mississippi, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**7. DISCUSSION AND CONSIDERATION OF INITIATING ARCHITECTURAL SERVICES BY GARY SHAFER THROUGH THE BID PHASE OF THE POLICE RENOVATION PROJECT AT A COST NOT TO EXCEED \$245,000.**

Upon the motion of Alderman Perkins, duly seconded by Alderman Wynn, to approve a Resolution of the City of Starkville authorizing the commencement of architectural services by Shafer & Associates, PLLC through the bid phase of the Police station renovation project at a cost not to exceed \$245,000, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**A RESOLUTION OF THE CITY OF STARKVILLE, MISSISSIPPI  
AUTHORIZING THE COMMENCEMENT OF ARCHITECTURAL SERVICES BY SHAFER  
& ASSOCIATES, PLLC THROUGH THE BID PHASE OF THE POLICE STATION  
RENOVATION PROJECT AT A COST NOT TO EXCEED \$245,000.**

WHEREAS, Starkville's Mayor and Board of Aldermen ("the Mayor and Board") find as follows:

- (1) On or about January 6, 2004, the City, through the Mayor and Board, entered into a contract with Shafer & Associates, PLLC ("Shafer") for architectural services relating to the construction of a police station (the "Original Contract").
- (2) On or about September 21, 2010, the City, through the Mayor and Board, entered into a First Contract Amendment with Shafer which, among other things, stated that the budget for the project shall be established pursuant to a feasibility study and that the architect's compensation shall be computed according to the fee schedule set out by the Mississippi Bureau of Building, Grounds and Real Property Management.
- (3) On or about October 21, 2014, the City, through the Mayor and Board, entered into a Second Contract Amendment with Shafer which, among other things, clarified that the architectural services were to be provided for police headquarters at a site to be designated by the City.
- (4) The site designated is the old City Hall building, located at 101 E. Lampkin Street, which is to be renovated for the Starkville Police Department for its exclusive use ("the Project").

NOW, THEREFORE, the City, through the Mayor and Board, hereby resolves that:

A. Shafer & Associates, PLLC is authorized to initiate architectural services through the bid phase of the Project at a cost not to exceed \$245,000.00 (“the Fee”).

B. The Fee shall be paid from the ending fund budget line item and reimbursed from bond proceeds once bonds are issued for the Project at a later date.

C. The terms of the Original Contract, as amended by the First Contract Amendment and Second Contract Amendment, remain in full force and effect.

Upon motion of Alderman \_\_\_\_\_, duly seconded by Alderman \_\_\_\_\_, at a public meeting of the Mayor and Board of Aldermen on December 1, 2015, wherein this Resolution was adopted, the Aldermen voted as follows:

Ben Carver	Voted: ___
Lisa Wynn	Voted: ___
David Little	Voted: ___
Jason Walker	Voted: ___
Scott Maynard	Voted: ___
Roy A'. Perkins	Voted: ___
Henry Vaughn	Voted: ___

SO RESOLVED this the 1st day of December, 2015.

Signed: \_\_\_\_\_  
Mayor Parker Wiseman

**8. FAMILY DOLLAR CONSTRUCTION SITE UPDATE.**

Buddy Sanders, Community Development Director, reported on the property at the corner of Hwy 182 which is being developed by Family Dollar. The grass will be cut by December 4 or a Code Violation will be issued. Alderman Perkins requested an update be placed on subsequent agendas until the property is satisfactorily cleaned.

**9. AUTHORIZATION TO APPROVE THE INSTALLATION OF A 5’ WIDE PEDESTRIAN STRIPED LANE ON E. L. JONES STREET FROM GREENSBORO ST. TO WEST MAIN STREET AND APPROVAL OF CENTERLINE STRIPING OF E. L. JONES STREET FROM WEST MAIN STREET TO HIGHWAY 182 WITH FUNDING FROM WARD 7 DISCRETIONARY FUNDS.**

Upon the motion of Alderman Vaughn, duly seconded by Alderman Walker, to approve the installation of a 5’ wide pedestrian striped lane on E.L. Jones Street from Greensboro St. to West Main Street and approval of centerline striping of E.L. Jones Street to Highway 182 with funding from Ward 7 discretionary funds, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea

Alderman Roy A'. Perkins Voted: Yea  
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

### **10. REPORT FROM EMMA GANDY CONCERNING THE PROPOSED 2016 HOLIDAY SCHEDULE AS IT RELATES TO THE GARBAGE/TRASH COLLECTION.**

Sanitation and Landscape Director Ms. Emma Gandy presented several service proposals for trash collection on holidays.

Upon the motion of Alderman Maynard, duly seconded by Alderman Little, that all Monday holiday trash be collected on the following Tuesday provided Tuesday is not also a holiday, the Board voted as follows:

Alderman Ben Carver Voted: Absent  
Alderman Lisa Wynn Voted: Yea  
Alderman David Little Voted: Yea  
Alderman Jason Walker Voted: Yea  
Alderman Scott Maynard Voted: Yea  
Alderman Roy A'. Perkins Voted: Yea  
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

### **11. DISCUSSION AND CONSIDERATION OF APPROVAL OF 2016 HOLIDAY SCHEDULE FOR THE CITY OF STARKVILLE.**

Upon the motion of Alderman Little, duly seconded by Alderman Walker, to approve the 2016 holiday schedule for the City of Starkville, the Board voted as follows:

Alderman Ben Carver Voted: Absent  
Alderman Lisa Wynn Voted: Yea  
Alderman David Little Voted: Yea  
Alderman Jason Walker Voted: Yea  
Alderman Scott Maynard Voted: Yea  
Alderman Roy A'. Perkins Voted: Yea  
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

#### **2016 Holiday Schedule**

New Year's Day	1st of January	Friday, January 1, 2016
Martin Luther King Jr.	3rd Monday in January	Monday, January 18, 2016
President's Day	3rd Monday in February	Monday, February 15, 2016
Good Friday	Friday before Easter	Friday, March 25, 2016
Memorial Day	Last Monday in May	Monday, May 30, 2016
Independence Day	4th of July	Monday, July 4, 2016
Labor Day	1st Monday in September	Monday, September 5, 2016
Columbus Day	2nd Monday in October	Monday, October 10, 2016
Thanksgiving Holidays	Thanksgiving Day & day after	Thurs & Fri, Nov 24 & 25, 2016
Christmas Holidays	Christmas Eve & Christmas Day	Fri, Dec 23 & Monday, Dec 26, 2016

**12. DISCUSSION AND CONSIDERATION OF THE VA 15-05 REQUEST BY JOHN HARTLEIN FOR RELIEF BY VARIANCE FROM THE PARKING REQUIREMENTS FOR RESIDENTIAL USE FOR THE PROPOSED SUNDANCE TOWNHOUSES TO BE LOCATED AT 624 SOUTH MONTGOMERY IN AN R-3 ZONE.**

Upon the motion of Alderman Maynard, duly seconded by Alderman Little, to approve the VA 15-05 request by John Hartlein for relief by variance from the parking requirements for residential use for the proposed Sundance Townhouses to be located at 624 South Montgomery in an R-3 zone, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**13. DISCUSSION AND CONSIDERATION OF ENTERING INTO AN ENCROACHMENT AGREEMENT TO ALLOW THE BALCONIES AT THE WHITNEY APARTMENTS TO PROTRUDE INTO THE RIGHT-OF-WAY OF JARNIGAN STREET AND GRANTING THE MAYOR AUTHORIZATION TO EXECUTE SAID AGREEMENT.**

Buddy Sanders presented the request and following discussion and questions, Alderman Walker offered a motion to approve an encroachment agreement to allow the balconies at the Whitney Apartments to protrude into the right-of-way of Jarnigan Street and also granting the Mayor authorization to execute said agreement. Alderman Maynard seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Nay
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a tied vote, the Mayor voted aye and declared the motion passed.

**14. DISCUSSION AND CONSIDERATION OF THE FP 15-15 REQUEST BY MICHAEL KRACKER FOR FINAL PLAT APPROVAL FOR SUBDIVIDING ONE PARCEL INTO TWO PARCELS LOCATED ON THE NORTHWEST CORNER OF GARRARD ROAD AND OLD WEST POINT ROAD. PARENT PARCEL #117C-00-036.01**

Alderman Maynard offered a motion to approve the FP 15-15 request by Michael Kracker for final plat approval for subdividing one parcel into two parcels located on the northwest corner of Garrard Road

and Old West Point Road. The parent parcel is #117C-00-036.01. Alderman Wynn seconded and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**15. DISCUSSION AND CONSIDERATION OF THE TRAVEL BY COMMUNITY DEVELOPMENT DIRECTOR, BUDDY SANDERS TO THE MISSISSIPPI MUNICIPAL LEAGUE'S MID-WINTER CONFERENCE IN JACKSON, MS JANUARY 12-14, 2016 WITH ADVANCE TRAVEL GRANTED OF \$649.32.**

Upon the motion of Alderman Maynard, duly seconded by Alderman Vaughn, to approve the travel by Community Development Director Buddy Sanders to the Mississippi Municipal League's Mid-Winter Conference in Jackson, MS, January 12-14, 2016 with advance travel granted of \$649.32, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Nay
Alderman Jason Walker	Voted: Nay
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**16. DISCUSSION AND CONSIDERATION OF THE TRAVEL OF EDWARD KEMP TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S 2016 MID-WINTER CONFERENCE IN JACKSON, MS, SCHEDULED FOR JANUARY 12-14, 2016, TO BE HELD AT THE HILTON HOTEL IN JACKSON, MS; WITH ADVANCED PAYMENT OF TRAVEL AND REGISTRATION AT AN ESTIMATED COST OF \$ 741.45.**

Upon the motion of Alderman Vaughn, duly seconded by Alderman Wynn, to approve the travel of Edward Kemp to attend the Mississippi Municipal League's 2016 Mid-Winter Conference in Jackson, MS, January 12-14, 2016, to be held at the Hilton Hotel in Jackson, MS with advanced payment of travel and registration at an estimated cost of \$741.45, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Nay
Alderman Jason Walker	Voted: Nay
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea

Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**17. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS AS OF NOVEMBER 23, 2015 FOR FISCAL YEAR ENDING 9/30/16.**

Upon the motion of Alderman Maynard to move approval of the City of Starkville Claims Docket for all departments as of November 23, 2015 for fiscal year ending 9/30/16, duly seconded by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver Voted: Absent  
Alderman Lisa Wynn Voted: Yea  
Alderman David Little Voted: Yea  
Alderman Jason Walker Voted: Yea  
Alderman Scott Maynard Voted: Yea  
Alderman Roy A'. Perkins Voted: Nay  
Alderman Henry Vaughn, Sr. Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$351,705.16
Airport Fund	015	834.37
Restricted Police Fund	002	0
Sanitation	022	23,911.78
Landfill	023	6,471.21
Computer Assessments	107	203.00
Parking Mill Project	311	188,633.77
Trust & Agency	610	39,558.44
Park and Rec Tourism	375	5,918.61
Water/Sewer	400	40,557.11
Economic Dev, Tourism & Conv	630	149,194.01
Sub Total Before SED	Sub	\$806,987.46
Utilities Dept.	SED	95,664.88
Total Claims	Total	\$902,65234

**18. REQUEST APPROVAL OF BUDGET AMENDMENTS FOR FISCAL YEAR 9-30-15.**

Upon the motion of Alderman Maynard, duly seconded by Alderman Walker, to approve Budget Amendments #3 for fiscal year 9-30-15, the Board voted as follows:

Alderman Ben Carver Voted: Absent  
Alderman Lisa Wynn Voted: Yea  
Alderman David Little Voted: Yea

Alderman Jason Walker Voted: Yea  
Alderman Scott Maynard Voted: Yea  
Alderman Roy A'. Perkins Voted: Nay  
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

Budget Adjustments  
Fiscal Year 9/30/15

Account	Code	Debit	Credit
IT Professional Services	001-123-600-300	6,000.00	
Bonding of Employees	001-159-620-371	1,700.00	
Court Attorneys	001-160-420-118	2,500.00	
Legal Expenses	001-169-600-309	60,000.00	
Litigation	001-169-600-312	23,250.00	
Travel – Personnel	001-180-610-350		3,500.00
Supplies	001-180-501-200		1,000.00
Gas – City Planner	001-190-525-231		1,000.00
Comprehensive Plan	001-190-600-300	7,500.00	
Engineering Salaries	001-197-410-104	3,000.00	
Engineering Misc.	001-197-430-107	2,000.00	
Engineering Travel	001-197-610-350	750.00	
Police Admin	001-200-410-104	3,500.00	
Police Communications	001-201-604-330	4,100.00	
Police Training	001-230-690-552	10,000.00	
Prisoner Expenses	001-215-541-237		12,500.00
Police Comm Services	001-240-630-404	3,500.00	
Wireless Communications	001-244-820-874		15,000.00
Fire Comm Maint	001-264-630-404		10,000.00
Fire Debt Service	001-264-820-874		10,000.00
Civil Def Utilities	001-290-625-380		5,000.00
Street Dept New Vehicles	001-301-740-570		10,000.00
Street Equip Repair/Maint	001-301-630-400		15,000.00
Street Lighting Utilities	001-301-625-380		5,800.00
Animal Control Utilities	001-360-625-380	3,000.00	
Animal Control Radio / Maint	001-360-604-330	3,000.00	
Sales Tax Revenue	001-000-260-082		45,000.00
Totals		133,800.00	133,800.00

**19. REQUEST PERMISSION TO PURCHASE FIREFIGHTER TURN-OUT GEAR FROM NAFECO AT A COST OF \$7,639.80 TO REPLACE EXISTING TURN-OUT GEAR WHICH HAS PASSED ITS EXPIRATION DATE.**

Upon the motion of Alderman Little, duly seconded by Alderman Vaughn, to purchase firefighter turn-out gear from NAFECO at a cost of \$7,639.80 (MS Contract # 8200016800) to replace existing turn-out

gear which has passed its expiration date with the funds to be paid from Fire Fund 003-000-254-091, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**20. REQUEST PERMISSION TO ALLOW FIRE CHIEF CHARLES YARBROUGH AND BATTALION CHIEF DAVID GUADIN TO ATTEND THE 2016 MID-WINTER CHIEF CONFERENCE ON JANUARY 19-21, 2016 IN RIDGELAND, MS, WITH ADVANCED TRAVEL NOT TO EXCEED \$1000.00.**

Upon the motion of Alderman Vaughn, duly seconded by Alderman Maynard, to allow Fire Chief Charles Yarbrough and Battalion Chief David Guadin to attend the 2016 Mid-Winter Chief Conference on January 19-21, 2016 in Ridgeland, MS, with advanced travel not to exceed \$1000.00, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**21. REQUEST APPROVAL OF THE JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL THE JOB OF ENGINEERING ASSOCIATE IN THE UTILITIES DEPARTMENT, WATER/WASTEWATER DIVISION.**

Upon the motion of Alderman Maynard, duly seconded by Alderman Walker, to approve the job description and authorization to advertise to fill the job of engineering associate in the Utilities Department, Water/Wastewater Division, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

# CITY OF STARKVILLE JOB DESCRIPTION

<b>Title:</b> Engineering Associate	<b>Department:</b> Utilities, Water/Sewer Division.
<b>Reports to:</b> System Engineer Grade 12 <i>(May also work under Mgr, water/sewer Oper &amp; Eng)</i>	<b>Classification:</b> Non-exempt, Salary Grade 11 to Salary <i>(See Training Progression)</i>
<b>Date Prepared:</b> November 20, 2015	<b>Approved by Board:</b> _____

## **GENERAL POSITION SUMMARY:**

The Engineering Associate will work under the direct supervision of the System Engineer (but may also work under the direction of the Manager of Water/Sewer Operations & Engineering) and will perform complex and exacting technical work of engineering design, construction, maintenance, and repair of systems and facilities in support of Departmental activities. May act as a project leader for smaller scale and less complex engineering projects. Will be responsible for the operation and administration of drafting services and engineering records. This position may also work closely with the Systems Engineer in the Electric Division and with the GPS Coordinator for the Department. The Engineering Associate will perform related duties as assigned and possess the ability to perform the essential functions of the job and will uphold the strictest confidentiality regarding departmental matters.

## **ESSENTIAL JOB FUNCTIONS:**

1. Assists in designing project plans and specifications,
2. Produces drawings and material lists for water/sewer facility construction and maintenance,
3. Maintains system maps,
4. Updates apparatus databases,
5. Performs all recordkeeping associated with water/sewer power system construction and maintenance activities,
6. Performs field inspections of water/sewer facilities to determine adherence of construction activities to specifications. Will also inspect system facilities for maintenance needs..
7. Responds to emergency situations, which may include assisting in repairing system failure and performing other duties as directed.
8. Must be available for duties as may be required on nights and weekends.
9. Assists in securing easements and preparing necessary documents

## **OTHER FUNCTIONS:**

1. Perform other duties as assigned or directed.
2. Attend meetings, training, and workshops as may be required.

## **INTERPERSONAL CONTACTS:**

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, and other governmental agencies. This position has no supervisory responsibility.

## **PHYSICAL, MENTAL, & OTHER CAPABILITIES**

The job is performed both indoors and outdoors in all types of weather conditions. There is exposure to chemicals and/or hazardous materials on a daily basis. Requires the ability to sit, stand, walk, climb, see, and effectively communicate with others for extended periods of time. May be required to lift objects weighing up to 25 pounds without assistance. Must be able to handle multiple tasks or projects simultaneously, work with numerous interruptions, and adjust to changing priorities. Must demonstrate good use of judgment and demonstrate the ability to properly deal with confidential matters. Must use good interpersonal skills.

## **EDUCATION AND/OR EXPERIENCE REQUIRED:**

Associate's degree or a minimum of two years college training in Engineering or Technical related field. A combination of equivalent education and experience likely to provide the required knowledge and abilities may be considered. Must be proficient in the use of Auto-Cad or comparable computer related drafting programs. Must have strong computer and software skills to include Word and Excel and the ability to interpret computerized data. Must have strong interpersonal and communication skills. Must be able to establish and maintain effective working

relationships with employees and the general public. Must possess a valid Mississippi Driver's License and acceptable MVR.

**PREFERRED QUALIFICATIONS AND EXPERIENCE**

Completion of Associates or Bachelor's Degree in Engineering or Technical related field. Completion of TVPPA Staking School(s).

Minimum of three (3) years' work experience in an Engineering environment in a Utility setting. Demonstrated proficiency in staking and the development of job orders and work plans for utility projects.

**TRAINING PROGRESSION**

This job is structured to allow entry with the required Education and Experience in Salary Grade 11. If the incumbent meets the requirements as stated in the Preferred Qualifications and Experience, then the salary grade will be in Salary Grade 12. If the incumbent enters in Salary Grade 11, they would progress to salary grade 12 upon attainment of all Preferred Qualifications and Experience as stated above.

*The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

*The job description does not constitute and employment contract and is subject to change as the needs of the City and requirements of the job change.*

*Regular and consistent attendance is a condition of continuing employment.*

**22. REQUEST APPROVAL TO HIRE SHALAMARK SIMPSON TO FILL THE POSITION OF MAINTENANCE SUPERVISOR OF STARKVILLE PARKS AND RECREATION DEPARTMENT.**

Upon the motion of Alderman Vaughn, duly seconded by Alderman Maynard, to hire Shalamark Simpson to fill the position of Maintenance Supervisor of Parks and Recreation Department subject to one (1) year probationary period at Grade 8, \$30,000.00 (\$14.42 per hour), the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**23. REQUEST APPROVAL TO HIRE DARRELL SCOTT CALDWELL, GARY E. WHEELER, CHARLES JORDAN, QUENTIN C. SAULSBERRY AND STEPHEN MUSE TO FILL THE POSITIONS OF POLICE OFFICER IN THE STARKVILLE POLICE DEPARTMENT.**

Upon the motion of Alderman Vaughn, duly seconded by Alderman Wynn, to hire Darrell Scott Caldwell, Gary E. Wheeler, Charles Jordan, Quentin C. Saulsberry and Stephen Muse to fill the positions of Police Officer in the Starkville Police Department. Subject to one (1) year probationary

period at an Entry Level rate of Grade 8, \$33,008.83 (14.81 per hour) until final Certification is obtained with advancement, then to certify rate of Grade 9 34,903.13 (\$15.66 hour), the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**24. REQUEST APPROVAL TO HIRE LADARIUS M WEATHERALL TO FILL A POSITION OF POLICE OFFICER IN THE STARKVILLE POLICE DEPARTMENT.**

Upon the motion of Alderman Vaughn, duly seconded by Alderman Maynard, to hire Ladarius M. Weatherall to fill the position of Police Officer in the Starkville Police Department subject to one (1) year probationary period at an Entry Level rate of Grade 8, \$33,008.83 (14.81 per hour) until final Certification is obtained with advancement, then to certify rate of Grade 9 34,903.13 (\$15.66 hour), the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**25. A PRESENTATION FROM STEPHANIE HALBERT REGARDING THE CITY ACCOUNTANT AND DEPUTY CLERK-ACCOUNTING ASSISTANT POSITIONS.**

A power point presentation of the history of the City Accountant and Deputy Clerk – Accounting Assistant position was provided by Ms. Stephanie Halbert, Interim Human Resource Management Director.

**26. REQUEST AUTHORIZATION TO AMEND THE OCTOBER 6, 2015 APPROVAL TO PURCHASE TWO (2) FORD SUV POLICE INTERCEPTORS FOR THE STATE CONTRACT PURCHASE QUOTE OF \$52,822.00, AMENDING THE PURCHASE QUOTE TO \$53,044.00 FOR THE (2) SUV POLICE INTERCEPTORS. THE DIFFERENCE IN THE QUOTED PRICE IS DUE TO AN INCREASE IN THE LISTED PURCHASE PRICE. THIS PURCHASE IS BEING FUNDED FROM DEPARTMENT OF JUSTICE FEDERAL FORFEITED FUNDS.**

Alderman Little offered a motion to amend the October 6, 2015 approval to purchase two (2) Ford SUV police interceptors for the state contract purchase quote of \$52,822.00, amending the purchase quote to \$53,044.00 for the (2) SUV police interceptors with this purchase to be funded from Department of

Justice federal forfeited funds. The difference in the quoted price is due to an increase in the listed purchase price. Following a second by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**27. REQUEST AUTHORIZATION FOR THE POLICE DEPARTMENT TO SUBMIT AN APPLICATION WITH THE JUSTICE ASSISTANCE GRANT IN THE AREA OF OVERTIME AND EQUIPMENT IN THE AMOUNT OF \$59,643.00 WHICH WOULD BE 100% REIMBURSABLE.**

Upon the motion of Alderman Vaughn, duly seconded by Alderman Wynn, to authorization the Police Department submit an application with the Justice Assistance Grant in the area of overtime and equipment in the amount of \$59,643.00 which would be 100% reimbursable, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**28. CONSIDERATION OF APPROVING AN ADVERTISEMENT FOR AN RFP FOR CONSULTANT SERVICES RELATED TO SPECIFIC NEEDS OF THE STARKVILLE-OKTIBBEHA LANDFILL.**

Upon the motion of Alderman Vaughn, duly seconded by Alderman Wynn, to approve an advertisement for an RFP for consultant services related to specific needs of the Starkville-Oktibbeha landfill, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**29. REQUEST AUTHORIZATION FOR STARKVILLE UTILITIES TO PURCHASE THE MOST CURRENT VERSION OF CARD MASTER II FROM PETROTECH, LLC TO REPLACE OUTDATED SYSTEM AT A COST OF \$9,602.50.**

Alderman Maynard offered a motion to authorize Starkville Utilities to purchase the most current version of Card Master II from Petrotech, LLC to replace outdated system at a cost of \$9,602.50. Petrotech, LLC is a sole source of the update to the current fuel management software used. The motion was seconded by Alderman Little and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**30. REQUEST AUTHORIZATION FOR ATWELL AND GENT TO PROVIDE (1) DEVELOPMENT OF RELAY LOGIC AND RELAY SETTINGS AND PROGRAMMING OF NEW PROTECTIVE RELAYS AND PROTECTIVE RELAYING SCHEME AND (2) SUPPORT DURING COMMISSIONING AND TESTING OF THE NEW RELAYS AT THE NE STARKVILLE SUBSTATION AS PART OF THE APPROVED CAPITAL PROJECT FOR SYSTEM UPGRADE NOT TO EXCEED \$24,770.**

Upon the motion of Alderman Vaughn, duly seconded by Alderman Little, to authorize Atwell and Gent to provide (1) development of relay logic and relay settings programming of new protective relays and protective relaying scheme and (2) support during commissioning and testing of the new relays at the NE Starkville substation as part of the approved capital project for system upgrade not to exceed \$24,770, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**31. REQUEST APPROVAL TO ISSUE A NOTICE TO PROCEED TO STIDHAM CONSTRUCTION, THE SOLE SOURCE OF SUPPLY BIDDER, TO INSTALL AN 8" WATER LINE ON LOUISVILLE STREET NOT TO EXCEED \$16,000.**

Upon the motion of Alderman Vaughn, duly seconded by Alderman Maynard, to issue a notice to proceed to Stidham Construction, the sole source of supply bidder, to install an 8" water line on Louisville Street not to exceed \$16,000, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**32. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.**

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the Motion of Alderman Vaughn, duly seconded by Alderman Wynn, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Board entered closed session.

**33. A MOTION TO ENTER EXECUTIVE SESSION TO CONSIDER A PERSONNEL MATTER RELATED TO AN EMPLOYEE OF THE STARKVILLE POLICE DEPARTMENT AND TO CONSIDER THE POTENTIAL SALE OF A PROPERTY OWNED BY THE CITY.**

Alderman Maynard offered a motion to enter Executive Session to consider a personnel matter related to an employee of the Starkville Police Department and to consider the potential sale of a property owned by the City.

Following a second by Alderman Wynn, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the

announcement of the Board's decision to enter into Executive Session to consider a personnel matter related to an employee of the Starkville Police Department and to consider the potential sale of a property owned by the City on a finding that the proposed topics qualified for Executive Session.

At this time the Board entered Executive Session.

**34. A MOTION TO RETURN TO OPEN SESSION.**

Upon the motion of Alderman Perkins, duly seconded by Alderman Wynn, to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in Executive Session and asked the Clerk to read the motion. She then read the motion as listed below.

**35. A MOTION TO APPROVE THE FOLLOWING RESOLUTION WITH CONTRACT ATTACHED, AUTHORIZING THE SALE OF APPROXIMATELY 20.34 ACRES, PARCEL #117-25-021.00, FOR THE SUM OF \$500,000 AND THAT THE MONEY BE DEPOSITED IN THE GENERAL FUND UNTIL THE BOARD DETERMINES HOW IT IS TO BE ALLOCATED.**

A motion was offered by Alderman Maynard to approve the following Resolution with contract attached, authorizing the sale of approximately 20.34 acres, Parcel #117-25-021.00, for the sum of \$500,000 and that the money be deposited in the general fund until the Board determines how it is to be allocated. The motion was seconded by Alderman Perkins and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Nay
Alderman Jason Walker	Voted: Nay
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**A RESOLUTION OF THE CITY OF STARKVILLE, MISSISSIPPI  
AUTHORIZING THE SALE OF THE FORMER CITY LAGOON**

WHEREAS, Starkville's Mayor and Board of Aldermen find as follows:

- (1) that City-owned property consisting of 20.34 acres, more or less, known as Parcel #117-25-021.00 (the "Subject Property") is the City's old sewage lagoon;
- (2) that the Subject Property is no longer needed for municipal or related purposes and is not to be used in the operation of the municipality;
- (3) that the sale of the Subject Property will promote and foster the development and improvement of the community and the economic welfare thereof;
- (4) that the City has had the Subject Property appraised twice; and
- (5) that the proposed purchase price for the Subject Property is not less than the average of the two appraisals.

NOW, THEREFORE, the City of Starkville, through its Mayor and Board of Aldermen, hereby resolves that:

- A. The City is authorized to enter into the Vacant Land Contract for the Subject Property as attached hereto as Exhibit A or under substantially similar terms.
- B. Mitchell McNutt & Sams, PA is authorized to close the transaction at a commercially reasonable market rate to be paid by the Buyer.
- C. The Mayor of the City of Starkville is authorized to execute the Vacant Land Contract, the Closing Documents, and any other documents incidental to the closing of this transaction containing terms not inconsistent with this Resolution and the Vacant Land Contract.

Upon motion of Alderman \_\_\_\_\_, duly seconded by Alderman \_\_\_\_\_, at a public meeting of the Mayor and Board of Aldermen on December 1, 2015, wherein this Resolution was adopted, the Aldermen voted as follows:

Ben Carver	Voted: ___
Lisa Wynn	Voted: ___
David Little	Voted: ___
Jason Walker	Voted: ___
Scott Maynard	Voted: ___
Roy A'. Perkins	Voted: ___
Henry Vaughn	Voted: ___

SO RESOLVED this the 1<sup>st</sup> day of December, 2015.

Signed: \_\_\_\_\_  
Mayor Parker Wiseman

**(Contract located in Minute Book in Vault and filed in City Clerk office)**

**36. A MOTION TO RECESS UNTIL DECEMBER 15, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 110 WEST MAIN STREET.**

Upon the motion of Alderman Perkins, duly seconded by Alderman Wynn, for the Board of Aldermen to recess the meeting until December 15, 2015 @ 5:30 at 110 West Main Street in the City Hall Courtroom, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Absent

Having received a majority affirmative vote, the Mayor declared the motion passed.

SIGNED AND SEALED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2015.

\_\_\_\_\_  
PARKER WISEMAN, MAYOR

Attest:

\_\_\_\_\_  
LESA HARDIN, CITY CLERK

(SEALED)