



OFFICIAL ELECTRONIC PACKET

CITY OF STARKVILLE, MISSISSIPPI

December 1, 2015

Mayor
Parker Wiseman

Vice Mayor
Roy A. Perkins

Board of Aldermen
Ben Carver
Lisa Wynn
David Little
Jason Walker
Scott Maynard
Henry Vaughn, Sr.

City Attorney
Chris Latimer

City Clerk / CFO
Lesa Hardin



Police Chief
R. Frank Nichols

Fire Chief
Charles Yarbrough

Interim Human Resources Director
Stephanie Halbert

City Planning & Community Development
W. Buddy Sanders

City Engineer
Edward Kemp

Utilities General Manager
Terry Kemp

Court Administrator
Tony Rook

Technology Director
Joel Clements, Jr.

Park and Recreation Director
Herman Peters

Sanitation Director
Emma Gandy

OFFICIAL AGENDA
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI

RECESS MEETING OF TUESDAY, DECEMBER 1, 2015
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA

IV. APPROVAL OF BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE OCTOBER 6, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

CONSIDERATION OF THE MINUTES OF THE OCTOBER 20, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

CONSIDERATION OF THE MINUTES OF THE NOVEMBER 3, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

PUBLIC APPEARANCE BY JACK WALLACE, OCEDA

VIII. PUBLIC HEARING

A THIRD PUBLIC HEARING OF THE CAMPUS COMMUNICATIONS GROUP FRANCHISE AGREEMENT.

IX. MAYOR'S BUSINESS

A. CONSIDERATION OF THE APPROVAL OF THE 2016 OCEDA FISCAL YEAR BUDGET.

B. DISCUSSION AND CONSIDERATION OF AN ORDINANCE OF THE

CITY OF STARKVILLE, MISSISSIPPI GRANTING A NON-EXCLUSIVE FRANCHISE TO CAMPUS COMMUNICATIONS GROUP, INC. TO LAY, CONSTRUCT, MAINTAIN, REPLACE, REPAIR, AND OPERATE FIBER OPTIC CABLE AND APPURTENANT TELECOMMUNICATIONS FACILITIES IN, UNDER, OVER, AND ACROSS AND ALONG ALL STREETS, AVENUES, ALLEYS HIGHWAYS, ROADS, BRIDGES, VIADUCTS AND PUBLIC PLACES IN THE CITY OF STARKVILLE, MISSISSIPPI.

X. BOARD BUSINESS

- A. DISCUSSION AND CONSIDERATION OF INITIATING ARCHITECTURAL SERVICES BY GARY SHAFER THROUGH THE BID PHASE OF THE POLICE RENOVATION PROJECT AT A COST NOT TO EXCEED \$245,000.
- B. FAMILY DOLLAR CONSTRUCTION SITE UPDATE.
- C. AUTHORIZATION TO APPROVE THE INSTALLATION OF A 5' WIDE PEDESTRIAN STRIPED LANE ON E. L. JONES STREET FROM GREENSBORO ST. TO WEST MAIN STREET AND APPROVAL OF CENTERLINE STRIPING OF E. L. JONES STREET FROM WEST MAIN STREET TO HIGHWAY 182 WITH FUNDING FROM WARD 7 DISCRETIONARY FUNDS.
- D. REPORT FROM EMMA GANDY CONCERNING THE PROPOSED 2016 HOLIDAY SCHEDULE AS IT RELATES TO THE GARBAGE/TRASH COLLECTION.
- E. CONSIDERATION OF APPROVAL OF 2016 HOLIDAY SCHEDULE FOR THE CITY OF STARKVILLE.

XI. DEPARTMENT BUSINESS

- A. AIRPORT

THERE ARE NO ITEMS FOR THIS AGENDA

- B. COMMUNITY DEVELOPMENT DEPARTMENT

- 1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

- 2. PLANNING

- a. DISCUSSION AND CONSIDERATION OF THE VA 15-05 REQUEST BY JOHN HARTLEIN FOR RELIEF BY VARIANCE

FROM THE PARKING REQUIREMENTS FOR RESIDENTIAL USE FOR THE PROPOSED SUNDANCE TOWNHOUSES TO BE LOCATED AT 624 SOUTH MONTGOMERY IN AN R-3 ZONE.

- b. DISCUSSION AND CONSIDERATION OF ENTERING INTO AN ENCROACHMENT AGREEMENT TO ALLOW THE BALCONIES AT THE WHITNEY APARTMENTS TO PROTRUDE INTO THE RIGHT-OF-WAY OF JARNIGAN STREET AND GRANTING THE MAYOR AUTHORIZATION TO EXECUTE SAID AGREEMENT.
- c. DISCUSSION AND CONSIDERATION OF THE FP 15-15 REQUEST BY MICHAEL KRACKER FOR FINAL PLAT APPROVAL FOR SUBDIVIDING ONE PARCEL INTO TWO PARCELS LOCATED ON THE NORTHWEST CORNER OF GARRARD ROAD AND OLD WEST POINT ROAD. PARENT PARCEL #117C-00-036.01
- d. DISCUSSION AND CONSIDERATION OF TRAVEL BY COMMUNITY DEVELOPMENT DIRECTOR, BUDDY SANDERS TO THE MISSISSIPPI MUNICIPAL LEAGUE'S MID-WINTER CONFERENCE IN JACKSON, MS JANUARY 12-14, 2016 WITH ADVANCE TRAVEL GRANTED OF \$649.32.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

- 1. REQUEST APPROVAL OF THE TRAVEL OF EDWARD KEMP TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S 2016 MID-WINTER CONFERENCE IN JACKSON, MS, SCHEDULED FOR JANUARY 12-14, 2016, TO BE HELD AT THE HILTON HOTEL IN JACKSON, MS; WITH ADVANCED PAYMENT OF TRAVEL AND REGISTRATION AT AN ESTIMATED COST OF \$ 741.45.

E. FINANCE AND ADMINISTRATION

- 1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF NOVEMBER 23, 2015 FOR FISCAL YEAR ENDING 9/30/16.
- 2. CONSIDERATION OF BUDGET AMENDMENTS FOR FISCAL YEAR 9-30-15.

F. FIRE DEPARTMENT

1. REQUEST PERMISSION TO PURCHASE FIREFIGHTER TURN-OUT GEAR FROM NAFECO AT A COST OF \$7,639.80 TO REPLACE EXISTING TURN-OUT GEAR WHICH HAS PASSED ITS EXPIRATION DATE.
2. REQUEST PERMISSION TO ALLOW FIRE CHIEF CHARLES YARBROUGH AND BATTALION CHIEF DAVID GUADIN TO ATTEND THE 2016 MID-WINTER CHIEF CONFERENCE ON JANUARY 19-21, 2016 IN RIDGELAND, MS, WITH ADVANCED TRAVEL NOT TO EXCEED \$1000.00.

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PARKS

THERE ARE NO ITEMS FOR THIS AGENDA

I. PERSONNEL

1. REQUEST APPROVAL OF THE JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL THE JOB OF ENGINEERING ASSOCIATE IN THE UTILITIES DEPARTMENT, WATER/WASTEWATER DIVISION.
2. REQUEST APPROVAL OF A SALARY ADJUSTMENT AND A JOB TITLE CHANGE FROM ADMINISTRATIVE ASSISTANT TO THE FIRE CHIEF, (LASHONDA MALONE), TO EXECUTIVE ADMINISTRATIVE ASSISTANT IN THE STARKVILLE FIRE DEPARTMENT.
4. REQUEST APPROVAL TO HIRE SHALAMARK SIMPSON TO FILL THE POSITION OF MAINTENANCE SUPERVISOR OF STARKVILLE PARKS AND RECREATION DEPARTMENT.
5. REQUEST APPROVAL TO HIRE DARRELL SCOTT CALDWELL, GARY E. WHEELER, CHARLES JORDAN, QUENTIN C. SAULSBERRY LADARIUS M WEATHERALL AND STEPHEN MUSE TO FILL THE POSITIONS OF POLICE OFFICER IN THE STARKVILLE POLICE DEPARTMENT.
6. A PRESENTATION FROM STEPHANIE HALBERT REGARDING THE CITY ACCOUNTANT AND DEPUTY CLERK-ACCOUNTING ASSISTANT POSITIONS.

J. POLICE DEPARTMENT

1. DISCUSSION AND CONSIDERATION TO AMEND THE OCTOBER 6, 2015 APPROVAL TO PURCHASE TWO (2) FORD SUV POLICE INTERCEPTORS FOR THE STATE CONTRACT PURCHASE QUOTE OF \$52,822.00, AMENDING THE PURCHASE QUOTE TO \$53,044.00 FOR THE (2) SUV POLICE INTERCEPTORS. THE DIFFERENCE IN THE QUOTED PRICE IS DUE TO AN INCREASE IN THE LISTED PURCHASE PRICE. THIS PURCHASE IS BEING FUNDED FROM DEPARTMENT OF JUSTICE FEDERAL FORFEITED FUNDS.
2. REQUEST AUTHORIZATION FOR THE POLICE DEPARTMENT TO SUBMIT AN APPLICATION WITH THE JUSTICE ASSISTANCE GRANT IN THE AREA OF OVERTIME AND EQUIPMENT IN THE AMOUNT OF \$59,643.00 WHICH WOULD BE 100% REIMBURSABLE.

K. SANITATION DEPARTMENT

1. CONSIDERATION OF APPROVING AN ADVERTISEMENT FOR AN RFP FOR CONSULTANT SERVICES RELATED TO SPECIFIC NEEDS OF THE STARKVILLE-OKTIBBEHA LANDFILL.

L. UTILITIES DEPARTMENT

1. REQUEST AUTHORIZATION FOR STARKVILLE UTILITIES TO PURCHASE THE MOST CURRENT VERSION OF CARD MASTER II FROM PETROTECH, LLC TO REPLACE OUTDATED SYSTEM AT A COST OF \$9,602.50.
2. REQUEST AUTHORIZATION FOR ATWELL AND GENT TO PROVIDE (1) DEVELOPMENT OF RELAY LOGIC AND RELAY SETTINGS AND PROGRAMMING OF NEW PROTECTIVE RELAYS AND PROTECTIVE RELAYING SCHEME AND (2) SUPPORT DURING COMMISSIONING AND TESTING OF THE NEW RELAYS AT THE NE STARKVILLE SUBSTATION AS PART OF THE APPROVED CAPITAL PROJECT FOR SYSTEM UPGRADE NOT TO EXCEED \$24,770.
3. REQUEST APPROVAL TO ISSUE A NOTICE TO PROCEED TO STIDHAM CONSTRUCTION, THE SOLE SOURCE OF SUPPLY BIDDER, TO INSTALL AN 8" WATER LINE ON LOUISVILLE STREET NOT TO EXCEED \$16,000.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PERSONNEL

B. POTENTIAL LITIGATION

C. TRANSACTION OF BUSINESS AND DISCUSSION REGARDING
THE SALE OF LAND

XV. OPEN SESSION

**XVI. ADJOURN UNTIL DECEMBER 15, 2015 @ 5:30 IN THE COURT
ROOM AT CITY HALL LOCATED AT 110 WEST MAIN STREET.**

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**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: IV. A.
AGENDA DATE: 12-1-2015
PAGE: 1**

SUBJECT: Request approval of the minutes of the October 6, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk

AUTHORIZATION HISTORY: N/A

SUGGESTED MOTION: Approval of the minutes of the October 6, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney.

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
The City of Starkville, Mississippi
October 6, 2015**

Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on October 6, 2015 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Ben Carver, Lisa Wynn, David Little, Jason Walker, Scott Maynard, Roy A.' Perkins, and Henry Vaughn, Sr. Attending the Board were City Clerk Lesa Hardin and Attorney Chris Latimer.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Parker Wiseman asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Alderman Perkins requested all items be removed from the Consent Agenda as published.

Alderman Maynard requested the following changes to the published October 6, 2015 Official Agenda:

Add Item IX. F. at the request of Mayor Wiseman: Discussion and consideration of issuing a special events permit for the October 15, 2015 Homecoming Parade

Add Item X. H. to Agenda. H. Discussion and consideration of advertising for bids for refuse and recycling bags.

Add Item X. J. to Agenda. Consideration and discussion of accepting the lowest and best bid for a vacuum street sweeper from Samson Equipment.

Alderman Wynn requested the following item be removed from the agenda:

Remove Item X. G. Discussion and consideration placing a 4-way stop sign at the intersection of Linden and Chestnut Drive in Ward Two.

The Mayor asked for further revisions to the published October 6, 2015 Official Agenda. No further revisions were requested.

1. A MOTION TO APPROVE THE OFFICIAL AGENDA.

Upon the motion of Alderman Ben Carver, duly seconded by Alderman Lisa Wynn, to approve the October 6, 2015 Official Agenda, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A.' Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI**

REGULAR MEETING OF TUESDAY, OCTOBER 6, 2015
5:30 P.M., COURT ROOM, CITY HALL
101 EAST LAMPKIN STREET

PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED AND PROVIDED AS
APPENDIX A ATTACHED

- I. **CALL THE MEETING TO ORDER**
- II. **PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. **APPROVAL OF THE OFFICIAL AGENDA**

A. APPROVAL OF THE CONSENT AGENDA.

- IV. **APPROVAL OF BOARD OF ALDERMEN MINUTES**

CONSIDERATION OF THE MINUTES OF THE AUGUST 18, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 8, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

- V. **ANNOUNCEMENTS AND COMMENTS**

A. MAYOR'S COMMENTS:

NEW EMPLOYEE INTRODUCTIONS:

- Tiara Cole—Secretary—Street Department
- Casandra Roberson—Radio Operator/Records Clerk—Police

NEW POLICE RESERVE OFFICERS

(who are current Fire Dept. employees)

- Charles Yarbrough
- Mark McCurdy
- Matthew Schober

B. BOARD OF ALDERMEN COMMENTS:

VI. **CITIZEN COMMENTS**

VII. **PUBLIC APPEARANCES**

PUBLIC APPEARANCE BY THE 1ST ANNUAL DEVIN R. MITCHELL DAY COMMITTEE

VIII. **PUBLIC HEARING**

A PUBLIC HEARING OF THE PROPOSED CHANGE RELATED TO THE ESTABLISHMENT OF AN ORDINANCE TO ADDRESS FINES AND PENALTIES FOR OVERCROWDING OF FACILITIES AND STRUCTURES WITHIN THE CITY OF STARKVILLE.

IX. **MAYOR'S BUSINESS**

A. DISCUSSION AND CONSIDERATION OF THE APPOINTMENT OF EMMA GIBSON GANDY, SANITATION DEPARTMENT HEAD, TO THE GOLDEN TRIANGLE SOLID WASTE AUTHORITY TO COMPLETE THE TERM LEFT VACANT BY TAYLOR ADAMS, FORMER CHIEF ADMINISTRATIVE OFFICER FOR THE CITY OF STARKVILLE, WITH THAT TERM EXPIRING DECEMBER 31, 2016.

B. CONSIDERATION OF THE APPROVAL TO CONTRACT WITH MAYFLOWER TRANSIT, THE LOWEST QUOTE, TO MOVE CITY HALL FURNITURE AND EQUIPMENT TO THE NEW MUNICIPAL BUILDING ON NOV. 5 – 6, 2015.

C. DISCUSSION AND CONSIDERATION OF ENTERING INTO A JOINT PARKING USE AGREEMENT WITH GRIFFIN UNITED METHODIST CHURCH FOR PARKING AT THE NEW CITY HALL WITH COSTS ASSOCIATED WITH THE AGREEMENT TO BE PAID FROM THE CITY HALL CONSTRUCTION BUDGET AND THE MUNICIPAL BUILDING LINE IN THE GENERAL BUDGET.

D. DISCUSSION AND CONSIDERATION OF APPROVING A REQUEST TO “PINK OUT” STARKVILLE FOR THE TACKLE CANCER EVENT AND WAIVING ALL BANNER PERMIT FEES ASSOCIATED WITH THE REQUEST.

E. DISCUSSION AND CONSIDERATION OF PAYING AN INVOICE FROM GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT OUT OF THE CONTINGENCY BUDGET LINE FOR THE IMPLEMENTATION OF THE CODE RED EMERGENCY NOTIFICATION SYSTEM.

F. DISCUSSION AND CONSIDERATION OF ISSUING A SPECIAL EVENTS

PERMIT FOR THE STARKVILLE HIGH SCHOOL HOMECOMING PARADE.

X. BOARD BUSINESS

- A. DISCUSSION AND CONSIDERATION OF REPAIRING THE BRIDGE ON YELLOW JACKET DRIVE AND AUTHORIZATION TO ADVERTISE FOR THE PROJECT.
- B. DISCUSSION AND CONSIDERATION OF MAKING THE LAKE POINTE LANE AND HUNTINGTON PARK DRIVE INTERSECTION A 4-WAY STOP AND MAKING THE INTERSECTION OF LANGSTON COVE AND HUNTINGTON DRIVE A 4-WAY STOP.
- C. DISCUSSION AND CONSIDERATION OF APPROVAL OF GADDIS HUNT TO THE HERITAGE MUSEUM BOARD, FILLING THE UNEXPIRED TERM OF MR. BILL POE WITH THE TERM TO EXPIRE SEPTEMBER 30, 2017.
- D. DISCUSSION AND CONSIDERATION OF APPROVAL OF THE APPOINTMENT OF _____ TO THE STARKVILLE HOUSING AUTHORITY FOR A 5 YEAR TERM WITH SAID TERM EXPIRING SEPTEMBER 5, 2020.
- E. DISCUSSION AND CONSIDERATION OF TIMELINE FOR THE SUBMISSION OF ITEMS FOR THE BOARD AGENDA.
- F. DISCUSSION AND CONSIDERATION OF APPROPRIATING \$2,000 FROM THE CONTINGENCY BUDGET LINE TO THE GREATER STARKVILLE DEVELOPMENT PARTNERSHIP TO HELP DEFRAY COSTS ASSOCIATED WITH THE MML SMALL TOWN CONFERENCE WELCOME RECEPTION.
- G. DISCUSSION AND CONSIDERATION OF A MORATORIUM ON THE LANDSCAPE REQUIREMENTS FOR AREAS ZONED AS 'MANUFACTURING DISTRICTS'.
- H. DISCUSSION AND CONSIDERATION OF ADVERTISING FOR BIDS FOR REFUSE AND RECYCLING BAGS.
- I. DISCUSSION AND CONSIDERATION OF ACCEPTING THE LOWEST AND BEST BID FOR A VACUUM STREET SWEEPER FROM SAMSON EQUIPMENT.

XI. DEPARTMENT BUSINESS

- A. AIRPORT

1. REQUEST APPROVAL OF CLEARWATER CONSULTANTS, INC. WORK AUTHORIZATION 15-01 FOR ENGINEERING SERVICES FOR THE 2015 FAA AIP PROJECT 3-28-0068-020-2015.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT
THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- A. REQUEST APPROVAL OF THE SPECIAL EVENTS APPLICATION FOR THE FROST BITE HALF MARATHON WITH THE EVENT SCHEDULED FOR JANUARY 30, 2016, WITH IN-KIND SERVICES IN THE AMOUNT OF \$2,675.00.
- B. REQUEST APPROVAL OF THE GSDP SPECIAL EVENT REQUEST FOR PUMPKINPALOOZA, SET TO OCCUR ON OCTOBER 9, 2015 FROM 6:00 P.M. UNTIL 8:00 P.M., WITH IN-KIND SERVICES IN THE AMOUNT OF \$1,808.91.
- C. REQUEST APPROVAL OF THE CONDITIONAL USE WITH CONDITIONS TO BUILD RESIDENTIAL UNITS ON A COMMERCIAL ZONED PROPERTY AT 208 AND 210 REED ROAD.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

1. REQUEST APPROVAL TO ACCEPT THE LOW QUOTE FROM M.B. HAMPTON IN THE AMOUNT OF \$4,964.00 FOR THE D.L.CONNER PAVED DITCH DRAINAGE PROJECT.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF SEPTEMBER 30, 2015 FOR FISCAL YEAR ENDING 9/30/15.
2. REQUEST APPROVAL OF MUNICIPAL COMPLIANCE QUESTIONNAIRE FOR YEAR ENDED 9/30/15 IN ACCORDANCE WITH THE REQUIREMENTS OF §21-35-31, MS.CODE ANN. (1972).

F. FIRE DEPARTMENT

1. PRESENTATION ON FIRE APPARATUS REPLACEMENT PLAN AND REQUEST AUTHORIZATION TO PURCHASE NEW FIRE APPARATUS.
2. REQUEST PERMISSION TO ALLOW FIRE MARSHAL MARK MCCURDY AND FIRE MARSHAL STEIN MCMULLEN TO ATTEND THE MS FIRE INVESTIGATORS ASSOCIATION 2015 FALL SEMINAR, OCTOBER 21 – 23, 2015 AT THE RIVER WALK HOTEL IN VICKSBURG, MS WITH ADVANCE TRAVEL WITH AN APPROXIMATE COST OF \$1,006.
3. REQUEST PERMISSION TO REMOVE SURPLUS ITEMS FROM THE STARKVILLE FIRE DEPARTMENT INVENTORY LIST.

G. INFORMATION TECHNOLOGY

1. REQUEST APPROVAL OF CONTRACT FOR VOICE OVER IP (VOIP) TELEPHONE SERVICES FOR THE NEW CITY HALL BUILDING.

H. PARKS

THERE ARE NO ITEMS FOR THIS AGENDA

I. PERSONNEL

1. REQUEST APPROVAL TO HIRE RICHARD THOMAS TYSON TO FILL A VACANT POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT.
2. REQUEST APPROVAL TO HIRE VICKIE HAMPTON TO FILL A VACANT POSITION OF ADMINISTRATIVE ASSISTANT IN THE MAYOR'S AND CITY ADMINISTRATION OFFICE.
3. REQUEST APPROVAL TO HIRE JOSEPH WESLEY CHAMPION, JUSTIN MARK HATCHER, AND ORLANDO RENDALL SMITH TO FILL VACANT POSITIONS OF APPRENTICE LINEMAN IN THE UTILITIES DEPARTMENT.
4. REQUEST APPROVAL TO ADVERTISE TO FILL TWO (2) VACANT POSITIONS OF OPERATOR 1 IN THE LANDSCAPE DIVISION OF SANITATION & ENVIRONMENTAL SERVICES.
5. REQUEST APPROVAL OF THE MISSISSIPPI PARTNERSHIP COUNSELING TO CAREER (C2C) YOUTH PROGRAM WORK EXPERIENCE WORKSITE AGREEMENT THROUGH GTPDD AND AUTHORIZATION TO PARTICIPATE IN THIS PROGRAM.

J. POLICE DEPARTMENT

1. REQUEST AUTHORIZATION TO PURCHASE 2 FORD POLICE INTERCEPTORS UTILITY ALL WHEEL DRIVE AT THE STATE CONTRACT PRICE OF \$52,822.00 FOR BOTH VEHICLES FROM DRUG SEIZED FUNDS.
2. REQUEST AUTHORIZATION OF THE REMOVAL OF DEFECTIVE BODY CAMERAS WHOSE SERIAL NUMBERS ARE 05DO-340F, 05DO-33ED, 05DO-33DA AND 05DO-3392, FROM THE POLICE DEPARTMENT'S INVENTORY AND RETURN TO THE VENDOR FOR REPAIR OR REPLACEMENT AT NO COST TO THE CITY.
3. CONSIDERATION OF A REQUEST TO ENTER INTO AN AGREEMENT WITH THE UNITED STATES DEPARTMENT OF JUSTICE FOR THE FUNDING FOR 3 CERTIFIED OFFICERS FOR THE SPD COMMUNITY ORIENTED POLICING UNIT AND TO AUTHORIZE THE PERSONNEL OFFICER TO ADVERTISE TO FILL THESE POSITIONS. THIS WOULD INCREASE THE SWORN POLICE FORCE BY 3 OFFICERS. THE SALARY PLUS ALL FRINGE BENEFITS FOR 3 OFFICERS FOR A PERIOD OF 36 MONTHS WOULD BE FUNDED AT 75%, WITH THE REMAINING 25% MATCH COMING FROM THE CITY OF STARKVILLE. AT THE CONCLUSION OF THE 36 MONTH GRANT PERIOD, THE CITY OF STARKVILLE WILL CONTINUE THESE SALARIED POSITIONS FOR A PERIOD OF 12 ADDITIONAL MONTHS.
4. REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH THE WAL-MART FOUNDATION FOR FUNDING OF ITEMS TO USE FOR COMMUNITY EVENTS AND MATERIALS FOR THE SPD CITIZENS ACADEMY.
5. REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH THE OFFICE OF HIGHWAY SAFETY FOR THE AMOUNT OF \$111,097.00 FOR FUNDING OF (2) DUI OFFICERS, OVERTIME FOR DUI ENFORCEMENT, EQUIPMENT, TRAVEL, LEL LUNCHEONS, AND OFFICE SUPPLIES FOR LEL. THIS FUNDING IS 100% REIMBURSABLE WITH FRINGE BENEFITS BEING PAID BY SPD

K. SANITATION DEPARTMENT

1. CONSIDERATION OF APPROVING AN ADVERTISEMENT FOR BID FOR TWO (2) 40 YARD FRONT LOADER GARBAGE TRUCKS.

L. UTILITIES DEPARTMENT

1. REQUEST APPROVAL FOR STARKVILLE UTILITIES TO MOVE FORWARD WITH USE OF LOGO.

2. REQUEST THE APPROVAL OF THE PARTICIPATION AGREEMENT AMENDMENTS BETWEEN THE CITY OF STARKVILLE AND TVA AND MISSISSIPPI STATE UNIVERSITY AND THE CITY OF STARKVILLE THROUGH DECEMBER 31, 2016.
3. REQUEST AUTHORIZATION TO ISSUE A NOTICE TO PROCEED TO STIDHAM CONSTRUCTION, THE LOWEST UNIT PRICE BIDDER, TO REPLACE FAILING GRAVITY SEWER LINE SEGMENTS IN THE PLANTATION HOMES SUBDIVISION.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PERSONNEL

B. POTENTIAL LITIGATION

XV. OPEN SESSION

XVI. RECESS UNTIL OCTOBER 20, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 121 at least forty-eight (48) hours in advance for any services requested.

2. CONSIDERATION OF THE MINUTES OF THE AUGUST 18, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

Upon the motion of Alderman Carver, duly seconded by Alderman Wynn to approve the minutes of the August 18, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

3. CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 8, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

Upon the motion of Alderman Carver, duly seconded by Alderman Wynn to approve the minutes of the September 8, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

ANNOUNCEMENTS AND COMMENTS:

MAYOR'S COMMENTS:

Mayor Wiseman introduced the following new employees:

- Tiara Cole—Secretary—Street Department
- Casandra Roberson—Radio Operator/Records Clerk—Police

New police reserve officers (who are also current Fire Dept employees)

- Charles Yarbrough

- Mark McCurdy
- Matthew Schober

BOARD OF ALDERMEN COMMENTS:

Alderman Perkins asked Joel Clements, IT Director, to present photos and a video of the Lewis Lane and Garrad Road area showing weight limit signage. He noted all roads approaching Lewis Road have a 10 (ten) lb. weight limits.

Alderman Wynn thanked the Fire Chief and Sanitation Director for their assistance with a recent airport matter.

Alderman Wynn asked that Chief Nichols address a grant received for additional officers from Homeland Security.

Alderman Wynn then asked Assistant Personnel Director Stephanie Halbert as to why there were not refreshments at the recent open enrollment. In the past, Ms Halbert called local business and requested donations. Alderman Wynn asked that Regions Insurance provide these in the future.

Alderman Wynn noted C’Spire provided an event on September 14 for Tupelo residents with a Jumbotron and other events and asked they do the same for Starkville in the future.

Alderman Carver noted the Mississippi Municipal League will hold the annual Small Town Conference in Starkville during the next week. He hopes to see more conferences brought to Starkville in the future.

Alderman Walker noted a Comprehensive Plan meeting will be held at the Sportsplex at 5:30 p.m. on October 19, 2015 and encouraged the public to attend.

CITIZEN COMMENTS:

Alvin Turner, Ward 7, stated his mother taught him to do his own thinking and not let others think for him. Daylight Savings Time will begin soon and asked that all be aware of pedestrians as it becomes darker sooner.

PUBLIC APPEARANCE:

PUBLIC APPEARANCE BY THE 1ST ANNUAL DEVIN R. MITCHELL DAY COMMITTEE.

The father of the late Devin R. Mitchell updated the Mayor and Board of the upcoming events planned for Devin R. Mitchell Day. He presented the City with a copy of the State Resolution.

Upon the motion of Alderman Perkins, duly seconded by Alderman Wynn, for the approval of the City contributing \$500 from the contingency fund to support “Devin Mitchell Day” for the purpose of advertising and bringing into favorable notice the opportunities, possibilities and resources of the City in honor of the late Devin Mitchell pursuant to Miss. Code Ann 17-3-1, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea

Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

PUBLIC HEARING:

A PUBLIC HEARING OF THE PROPOSED CHANGES RELATED TO THE ESTABLISHMENT OF AN ORDINANCE TO ADDRESS FINES AND PENALTIES FOR OVERCROWDING OF FACILITIES AND STRUCTURES WITHIN THE CITY OF STARKVILLE.

Chief Charles Yarbrough and Fire Marshall Mark McCurdy introduced the proposed changes to the Overcrowding of Facilities and Structures Ordinance.

Alderman Carver asked how this would differ from regular business control and if this would create additional hours and work for the fire department as well as any additional liability to the City. Marshall McCurdy stated there are two Starkville Fire Marshalls and they will divide their hours to check on large crowds and these changes will now provide enforcement regulations for violations. Attorney Latimer stated this would help to possibly decrease City liability.

The Mayor asked for public comments at this time.

Alvin Turner asked that they be careful of the enforcement but hopes it helps keep the public safe.

The Mayor called for any additional comments. There being none, the Mayor closed the Public Hearing.

4. DISCUSSION AND CONSIDERATION OF THE APPOINTMENT OF EMMA GIBSON GANDY, SANITATION DEPARTMENT HEAD, TO THE GOLDEN TRIANGLE SOLID WASTE AUTHORITY TO COMPLETE THE TERM LEFT VACANT BY TAYLOR ADAMS, FORMER CHIEF ADMINISTRATIVE OFFICER FOR THE CITY OF STARKVILLE, WITH THAT TERM EXPIRING DECEMBER 31, 2016.

Upon the motion of Alderman Carver, duly seconded by Alderman Maynard to approve the appointment of Emma Gibson Gandy, Sanitation Department head, to the Golden Triangle Solid Waste Authority to complete the term left vacant by Taylor Adams, former Chief Administrative Officer for the City of Starkville, with that term expiring December 31, 2016, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

5. CONSIDERATION OF THE APPROVAL TO CONTRACT WITH MAYFLOWER TRANSIT, THE LOWEST QUOTE, TO MOVE CITY HALL FURNITURE AND EQUIPMENT

TO THE NEW MUNICIPAL BUILDING ON NOV. 5 – 6, 2015.

Upon the motion of Alderman Carver, duly seconded by Alderman Little to contract with Mayflower Transit, the lowest quote, to move City Hall furniture equipment to the new municipal building on Nov. 5-6, 2015 and to close City Hall operations on November 5 and 6, 2015, the Board voted as follows:

- Alderman Ben Carver Voted: Yea
- Alderman Lisa Wynn Voted: Yea
- Alderman David Little Voted: Yea
- Alderman Jason Walker Voted: Yea
- Alderman Scott Maynard Voted: Yea
- Alderman Roy A'. Perkins Voted: Yea
- Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

6. DISCUSSION AND CONSIDERATION OF ENTERING INTO A JOINT PARKING USE AGREEMENT WITH GRIFFIN UNITED METHODIST CHURCH FOR PARKING AT THE NEW CITY HALL WITH COSTS ASSOCIATED WITH THE AGREEMENT TO BE PAID FROM THE CITY HALL CONSTRUCTION BUDGET AND THE MUNICIPAL BUILDING LINE IN THE GENERAL BUDGET.

Alderman Carver offered a motion to entering into a joint parking use agreement with Griffin United Methodist Church for parking at City Hall with costs associated with the agreement to be paid from the City Hall construction budget and the municipal building line in the general budget. Alderman Wynn seconded the motion. Alderman Perkins then asked to amend Section 3 of the agreement document to include “pave, stripe and maintain”. There being no objections to the change, the Board then voted as follows:

- Alderman Ben Carver Voted: Yea
- Alderman Lisa Wynn Voted: Yea
- Alderman David Little Voted: Yea
- Alderman Jason Walker Voted: Yea
- Alderman Scott Maynard Voted: Yea
- Alderman Roy A'. Perkins Voted: Yea
- Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

JOINT PARKING AGREEMENT

This Joint Parking Agreement is entered into on this ___ day of October, 2015, between the City of Starkville, Mississippi (the “City”) and Griffin United Methodist Church (“the Church”).

RECITALS:

- WHEREAS, the Church is located within walking distance to the newly constructed City Hall.
- WHEREAS, the Church owns a parking lot located between the Church and the new City Hall that does not receive heavy use during non-worship times.
- WHEREAS, the City needs additional parking to facilitate access to the new City Hall.
- WHEREAS, the Parties wish to enter into a Joint Parking Agreement to govern the use of the Church’s parking lot so that visitors to the Church and visitors to the new City Hall have spaces in which to park.

NOW, THEREFORE, for and in consideration of the premises and the mutual covenants set forth herein, the parties agree as follows:

1. The Church shall open its parking lot, and allow its parking lot to be used by the general public, during regular business hours Monday through Friday and for various meetings and events after regular business hours that occur at the new City Hall, so long as those times do not conflict with Church worship services.
2. The Church retains first priority for use of its parking lot for the special events of vacation bible school, funerals, and prayer services.
3. The City shall pave and maintain the pavement in the Church parking lot.
4. The term of this agreement shall be for 10 years from the date of execution. This agreement may be extended by the parties for an additional 10-year term upon mutual written consent of both Parties.
5. The Church retains the right to have exclusive use and possession of the Church parking lot for any day upon providing written notice to the City at least one day before that date. However, the Church's exclusive use and possession of the Church parking lot shall be capped at 5 weekdays in any month.

The City of Starkville

By: _____
Parker Wiseman, Mayor

Griffin United Methodist Church

By: _____
Eric Clay, Trustee Chairman

By: _____
Robert L. Vaughn, Pres. Of United Methodist Men

7. DISCUSSION AND CONSIDERATION OF APPROVING A REQUEST TO “PINK OUT” STARKVILLE FOR THE TACKLE CANCER EVENT AND WAIVING ALL BANNER PERMIT FEES ASSOCIATED WITH THE REQUEST.

Upon the motion of Alderman Carver, duly seconded by Alderman Wynn, to approve a request to “pink out” Starkville for the Tackle Cancer event and waive all banner permit fees associated with the request, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

8. DISCUSSION AND CONSIDERATION OF PAYING AN INVOICE FROM GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT OUT OF THE CONTINGENCY BUDGET LINE FOR THE IMPLEMENTATION OF THE CODE RED EMERGENCY NOTIFICATION SYSTEM.

Alderman Carver, duly seconded by Alderman Little, offered a motion to approve paying an invoice from Golden Triangle Planning and Development District out of the contingency budget line for the implementation of the code red emergency notification system. Alderman Wynn asked Mr. Shank Phelps, Oktibbeha County Emergency Management Director, to explain the Code Red program which she endorsed. Following discussion, Alderman Carver withdrew his motion, with no objection by Alderman Little. Alderman Wynn then offered a motion to approve the City paying an invoice to GTPDD out of the contingency budget line for the implementation of the Code Red Emergency

Notification System (“the System), that Starkville Police Chief Frank Nichols be the administrator of the System and be the custodian of the applicable passcode, that Starkville Assistant Police Chief Chris Thomas serve as the back-up System administrator, and that Starkville employee Tammy Carlisle serve as the City’s liaison to coordinate efforts with the Emergency Management Association E-911 Operations Coordinator for Oktibbeha County. Following discussion, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A’. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

9. DISCUSSION AND CONSIDERATION OF ISSUING A SPECIAL EVENTS PERMIT FOR THE STARKVILLE HIGH SCHOOL HOMECOMING PARADE.

Alderman Vaughn offered a motion to approve, pending the proper submission of written evidence of one million dollar general liability insurance and a million dollar automobile liability insurance including owned, non-owned and retained automobiles with the City of Starkville to be named as additional insurant, a special events permit for the Starkville High School Homecoming Parade to be held October 15, 2015, which includes in-kind services and the closure of necessary streets as requested, in the amount of \$600. The motion was seconded by Alderman Carver and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A’. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

10. DISCUSSION AND CONSIDERATION OF REPAIRING THE BRIDGE ON YELLOW JACKET DRIVE AND AUTHORIZATION TO ADVERTISE FOR THE PROJECT.

Alderman Maynard updated the Board on the bridge and need for repairs. He then offered the following budget amendment to pay for the projected cost of the bridge:

Employee Insurance savings - \$21,000
CAO Travel - \$11,000
Contingency - \$20,000
Asst Planner - \$10,650 (3 months salary)
CAO - \$18,400 (2 months salary)
Total of \$81,050 to be transferred to bridge repair.

Alderman Maynard offered a motion to approve the repairs to the bridge on Yellow Jacket Drive as presented, to authorize advertisement for the project and to include the budget amendments as recommended. Alderman Vaughn duly seconded the motion and the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

11. DISCUSSION AND CONSIDERATION OF MAKING THE LAKE POINTE LANE AND HUNTINGTON PARK DRIVE INTERSECTION A 4-WAY STOP AND MAKING THE INTERSECTION OF LANGSTON COVE AND HUNTINGTON DRIVE A 4-WAY STOP.

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, to approve making the Lake Pointe Lane and Huntington Park Drive intersection a 4-way stop and making the intersection of Langston Cove and Huntington Drive a 4-way stop, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed. Tom Walker, President of the homeowner group from the Huntington Park area, noted that the homeowners association will provide the decorative stop signs as are used in the rest of the neighborhood.

12. DISCUSSION AND CONSIDERATION OF APPROVAL OF GADDIS HUNT TO THE HERITAGE MUSEUM BOARD, FILLING THE UNEXPIRED TERM OF MR. BILL POE WITH THE TERM TO EXPIRE SEPTEMBER 30, 2017.

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, to approve the appointment of Gaddis Hunt to the Heritage Museum Board, filling the unexpired term of Mr. Bill Pope with the term to expire September 30, 2017, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

13. DISCUSSION AND CONSIDERATION OF APPROVAL OF THE APPOINTMENT OF _____ TO THE STARKVILLE HOUSING AUTHORITY FOR A 5 YEAR TERM
IV-B0

WITH SAID TERM EXPIRING SEPTEMBER 5, 2020.

Upon the motion of Alderman Maynard, duly seconded by Alderman Perkins, to approve the appointment of Loren Bell to the Starkville Housing Authority for a 5 year term with said term expiring September 5, 2020, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

14. DISCUSSION AND CONSIDERATION OF TIMELINE FOR THE SUBMISSION OF ITEMS FOR THE BOARD AGENDA.

Alderman Maynard offered a motion that any and all items for agenda submission be provided electronically to the appropriate city staff no later than 5:00 p.m. on the Wednesday preceding the meeting at which they are to be considered; and that the Mayor and Board submit items by noon on the preceding Friday. Any items added "on the table" or to the Board, at the time of the meeting must be approved by a majority vote to be added to the agenda. Alderman Little seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

15. DISCUSSION AND CONSIDERATION OF APPROPRIATING \$2,000 FROM THE CONTINGENCY BUDGET LINE TO THE GREATER STARKVILLE DEVELOPMENT PARTNERSHIP TO HELP DEFRAY COSTS ASSOCIATED WITH THE MML SMALL TOWN CONFERENCE WELCOME RECEPTION.

Upon the motion of Alderman Carver, duly seconded by Alderman Maynard, to approve the appropriation of \$2,000 from the contingency budget line to the Greater Starkville Development Partnership to help defray costs associated with the MML Small town Conference Welcome Reception, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea

Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

16. DISCUSSION AND CONSIDERATION OF A MORATORIUM ON THE LANDSCAPE REQUIREMENTS FOR AREAS ZONED AS ‘MANUFACTURING DISTRICTS’.

Upon the motion of Alderman Wynn, duly seconded by Alderman Carver, that the City Planner review and revise the City’s Landscape Ordinance applicable to all manufacturing districts in the City and present those revisions to the Board during its regular meeting on Tuesday, November 3, 2015, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Nay
Alderman Scott Maynard Voted: Nay
Alderman Roy A'. Perkins Voted: Nay
Alderman Henry Vaughn, Sr. Voted: Nay

Having not received a majority affirmative vote, the Mayor declared the motion failed.

17. DISCUSSION AND CONSIDERATION OF ADVERTISING FOR BIDS FOR REFUSE AND RECYCLING BAGS.

Upon the motion of Alderman Maynard, duly seconded by Alderman Vaughn, to approve the advertising for bids for approximately 12,000 rolls of 104 bags per roll refuse and recycling bags with a minimum gauge of 1.5 mils, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

18. DISCUSSION AND CONSIDERATION OF ACCEPTING THE LOWEST AND BEST BID FOR A VACUUM STREET SWEEPER FROM SAMSON EQUIPMENT.

Alderman Maynard offered a motion to approve the lowest and best bid for a 25 yard rear loading refuse truck from Sansom Equipment, the lowest and best bidder, to include delivery, 3 year bumper to bumper chassis warranty, full sweeper warranty, all preventative maintenance service for three full years performed quarterly, wash and detail, pick up and delivery back to the Sanitation department, at a cost of \$291,499.00. Financing will be included with the financing of two garbage trucks to be addressed later in this agenda. Alderman Vaughn seconded the motion and the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

19. REQUEST APPROVAL OF CLEARWATER CONSULTANTS, INC. WORK AUTHORIZATION 15-01 FOR ENGINEERING SERVICES FOR THE 2015 FAA AIP PROJECT 3-28-0068-020-2015.

Alderman Maynard offered a motion to approve Clearwater Consultants, Inc. work authorization 15-01 for engineering services for the 2015 FAA AIP project 3-28-0068-020-2015. Following a second by Alderman Carver, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

20. DISCUSSION AND CONSIDERATION OF THE SPECIAL EVENTS APPLICATION FOR THE FROST BITE HALF MARATHON WITH THE EVENT SCHEDULED FOR JANUARY 30, 2016, WITH IN-KIND SERVICES IN THE AMOUNT OF \$2,675.00.

Alderman Carver offered a motion to approve the special events application for the Frost Bite Half Marathon with the event scheduled for January 30, 2016, with in-kind services in the amount of \$2,675.00 contingent upon presentation of a certificate of insurance million dollars in general liability that complies with the City special events policy thirty days prior to the event. Following a second by Alderman Walker, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

21. DISCUSSION AND CONSIDERATION OF THE GSDP SPECIAL EVENT REQUEST FOR PUMPKINPALOOZA, SET TO OCCUR ON OCTOBER 9, 2015 FROM 6:00 P.M. UNTIL 8:00 P.M., WITH IN-KIND SERVICES IN THE AMOUNT OF \$1,808.91.

Alderman Little offered a motion to approve the GSDP special event request for Pumpkinpalooza, set to occur on October 9, 2015 from 6:00 PM until 8:00 PM, with in-kind services in the amount of 1,808.91. Following a second by Alderman Carver, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

22. REQUEST APPROVAL OF THE CONDITIONAL USE WITH CONDITIONS TO BUILD RESIDENTIAL UNITS ON A COMMERCIAL ZONED PROPERTY AT 208 AND 210 REED ROAD.

Alderman Vaughn recused himself.

Mayor Wiseman opened the Public Hearing. Daniel Havelin presented the item noting he had received one call against and one letter against.

Mayor Wiseman called for citizen comments. There being none, the Mayor closed the Public Hearing.

Alderman Perkins offered a motion to approve the conditional use, with 3 conditions, to build residential units on a commercial zoned property at 208 and 210 Reed Road. Following a second by Alderman Maynard, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Nay
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Recused

Having received a majority affirmative vote, the Mayor declared the motion passed.

The three conditions listed were:

1. The lots will be aggregated into one lot and filed with the county prior to issuance of any building permits.
2. Additional parking for existing buildings to be provided for in the rear of existing buildings.
3. A site plan stamped by a registered professional surveyor or engineer must be submitted to staff.

23. REQUEST APPROVAL TO ACCEPT THE LOW QUOTE FROM M. B. HAMPTON IN THE AMOUNT OF \$4,964.00 FOR THE D. L. CONNER PAVED DITCH DRAINAGE PROJECT.

Alderman Maynard offered a motion to accept the low quote form M.B. Hampton in the amount of \$4,964.00 for the D. L. Conner paved ditch drainage project to be paid from Ward 7 discretionary funds. Following a second by Alderman Walker, the Board voted as follows:

Alderman Ben Carver Voted: Yea
 Alderman Lisa Wynn Voted: Yea
 Alderman David Little Voted: Yea
 Alderman Jason Walker Voted: Yea
 Alderman Scott Maynard Voted: Yea
 Alderman Roy A'. Perkins Voted: Yea
 Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

Two quotes received from local contractors:

Groundstone Construction \$5,610.00

M.B. Hampton: \$4,964.00

24. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS AS OF SEPTEMBER 30, 2015 FOR FISCAL YEAR ENDING 9/30/15.

Upon the motion of Alderman Maynard to move approval of the City of Starkville Claims Docket for all departments as of September 30, 2015 for fiscal year ending 9/30/15, duly seconded by Alderman Walker, the Board voted as follows:

Alderman Ben Carver Voted: Yea
 Alderman Lisa Wynn Voted: Yea
 Alderman David Little Voted: Yea
 Alderman Jason Walker Voted: Yea
 Alderman Scott Maynard Voted: Yea
 Alderman Roy A'. Perkins Voted: Nay
 Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 452,168.03
Airport Fund	015	4,743.18
Restricted Police Fund	002	1,752.44
Sanitation	022	44,044.52
Landfill	023	6,052.52
Trust & Agency	610	17,568.57
Park and Rec Tourism	375	38,379.84
Water/Sewer	400	418,161.71
Economic Dev, Tourism & Conv	630	66,784.96
Sub Total Before SED	Sub	\$ 1,049,655.77
Electric Dept	SED	3,842,979.91
Total Claims	Total	\$ 4,892,635.68

25. REQUEST APPROVAL OF MUNICIPAL COMPLIANCE QUESTIONNAIRE FOR YEAR ENDED 9/30/15 IN ACCORDANCE WITH THE REQUIREMENTS OF §21-35-31, MS.CODE ANN. (1972).

Upon the motion of Alderman Maynard to move approval of the municipal compliance questionnaire for year ended 9/30/15 in accordance with the requirements of §21-35-31, MS code ann. (1972)

, duly seconded by Alderman Perkins, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of municipality:
City of Starkville
101 East Lampkin St, Starkville, MS 39759

2. List the date and population of the latest official U.S. Census or most recent official census:
2010 - 23888

3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).

See Attached (Appendix A) _____

4. Period of time covered by this questionnaire:

From: October 1, 2014 To: September 30, 2015

5. Expiration date of current elected officials' term: June 30, 2017

MUNICIPAL COMPLIANCE QUESTIONNAIRE
Year Ended September 30, 2015

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

PART I - General

1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) Y
2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) Y
3. Are municipal records open to the public? (Section 25-61-5) Y
4. Are meetings of the board open to the public? (Section 25-41-5) Y
5. Are notices of special or recess meetings posted? (Section 25-41-13) Y
5. Are all required personnel covered by appropriate surety bonds?
 - . Board or council members (Sec. 21-17-5) Y
 - Ⓜ Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) Y
 - Ⓜ Municipal clerk (Section 21-15-38) Y
 - Ⓜ Deputy clerk (Section 21-15-23) Y
 - Ⓜ Chief of police (Section 21-21-1) Y
 - Ⓜ Deputy police (Section 45-5-9) (if hired under this law) NA
7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) Y
8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting? (Section 21-15-33) Y
9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) Y
10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) Y
11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) Y

12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance?
(Section 21-35-31 or 21-17-19) Y

PART II - Cash and Related Records

1. Where required, is a claims docket maintained?
(Section 21-39-7) Y

2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9) Y

3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued?
(Section 21-39-7) Y

4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13) Y

5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn?
(Section 21-39-13) Y

6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9) Y

7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23) Y

8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205) Y

9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25) Y

10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25) Y

11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) _____Y_____

12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) _____Y_____

13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) _____Y_____

14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) _____Y_____

15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) _____Y_____

16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] _____Y_____

17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) _____Y_____

18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? _____Y_____

19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) _____Y_____

PART III - Purchasing and Receiving

1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] _____Y_____

2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] _____Y_____

3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] _____Y_____

4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) _____Y_____

PART IV - Bonds and Other Debt

- 1. Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) ___Y___
- 2. Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) ___Y___
- 3. Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) ___Y___
- 4. Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) ___Y___
- 5. Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5) ___Y___

PART V - Taxes and Other Receipts

- 1. Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) ___Y___
- 2. Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) ___Y___
- 3. Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) ___NA___
- 4. Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) ___Y___
- 5. Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321) ___Y___
- 6. Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) ___Y___
- 7. Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) ___Y___
- 8. Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) ___Y___

9. Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) Y
10. Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) Y
11. Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) Y
12. Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1) Y
13. Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) Y
14. Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) N
15. Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) Y

APPENDIX A:

<u>Position</u>	<u>Name</u>	<u>Address</u>	<u>Telephone</u>
Mayor	Parker Wiseman	401 Chesnut Dr	662-425-0044
Alderman Ward 1	Ben Carver	28 Lakes Blvd	662-769-0792
Alderman Ward 2	Lisa Wynn	209 Lynn Lane Apt 3G	662-324-6494
Alderman Ward 3	David Little	100 Cypress Point Rd	662-418-5430
Alderman Ward 4	Jason Walker	204 N. Nash St	662-617-0130
Alderman Ward 5	Scott Maynard	502 N. Montgomery St	662-418-9786
Alderman Ward 6	Roy A'. Perkins	PO Box 678	662-324-7300
Alderman Ward 7	Henry Vaughn, Sr.	105 Henderson St	662-769-5049
City Attorney	Chris Latimer	215 N. 5th St / 39701	662-245-5132
CAO/CFO	Taylor V. Adams	106 Bay Meadows Dr	662-418-6344

**CITY OF
STARKVILLE, MS**

Certification to Municipal Compliance Questionnaire

Year Ended September 30, 2015

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of Starkville, MS and, to the best of our knowledge and belief, all responses are accurate.

(City Clerk's Signature)

(Mayor's Signature)

(Date)

(Date)

26. PRESENTATION ON FIRE APPARATUS REPLACEMENT PLAN AND REQUEST AUTHORIZATION TO PURCHASE NEW FIRE APPARATUS.

Fire Chief Yarbrough presented a power point presentation of the trucks currently operated by the City of Starkville Fire Department and noted the older trucks in need of replacement. Following discussion of state rebate funds, Alderman Maynard offered a motion to move forward with obtaining bids or state

contract quotes to replace Engines 3 and 5 of the SFD fleet, with finance options. Following a second by Alderman Vaughn, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

27. REQUEST PERMISSION TO ALLOW FIRE MARSHAL MARK MCCURDY AND FIRE MARSHAL STEIN MCMULLEN TO ATTEND THE MS FIRE INVESTIGATORS ASSOCIATION 2015 FALL SEMINAR, OCTOBER 21 – 23, 2015 AT THE RIVER WALK HOTEL IN VICKSBURG, MS WITH ADVANCE TRAVEL WITH AN APPROXIMATE COST OF \$1,006.

Alderman Carver offered a motion to allow Fire Marshall McCurdy and Fire Marshal Stein McMullen to attend the MS Fire Investigators Association 2015 fall seminar, October 21-23, 2015 as the River Walk Hotel in Vicksburg, MS with advance travel with an approximate cost of \$1,006. Following a second by Alderman Vaughn, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

28. REQUEST PERMISSION TO REMOVE SURPLUS ITEMS FROM THE STARKVILLE FIRE DEPARTMENT INVENTORY LIST.

Alderman Carver offered a motion to remove surplus items from the Starkville Fire Department inventory list. Following a second by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

Starkville Fire Department

Oct-15

<u>Property Control #</u>	<u>Item Description</u>	<u>Serial #</u>
650D	Weight machine	
489	Television	
272	Printer	
294	SCBA Pack	
652D	Television	
NA	Turnout Pants	40036701
NA	Turnout Pants	0201004302
02017	Turnout Pants	0201004299
NA	Turnout Pants	0606000616
NA	Turnout Pants	0510004492
02002	Turnout Pants	0201004300
03044P	Turnout Pants	0308006716
NA	Turnout Pants	X7643385
02023	Turnout Pants	0201004298
04008	Turnout Pants	0407004039
06005	Turnout Pants	0606000624
NA	Turnout Pants	9514194A
NA	Turnout Pants	X764338P
03046P	Turnout Pants	0308006720
NA	Turnout Pants	5514194G
02030	Turnout Pants	0205006366
NA	Turnout Pants	0003003052
02021	Turnout Pants	0201004306
NA	Turnout Pants	0407004036
NA	Turnout Pants	003003004
03042P	Turnout Pants	0308006713
02007	Turnout Pants	0201004296
03039P	Turnout Pants	0308006709
NA	Turnout Pants	9598179
02001	Turnout Pants	0201004310
02003	Turnout Pants	0201004311
NA	Turnout Pants	9514194I
NA	Turnout Pants	NA
02008	Turnout Pants	0201004313
NA	Turnout Pants	NA
NA	Turnout Pants	8764330K
NA	Turnout Pants	0308006715

02005	Turnout Pants	0207003146
06002	Turnout Pants	0606000617
NA	Turnout Pants	9528179
NA	Turnout Pants	0407004046
0308P	Turnout Pants	0308006710
07018	Turnout Pants	0707003692
NA	Turnout Pants	X764338K
06007	Turnout Pants	0606000619
02025	Turnout Pants	0201004307
02026	Turnout Pants	0201004304
04012	Turnout Pants	0407004043
03036P	Turnout Pants	0308006712
02010	Turnout Pants	0201004290
02022	Turnout Pants	0201004315
NA	Turnout Pants	NA
NA	Turnout Pants	NA
NA	Turnout Pants	NA
NA	Turnout Pants	0308006723
NA	Turnout Coat	0510004481
NA	Turnout Coat	0201004272
NA	Turnout Coat	0000173931
NA	Turnout Coat	NA
NA	Turnout Coat	0407004054
NA	Turnout Coat	0407004029
8626	Turnout Coat	0201004283
NA	Turnout Coat	NA
NA	Turnout Coat	NA
NA	Turnout Coat	0201004276
04014	Turnout Coat	0407004033
NA	Turnout Coat	56364
05018	Turnout Coat	0510004472
04016	Turnout Coat	0407004052
NA	Turnout Coat	0201004270
NA	Turnout Coat	0510004477
NA	Turnout Coat	0210004280
NA	Turnout Coat	NA
NA	Turnout Coat	15609859B
NA	Turnout Coat	NA
06006	Turnout Coat	0606000612
NA	Turnout Coat	0510004482
NA	Turnout Coat	0407004026
NA	Turnout Coat	0201004261
NA	Turnout Coat	0201004268
NA	Turnout Coat	0201004264
NA	Turnout Coat	95729931
02010	Turnout Coat	0201004258

NA	Turnout Coat	0201004262
03040C	Turnout Coat	0308006695
680B	Generator	NA
NA	Ram for Jaws	NA
NA	Spreader for Jaws	NA
T-21	Hurst Jaws Power Unit	2026
NA	Holmatro Jaws Power Unit	020907205
657B	Power B Jaws Power Unit	NA
NA	Spreader for Jaws	NA
NA	HS Opaque 1000	21875
NA	Portable Water Pump	2126061
NA	Deluge Gin	746201
623	GE Ranger 150 Amp	NA
	(Reserve Pumper) Engine 6 1984 Ford	292947
	1995 GMC Jimmy (Blown Engine)	6881164-01
	1993 Ford Crown Vic (Transmission and Motor)	620417-01

29. REQUEST APPROVAL OF CONTRACT FOR VOICE OVER IP (VOIP) TELEPHONE SERVICES FOR THE NEW CITY HALL BUILDING.

Alderman Carver offered a motion to contract for voice over IP (VOIP) telephone services for the new City Hall building. Following a second by Alderman Wynn, Joel Clements, IT Director discussed the phone system. The Board Attorney noted the contract is being approved with informed consent. The Board then voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

30. REQUEST APPROVAL TO HIRE RICHARD THOMAS TYSON TO FILL A VACANT POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT.

Alderman Carver offered a motion to hire Richard Thomas Tyson to fill a vacant position of police officer in the Police Department. Following a second by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea

Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

31. REQUEST APPROVAL TO HIRE VICKIE HAMPTON TO FILL A VACANT POSITION OF ADMINISTRATIVE ASSISTANT IN THE MAYOR'S AND CITY ADMINISTRATION OFFICE.

Alderman Carver offered a motion to hire Vickie Hampton to fill a vacant position of administrative assistant in the Mayor's and City Administration Office. Following a second by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

32. REQUEST APPROVAL TO HIRE JOSEPH WESLEY CHAMPION, JUSTIN MARK HATCHER, AND ORLANDO RENDALL SMITH TO FILL VACANT POSITIONS OF APPRENTICE LINEMAN IN THE UTILITIES DEPARTMENT.

Alderman Carver offered a motion to hire Joseph Wesley Champion, Justin Mark Hatcher, and Orlando Rendall Smith to fill vacant positions of apprentice lineman in the Utilities Department. Following a second by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

33. REQUEST APPROVAL TO ADVERTISE TO FILL TWO (2) VACANT POSITIONS OF OPERATOR 1 IN THE LANDSCAPE DIVISION OF SANITATION & ENVIRONMENTAL SERVICES.

Alderman Carver offered a motion to advertise to fill two (2) vacant positions of operator 1 in the Landscape Division of Sanitation & Environmental Services. Following a second by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea

Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

34. REQUEST APPROVAL OF THE MISSISSIPPI PARTNERSHIP COUNSELING TO CAREER (C2C) YOUTH PROGRAM WORK EXPERIENCE WORKSITE AGREEMENT THROUGH GTPDD AND AUTHORIZATION TO PARTICIPATE IN THIS PROGRAM.

Alderman Carver offered a motion to approve the Mississippi Partnership Counseling to Career (C2C) Youth Program work experience worksite agreement through GTPDD and authorization to participate in this program. Following a second by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

35. REQUEST AUTHORIZATION TO PURCHASE 2 FORD POLICE INTERCEPTORS UTILITY ALL WHEEL DRIVE AT THE STATE CONTRACT PRICE OF \$52,822.00 FOR BOTH VEHICLES FROM DRUG SEIZED FUNDS.

Alderman Carver offered a motion to purchase 2 Ford police interceptor utility all-wheel drive at the state contract price of \$52,822.00 for both vehicles from drug seized funds. Following a second by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

36. REQUEST AUTHORIZATION OF THE REMOVAL OF DEFECTIVE BODY CAMERAS WHOSE SERIAL NUMBERS ARE 05DO-340F, 05DO-33ED, 05DO-33DA AND 05DO-3392, FROM THE POLICE DEPARTMENT'S INVENTORY AND RETURN TO THE VENDOR FOR REPAIR OR REPLACEMENT AT NO COST TO THE CITY.

Alderman Carver offered a motion authorizing the removal of defective body cameras whose serial numbers are 05DO-340F, 05DO-33ED, 05DO-33DA and 05DO-3392, from the Police Department's

inventory and return to the vendor for repair or replacement at no cost to the city. Following a second by Alderman Walker, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

37. CONSIDERATION OF A REQUEST TO ENTER INTO AN AGREEMENT WITH THE UNITED STATES DEPARTMENT OF JUSTICE FOR THE FUNDING FOR 3 CERTIFIED OFFICERS FOR THE SPD COMMUNITY ORIENTED POLICING UNIT AND TO AUTHORIZE THE PERSONNEL OFFICER TO ADVERTISE TO FILL THESE POSITIONS. THIS WOULD INCREASE THE SWORN POLICE FORCE BY 3 OFFICERS. THE SALARY PLUS ALL FRINGE BENEFITS FOR 3 OFFICERS FOR A PERIOD OF 36 MONTHS WOULD BE FUNDED AT 75%, WITH THE REMAINING 25% MATCH COMING FROM THE CITY OF STARKVILLE. AT THE CONCLUSION OF THE 36 MONTH GRANT PERIOD, THE CITY OF STARKVILLE WILL CONTINUE THESE SALARIED POSITIONS FOR A PERIOD OF 12 ADDITIONAL MONTHS.

Alderman Carver offered a motion to enter into an agreement with the United States Department of Justice for the funding for 3 certified officers for the SPD community oriented policing unit and to authorize the personnel office to advertise to fill these positions. This would increase the sworn police force by 3 officers. The salary plus all fringe benefits for 3 officers for a period of 36 months would be funded at 75% with the remaining 25% match coming from the City of Starkville. At the conclusion of the 36 month grant period, the City of Starkville will continue these salaried positions for a period of 12 additional months. Following a second by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

38. REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH THE WAL-MART FOUNDATION FOR FUNDING OF ITEMS TO USE FOR COMMUNITY EVENTS AND MATERIALS FOR THE SPD CITIZENS ACADEMY.

Board Attorney Latimer noted the agreement stated it must follow Arkansas law.

Alderman Perkins offered a motion to authorize the City Attorney to enter into negotiations with the Wal-Mart foundation to negotiate and acceptable contract to the City. Following a second by Alderman Little, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

39. REQUEST APPROVAL TO ENTER INTO AN AGREEMENT WITH THE OFFICE OF HIGHWAY SAFETY FOR THE AMOUNT OF \$111,097.00 FOR FUNDING OF (2) DUI OFFICERS, OVERTIME FOR DUI ENFORCEMENT, EQUIPMENT, TRAVEL, LEL LUNCHEONS, AND OFFICE SUPPLIES FOR LEL. THIS FUNDING IS 100% REIMBURSABLE WITH FRINGE BENEFITS BEING PAID BY SPD.

Alderman Carver offered a motion to enter into an agreement with the Office of Highway Safety for the amount of \$111,097.00 for funding of (2) DUI officers, overtime for DUI enforcement, equipment, travel, LEL luncheons, and office supplies for LEL. This funding is 100% reimbursable with fringe benefits being paid by SPD. Following a second by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

40. CONSIDERATION OF APPROVING AN ADVERTISEMENT FOR BID FOR TWO (2) 40 YARD FRONT LOADER GARBAGE TRUCKS.

Alderman Maynard offered a motion to approve an advertisement for bid for two (2) 40 yard front loader garbage trucks. Following a second by Alderman Vaughn, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

41. REQUEST APPROVAL FOR STARKVILLE UTILITIES TO MOVE FORWARD WITH USE OF LOGO.

Alderman Maynard offered a motion to approve Starkville Utilities to move forward with use of logo. Following a second by Alderman Little, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.



42. REQUEST THE APPROVAL OF THE PARTICIPATION AGREEMENT AMENDMENTS BETWEEN THE CITY OF STARKVILLE AND TVA AND MISSISSIPPI STATE UNIVERSITY AND THE CITY OF STARKVILLE THROUGH DECEMBER 31, 2016.

Alderman Maynard offered a motion to approve the participation agreement amendments between the City of Starkville and TVA and Mississippi State University and the City of Starkville through December 31, 2016. Following a second by Alderman Little, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

43. REQUEST AUTHORIZATION TO ISSUE A NOTICE TO PROCEED TO STIDHAM CONSTRUCTION, THE LOWEST UNIT PRICE BIDDER, TO REPLACE FAILING GRAVITY SEWER LINE SEGMENTS IN THE PLANTATION HOMES SUBDIVISION.

Alderman Maynard offered a motion to issue a notice to proceed to Stidham Construction, the lowest unit price bidder, to replace failing gravity sewer line segments in the Plantation Homes Subdivision. Following a second by Alderman Walker, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

44. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the Motion of Alderman Maynard, duly seconded by Alderman Vaughn, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Board entered closed session.

36. A MOTION TO ENTER EXECUTIVE SESSION TO CONSIDER JUST COMPENSATION FOR SEWER EASEMENTS, A PROSPECTIVE LEASE AGREEMENT, LITIGATION, AND A PERSONNEL MATTER IN THE UTILITIES DEPARTMENT.

Alderman Vaughn offered a motion to enter Executive Session to consider just compensation for sewer easements, a prospective lease agreement, litigation, and a personnel matter in the utilities department.

Following a second by Alderman Maynard, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into executive session to consider just compensation for sewer easements, a prospective lease agreement, litigation, and a personnel matter in the utilities department on a finding that the proposed topics qualified for Executive Session.

At this time the Board entered Executive Session.

37. A MOTION TO RETURN TO OPEN SESSION.

Upon the motion of Alderman Maynard, duly seconded by Alderman Little, to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in executive session and asked the Clerk to read the motion. She then read the motion as listed below.

38. A MOTION TO PAY JUST COMPENSATION TO PROPERTY OWNERS WHO GRANTED THE CITY OF STARKVILLE EASEMENTS FOR SEWER LINES ASSOCIATED WITH THE SW STARKVILLE SEWER EXPANSION PROJECT.

A motion was offered by Alderman Maynard to pay just compensation to property owners who granted the City of Starkville easements for sewer lines associated with the SW Starkville sewer expansion project. The individuals were Robyn Zuber and Nathaniel Pope. The motion was seconded by Alderman Walker and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

39. A MOTION TO RECESS UNTIL OCTOBER 20, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.

Upon the motion of Alderman Vaughn, duly seconded by Alderman Maynard, for the Board of Aldermen to recess the meeting until October 20, 2015 @ 5:30 at 101 E. Lampkin Street in the City Hall Courtroom, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2015.

PARKER WISEMAN, MAYOR

Attest:

LESA HARDIN, CITY CLERK

(SEALED)



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: IV. B.
AGENDA DATE: 12-1-2015
PAGE: 1**

SUBJECT: Request approval of the minutes of the October 20, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk

AUTHORIZATION HISTORY: N/A

SUGGESTED MOTION: Approval of the minutes of the October 20, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney.

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
The City of Starkville, Mississippi
October 20, 2015**

Be it remembered that the Mayor and Board of Alderman met in a Recessed Meeting on October 20, 2015 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Ben Carver, Lisa Wynn, David Little, Jason Walker, Scott Maynard, Roy A.' Perkins, and Henry Vaughn, Sr. Attending the Board were City Clerk Lesa Hardin and Attorney Chris Latimer.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Parker Wiseman asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Alderman Maynard requested the following changes to the published October 20, 2015 Official Agenda:

Add 2nd Public Hearing: A second public hearing of the proposed change related to the establishment of an Ordinance to address fines and penalties for overcrowding of facilities and structures within the City of Starkville.

Add Item X. D. Adoption of the proposed change related to the establishment of an Ordinance to address fines and penalties for overcrowding of facilities and structures within the City of Starkville.

Alderman Perkins requested the following change to the published October 20, 2015 Official Agenda:

Item IX. C. be added: Discussion and Consideration of a Resolution for the Partnership of The City of Starkville, The Mississippi Department of Transportation and Mississippi State University regarding the committed improvements to State Route 12 at Russell Street in Starkville.

The Mayor asked for further revisions to the published October 20, 2015 Official Agenda. No further revisions were requested.

1. A MOTION TO APPROVE THE OFFICIAL AGENDA.

Upon the motion of Alderman Perkins, duly seconded by Alderman Wynn, to approve the October 20, 2015 Official Agenda, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI**

RECESS MEETING OF TUESDAY, OCTOBER 20, 2015
5:30 P.M., COURT ROOM, CITY HALL
101 EAST LAMPKIN STREET

PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED AND PROVIDED AS
APPENDIX A ATTACHED

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA

A. APPROVAL OF THE CONSENT AGENDA.

IV. APPROVAL OF BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 1, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

PUBLIC APPEARANCE BY JENNIFER GREGORY CONCERNING THE STARKVILLE CONVENTION AND VISITOR BUREAU ANNUAL BUDGET FOR 15-16.

PUBLIC APPEARANCE BY PHILLIP L. WALKER, AICP OF THE WALKER COLLABORATIVE REGARDING THE RECENT CHARRETTE OF THE CITY'S COMPREHENSIVE PLAN.

VIII. PUBLIC HEARING

A FIRST PUBLIC HEARING ON AN ORDINANCE OF THE CITY OF STARKVILLE, MISSISSIPPI GRANTING A NON-EXCLUSIVE FRANCHISE TO CAMPUS COMMUNICATIONS GROUP, INC. TO LAY, CONSTRUCT, MAINTAIN, REPLACE, REPAIR, AND OPERATE FIBER OPTIC CABLE AND APPURTENANT TELECOMMUNICATIONS FACILITIES IN, UNDER, OVER, AND ACROSS AND ALONG ALL STREETS, AVENUES, ALLEYS HIGHWAYS, ROADS, BRIDGES, VIADUCTS AND PUBLIC PLACES IN THE CITY OF STARKVILLE, MISSISSIPPI.

SECOND PUBLIC HEARING ON THE ADOPTION OF AN ORDINANCE ESTABLISHING FINES AND PENALTIES FOR OVERCROWDING OF FACILITIES & STRUCTURES WITHIN THE CITY OF STARKVILLE, MISSISSIPPI.

IX. MAYOR'S BUSINESS

- A. CONSIDERATION OF THE APPROVAL OF WILLIAMS TRANSFER AS THE MOVING COMPANY TO THE NEW MUNICIPAL BUILDING IN PLACE OF THE VENDOR APPROVED OCTOBER 1, AT THE SAME COST OF \$7,970.
- B. DISCUSSION AND CONSIDERATION OF AUTHORIZING THE ISSUANCE OF CERTIFICATES OF OCCUPANCY ON COMPLETED RESIDENCES AT THE COTTAGES AT STARKVILLE STATION.
- C. DISCUSSION AND CONSIDERATION OF A RESOLUTION FOR THE PARTNERSHIP OF THE CITY OF STARKVILLE, THE MISSISSIPPI DEPARTMENT OF TRANSPORTATION AND MISSISSIPPI STATE UNIVERSITY REGARDING THE COMMITTED IMPROVEMENTS TO STATE ROUTE 12 AT RUSSELL STREET IN STARKVILLE.

X. BOARD BUSINESS

- A. DISCUSSION AND CONSIDERATION OF ESTABLISHING SET HOURS FOR TRICK OR TREATING OF 5:30 PM TO 8 PM ON OCTOBER 31, 2015.
- B. DISCUSSION AND CONSIDERATION OF A PROFESSIONAL SERVICE AGREEMENT WITH DALHOFF THOMAS STUDIO FOR THE STARKVILLE PARK AND RECREATION MASTER PLAN.
- C. DISCUSSION AND CONSIDERATION OF TRAVEL TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S 2016 MID-WINTER CONFERENCE IN JACKSON MISSISSIPPI. THE CONFERENCE IS SCHEDULED FOR JANUARY 12-14, 2016, WHICH WILL BE AT THE HILTON HOTEL IN JACKSON, MS.; WITH ADVANCED PAYMENT OF TRAVEL AND REGISTRATION
- D. ADOPTION OF AN ORDINANCE ESTABLISHING FINES AND

PENALTIES FOR OVERCROWDING OF FACILITIES &
STRUCTURES WITHIN THE CITY OF STARKVILLE, MISSISSIPPI.

XI. DEPARTMENT BUSINESS

A. AIRPORT

THERE ARE NO ITEMS FOR THIS AGENDA

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

A. REQUEST APPROVAL OF THE LANDSCAPE WAIVER
REQUEST FOR THE PROPOSED COOKOUT
RESTAURANT LOCATED AT 112 HWY 12 WEST

B. REQUEST APPROVAL OF THE PRELIMINARY PLAT
REQUEST FOR HPM DEVELOPMENT LOCATED AT
SOUTHWEST CORNER OF THE INTERSECTION OF
GARRARD ROAD AND HWY 12 WEST WITH
CONDITIONS

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

THERE ARE NO ITEMS FOR THIS AGENDA

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS
DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE
ELECTRIC DEPARTMENT AS OF OCTOBER 14, 2015 FOR FISCAL
YEAR ENDING 9/30/16.

2. REQUEST APPROVAL OF THE SEPTEMBER 2015 FINANCIAL
STATEMENT.

F. FIRE DEPARTMENT

1. REQUEST PERMISSION TO ALLOW USE OF A 2004 CROWN
VIC AS THE CHARTER VEHICLE FOR PINK HEALS. THIS CAR
WILL BE PAINTED PINK AND USED IN COMMUNITY EVENTS
THROUGHOUT THE YEAR. FUNDS TO PAINT THIS VEHICLE
WILL COME FROM MONEY DONATED TO THE PINK HEALS
COMMITTEE.

2. REQUEST PERMISSION TO ALLOW SFD TO HOST A PINK

HEALS 5K RUN/ PINK HEALS EVENT AT FIRE STATION 2 ON
OCT. 31, 2015.

3. REQUEST PERMISSION TO PURCHASE (2) TWO CUSTOM E-ONE APPARATUS FROM STATE CONTRACT AT A TOTAL COST OF \$1,154,470. THIS AMOUNT WILL BE PAID OVER A 15 YEAR LEASE-PURCHASE PLAN, USING FUNDS FROM STATE REBATE FUNDS. THE ANNUAL PAYMENT WILL BE \$99,428.18. THESE FIRE APPARATUS WILL REPLACE ENGINE 3 AND ENGINE 5.

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PARKS

THERE ARE NO ITEMS FOR THIS AGENDA

I. PERSONNEL

1. REQUEST APPROVAL TO HIRE MICHAEL DILLAN REED TO FILL A VACANT POSITION OF MAINTENANCE WORKER IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION.
2. REQUEST APPROVAL TO ADVERTISE TO FILL VACANT POSITIONS FOR FIREFIGHTER IN THE FIRE DEPARTMENT.
3. REQUEST APPROVAL TO ADVERTISE TO FILL A POSITION FOR AN EQUIPMENT OPERATOR AT THE LANDFILL DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.
4. REQUEST APPROVAL TO ADVERTISE TO FILL A VACANT POSITION OF LABORER IN THE SANITATION /ENVIRONMENTAL SERVICES DEPARTMENT.
5. REQUEST APPROVAL AUTHORIZATION FOR MAYOR PARKER WISEMAN TO EXECUTE AN AGREEMENT WITH PRIMEPAY AS SUBMITTED THROUGH REGIONS INSURANCE FOR COBRA SERVICES, RETIREE BILLING, AND OTHER RELATED SERVICES.
6. REQUEST AUTHORIZATION TO HIRE SAMETRIUS LEVON MOORE AND JOSHUA PATRICK HOGUE TO FILL THE VACANT POSITIONS FOR FIREFIGHTER IN THE STARKVILLE FIRE DEPARTMENT.

J. POLICE DEPARTMENT

1. REQUEST AUTHORIZATION TO ADD 21 BODY CAMERA'S AND 3 VU LINKS TO CITY INVENTORY. THESE ITEMS WERE PURCHASED BY A JAG GRANT.
2. REQUEST AUTHORIZATION FOR CHIEF FRANK NICHOLS TO ATTEND THE FBI LAW ENFORCEMENT PUBLIC INFORMATION OFFICER SYMPOSIUM WITH ADVANCE TRAVEL NOT TO EXCEED \$550.00.

K. SANITATION DEPARTMENT

1. REQUEST AUTHORIZATION FOR EMMA GANDY TO ATTEND THE MS RECYCLING COALITION CONFERENCE IN TUPELO, MS OCTOBER 27 – 28, 2015, WITH THE ADVANCE TRAVEL NOT TO EXCEED \$525.00.

L. UTILITIES DEPARTMENT

1. REQUEST AUTHORIZATION FOR TERRY KEMP TO TRAVEL TO FRANKLIN, TN FOR 7SPC AND TVPPA MEETINGS ON OCT. 26TH AND NOVEMBER 4TH AND 5TH AT A COST NOT TO EXCEED \$500.
2. REQUEST AUTHORIZATION FOR STARKVILLE UTILITIES TO PROCEED WITH DELL, FOR INSTALLATION OF AND MITIGATION OF, INFORMATION TO SERVER PURCHASE FROM DELL.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PERSONNEL

B. POTENTIAL LITIGATION

XV. OPEN SESSION

XVI. ADJOURN UNTIL NOVEMBER 3, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 121 at least forty-eight (48) hours in advance for any services requested.

2. CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 1, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS

INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

Alderman Perkins offered a motion to approve the minutes of the September 1, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney. This motion was seconded by Alderman Carver and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

ANNOUNCEMENTS AND COMMENTS:

MAYOR'S COMMENTS:

Mayor Wiseman had no comments.

BOARD OF ALDERMEN COMMENTS:

Alderman Wynn recognized Chief Yarbrough for inviting her to attend the fire academy in Jackson on October 8. She expressed a deep respect for the work they do.

Alderman Wynn then recognized Jennifer Gregory and the Partnership for their help with the recent MML Small Town Conference.

Alderman Wynn also noted that this would be the last meeting in this location for the Mayor, Alderman Little and Alderman Maynard.

Alderman Carver recognized the Mayor for his speech and comments at the recent Mill Grand Opening.

Alderman Walker noted that Former MSU student Travis Crabtree, chairman of the Starkville Public Library READ program, had received a National Student Award from the Society of Architects for community service.

CITIZEN COMMENTS:

Alvin Turner, Ward 7, encouraged everyone to be respectful of their neighbors during the upcoming holiday season.

Chris Taylor reminded everyone to vote on November 3.

Clifton Taylor, Ward 5, representing Trail Life USA, a K – 12th grade Christian boys outdoor adventure and leadership program. A small group was present to observe the meeting as a qualification for a

leadership badge. The troop has met for the past year and a half and encourages new members.

PUBLIC APPEARANCE:

PUBLIC APPEARANCE BY JENNIFER GREGORY CONCERNING THE STARKVILLE CONVENTION AND VISITOR BUREAU ANNUAL BUDGET FOR 15-16.

Jennifer Gregory presented the FY year 2016 budget of the Starkville Convention and Visitor Bureau. She discussed the past year highlights and noted tourism has increased approximately 45% over the past five years. She thanked the Mayor and Board on behalf of the Bureau for their continued support and in kind services provided at many events.

3. APPROVAL OF THE STARKVILLE CONVENTION AND VISITOR BUREAU FY 2016 BUDGET.

Alderman Little offered a motion to approve the Starkville Convention and Visitor Council budget as presented. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

PUBLIC APPEARANCE BY PHILLIP L. WALKER, AICP OF THE WALKER COLLABORATIVE REGARDING THE RECENT CHARRETTE OF THE CITY'S COMPREHENSIVE PLAN.

Mr. Walker discussed the purpose of a comprehensive plan and a Charrette and what both entail. A Charrette is a multi-day brain storming event. This took place over a four day period and approximately seventy people participated at the first public meeting. An overall presentation will be held later in the week at the Sportsplex.

PUBLIC HEARING

A FIRST PUBLIC HEARING ON AN ORDINANCE OF THE CITY OF STARKVILLE, MISSISSIPPI GRANTING A NON-EXCLUSIVE FRANCHISE TO CAMPUS COMMUNICATIONS GROUP, INC. TO LAY, CONSTRUCT, MAINTAIN, REPLACE, REPAIR, AND OPERATE FIBER OPTIC CABLE AND APPURTENANT TELECOMMUNICATIONS FACILITIES IN, UNDER, OVER, AND ACROSS AND ALONG ALL STREETS, AVENUES, ALLEYS, HIGHWAYS, ROADS, BRIDGES, VIADUCTS AND PUBLIC PLACES IN THE CITY OF STARKVILLE, MISSISSIPPI.

Mayor Wiseman presented the item. This company specializes in fiber lines to student housing, dense residential areas, and larger apartment complexes. Attorney Latimer discussed some of the highlights of the franchise agreement. The franchise fee is 5% of the gross revenue, which is the maximum allowed by law. Alderman Vaughn asked that if this company does begin doing work in Starkville; that they be required to be respectful of citizens while laying lines and making repairs. In response to

Alderman Carver's question of limits to the number of carriers, the Board Attorney stated the City cannot reasonably deny any company and that renewal after five years is up to the City.

The Mayor then opened the floor for comments.

Alvin Turner asked the Board to be careful of how they allow these companies to treat its citizens.

There being no other comments, the Mayor closed the Public Hearing.

SECOND PUBLIC HEARING ON THE ADOPTION OF AN ORDINANCE ESTABLISHING FINES AND PENALTIES FOR OVERCROWDING OF FACILITIES & STRUCTURES WITHIN THE CITY OF STARKVILLE, MISSISSIPPI.

Starkville Fire Marshall McCurdy and Fire Chief Yarbrough presented a brief overview of the Ordinance. Alderman Walker inquired as to who determines who is in violation and what an example of "section 5 (1) immediate life threatening" would be. Marshall McCurdy stated he and Fire Marshall McMullen would enforce the Ordinance and that blocking exits and indoor firework use were examples of immediate life threatening events.

The Mayor then opened the floor for comments.

Alvin Turner asked that crowded areas be controlled to help keep people from being injured.

There being no other comments, the Mayor closed the Public Hearing.

4. CONSIDERATION OF THE APPROVAL OF WILLIAMS TRANSFER AS THE MOVING COMPANY TO THE NEW MUNICIPAL BUILDING IN PLACE OF THE VENDOR APPROVED OCTOBER 1, AT THE SAME COST OF \$7,970.

Alderman Carver offered a motion to approve Williams Transfer as the moving company to the new municipal building in the place of the vendor approved October 1, at the same cost of \$7,970. This motion was seconded by Alderman Little and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

5. DISCUSSION AND CONSIDERATION OF AUTHORIZING THE ISSUANCE OF CERTIFICATES OF OCCUPANCY ON COMPLETED RESIDENCES AT THE COTTAGES AT STARKVILLE STATION.

Alderman Carver offered a motion to authorize the issuance of certificates of occupancy on completed residence at the Cottages at Starkville Station. There being no second, the Mayor declared the motion dead.

Buddy Sanders presented a background of the request at the request of the Aldermen. It was determined

that the bond posted is enough to complete the remaining amenity work. Mr. Clark appeared before the Board and discussed the project with the Board. He acknowledges his bond and the amenities which need to be completed.

Alderman Little offered a motion to approve the issuance of certificates of occupancy on completed residences at the Cottages at Starkville Station. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

6. DISCUSSION AND CONSIDERATION OF A RESOLUTION FOR THE PARTNERSHIP OF THE CITY OF STARKVILLE, THE MISSISSIPPI DEPARTMENT OF TRANSPORTATION AND MISSISSIPPI STATE UNIVERSITY REGARDING THE COMMITTED IMPROVEMENTS TO STATE ROUTE 12 AT RUSSELL STREET IN STARKVILLE.

Alderman Carver offered a motion to approve a Resolution for the partnership of the City of Starkville, the Mississippi Department of Transportation and Mississippi State University regarding the committed improvements to State Route 12 at Russell Street in Starkville. This motion was seconded by Alderman Little and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

RESOLUTION FOR THE PARTNERSHIP OF THE CITY OF STARKVILLE, THE MISSISSIPPI DEPARTMENT OF TRANSPORTATION AND MISSISSIPPI STATE UNIVERSITY REGARDING THE COMMITTED IMPROVEMENTS TO STATE ROUTE 12 AT RUSSELL STREET IN STARKVILLE.

WHEREAS, the City of Starkville, the Mississippi Department of Transportation and Mississippi State University have committed to work to provide the best and most efficient manner in which to improve Highway 12; and

WHEREAS, the parties hereto will cooperate with each other in having a planning study performed with emphasis on input from the public, multi-modal features of transportation services, and on the safety of the student population of Mississippi State University; and

WHEREAS, the City of Starkville, the Mississippi Department of Transportation and Mississippi State University will work together to achieve the goal of increased mobility and commerce, while promoting beautification and safe pedestrian passage; and

WHEREAS, the Mississippi Department of Transportation is happy to partner with the City of Starkville and Mississippi State University as the improvements will fulfill their mission of providing a safe, effective and efficient transportation system.

BE IT RESOLVED by the City of Starkville, the Mississippi Department of Transportation and Mississippi State University that they hereby declare their commitment to the improvement of State Route 12 in Starkville, and look forward to the partnership on this project and future endeavors.

ORDERED this the 22nd day of October 2015.

7. DISCUSSION AND CONSIDERATION OF ESTABLISHING SET HOURS FOR TRICK OR TREATING OF 5:30 PM TO 8 PM ON OCTOBER 31, 2015.

Alderman Carver offered a motion to establish set hours for trick or treating of 5:30 PM to 8 PM on October 31, 2015. This motion was seconded by Alderman Little and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

8. DISCUSSION AND CONSIDERATION OF A PROFESSIONAL SERVICE AGREEMENT WITH DALHOFF THOMAS STUDIO FOR THE STARKVILLE PARK AND RECREATION MASTER PLAN.

Alderman Walker offered a motion to enter into a contract between the City of Starkville and Dalhoff Thomas Design (DT Design) for the purposes of professional design services and preparation of a Parks and Recreation Master Plan, with the Mayor being authorized to execute said contract and direct the City's Finance and Administration Department to pay the monthly invoice(s) until completion of the project with the total fee for all services being ninety eight thousand two hundred and fifty dollars (\$98,250.00) and that \$75,000.00 be moved from the ending cash balance line to the park improvement line in the park and recreation tourism fund. This motion was seconded by Alderman Little and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

9. DISCUSSION AND CONSIDERATION OF TRAVEL TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE'S 2016 MID-WINTER CONFERENCE IN JACKSON MISSISSIPPI. THE CONFERENCE IS SCHEDULED FOR JANUARY 12-14, 2016, WHICH WILL BE AT

THE HILTON HOTEL IN JACKSON, MS.; WITH ADVANCED PAYMENT OF TRAVEL AND REGISTRATION.

Alderman Carver offered a motion to approve travel to attend the Mississippi Municipal League’s 2016 Mid-Winter Conference in Jackson, Mississippi. The conference is scheduled for January 12-14, 2016, which will be at the Hilton Hotel in Jackson, MS with advanced payment of travel and registration. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A’ . Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

10. ADOPTION OF AN ORDINANCE ESTABLISHING FINES AND PENALTIES FOR OVERCROWDING OF FACILITIES & STRUCTURES WITHIN THE CITY OF STARKVILLE, MISSISSIPPI.

Alderman Carver offered a motion to adopt an ordinance establishing fines and penalties for overcrowding of facilities & structures within the City of Starkville, Mississippi. This motion was seconded by Alderman Little and the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A’ . Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

ORDINANCE NUMBER 2015-_____
AN ORDINANCE ESTABLISHING FINES AND PENALTIES FOR OVERCROWDING OF FACILITIES & STRUCTURES WITHIN THE THE CITY OF STARKVILLE, MISSISSIPPI

WHEREAS, The Mayor and Board of Alderman are authorized to take all action as may be necessary and proper to preserve the general health, safety and welfare of the people of the City of Starkville, Mississippi; and

WHEREAS, the Starkville Fire Department has witnessed the overcrowding of facilities and structures which threaten the health, safety and welfare of the people of the City of Starkville, and

WHEREAS, the Mayor and Board of Aldermen find that it is reasonable and necessary to establish fines and penalties to solve the continuing problem of overcrowding, and find that this ordinance will help to preserve the general health, safety and welfare of the people of Starkville, Mississippi.

NOW THEREFORE, BE IT ORDAINED, by the Mayor and Board of Aldermen of the City of Starkville:

Section 1: Definitions:

The following words and terms when used in this ordinance are intended to mean and shall mean as follows:

a. Approved Counter- A device that is capable of keeping track of the number of customers, staff, and patrons that enter and exit an establishment.

b. Fire Code Official- The fire chief or other designated authority charged with the administration and enforcement of the code, or a duly authorized representative.

c. Occupancy Load- The number of persons for which the means of egress of a building or portion thereof is designed.

d. Overcrowding- A condition that exists when either there are more people in a building, structure or portion there-of than have been authorized or posted by the Fire Code Official, or when the Fire Code Official determines that a threat exists to the safety of the occupants due to persons sitting and/or standing in locations that may obstruct exits or other components of the means of egress.

e. Owner- A corporation, firm, partnership, association, organization and any other group acting as a unit, or a person who has legal title to any structure or premises with or without actual possession thereof, and shall include the duly authorized agent or attorney, purchaser, devisee, fiduciary and any person having a vested or contingent interest in the premises in question.

f. Means of Egress- A continuous and unobstructed path of vertical and horizontal egress travel from any occupied portion of a building or structure to a public way. A means of egress consists of three separate and distinct parts: the exit access, the exit and the exit discharge.

g. Unsafe Condition- Structures or existing equipment that are or become unsafe or deficient because of inadequate means of egress or which constitute a fire hazard, or are otherwise dangerous to human life or the public welfare, or which involve illegal or improper occupancy or inadequate maintenance.

2

Section 2: Overcrowding prohibited:

a. It shall be unlawful for the overcrowding or admittance of any person beyond the approved capacity of a building or a portion thereof. The fire code official, upon finding any passageways or other means of egress blocked, or upon finding any condition which constitutes overcrowding, or a life safety hazard shall be authorized to fine the business, evacuate, and/or cause the event to be stopped.

b. It shall be unlawful for any business, person, or entity to mislead the fire code official about the number of people occupying any portion of the business or establishment. The fire code official, upon finding the number of occupants that was given to be false, will be authorized to fine the business or entities, evacuate, and/or to cause the event to be stopped.

c. All businesses or entities shall use an approved counter for the purpose of keeping an accurate count of the number of people occupying the premises. The fire code official, upon finding that an approved counter is not being used to keep a tally of the number of occupants inside the premises, will be authorized to fine the business or entities, evacuate, and/or cause the event to be stopped.

d. The fire code official or the fire department official in charge of an incident shall be authorized to order the immediate evacuation of any occupied building deemed unsafe when such building has hazardous conditions that present imminent danger to building occupants. Persons so notified shall immediately leave the structure or premise and shall not enter or re-enter until authorized to do so by the fire code official or the fire department official in charge of the incident.

Section 3: Enforcement Responsibility:

a. The Fire Chief or his/her appointees of the City of Starkville shall have the primary duty and responsibility of enforcing the provisions of this ordinance. The fire code official is fully authorized and empowered to enforce any and all of the provisions hereof.

b. Any official or representative of the City of Starkville, lawfully designated to enforce the provisions of this article, shall have the power and authority to issue citations returnable to the Municipal Court or to any other proper authority for violations of this article. Such citations shall have the same force and effect as those issued by the Police Department for other law enforcement purposes.

c. The Fire Department or other designated official or representative of the City of Starkville shall develop and utilize forms as may be required and necessary to implement this ordinance, exercise the powers of the City of Starkville in ordinance enforcement and actively enforce this ordinance.

Section 4: Penalty:

a. The failure or refusal of any person or entity to comply with any provision of this ordinance shall subject such person or entity to a fine and/or closing of the business until the next business day. The first violation will result in a fine of \$25.00 per person over the business' maximum occupant load up to a maximum of \$500.00. The second violation that occurs within a year following the first violation will result in a fine of \$50.00 per person over the businesses maximum occupant load up to a maximum of \$500.00. The third violation and any 3 subsequent violation that occurs within a year following the first violation will result in a fine of \$100.00 per person over the business' maximum occupant load up to a maximum of \$500.00.

b. Any business that reaches the maximum fine of \$500.00 at any given time shall be required to close until the start of the next business day.

c. Any business that is found not using an approved counter for the purpose of keeping an accurate tally of its occupants shall be required to stop additional persons from entering until an accurate tally can be counted.

Section 5: Invalidation/Severability:

If any provision of this ordinance is determined by a Court of competent jurisdiction to be invalid or otherwise unenforceable, such findings shall not affect the other provisions hereof, which shall remain in full force and effect.

Section 6: Repeal Provision:

Ordinances or parts of ordinances in force at the time that this ordinance shall take effect, and that are inconsistent herewith, are hereby repealed.

Section 7: Jurisdiction:

Any citation issued under the provisions of this ordinance shall be handled by the City of Starkville Municipal Court.

Section 8: Effective Date:

This ordinance shall become effective and be in force from and after its passage in the manner provided by law on or after the 30th day after its adoption.

11. REQUEST APPROVAL OF THE LANDSCAPE WAIVER REQUEST FOR THE PROPOSED COOKOUT RESTAURANT LOCATED AT 112 HWY 12 WEST.

Alderman Little offered a motion to approve the landscape waiver request, LW 15-07, for the proposed Cookout Restaurant located at 112 Hwy 12 West. The waiver request was for relief from perimeter parking requirements for the proposed restaurant to be located at the site of the current Arby's. This motion was seconded by Alderman Carver and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.
Alderman Perkins noted the Tree Advisory Board also recommended approval of the waiver.

12. REQUEST APPROVAL OF THE PRELIMINARY PLAT REQUEST FOR HPM DEVELOPMENT LOCATED AT SOUTHWEST CORNER OF THE INTERSECTION OF GARRARD ROAD AND HWY 12 WEST WITH CONDITIONS.

Alderman Maynard offered a motion to approve the preliminary plat approval for subdividing one lot into five lots at the southwest corner of the intersection of Garrard Road and Hwy 12 East with the parcel number 117F-00-002.00 with conditions as noted below. This motion was seconded by Alderman Little and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

Conditions:

1. Infrastructure drawings will be required upon Preliminary Plat approval prior to construction.
2. When infrastructure plans have been approved for construction, a pre-construction conference shall be held with appropriate city staff prior to the commencement of any construction activities at the site.
3. When a final plat is submitted for review by the City's Development Review Committee, all required improvements must be complete and the applicant shall provide "as-built" drawings of all infrastructure improvements (water, sewer, storm drainage, roadways, sidewalks, etc.) in "AutoCAD" format as well as a paper copy that is signed and sealed by a licensed professional engineer, indicating that the improvements were installed under his/her responsible direction and that the improvements conform to the approved construction plans, specifications and the City's ordinances.

13. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS AS OF OCTOBER 14, 2015 FOR FISCAL YEAR ENDING 9/30/16.

Upon the motion of Alderman Little to move approval of the City of Starkville Claims Docket for all departments as of October 14, 2015 for fiscal year ending 9/30/16, duly seconded by Alderman Walker, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Absent
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 1,087,578.69
Airport Fund	015	926.78
Restricted Airport	016	0
Sanitation	022	11,614.17
Landfill	023	2,969.96
Computer Assessments	107	13,080.17
City Bond & Interest	202	403,650.00
Parking Mill Project	311	62,768.55
Park and Rec Tourism	375	18,762.61
Water/Sewer	400	281,943.44
Sub Total Before SED	Sub	\$ 1,888,294.37
Electric Dept	SED	995,784.05
Total Claims	Total	\$ 2,884,78.42

14. REQUEST APPROVAL OF THE SEPTEMBER 2015 FINANCIAL STATEMENT.

Alderman Little offered a motion to accept the September 2015 financial statement. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

15. REQUEST PERMISSION TO ALLOW USE OF A 2004 CROWN VIC AS THE CHARTER VEHICLE FOR PINK HEALS. THIS CAR WILL BE PAINTED PINK AND USED IN COMMUNITY EVENTS THROUGHOUT THE YEAR. FUNDS TO PAINT THIS VEHICLE WILL COME FROM MONEY DONATED TO THE PINK HEALS COMMITTEE.

Alderman Vaughn offered a motion to allow the use of a 2004 Crown Vic as the charter vehicle for Pink Heals. This car will be painted pink and used in community events throughout the year. Funds to paint this vehicle will come from money donated to the Pink Heals committee. This motion was seconded by Alderman Little and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea

Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

16. REQUEST PERMISSION TO ALLOW SFD TO HOST A PINK HEALS 5K RUN/ PINK HEALS EVENT AT FIRE STATION 2 ON OCT. 31, 2015.

Alderman Little offered a motion to allow SED to host a Pink Heals 5K run/Pink Heals event at fire station 2 on October 31, 2015. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

17. REQUEST PERMISSION TO PURCHASE (2) TWO CUSTOM E-ONE APPARATUS FROM STATE CONTRACT AT A TOTAL COST OF \$1,154,470. THIS AMOUNT WILL BE PAID OVER A 15 YEAR LEASE-PURCHASE PLAN, USING FUNDS FROM STATE REBATE FUNDS. THE ANNUAL PAYMENT WILL BE \$99,428.18. THESE FIRE APPARATUS WILL REPLACE ENGINE 3 AND ENGINE 5.

Alderman Maynard offered a motion to purchase (2) two custom e-one apparatus from state contract at a total cost of \$1,154,470. This amount will be paid over a 15 year lease-purchase plan, using funds from state rebate funds. The annual payment will be \$99,428.18. These fire apparatus will replace Engine 3 and Engine 5. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

18. MOTION TO ADD ITEM XIV. A. TO SPECIFICALLY DISCUSS THE PERSONNEL OFFICER, ASSISTANT PERSONNEL OFFICER, PAYROLL CLERK AND CITY CLERK.

Alderman Maynard offered a motion to add item XIV. A. to specifically discuss the job performance of the Personnel Officer, Assistant Personnel Officer, Payroll Clerk and City Clerk and to renumber the

remaining agenda items. This motion was seconded by Alderman Little and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

19. REQUEST APPROVAL TO HIRE MICHAEL DILLAN REED TO FILL A VACANT POSITION OF MAINTENANCE WORKER IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION.

Alderman Maynard offered a motion to hire Michael Dillan Reed to fill a vacant position of maintenance worker in the Starkville Utilities, Public Services—New Construction/Rehab Division at a Grade 4, \$19,629.97 subject to one year probationary period. The motion was seconded by Alderman Carver with the Board voting as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

20. REQUEST APPROVAL TO ADVERTISE TO FILL VACANT POSITIONS FOR FIREFIGHTER IN THE FIRE DEPARTMENT.

Alderman Maynard offered a motion to advertise to fill a position for an equipment operator at the landfill division of Sanitation and Environmental Services. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

21. REQUEST APPROVAL TO ADVERTISE TO FILL A POSITION FOR AN EQUIPMENT OPERATOR AT THE LANDFILL DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.

Alderman Maynard offered a motion to advertise to fill a position for an equipment operator at the landfill division of Sanitation and Environmental Services. Ms Gandy is to make sure that all new employees understand all warranty and maintenance contract and procedures prior to operating any equipment. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

22. REQUEST APPROVAL TO ADVERTISE TO FILL A VACANT POSITION OF LABORER IN THE SANITATION /ENVIRONMENTAL SERVICES DEPARTMENT.

Alderman Maynard offered a motion to advertise to fill a vacant position of laborer in the Sanitation and Environmental Services Department. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

23. REQUEST AUTHORIZATION FOR MAYOR PARKER WISEMAN TO EXECUTE AN AGREEMENT WITH PRIMEPAY AS SUBMITTED THROUGH REGIONS INSURANCE FOR COBRA SERVICES, RETIREE BILLING, AND OTHER RELATED SERVICES.

Alderman Maynard offered a motion, duly seconded by Alderman Little, to authorize Mayor Parker Wiseman to execute an agreement with PrimePay as submitted through Regions Insurance for Cobra Services, retiree billing, and other related services. The Board Attorney noted that of twelve contracts negotiated, they could not agree on the terms of this one and that he did not advise the adoption as it currently reads. The Board then voted as follows:

Alderman Ben Carver	Voted: Nay
Alderman Lisa Wynn	Voted: Nay
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having not received a majority affirmative vote, the Mayor declared the motion failed.

After discussion of potential options, the Board Attorney was asked to continue negotiations and bring back to the Board at the November 17 meeting.

24. REQUEST AUTHORIZATION TO HIRE SAMETRIUS LEVON MOORE AND JOSHUA PATRICK HOGUE TO FILL THE VACANT POSITIONS FOR FIREFIGHTER IN THE STARKVILLE FIRE DEPARTMENT.

Alderman Maynard offered a motion to hire Sametrius Levon Moore and Joshua Patrick Hogue to fill the vacant positions for firefighter in the Starkville Fire Department at Grade 5 level, \$28,405.87, subject to one year probationary period. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

25. REQUEST AUTHORIZATION TO ADD 21 BODY CAMERA'S AND 3 VU LINKS TO CITY INVENTORY. THESE ITEMS WERE PURCHASED BY A JAG GRANT.

Alderman Maynard offered a motion to add 21 body cameras and 3 vu links to city inventory which were purchased by a JAG Grant. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

BODY CAMERA'S SERIAL #	VU LINK SERIAL #
05D1-0929	05D1-0A0D
05D1-07BC	05D1-0A27
05D1-0A26	05D1-0A23
05D1-0950	05D1-07A7
05D1-07D1	05D1-0778
05D1-07A8	05D1-0A3B
05D1-09E2	05D1-0A22
05D1-09DF	05D1-0AZA
0501-09DD	05D1-0A16
05D1-09F2	05D1-09F5
05D1-0A06	

26. REQUEST AUTHORIZATION FOR CHIEF FRANK NICHOLS TO ATTEND THE FBI LAW ENFORCEMENT PUBLIC INFORMATION OFFICER SYMPOSIUM WITH ADVANCE TRAVEL NOT TO EXCEED \$550.00.

Alderman Carver offered a motion to authorize Chief Frank Nichols to attend the FBI Law Enforcement Public Information Officer Symposium October 20 – 22 in Southaven, MS with advance travel not to exceed \$550.00. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A' . Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

27. REQUEST AUTHORIZATION FOR EMMA GANDY TO ATTEND THE MS RECYCLING COALITION CONFERENCE IN TUPELO, MS OCTOBER 27 – 28, 2015, WITH THE ADVANCE TRAVEL NOT TO EXCEED \$525.00.

Alderman Carver offered a motion to authorize Emma Gandy to attend the MS Recycling Coalition Conference in Tupelo, MS October 27-28, 2015, with advance travel not to exceed \$525.00. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A' . Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

28. REQUEST AUTHORIZATION FOR TERRY KEMP TO TRAVEL TO FRANKLIN, TN FOR 7SPC AND TVPPA MEETINGS ON OCT. 26TH AND NOVEMBER 4TH AND 5TH AT A COST NOT TO EXCEED \$500.

Alderman Vaughn offered a motion to authorize Terry Kemp to travel to Franklin, TN for 7SPC and TVPPA meetings on Oct. 26th and November 4th and 5th at a cost not to exceed \$500. This motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea

Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

29. REQUEST AUTHORIZATION FOR STARKVILLE UTILITIES TO PROCEED WITH DELL, FOR INSTALLATION OF AND MITIGATION OF, INFORMATION TO SERVER PURCHASE FROM DELL.

Alderman Vaughn offered a motion to authorize Starkville Utilities to proceed with Dell for the installation of, and mitigation of, information to the server purchased from Dell. This motion was seconded by Alderman Maynard and the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

30. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for Executive Session. Upon the Motion of Alderman Vaughn, duly seconded by Alderman Wynn, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.
The Board entered closed session.

31. A MOTION TO ENTER EXECUTIVE SESSION TO CONSIDER THE JOB PERFORMANCE OF THE PERSONNEL OFFICER, ASSISTANT PERSONNEL OFFICER, PAYROLL CLERK AND CITY CLERK.

Alderman Vaughn offered a motion to enter Executive Session for the purpose of considering the job performance of the Personnel Officer, Assistant Personnel Officer, Payroll Clerk and City Clerk on a finding that the proposed topics qualified for Executive Session. Following a second by Alderman Wynn, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into executive session to consider personnel matters related to the job performance of the Personnel Officer, Assistant Personnel Officer, Payroll Clerk and City Clerk on a finding that both proposed topics qualified for Executive Session.

At this time the Board entered Executive Session.

32. A MOTION TO RETURN TO OPEN SESSION.

Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in Executive Session and read the motions as listed below.

33. A MOTION TO CHANGE THE NAME OF THE PERSONNEL DEPARTMENT TO HUMAN RESOURCE MANAGEMENT DEPARTMENT.

A motion was offered by Alderman Maynard to change the name of the Personnel Department to the Human Resource Management Department. The motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

34. A MOTION TO TRANSFER RANDY BOYD FROM CITY PERSONNEL OFFICER TO SPECIAL ADVISOR TO THE CITY'S HUMAN RESOURCES MANAGEMENT DEPARTMENT.

A motion was offered by Alderman Maynard to transfer Randy Boyd from City Personnel Officer to Special Advisor to the City's Human Resources Management Department and that he stay on in that capacity through April 30, 2016 on an as needed basis. The motion was seconded by Alderman Vaughn and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

35. A MOTION TO APPOINT STEPHANIE HALBERT TO ACTING HUMAN RESOURCE DIRECTOR.

A motion was offered by Alderman Maynard to appoint Stephanie Halbert to acting Human Resource Director effective immediately at a salary of \$60,000. The motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

36. A MOTION TO APPOINT LESA HARDIN AS CHIEF FINANCIAL OFFICER IN ADDITION TO CITY CLERK.

A motion was offered by Alderman Maynard to appoint Lesa Hardin as Chief Financial Officer in addition to City Clerk effective immediately at a salary of \$ 73,500.00. The motion was seconded by Alderman Vaughn and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

37. A MOTION TO ADJOURN UNTIL NOVEMBER 3, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.

Upon the motion of Alderman Vaughn, duly seconded by Alderman Perkins, for the Board of Aldermen to adjourn the meeting until November 3, 2015 @ 5:30 at 101 E. Lampkin Street in the City Hall Courtroom, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2015.

PARKER WISEMAN, MAYOR

Attest:

LESA HARDIN, CITY CLERK

(SEALED)



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: IV. C.
AGENDA DATE: 12-1-2015
PAGE: 1**

SUBJECT: Request approval of the minutes of the November 3, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk

AUTHORIZATION HISTORY: N/A

SUGGESTED MOTION: Approval of the minutes of the November 3, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney.

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
The City of Starkville, Mississippi
November 3, 2015**

Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on November 3, 2015 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. Present were Mayor Pro-Tempore Roy A'. Perkins, Aldermen Ben Carver, Lisa Wynn, Jason Walker, and Henry Vaughn, Sr. Alderman David Little and Alderman Scott Maynard attended telephonically from the National League of Cities Conference in Nashville. Attending the Board were CFO/City Clerk Lesa Hardin and Attorney Chris Latimer.

Mayor Pro-Tempore Perkins opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Pro-Tempore Perkins asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Alderman Wynn requested the following changes to the published November 3, 2015 Official Agenda:

Add Item X. C. to Agenda. Consideration and Discussion to change the wording on the City Hall, located at 101 Lampkin Street, from Starkville City Hall to Police Department with this change to be made as early as November 9, 2015.

The Mayor Pro-Tempore asked for further revisions to the published November 3, 2015 Official Agenda. No further revisions were requested.

1. A MOTION TO APPROVE THE OFFICIAL AGENDA.

Upon the motion of Alderman Carver, duly seconded by Alderman Wynn, to approve the November 3, 2015 Official Agenda with items listed as consent, the Board voted, in a roll call vote, as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

**OFFICIAL AGENDA
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI**

REGULAR MEETING OF TUESDAY, NOVEMBER 3, 2015
5:30 P.M., COURT ROOM, CITY HALL
101 EAST LAMPKIN STREET

Alderman David Little and Alderman Scott Maynard will be attending telephonically

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA

IV. APPROVAL OF BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 15, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR PRO TEMPORE COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

VIII. PUBLIC HEARING

A SECOND PUBLIC HEARING OF THE CAMPUS COMMUNICATIONS GROUP FRANCHISE AGREEMENT.

IX. MAYOR'S BUSINESS

X. BOARD BUSINESS

A. DISCUSSION AND CONSIDERATION OF AN ORDINANCE OF THE CITY OF STARKVILLE, MISSISSIPPI AMENDING THE MEETING PLACE OF THE STARKVILLE BOARD OF ALDERMEN.

B. DISCUSSION AND CONSIDERATION OF THE ADOPTION OF A COVERSHEET TEMPLATE AND PROCESS ON WHICH ALL FUTURE AGENDA ITEMS ARE SUBMITTED. THE PURPOSE OF THIS TEMPLATE IS TO PROVIDE A UNIFORMED PROCESS.

C. CONSIDERATION AND DISCUSSION TO CHANGE THE WORDING ON THE CITY HALL, LOCATED AT 101 LAMPKIN STREET, FROM STARKVILLE CITY HALL TO POLICE DEPARTMENT WITH THIS CHANGE TO BE MADE AS EARLY AS NOVEMBER 9, 2015.

XI. DEPARTMENT BUSINESS

A. AIRPORT

THERE ARE NO ITEMS FOR THIS AGENDA

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

A. REQUEST APPROVAL OF THE CHRISTIAN WORLD MISSIONS CONDITIONAL USE TO HAVE A PLACE OF WORSHIP IN A C-2 ZONE.

B. REQUEST APPROVAL OF HPM DEVELOPMENT (CAR DEALERSHIP) LANDSCAPE WAIVER

C. COURTS

1. REQUEST APPROVAL OF A CONTRACT WITH CANON SOLUTIONS AMERICA FOR ONE CANON COPIER FOR THE MUNICIPAL COURT.

D. ENGINEERING

1. REQUEST APPROVAL TO ACCEPT THE LOWEST AND BEST QUOTE FROM STIDHAM CONSTRUCTION TO COMPLETE THE JACKSON STREET SIDEWALK EXTENSION IN AN AMOUNT OF \$6,108.00.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF OCTOBER 28, 2015 FOR FISCAL YEAR ENDING 9/30/16.

2. DISCUSSION AND CONSIDERATION OF AUTHORIZING THE CITY FINANCE DIRECTOR AND MAYOR TO ESTABLISH SEPARATE BANK ACCOUNTS FOR THE WATER/WASTEWATER DEPARTMENT, SANITATION DEPARTMENT, GENERAL CITY, AIRPORT AND PARKS & RECREATION DEPARTMENT FROM THE POOLED CASH ACCOUNT.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PARKS

THERE ARE NO ITEMS FOR THIS AGENDA

I. PERSONNEL

THERE ARE NO ITEMS FOR THIS AGENDA

J. POLICE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

K. SANITATION DEPARTMENT

1. CONSIDERATION OF APPROVING THE LOWEST BID FROM SANSOM EQUIPMENT FOR THE PURCHASE OF TWO (2) NEW FRONT LOADERS GARBAGE TRUCKS IN THE AMOUNT OF \$595,900.
2. CONSIDERATION OF APPROVING THE LOWEST BID FROM WASTE ZERO FOR THE PURCHASE OF 13,000 ROLL (104 BAGS PER ROLL) OF 1.5 MILL GARBAGE BAGS IN THE AMOUNT OF \$155,870.
3. CONSIDERATION OF AUTHORIZING THE BOARD ATTORNEY TO NEGOTIATE A LEASE / PURCHASE AGREEMENT WITH TRUSTMARK NATIONAL BANK RELATING TO THE PURCHASE OF THE STREET SWEEPER AND 2 (TWO) FRONT END LOADERS TO BE USED BY THE SANITATION DEPT.

L. UTILITIES DEPARTMENT

1. REQUEST APPROVAL FOR TERRY KEMP TO ATTEND TVPPA, TVCPC AND SAEC MEETINGS IN CHATTANOOGA, TN NOVEMBER 9, NOVEMBER 10 AND DECEMBER 14, WITH ADVANCE TRAVEL.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PERSONNEL

B. POTENTIAL LITIGATION

XV. OPEN SESSION

XVI. RECESS UNTIL NOVEMBER 17, 2015 @ 5:30 IN THE MUNICIPAL COURT ROOM AT THE CITY HALL LOCATED AT 110 WEST MAIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 121 at least forty-eight (48) hours in advance for any services requested.

2. CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 15, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

Upon the motion of Alderman Carver, duly seconded by Alderman Wynn, to approve the minutes of the September 15, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney, the Board voted, in a roll call vote, as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

ANNOUNCEMENTS AND COMMENTS:

MAYOR PRO TEMPORE COMMENTS:

Mayor Pro Tempore Roy A'. Perkins noted this to be the last meeting of the Board of Aldermen in this building. He recalled many memories from his 22 years and approximate 525 meetings in this location as an elected official since July 6, 1993.

BOARD OF ALDERMEN COMMENTS:

Alderman Wynn thanked the staff of the City Clerk office for their work at the recent MML Small Town Conference and their work on the upcoming relocation of City Hall. She also stated she looked forward to the November 17 meeting in the new building and asked the Mayor Pro Tempore not return to this building out of habit for future Board meetings.

CITIZEN COMMENTS:

Alvin Turner, Ward 7, noted the world is in need of respect for other people and law enforcement.

Richard Corey, Ward 4, echoed the Mayor Pro Tempore comments in that the City has gotten much use of the City Hall location built in approximately 1930 and looks forward to a new Police Department facility in this location.

PUBLIC APPEARANCE: None

PUBLIC HEARING:

A SECOND PUBLIC HEARING OF THE CAMPUS COMMUNICATIONS GROUP FRANCHISE AGREEMENT.

Mayor Pro Tempore Perkins called for comments of the Board. There being none, he then opened the

floor for comments.

Peter Cantrell, CAO of MaxxSouth Broadband, thanked everyone for allowing him to speak and expressed his concern with the City allowing select groups to “cherry pick” neighborhoods. He stated he thought all groups should be required to cover the entire City, not just high density areas. They welcome competition, but request they all be on an equal playing field.

Alvin Turner stated there are only a few jobs in Starkville and asked the Board to do everything they can to keep these jobs and to keep bills low.

There being no other comments, the Mayor closed the Public Hearing.

3. DISCUSSION AND CONSIDERATION OF AN ORDINANCE OF THE CITY OF STARKVILLE, MISSISSIPPI AMENDING THE MEETING PLACE OF THE STARKVILLE BOARD OF ALDERMEN.

Upon the motion of Alderman Carver, duly seconded by Alderman Wynn, to approve an Ordinance of the City of Starkville, Mississippi amending the meeting place of the Starkville Board of Aldermen, the Board voted, in a roll call vote, as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

ORDINANCE NO. 2015-_____

AN ORDINANCE OF THE CITY OF STARKVILLE, MISSISSIPPI
AMENDING THE MEETING PLACE
OF THE STARKVILLE BOARD OF ALDERMEN

WHEREAS, the regular meetings of the Starkville Board of Aldermen are governed by Miss. Code Ann. § 21-3-19, which states that “(t)he mayor and board of aldermen shall hold regular meetings the first Tuesday of each month at such place and hour as may be fixed by ordinance, and may, on a date fixed by ordinance, hold a second regular meeting in each month at the same place established for the first regular meeting”

WHEREAS, Chapter 2, Article II, Section 2-27 of the Code of Ordinances of the City of Starkville establishes the “Official meeting place” and currently states that “(t)he council room in the City Hall building on 101 Lampkin Street shall be the official permanent meeting place for meetings of the mayor and board of aldermen.”

WHEREAS, Chapter 2, Article II, Section 2-28 of the Code of Ordinances of the City of Starkville establishes “Regular meetings; time and place” and currently states that “(t)he mayor and board of aldermen shall hold regular meetings on the first Tuesday of each month and recess meetings on the

third Tuesday of each month at the boardroom/courtroom in City Hall, 101 Lampkin Street, Starkville, Mississippi. The time of regular and recess meetings shall be 5:30 p.m.”

WHEREAS, on or about November 5-6, 2015, the City of Starkville is moving its administrative offices, municipal court, and City boardroom from the old City Hall located at 101 East Lampkin Street, Starkville, Mississippi to the new City Hall located at 110 West Main Street, Starkville, Mississippi.

NOW, THEREFORE, the City of Starkville hereby ordains that:

The Code of Ordinances of the City of Starkville shall be amended to read as follows:

A. Chapter 2, Article II, Section 2-27 - Official meeting place - The boardroom in the City Hall building located at 110 West Main St., Starkville, Mississippi shall be the official permanent meeting place for meetings of the Mayor and Board of Aldermen.

B. Chapter 2, Article II, Section 2-28 - Regular meetings; time and place - The Mayor and Board of Aldermen shall hold regular meetings on the first Tuesday of each month and recess meetings on the third Tuesday of each month in the boardroom at City Hall, 110 West Main Street, Starkville, Mississippi. The time of regular and recess meetings shall be 5:30 p.m.

Due to the simple and straight forward nature of these amendments, and the first Board of Aldermen meeting in the new City Hall set to occur on November 17, 2015, the City foregoes its internal custom and practice of holding two public hearings prior to the enactment of this ordinance. 2 909700

PUBLICATION

The Clerk is directed to cause this ordinance to be published one time in the Starkville Daily News and abide by the other requirements of Miss. Code Ann. § 21-13-11.

Upon motion of Alderman Carver, duly seconded by Alderman Wynn, at a public meeting of the Mayor and Board of Aldermen on November 3, 2015, wherein this Ordinance was presented in writing, the Aldermen voted as follows:

Ben Caver Voted: Aye
Lisa Wynn Voted: Aye
David Little Voted: Aye
Jason Walker Voted: Aye
Scott Maynard Voted: Aye
Henry Vaughn Voted: Aye

SO ORDAINED this the 3rd day of November, 2015.

Signed: _____
Mayor Pro-Tempore Roy A'. Perkins

Attest: _____
Lesa Hardin, City Clerk

4. DISCUSSION AND CONSIDERATION OF THE ADOPTION OF A COVERSHEET TEMPLATE AND PROCESS ON WHICH ALL FUTURE AGENDA ITEMS ARE SUBMITTED. THE PURPOSE OF THIS TEMPLATE IS TO PROVIDE A UNIFORMED PROCESS.

Alderman Carver offered a motion, duly seconded by Alderman Walker, to approve the adoption of a coversheet template and process on which all future agenda items are submitted. The purpose of this template is to provide a uniformed process and to assist new employees and department heads. Alderman Maynard noted the new form requires an account number for payment of items. The Board voted, in a roll call vote, as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.



AGENDA ITEM DEPT.:

**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

**AGENDA DATE:
PAGE:**

SUBJECT:

AMOUNT & SOURCE OF FUNDING

Line item number:

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT**

**DIRECTOR'S
AUTHORIZATION:**

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION:

5. DISCUSSION AND CONSIDERATION TO CHANGE THE WORDING ON THE CITY HALL, LOCATED AT 101 LAMPKIN STREET, FROM STARKVILLE CITY HALL TO POLICE DEPARTMENT WITH THIS CHANGE TO BE MADE AS EARLY AS NOVEMBER 9, 2015.

Upon the motion of Alderman Wynn, duly seconded by Alderman Carver, to change the wording on the City Hall, located at 101 Lampkin Street, from Starkville City Hall to Police Department with this change to be made as early as November 9, 2015 subject to the approval of the Mississippi Department of Archives and History, the Board voted, in a roll call vote, as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

6. REQUEST APPROVAL OF THE CHRISTIAN WORLD MISSIONS CONDITIONAL USE TO HAVE A PLACE OF WORSHIP IN A C-2 ZONE.

Upon the motion of Alderman Carver, duly seconded by Alderman Wynn, to approve the CU 15-11, Christian World Missions conditional use to allow a “place of worship” at 1437 Fire Station Road in a C-2 zone on a parcel with the parcel number 118-27-020.03, the Board voted, in a roll call vote, as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried. He then recognized Lee Ann Williamson with Christian World Missions. She thanked the Board for their approval and noted that their mission had transitioned from world mission to local missions and they look forward to assisting more local youth in the future.

7. CONSIDERATION OF APPROVAL OF HPM DEVELOPMENT (CAR DEALERSHIP) LANDSCAPE WAIVER.

Alderman Carver offered a motion, duly seconded by Alderman Wynn, to approve LW 15-08 HPM Development LLC, Landscape Waiver, of the property located at the Southeast corner of Hwy 12 and Garrard Road, Zoned C-2, Ward 5, granting relief from Section 6A and 6B with two conditions as noted below. The Board voted, in a roll call vote, as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea

Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

CONDITIONS FOR WAIVER REQUEST #1

1. Inclusion of small canopy trees in lieu of large canopy trees on the western edge of the property.
2. Relocation of large canopy trees required on the northern edge of the property to the northeast buffer area, as feasible

8. REQUEST APPROVAL OF A RENTAL AGREEMENT WITH CANON SOLUTIONS AMERICA FOR ONE CANON COPIER FOR THE MUNICIPAL COURT.

Upon the motion of Alderman Little, duly seconded by Alderman Carver, to approve a Rental Agreement with Canon Solutions America for one Canon irAdv400if b/w copier for the Municipal Court, terms of 48 months at \$75 per month plus \$.0138 per copy, the Board voted, in a roll call vote, as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

9. REQUEST APPROVAL TO ACCEPT THE LOWEST AND BEST QUOTE FROM STIDHAM CONSTRUCTION TO COMPLETE THE JACKSON STREET SIDEWALK EXTENSION IN AN AMOUNT OF \$6,108.00.

Alderman Carver offered a motion, duly seconded by Alderman Vaughn, to accept the lowest and best quote from Stidham Construction to complete the Jackson Street sidewalk extension from Fred's to Hwy 182 in an amount of \$6,108.00 to be paid from Ward 7 discretionary funds. The Board voted, in a roll call vote, as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

The City received two quotes from local contractors:

Stidham Construction: \$6,108.00

Groundstone Construction: \$9,149.50

10. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF OCTOBER 28, 2015 FOR FISCAL YEAR ENDING 9/30/16.

Upon the motion of Alderman Carver, duly seconded by Alderman Wynn, to approve the City of Starkville claims docket for all departments including Starkville Electric Department as of October 28, 2015 for fiscal year ending 9/30/16, the Board voted, in a roll call vote, as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

General Fund	001	\$ 200,057.40
Airport Fund	015	3,174.93
Restricted Police Fund	002	400.00
Restricted Airport	016	313,416.00
Sanitation	022	28,343.49
Landfill	023	137.67
Parking Mill Project	311	164,203.65
Home Program Grant	118	4,9875.15
Park and Rec Tourism	375	7,058.43
Water/Sewer	400	52,305.51
Trust & Agency	610	18,001.86
Econ Dev, Tourism & Conv	630	82,294.08
Sub Total Before SED	Sub	\$ 919,268.17
Electric Dept	SED	3,403,334.23
Total Claims	Total	\$ 4,322,602.40

11. DISCUSSION AND CONSIDERATION OF AUTHORIZING THE CITY FINANCE DIRECTOR AND MAYOR TO ESTABLISH SEPARATE BANK ACCOUNTS FOR THE WATER/WASTEWATER DEPARTMENT, SANITATION DEPARTMENT, GENERAL CITY, AIRPORT AND PARKS & RECREATION DEPARTMENT FROM THE POOLED CASH ACCOUNT.

Upon the motion of Alderman Vaughn, duly seconded by Alderman Wynn, to authorize the City Finance Director and Mayor to establish separate bank accounts for the Water/Wastewater Department, Sanitation Department, General City, Airport and Parks & Recreation Department from the pooled cash account. The Board voted, in a roll call vote, as follows to approve the motion:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

12. DISCUSSION AND CONSIDERATION OF APPROVING THE LOWEST BID FROM SANSOM EQUIPMENT FOR THE PURCHASE OF TWO (2) NEW FRONT LOADERS GARBAGE TRUCKS IN THE AMOUNT OF \$595,900.

Upon the motion of Alderman Vaughn, duly seconded by Alderman Wynn, to accept the lowest bid from Sansom Equipment from the purchase of two (2) new front loaders garbage trucks in the amount of \$595,900, the Board voted, in a roll call vote, as follows to approve the motion:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

The two quotes received were:

Sansom Equipment, Mack Chassis - \$279,950.00
Empire, Freightliner Chassis - \$280,500.00

13. DISCUSSION AND CONSIDERATION OF APPROVING THE LOWEST BID FROM WASTE ZERO FOR THE PURCHASE OF 13,000 ROLL (104 BAGS PER ROLL) OF 1.5 MILL GARBAGE BAGS IN THE AMOUNT OF \$155,870.

Alderman Wynn offered a motion, duly seconded by Alderman Vaughn, to accept the lowest bid from Waste Zero for the purchase of 13,000 roll (104 bags per roll) of 1.5 mill garbage bags in the amount of \$155,870. All Aldermen requested MS Gandy notify them as soon as she has a delivery date. The Board voted, in a roll call vote, as follows to approve the motion:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

The two quotes received for 13,000 rolls of 104 bags per roll were:

Waste Zero - \$11.99 per roll for a total of \$155,870.
Central Poly - \$12.00 per roll for a total of \$156,000.00

14. DISCUSSION AND CONSIDERATION OF AUTHORIZING THE BOARD ATTORNEY TO NEGOTIATE A LEASE / PURCHASE AGREEMENT WITH TRUSTMARK NATIONAL BANK RELATING TO THE PURCHASE OF THE STREET SWEEPER AND 2 (TWO) FRONT END LOADERS TO BE USED BY THE SANITATION DEPT.

Upon the motion of Alderman Wynn, duly seconded by Alderman Walker, to authorize the board attorney to negotiate a lease/purchase agreement with Trustmark National Bank relating to the purchase of the street sweeper and two (2) front end loaders to be used by the Sanitation Dept. the Board voted, in a roll call vote, as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

The two quotes received for 84 months were:

Trustmark – 2.17% - \$11,037 per month

Bancorp South – 2.50% - \$11,163 per month

15. REQUEST APPROVAL FOR TERRY KEMP TO ATTEND TVPPA, TVCPC AND SAEC MEETINGS IN CHATTANOOGA, TN NOVEMBER 9, NOVEMBER 10 AND DECEMBER 14, WITH ADVANCE TRAVEL.

Alderman Carver offered a motion to approve the request of Terry Kemp to attend TVPPA, TVCPC and SAEC meetings in Chattanooga, TN November 9, November 10 and December 14 with advance travel. Alderman Wynn seconded the motion and the Board voted, in a roll call vote, as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

16. A MOTION TO RECESS UNTIL NOVEMBER 17, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 110 WEST MAIN STREET.

Upon the motion of Alderman Walker, duly seconded by Alderman Wynn, to recess until November 17, 2015 @ 5:30 p.m. in the Municipal Court Room at City Hall located at 110 West Main Street the Board voted, in a roll call vote, as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea

Alderman Scott Maynard Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor Pro Tempore declared the motion carried.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2015.

ROY A'. PERKINS, MAYOR PRO TEMPORE

Attest:

LESA HARDIN, CITY CLERK / CFO

(SEALED)

Proposed OCEDA Budget FY 2015-2016

REVENUES - GENERAL OPERATIONS

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
48001-Interest Income	\$ 700.00	\$ 3,500.00
48002-RTC % Rent Share	\$ 44,800.00	\$ 42,000.00
Total Revenues	\$ 45,500.00	\$ 45,500.00

EXPENSES - GENERAL OPERATIONS

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
90030-Auto/Mileage Reimb	\$ 500.00	\$ 500.00
90031-Board Hospitality	\$ 3,000.00	\$ 3,000.00
90032-Office Overhead	\$ 2,600.00	\$ 3,000.00
90034-Insurance/Bonds	\$ 23,000.00	\$ 19,000.00
90037-Legal/Professional	\$ 21,000.00	\$ 18,000.00
90040-Office Furniture/Equipment	\$ 500.00	\$ 500.00
90041-Office Supplies	\$ 500.00	\$ 500.00
90043-Postage/Shipping	\$ 200.00	\$ 200.00
90049 - GSDP Occupancy Agreement	\$ -	\$ 16,061.01
90050-GSDP Mgmt/Personnel Contracts	\$ 135,000.00	\$ 122,938.99
Total General Operating Expenses	\$ 186,300.00	\$ 183,700.00
Net Income	\$ (140,800.00)	\$ (138,200.00)

REVENUES PROJECT - RESEARCH PARK

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
48003-Building Lease Income	\$ 300,000.00	\$ 300,000.00
48005-Common Area Cost Reimbursement	\$ 3,200.00	\$ 3,200.00
48013-Utility Cost Reimbursement	\$ 130,000.00	\$ 130,000.00
Total Project Revenues	\$ 433,200.00	\$ 433,200.00

EXPENSES PROJECT - RESEARCH PARK

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
90001-Building Custodial	\$ 8,000.00	\$ 7,500.00
90002-Building Fire Alarm	\$ 1,500.00	\$ -
90003-Building Furn. Fixture & Equip	\$ 800.00	\$ -
90004-Bldg Improvements-Main Street	\$ 25,000.00	\$ 30,000.00
90007-Bldg Maintenance/Improvements	\$ 105,000.00	\$ 115,900.00
90008-Building Utilities/Electric & Water	\$ 118,000.00	\$ 110,000.00
90009-Building Utilities/Gas	\$ 27,000.00	\$ 26,000.00
90011-Legal/Professional	\$ 600.00	\$ 600.00
90012-Park Improvements	\$ 5,000.00	\$ 3,000.00
90013-Park Landscape/Maintenance	\$ 60,000.00	\$ 45,000.00
90014-Park Utilities	\$ 7,000.00	\$ 6,500.00
Total General Operating Expenses	\$ 357,900.00	\$ 344,500.00
Net Income	\$ 75,300.00	\$ 88,700.00

REVENUES - 2% FOOD & BEVERAGE TAX

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
48020-Food/Beverage Tax	\$ 257,000.00	\$ 257,000.00
Total Revenues 2% Food & Bev. Tax	\$ 257,000.00	\$ 257,000.00

EXPENSES - 2% FOOD & BEVERAGE TAX

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
90072-Dues/Memberships	\$ 1,000.00	\$ 500.00
90073-Industry Relations	\$ 140,000.00	\$ 154,500.00
90079-Travel/Conferences	\$ 1,500.00	\$ 1,500.00
Total Expenses 2% Food & Beverage Tax	\$ 142,500.00	\$ 156,500.00
Net Income	\$ 114,500.00	\$ 100,500.00

PROJECT REVENUES & GRANTS

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
Total Revenue Grants/Contributions	\$ -	\$ -

PROJECT DISBURSEMENTS

Total Expenses Grants/Contributions	\$ -	\$ -
Net Income	\$ -	\$ -

CORNERSTONE PROJECT REVENUE

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
Total Project Revenues	\$ -	\$ -

CORNERSTONE PROJECT EXPENSES

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
90111-Cornerstone Maintenance/Improvements	\$ 5,600.00	\$ 9,000.00
90112-Cornerstone Loan Principle	\$ 39,000.00	\$ 38,000.00
90113-Cornerstone Loan Interest	\$ 4,400.00	\$ 4,000.00
Total Cornerstone Project Expenses	\$ 49,000.00	\$ 51,000.00
Net Income	\$ (49,000.00)	\$ (51,000.00)

REVENUES PROPERTY

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
Total Revenue Property	\$ -	\$ -

EXPENSES PROPERTY

Total Expenses Property	\$ -	\$ -
Net Income	\$ -	\$ -

OVERALL NET INCOME	\$ -	\$ -
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PUBLIC HEARING NOTICE

“NOTICE OF A PUBLIC HEARING ON THE PROPOSED ORDINANCE GRANTING A NON-EXCLUSIVE FRANCHISE TO CAMPUS COMMUNICATIONS GROUP, INC. TO LAY, CONSTRUCT, MAINTAIN, REPLACE, REPAIR, AND OPERATE FIBER OPTIC CABLE AND APPURTENANT TELECOMMUNICATIONS FACILITIES IN, UNDER, OVER, AND ACROSS AND ALONG ALL STREETS, AVENUES, ALLEYS HIGHWAYS, ROADS, BRIDGES, VIADUCTS AND PUBLIC PLACES IN THE CITY OF STARKVILLE, MISSISSIPPI

The City of Starkville will hold a public hearing on its proposed Ordinance granting a non-exclusive franchise to Campus Communications Group, Inc. to lay, construct, maintain, replace, repair, and operate fiber optic cable and appurtenant telecommunications facilities in, under, over, and across and along all streets, avenues, alleys, highways, roads, bridges, viaducts and public places in the City Of Starkville, Mississippi on **Tuesday, December 1, 2015 at 5:30 PM at the Municipal Court Room of City Hall at 110 West Main Street.**

**AN ORDINANCE OF THE CITY OF STARKVILLE, MISSISSIPPI
GRANTING A NON-EXCLUSIVE FRANCHISE
TO CAMPUS COMMUNICATIONS GROUP, INC.
TO LAY, CONSTRUCT, MAINTAIN, REPLACE, REPAIR, AND OPERATE FIBER
OPTIC CABLE
AND APPURTENANT TELECOMMUNICATIONS FACILITIES
IN, UNDER, OVER, AND ACROSS AND ALONG ALL STREETS, AVENUES, ALLEYS
HIGHWAYS, ROADS, BRIDGES, VIADUCTS AND PUBLIC PLACES
IN THE CITY OF STARKVILLE, MISSISSIPPI**

WHEREAS, Campus Communications Group, Inc. (“Campus Communications” or “Franchisee”) is a Delaware corporation, incorporated or organized, among other things for the purpose of constructing telephone lines and furnishing intrastate telecommunications services. Campus Communications obtained a certificate of public convenience and necessity to provide such telecommunications services in Mississippi on July 7, 2015, in Mississippi Public Service Commission Docket No. 2015-UA-027, and

WHEREAS, Campus Communications is in the process of constructing certain telecommunications facilities as authorized by the Mississippi Public Service Commission in Docket No. 2015-UA-027. A portion of these facilities will be located within the city limits of Starkville, Mississippi, and

WHEREAS, Section 77-9-711 of the Mississippi Code of 1972, as amended, grants companies such as Campus Communications the authority to construct telecommunications facilities along and across public highways and streets, but not in a manner so as to be dangerous to persons or property or to unreasonably interfere with the common use of such highways and streets, and

WHEREAS, Section 77-9-713 of the Mississippi Code of 1972, as amended, authorizes the City of Starkville, Mississippi the authority to regulate the manner in which such facilities shall be constructed and maintained along and within the rights-of-way of the municipality’s streets, and

WHEREAS, the City of Starkville, Mississippi does hereby find and adjudicate that the incorporated proposal of Campus Communications for the operation of a telecommunications facility in Starkville, Mississippi is in the best interest of the citizens of the City of Starkville, Mississippi and that the following franchise agreement is reasonable and in the best interests of the City of Starkville, Mississippi. The City of Starkville, Mississippi is authorized under the provisions of Sections 21-27-1, 21-13-3, and 77-9-713 of the Mississippi Code of 1972, as amended, to grant the franchise and the ordinance should be adopted.

**THEREFORE BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF
THE CITY OF STARKVILLE, MISSISSIPPI AS FOLLOWS:**

TELECOMMUNICATIONS SERVICES FRANCHISE AGREEMENT

THIS TELECOMMUNICATIONS SERVICES FRANCHISE AGREEMENT

(“Agreement”) is entered into this 1st day of December, 2015 by and between the **MAYOR AND BOARD OF ALDERMEN OF STARKVILLE, MISSISSIPPI**, a municipal corporation, whose address is 101 E. Lampkin St., Starkville, MS 39759 (hereinafter referred to as the “City”) and **CAMPUS COMMUNICATIONS GROUP, INC.** a foreign corporation registered to do business in the State of Mississippi, whose corporate address is 206 N. Randolph St., Suite 200, Champaign, Illinois 61820 and whose mailing address is P.O. Box 25, Champaign, Illinois, 61824 (hereinafter referred to as “Campus Communications”)

WHEREAS Section 77-9-713 of the Mississippi Code of 1972 grants municipal corporations the power to grant franchises to or make contracts with public utilities for the use and occupancy of the City’s public rights of way, for the purpose of rendering utility services, upon such conditions and for such time as the governing authority of the municipal corporation may deem wise and subject to the Constitution and the general laws of this state;

WHEREAS Section 253 of the Communications Act of 1934, as amended (“Act”), prohibits state and local governments from imposing barriers to local competition, but permits such entities to grant franchises, with access to rights-of-way, to new carriers, such as Campus Communications, in a competitively neutral manner and in “rough parity” to those granted to other carriers, including incumbent local exchange carriers as that term is defined in the Act;

WHEREAS Campus Communications desires to use certain parts of the City’s public rights of way to install, maintain and use conduits containing fiber optic cable, and vaults containing splice cases for the purpose of providing telecommunications and related services within the City;

WHEREAS the City and Campus Communications have negotiated terms under which Campus Communications shall install, construct and maintain the System under the terms and conditions of a Telecommunications Services Franchise;

NOW THEREFORE, in the consideration of the mutual covenants herein contained and other good and valuable consideration receipt of which is acknowledged, it is agreed by the parties as follows:

Section 1. Grant of Non-Exclusive Franchise; Location. A non-exclusive franchise is hereby granted to Campus Communications, (hereinafter referred to as “Franchisee), subject to the City’s receipt of monetary compensation to install, maintain and use conduits containing fiber optic cable, and vaults containing splice cases for the purpose of transmitting telecommunications above, within and under certain rights-of-way more particularly identified in the Franchisee’s Utility Excavation Permit Application, which is attached as Exhibit A (hereinafter referred to as the “System”). The City and Franchisee acknowledge and agree that the System that the Franchisee is building is an ever-evolving project. The Franchisee may, from time-to-time, modify the System upon City’s approval of a written amendment to this Franchise agreement, including a revised Exhibit “A”.

Section 2. Term of Agreement. Subject to the conditions herein stated, the above-described uses of the public right of way shall exist by authority herein granted for a period of five (5) years from and after the date of approval of the Agreement by the City. At the end of the initial five (5) year period, this Agreement automatically renews for an additional five (5) years. This automatic renewal will cease if either party provides the other with ninety (90) days’ notice prior to the end of the then existing term.

Section 3. Location; Compliance with Plans and Ordinances. The specific location of said privileges granted by this Franchise agreement shall be as shown on Exhibit “A” and shall be constructed and installed in accordance with plans and specifications previously approved by the City Engineer (hereafter “Plans”), which by reference are made a part of the Agreement. Said System shall be installed, maintained and used in accordance with the ordinances of the City of Starkville, as well as state and federal law and regulations, and the directions from time to time given by the City Engineer to the extent consistent with such ordinances, laws and regulations. The rights granted to the Franchisee by the City are and shall be at all times subordinate to the City’s use of the public ways. The Franchisee shall be subject to all ordinances of general applicability of the City and such other laws and regulations of governmental bodies with regulatory authority over the Franchisee or the right-of-way.

Section 4. Franchise Fee; Conditions.

(a) As consideration for this franchise, which provides for the rental and use by the Franchisee of certain rights of way within the boundaries of the City, which are valuable public properties acquired and maintained by the City at great expense to its taxpayers and citizens, and

that the grant to Franchisee of the use of said rights of way is a valuable property right without which Franchisee would be required to invest substantial capital in right of way costs and acquisitions, as compensation for the rights and privileges conferred herein, the Franchisee shall pay to the City a sum of money an amount equal to five percent (5%) of the gross revenue from recurring regulated local services, as defined herein, collected by the Franchisee.

(b) Commencing the month following the date this franchise becomes effective, the franchise fee shall be paid quarterly on the last day of April, July, October, and January; such fee shall be for the revenues received by the Franchisee for the preceding quarter. The Franchisee shall furnish to the City with each payment of compensation required by this section a written statement, showing the amount of gross revenue of the Franchisee generated by the System for the period covered by the payment.

(c) On or before the first (1st) day of February of each succeeding year, the Franchisee shall submit to the City a statement of the franchise fee actually due to the City based upon the actual gross revenue for the previous calendar year, together with a check for the amount due from the Franchisee or a statement of any amount due from the City.

(d) In the event that the franchise fee set forth in this Franchise Agreement is declared illegal, unconstitutional or void for any reason by any court or proper authority, the Parties hereto agree to negotiate, in good faith, a franchise fee that is legal, constitutional and valid.

(e) Acceptance by the City of any payment due under this section shall not be deemed to be a waiver by the City of any breach of this franchise occurring prior thereto, nor shall the acceptance by the City of any such payments preclude the City from later establishing that a larger amount was actually due, or from collecting any balance due to the City.

(f) As used in this section, gross revenue shall mean all revenues (exclusive of sales taxes, if any) collected by Franchisee from operation of Franchisee's System to provide regulated recurring local services, provided by the Franchisee within the corporate limits of the City. It is the intent of the Parties herein that gross revenues from regulated, recurring services shall include all revenues except those expressly excluded by state or federal law.

(g) Payment of money under this section shall in no way limit or inhibit any of the privileges or rights of the City, whether under this franchise or otherwise. Except as provided elsewhere in the franchise, all payments made by the franchisee to the City pursuant to this franchise shall be made to the City Clerk. Franchisee shall file annually with the City Clerk, no

later than one hundred twenty days (120) days after the end of Franchisee's fiscal year, a statement of revenues from regulated recurring local services for the year attributable to the operations of the Franchisee's System as provided in Section 5(b) of this Franchise Agreement.

(h) Any transactions which have the effect of circumventing payment of required franchise fees and/or evasion of payment of franchise fees by non-collection or non-reporting of gross receipts, bartering, or any other means which evade actual collection of revenues by Franchisee are prohibited and may constitute a default of this agreement.

(i) If as a result of an audit or any other review (at the City's sole expense), the City determines that the Franchisee has underpaid its fees by ten percent (10%) or more for any twelve (12) month period, then in addition to making full payment of the relevant obligation, the Franchisee shall reimburse the City for all of the reasonable costs associated with the audit or review, including all reasonable out of pocket costs for attorneys, accountants, and other consultants. The City may collect the costs associated with such audit or review either through the drawdown of the security required in Section 12 of this Franchise Agreement, or through other means as allowed by law.

(j) If as a result of an audit or other review, the City determines that the Franchisee has underpaid its fees for any twelve (12) month period, the Franchisee shall pay interest on such underpayment at the rate of ten percent (10%) or prime plus two percent (2%), whichever is greater. The underpayment and interest thereon may be collected by the City through the drawdown of the security required in Section 12 of this Franchise Agreement, or through other means allowed by law.

Section 5. Accounts and Other Records and Reports and Investigations

(a) Franchisee shall keep complete and accurate books of account and records of its business and operation of the System pursuant to this franchise agreement in accordance with generally accepted accounting principles.

(b) Franchisee shall provide the City with access at reasonable times and for reasonable purposes, to examine, audit, review, and/or obtain copies of the papers, books, accounts, documents, maps, plans, and other records pertaining to this franchise.

Section 6. Nature of Franchise Fee Payments

The City and Franchisee agree that the compensation paid and other payments to be made pursuant to this franchise are not a tax and are not in the nature of a tax, but are in addition to any

and all taxes of general applicability or other fees or charges which the Franchisee shall be required to pay to the City or to any other governmental authority; and the Franchisee shall not have or make any claim for any deduction or other credit or all or any part of the amount of compensation or other payments made pursuant to this franchise or from or against any taxes of general applicability or fees or damages which the Franchisee is required to pay.

Section 7. Non-Assignment.

(a) The rights granted by this franchise or any interest therein shall not be assigned or transferred to any other entity without the express written consent of the Mayor and Board of Aldermen. A written copy of any such proposed assignment must be filed with the City. Any required consent is to be evidenced by an ordinance or resolution of the Board of Aldermen that fully recites the terms and conditions, if any, upon which consent is given. No sale or transfer of this agreement, as allowed hereunder, shall be effective unless and until the assignee has filed in the office of the City Clerk an instrument, duly executed, reciting the fact of such sale or assignment, accepting the terms of this Agreement and agreeing to perform all the conditions thereof, and the City has approved said assignment, which approval shall not be unreasonably withheld. The City shall take action on such request for approval of transfer within sixty (60) days of filing of all information required by this section. This section shall not apply in connection with execution of secured financing agreements made by the Franchisee. In making a determination of whether to allow an assignment, the City may consider the following factors:

- i. Experience of the proposed assignee or transferee (including conducting an investigation of proposed transferee's or assignee's service record in other communities);
- ii. Qualifications of the proposed assignee or transferee;
- iii. Legal integrity of the proposed assignee or transferee;
- iv. Financial ability and stability of the proposed assignee or transferee;
- v. If requested by the City, submittals from the proposed assignee or transferee, regarding changes, if any, it intends to make in the operation and maintenance of the System;
- vi. The corporate connection, if any, between the franchisee, and proposed assignee or transferee and/or between the franchisee and any holder of a like franchise within the City;

v. Any other aspect of the proposed assignee's or transferee's background which could affect the health, safety, and welfare of the citizenry of the City as it relates to the operation of the System;

vii. Effect of the proposed action on competition.

(b) A copy of the completed sales and transfer agreement, or a functionally equivalent instrument between the Franchisee and the proposed Franchisee, shall be provided to the City Attorney for his review, so that the City may discover the assumption of obligations by the Franchisee and proposed Franchisee with respect to the System.

(c) After receipt of the petition for proposed transfer or assignment, the Board of Aldermen may, as it deems necessary or appropriate, schedule a public hearing on the petition. Further, the Board of Aldermen may review Franchisee's performance under the terms and conditions of this franchise. The Franchisee shall provide all requested assistance to the Board of Aldermen in connection with any such inquiry and, as appropriate, shall secure the cooperation and assistance of all persons involved in said action.

(d) Should the Franchisee sell, assign, transfer, convey or otherwise dispose of any of its rights or interests under this franchise or attempt to do so in violation of this requirement to obtain prior consent from the City, the City may revoke this franchise for default and the purported sale, transfer, assignment or conveyance of the franchise shall be null and void..

(e) Franchisee will not lease any maintenance, support or other repair of its System pursuant to this franchise to any other unrelated company, which does not have a franchise agreement with the City. Franchisee, however, shall be allowed to lease the circuit transported by the fiber, absent abdicating their responsibilities hereunder to support, repair and otherwise maintain the System to those not required by law to obtain a Franchise Agreement. Franchisee shall send notification to the City of any company which has requested Franchisee to provide such services and for which it is to enter a lease agreement in order for the City to contact said company to determine whether said company needs to enter a franchise with the City. If Franchisee does lease any part of its System other than the circuit transported to any unrelated company without the lessee obtaining a franchise as required by the City, the City may revoke this franchise for default.

(f) Acceptance of payment from an entity or person other than the Franchisee shall not constitute a waiver of this non-assignment provision.

Section 8. Installation and Maintenance; Obligation to Mark.

(a) The System hereafter installed, maintained and used shall be so placed and all work in connection with such installation, maintenance, and use shall be so performed as not to interfere with ordinary travel on the right-of-way of the City unless specifically authorized by the City Engineer, or with any water, gas or sewer pipes or other utility conduits or cable television conduits or wires then in place, or hereafter placed. Franchisee, after doing any excavating, shall leave the surface of the ground in the same condition as existed prior to such excavation, except as provided in the Plans. All sidewalks, parkways or pavements, including driveway alley approaches, disturbed by said Franchisee shall be restored by it, and the surface to be restored shall be with the same type of material as that existing prior to its being disturbed unless otherwise specified by the City Engineer. In the event that any right-of-way, real property, or fixed improvement thereon shall become uneven, unsettled, damaged, or otherwise require restoration, repair or replacement solely because of such disturbance or damage by the Franchisee, then the Franchisee shall promptly, but in no event longer than fourteen (14) days after receipt of notice from the City or the property owner, and at the Franchisee's sole cost and expense, restore as nearly as practicable to their former condition said property or improvement which was disturbed or damaged. In connection with the installation, maintenance, and use of the System, Franchisee shall be courteous and conscientious to adjoining private property owners and take steps to avoid damage, disruption, and intrusion to private property.

(b) Should adverse weather conditions cause a delay in completing the work, the Franchisee shall promptly notify the City or the property owner immediately upon onset of the delay. Thereafter, the City Engineer may, in the Engineer's sole discretion, extend such time for work completion to a date certain. The date extension shall take into account the weather conditions and other factors affecting the work. The Franchisee shall complete the work on or before the date certain. Any such restoration of the City's right-of-way by the Franchisee shall be made in accordance with such materials and specifications as may, from time to time, be then provided for by ordinance or regulations of the City and to the satisfaction of the City Engineer. The Franchisee shall notify the City when the work is completed. If the Franchisee fails to restore the property in accordance with the above, then the City may, if it so desires, contract with a third party for such restoration or utilize its own work forces, to restore such property.

The Franchisee shall pay the reasonable cost incurred by the City for such restoration with twenty-one (21) days after the receipt of a written bill for such cost.

(c) The City shall have no obligation to mark the location of Franchisee's facilities.

Section 9. Repeal. Relocation. Removal.

(a) Repeal. The permission and authority herein granted may be revoked by the City if the Franchisee fails or neglects to comply with the material conditions of this Franchise Agreement, but only after being given a reasonable amount of time to cure any defaults.

(b) Relocation of System. Upon the determination by the Board of Aldermen for good cause shown that it is necessary to relocate said System or any part thereof, the Franchisee shall relocate the System and shall bear the sole expense of relocation.

(c) Removal upon Termination. Upon termination of the privileges herein granted, by lapse of time or otherwise, the Franchisee without cost or expense to the City, shall remove the System herein authorized and restore the public way to as good a condition as existed prior to such installation and to the reasonable satisfaction of the City Engineer; provided however, that, with the agreement of the City Engineer, which shall not be unreasonably withheld, the Franchisee may abandon buried or underground facilities in place, such that title to these facilities shall pass to the City, and Franchisee shall have no claim to such facilities or any proceeds from their disposal. In the event of the failure, neglect or refusal of said Franchisee to remove any aerial portions of the System within six (6) months of such termination, the City may, if it so desires, exercise the right to perform said work and charge the cost thereof to said Franchisee or contract with another to perform said work and bill the Franchisee for the cost of said contract. The cost incurred by the City in such System removal shall be promptly paid by the Franchisee within sixty (60) days after receipt of a written bill for costs, or the City may proceed against the surety bond of the Franchisee or pursue any other remedies provided by law.

Section 10. Insurance. On or before the effective date of this Agreement, Franchisee shall file with the City a certificate of insurance designating it as an additional insured and thereafter continually maintain in full force and effect at all times for the term of the franchise, at the expense of the Franchisee, a comprehensive general liability insurance policy, including underground property damage coverage, written by a company authorized to do business in the State of Mississippi with a rates of at least a B+, and acceptable to the City, protecting the City

against liability for loss of bodily injury and property damage occasioned by the installation, maintenance and use of the System by the Franchisee in the following minimum amounts:

- (1) One Million Dollars (\$1,000,000.00) combined single limit, bodily injury and for real property damage in any one occurrence;
- (2) Two Million Dollars (\$2,000,000.00) aggregate.
- (3) Workers Compensation and Employer's Liability - Statutory \$100,000 / 500,000/ 100,000

The City reserves the right to review these insurance requirements during the effective period of the Agreement and any extension or renewal thereof, and to adjust insurance coverage and their limits when deemed necessary and prudent, based upon changes in statutory law, court decisions or the claims history of the industry or Campus Communications.

Section 11. Permits: The permission and authority herein granted shall not be exercised and no work to the System shall be done until any City permit that is required by the nature of the work to be performed by the Franchisee shall have been issued by the City official authorized to issue such permit(s). Such permit(s) shall be subject to revocation for violation of any part of this Agreement or violation of any of the ordinances or regulations of the City. The Franchisee shall pay such lawful fees as may, from time to time, be established by any ordinance of general application of the City for any and all permits as may be required, provided, however, that if the Franchisee fails or neglects to obtain any such required permits, the Franchisee shall pay to the City double such permit fees unless the City unreasonably refuses to issue such permit or permits.

Section 12. Performance Security.

(a) Within sixty (60) days of execution of this Agreement, the Franchisee shall provide to the City a performance Surety bond in a form acceptable to the City's Attorney, for the sum of Twenty Thousand Dollars (\$20,000.00). The performance Surety bond shall guarantee the faithful performance of all terms of this Agreement. The Surety Bond shall be available to the City to satisfy all claims, liens and/or fees due the City from the Franchisee which arise by reason of work by the Franchisee, to satisfy any actual damages arising out of a breach of this Agreement, and to satisfy any assessments or payments due under this Agreement.

(b) If the letter of credit is drawn upon by the City in accordance with the procedures in this agreement, the Franchisee shall cause the letter of credit to be reissued in the full amount

required no later than the later of thirty (30) days after the last withdrawal or the January 1st following each withdrawal by the City. Unless otherwise agreed to by the parties, failure to reissue the letter of credit shall be deemed a material breach of this Agreement, unless the Franchisee has initiated legal action, in which the Franchisee alleges and the court or agency finds that the City's withdrawal of money from the letter of credit was improper.

Section 13. Indemnification.

(a) The Franchisee shall hold and save the City, its officers, agents and employees (collectively referred to within this Section as "City"), harmless from any and all liability and expense, including but not limited to judgments, costs and damages, and attorney's fees arising out of the existence, installation, removal, relocation, alteration, repair, maintenance, restoration and any other aspect of the System herein referred to; and also hold the City harmless from any and all damages to the System or persons or entities on account of the location, construction, alteration, repair or maintenance of any public street, sidewalk, right-of-way, bridge, underpass, subway, tunnel, vault, sewer, water main, conduit, pipe, pole and all aspects of any other utility or public facility.

(c) The Franchisee shall indemnify and hold the City harmless from any and all damages and claims arising out of damage to the System or persons or entities caused in whole or in part by the City, its officers, employees and agents or by any other person(s), whether or not they have a permit from the City and whether or not they are associated with the City in any direct or indirect manner.

(d) Franchisee waives all claims, except for gross negligence or willful or wanton conduct by the City, its officers, employees and agents, against the City, whether arising directly, by subrogation, assignment or otherwise, for any and all damages, direct or indirect, resulting from damage to the System structures or persons or entities done, in whole or in part, by the City or by any other person(s) whether or not they have a permit from the City and whether or not they are associated with the City in any direct or indirect manner. As part of this provision, the Franchisee shall, at its own expense, defend all suits and does agree to indemnify and save harmless the City from and against any and all claims and liabilities of whatever nature arising from the granting of authority herein to the Franchisee or imposed upon or assumed by it, or by reason of or in connection with any damage to life, limb or property as a result of any of the installed System constructed under or by virtue of this Agreement, and shall save and keep

harmless the City from any and all damages, judgments, costs and expenses of every kind, that may arise by reason therefore.

(e) Notice in writing shall be promptly given to the Franchisee of any claim or suit against the City which, by the terms hereof, the Franchisee shall be obligated to defend, or against which the Franchisee has hereby agreed to save and keep harmless the City. The City shall furnish to the Franchisee all information in its possession relating to said claim or suit, and cooperate with said Franchisee in the defense of any said claim or suit. The Franchisee agrees to provide notice in writing to the City Attorney of the City of any claim or suit against the Franchisee and/or its officers or employees which may directly affect the System or directly or indirectly affect this Agreement or the property referred to herein, whether or not the City has been made a defendant or respondent to the legal action. The City may, if it so desires, assist in defending any such claim or suit. The Franchisee further agrees that it will pay the costs incurred by the City for the necessary defense of any suit against the City resulting from this Agreement other than disputes between the City and Franchisee arising from this Agreement or where indemnification would not be required under the terms of this Agreement. The Franchisee will not rely upon governmental immunity afforded to the City. The indemnification and waiver provided in this Section shall be enforceable solely by the City and shall not operate as an indemnification or waiver as to any third party.

Section 14. E-Verify Compliance. Franchisee agrees to furnish to the City documentation showing compliance with the federal E-Verify program, including but not limited the Franchisee's E-Verify registration number.

Section 15. Renewal.

(a) The parties, beyond terms as noted in §2, shall have the option to renew this franchise on such terms and conditions as shall be mutually agreeable, provided that Franchisee shall have performed according to the terms of this Franchise Agreement. New terms and conditions may be required by the City for renewal if the technology and/or rights of ways laws change after the date of this Franchise Agreement that cause substantial effects on service types, availability, character of service, system technology or the regulatory environment. New terms, provisions, or conditions may also be required by the City upon renewal which are applicable generally to other franchisees for similar services or applicable generally to the industry to clarify the intent of this franchise, which may arise from any unforeseen circumstances or

interpretations of this franchise, and/or which may be based on the history of performance of the Franchisee.

(b) Any request for authority for the continued maintenance and use of the public ways as herein described after this Agreement expires or is otherwise terminated in any manner must be specifically obtained from the Board of Aldermen.

(c) In the event the Franchisee continues to operate all or any part of the System after the terms of this Franchise Agreement expire or are terminated, and before any renewal of the franchise by the City, then the Franchisee shall continue to comply with all applicable provisions of this franchise, including, without limitation, all compensation and other payment provisions of this franchise, throughout the period of such continued operation, provided that any such continued operation shall in no way be construed as a renewal or other extension of this franchise.

Section 16. Termination. This Agreement may be terminated by the City, if after at least sixty (60) days' written notice to the Franchisee, the Franchisee fails to remedy an alleged breach of the Agreement specified in such notice. If the alleged breach is incapable of being remedied within said sixty (60) days, this Agreement may be terminated unless the Franchisee has taken substantial steps to remedy the alleged breach within said sixty (60) days and notified the City of such steps.

Section 17. Agreement to Reopen Negotiations. The City and the Franchisee agree that the services provided pursuant to this franchise are in an area of law undergoing significant review by state and federal authorities and that there is a real possibility that some of the terms of this franchise may be preempted by state or federal law during the term of this franchise. In the event the terms of this Franchise Agreement must be renegotiated in order to comply with newly enacted federal or state law, such negotiation shall occur within a reasonable time after any request for renegotiation is issued by either the City or the Franchisee, or at any such time as it becomes apparent that a portion of this franchise has been preempted by state or federal law. If the parties are unable to renegotiate the terms of the agreement, then parties shall proceed to Dispute Resolution as provided in Section 21 of this agreement prior to pursuing any other available legal or equitable remedy, including litigation, arbitration or other dispute resolution procedures, unless otherwise required or directed by the FCC or PSC.

Section 18. Effective Date. This Agreement shall be in full force and effect upon execution by the parties hereto.

Section 19. Information for Maps and GIS. The City and the Franchisee agree to cooperate with each other in reasonably providing and making available, without cost to the other, such data and information with respect to the location of facilities of the Franchisee and the location of the public improvements of the City in the public ways as may be reasonably required by the other. The Franchisee shall contribute information concerning all of its facilities in the City to the City's GIS Department at no cost in the standard format required by that Department.

Section 20. Interpretation. The Parties have each read and fully understand the terms of this Agreement, and they have had the opportunity to have this Agreement reviewed by legal counsel.

Section 21. Dispute Resolution.

(a) If the Parties cannot cooperatively resolve any issue that may arise between the Parties concerning this Agreement in a timely manner, the Parties agree to attempt to resolve the dispute, claim or controversy arising out of or relating to this Agreement by non-binding mediation before a neutral third party agreed upon by the Parties. If the Parties cannot agree upon a neutral third party then each Party shall select a neutral third party and those two neutral third parties shall confer and select a third neutral third party to conduct the non-binding mediation. The Parties further agree that their respective good faith participation in mediation is a condition precedent to pursuing any other available legal or equitable remedy, including litigation, arbitration or other dispute resolution procedures. Such mediation shall be governed by the Act, FCC regulations, Mississippi Code and PSC regulations, as appropriate.

(b) Either Party may commence the mediation process by providing to the other Party written notice, setting forth the subject of the dispute, claim or controversy in addition to the relief requested. Within ten (10) days after the receipt of the foregoing notice, the other Party shall deliver a written response to the initiating Party's notice. The initial mediation session shall be held within thirty (30) days after the initial notice. The Parties agree to share equally the costs and expenses of the mediation (which shall not include the expenses incurred by each Party for its own legal representation in connection with the mediation).

(c) The Parties further acknowledge and agree that mediation proceedings are settlement negotiations, and that, to the extent allowed by applicable law, all offers, promises, conduct and statements, whether oral or written, made in the course of the mediation by any of the Parties or their agents shall be confidential and inadmissible in any litigation, arbitration or other legal proceeding involving the Parties; provided, however, that evidence which is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of its use in the mediation.

(d) The provisions of this section may be enforced by any Court of competent jurisdiction, and the Party seeking enforcement shall be entitled to an award of all costs, fees and expenses, including reasonable attorneys' fees, to be paid by the Party against whom enforcement is ordered.

Section 22. Burden of Proof. In any disagreement upon the terms and conditions of this franchise, the Franchisee shall bear the burden of demonstrating its compliance with each term and condition of this franchise for all purposes.

Section 23. Mississippi Law Governs. In any controversy or dispute under this franchise, the laws and jurisdiction of the State of Mississippi (or as applicable, the Act and FCC regulations) shall apply to the extent such law has not been superseded or preempted.

Section 24. Forum Selection Clause. In any dispute arising under or in connection with the agreement or related to any matter which is the subject of the agreement shall be subject to the exclusive jurisdiction of the Circuit Court of Oktibbeha County, Mississippi and/or the United States District Courts in the Northern District of Mississippi, Aberdeen Division.

Section 25. Notice. Any notice required or permitted under this franchise shall be deemed given if sent by registered or certified mail, return receipt requested, postage prepaid, and addressed as follows:

To the City: Mayor of City of Starkville, 101 E. Lampkin St., Starkville, MS
39759

To the Franchisee: President of Campus Communications Group, Inc.
P.O. Box 25
Champaign, IL 61824

Section 26. Entire Agreement. This franchise, with its exhibits, comprises the entire agreement between the City and the Franchisee for purposes of this franchise.

Section 27. No Coercion. The Franchisee enters into this franchise willingly and without coercion, undue influence or duress. The Franchisee has reviewed each and every obligation, term and condition of this franchise and hereby certifies that none of the obligations, terms or conditions imposed upon it by this franchise is commercially impracticable.

Section 28. Severability. Should any part, term, or provision of this franchise be held invalid or unenforceable by any court of competent jurisdiction, such part, term, or provision shall be deemed a separate, distinct and independent provision and such holding shall not invalidate or render unenforceable any other provision of this franchise.

Parker Wiseman, Mayor
Starkville, MS

ATTEST

Lesa Hardin, City Clerk of
Starkville, MS

APPROVED AS TO FORM:

Chris Latimer, Starkville City Attorney

CAMPUS COMMUNICATIONS GROUP, INC.

Mark A. Scifres, President and Secretary
of Campus Communications Group, Inc.

APPROVED AS TO FORM:

Pamela Swisher, Attorney for
Campus Communications Group, Inc.

Alderman _____ moved the adoption of the ordinance in its entirety, which motion was seconded by Alderman _____. The motion to adopt was passed by roll call vote as follows:

Alderman _____ voted: _____

Alderman _____ voted: _____
Alderman _____ voted: _____
Alderman _____ voted: _____
Alderman _____ voted: _____
Alderman _____ voted: _____
Alderman _____ voted: _____

The Mayor then declared the ordinance adopted this the ____ day of _____, 2015.

_____ - MAYOR

ATTEST:

_____, CITY CLERK

Exhibit "A"
Location of Facilities

Proposed OCEDA Budget FY 2015-2016

REVENUES - GENERAL OPERATIONS

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
48001-Interest Income	\$ 700.00	\$ 3,500.00
48002-RTC % Rent Share	\$ 44,800.00	\$ 42,000.00
Total Revenues	\$ 45,500.00	\$ 45,500.00

EXPENSES - GENERAL OPERATIONS

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
90030-Auto/Mileage Reimb	\$ 500.00	\$ 500.00
90031-Board Hospitality	\$ 3,000.00	\$ 3,000.00
90032-Office Overhead	\$ 2,600.00	\$ 3,000.00
90034-Insurance/Bonds	\$ 23,000.00	\$ 19,000.00
90037-Legal/Professional	\$ 21,000.00	\$ 18,000.00
90040-Office Furniture/Equipment	\$ 500.00	\$ 500.00
90041-Office Supplies	\$ 500.00	\$ 500.00
90043-Postage/Shipping	\$ 200.00	\$ 200.00
90049 - GSDP Occupancy Agreement	\$ -	\$ 16,061.01
90050-GSDP Mgmt/Personnel Contracts	\$ 135,000.00	\$ 122,938.99
Total General Operating Expenses	\$ 186,300.00	\$ 183,700.00
Net Income	\$ (140,800.00)	\$ (138,200.00)

REVENUES PROJECT - RESEARCH PARK

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
48003-Building Lease Income	\$ 300,000.00	\$ 300,000.00
48005-Common Area Cost Reimbursement	\$ 3,200.00	\$ 3,200.00
48013-Utility Cost Reimbursement	\$ 130,000.00	\$ 130,000.00
Total Project Revenues	\$ 433,200.00	\$ 433,200.00

EXPENSES PROJECT - RESEARCH PARK

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
90001-Building Custodial	\$ 8,000.00	\$ 7,500.00
90002-Building Fire Alarm	\$ 1,500.00	\$ -
90003-Building Furn. Fixture & Equip	\$ 800.00	\$ -
90004-Bldg Improvements-Main Street	\$ 25,000.00	\$ 30,000.00
90007-Bldg Maintenance/Improvements	\$ 105,000.00	\$ 115,900.00
90008-Building Utilities/Electric & Water	\$ 118,000.00	\$ 110,000.00
90009-Building Utilities/Gas	\$ 27,000.00	\$ 26,000.00
90011-Legal/Professional	\$ 600.00	\$ 600.00
90012-Park Improvements	\$ 5,000.00	\$ 3,000.00
90013-Park Landscape/Maintenance	\$ 60,000.00	\$ 45,000.00
90014-Park Utilities	\$ 7,000.00	\$ 6,500.00
Total General Operating Expenses	\$ 357,900.00	\$ 344,500.00
Net Income	\$ 75,300.00	\$ 88,700.00

REVENUES - 2% FOOD & BEVERAGE TAX

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
48020-Food/Beverage Tax	\$ 257,000.00	\$ 257,000.00
Total Revenues 2% Food & Bev. Tax	\$ 257,000.00	\$ 257,000.00

EXPENSES - 2% FOOD & BEVERAGE TAX

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
90072-Dues/Memberships	\$ 1,000.00	\$ 500.00
90073-Industry Relations	\$ 140,000.00	\$ 154,500.00
90079-Travel/Conferences	\$ 1,500.00	\$ 1,500.00
Total Expenses 2% Food & Beverage Tax	\$ 142,500.00	\$ 156,500.00
Net Income	\$ 114,500.00	\$ 100,500.00

PROJECT REVENUES & GRANTS

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
Total Revenue Grants/Contributions	\$ -	\$ -

PROJECT DISBURSEMENTS

Total Expenses Grants/Contributions	\$ -	\$ -
Net Income	\$ -	\$ -

CORNERSTONE PROJECT REVENUE

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
Total Project Revenues	\$ -	\$ -

CORNERSTONE PROJECT EXPENSES

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
90111-Cornerstone Maintenance/Improvements	\$ 5,600.00	\$ 9,000.00
90112-Cornerstone Loan Principle	\$ 39,000.00	\$ 38,000.00
90113-Cornerstone Loan Interest	\$ 4,400.00	\$ 4,000.00
Total Cornerstone Project Expenses	\$ 49,000.00	\$ 51,000.00
Net Income	\$ (49,000.00)	\$ (51,000.00)

REVENUES PROPERTY

	Budgeted Amount <u>FY 2014-2015</u>	Proposed Budget <u>FY 2015-2016</u>
Total Revenue Property	\$ -	\$ -

EXPENSES PROPERTY

Total Expenses Property	\$ -	\$ -
Net Income	\$ -	\$ -

OVERALL NET INCOME	\$ -	\$ -
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**AN ORDINANCE OF THE CITY OF STARKVILLE, MISSISSIPPI
GRANTING A NON-EXCLUSIVE FRANCHISE
TO CAMPUS COMMUNICATIONS GROUP, INC.
TO LAY, CONSTRUCT, MAINTAIN, REPLACE, REPAIR, AND OPERATE FIBER
OPTIC CABLE
AND APPURTENANT TELECOMMUNICATIONS FACILITIES
IN, UNDER, OVER, AND ACROSS AND ALONG ALL STREETS, AVENUES, ALLEYS
HIGHWAYS, ROADS, BRIDGES, VIADUCTS AND PUBLIC PLACES
IN THE CITY OF STARKVILLE, MISSISSIPPI**

WHEREAS, Campus Communications Group, Inc. (“Campus Communications” or “Franchisee”) is a Delaware corporation, incorporated or organized, among other things for the purpose of constructing telephone lines and furnishing intrastate telecommunications services. Campus Communications obtained a certificate of public convenience and necessity to provide such telecommunications services in Mississippi on July 7, 2015, in Mississippi Public Service Commission Docket No. 2015-UA-027, and

WHEREAS, Campus Communications is in the process of constructing certain telecommunications facilities as authorized by the Mississippi Public Service Commission in Docket No. 2015-UA-027. A portion of these facilities will be located within the city limits of Starkville, Mississippi, and

WHEREAS, Section 77-9-711 of the Mississippi Code of 1972, as amended, grants companies such as Campus Communications the authority to construct telecommunications facilities along and across public highways and streets, but not in a manner so as to be dangerous to persons or property or to unreasonably interfere with the common use of such highways and streets, and

WHEREAS, Section 77-9-713 of the Mississippi Code of 1972, as amended, authorizes the City of Starkville, Mississippi the authority to regulate the manner in which such facilities shall be constructed and maintained along and within the rights-of-way of the municipality’s streets, and

WHEREAS, the City of Starkville, Mississippi does hereby find and adjudicate that the incorporated proposal of Campus Communications for the operation of a telecommunications facility in Starkville, Mississippi is in the best interest of the citizens of the City of Starkville, Mississippi and that the following franchise agreement is reasonable and in the best interests of the City of Starkville, Mississippi. The City of Starkville, Mississippi is authorized under the provisions of Sections 21-27-1, 21-13-3, and 77-9-713 of the Mississippi Code of 1972, as amended, to grant the franchise and the ordinance should be adopted.

THEREFORE BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI AS FOLLOWS:

TELECOMMUNICATIONS SERVICES FRANCHISE AGREEMENT

THIS TELECOMMUNICATIONS SERVICES FRANCHISE AGREEMENT

(“Agreement”) is entered into this 1st day of December, 2015 by and between the **MAYOR AND BOARD OF ALDERMEN OF STARKVILLE, MISSISSIPPI**, a municipal corporation, whose address is 101 E. Lampkin St., Starkville, MS 39759 (hereinafter referred to as the “City”) and **CAMPUS COMMUNICATIONS GROUP, INC.** a foreign corporation registered to do business in the State of Mississippi, whose corporate address is 206 N. Randolph St., Suite 200, Champaign, Illinois 61820 and whose mailing address is P.O. Box 25, Champaign, Illinois, 61824 (hereinafter referred to as “Campus Communications”)

WHEREAS Section 77-9-713 of the Mississippi Code of 1972 grants municipal corporations the power to grant franchises to or make contracts with public utilities for the use and occupancy of the City’s public rights of way, for the purpose of rendering utility services, upon such conditions and for such time as the governing authority of the municipal corporation may deem wise and subject to the Constitution and the general laws of this state;

WHEREAS Section 253 of the Communications Act of 1934, as amended (“Act”), prohibits state and local governments from imposing barriers to local competition, but permits such entities to grant franchises, with access to rights-of-way, to new carriers, such as Campus Communications, in a competitively neutral manner and in “rough parity” to those granted to other carriers, including incumbent local exchange carriers as that term is defined in the Act;

WHEREAS Campus Communications desires to use certain parts of the City’s public rights of way to install, maintain and use conduits containing fiber optic cable, and vaults containing splice cases for the purpose of providing telecommunications and related services within the City;

WHEREAS the City and Campus Communications have negotiated terms under which Campus Communications shall install, construct and maintain the System under the terms and conditions of a Telecommunications Services Franchise;

NOW THEREFORE, in the consideration of the mutual covenants herein contained and other good and valuable consideration receipt of which is acknowledged, it is agreed by the parties as follows:

Section 1. Grant of Non-Exclusive Franchise; Location. A non-exclusive franchise is hereby granted to Campus Communications, (hereinafter referred to as “Franchisee”), subject to the City’s receipt of monetary compensation to install, maintain and use conduits containing fiber optic cable, and vaults containing splice cases for the purpose of transmitting telecommunications above, within and under certain rights-of-way more particularly identified in the Franchisee’s Utility Excavation Permit Application, which is attached as Exhibit A (hereinafter referred to as the “System”). The City and Franchisee acknowledge and agree that the System that the Franchisee is building is an ever-evolving project. The Franchisee may, from time-to-time, modify the System upon City’s approval of a written amendment to this Franchise agreement, including a revised Exhibit “A”.

Section 2. Term of Agreement. Subject to the conditions herein stated, the above-described uses of the public right of way shall exist by authority herein granted for a period of five (5) years from and after the date of approval of the Agreement by the City. At the end of the initial five (5) year period, this Agreement automatically renews for an additional five (5) years. This automatic renewal will cease if either party provides the other with ninety (90) days’ notice prior to the end of the then existing term.

Section 3. Location; Compliance with Plans and Ordinances. The specific location of said privileges granted by this Franchise agreement shall be as shown on Exhibit “A” and shall be constructed and installed in accordance with plans and specifications previously approved by the City Engineer (hereafter “Plans”), which by reference are made a part of the Agreement. Said System shall be installed, maintained and used in accordance with the ordinances of the City of Starkville, as well as state and federal law and regulations, and the directions from time to time given by the City Engineer to the extent consistent with such ordinances, laws and regulations. The rights granted to the Franchisee by the City are and shall be at all times subordinate to the City’s use of the public ways. The Franchisee shall be subject to all ordinances of general applicability of the City and such other laws and regulations of governmental bodies with regulatory authority over the Franchisee or the right-of-way.

Section 4. Franchise Fee; Conditions.

(a) As consideration for this franchise, which provides for the rental and use by the Franchisee of certain rights of way within the boundaries of the City, which are valuable public properties acquired and maintained by the City at great expense to its taxpayers and citizens, and

that the grant to Franchisee of the use of said rights of way is a valuable property right without which Franchisee would be required to invest substantial capital in right of way costs and acquisitions, as compensation for the rights and privileges conferred herein, the Franchisee shall pay to the City a sum of money an amount equal to five percent (5%) of the gross revenue from recurring regulated local services, as defined herein, collected by the Franchisee.

(b) Commencing the month following the date this franchise becomes effective, the franchise fee shall be paid quarterly on the last day of April, July, October, and January; such fee shall be for the revenues received by the Franchisee for the preceding quarter. The Franchisee shall furnish to the City with each payment of compensation required by this section a written statement, showing the amount of gross revenue of the Franchisee generated by the System for the period covered by the payment.

(c) On or before the first (1st) day of February of each succeeding year, the Franchisee shall submit to the City a statement of the franchise fee actually due to the City based upon the actual gross revenue for the previous calendar year, together with a check for the amount due from the Franchisee or a statement of any amount due from the City.

(d) In the event that the franchise fee set forth in this Franchise Agreement is declared illegal, unconstitutional or void for any reason by any court or proper authority, the Parties hereto agree to negotiate, in good faith, a franchise fee that is legal, constitutional and valid.

(e) Acceptance by the City of any payment due under this section shall not be deemed to be a waiver by the City of any breach of this franchise occurring prior thereto, nor shall the acceptance by the City of any such payments preclude the City from later establishing that a larger amount was actually due, or from collecting any balance due to the City.

(f) As used in this section, gross revenue shall mean all revenues (exclusive of sales taxes, if any) collected by Franchisee from operation of Franchisee's System to provide regulated recurring local services, provided by the Franchisee within the corporate limits of the City. It is the intent of the Parties herein that gross revenues from regulated, recurring services shall include all revenues except those expressly excluded by state or federal law.

(g) Payment of money under this section shall in no way limit or inhibit any of the privileges or rights of the City, whether under this franchise or otherwise. Except as provided elsewhere in the franchise, all payments made by the franchisee to the City pursuant to this franchise shall be made to the City Clerk. Franchisee shall file annually with the City Clerk, no

later than one hundred twenty days (120) days after the end of Franchisee's fiscal year, a statement of revenues from regulated recurring local services for the year attributable to the operations of the Franchisee's System as provided in Section 5(b) of this Franchise Agreement.

(h) Any transactions which have the effect of circumventing payment of required franchise fees and/or evasion of payment of franchise fees by non-collection or non-reporting of gross receipts, bartering, or any other means which evade actual collection of revenues by Franchisee are prohibited and may constitute a default of this agreement.

(i) If as a result of an audit or any other review (at the City's sole expense), the City determines that the Franchisee has underpaid its fees by ten percent (10%) or more for any twelve (12) month period, then in addition to making full payment of the relevant obligation, the Franchisee shall reimburse the City for all of the reasonable costs associated with the audit or review, including all reasonable out of pocket costs for attorneys, accountants, and other consultants. The City may collect the costs associated with such audit or review either through the drawdown of the security required in Section 12 of this Franchise Agreement, or through other means as allowed by law.

(j) If as a result of an audit or other review, the City determines that the Franchisee has underpaid its fees for any twelve (12) month period, the Franchisee shall pay interest on such underpayment at the rate of ten percent (10%) or prime plus two percent (2%), whichever is greater. The underpayment and interest thereon may be collected by the City through the drawdown of the security required in Section 12 of this Franchise Agreement, or through other means allowed by law.

Section 5. Accounts and Other Records and Reports and Investigations

(a) Franchisee shall keep complete and accurate books of account and records of its business and operation of the System pursuant to this franchise agreement in accordance with generally accepted accounting principles.

(b) Franchisee shall provide the City with access at reasonable times and for reasonable purposes, to examine, audit, review, and/or obtain copies of the papers, books, accounts, documents, maps, plans, and other records pertaining to this franchise.

Section 6. Nature of Franchise Fee Payments

The City and Franchisee agree that the compensation paid and other payments to be made pursuant to this franchise are not a tax and are not in the nature of a tax, but are in addition to any

and all taxes of general applicability or other fees or charges which the Franchisee shall be required to pay to the City or to any other governmental authority; and the Franchisee shall not have or make any claim for any deduction or other credit or all or any part of the amount of compensation or other payments made pursuant to this franchise or from or against any taxes of general applicability or fees or damages which the Franchisee is required to pay.

Section 7. Non-Assignment.

(a) The rights granted by this franchise or any interest therein shall not be assigned or transferred to any other entity without the express written consent of the Mayor and Board of Aldermen. A written copy of any such proposed assignment must be filed with the City. Any required consent is to be evidenced by an ordinance or resolution of the Board of Aldermen that fully recites the terms and conditions, if any, upon which consent is given. No sale or transfer of this agreement, as allowed hereunder, shall be effective unless and until the assignee has filed in the office of the City Clerk an instrument, duly executed, reciting the fact of such sale or assignment, accepting the terms of this Agreement and agreeing to perform all the conditions thereof, and the City has approved said assignment, which approval shall not be unreasonably withheld. The City shall take action on such request for approval of transfer within sixty (60) days of filing of all information required by this section. This section shall not apply in connection with execution of secured financing agreements made by the Franchisee. In making a determination of whether to allow an assignment, the City may consider the following factors:

- i. Experience of the proposed assignee or transferee (including conducting an investigation of proposed transferee's or assignee's service record in other communities);
- ii. Qualifications of the proposed assignee or transferee;
- iii. Legal integrity of the proposed assignee or transferee;
- iv. Financial ability and stability of the proposed assignee or transferee;
- v. If requested by the City, submittals from the proposed assignee or transferee, regarding changes, if any, it intends to make in the operation and maintenance of the System;
- vi. The corporate connection, if any, between the franchisee, and proposed assignee or transferee and/or between the franchisee and any holder of a like franchise within the City;

v. Any other aspect of the proposed assignee's or transferee's background which could affect the health, safety, and welfare of the citizenry of the City as it relates to the operation of the System;

vii. Effect of the proposed action on competition.

(b) A copy of the completed sales and transfer agreement, or a functionally equivalent instrument between the Franchisee and the proposed Franchisee, shall be provided to the City Attorney for his review, so that the City may discover the assumption of obligations by the Franchisee and proposed Franchisee with respect to the System.

(c) After receipt of the petition for proposed transfer or assignment, the Board of Aldermen may, as it deems necessary or appropriate, schedule a public hearing on the petition. Further, the Board of Aldermen may review Franchisee's performance under the terms and conditions of this franchise. The Franchisee shall provide all requested assistance to the Board of Aldermen in connection with any such inquiry and, as appropriate, shall secure the cooperation and assistance of all persons involved in said action.

(d) Should the Franchisee sell, assign, transfer, convey or otherwise dispose of any of its rights or interests under this franchise or attempt to do so in violation of this requirement to obtain prior consent from the City, the City may revoke this franchise for default and the purported sale, transfer, assignment or conveyance of the franchise shall be null and void..

(e) Franchisee will not lease any maintenance, support or other repair of its System pursuant to this franchise to any other unrelated company, which does not have a franchise agreement with the City. Franchisee, however, shall be allowed to lease the circuit transported by the fiber, absent abdicating their responsibilities hereunder to support, repair and otherwise maintain the System to those not required by law to obtain a Franchise Agreement. Franchisee shall send notification to the City of any company which has requested Franchisee to provide such services and for which it is to enter a lease agreement in order for the City to contact said company to determine whether said company needs to enter a franchise with the City. If Franchisee does lease any part of its System other than the circuit transported to any unrelated company without the lessee obtaining a franchise as required by the City, the City may revoke this franchise for default.

(f) Acceptance of payment from an entity or person other than the Franchisee shall not constitute a waiver of this non-assignment provision.

Section 8. Installation and Maintenance; Obligation to Mark.

(a) The System hereafter installed, maintained and used shall be so placed and all work in connection with such installation, maintenance, and use shall be so performed as not to interfere with ordinary travel on the right-of-way of the City unless specifically authorized by the City Engineer, or with any water, gas or sewer pipes or other utility conduits or cable television conduits or wires then in place, or hereafter placed. Franchisee, after doing any excavating, shall leave the surface of the ground in the same condition as existed prior to such excavation, except as provided in the Plans. All sidewalks, parkways or pavements, including driveway alley approaches, disturbed by said Franchisee shall be restored by it, and the surface to be restored shall be with the same type of material as that existing prior to its being disturbed unless otherwise specified by the City Engineer. In the event that any right-of-way, real property, or fixed improvement thereon shall become uneven, unsettled, damaged, or otherwise require restoration, repair or replacement solely because of such disturbance or damage by the Franchisee, then the Franchisee shall promptly, but in no event longer than fourteen (14) days after receipt of notice from the City or the property owner, and at the Franchisee's sole cost and expense, restore as nearly as practicable to their former condition said property or improvement which was disturbed or damaged. In connection with the installation, maintenance, and use of the System, Franchisee shall be courteous and conscientious to adjoining private property owners and take steps to avoid damage, disruption, and intrusion to private property.

(b) Should adverse weather conditions cause a delay in completing the work, the Franchisee shall promptly notify the City or the property owner immediately upon onset of the delay. Thereafter, the City Engineer may, in the Engineer's sole discretion, extend such time for work completion to a date certain. The date extension shall take into account the weather conditions and other factors affecting the work. The Franchisee shall complete the work on or before the date certain. Any such restoration of the City's right-of-way by the Franchisee shall be made in accordance with such materials and specifications as may, from time to time, be then provided for by ordinance or regulations of the City and to the satisfaction of the City Engineer. The Franchisee shall notify the City when the work is completed. If the Franchisee fails to restore the property in accordance with the above, then the City may, if it so desires, contract with a third party for such restoration or utilize its own work forces, to restore such property.

The Franchisee shall pay the reasonable cost incurred by the City for such restoration with twenty-one (21) days after the receipt of a written bill for such cost.

(c) The City shall have no obligation to mark the location of Franchisee's facilities.

Section 9. Repeal. Relocation. Removal.

(a) Repeal. The permission and authority herein granted may be revoked by the City if the Franchisee fails or neglects to comply with the material conditions of this Franchise Agreement, but only after being given a reasonable amount of time to cure any defaults.

(b) Relocation of System. Upon the determination by the Board of Aldermen for good cause shown that it is necessary to relocate said System or any part thereof, the Franchisee shall relocate the System and shall bear the sole expense of relocation.

(c) Removal upon Termination. Upon termination of the privileges herein granted, by lapse of time or otherwise, the Franchisee without cost or expense to the City, shall remove the System herein authorized and restore the public way to as good a condition as existed prior to such installation and to the reasonable satisfaction of the City Engineer; provided however, that, with the agreement of the City Engineer, which shall not be unreasonably withheld, the Franchisee may abandon buried or underground facilities in place, such that title to these facilities shall pass to the City, and Franchisee shall have no claim to such facilities or any proceeds from their disposal. In the event of the failure, neglect or refusal of said Franchisee to remove any aerial portions of the System within six (6) months of such termination, the City may, if it so desires, exercise the right to perform said work and charge the cost thereof to said Franchisee or contract with another to perform said work and bill the Franchisee for the cost of said contract. The cost incurred by the City in such System removal shall be promptly paid by the Franchisee within sixty (60) days after receipt of a written bill for costs, or the City may proceed against the surety bond of the Franchisee or pursue any other remedies provided by law.

Section 10. Insurance. On or before the effective date of this Agreement, Franchisee shall file with the City a certificate of insurance designating it as an additional insured and thereafter continually maintain in full force and effect at all times for the term of the franchise, at the expense of the Franchisee, a comprehensive general liability insurance policy, including underground property damage coverage, written by a company authorized to do business in the State of Mississippi with a rates of at least a B+, and acceptable to the City, protecting the City

against liability for loss of bodily injury and property damage occasioned by the installation, maintenance and use of the System by the Franchisee in the following minimum amounts:

- (1) One Million Dollars (\$1,000,000.00) combined single limit, bodily injury and for real property damage in any one occurrence;
- (2) Two Million Dollars (\$2,000,000.00) aggregate.
- (3) Workers Compensation and Employer's Liability - Statutory \$100,000 / 500,000/ 100,000

The City reserves the right to review these insurance requirements during the effective period of the Agreement and any extension or renewal thereof, and to adjust insurance coverage and their limits when deemed necessary and prudent, based upon changes in statutory law, court decisions or the claims history of the industry or Campus Communications.

Section 11. Permits: The permission and authority herein granted shall not be exercised and no work to the System shall be done until any City permit that is required by the nature of the work to be performed by the Franchisee shall have been issued by the City official authorized to issue such permit(s). Such permit(s) shall be subject to revocation for violation of any part of this Agreement or violation of any of the ordinances or regulations of the City. The Franchisee shall pay such lawful fees as may, from time to time, be established by any ordinance of general application of the City for any and all permits as may be required, provided, however, that if the Franchisee fails or neglects to obtain any such required permits, the Franchisee shall pay to the City double such permit fees unless the City unreasonably refuses to issue such permit or permits.

Section 12. Performance Security.

(a) Within sixty (60) days of execution of this Agreement, the Franchisee shall provide to the City a performance Surety bond in a form acceptable to the City's Attorney, for the sum of Twenty Thousand Dollars (\$20,000.00). The performance Surety bond shall guarantee the faithful performance of all terms of this Agreement. The Surety Bond shall be available to the City to satisfy all claims, liens and/or fees due the City from the Franchisee which arise by reason of work by the Franchisee, to satisfy any actual damages arising out of a breach of this Agreement, and to satisfy any assessments or payments due under this Agreement.

(b) If the letter of credit is drawn upon by the City in accordance with the procedures in this agreement, the Franchisee shall cause the letter of credit to be reissued in the full amount

required no later than the later of thirty (30) days after the last withdrawal or the January 1st following each withdrawal by the City. Unless otherwise agreed to by the parties, failure to reissue the letter of credit shall be deemed a material breach of this Agreement, unless the Franchisee has initiated legal action, in which the Franchisee alleges and the court or agency finds that the City's withdrawal of money from the letter of credit was improper.

Section 13. Indemnification.

(a) The Franchisee shall hold and save the City, its officers, agents and employees (collectively referred to within this Section as "City"), harmless from any and all liability and expense, including but not limited to judgments, costs and damages, and attorney's fees arising out of the existence, installation, removal, relocation, alteration, repair, maintenance, restoration and any other aspect of the System herein referred to; and also hold the City harmless from any and all damages to the System or persons or entities on account of the location, construction, alteration, repair or maintenance of any public street, sidewalk, right-of-way, bridge, underpass, subway, tunnel, vault, sewer, water main, conduit, pipe, pole and all aspects of any other utility or public facility.

(c) The Franchisee shall indemnify and hold the City harmless from any and all damages and claims arising out of damage to the System or persons or entities caused in whole or in part by the City, its officers, employees and agents or by any other person(s), whether or not they have a permit from the City and whether or not they are associated with the City in any direct or indirect manner.

(d) Franchisee waives all claims, except for gross negligence or willful or wanton conduct by the City, its officers, employees and agents, against the City, whether arising directly, by subrogation, assignment or otherwise, for any and all damages, direct or indirect, resulting from damage to the System structures or persons or entities done, in whole or in part, by the City or by any other person(s) whether or not they have a permit from the City and whether or not they are associated with the City in any direct or indirect manner. As part of this provision, the Franchisee shall, at its own expense, defend all suits and does agree to indemnify and save harmless the City from and against any and all claims and liabilities of whatever nature arising from the granting of authority herein to the Franchisee or imposed upon or assumed by it, or by reason of or in connection with any damage to life, limb or property as a result of any of the installed System constructed under or by virtue of this Agreement, and shall save and keep

harmless the City from any and all damages, judgments, costs and expenses of every kind, that may arise by reason therefore.

(e) Notice in writing shall be promptly given to the Franchisee of any claim or suit against the City which, by the terms hereof, the Franchisee shall be obligated to defend, or against which the Franchisee has hereby agreed to save and keep harmless the City. The City shall furnish to the Franchisee all information in its possession relating to said claim or suit, and cooperate with said Franchisee in the defense of any said claim or suit. The Franchisee agrees to provide notice in writing to the City Attorney of the City of any claim or suit against the Franchisee and/or its officers or employees which may directly affect the System or directly or indirectly affect this Agreement or the property referred to herein, whether or not the City has been made a defendant or respondent to the legal action. The City may, if it so desires, assist in defending any such claim or suit. The Franchisee further agrees that it will pay the costs incurred by the City for the necessary defense of any suit against the City resulting from this Agreement other than disputes between the City and Franchisee arising from this Agreement or where indemnification would not be required under the terms of this Agreement. The Franchisee will not rely upon governmental immunity afforded to the City. The indemnification and waiver provided in this Section shall be enforceable solely by the City and shall not operate as an indemnification or waiver as to any third party.

Section 14. E-Verify Compliance. Franchisee agrees to furnish to the City documentation showing compliance with the federal E-Verify program, including but not limited the Franchisee's E-Verify registration number.

Section 15. Renewal.

(a) The parties, beyond terms as noted in §2, shall have the option to renew this franchise on such terms and conditions as shall be mutually agreeable, provided that Franchisee shall have performed according to the terms of this Franchise Agreement. New terms and conditions may be required by the City for renewal if the technology and/or rights of ways laws change after the date of this Franchise Agreement that cause substantial effects on service types, availability, character of service, system technology or the regulatory environment. New terms, provisions, or conditions may also be required by the City upon renewal which are applicable generally to other franchisees for similar services or applicable generally to the industry to clarify the intent of this franchise, which may arise from any unforeseen circumstances or

interpretations of this franchise, and/or which may be based on the history of performance of the Franchisee.

(b) Any request for authority for the continued maintenance and use of the public ways as herein described after this Agreement expires or is otherwise terminated in any manner must be specifically obtained from the Board of Aldermen.

(c) In the event the Franchisee continues to operate all or any part of the System after the terms of this Franchise Agreement expire or are terminated, and before any renewal of the franchise by the City, then the Franchisee shall continue to comply with all applicable provisions of this franchise, including, without limitation, all compensation and other payment provisions of this franchise, throughout the period of such continued operation, provided that any such continued operation shall in no way be construed as a renewal or other extension of this franchise.

Section 16. Termination. This Agreement may be terminated by the City, if after at least sixty (60) days' written notice to the Franchisee, the Franchisee fails to remedy an alleged breach of the Agreement specified in such notice. If the alleged breach is incapable of being remedied within said sixty (60) days, this Agreement may be terminated unless the Franchisee has taken substantial steps to remedy the alleged breach within said sixty (60) days and notified the City of such steps.

Section 17. Agreement to Reopen Negotiations. The City and the Franchisee agree that the services provided pursuant to this franchise are in an area of law undergoing significant review by state and federal authorities and that there is a real possibility that some of the terms of this franchise may be preempted by state or federal law during the term of this franchise. In the event the terms of this Franchise Agreement must be renegotiated in order to comply with newly enacted federal or state law, such negotiation shall occur within a reasonable time after any request for renegotiation is issued by either the City or the Franchisee, or at any such time as it becomes apparent that a portion of this franchise has been preempted by state or federal law. If the parties are unable to renegotiate the terms of the agreement, then parties shall proceed to Dispute Resolution as provided in Section 21 of this agreement prior to pursuing any other available legal or equitable remedy, including litigation, arbitration or other dispute resolution procedures, unless otherwise required or directed by the FCC or PSC.

Section 18. Effective Date. This Agreement shall be in full force and effect upon execution by the parties hereto.

Section 19. Information for Maps and GIS. The City and the Franchisee agree to cooperate with each other in reasonably providing and making available, without cost to the other, such data and information with respect to the location of facilities of the Franchisee and the location of the public improvements of the City in the public ways as may be reasonably required by the other. The Franchisee shall contribute information concerning all of its facilities in the City to the City's GIS Department at no cost in the standard format required by that Department.

Section 20. Interpretation. The Parties have each read and fully understand the terms of this Agreement, and they have had the opportunity to have this Agreement reviewed by legal counsel.

Section 21. Dispute Resolution.

(a) If the Parties cannot cooperatively resolve any issue that may arise between the Parties concerning this Agreement in a timely manner, the Parties agree to attempt to resolve the dispute, claim or controversy arising out of or relating to this Agreement by non-binding mediation before a neutral third party agreed upon by the Parties. If the Parties cannot agree upon a neutral third party then each Party shall select a neutral third party and those two neutral third parties shall confer and select a third neutral third party to conduct the non-binding mediation. The Parties further agree that their respective good faith participation in mediation is a condition precedent to pursuing any other available legal or equitable remedy, including litigation, arbitration or other dispute resolution procedures. Such mediation shall be governed by the Act, FCC regulations, Mississippi Code and PSC regulations, as appropriate.

(b) Either Party may commence the mediation process by providing to the other Party written notice, setting forth the subject of the dispute, claim or controversy in addition to the relief requested. Within ten (10) days after the receipt of the foregoing notice, the other Party shall deliver a written response to the initiating Party's notice. The initial mediation session shall be held within thirty (30) days after the initial notice. The Parties agree to share equally the costs and expenses of the mediation (which shall not include the expenses incurred by each Party for its own legal representation in connection with the mediation).

(c) The Parties further acknowledge and agree that mediation proceedings are settlement negotiations, and that, to the extent allowed by applicable law, all offers, promises, conduct and statements, whether oral or written, made in the course of the mediation by any of the Parties or their agents shall be confidential and inadmissible in any litigation, arbitration or other legal proceeding involving the Parties; provided, however, that evidence which is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of its use in the mediation.

(d) The provisions of this section may be enforced by any Court of competent jurisdiction, and the Party seeking enforcement shall be entitled to an award of all costs, fees and expenses, including reasonable attorneys' fees, to be paid by the Party against whom enforcement is ordered.

Section 22. Burden of Proof. In any disagreement upon the terms and conditions of this franchise, the Franchisee shall bear the burden of demonstrating its compliance with each term and condition of this franchise for all purposes.

Section 23. Mississippi Law Governs. In any controversy or dispute under this franchise, the laws and jurisdiction of the State of Mississippi (or as applicable, the Act and FCC regulations) shall apply to the extent such law has not been superseded or preempted.

Section 24. Forum Selection Clause. In any dispute arising under or in connection with the agreement or related to any matter which is the subject of the agreement shall be subject to the exclusive jurisdiction of the Circuit Court of Oktibbeha County, Mississippi and/or the United States District Courts in the Northern District of Mississippi, Aberdeen Division.

Section 25. Notice. Any notice required or permitted under this franchise shall be deemed given if sent by registered or certified mail, return receipt requested, postage prepaid, and addressed as follows:

To the City: Mayor of City of Starkville, 101 E. Lampkin St., Starkville, MS
39759

To the Franchisee: President of Campus Communications Group, Inc.
P.O. Box 25
Champaign, IL 61824

Section 26. Entire Agreement. This franchise, with its exhibits, comprises the entire agreement between the City and the Franchisee for purposes of this franchise.

Section 27. No Coercion. The Franchisee enters into this franchise willingly and without coercion, undue influence or duress. The Franchisee has reviewed each and every obligation, term and condition of this franchise and hereby certifies that none of the obligations, terms or conditions imposed upon it by this franchise is commercially impracticable.

Section 28. Severability. Should any part, term, or provision of this franchise be held invalid or unenforceable by any court of competent jurisdiction, such part, term, or provision shall be deemed a separate, distinct and independent provision and such holding shall not invalidate or render unenforceable any other provision of this franchise.

Parker Wiseman, Mayor
Starkville, MS

ATTEST

Lesa Hardin, City Clerk of
Starkville, MS

APPROVED AS TO FORM:

Chris Latimer, Starkville City Attorney

CAMPUS COMMUNICATIONS GROUP, INC.

Mark A. Scifres, President and Secretary
of Campus Communications Group, Inc.

APPROVED AS TO FORM:

Pamela Swisher, Attorney for
Campus Communications Group, Inc.

Alderman _____ moved the adoption of the ordinance in its entirety, which motion was seconded by Alderman _____. The motion to adopt was passed by roll call vote as follows:

Alderman _____ voted: _____

Alderman _____ voted: _____
Alderman _____ voted: _____
Alderman _____ voted: _____
Alderman _____ voted: _____
Alderman _____ voted: _____
Alderman _____ voted: _____

The Mayor then declared the ordinance adopted this the ____ day of _____, 2015.

_____ - MAYOR

ATTEST:

_____, CITY CLERK

Exhibit "A"
Location of Facilities



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.:
AGENDA DATE:
PAGE:

SUBJECT: Discussion and consideration of initiating architectural services by Gary Shafer through the bid phase of the police renovation project at a cost not to exceed \$245,000.

AMOUNT & SOURCE OF FUNDING \$245,000 to be paid from the ending fund line and reimbursed from bond proceeds once bonds are issued on the project.

FISCAL NOTE: N/A

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:**

Mayor and Board of Aldermen

**DIRECTOR'S
AUTHORIZATION:**

Vice Mayor Perkins and Mayor Wiseman

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION:

Move approval of initiating architectural services by Gary Shafer through the bid phase of the police renovation project at a cost not to exceed \$245,000.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Development
AGENDA DATE: 12/1/2015
PAGE:

SUBJECT: Report and update on the Family Dollar construction site.

AMOUNT & SOURCE OF FUNDING N/A

FISCAL NOTE: N/A

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:**

FOR MORE INFORMATION CONTACT: Buddy Sanders, Community Development Director

SUGGESTED MOTION:



**CITY OF STARKVILLE COVERSHEET –Alderman Vaughn Ward 7
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.:
AGENDA DATE: 12/01/2015
PAGE:

SUBJECT: Authorization to approve the installation of a 5' wide pedestrian striped lane on E.L. Jones Street from Greensboro St. to West Main Street and approval of centerline striping of E.L. Jones Street from West Main Street to Highway 182.

AMOUNT & SOURCE OF FUNDING

\$5,250.00

001-600948-877-Discretionary Funds

FISCAL NOTE:

AUTHORIZATION HISTORY:

REQUESTING

DEPARTMENT: Alderman Vaughn Ward 7

DIRECTOR'S

AUTHORIZATION: Alderman Vaughn

FOR MORE INFORMATION CONTACT: Alderman Vaughn and Edward C. Kemp

E.L. Jones Street is a primary route for children walking to schools and is currently unsafe for pedestrians. Attached is a proposed plan which will provide a separated striped pedestrian lane on the west side of Jones Street from West Main to Greensboro street. This lane will be further delineated with vertical delineators at 25' spacing. This does reduce the vehicular travel lane down to 9-10' at places but will provide a much safer route for pedestrians. This pedestrian lane will connect existing sidewalks for Jones and West Main to Greensboro Street.

It is further proposed to add rumble strips and centerline striping from West Main to Highway 182 at an additional cost of \$450. It is hoped that this will help calm traffic and reduce speeding.

SUGGESTED MOTION: Move to approve the installation of a 5' wide pedestrian striped lane on E.L. Jones Street from Greensboro St. to West Main Street and approval of centerline striping of E.L. Jones Street from West Main Street to Highway 182.



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Sanitation & Environmental Ser.
AGENDA DATE: December 1, 2015
PAGE: 1 of 3

SUBJECT: A Report from Emma Gandy concerning the proposed 2016 Holiday Schedule as it relates to the garbage/trash collection.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY: On November 17, 2015, the Board authorized Emma Gandy to prepare a report giving possible options for garbage collection as it related the proposed 2016 Holiday Schedule.

**REQUESTING
DEPARTMENT:** Sanitation & Environmental Services

**DIRECTOR'S
AUTHORIZATION:** Emma Gibson-Gandy

FOR MORE INFORMATION CONTACT: Emma Gibson-Gandy

SUGGESTED MOTION:



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Board Business
AGENDA DATE: December 1, 2015
Page: 1-1

SUBJECT: Consideration of approval of 2016 Holiday Schedule for the City of Starkville

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE:

AUTHORIZATION HISTORY: The schedule as presented below includes the same holidays as current year, with the inclusion of Columbus Day to make a total of twelve (12) holidays. The proposed schedule is as presented:

2016 Holiday Schedule

New Year's Day	1st of January	Friday, January 1, 2016
Martin Luther King Jr.	3rd Monday in January	Monday, January 18, 2016
President's Day	3rd Monday in February	Monday, February 15, 2016
Good Friday	Friday before Easter	Friday, March 25, 2016
Memorial Day	Last Monday in May	Monday, May 30, 2016
Independence Day	4th of July	Monday, July 4, 2016
Labor Day	1st Monday in September	Monday, September 5, 2016
Columbus Day	2nd Monday in October	Monday, October 10, 2016
Thanksgiving Holidays	Thanksgiving Day and day after	Thurs & Fri, November 24 & 25, 2016
Christmas Holidays	Christmas Eve & Christmas Day	Friday, Dec 23 & Monday, Dec 26, 2016

REQUESTING DEPARTMENT: Board Business

DIRECTOR'S AUTHORIZATION: Board of Aldermen

FOR MORE INFORMATION CONTACT: Stephanie Halbert, Interim Human Resource Management Director

SUGGESTED MOTION

Move approval of the proposed 2016 Holiday Schedule for the City of Starkville as presented.

REPORT ON THE PROPOSED 2016 HOLIDAY SCHEDULE FOR SANITATION AND ENVIRONMENTAL SERVICES

At the meeting of November 17, 2015, the Board of Alderman requested a report on the trash collection as it relates to the number of Monday's affected by the proposed 2016 Holiday Schedule. This report summarizes the current operations, suggested possible options and provides department's recommendation.

Currently, the Department follows the Holiday Schedule approved by the Board. The Department closes in observance of approved holidays and trash collection resumes the following business day.

The proposed 2016 Holiday Closing Schedule, consist of 7 Mondays, 1 Thursday and 4 Fridays. Information received from Golden Triangle Regional Solid Waste Management Authority indicated their landfill is closed on New Year, 4th of July, Thanksgiving and Christmas. Those holidays have been stricken from the discussion. However, they represent three less trash collection days for all residents.

PROPOSAL 1

Even the number of closing for all residents. By including Martin Luther King Jr. Day and Good Friday, each resident will receive four less days of collections. Alternating closing dates for two of the remaining 4 holidays, results in 6 less days of collections for the Monday/Thursday residents and 6 less for the Tuesday and Friday residents.

Holiday	Observed	Proposed Closing	Alternative Closing
New Year's Day	1st of January	Friday, January 1, 2016	
Martin Luther King Jr.	3rd Monday in January	Monday, Januar18, 2016	
President's Day	3rd Monday in February	Monday, February 15, 2016	Friday, February 19, 2016
Good Friday	Friday before Easter	Friday, March 25, 2016	
Memorial Day	Last Monday in May	Monday, May 30, 2016	
Independence Day	4th of July	Monday, July 4, 2016	
Labor Day	1st Monday in September	Monday, September 5, 2016	
Columbus Day	2nd Monday in October	Monday, October 10, 2016	Friday, October 14, 2016
Thanksgiving Holidays	Thanksgiving Day and day after	Thurs & Fri, November 24 & 25	
-Christmas Holidays	Christmas Eve & Christmas Day	Friday, Dec 23 & Monday, Dec 26	

PROPOSAL 2

Collect all residential garbage on Tuesday following the Monday closings for the 4 remaining Mondays. This will require Rubbish, Landscaping, and Litter Control staff to assist with trash collection, thus shutting down those operations on these days.

Holiday	Observed	Proposed Closing	Alternative Collection
President's Day	3rd Monday in February	Monday, February 15, 2016	Tuesday, February 16, 2016
Memorial Day	Last Monday in May	Monday, May 30, 2016	Tuesday, May 31, 2016
Labor Day	1st Monday in September	Monday, September 5, 2016	Tuesday, September 6, 2016
Columbus Day	2nd Monday in October	Monday, October 10, 2016	Tuesday, October 11, 2016

PROPOSAL 3

Shift the collection schedule for the 4 remaining Mondays closing. Monday's trash will be collected on Tuesday and Tuesday's trash on Wednesday. We will be back on schedule on Wednesday with no changes to the recycling collection. This will require Rubbish, Landscaping and Litter Control staff to collect recycling, thus shutting down those divisions on these days.

Holiday	Proposed Closing	Alt. for Monday Collection	Alt. for Tuesday Collection
President's Day	Monday, February 15, 2016	Tuesday, February 16th	Wednesday, February 17th
Memorial Day	Monday, May 30, 2016	Tuesday, May 31st	Wednesday, June 1st
Labor Day	Monday, September 5, 2016	Tuesday, September 6th	Wednesday, September 7th
Columbus Day	Monday, October 10, 2016	Tuesday, October 11th	Wednesday, October 12th

PROPOSAL 4

Close in observance of Labor Day and work the 3 remaining holidays.

Holiday	Observed	Proposed Closing
President's Day	Monday, February 15, 2016	Monday, February 15, 2016
Memorial Day	Monday, May 30, 2016	Monday, May 30, 2016
Labor Day	Monday, September 5, 2016	Monday, September 5, 2016
Columbus Day	Monday, October 10, 2016	Monday, October 10, 2016

SUMMARY

It is my recommendations that the Board consider Proposal 4. Although this proposal includes the observance of Labor Day, it minimizes the impact to the Monday and Thursday residents and requires no alteration to the normal collection schedule. With Board approval, operations may end upon completion of trash collections, resulting in marginal budgetary impact.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: December 1, 2015
PAGE: Page 1 of 6



SUBJECT:

Discussion and Consideration of the VA 15-05 Request by John Hartlein for relief by Variance from the parking requirements for residential use for the proposed Sundance Townhouses to be located at 624 South Montgomery in an R-3 zone.

AMOUNT & SOURCE OF FUNDING:

N/A

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

On August 26, 2015 the Board of Adjustment and Appeals recommended approval of the Variance request by John Hartlein for the Sundance Townhouses. The applicant is developing eight 2 bedroom and eight 3 bedroom condo units for sale. For the square footage of the units, 48 parking spaces would be required. Due to the limited amount of space, the applicant can only provide 42 parking spaces. The proposed plan would supply on parking space per bedroom with 3 extra spaces.

REQUESTING

DEPARTMENT: Community Dev.- Planning

DIRECTOR'S

AUTHORIZATION: Buddy Sanders



FOR MORE INFORMATION CONTACT:

Buddy Sanders @ 662-323-2525 ext 3119 or Daniel Havelin @ 662-232-2525 ext 3136

SUGGESTED MOTION:

Move approval to grant the VA 15-05 Request by John Hartlein for relief by Variance from the parking requirements for residential use for the proposed Sundance Townhouses to be located at 624 South Montgomery in an R-3 zone.



THE CITY OF STARKVILLE
COMMUNITY DEVELOPMENT DEPT
CITY HALL, 101 E. LAMPKIN STREET
STARKVILLE, MISSISSIPPI 39759

STAFF REPORT

TO: Members of the Board of Adjustments & Appeals
FROM: Daniel Havelin (662-323-2525 ext. 136)
SUBJECT: VA 15-05 Sundance Townhouses, Parking Variance, 624 South Montgomery, Zoned R-3, Ward 4, Reduction in Parking Requirements, Applicant: John Hartlein Owner: Gameday Retreats, LLC
DATE: August 26, 2015

AREA:

The subject property is located at 624 South Montgomery. The parcel is in an R-3 Multi-Family zone.

PROPOSED USE & BACKGROUND:

The applicant is requesting a variance from the parking requirements for a residential use. The applicant is developing eight 2 bedroom and eight 3 bedroom condo units for sale. For the size of the units, 48 parking space would be required. Due to the limited amount of space, the applicant will can only provide 43 parking spaces. The proposed plan would supply one parking space per bedroom with 3 extra spaces. The applicant has already attended a preapplication meeting with the Development Review Committee.

Please see Attachments 1-6.

VARIANCE REQUESTS:

*APPENDIX A – ZONING, ARTICLE VIII. – OFF-STREET PARKING
Sec. B. - Residential, commercial and industrial uses.*

1. *Parking for residential use shall be provided as follows:*

<i>Square footage of residential unit (structure)</i>	<i>Number of parking spaces required</i>
<i>0—449</i>	<i>1½</i>
<i>450—749</i>	<i>2</i>
<i>750—999</i>	<i>2½</i>
<i>1,000 and over</i>	<i>3</i>

The square footage shall be determined by the measurement from outside wall to outside wall of the enclosed living area. When assessing the required number of parking spaces, all fractions shall be rounded upward to the nearest whole number.

2. Parking for commercial and industrial uses shall be provided as specified in this article.

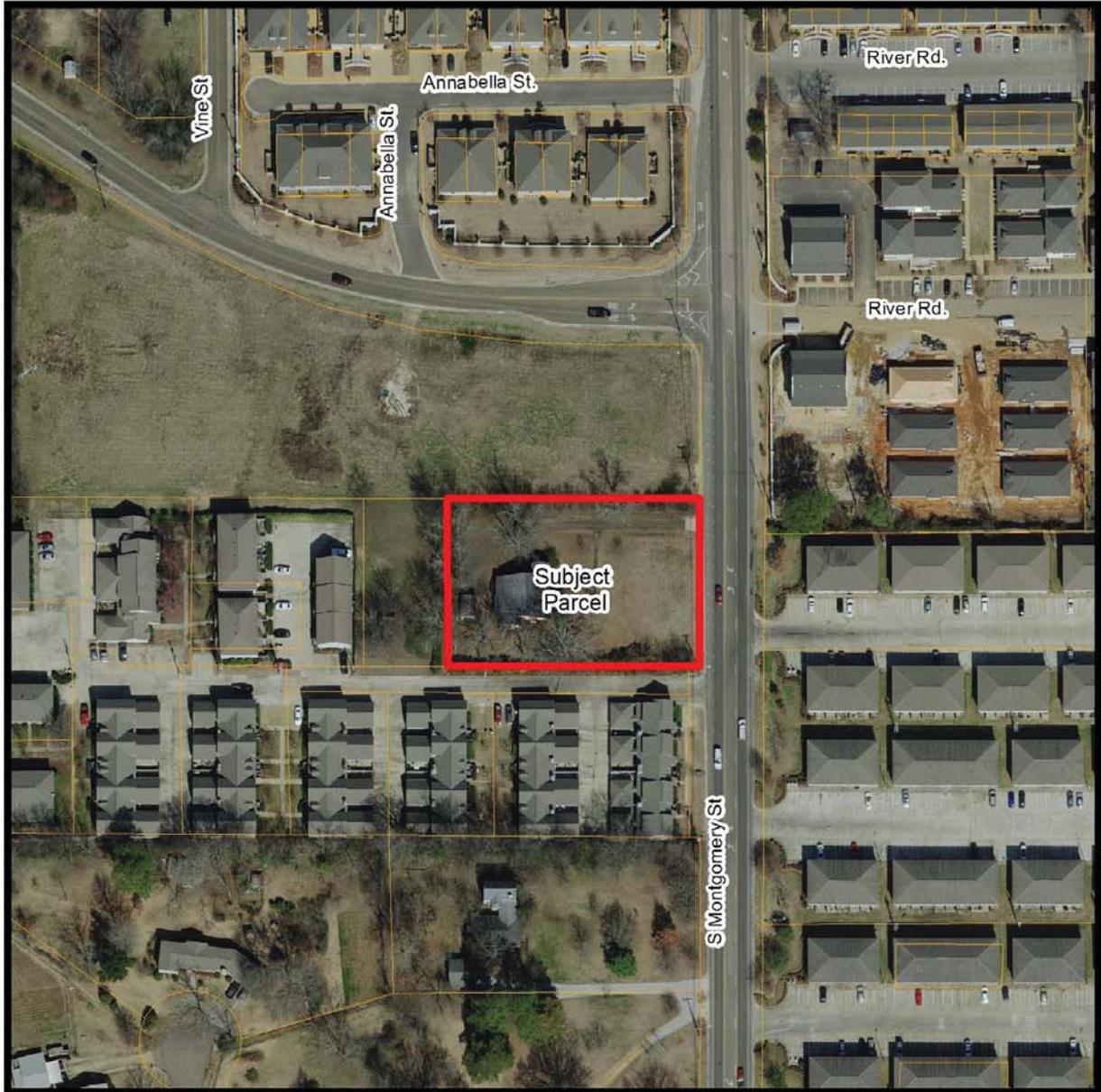
VARIANCE REQUEST REQUIREMENTS:

Appendix A, Article VI, Section K outlines four conditions a Variance request needs to meet:

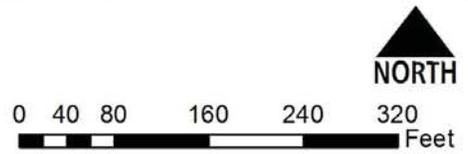
To authorize an appeal in specific cases such variance from the terms of this ordinance [may be issued] as will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this ordinance would result in unnecessary hardship. A variance from the terms of this ordinance shall not be granted by the board of adjustments and appeals unless and until a written application for a variance shall be submitted, demonstrating:

1. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved, and the same conditions are not applicable to other land, structures and buildings in the same district.
2. That literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance.
3. That the special conditions and circumstances have not resulted from the actions of the applicant.
4. That granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures or buildings in the same district. In granting any variance, the board of adjustments and appeals shall have the authority to prescribe appropriate conditions and safeguards in conformity with this ordinance. Violation of such conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of this ordinance. Under no circumstances shall the board of adjustments and appeals grant a variance to permit a use other than a use permitted generally, or by special exception, in the district involved, nor shall a variance be granted to any use expressly or by implication prohibited by the terms of this ordinance in said district.

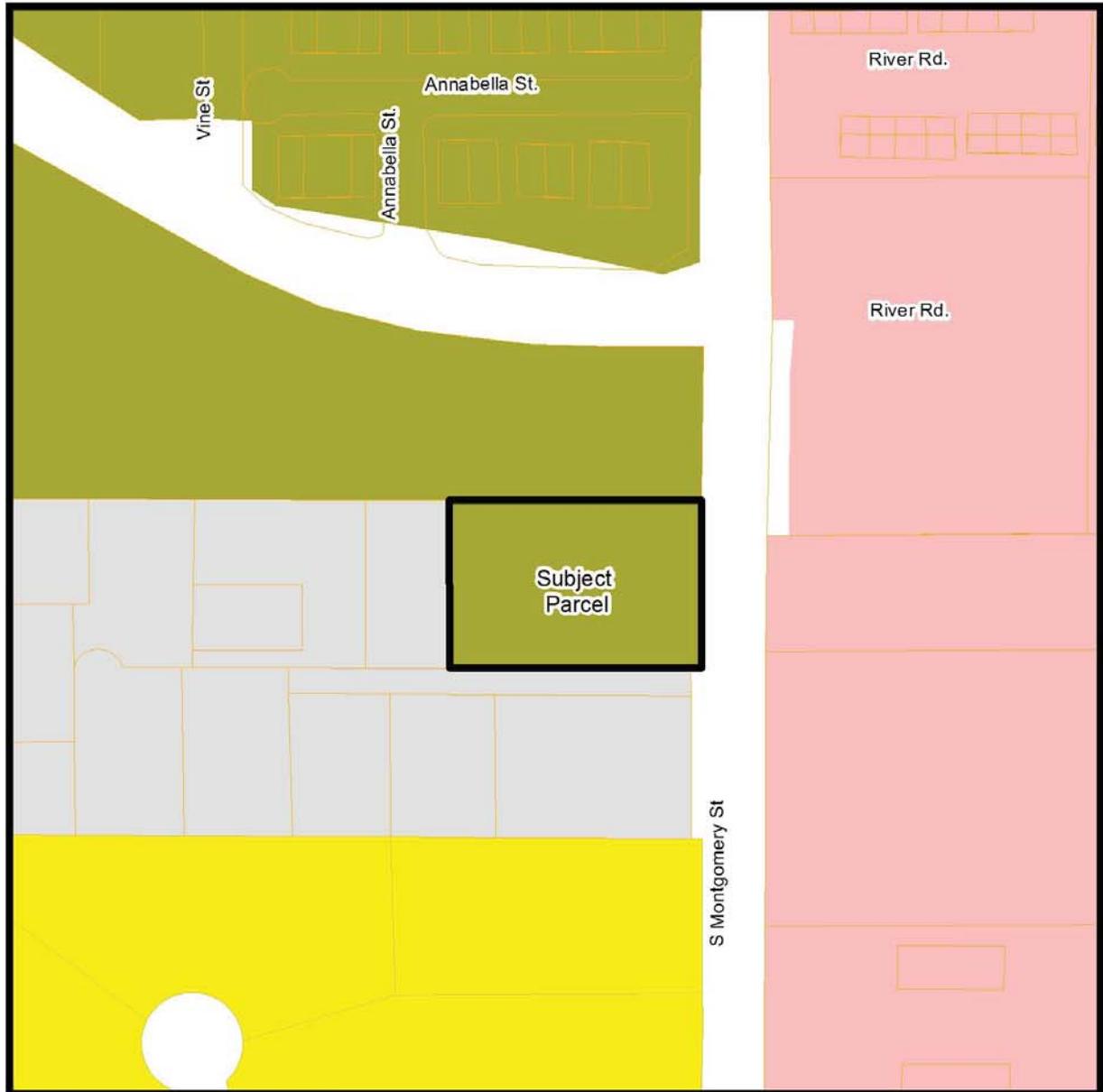
Attachment 1
VA 15-05 Aerial



Legend
 Property

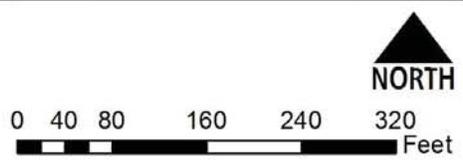


Attachment 2
VA 15-05 Zoning



Legend

- Property
- PUD Planned Unit Development
- R-1 Single Family
- R-3 Multi-Family
- R-5 Multi-Family, High-Density





**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM DEPT.:
AGENDA DATE:
PAGE:**

SUBJECT:

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:**

FOR MORE INFORMATION CONTACT:

SUGGESTED MOTION:

STREET RIGHT OF WAY ENCROACHMENT AGREEMENT

THIS AGREEMENT, made and entered into by and between HIGH COTTON DEVELOPMENT LLC (hereinafter "PROPERTY OWNER"), and CITY OF STARKVILLE, MISSISSIPPI, a municipal corporation existing pursuant to the laws of the State of Mississippi (hereinafter "CITY").

WITNESSETH:

WHEREAS, THE PROPERTY OWNER desires to construct and install a 4X6 BALCONY property located in the City of Starkville, County of Oktibbeha, State of Mississippi, more specifically described as being located on 3rd & 4th FLOORS ON JARNIGAN STREET

WHEREAS, PROPERTY OWNER and CITY, are aware that the new installation is constructed on the right of way in an area approximately 24" to 36"; as reflected on the attached Exhibit "A" and made part of this agreement; and

WHEREAS, PROPERTY OWNER and the CITY, both having been made aware of the proposed right of way encroachment, desire to provide for the permissive use thereof.

NOW, THEREFORE, in consideration of the CITY allowing PROPERTY OWNER to construct and maintain said structure in the above-described right of way, the PROPERTY OWNER and CITY do mutually agree and covenant as follows:

The PROPERTY OWNER agrees to bear the expense of any relocation or adjustment as deemed necessary by the CITY to sewers, public improvements and utilities made necessary by the encroachment of said structure in the existing right of way.

The CITY will not be responsible for any damage to said structure in the existing right of way.

The PROPERTY OWNER agrees to indemnify, defend, and hold harmless the CITY and its employees, agents, and representatives from any loss, damage, inconvenience, injury, loss of business, claim, judgment, or any other expense, including attorney fees, brought against the CITY or its employees, agents, or representatives relating to said structure.

Any repairs or replacement necessary to said structure in the right of way resulting from the City's action in maintaining the integrity of the right of way shall be the sole responsibility of the PROPERTY OWNER, and CITY shall not be responsible for any such repairs, replacement and other damage in the work area.

The PROPERTY OWNER agrees to assume full and complete responsibility for any and all damage to the City's right of way, easement, public improvements, drainage facilities, sanitary sewers or public utilities relating to said structure.

PROPERTY OWNER agrees to pay for the recordation of this agreement and any plats or plans that may be attached.

PROPERTY OWNER shall be solely responsible for any and all damages and/or injuries caused by, relating to, or resulting from said structure. **PROPERTY OWNER** agrees to furnish, on demand of the City Attorney, satisfactory evidence that it has the lawful right to enter into this agreement for the purposes herein contained, and said agreement is subject to the approval of said City Attorney.

PROPERTY OWNER hereby agrees that this agreement shall run with the land and shall be binding on the successors and assigns of **PROPERTY OWNER**.

Execution of this instrument shall in no way be interpreted by the **PROPERTY OWNER** as relinquishment by the **CITY** of said right of way, and the **CITY** specifically retains all of its lawful rights and powers associated therewith.

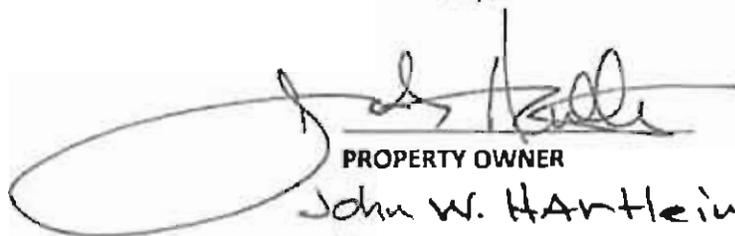
This Agreement shall be null and void if any future improvements or alterations are made to the portion of the structure located inside of the **CITY's** right of way without written permission by the **CITY** through the City Planner's office.

This Agreement is subject to the approval of the City Administration, said approval to be indicated by their respective signatures below.

IN WITNESS WHEREOF, the parties have executed this agreement this ____ day of ____, 2015.

CITY OF STARKVILLE

By: _____
Mayor



PROPERTY OWNER

John W. Hantlein
MANAGER,
HIGH COTTON DEVELOPMENT
LLC
601-259-0328
122 MAISON DE VILLE
39759
11-16-15

PROPERTY OWNER shall be solely responsible for any and all damages and/or injuries caused by, relating to, or resulting from said structure. **PROPERTY OWNER** agrees to furnish, on demand of the City Attorney, satisfactory evidence that it has the lawful right to enter into this agreement for the purposes herein contained, and said agreement is subject to the approval of said City Attorney.

PROPERTY OWNER hereby agrees that this agreement shall run with the land and shall be binding on the successors and assigns of **PROPERTY OWNER**.

Execution of this instrument shall in no way be interpreted by the **PROPERTY OWNER** as relinquishment by the **CITY** of said right of way, and the **CITY** specifically retains all of its lawful rights and powers associated therewith.

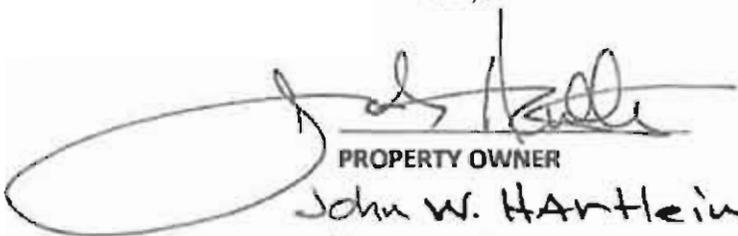
This Agreement shall be null and void if any future improvements or alterations are made to the portion of the structure located inside of the **CITY's** right of way without written permission by the **CITY** through the City Planner's office.

This Agreement is subject to the approval of the City Administration, said approval to be indicated by their respective signatures below.

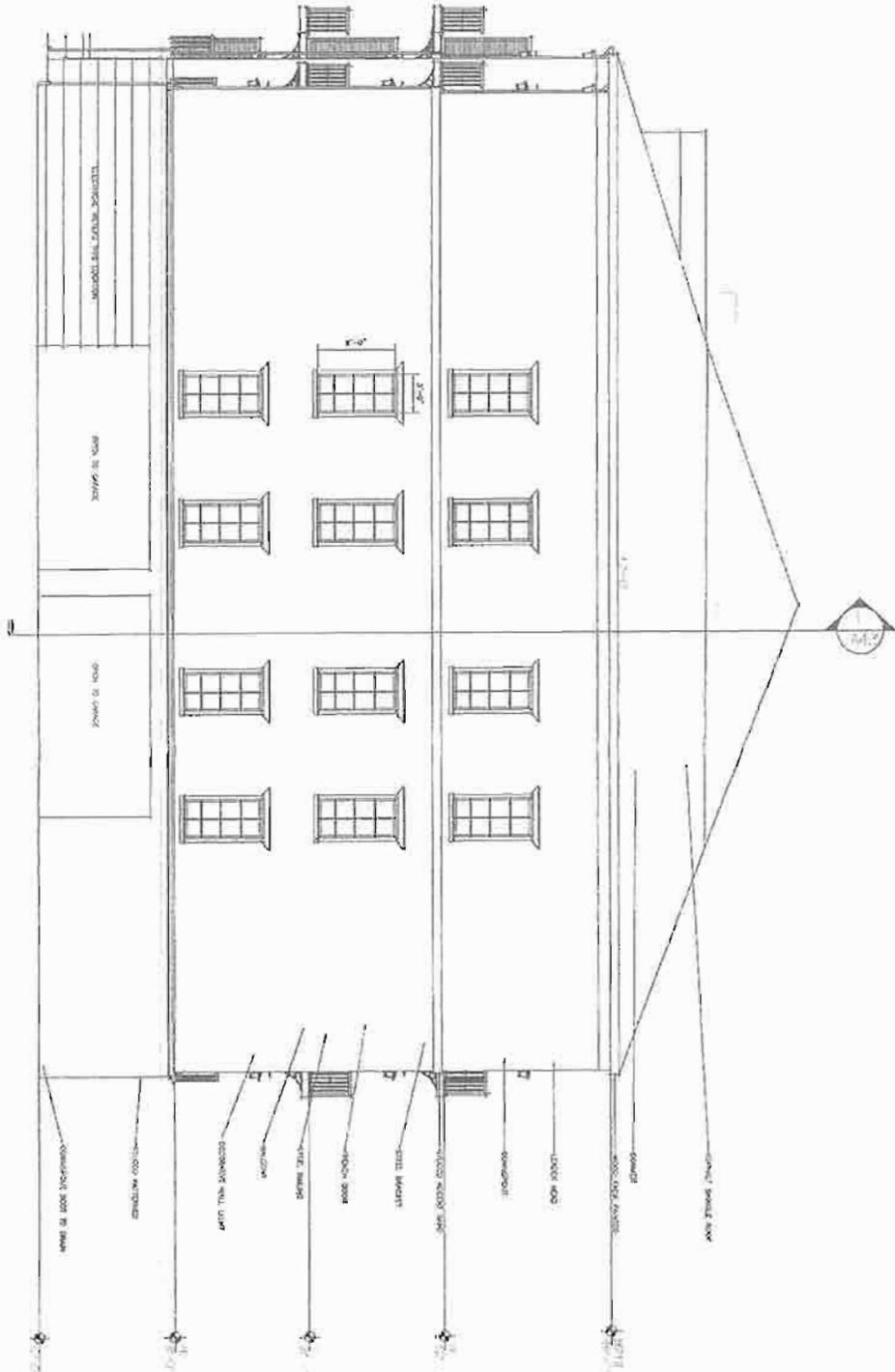
IN WITNESS WHEREOF, the parties have executed this agreement this ____ day of ____, 2015.

CITY OF STARKVILLE

By: _____
Mayor


PROPERTY OWNER
John W. Hantlein
MANAGER,
HIGH COTTON DEVELOPMENT
LLC
601-259-0328
122 MAISON DE VILLE
39759
11-16-15

ELEVATION



- JARNIGAN STREET -

A32

PROJECT NO. 1000000000
 DATE 10/10/10
 DRAWN BY [Name]
 CHECKED BY [Name]
 SCALE 1/8" = 1'-0"
 SHEET NO. 1 OF 1



PROJECT TITLE
 THE WHISKEY
 STARKVILLE
 MISSISSIPPI

architectonics
 THOMAS CAMPBELL STEWART - ARCHITECT
 500A GREENSBORO STREET - STARKVILLE, MISSISSIPPI - 39759
 PHONE: 662.615.5288 - EMAIL: INFO@ARCHITECTONICS.INFO



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Dev.- Planning
AGENDA DATE: December 1, 2015
PAGE: Page 1 of 10



SUBJECT:

Discussion and Consideration of the FP 15-15 Request by Michael Kracker for Final Plat approval for subdividing one parcel into two located on the northwest corner Garrard Road and Old West Point Road. Parent Parcel #117C-00-036.01

AMOUNT & SOURCE OF FUNDING:

N/A

FISCAL NOTE:

N/A

AUTHORIZATION HISTORY:

On November 17, 2015 the Planning and Zoning Commission recommended approval of the Final Plat request by Michael Kracker for subdividing one parcel into two located on the northwest corner Garrard Road and Old West Point Road. The proposed lot would be located on Garrard Road and was rezoned B-1 by the Board of Aldermen on July 7, 2015. The Preliminary Plat was approved by the Board of Aldermen on August 8, 2015. As a condition of the rezoning, the parent lot was required to be subdivided within 6 months of the rezoning. The Planning and Zoning Commission recommend approval with one condition which has been met.

1. Bond in the amount of 150% of the engineering cost estimate for the sidewalks required along Old West Point Road shall be required prior to review by the Board of Aldermen.

**REQUESTING
DEPARTMENT:** Community Dev.- Planning

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders



FOR MORE INFORMATION CONTACT:

Buddy Sanders @ 662-323-2525 ext 3119 or Daniel Havelin @ 662-232-2525 ext 3136

SUGGESTED MOTION:

Move approval of FP 15-15 Request by Michael Kracker for Final Plat approval for subdividing one parcel into two located on the northwest corner Garrard Road and Old West Point Road. Parent Parcel #117C-00-036.01.

HISTORIC
STARKVILLE
MISSISSIPPI'S COLLEGE TOWN
THE CITY OF STARKVILLE
COMMUNITY DEVELOPMENT DEPT
CITY HALL, 110 WEST MAIN STREET
STARKVILLE, MISSISSIPPI 39759

STAFF REPORT

TO: Members of the Planning & Zoning Commission
FROM: Daniel Havelin, City Planner (662-323-2525)
CC: Applicant: Jason Pepper, Owner: Michael Kracker
SUBJECT: FP 15-15, Request for Final Plat approval for subdividing one parcel into two located on the northwest corner Garrard Road and Old West Point Road. Parent Parcel #117C-00-036.01
DATE: November 17, 2015

BACKGROUND INFORMATION:

The purpose of this report is to provide information regarding the request by Jason Pepper on behalf of Michael Kracker for approval of a Final Plat for subdividing one parcel into two. The proposed lot would be located on Garrard Road and was rezoned B-1 by the Board of Aldermen on July 7, 2015. The Preliminary Plat was approved by the Board of Aldermen on August 8, 2015. As a condition of the rezoning, the parent lot was required to be subdivided within 6 months of the rezoning. Please see attachments 1-6.

Below is information pertaining to B-1 Buffer District

Sec. J. - B-1 buffer district regulations.

These [B-1 buffer] districts are intended to be composed mainly of compatible mixed commercial and residential uses. Although usually located between residential and commercial areas, these districts may in some instances be freestanding in residential areas. Limited commercial uses are permitted that can in this district be compatible with nearby residential uses. The character of the district is protected by requiring that certain yard and area requirements be met. [The following regulations apply to B-1 districts:]

1. *See chart for uses permitted.*
2. *See chart for uses that may be permitted as an exception.*
3. *Minimum lot size: Residence uses shall meet the minimum standards that are least restrictive for the type residential use proposed in the residential districts listing. There is no minimum lot size for commercial uses except that other yard and parking requirements of the ordinance be met.*
4. *Required lot area and width, yards, building areas and heights for buffer districts:*
 - a) *Minimum depth of front yard: 25 feet.*
 - b) *Minimum width of side yard: Five feet.*
 - c) *Minimum depth of rear yard: 20 feet.*
 - d) *Maximum height of structure: 45 feet.*

5. *Off-street parking requirements: Off-street parking is as required in article VIII of this ordinance.*
6. *All building facades that are visible from public right-of-way or adjacent property zoned residential shall meet these requirements.*
 - a) *The following materials are allowed for use on a building façade: brick, wood, fiber cement siding, stucco, natural stone, and split faced concrete masonry units that are tinted and textured. Architectural metal panels may be used as long as the panels make up less than 40 percent of an individual façade.*
 - b) *The following materials are not allowed for use on a building facade: smooth faced concrete masonry units, vinyl siding, tilt-up concrete panels, non-architectural steel panels (R Panels), and EIFS (exterior insulation and finish systems). EIFS is permitted to be used for trim and architectural accents.*
 - c) *The primary facade colors shall be low reflectance, subtle, neutral or earth tones. The use of high intensity, metallic flake, or fluorescent colors is prohibited.*
7. *All parking lots adjacent to public right-of-way shall be paved either entirely or with a combination of the following: asphalt, concrete, porous pavement, concrete pavers, or brick pavers. Gravel can be used temporarily as a parking surface for a period of no longer than 12 months upon the approval of the community development director. All temporary gravel lots must provide ADA accessible parking and access ways in accordance with the ADA guidelines.*

PLAT PROPOSAL

General Information

The proposed parcel is +/-2.10 acre. The parcel is located within a B-1 Buffer District

Easements and Dedications

No easements or dedications shown

Findings and Comments

All utilities are currently available for proposed parcel.

Is this lot a part of a previously platted subdivision? If so, were letters of authorization provided by adversely affect property owners adjacent to the parcel.

This parcel is not a part of a platted subdivision. No authorization needed

CONCLUSIONS

If the Planning and Zoning Commission decides to approve the Applicant's request for a preliminary plat for a lot subdivision, Staff request the following condition:

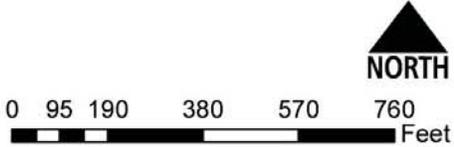
1. **Bond in the amount of 150% of the engineering cost estimate for the sidewalks required along Old West Point Road shall be required prior to review by the Board of Aldermen.**

Attachment 1
FP 15-15 Aerial

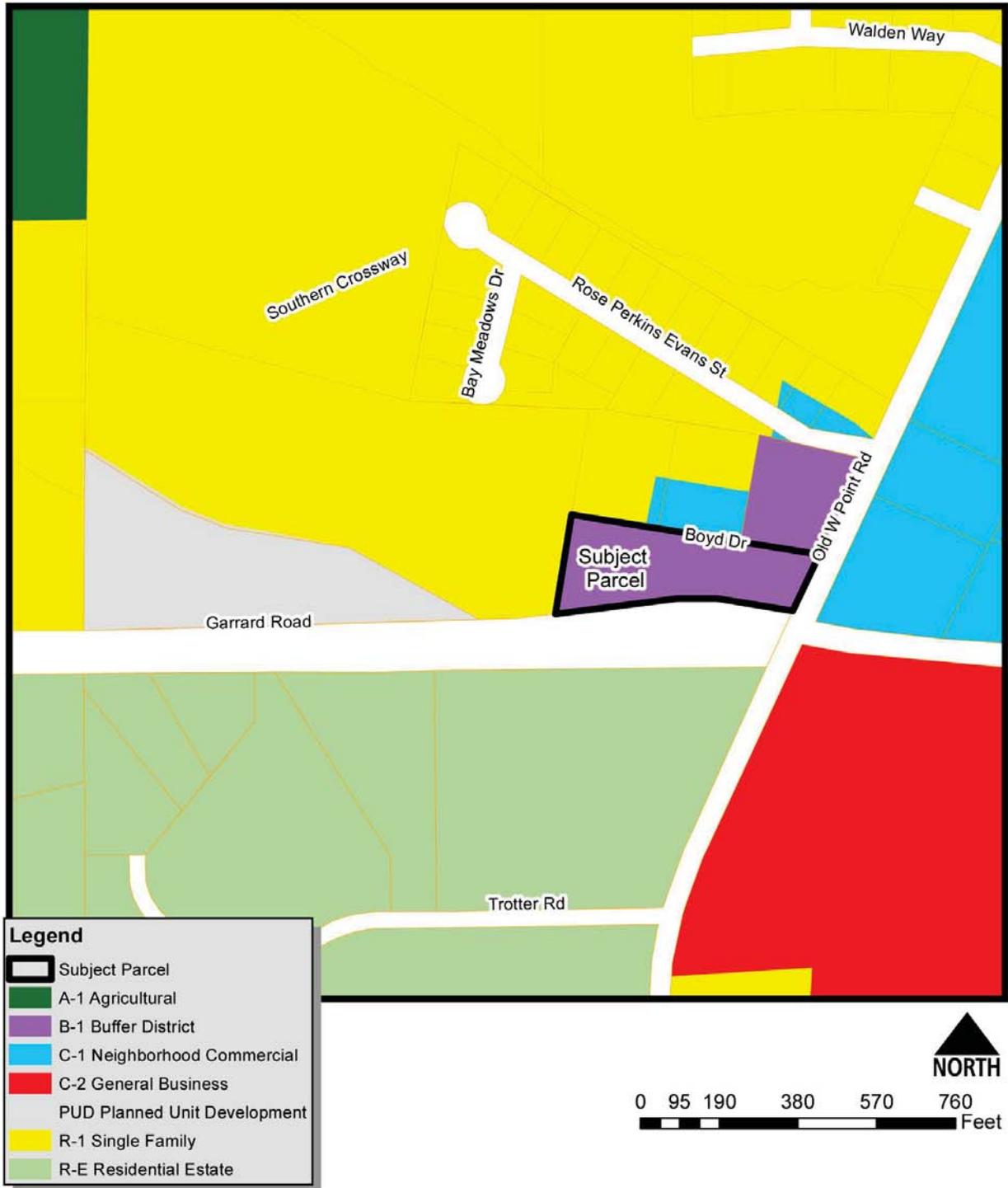


Legend

 Subject Parcel



Attachment 2
FP 15-15 Zoning



Attachment 3



View looking west down Boyd Drive

Attachment 4



View looking northwest at subject property

Attachment 5



View looking east down Garrard Road

As Reviser



Exhibit A

Daniel Havelin
City Planner

Phone: 662-323-2525 x 1136
d.havelin@cityofstarkville.org

November 10, 2015

Tammy Wheeler
Senior Underwriter
AmTrust Surety
100 Second Avenue South, Suite 704 South
St. Petersburg, FL 33701

RE: Bonding Letter –Northwest corner of the intersection of Garrard Road and Old West Point Road, Starkville, MS, Parcel # 117C-00-036.01

Dear Mrs. Wheeler:

This letter is written in response to a request for information regarding the bonding requirements for East Creek subdivision owned by Michael Kraker. The City has requested a bond in the amount of \$5250.00 to cover 150% of the construction cost of the sidewalks that are required along the western side of Old West Point Road.

Should you have any questions or require additional information, please do not hesitate to contact me at (662) 323-2525, extension 1136.

Sincerely,

Daniel Havelin
City Planner



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Community Development
AGENDA DATE: 12/1/2015
PAGE: 1 of 6

SUBJECT: Discussion and Consideration of travel by Community Development Director, Buddy Sanders to the Mississippi Municipal League's Mid-Winter Conference in Jackson, MS from January 12-14, 2016.

AMOUNT & SOURCE OF FUNDING: Expenditure from: 001-100-610-350

FISCAL NOTE: MML Conference Registration: \$135.00, if postmarked by December 18, 2015.
Accommodations at the host hotel: Jackson Hilton: \$357.00 tax exempt.
Per-diem: \$92.00, Mileage \$65.32 Total: \$649.32.

AUTHORIZATION HISTORY: Travel to this conference has been granted on an annual basis.

**REQUESTING
DEPARTMENT:** Community Development

**DIRECTOR'S
AUTHORIZATION:**

FOR MORE INFORMATION CONTACT: Community Development Director, Buddy Sanders
Asst. BOA/Comm. Dvlp. Tammy Carlisle

SUGGESTED MOTION:

Move approval of travel by Community Development Director, Buddy Sanders to the Mississippi Municipal League's Mid-Winter Conference in Jackson, MS from January 12-14, 2016, with advance travel granted for the MML Conference Registration for \$135.00, accommodations at the host hotel \$357.00 and for per-diem for \$157.32 with a sum of \$649.32.



Mississippi Municipal League

2016 Mid-Winter Legislative Conference

January 12-14, 2016 • Hilton Jackson 1001 East County Line Road - Jackson, MS

Registration Form (Please print legibly)

Full Name	Buddy Sanders	Title: Community Development Director
City/Organization	City of Starkville	
Address	110 West Main Street	
City	Starkville	State MS
		Zip: 39759
Phone	662-323-4583 EXT. 3129	Fax
Cell Phone		E-mail: b.sanders@cityofstarkville.org

Check Applicable Conference Registration Fees

One Registration Form per Attendee

Early Registration

(Postmarked by 12/18/2015)

X \$135 Member/Associate Member

\$50 Guest/Spouse Fee

(Covers all meal events)

Guest Name N/A

Late Registration

(After 12/18/2015)

Q \$185 Member/Associate Member

Name badges will be printed on-site

Non-Member Registration

Q \$200 Non-Member Registration

No Early Discount for non-members

Refunds after December 18, 2015

Mississippi Municipal League

600 East Amite Street - Suite 104 - Jackson MS 39201 601.353.5854 -

800.325.7641 - Fax 601.353.6980 www.mmlonline.com

facebook.com/msmunicipalleague

 @mmlonline



Mid-Winter

Conference Hotels

(All hotel room blocks open 10/19/15)

Hilton Jackson

1001 East County Line Rd
601-957-2800 or 1-888-263-0524

\$116 Flat Rate

Group Code MMLC Room block closes 12/11/2015

Cabot Lodge Jackson North

120 Dyess Road, Ridgeland
601-957-0757

\$109 Flat Rate includes breakfast

Room block closes 12/29/2015

Courtyard Marriott

6280 Ridgewood Court Drive
800-314-1451

\$129

Room block closes 12/22/2015

Drury Inn & Suites

610 East County Line Road,
Ridgeland

800-325-0720

\$94.95 Flat Rate includes breakfast

Room block closes 12/11/2015 Please specify the Hotel Location and reference Group Name MS Municipal League. To reserve online, go to druryhotels.com. Click on Book it Fast - enter group # 2252243

Homewood Suites

853 Centre Street, Ridgeland
800-225-5466

\$129 One Room Suite

Room block closes 1/2/2016

Method of Payment

Check # _____ Payment will be sent

We accept the following credit cards:

Q VISA **Q** MC **Q** DISCOVER

To make a payment using one of these cards, please contact the MML Office at 601-353-5854.

All on-site payments must be made with debit or credit cards only. No cash or check purchases will be allowed.

No



2016 Mid-Winter Conference Agenda

Hilton Jackson
January 12-14, 2016

Tuesday, January 12

12:00 p.m. – 5:00 p.m.

Registration

Imperial Hall

CMO Classes

1:00 p.m. – 5:00 p.m.

Basic Municipal Finance

1:00 p.m. – 5:00 p.m.

Basic Municipal Law

1:00 p.m. – 5:00 p.m.

Advanced Economic Development

1:00 p.m. – 5:00 p.m.

PD: TBA

1:00 p.m. – 5:00 p.m.

Elective: TBA

Wednesday, January 13

6:30 a.m.

MML 5K Fun Run/Walk

Old Trace Park
Ridgeland, MS

7:30 a.m.

Continental Breakfast

Imperial Hall

7:30 a.m. – 4:00 p.m.

Registration
MML Booths

Imperial Hall
Imperial/Regency Hall

8:30 a.m.

“MML Day at the Capitol” Buses Leave the Hilton
at the South Entrance and Return at 10:30 a.m.

9:00 a.m.

Legislative Briefing

State Capitol

11:30 a.m.

MML Board of Directors’ Luncheon
General Delegates

Penthouse
Lunch on Your Own

1:00 p.m. – 4:00 p.m.

Opening General Session

6:00 p.m. – 7:00 p.m.

Legislative Appreciation Reception

Grand Ballroom

Thursday, January 14

8:00 a.m.

Registration & Continental Breakfast

Imperial Hall

9:00 a.m. – 11:15 a.m.

General Session

Salon C

11:30 a.m.

Closing Luncheon

Salon A/B

Conference Adjourns

Welcome,

Buddy Sanders

[JOIN NOW >](#)



ROOM INFORMATION:

2 QUEEN BEDS,
Non-Smoking Confirmed

Rooms: 1

Guests: 1 Adult

Check In: 3:00 PM

Check Out: 12:00 PM

RATE INFORMATION:

MS MUNICIPAL LEAGUE

Rate per night: 119.00 USD

Total for Stay per Room

Rate: 357.00 USD

Taxes: 41.52 USD

Total: 398.52 USD

Total for Stay: 398.52 USD

Includes estimated taxes.

(Gratuities not included)

A 110 W Main St, Starkville, MS 39759

B 1001 E County Line Rd, Jackson, MS 39211



US-82 W and I-55 S

142 miles, 2 h 8 min

MS-12 W and Natchez Trace Pkwy

118 miles, 2 h 11 min

A 110 W Main St

1. Head east on **W Main St** toward **S Washington St**
10 ft
2. Turn left at the 1st cross street onto **Dr Douglas L. Conner Dr**
0.1 mi
3. Turn left onto **MS-182 W/Dr Martin Luther King Jr Dr W**
2.2 mi
4. Turn left to merge onto **MS-25 S**
0.4 mi
5. Merge onto **MS-25 S**
23.6 mi
6. Merge onto **MS-15 S/MS-25 S** via the ramp to **Louisville/Jackson**
17.9 mi
7. Take the **MS-16** exit toward **Carthage/Canton**
0.4 mi
8. Turn right onto **MS-16 W**
4.9 mi
9. Turn left toward **Natchez Trace Pkwy**
35.1 ft
10. Turn right onto **Natchez Trace Pkwy**
33.8 mi
11. Take the ramp onto **I-55 S**
1.9 mi
12. Take exit 103 toward **County Line Rd/Ridgeland**
0.3 mi
13. Continue onto **I-55 Frontage Rd**
489 ft
14. Turn left onto **W County Line Rd** (signs for **Frontage Road/East County Line Road**)
6.3 mi

B 1001 E County Line Rd

TRAVEL VOUCHER

State of Mississippi: City of Starkville
 Name: Buddy Sanders, Community Development Director (Agency or Institution) PIN/WIN #: _____
 Address: 110 West Main Street, Starkville MS 39759 PID#: _____

Check One:	
Employee	<input checked="" type="checkbox"/>
Contract Worker	<input type="checkbox"/>
Board Member	<input type="checkbox"/>

I request reimbursement for subsistence and other authorized expenses paid by me incident to official travel for the State from
January 12, 2016 to January 14, 2016. The itemized statement follows.
(date) (date)

Check Box(es):	In-State	<input checked="" type="checkbox"/>	Out-of-State		Out-of-Country		PTE Request
----------------	----------	-------------------------------------	--------------	--	----------------	--	-------------

Prior to Trip Expenses (PTE) Request:	
Lodging	357.00
Public/Gov. Vehicle	65.32

Payment Information <small>(Traveler complete, if known)</small>	
Trip #	
Travel Voucher #	
SAAS Ag #	
SPAHRS Ag #	
Fund #	
Activity / Location	Jackson ,MS
Org / Sub Org	Mississippi Municipal League
Rpt Category	
Project / Sub Proj	MML Mid-Winter Conference

Per Diem in Lieu of Subsistence	
Taxable Meals	
Non-Taxable Meals	92.00
Lodging	357.00
Travel in Private Vehicle	65.32
Travel in Rented Vehicle	
Travel in Public Carrier	
Other:	135.00
Sub Total	649.32
Less: Travel Advance	
Less: PTE Lodging	
Less: PTE Public Carrier	
Net Payment	649.32

Subject to any difference determined by verification, I certify that the above amount claimed by me for travel expenses for the period indicated is true and accurate in all respects, and that payment for any part has not been received. In the event of overpayment, I agree that any future salary/travel disbursements may be debited to correct the overpayment.

Traveler: _____ Title: _____ Date: _____
 Approved by: _____ Title: _____ Date: _____
 Prepared by: T. Carlisle Title: Exc. Asst. BOA/Comm. Dvlp Date: November 20, 2015



**CITY OF STARKVILLE COVERSHEET –Engineering & Street
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.:
AGENDA DATE: 12/01/2015
PAGE:

SUBJECT: Discussion and Consideration of travel for Edward C. Kemp to attend the Mississippi Municipal League's 2016 Mid-Winter Conference in Jackson, Mississippi. The conference is scheduled for January 12-14, 2016, which will be held at the Hilton Hotel in Jackson, MS; with an advanced payment of travel and registration.

AMOUNT & SOURCE OF FUNDING

\$741.45

Engineering and Street --001-197-610-350

FISCAL NOTE:

AUTHORIZATION HISTORY: The Mayor and Board have been approved for travel to this annual conference in the past

REQUESTING

DEPARTMENT: Engineering and Street

DIRECTOR'S

AUTHORIZATION: Edward C. Kemp

FOR MORE INFORMATION CONTACT: Edward C. Kemp

SUGGESTED MOTION: Move approval of the travel for Edward C. Kemp to attend the Mississippi Municipal League's 2016 Mid-Winter Conference in Jackson, MS, scheduled for January 12-14, 2016, to be held at the Hilton Hotel in Jackson, MS; with advanced payment of travel and registration at an estimated cost of \$ 741.45



Mississippi Municipal League

2016 Mid-Winter Legislative Conference

January 12-14, 2016 • Hilton Jackson 1001 East County Line Road - Jackson, MS

Registration Form (Please print legibly)

Full Name Edward C. Kemp Title City Engineer

City/Organization City of Starkville

Address 110 W. Main Street

City Starkville State MS Zip 39759

Phone 662-323-2525 Fax _____

Cell Phone _____ E-mail E.Kemp@CityofStarkville.org

Check Applicable Conference Registration Fees
One Registration Form per Attendee

Early Registration
(Postmarked by 12/18/2015)

- \$135 Member/Associate Member**
- \$50 Guest/Spouse Fee**
(Covers all meal events)

Guest Name _____

Late Registration *(After 12/18/2015)*

- \$185 Member/Associate Member**
Name badges will be printed on-site

Non-Member Registration

- \$200 Non-Member Registration**
No Early Discount for non-members

No Refunds after December 18, 2015

Mississippi Municipal League
600 East Amite Street - Suite 104 - Jackson MS 39201
601.353.5854 - 800.325.7641 - Fax 601.353.6980
www.mmlonline.com

Facebook: [facebook.com/msmunicipalleague](https://www.facebook.com/msmunicipalleague)
Twitter: @mmlonline

Mid-Winter Conference Hotels
(All hotel room blocks open 10/19/15)

~~Hilton Jackson~~ **SOLD OUT**
1001 East County Line Rd
601-957-2800 or 1-888-263-0524
\$119 Flat Rate
Group Code MMLC
Room block closes 12/11/2015

Cabot Lodge Jackson North
120 Dyess Road, Ridgeland
601-957-0757
\$109 Flat Rate includes breakfast
Room block closes 12/29/2015

Courtyard Marriott
6280 Ridgewood Court Drive
800-314-1451
\$129
Room block closes 12/22/2015

Drury Inn & Suites
610 East County Line Road, Ridgeland
800-325-0720
\$94.95 Flat Rate includes breakfast
Room block closes 12/11/2015
Please specify the Hotel Location and reference Group Name MS Municipal League.
To reserve online, go to druryhotels.com.
Click on Book it Fast - enter group # 2252243

Homewood Suites
853 Centre Street, Ridgeland
800-225-5466
\$129 One Room Suite
Room block closes 1/2/2016

Method of Payment

Check # _____

We accept the following credit cards:

- VISA
- MC
- DISCOVER

To make a payment using one of these cards, please contact the MML Office at 601-353-5854.

All on-site payments must be made with debit or credit cards only. No cash or check purchases will be allowed.

CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM NO: XI.F.1.
AGENDA DATE December 2nd 2015

SUBJECT: Claims Docket through November 23, 2015

AMOUNT & SOURCE OF FUNDING: FY 2015-2016 Budget

**THE TOTAL CLAIMS FOR THE CLAIMS DOCKET ENDING
November 23, 2015 IS \$806,987.46**
Reimbursed by Grant \$218,745.55

SED CLAIMS DOCKET AMOUNT \$89,996.91
Water Dept Claims docket \$5,667.97

TOTAL AMOUNT TO BE PAID \$902,652.34

DEPARTMENT: City Clerk's Office AUTHORIZATION: Lesa Hardin, City Clerk

FOR MORE INFORMATION CONTACT: City Clerk, Lesa Hardin

STAFF RECOMMENDATION: Approval of the Claims Docket #12-01-15a for
Claims from all Departments through November 23, 2015 as listed.



Expense Approval Report

By Fund

Post Dates 11/16/2015 - 11/23/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
Department: 000 - UNDESIGNATED					
Outstanding					
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-000-054-205	162.13
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-000-054-205	320.26
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-000-054-205	108.14
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-000-054-208	94.25
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-000-054-208	26.97
SIERA ADAMS	INV0015935	11/16/2015	RESTITUTION FROM MICHAEL DAVIS #1000019633	001-000-330-135	80.00
THE COMMERCIAL DISPATCH	9/30	11/23/2015	ADVERTISING	001-000-054-205	1,021.80
THE COMMERCIAL DISPATCH	9/30	11/23/2015	ADVERTISING	001-000-054-208	288.20
Outstanding Total:					2,101.75
Paid					
NOWELL JACKSON	INV0015956	11/19/2015	OVERPAID #1324115	001-000-330-135	225.00
Paid Total:					225.00
Department 000 - UNDESIGNATED Total:					2,326.75
Department: 100 - BOARD OF ALDERMEN					
Outstanding					
CSPIRE WIRELESS	INV0015931	11/16/2015	ACC#0030343986	001-100-604-330	176.58
SCOTT MAYNARD	INV0015984	11/23/2015	NLC PARKING	001-100-610-350	131.12
LOWE'S	11596	11/16/2015	Q1310 TOOLS	001-100-680-311	121.48
THE CLINIC AT ELM LAKE, PA	12312	11/20/2015	drug test CARLISLE	001-100-680-311	30.00
Outstanding Total:					459.18
Department 100 - BOARD OF ALDERMEN Total:					459.18
Department: 110 - MUNICIPAL COURT					
Outstanding					
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-110-604-330	114.58
SULLIVAN'S OFFICE SUPPLY, INC.	01960	11/16/2015	K1389 OFFICE SUPPLIES	001-110-501-200	105.96
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-OT15.	11/20/2015	LEASE 30798181 11/13/15	001-110-604-330	79.91
PETTY CASH VOUCHERS	INV0015944	11/16/2015	SUPPLIES	001-110-501-200	17.28
SULLIVAN'S OFFICE SUPPLY, INC.	01627	11/16/2015	K1386 OFFICE SUPPLIES	001-110-501-200	27.96
Outstanding Total:					345.69
Department 110 - MUNICIPAL COURT Total:					345.69
Department: 111 - YOUTH COURT					
Outstanding					
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-111-604-330	73.19
Outstanding Total:					73.19
Department 111 - YOUTH COURT Total:					73.19
Department: 120 - MAYORS OFFICE					
Outstanding					
MS DEPARTMENT OF EMPLOYMENT SECURITY	10/23	11/23/2015	UNEMPLOYMENT	001-120-691-550	2,344.98

Expense Approval Report

Post Dates: 11/16/2015 - 11/23/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-120-604-330	160.93
THE CLINIC AT ELM LAKE, PA	12718	11/20/2015	drug test HAMPTON	001-120-501-200	30.00
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-OT15.	11/20/2015	LEASE 30798181 11/13/15	001-120-604-330	79.91
CSPIRE WIRELESS	INV0015931	11/16/2015	ACC#0030343986	001-120-604-330	50.00
PETTY CASH VOUCHERS	INV0015976	11/23/2015	MAYORS OFFICE - WASTE BASKETS	001-120-501-200	10.00
TAMMY CARLISLE	INV0015979	11/23/2015	ALDERMAN REFRESHMENTS	001-120-503-202	10.88
BUDDY SANDERS	INV0015980	11/23/2015	INDUSTRIAL COFFEE SYSTEM	001-120-503-202	249.76
TAMMY CARLISLE	INV0015983	11/23/2015	ALDERMAN REFRESHMENTS	001-120-503-202	19.71

Outstanding Total: 2,956.17

Department 120 - MAYORS OFFICE Total: 2,956.17

Department: 123 - IT

Outstanding

SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-123-604-330	107.69
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-123-604-330	68.50
NORTHEAST EXTERMINATING	278731	11/20/2015	#113274 CITY HALL	001-123-630-400	45.00
CSPIRE WIRELESS	INV0015931	11/16/2015	ACC#0030343986	001-123-604-330	72.73
CSPIRE WIRELESS	INV0015931	11/16/2015	ACC#0030343986	001-123-604-330	134.19
BILL GREEN	INV0015941	11/16/2015	PROJECTOR CABLES	001-123-501-200	49.98
SULLIVAN'S OFFICE SUPPLY, INC.	02225	11/20/2015	CABINET	001-123-501-200	199.00

Outstanding Total: 677.09

Department 123 - IT Total: 677.09

Department: 145 - OTHER ADMINISTRATIVE

Outstanding

THE COMMERCIAL DISPATCH	10/30	11/20/2015	ADVERTISING #00002074	001-145-501-200	323.90
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-145-604-330	162.41
DALLAS PRINTING	60380	11/20/2015	BUSINESS CARDS HALBERT/HARDIN	001-145-501-200	64.50
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-OT15.	11/20/2015	LEASE 30798181 11/13/15	001-145-604-330	79.90
BASICS, INC. A Trade America Company	20276	11/20/2015	COPY PAPER	001-145-501-200	73.92
WATERMARK PRINTERS LLC	9300	11/16/2015	ENVELOPES	001-145-501-200	702.00
HILTON JACKSON	3208681476	11/23/2015	MUNICIPAL CLERK CONF	001-145-610-350	224.00
UNISTAR-SPARCO COMPUTERS, INC	1230038	11/16/2015	CABLE	001-145-501-200	15.47

Outstanding Total: 1,646.10

Department 145 - OTHER ADMINISTRATIVE Total: 1,646.10

Department: 159 - BONDING-CITY EMPLOYEES

Outstanding

REYNOLDS/RENASANT INSURANCE AGENCY	683691	11/23/2015	LESA HARDIN	001-159-620-371	175.00
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Outstanding Total: 175.00

Department 159 - BONDING-CITY EMPLOYEES Total: 175.00

Department: 169 - LEGAL

Outstanding

JAY HOWARD HURDLE	INV0015932	11/16/2015	VS TETORIES JEFFERSON	001-169-600-309	200.00
JAY HOWARD HURDLE	INV0015933	11/16/2015	VS MICHAEL DOSS	001-169-600-309	200.00
JAY HOWARD HURDLE	INV0015934	11/16/2015	VS TINA LUCIOUS-ROBINSON	001-169-600-309	200.00
THE UNIVERSITY OF MISSISSIPPI	CLO1016	11/23/2015	CHRIS LATIMER WINTER CLE CONF.	001-169-600-309	175.00
MARK WILLIAMSON	INV0015971	11/20/2015	VS EILAND	001-169-600-309	200.00
MARK WILLIAMSON	INV0015972	11/20/2015	VS HIGGINBOTTOM	001-169-600-309	200.00

Expense Approval Report

Post Dates: 11/16/2015 - 11/23/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MARK WILLIAMSON	INV0015973	11/20/2015	VS ERWIN	001-169-600-309	200.00
MARTY HAUG	INV0015974	11/20/2015	VS YEATES	001-169-600-309	200.00
Outstanding Total:					1,575.00
Department 169 - LEGAL Total:					1,575.00

Department: 180 - PERSONNEL ADMINISTRATION

Outstanding

DALLAS PRINTING	60380	11/20/2015	BUSINESS CARDS	001-180-501-200	64.50
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-OT15.	11/20/2015	HALBERT/HARDIN LEASE 30798181 11/13/15	001-180-604-330	79.91
Outstanding Total:					144.41
Department 180 - PERSONNEL ADMINISTRATION Total:					144.41

Department: 190 - CITY PLANNER

Outstanding

PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-OT15.	11/20/2015	LEASE 30798181 11/13/15	001-190-604-330	79.91
CSPIRE WIRELESS	INV0015931	11/16/2015	ACC#0030343986	001-190-604-330	303.78
BILL GREEN	INV0015940	11/16/2015	COPY PAPER /FOLDERS	001-190-501-200	76.89
LOWE'S	15137	11/20/2015	Q1311 TRASH CANS	001-190-501-200	37.84
LOWE'S	15158	11/20/2015	Q1318 DOOR STOP /HAND SOAP	001-190-501-200	7.47
RACKLEY OIL INC.	000420171	11/16/2015	FUEL /GAS	001-190-525-231	17.39
Outstanding Total:					523.28
Department 190 - CITY PLANNER Total:					523.28

Department: 192 - GENERAL GOVERN BLDG & PLANT

Outstanding

PETTY CASH VOUCHERS	INV0015944	11/16/2015	SUPPLIES	001-192-510-220	62.55
STARKVILLE ELECTRIC	INV0015945	11/17/2015	SED BILLS	001-192-625-380	37.53
CINTAS	215101285	11/23/2015	CITY HALL	001-192-535-233	38.35
Outstanding Total:					138.43
Department 192 - GENERAL GOVERN BLDG & PLANT Total:					138.43

Department: 194 - OTHER-OUTSIDE CONTRIB & APPRSL

Outstanding

SAFE HAVEN	2016	11/20/2015	OUTSIDE CONTRIBUTION 201	001-194-690-454	1,500.00
Outstanding Total:					1,500.00
Department 194 - OTHER-OUTSIDE CONTRIB & APPRSL Total:					1,500.00

Department: 197 - ENGINEERING

Outstanding

PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-OT15.	11/20/2015	LEASE 30798181 11/13/15	001-197-604-330	79.91
MS ENGINEERING SOCIETY	300186163	11/16/2015	CODY A. BURNETT DUES	001-197-690-555	271.00
CSPIRE WIRELESS	CM0000352	11/16/2015	ACC#0030343986	001-197-604-330	-46.63
MS BOARD OF LICENSURE	17091	11/20/2015	RENEWAL FEE	001-197-690-555	37.50
MS BOARD OF LICENSURE	26453	11/20/2015	RENEWAL FEE	001-197-690-555	37.50
EDWARD KEMP	INV0015986	11/23/2015	OFFICE SUPPLIES	001-197-501-200	65.79
EDWARD KEMP	INV0015986	11/23/2015	OFFICE SUPPLIES	001-197-501-200	167.56
CODY BURNETT	INV0015987	11/23/2015	OFFICE SUPPLIES	001-197-501-200	67.99
Outstanding Total:					680.62

Paid

TRUSTMARK NATIONAL BANK	3.	11/18/2015	LOAN#93894 PRIUS /2 TACOMAS (10/27/15)	001-197-820-874	366.15
Paid Total:					366.15
Department 197 - ENGINEERING Total:					1,046.77

Department: 201 - POLICE DEPARTMENT

Outstanding

R&M TIRES	1104698	11/20/2015	REPAIR FLAT M10965	001-201-630-360	15.00
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Expense Approval Report

Post Dates: 11/16/2015 - 11/23/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
R & F COMFORT SYSTEMS INC	17454	11/20/2015	M10968 SERVICE CALL POLICE DEPT	001-201-600-300	175.00
ARMY NAVY PAWN SHOP	0058101	11/20/2015	M10922 BULLETS	001-201-556-251	45.00
TRI-STARR MUFFLER & BRAKE	130957	11/20/2015	#41 OIL CHANGE	001-201-630-360	38.95
TRI-STARR MUFFLER & BRAKE	130977	11/20/2015	OIL CHANGE	001-201-630-360	38.95
THE COMMERCIAL DISPATCH SOUTHERN	10/30 OCT2015	11/20/2015 11/16/2015	ADVERTISING #00002074 ACCT#2490 PHONE CHARGES	001-201-604-330 001-201-604-330	393.00 654.79
TELECOMMUNICATIONS CANON SOLUTIONS AMERICA -BURLINGTON	4017428133	11/20/2015	COPIER POLICE DEPT	001-201-635-369	53.34
CANON SOLUTIONS AMERICA -BURLINGTON	4017469319	11/20/2015	COPIER POLICE DEPT	001-201-635-369	89.80
NORTHEAST EXTERMINATING	277337	11/20/2015	#123 POLICE DEPT	001-201-600-300	35.00
STEPHANIE PERKINS	860122987346	11/20/2015	POSTAGE M 10952	001-201-600-300	8.48
TRI-STARR MUFFLER & BRAKE	939651	11/20/2015	HEATER CORE /COOLANT REPAIRS	001-201-630-360	581.40
SULLIVAN'S OFFICE SUPPLY, INC.	01951	11/20/2015	M10953 ENVELOPES	001-201-556-251	29.99
WAL MART-GENERAL CITY	07706	11/20/2015	M10958 VACUUM CLEANER	001-201-556-251	151.82
R&M TIRES	1105121	11/20/2015	REPAIR FLAT M10965	001-201-630-360	15.00
LOWE'S	07602	11/20/2015	M10955 BLINDS	001-201-556-251	45.09
BELL BUILDING SUPPLY, INC.	135438	11/20/2015	M10954 KEY	001-201-556-251	4.68
ATMOS ENERGY	INV0015969	11/20/2015	3012727728	001-201-625-380	19.08
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-OT15.	11/20/2015	LEASE 30798181 11/13/15	001-201-604-330	79.91
BELL BUILDING SUPPLY, INC.	135591	11/20/2015	M10956 KEY	001-201-556-251	11.70
CSPIRE WIRELESS	INV0015931	11/16/2015	ACC#0030343986	001-201-604-330	2,195.69
STEPHANIE PERKINS	INV0015943	11/16/2015	UNIFORMS	001-201-535-233	49.20
TRI-STARR MUFFLER & BRAKE	130971	11/20/2015	#9549 A/C CONDENSER REPAIRS	001-201-630-360	387.03
MAGNOLIA BOTTLED WATER CO	17805	11/20/2015	WATER	001-201-556-251	97.00
DPS CRIME LAB	90034967	11/20/2015	ANALYTICAL FEES POLICE DEP	001-201-600-300	350.00
GULF STATES DISBRIBUTORS, INC.	1228074-IN	11/20/2015	M10940 BULLETS	001-201-556-251	1,650.00
4-COUNTY ELECTRIC POWER ASSOCIATION	27460	11/23/2015	ELECTRIC BILLS	001-201-625-380	190.00
BASICS, INC. A Trade America Company	20208	11/20/2015	M10923 JANITORIAL ITEMS	001-201-556-251	294.90
BASICS, INC. A Trade America Company	20247	11/20/2015	M10923 BATTERIES /CAN LINERS	001-201-556-251	224.52
RACKLEY OIL INC.	000420044	11/20/2015	GAS	001-201-525-231	1,816.06
IVY AUTO PARTS, LLC.	513647	11/20/2015	M10962 HEADLIGHT	001-201-630-360	29.99
UPS STORE 3702	5788	11/20/2015	POSTAGE	001-201-600-300	9.78
R&M TIRES	1105061	11/20/2015	M10965 AUTO MAINT	001-201-630-360	259.95
R&M TIRES	1105093	11/20/2015	M10965 AUTO MAINT	001-201-630-360	17.50
TRI-STARR MUFFLER & BRAKE	130996	11/20/2015	#42 AUTO REPAIRS	001-201-630-360	71.85
GT DISTRIBUTORS, INC.	INV0532990	11/20/2015	VORTEX STRIKEFIRE II RED DO	001-201-556-251	157.49
FLEET SAFETY EQUIPMENT,IN	147224	11/20/2015	M10629 LIGHTS	001-201-556-251	439.00
Outstanding Total:					10,725.94
Department 201 - POLICE DEPARTMENT Total:					10,725.94
Department: 215 - CUSTODY OF PRISONERS					
Outstanding					
OCH REGIONAL MEDICAL CTR	10/29/15	11/20/2015	#1828357 COLE	001-215-541-237	150.00
Outstanding Total:					150.00
Department 215 - CUSTODY OF PRISONERS Total:					150.00

Expense Approval Report

Post Dates: 11/16/2015 - 11/23/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount	
Department: 230 - POLICE TRAINING						
Paid						
PEDRO YERA	INV0015957	11/19/2015	CRIME SCENE INVESTIGATION CLASS	001-230-690-552	196.00	
					Paid Total:	196.00
Department 230 - POLICE TRAINING Total:					196.00	
Department: 250 - NARCOTICS BUREAU						
Outstanding						
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-250-604-330	53.94	
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-250-604-330	26.97	
CSPIRE WIRELESS	INV0015931	11/16/2015	ACC#0030343986	001-250-604-330	138.40	
					Outstanding Total:	219.31
Department 250 - NARCOTICS BUREAU Total:					219.31	
Department: 261 - FIRE DEPARTMENT						
Outstanding						
THE COMMERCIAL DISPATCH	10/30	11/20/2015	ADVERTISING #00002074	001-261-691-550	290.00	
					Outstanding Total:	290.00
Department 261 - FIRE DEPARTMENT Total:					290.00	
Department: 264 - FIRE COMMUNICATIONS						
Outstanding						
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-264-604-330	2,582.96	
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-264-604-330	541.43	
CSPIRE WIRELESS	INV0015931	11/16/2015	ACC#0030343986	001-264-604-330	187.67	
MSU FACILITIES MANAGEMENT	INV0015970	11/20/2015	909263211 TRAFFIC SIGNAL	001-264-630-404	26.84	
					Outstanding Total:	3,338.90
Department 264 - FIRE COMMUNICATIONS Total:					3,338.90	
Department: 267 - FIRE STATIONS AND BUILDINGS						
Outstanding						
ATMOS ENERGY	INV0015968	11/20/2015	3020829684 FIRE#3	001-267-625-380	56.26	
NORTHEAST EXTERMINATING	277569	11/20/2015	#741 FIRE#1	001-267-558-269	22.00	
NORTHEAST EXTERMINATING	277615	11/20/2015	#960 FIRE#2	001-267-558-269	22.00	
NORTHEAST EXTERMINATING	277616	11/20/2015	#961 FIRE#3	001-267-558-269	22.00	
NORTHEAST EXTERMINATING	278083	11/20/2015	#109734	001-267-558-269	22.00	
NORTHEAST EXTERMINATING	277628	11/20/2015	#100186 FIRE#4	001-267-558-269	22.00	
STARKVILLE ELECTRIC	INV0015988	11/23/2015	SED BILLS	001-267-625-380	839.08	
4-COUNTY ELECTRIC POWER ASSOCIATION	27460	11/23/2015	ELECTRIC BILLS	001-267-625-380	332.00	
ATMOS ENERGY	INV0015946	11/17/2015	3015511080 FIRE ST#1	001-267-625-380	58.27	
					Outstanding Total:	1,395.61
Department 267 - FIRE STATIONS AND BUILDINGS Total:					1,395.61	
Department: 281 - BUILDING/CODES OFFICE						
Outstanding						
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-281-604-330	81.35	
SULLIVAN'S OFFICE SUPPLY, INC.	01967	11/17/2015	Q1308 DESK CHAIR	001-281-501-200	189.00	
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-OT15.	11/20/2015	LEASE 30798181 11/13/15	001-281-604-330	79.91	
CSPIRE WIRELESS	INV0015931	11/16/2015	ACC#0030343986	001-281-604-330	123.88	
GATEWAY TIRE & SERVICE CENTER	I102982067	11/20/2015	Q1309 BATTERY	001-281-630-360	180.95	
WILLIAM JELLISON	INV0015981	11/23/2015	KEYBOARD/ MOUSE	001-281-501-200	74.89	

Expense Approval Report

Post Dates: 11/16/2015 - 11/23/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TAMMY CARLISLE	INV0015982	11/23/2015	19.71 ALDERMAN SNACKS / 148.73 OFFICE CHAIR	001-281-501-200	148.73
Outstanding Total:					878.71
Paid					
TRUSTMARK NATIONAL BANK	2.	11/18/2015	loan#98905 F250 /2 TACOMAS (11/18/15)	001-281-820-874	377.41
TRUSTMARK NATIONAL BANK	2.	11/18/2015	loan#98905 F250 /2 TACOMAS (11/18/15)	001-281-830-873	73.96
TRUSTMARK NATIONAL BANK	3.	11/18/2015	LOAN#93894 PRIUS /2 TACOMAS (10/27/15)	001-281-820-874	366.14
Paid Total:					817.51
Department 281 - BUILDING/CODES OFFICE Total:					1,696.22
Department: 290 - CIVIL DEFENSE/WARNING SYSTEM					
Outstanding					
STARKVILLE ELECTRIC	INV0015988	11/23/2015	SED BILLS	001-290-625-380	110.07
4-COUNTY ELECTRIC POWER ASSOCIATION	27460	11/23/2015	ELECTRIC BILLS	001-290-625-380	145.00
Outstanding Total:					255.07
Department 290 - CIVIL DEFENSE/WARNING SYSTEM Total:					255.07
Department: 301 - STREET DEPARTMENT					
Outstanding					
DURACO, INC.	17209	11/16/2015	A0985 BLOWER COUPLINGS /ETC REPAIRS	001-301-555-250	1,823.00
CINTAS FIRST AID & SAFETY	5003801168	11/20/2015	SERVICE CHARGE /MEDS	001-301-555-250	124.71
COLUMBUS RUBBER & GASKET CO., INC.	509159-001	11/20/2015	A1013 HOSE REPAIRS	001-301-555-250	95.45
FASTENAL COMPANY	MSSTA60700	11/20/2015	A1018 DMND BLADE	001-301-555-250	342.97
CUSTOM PRODUCTS CORPORATION	268391	11/20/2015	A1015 TRAFFIC SIGNS	001-301-565-272	1,538.00
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-301-604-330	27.73
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	001-301-604-330	141.10
APAC-MISSISSIPPI, INC	4000058551	11/16/2015	A1014 SC-1 RECYCLE	001-301-560-270	171.26
APAC-MISSISSIPPI, INC	4000058567	11/16/2015	A1021 ASPHALT	001-301-560-270	158.76
CINTAS	215849586	11/23/2015	STREET	001-301-535-233	115.70
UNITED RENTALS (NORTH AMERICA), INC.	133039832-001	11/16/2015	A1051 HOSE /STRAINER	001-301-555-250	113.32
BELL BUILDING SUPPLY, INC.	135315	11/16/2015	A1050 PVC KNEE	001-301-555-250	19.89
RONNIE JONES CONSTRUCTION, INC	9895-STARK	11/16/2015	A1053 GRAVEL	001-301-560-270	1,420.86
EAST MISSISSIPPI LUMBER CO	A5315	11/16/2015	A1055 TOOLS	001-301-555-250	101.10
BELL BUILDING SUPPLY, INC.	135428	11/16/2015	A1058 DRILL BIT	001-301-555-250	23.49
BELL BUILDING SUPPLY, INC.	135502	11/16/2015	A1058 TOOLS	001-301-555-250	46.59
BELL BUILDING SUPPLY, INC.	135515	11/16/2015	A1058 TOOLS	001-301-555-250	24.81
BASICS, INC. A Trade America Company	20233	11/16/2015	A1025 WINDBREAKER	001-301-535-233	40.06
EAST MISSISSIPPI LUMBER CO	A5366	11/16/2015	A1059 TOOLS	001-301-555-250	70.70
EAST MISSISSIPPI LUMBER CO	A5367	11/16/2015	A1059 OUTDOOR CORD	001-301-555-250	49.99
BELL BUILDING SUPPLY, INC.	135849	11/20/2015	A1061 CONCRETE	001-301-560-270	51.48
TERRY'S GARAGE, INC	38134	11/20/2015	A1062 AUTO REPAIRS	001-301-630-400	260.71
STARKVILLE AUTO PARTS	5151-86234	11/20/2015	A1060 BELTS	001-301-555-250	19.99
CSPIRE WIRELESS	INV0015931	11/16/2015	ACC#0030343986	001-301-604-330	51.47
BELL BUILDING SUPPLY, INC.	135974	11/20/2015	A1065 KEY / FENCE	001-301-555-250	58.98
BELL BUILDING SUPPLY, INC.	136046	11/20/2015	A1065 TOOLS	001-301-555-250	41.77
STARKVILLE LP GAS	85500	11/20/2015	A1063 FORKLIFT CYL	001-301-630-400	25.00
BELL BUILDING SUPPLY, INC.	136173	11/20/2015	A1066 TOOLS	001-301-555-250	62.33
BASICS, INC. A Trade America Company	20270	11/20/2015	A1069 TOOLS	001-301-555-250	156.60
REGIONS FINANCIAL CORPORATION	740805	11/23/2015	001-0007521-002 international cab & chassis	001-301-820-874	1,986.97

Expense Approval Report

Post Dates: 11/16/2015 - 11/23/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CINTAS	215101287	11/23/2015	STREET	001-301-535-233	106.52
FASTENAL COMPANY	MSSTA60848	11/20/2015	A1037 DMND BLADE	001-301-555-250	165.71
APAC-MISSISSIPPI, INC	4000058650	11/16/2015	A1026 ASPHALT	001-301-560-270	1,627.29
APAC-MISSISSIPPI, INC	4000058684	11/16/2015	A1028 ASPHALT	001-301-560-270	158.76
APAC-MISSISSIPPI, INC	4000058697	11/16/2015	A1034 ASPHALT	001-301-560-270	1,461.19
THORNE REFRIDGERATION, IN	15954	11/16/2015	REPAIRS	001-301-555-250	86.98
Outstanding Total:					12,771.24

Paid

TRUSTMARK NATIONAL BANK	2.	11/18/2015	loan#98905 F250 /2 TACOMAS (11/18/15)	001-301-820-874	377.42
TRUSTMARK NATIONAL BANK	2.	11/18/2015	loan#98905 F250 /2 TACOMAS (11/18/15)	001-301-830-873	73.96
Paid Total:					451.38
Department 301 - STREET DEPARTMENT Total:					13,222.62

Department: 302 - STREET LIGHTING

Outstanding

STARKVILLE ELECTRIC	INV0015945	11/17/2015	SED BILLS	001-302-625-380	28,222.39
STARKVILLE ELECTRIC	INV0015988	11/23/2015	SED BILLS	001-302-625-380	20.89
4-COUNTY ELECTRIC POWER ASSOCIATION	27460	11/23/2015	ELECTRIC BILLS	001-302-625-380	12,183.08
Outstanding Total:					40,426.36
Department 302 - STREET LIGHTING Total:					40,426.36

Department: 360 - ANIMAL CONTROL

Outstanding

CSPIRE WIRELESS	INV0015931	11/16/2015	ACC#0030343986	001-360-604-330	37.86
RACKLEY OIL INC.	000420044	11/20/2015	GAS M 10967	001-360-525-231	36.89
Outstanding Total:					74.75
Department 360 - ANIMAL CONTROL Total:					74.75

Department: 550 - PARKS AND REC DEPARTMENT

Outstanding

VERIZON WIRELESS	9754122452	11/16/2015	ACCT#442043716-00001	001-550-600-300	349.12
ORIENTAL TRADING COMPANY, INC.	674145430-01	11/16/2015	N12364 SUPPLIES	001-550-501-220	177.67
S&S WORLDWIDE, INC.	8809781	11/16/2015	N12363 SPORTS EQUIPMENT	001-550-501-200	227.75
NEWELL PAPER COMPANY	760315	11/16/2015	N12388 JANITORIAL ITEMS	001-550-501-208	188.67
GATEWAY TIRE & SERVICE CENTER	1102953821	11/16/2015	N12356 TRK#109 OIL CHANG	001-550-600-370	46.85
ATMOS ENERGY	INV0015937	11/16/2015	3018222235 PARKS/REC	001-550-600-340	33.84
G & K SERVICES	1231875732	11/20/2015	MAT SERVICE	001-550-600-300	37.00
SULLIVAN'S OFFICE SUPPLY, INC.	01418	11/16/2015	N12377 OFFICE SUPPLIES	001-550-501-200	105.95
POWER CLEAN JANITORIAL SERVICES	1027	11/16/2015	OCT2015	001-550-600-300	1,890.00
NEWELL PAPER COMPANY	760764	11/16/2015	N12388 JANITORIAL ITEMS	001-550-501-208	504.66
HOWELL'S PEST CONTROL	INV0015942	11/16/2015	PEST CONTROL	001-550-600-300	90.00
SULLIVAN'S OFFICE SUPPLY, INC.	01420	11/16/2015	N12377 OFFICE SUPPLIES	001-550-501-200	94.92
STARKVILLE DAILY NEWS	300114104	11/16/2015	ADVERTISING acc#00001393	001-550-600-300	79.00
JOHN McMRRAY, CPA, PLLC	15,681	11/16/2015	PARKS /REC	001-550-600-300	1,177.20
ATMOS ENERGY	INV0015938	11/16/2015	3019958172 PARKS/REC	001-550-600-340	3.28
NESCO ELECTRICAL DISTRIBUTORS	52048055.001	11/20/2015	N12328	001-550-600-370	385.46
SPORTSIGNUP	177919	11/16/2015	OCT2015	001-550-600-300	210.00
THYSSENKRUPP ELEVATOR CORP	3002176395	11/16/2015	N12381 REPAIRS	001-550-600-300	674.87
CANON SOLUTIONS AMERICA -BURLINGTON	4017442148	11/20/2015	COPIER PARKS/REC	001-550-501-200	295.79
WAUKAWAY DISTRIBUTORS, INC	CLR1115-261	11/16/2015	WATER	001-550-501-220	20.00

Expense Approval Report

Post Dates: 11/16/2015 - 11/23/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
G & K SERVICES	1231882288	11/20/2015	MAT SERVICE	001-550-600-300	37.00
SPORTS CENTER	1518	11/20/2015	ORANGE CONES	001-550-600-300	22.50
CHARLES ROSE	597435	11/20/2015	AUTO REPAIRS	001-550-600-300	910.31
CANON FINANCIAL SERVICES, INC	15498414	11/20/2015	COPIER PARKS/REC	001-550-501-200	382.00
NEWELL PAPER COMPANY	762074	11/20/2015	JANITORIAL SUPPLIES	001-550-501-208	243.02
NEWELL PAPER COMPANY	762115	11/20/2015	JANITORIAL SUPPLIES	001-550-501-208	312.59
LOWE'S	07432	11/20/2015	ACCT #9900.7173273 SUPPLIE	001-550-600-300	111.04
G & K SERVICES	1231885564	11/20/2015	MAT SERVICE	001-550-600-300	37.00
STARKVILLE ELECTRIC	INV0015989	11/23/2015	SED BILLS	001-550-600-340	47.66
STARKVILLE ELECTRIC	INV0015989	11/23/2015	SED BILLS	001-550-600-340	11,318.69
G & K SERVICES	1231879006	11/20/2015	MAT SERVICE	001-550-600-300	37.00
LOWE'S	02886	11/16/2015	N12382 FEIT 42W	001-550-600-300	122.78
CHARLES ROSE	597433	11/16/2015	HUB ASSY /TRANSMISSION REPAIRS	001-550-600-370	579.00
NEWELL PAPER COMPANY	761453	11/16/2015	N12388 JANITORIAL ITEMS	001-550-501-208	538.77
NEWELL PAPER COMPANY	761498	11/16/2015	N12388 JANITORIAL ITEMS	001-550-501-208	151.07
T.L. LOWERY	029109	11/16/2015	SPORTSPLEX REPAIRS	001-550-600-300	3,390.00
T.L. LOWERY	093670	11/16/2015	MCKEE PARK REPAIRS	001-550-600-300	2,670.00
Outstanding Total:					27,502.46
Department 550 - PARKS AND REC DEPARTMENT Total:					27,502.46

Department: 600 - CAPITAL PROJECTS

Outstanding

QUILL CORPORATION	8954557	11/16/2015	FURNITURE	001-600-901-812	219.99
QUILL CORPORATION	8993609	11/16/2015	WIRE SHELVING	001-600-901-812	499.98
INDUSTRIAL FABRICATORS, INC.	IND167134	11/20/2015	PRISONER HOLDING ROOM GLASS	001-600-901-812	1,000.60
QUILL CORPORATION	9086181	11/16/2015	SOMERSET DESK	001-600-901-812	359.99
NEEL-SCHAFFER	1031235	11/16/2015	2010 LYNN LANE BICYCLE /PED PATH	001-600-902-940	30,111.78
SECURITY EQUIPMENT CORPORATION	79640	11/20/2015	ANNUAL FIRE ALARM SERVICE	001-600-901-812	540.00
SULLIVAN'S OFFICE SUPPLY, INC.	01953	11/20/2015	FILE CABINET/CONF TABLE	001-600-901-812	2,016.00
SULLIVAN'S OFFICE SUPPLY, INC.	02038	11/20/2015	CHAIRS /TABLES-COMMDEV. LABOR /MOVE CUBICLES CCO & ASSEMBLE IN NEW BLDG	001-600-901-812	1,794.00
SULLIVAN'S OFFICE SUPPLY, INC.	02041	11/23/2015	UNDERCOUNTER KEYBOARDS/ DRAWER (COUR	001-600-901-812	456.00
LOWE'S	15413	11/23/2015	CONSTRUCTION MATERIALS	001-600-948-874	113.96
EXPRESS OIL	16506087-2	11/20/2015	ACCT#25180089 (F542- GENERAL LABOR) STARKVILLE MS	001-600-901-812	968.38
FALCON CONTRACTING CO.,INC	3433	11/16/2015	STREET /WARD IMPROVEMENTS	001-600-948-872	44,217.18
FALCON CONTRACTING CO.,INC	3433	11/16/2015	STREET /WARD IMPROVEMENTS	001-600-948-874	1,583.30
FALCON CONTRACTING CO.,INC	3433	11/16/2015	STREET /WARD IMPROVEMENTS	001-600-948-876	24,879.90
Outstanding Total:					108,761.06

Paid

PHILLIPS CONTRACTING COMPANY, INC.	2392	11/19/2015	EST 8 LYNN LANE	001-600-902-940	129,863.80
Paid Total:					129,863.80
Department 600 - CAPITAL PROJECTS Total:					238,624.86
Fund 001 - GENERAL FUND Total:					351,705.16

Fund: 015 - AIRPORT FUND

Department: 505 - AIRPORT

Outstanding

MS DEPARTMENT OF EMPLOYMENT SECURITY	10/23	11/23/2015	UNEMPLOYMENT	015-505-691-550	149.17
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Expense Approval Report

Post Dates: 11/16/2015 - 11/23/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NESCO ELECTRICAL DISTRIBUTORS	S2054179.001	11/16/2015	J1535 BULBS	015-505-691-550	90.41
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	015-505-604-330	214.79
CANON SOLUTIONS AMERICA -BURLINGTON	342084	11/16/2015	COPIER (AIRPORT)	015-505-600-338	4.10
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-OT15.	11/20/2015	LEASE 30798181 11/13/15	015-505-604-330	79.91
CSPIRE WIRELESS	INV0015931	11/16/2015	ACC#0030343986	015-505-604-330	61.94
WAL MART-GENERAL CITY	07050	11/23/2015	OFFICE /CLEAINING MATERIALS	015-505-541-237	145.35
MAXXSOUTH BROADBAND	INV0015977	11/23/2015	Acc#8282 41 101 0438241 AIRPORT	015-505-600-338	88.70
Outstanding Total:					834.37
Department 505 - AIRPORT Total:					834.37
Fund 015 - AIRPORT FUND Total:					834.37

Fund: 022 - SANITATION

Department: 322 - SANITATION DEPARTMENT

Outstanding

HANCOCK EQUIP. & OIL CO.	008955	11/20/2015	SERVICE CALL PRESSURE WASHER REPAIRS B4402	022-322-555-250	268.95
MS DEPARTMENT OF EMPLOYMENT SECURITY METROPOLITAN	10/23	11/23/2015	UNEMPLOYMENT	022-322-691-550	159.92
OREILLY AUTO PARTS	0061912	11/20/2015	B4358 DEODO-BIO MAX	022-322-555-250	3,783.00
RACKLEY OIL INC.	0997-264609	11/16/2015	B4390 HYD FLUID /ETC	022-322-551-239	85.93
H&O TRUCKS & TRAILER REPAIR L.L.C.	000419218	11/16/2015	HYD FLUID	022-322-555-250	885.25
H&O TRUCKS & TRAILER REPAIR L.L.C.	53856	11/16/2015	TRK#92A REPAIRS	022-322-630-360	247.47
H&O TRUCKS & TRAILER REPAIR L.L.C.	53862	11/16/2015	TRK#91 REPAIRS	022-322-630-360	87.55
GATEWAY TIRE & SERVICE CENTER	1102958611	11/16/2015	B4392 TRK#91	022-322-630-360	26.50
THE COMMERCIAL DISPATCH	10/30	11/20/2015	ADVERTISING #00002074	022-322-604-330	748.50
H&O TRUCKS & TRAILER REPAIR L.L.C.	53870	11/16/2015	TRK#92A REPAIRS	022-322-630-360	173.80
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	022-322-604-330	26.97
WASTE MANAGEMENT CINTAS	0640540-2132-0	11/16/2015	OCT2015	022-322-610-374	7,134.84
STARKVILLE AUTO PARTS	215849590	11/23/2015	SANITATION / LANDSCAPE	022-322-535-233	168.48
GATEWAY TIRE & SERVICE CENTER	5151-86117	11/20/2015	B4401 AUTO TOOLS	022-322-555-250	186.33
PITNEY (GLOBAL FINANCIAL SERVICES)	1102974394	11/20/2015	B4368 TRK #92A	022-322-630-360	551.58
NORTHEAST EXTERMINATING	0798181-OT15.	11/20/2015	LEASE 30798181 11/13/15	022-322-604-330	79.91
CSPIRE WIRELESS	277572	11/23/2015	#743 SANITATION	022-322-600-300	30.00
GATEWAY TIRE & SERVICE CENTER	INV0015931	11/16/2015	ACC#0030343986	022-322-604-330	160.74
THE WELDING WORKS LLC	1102980573	11/20/2015	B4404 TRK#91 FLAT	022-322-630-360	26.50
CINTAS	1753	11/20/2015	B4393 BUILT D.O.T BUMPER	022-322-630-360	545.00
STARKVILLE GLASS & PAINT	215101291	11/23/2015	SANITATION /LANDSCAPE	022-322-535-233	168.48
H&O TRUCKS & TRAILER REPAIR L.L.C.	25450	11/16/2015	B4396 REPLACE WINDSHIELD TRK#91	022-322-630-360	350.00
STARKVILLE ELECTRIC	53887	11/16/2015	TRK#92A REPAIRS	022-322-630-360	66.91
RACKLEY OIL INC.	INV0015939	11/16/2015	SANITATION (146.2)	022-322-600-333	5,536.96
GATEWAY TIRE & SERVICE CENTER	000419957	11/16/2015	B4399 HYD FLUID /OIL	022-322-555-250	981.63
THORNE REFRIDGERATION, IN	1102971601	11/16/2015	B4400 TRK#97 REPLACE TIRES	022-322-630-360	711.29
	15954	11/16/2015	REPAIRS	022-322-555-250	86.97
Outstanding Total:					23,279.46
Department 322 - SANITATION DEPARTMENT Total:					23,279.46

Expense Approval Report

Post Dates: 11/16/2015 - 11/23/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 325 - RUBBISH					
Outstanding					
GATEWAY TIRE & SERVICE CENTER	1102947571	11/16/2015	R236 TRK#42 REPLACE TIRE	022-325-630-360	320.09
Outstanding Total:					320.09
Department 325 - RUBBISH Total:					320.09
Department: 341 - LANDSCAPING					
Outstanding					
CINTAS	215849590	11/23/2015	SANITATION / LANDSCAPE	022-341-535-233	53.66
O'REILLY AUTO PARTS	0997-265663	11/16/2015	L-1266 AUTO TOOLS	022-341-555-250	204.91
CINTAS	215101291	11/23/2015	SANITATION /LANDSCAPE	022-341-535-233	53.66
Outstanding Total:					312.23
Department 341 - LANDSCAPING Total:					312.23
Fund 022 - SANITATION Total:					23,911.78
Fund: 023 - LANDFILL ACCOUNT					
Department: 323 - SANITARY LANDFILL					
Outstanding					
RACKLEY OIL INC.	113240	11/16/2015	DIESEL	023-323-525-231	1,665.00
THOMPSON MACHINERY	WO110040732	11/16/2015	P378 REPAIR TRANSMISSION	023-323-630-360	3,006.91
SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	023-323-604-330	27.93
ROCK HILL WATER ASSOCIATION	INV0015936	11/16/2015	UTILITIES	023-323-625-380	22.00
CINTAS	215849589	11/23/2015	LANDFILL	023-323-535-233	35.00
O'REILLY AUTO PARTS	0997-267234	11/20/2015	P381 TOOLS	023-323-555-250	57.34
BELL BUILDING SUPPLY, INC.	135516	11/20/2015	P384 TOOLS	023-323-630-360	105.27
RACKLEY OIL INC.	000420547	11/20/2015	P382 HYD FLUID	023-323-630-360	549.00
TERRY'S GARAGE, INC	38133	11/20/2015	P383 DUMP TRK REPAIRS	023-323-630-360	950.65
BELL BUILDING SUPPLY, INC.	135951	11/20/2015	P384 HOSE	023-323-630-360	17.11
CINTAS	215101290	11/23/2015	LANDFILL	023-323-535-233	35.00
Outstanding Total:					6,471.21
Department 323 - SANITARY LANDFILL Total:					6,471.21
Fund 023 - LANDFILL ACCOUNT Total:					6,471.21
Fund: 107 - COMPUTER ASSESSMENTS					
Department: 112 - COMPUTER ASSESSMENTS					
Outstanding					
TYLER TECHNOLOGIES	025-138124	11/20/2015	EPSON THERMAL RECEIPT PRINTER MAINT 2016	107-112-600-303	203.00
Outstanding Total:					203.00
Department 112 - COMPUTER ASSESSMENTS Total:					203.00
Fund 107 - COMPUTER ASSESSMENTS Total:					203.00
Fund: 311 - PARKING MILL PROJECT					
Department: 656 - PARKING MILL PROJECT					
Outstanding					
MALOUF CONSTRUCTION CORP	13	11/23/2015	PARKING GARAGE	311-656-912-850	28,641.42
MALOUF CONSTRUCTION CORP	final	11/23/2015	PARKING GARAGE	311-656-912-850	159,992.35
Outstanding Total:					188,633.77
Department 656 - PARKING MILL PROJECT Total:					188,633.77
Fund 311 - PARKING MILL PROJECT Total:					188,633.77
Fund: 375 - PARK AND REC TOURISM					
Department: 551 - PARK & REC TOURISM					
Outstanding					
NEW HOME BUILDING STORE	232479	11/23/2015	SLASH PAD	375-551-907-942	127.19
MIKE ST LOUIS	01854	11/16/2015	SPLASH PAD	375-551-907-942	640.62

Expense Approval Report

Post Dates: 11/16/2015 - 11/23/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MIKE ST LOUIS	02718	11/16/2015	SLASH PAD	375-551-907-942	110.18
JOYNER WILLIAMS	cs866943	11/16/2015	SLASH PAD	375-551-907-942	124.66
PIONEER MANUFACTURING CO.	INV580189	11/20/2015	PARKS /REC	375-551-907-942	2,125.00
LOWE'S	02315	11/20/2015	SPLASH PAD SUPPLIES	375-551-907-942	52.44
BELL BUILDING SUPPLY, INC.	135796	11/16/2015	SPLASH PAD	375-551-907-942	282.91
BELL BUILDING SUPPLY, INC.	135799	11/16/2015	SPLASH PAD	375-551-907-942	-24.10
BELL BUILDING SUPPLY, INC.	135916	11/16/2015	SPLASH PAD	375-551-907-942	-17.95
LOWE'S	01008	11/20/2015	SPLASH PAD SUPPLIES	375-551-907-942	26.57
BELL BUILDING SUPPLY, INC.	135993	11/20/2015	SPLASH PAD MATERIALS	375-551-907-942	10.89
NESCO ELECTRICAL DISTRIBUTORS	S2055708.001	11/20/2015	N12383 BULBS	375-551-907-942	286.50
BELSON OUTDOORS, LLC	133640	11/20/2015	N12292 TRASH CANS	375-551-907-942	2,173.70

Outstanding Total: 5,918.61

Department 551 - PARK & REC TOURISM Total: 5,918.61

Fund 375 - PARK AND REC TOURISM Total: 5,918.61

Fund: 400 - WATER & SEWER DEPARTMENTS

Department: 721 - NEW CONSTRUCTION REHAB

Outstanding

SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	400-721-604-330	53.94
CSPIRE WIRELESS	INV0015931	11/16/2015	ACC#0030343986	400-721-604-330	374.22
THE COMMERCIAL DISPATCH	9/30	11/23/2015	ADVERTISING	400-721-501-200	288.20

Outstanding Total: 716.36

Department 721 - NEW CONSTRUCTION REHAB Total: 716.36

Department: 723 - WATER DEPARTMENT

Outstanding

SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	400-723-604-330	156.17
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-OT15.	11/20/2015	LEASE 30798181 11/13/15	400-723-604-330	79.91

Outstanding Total: 236.08

Department 723 - WATER DEPARTMENT Total: 236.08

Department: 726 - WASTEWATER TREATMENT PLANT

Outstanding

SOUTHERN TELECOMMUNICATIONS	OCT2015	11/16/2015	ACCT#2490 PHONE CHARGES	400-726-604-330	86.62
STARKVILLE ELECTRIC	INV0015945	11/17/2015	SED BILLS	400-726-625-380	23,421.41
STARKVILLE ELECTRIC	INV0015988	11/23/2015	SED BILLS	400-726-625-380	2,213.47
4-COUNTY ELECTRIC POWER ASSOCIATION	27460	11/23/2015	ELECTRIC BILLS	400-726-625-380	809.00

Outstanding Total: 26,530.50

Department 726 - WASTEWATER TREATMENT PLANT Total: 26,530.50

Department: 740 - DRINKING WATER TREATMENT

Outstanding

STARKVILLE ELECTRIC	INV0015945	11/17/2015	SED BILLS	400-740-625-380	580.22
STARKVILLE ELECTRIC	INV0015988	11/23/2015	SED BILLS	400-740-625-380	1,064.95
4-COUNTY ELECTRIC POWER ASSOCIATION	27460	11/23/2015	ELECTRIC BILLS	400-740-625-380	10,771.00

Outstanding Total: 12,416.17

Department 740 - DRINKING WATER TREATMENT Total: 12,416.17

Department: 747 - MDA CAP LOAN SEWER IMPROVEMENTS

Paid

JONATHAN POPE	INV0015975	11/23/2015	EASEMENT	400-747-900-816	658.00
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Paid Total: 658.00

Department 747 - MDA CAP LOAN SEWER IMPROVEMENTS Total: 658.00

Fund 400 - WATER & SEWER DEPARTMENTS Total: 40,557.11

Expense Approval Report

Post Dates: 11/16/2015 - 11/23/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 610 - TRUST & AGENCY					
Department: 000 - UNDESIGNATED					
Paid					
STARKVILLE CONVENTIONS/VISITORS BUR	INV0015948	11/19/2015	HOTEL / MOTEL 2%TAX	610-000-147-656	20,240.87
STARKVILLE CONVENTIONS/VISITORS BUR	INV0015954	11/19/2015	HOTEL /MOTEL 2% TAX	610-000-147-656	19,317.57
Paid Total:					39,558.44
Department 000 - UNDESIGNATED Total:					39,558.44
Fund 610 - TRUST & AGENCY Total:					39,558.44
Fund: 630 - ECONOMIC DEV, TOURISM & CONV					
Department: 000 - UNDESIGNATED					
Paid					
STARKVILLE CONVENTIONS/VISITORS BUR	INV0015947	11/19/2015	2% FOOD & BEV 15%	630-000-147-664	24,283.22
MSU	INV0015949	11/19/2015	2% FOOD & BEV TAX 20%	630-000-147-657	32,377.61
O.C.E.D.A	INV0015950	11/19/2015	2% FOOD & BEV TAX 15%	630-000-148-655	24,283.22
O.C.E.D.A	INV0015951	11/19/2015	2% FOOD & BEV TAX 15%	630-000-148-655	20,474.99
MSU	INV0015952	11/19/2015	2 % FOOD & BEV TAX 20%	630-000-147-657	27,299.98
STARKVILLE CONVENTIONS/VISITORS BUR	INV0015953	11/19/2015	2% FOOD & BEV TAX 15%	630-000-147-664	20,474.99
Paid Total:					149,194.01
Department 000 - UNDESIGNATED Total:					149,194.01
Fund 630 - ECONOMIC DEV, TOURISM & CONV Total:					149,194.01
Grand Total:					806,987.46

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	351,705.16	131,919.84
015 - AIRPORT FUND	834.37	0.00
022 - SANITATION	23,911.78	0.00
023 - LANDFILL ACCOUNT	6,471.21	0.00
107 - COMPUTER ASSESMENTS	203.00	0.00
311 - PARKING MILL PROJECT	188,633.77	0.00
375 - PARK AND REC TOURISM	5,918.61	0.00
400 - WATER & SEWER DEPARTMENTS	40,557.11	658.00
610 - TRUST & AGENCY	39,558.44	39,558.44
630 - ECONOMIC DEV, TOURISM & CONV	149,194.01	149,194.01
Grand Total:	806,987.46	321,330.29

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-054-205	DUE FROM STARKVILLE	1,612.33	0.00
001-000-054-208	DUE FROM PARKS & REC	409.42	0.00
001-000-330-135	COURT CLERK SETTLEME	305.00	225.00
001-100-604-330	COMMUNICATIONS	176.58	0.00
001-100-610-350	TRAVEL	131.12	0.00
001-100-680-311	PROFESSIONAL SUPPLIE	151.48	0.00
001-110-501-200	SUPPLIES	151.20	0.00
001-110-604-330	COMMUNICATIONS	194.49	0.00
001-111-604-330	COMMUNICATIONS	73.19	0.00
001-120-501-200	SUPPLIES	40.00	0.00
001-120-503-202	COMMITTEE SUPPORT	280.35	0.00
001-120-604-330	COMMUNICATIONS	290.84	0.00
001-120-691-550	MISCELLANEOUS	2,344.98	0.00
001-123-501-200	SUPPLIES	248.98	0.00
001-123-604-330	COMMUNICATIONS	383.11	0.00
001-123-630-400	EQUIPMENT REPAIR &	45.00	0.00
001-145-501-200	SUPPLIES	1,179.79	0.00
001-145-604-330	COMMUNICATIONS	242.31	0.00
001-145-610-350	TRAVEL	224.00	0.00
001-159-620-371	BONDING-CITY EMPLOY	175.00	0.00
001-169-600-309	LEGAL EXPENSES	1,575.00	0.00
001-180-501-200	SUPPLIES	64.50	0.00
001-180-604-330	COMMUNICATIONS	79.91	0.00
001-190-501-200	SUPPLIES	122.20	0.00
001-190-525-231	GAS & OIL	17.39	0.00
001-190-604-330	COMMUNICATIONS	383.69	0.00
001-192-510-220	SUPPLIES - TOOLS	62.55	0.00
001-192-535-233	UNIFORMS	38.35	0.00
001-192-625-380	UTILITIES	37.53	0.00
001-194-690-454	ORD 91-1 CONTRIBUTIO	1,500.00	0.00
001-197-501-200	SUPPLIES	301.34	0.00
001-197-604-330	COMMUNICATIONS	33.28	0.00
001-197-690-555	DUES	346.00	0.00
001-197-820-874	PRINCIPEL	366.15	366.15
001-201-525-231	GAS & OIL	1,816.06	0.00
001-201-535-233	UNIFORMS	49.20	0.00
001-201-556-251	POLICE SUPPLIES	3,151.19	0.00
001-201-600-300	PROFESSIONAL SERVICE	578.26	0.00
001-201-604-330	COMMUNICATIONS	3,323.39	0.00
001-201-625-380	UTILITIES	209.08	0.00
001-201-630-360	SHOP REPAIRS & MAINT	1,455.62	0.00
001-201-635-369	COPIER RENTAL	143.14	0.00
001-215-541-237	OPERATING SUPPLIES	150.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-230-690-552	POLICE TRAINING & EDU	196.00	196.00
001-250-604-330	COMMUNICATIONS	219.31	0.00
001-261-691-550	MISCELLANEOUS	290.00	0.00
001-264-604-330	COMMUNICATIONS	3,312.06	0.00
001-264-630-404	RADIO MAINTENANCE /	26.84	0.00
001-267-558-269	BUILDING MAINTENANC	110.00	0.00
001-267-625-380	UTILITIES	1,285.61	0.00
001-281-501-200	SUPPLIES	412.62	0.00
001-281-604-330	COMMUNICATIONS	285.14	0.00
001-281-630-360	SHOP REPAIRS & MAINT	180.95	0.00
001-281-820-874	PRINCIPAL	743.55	743.55
001-281-830-873	INTEREST	73.96	73.96
001-290-625-380	UTILITIES	255.07	0.00
001-301-535-233	UNIFORMS	262.28	0.00
001-301-555-250	SUPPLIES & SMALL TOO	3,428.38	0.00
001-301-560-270	CONSTRUCTION MATERI	5,049.60	0.00
001-301-565-272	STREETS SIGNS & PAINT	1,538.00	0.00
001-301-604-330	COMMUNICATIONS	220.30	0.00
001-301-630-400	EQUIPMENT REPAIR &	285.71	0.00
001-301-820-874	PRINCIPAL	2,364.39	377.42
001-301-830-873	INTEREST	73.96	73.96
001-302-625-380	UTILITIES	40,426.36	0.00
001-360-525-231	GAS & OIL	36.89	0.00
001-360-604-330	COMMUNICATIONS	37.86	0.00
001-550-501-200	OFFICE SUPPLIES	1,106.41	0.00
001-550-501-208	JANITORIAL SUPPLIES	1,938.78	0.00
001-550-501-220	MISC SUPPLIES	197.67	0.00
001-550-600-300	PROFESSIONAL SERVICE	11,844.82	0.00
001-550-600-340	UTILITIES	11,403.47	0.00
001-550-600-370	EQUIP. REPAIR/MAINT	1,011.31	0.00
001-600-901-812	MUNICIPAL BUILDING F	7,854.94	0.00
001-600-902-940	LYNN LANE IMPROVEME	159,975.58	129,863.80
001-600-948-872	WARD 2 IMPROVEMENT	44,217.18	0.00
001-600-948-874	WARD 4 IMPROVEMENT	1,697.26	0.00
001-600-948-876	WARD 6 IMPROVEMENT	24,879.90	0.00
015-505-541-237	OPERATING SUPPLIES	145.35	0.00
015-505-600-338	CONTRACT SERVICES	92.80	0.00
015-505-604-330	COMMUNICATIONS	356.64	0.00
015-505-691-550	MISCELLANEOUS	239.58	0.00
022-322-535-233	UNIFORMS	336.96	0.00
022-322-551-239	GARBAGE BAGS	85.93	0.00
022-322-555-250	SUPPLIES & SMALL TOO	6,192.13	0.00
022-322-600-300	PROFESSIONAL SERVICE	30.00	0.00
022-322-600-333	ADMINISTRATIVE SERVI	5,536.96	0.00
022-322-604-330	COMMUNICATIONS	1,016.12	0.00
022-322-610-374	RÉCYCLE/EDUC & PUBLI	7,134.84	0.00
022-322-630-360	SHOP REPAIRS & MAINT	2,786.60	0.00
022-322-691-550	MISCELLANEOUS	159.92	0.00
022-325-630-360	SHOP REPAIRS & MAINT	320.09	0.00
022-341-535-233	UNIFORMS	107.32	0.00
022-341-555-250	SUPPLIES & SMALL TOO	204.91	0.00
023-323-525-231	GAS & OIL	1,665.00	0.00
023-323-535-233	UNIFORMS	70.00	0.00
023-323-555-250	SUPPLIES & SMALL TOO	57.34	0.00
023-323-604-330	COMMUNICATIONS	27.93	0.00
023-323-625-380	UTILITIES	22.00	0.00
023-323-630-360	SHOP REPAIRS & MAINT	4,628.94	0.00
107-112-600-303	DATA PROCESSING	203.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
311-656-912-850	CONSTRUCTION	188,633.77	0.00
375-551-907-942	PARK IMP/CAPITAL PROJ	5,918.61	0.00
400-721-501-200	SUPPLIES	288.20	0.00
400-721-604-330	COMMUNICATIONS	428.16	0.00
400-723-604-330	COMMUNICATIONS	236.08	0.00
400-726-604-330	COMMUNICATIONS	86.62	0.00
400-726-625-380	UTILITIES	26,443.88	0.00
400-740-625-380	UTILITIES	12,416.17	0.00
400-747-900-816	SW STK SEWER PROPER	658.00	658.00
610-000-147-656	DUE TO GOVERNMENT	39,558.44	39,558.44
630-000-147-657	DUE TO MISSISSIPPI STA	59,677.59	59,677.59
630-000-147-664	DUE TO VISITORS/CONV	44,758.21	44,758.21
630-000-148-655	DUE TO EDA	44,758.21	44,758.21
	Grand Total:	806,987.46	321,330.29

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	806,987.46	321,330.29
	Grand Total:	321,330.29

STARKVILLE ELECTRIC DEPT
 PRG. ACIFAYLT

ACCOUNTS PAYABLE LISTING
 FOR: 12/02/15 ACCOUNT 23200

UNPAID INVOICES

PAGE 1
 RUN DATE 11/23/15 04:46 PM

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 110 ARKANSAS ELECTRIC												
3816668;3817091	11/22/15	6192	Stock Material		12/02/15	6048.32	.00	ACH				
VENDOR TOTAL:						6048.32						
VENDOR: 209 BLOSSMAN PROPANE GAS & APPL.												
129529	11/22/15	0	Propane		12/02/15	20.23	.00	CHK				
VENDOR TOTAL:						20.23						
VENDOR: 317 CHRIS MITCHELL MANAGEMENT												
20	11/22/15	0	TVA Wholesale Rate Analysis		12/02/15	1870.00	.00	ACH				
VENDOR TOTAL:						1870.00						
VENDOR: 552 EXPRESS SERVICES, INC												
16531057-4	11/22/15	0	Temp Office Employee		12/02/15	520.16	.00	CHK				
VENDOR TOTAL:						520.16						
VENDOR: 604 FASTENAL COMPANY												
MSSTA60798	11/22/15	6200	Bolts,Washers,& Nuts		12/02/15	10.00	.00	ACH				
VENDOR TOTAL:						10.00						
VENDOR: 691 GATEWAY TIRE&SERVICE CENTER												
102979861	11/22/15	6210	Flat Tire Repair		12/02/15	15.00	.00	CHK				
VENDOR TOTAL:						15.00						
VENDOR: 696 GARNER LUMLEY ELECTRIC												
518977	11/22/15	6150	200 Amp Protected Caps		12/02/15	370.00	.00	ACH				
518244	11/22/15	6143	Meter Locks		12/02/15	4740.00	.00	ACH				
VENDOR TOTAL:						5110.00						
VENDOR: 730 GRESKO UTILITY SUPPLY, INC.												
50008417-01	11/22/15	6140	Stock Material		12/02/15	5692.00	.00	ACH				
50008640-00	11/22/15	6191	Stock Material		12/02/15	5280.00	.00	ACH				
VENDOR TOTAL:						10972.00						

INVOICE	DATE	PO NBR	DESCRIPTION	EMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 811 HD SUPPLY UTILITIES LTD.												
3050105-00;-01,-	11/22/15		6193 Stock Material		12/02/15	4126.87	.00	ACH				
VENDOR TOTAL:						4126.87						
VENDOR: 912 ITRON, INC.												
394075	11/22/15		0 Hardware & Software Maintena		12/02/15	875.06	.00	ACH				
VENDOR TOTAL:						875.06						
VENDOR: 1205 LOWE'S												
11/23/15	11/23/15		6219 Tools & Supplies		12/02/15	472.16	.00	CHK				
VENDOR TOTAL:						472.16						
VENDOR: 1231 TERRY KEMP												
11/11/15	11/23/15		0 Rotary Club Dues		12/02/15	240.00	.00	ACH				
VENDOR TOTAL:						240.00						
VENDOR: 1305 NEXAIR, LLC.												
3855697;3857468	11/22/15		6225 Gas Cylinder Rentals		12/02/15	175.82	.00	CHK				
VENDOR TOTAL:						175.82						
VENDOR: 1400 NESCO												
S2054267.001	11/22/15		6185 350 MCM W.P. Wire		12/02/15	243.73	.00	ACH				
S2055419.002	11/22/15		6197 10 Amp 600 Volt Fuses		12/02/15	195.60	.00	ACH				
S2059163.001	11/22/15		6209 Electric Sockets		12/02/15	74.25	.00	ACH				
S2059528.001	11/22/15		6221 #8 BSD Wire		12/02/15	115.85	.00	ACH				
VENDOR TOTAL:						629.43						
VENDOR: 1406 NORTHEAST EXTERMINATING												
11/10/15	11/22/15		6217 Monthly Pest Control		12/02/15	60.00	.00	ACH				
VENDOR TOTAL:						60.00						
VENDOR: 1800 RACKLEY OIL, INC.												
420568	11/22/15		6213 Diesel Fuel Additive		12/02/15	19.90	.00	ACH				
VENDOR TOTAL:						19.90						

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 1810 REGIONS COMMERCIAL BANKCARD												
11/08/15	11/23/15	0	Hotel Room - Lineman Lab		12/02/15	391.40	.00	CHK				
						VENDOR TOTAL:	391.40					
VENDOR: 1818 UNITED RENTALS, INC.												
9437613631-081	11/22/15	0	Bobcat Rental		12/02/15	1013.00	.00	ACH				
						VENDOR TOTAL:	1013.00					
VENDOR: 1823 RENESANT INSURANCE, INC.												
11/11/15	11/22/15	0	Employee Bonding		12/02/15	1400.00	.00	CHK				
						VENDOR TOTAL:	1400.00					
VENDOR: 1886 SEDC												
13808	11/22/15	0	Billing Services		12/02/15	21187.00	.00	ACH				
						VENDOR TOTAL:	21187.00					
VENDOR: 1887 S & S LIME SERVICE												
1662-1665	11/22/15	0	Right of Way Clearing		12/02/15	10391.68	.00	ACH				
						VENDOR TOTAL:	10391.68					
VENDOR: 1893 SCHWEITZER ENGINEERING LAB												
19930-683476	11/22/15	6175	Voltage Regulator Control		12/02/15	1295.00	.00	ACH				
						VENDOR TOTAL:	1295.00					
VENDOR: 1910 STARKVILLE ELECTRIC												
11/11/15	11/22/15	0	Utility Bill		12/02/15	111.56	.00	CHK				
						VENDOR TOTAL:	111.56					
VENDOR: 1934 STERNBERG LIGHTING												
33618	11/22/15	6135	University Dr. Globes		12/02/15	2370.00	.00	CHK				
						VENDOR TOTAL:	2370.00					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 1945 SULLIVAN'S												
1831	11/22/15	6218	Office Supplies		12/02/15	89.68	.00	ACH				
VENDOR TOTAL:						89.68						
VENDOR: 1999 T & C SPECIALTY DISTRIBUTORS												
11780-IN	11/22/15	6190	1/0 URD Wire		12/02/15	17019.77	.00	CHK				
VENDOR TOTAL:						17019.77						
VENDOR: 2015 TEMPLE & SON CO., INC												
INV0146755	11/22/15	6153	Pedestrian Signal		12/02/15	660.41	.00	ACH				
VENDOR TOTAL:						660.41						
VENDOR: 2104 UPS												
12031F455	11/22/15	0	Postage		12/02/15	81.52	.00	CHK				
VENDOR TOTAL:						81.52						
VENDOR: 2115 CAPE ELECTRICAL SUPPLY												
S200822946.001	11/22/15	6125	Heavy Duty Swivel Pulling Ey		12/02/15	2190.94	.00	ACH				
VENDOR TOTAL:						2190.94						
VENDOR: 99009713 TERRY STIDHAM												
897634;897637	11/22/15	6224	Concrete Repair		12/02/15	630.00	.00	CHK				
VENDOR TOTAL:						630.00						
GRAND TOTAL:						89996.91						

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ ACH	SEQ
VENDOR: 604 FASTENAL												
MSSTA60972	11/22/15		0 Supplies & Small Tools		12/02/15	566.35	.00	CHK				
						VENDOR TOTAL:	566.35					
VENDOR: 691 GATEWAY TIRE&SERVICE CENTER												
I 00958299	11/22/15		0 Flat Tire Repair		12/02/15	15.00	.00	CHK				
I 02972608	11/22/15		0 Oil Change		12/02/15	55.85	.00	CHK				
I 02973701	11/22/15		0 Tire Replacement		12/02/15	717.84	.00	CHK				
						VENDOR TOTAL:	788.69					
VENDOR: 1525 OKTIBBEHA COUNTY COOP												
973850;973861	11/22/15		0 Uniform Purchase		12/02/15	3368.81	.00	CHK				
						VENDOR TOTAL:	3368.81					
VENDOR: 1537 PERFORMANCE AUTOMOTIVE												
10/28/15	11/22/15		0 Vehicle Towing & Battery Rep		12/02/15	328.24	.00	CHK				
						VENDOR TOTAL:	328.24					
VENDOR: 1945 SULLIVAN'S OFFICE SUPPLY												
1338	11/22/15		0 Office Supplies		12/02/15	69.98	.00	CHK				
						VENDOR TOTAL:	69.98					
VENDOR: 2018 TRADE AMERICA												
20203	11/22/15		0 Janitorial Supplies		12/02/15	399.03	.00	CHK				
						VENDOR TOTAL:	399.03					
VENDOR: 9909776 DOUG DEVLIN												
10266	11/22/15		0 Reimbursement for Supplies		12/02/15	146.87	.00	CHK				
						VENDOR TOTAL:	146.87					
						GRAND TOTAL:	5667.97					



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.:
AGENDA DATE: December 1, 2015
PAGE: 1

SUBJECT: Consideration of budget amendments for fiscal year 9-30-15.

AMOUNT & SOURCE OF FUNDING: N/A

**REQUESTING
DEPARTMENT:** Admin and Finance

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin, City Clerk / CFO

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk / CFO

SUGGESTED MOTION:

Approval of budget amendments for fiscal year 9-30-15.

Budget Adjustments
Fiscal Year 9/30/15

Account	Code	Debit	Credit
IT Professional Services	001-123-600-300	6,000.00	
Bonding of Employees	001-159-620-371	1,700.00	
Court Attorneys	001-160-420-118	2,500.00	
Legal Expenses	001-169-600-309	60,000.00	
Litigation	001-169-600-312	23,250.00	
Travel – Personnel	001-180-610-350		3,500.00
Supplies	001-180-501-200		1,000.00
Gas – City Planner	001-190-525-231		1,000.00
Comprehensive Plan	001-190-600-300	7,500.00	
Engineering Salaries	001-197-410-104	3,000.00	
Engineering Misc	001-197-430-107	2,000.00	
Engineering Travel	001-197-610-350	750.00	
Police Admin	001-200-410-104	3,500.00	
Police Communications	001-201-604-330	4,100.00	
Police Training	001-230-690-552	10,000.00	
Prisoner Expenses	001-215-541-237		12,500.00
Police Comm Services	001-240-630-404	3,500.00	
Wireless Communications	001-244-820-874		15,000.00
Fire Comm Maint	001-264-630-404		10,000.00
Fire Debt Service	001-264-820-874		10,000.00
Civil Def Utilities	001-290-625-380		5,000.00
Street Dept New Vehicles	001-301-740-570		10,000.00
Street Equip Repair/Maint	001-301-630-400		15,000.00
Street Lighting Utilities	001-301-625-380		5,800.00
Animal Control Utilities	001-360-625-380	3,000.00	
Animal Control Radio / Maint	001-360-604-330	3,000.00	
Sales Tax Revenue	001-000-260-082		45,000.00
Totals		133,800.00	133,800.00



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Fire Department
AGENDA DATE: 12-1-15
PAGE: 1

SUBJECT: Request permission to purchase firefighter turn-out gear from NAFECO at a cost of \$7,639.80. This will replace existing turn-out gear which has passed its expiration date.

AMOUNT & SOURCE OF FUNDING This turn-out gear will be purchased at a cost of \$7,639.80. This amount will be paid from the Fire Fund (003-000-254-091).

FISCAL NOTE: This gear is needed in order to keep our firefighters safe when conducting firefighting operations.

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Fire Department

**DIRECTOR'S
AUTHORIZATION:** Fire Chief Yarbrough

FOR MORE INFORMATION CONTACT: Chief Yarbrough @ 662-769-3048

SUGGESTED MOTION: Move approval of the purchase of firefighter turn-out gear from NAFECO at a cost of \$7,639.80, with funds coming from line item number 003-000-254-091.



NAFECO

1515 West Moulton Street
Decatur, AL 35601
(800) 628-6233
info@nafeco.com

Quotation

Q4151119567

Date: 11/19/2015
Expires: 12/19/2015
FOB:

Customer Number: STA175

Customer Information: STARKVILLE FIRE DEPARTMENT

Address: 503 E. LAMPKIN ST.
STARKVILLE, MS 39759

Attention: Chief Yarbrough

Email:

Qty.	Product	Description	Each	Total
4	/CVBMK3-PVHMK3	LION V-Force Coat, Pant, and suspender, PBI MAX, Steadair 3000, & Glide; IsoDri system. STARKVILLE arched, FIRE DEPT horizontal below	\$1,909.95	\$7,639.80
				Total: \$7,639.80

Notes: LION MS contract#8200016800

****The above line item pricing does not include shipping charges or applicable taxes, unless specified.****

**If you have any questions concerning this document, please call our toll free number listed above.
Thank you for your business.**

Be sure to visit us online: www.nafeco.com



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM DEPT.: Fire Department
AGENDA DATE: 12-1-2015
PAGE: 1**

SUBJECT: Request permission to allow Fire Chief Charles Yarbrough and Battalion Chief David Guadin to attend the 2016 Mid-Winter Chief Conference on January 19-21, 2016 in Ridgeland, MS, with advanced travel not to exceed \$1000.00.

AMOUNT & SOURCE OF FUNDING This cost of the conference includes registration, rooms, and food. This amount will be paid from the Training (001-263-600-390).

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Fire Department

**DIRECTOR'S
AUTHORIZATION:** Fire Chief Yarbrough

FOR MORE INFORMATION CONTACT: Chief Yarbrough @ 662-769-3048

SUGGESTED MOTION: Move approval to allow Fire Chief Charles Yarbrough and Battalion Chief David Guadin to attend the 2016 Mid-Winter Chief Conference on January 19-21, 2016 in Ridgeland, MS, with advanced travel not to exceed \$1000.00.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resource
AGENDA DATE: December 1, 2015
Page: 1-3

SUBJECT: Request approval of the job description and authorization to advertise to fill the job of Engineering Associate in the Utilities Department, Water/Wastewater Division -

AMOUNT & SOURCE OF FUNDING: Rates will be from grade 11 (range of \$33,497 to \$44,580) up to a maximum of grade 12 (range \$36,847 to \$49,038).

FISCAL NOTE:

AUTHORIZATION HISTORY: This position is part of the Utility restructure and is necessary based on needed functions and projects support planned in the Division. .

The intent of this job description and rate for the job is to set the rate of pay based on the level of qualifications and experience of the individual and if hired at a lower level in the job, to allow for a progression based on attainment of further skills and qualifications and experience in the function. This is referenced in the Training Progression section of the job description. This progression is necessary in order to retain employees as they advance in qualifications and experience.

The position is set to pay the individual based on the level of qualifications and experience and to establish a progression program to allow retention in the position

REQUESTING DEPARTMENT: Utilities Department, Water/Sewer Division

DIRECTOR'S AUTHORIZATION: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Stephanie Halbert, Interim Human Resource Management Director

SUGGESTED MOTION: Request approval of the job description and authorization to advertise to fill the job of Engineering Associate in the Utilities Department, Water/Wastewater Division



CITY OF STARKVILLE JOB DESCRIPTION

Title: Engineering Associate	Department: Utilities, Water/Sewer Division.
Reports to: System Engineer (May also work under Mgr, water/sewer Oper & Eng)	Classification: Non-exempt, Salary Grade 11 to Salary Grade 12 (See Training Progression)
Date Prepared: November 20, 2015	Approved by Board: _____

GENERAL POSITION SUMMARY:

The Engineering Associate will work under the direct supervision of the System Engineer (but may also work under the direction of the Manager of Water/Sewer Operations & Engineering) and will perform complex and exacting technical work of engineering design, construction, maintenance, and repair of systems and facilities in support of Departmental activities. May act as a project leader for smaller scale and less complex engineering projects. Will be responsible for the operation and administration of drafting services and engineering records. This position may also work closely with the Systems Engineer in the Electric Division and with the GPS Coordinator for the Department. The Engineering Associate will perform related duties as assigned and possess the ability to perform the essential functions of the job and will uphold the strictest confidentiality regarding departmental matters.

ESSENTIAL JOB FUNCTIONS:

1. Assists in designing project plans and specifications,
2. Produces drawings and material lists for water/sewer facility construction and maintenance,
3. Maintains system maps,
4. Updates apparatus databases,
5. Performs all recordkeeping associated with water/sewer power system construction and maintenance activities,
6. Performs field inspections of water/sewer facilities to determine adherence of construction activities to specifications. Will also inspect system facilities for maintenance needs..
7. Responds to emergency situations, which may include assisting in repairing system failure and performing other duties as directed.
8. Must be available for duties as may be required on nights and weekends.
9. Assists in securing easements and preparing necessary documents

OTHER FUNCTIONS:

1. Perform other duties as assigned or directed.
2. Attend meetings, training, and workshops as may be required.

INTERPERSONAL CONTACTS:

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, and other governmental agencies. This position has no supervisory responsibility.

PHYSICAL, MENTAL, & OTHER CAPABILITIES

The job is performed both indoors and outdoors in all types of weather conditions. There is exposure to chemicals and/or hazardous materials on a daily basis. Requires the ability to sit, stand, walk, climb, see, and effectively communicate with others for extended periods of time. May be required to lift objects weighing up to 25 pounds without assistance. Must be able to handle multiple tasks or projects simultaneously, work with numerous interruptions, and adjust to changing priorities. Must demonstrate good use of judgment and demonstrate the ability to properly deal with confidential matters. Must use good interpersonal skills.

EDUCATION AND/OR EXPERIENCE REQUIRED:

Associate's degree or a minimum of two years college training in Engineering or Technical related field. A combination of equivalent education and experience likely to provide the required knowledge and abilities may be considered. Must be proficient in the use of Auto-Cad or comparable computer related drafting programs. Must have strong computer and software skills to include Word and Excel and the ability to interpret computerized data. Must have strong interpersonal and communication skills. Must be able to establish and maintain effective working relationships with employees and the general public. Must possess a valid Mississippi Driver's License and acceptable MVR.

PREFERRED QUALIFICATIONS AND EXPERIENCE



Completion of Associates or Bachelor's Degree in Engineering or Technical related field. Completion of TVPPA Staking School(s). Minimum of three (3) years' work experience in an Engineering environment in a Utility setting. Demonstrated proficiency in staking and the development of job orders and work plans for utility projects.

TRAINING PROGRESSION

This job is structured to allow entry with the required Education and Experience in Salary Grade 11. If the incumbent meets the requirements as stated in the Preferred Qualifications and Experience, then the salary grade will be in Salary Grade 12. If the incumbent enters in Salary Grade 11, they would progress to salary grade 12 upon attainment of all Preferred Qualifications and Experience as stated above.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute and employment contract and is subject to change as the needs of the City and requirements of the job change.

Regular and consistent attendance is a condition of continuing employment.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resource
AGENDA DATE: December 1, 2015
Page: 1-3

SUBJECT: Request approval of a salary adjustment and a job title change from Administrative Assistant to the Fire Chief, (Lashonda Malone), to Executive Administrative Assistant -

AMOUNT & SOURCE OF FUNDING: Salary Grade 9, 2080 hours with a salary of \$37,948

Line Item Number: 001-261-430-107

FISCAL NOTE:

AUTHORIZATION HISTORY: The role of the fire service administrative assistant has become much more defined in recent years due to the growth of the Starkville Fire Department. As with the growth of the fire department, the duties and responsibilities of the position have grown as well to include more managerial and executive responsibilities than in years past. With more than 22 years of experience with the City of Starkville Fire Department and also a Bachelor of Science degree in Education with a concentration in office administration, Mrs. Lashonda Malone is well qualified and deserving of the title change with salary adjustment from administrative assistant to Executive Administrative Assistant. . A proposed job description is attached.

REQUESTING DEPARTMENT: Starkville Fire Department

DIRECTOR'S AUTHORIZATION: Charles Yarbrough, Fire Chief

FOR MORE INFORMATION CONTACT: Stephanie Halbert, Interim Human Resource Management Director

SUGGESTED MOTION

Move approval of a salary adjustment and a job title change from Administrative Assistant to the Fire Chief, (Lashonda Malone), to Executive Administrative Assistant -



CITY OF STARKVILLE JOB DESCRIPTION

Title: Executive Administration Assistant

Department: Starkville Fire Department

Reports to: Fire Chief Charles Yarbrough

Classification: Salary Grade 9

Approved by Board: _____

The Executive Administrative Assistant is responsible for all secretarial duties for the Starkville Fire Department, performing confidential administrative and clerical tasks. This position also has the responsibility of providing secretarial services for the Battalion Chiefs. This person has the ability to solve problems in office procedures and assists in accomplishing routine business. The employee is required to have thorough knowledge of department rules, policies and procedures, and is responsible for applying this knowledge independently when dealing with the public and employees of the department. The Executive Administrative Assistant is also responsible for processing and completing payroll. Any new assignments and changes in policy or procedure are received in general outline and transcribed according to the adopted department format before distribution.

Essential Duties and Responsibilities include (but not limited to):

1. Performs and manages administrative support services for the Fire Chief and the following divisions of the Fire Department: Fire Chief's Office, Fire Suppression, Fire Prevention and Fire Training.
2. Assist the Fire Chief in handling day-to-day office operations. Oversee, coordinate, and manages the overall secretarial/clerical operations of the department and provide customer service. Also acts as: supply clerk, inventory clerk, distribution officer, manages grants and admission officer (departmental courses/classes).
3. Schedule appointments for Fire Chief with the authority to make decisions on exclusion of appointments, as well as priority.
4. Prepare board agenda items for the fire department.
5. Attend Department Head meetings and Board Meetings upon the request of the Fire Chief.
6. Transmit information and instructions to and from personnel. Answer personal inquiries relative to the activities of the office.
7. Answer and make telephone calls; take messages and distribute information.
8. Provide Notary Public services for the City of Starkville.
9. Prepare monthly schedules for the entire department (leave time, training classes, special operation classes, inspection schedule and monthly meetings).



10. Review company daily rosters and use information for payroll report.
11. Prepare payroll report and use Tyler program (for payroll clerk) to enter payroll for all personnel.
12. Compose correspondence, minutes, monthly reports, budgets, vouchers, handles all departmental purchasing and receiving, inventory control, prepare all purchase orders, and keep budget accounts up-to-date.
13. Provide quality control and manage Fire Bridges on incident reports, along with typing and instructing on NFIRS (National Fire Incident Reporting System) incident reports. Upload incident data to the NFIRS database on FEMA website.
14. Maintain employee files, report worker's compensation claims and liability insurance claims, and other office documents using various computer programs along with a high degree of judgement, originality, and a broad knowledge of Fire Department practices and procedures.
15. Perform related duties as directed.

Education and Experience:

- Associates degree in Administrative Assistant program.
- Three to five years of competent secretarial/administrative support experience.
- Any equivalent combination of education and experience that provides the necessary knowledge, skills and abilities to perform the duties of this position.
-

Necessary Knowledge, Skills and Abilities:

- Knowledge of modern office principles, practices and equipment.
- Skilled in the use of personal computers, including experience with all Microsoft Office products.
- Ability to prepare and maintain accurate documents and reports, with attention to detail.
- Well-developed organizational skills.
- Good written and verbal communication skills.
- Ability to understand and carry out oral and written instructions.
- Ability to type 60 words per minute.
- Ability to maintain sensitive and confidential, public and departmental information, records and contracts.
- Basic understanding of payroll, mathematics and purchasing.
- Ability to establish and maintain effective working relationships with employees, community leaders and the general public.
- Knowledge of accounting and budgeting practices



The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.

Regular and consistent attendance is a condition of continuing employment.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resource
AGENDA DATE: December 1, 2015
Page: 1

SUBJECT: Request approval to hire Shalamark Simpson to fill the position of Maintenance Supervisor of Parks and Recreation Department

AMOUNT & SOURCE OF FUNDING: Salary Grade 8, (2080), Annual Salary of \$30,000.00 (\$14.42 per hour)

FISCAL NOTE:

AUTHORIZATION HISTORY: The Board authorized advertising to fill the Maintenance Supervisor position on September 15, 2015.

Shalamark Simpson is a Starkville, MS resident. He graduated from B.L. Moor High School. He received a Bachelor of Science Degree from Liberty University and an Associate of Arts Degree from ICC. Shalamark Simpson worked for the Parks and Recreation Department for 11 years as a Supervisor/Work Leader until he decided to further his education

REQUESTING DEPARTMENT: Parks and Recreation Department

DIRECTOR'S AUTHORIZATION: Herman Peters, Director

FOR MORE INFORMATION CONTACT: Stephanie Halbert, Interim Human Resource Management Director

SUGGESTED MOTION

Move approval to hire Shalamark Simpson to fill the position of Maintenance Supervisor of Parks and Recreation Department. Subject to one (1) year probationary period.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resource
AGENDA DATE: December 1, 2015
Page: 1

SUBJECT: Request approval to hire Darrell Scott Caldwell, Gary E. Wheeler, Charles Jordan, Quentin C. Saulsberry Ladarius M Weatherall and Stephen Muse to fill the positions of Police Officer in the Starkville Police Department

Line Item Numbers: 001-250-420-103 COPS GRANT
001-201-420-103

AMOUNT & SOURCE OF FUNDING: Entry Level rate of Grade 8, \$33,008.83 (14.81 per hour) until final Certification is obtained with advancement, then to certify rate of Grade 9 34,903.13 (\$15.66 hour).

FISCAL NOTE:

AUTHORIZATION HISTORY: The Board authorized the approval of the COPS Grant on Oct 6, 2015 to increase the sworn police force by three police officers, budget for two additional officers and to fill one vacant position.

Darrell Scott Caldwell is a high school graduate from Shannon High School. He received a Criminology Degree from Mississippi State University.

Gary Wheeler is a high school graduate from Summit Christian School. He received a Bachelor Degree from Belhaven University.

Charles Jordan is a high school graduate from Starkville High School. He attended Mississippi University.

Quentin Saulsberry is a high school graduate from Independence High School. He attended Mississippi State University majored in Interdisciplinary Studies.

Ladarius Weatherall is a high school graduate from J.J. McClain and he attended Mississippi State University.

Stephen Muse is a high school graduate from Coronado High School. He attended ICC.

REQUESTING DEPARTMENT: Starkville Police Department

DIRECTOR'S AUTHORIZATION: Chief Frank Nicholas, Police Chief

FOR MORE INFORMATION CONTACT: Stephanie Halbert, Interim Human Resource Management Director

SUGGESTED MOTION

Move approval to hire Darrell Scott Caldwell, Gary E. Wheeler, Charles Jordan, Quentin C. Saulsberry Ladarius M Weatherall and Stephen Muse to fill the positions of Police Officer in the Starkville Police Department. Subject to one (1) year probationary period.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT: Human Resource
AGENDA DATE: December 1, 2015
Page: 1-17

SUBJECT: A presentation from Stephanie Halbert regarding the City Accountant and Deputy Clerk-Accounting Assistant Positions.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE:

AUTHORIZATION HISTORY: On November 17, 2015, the Board authorized Stephanie Halbert to prepare a presentation in regards to the City Accountant and the Deputy Clerk-Accounting Assistant Positions

REQUESTING DEPARTMENT: Human Resource Management Department

DIRECTOR'S AUTHORIZATION: Stephanie Halbert, Interim Human Resource Management Director

FOR MORE INFORMATION CONTACT: Stephanie Halbert, Interim Human Resource Management Director

SUGGESTED MOTION



City of Starkville

City Clerk Office

Job Descriptions

City Accountant &

Deputy Clerk Accounting Assistant

Prepared by:

Stephanie Halbert

Overview

- City Accountant, (Debbie Clark's) official documentation for Job title & description.
- Creation of Deputy Clerk Accounting Assistance with official documentation.
- Deputy Clerk Accounting Assistant, (Martesa Bishop) official documentation for Job title & description.

BOA Meeting December 12, 1997

Debbie Clark's job title was City Accountant

MINUTES OF THE RECESS MEETING OF THE MAYOR AND BOARD OF ALDERMEN

The City of Starkville, Mississippi
December 12, 1997

Be it remembered that the Mayor and Board of Aldermen met a Recess Meeting on December 12, 1997 at 4:00 p.m. in the Courtroom of City Hall on Lampkin Street. There being present were Mayor Mack Rutledge, Aldermen Marie Lee, Clifton B. "Cliff" Ivy, Sean Koehn, Marco Nicovich, Roy A. Perkins, and Vic Zitta. Attending the Mayor and Board were City Attorney William D. Stark and City Clerk Vivian E. Collier. Alderman Loyd B. (Rob) Roberson did not attend the meeting.

Minutes to Hire City Accountant

One of the purposes of the meeting on December 12, 1997 was to interview Candidates for the position of City Accountant.

1. A MOTION TO OFFER THE ACCOUNTANT POSITION TO MRS. DEBBIE CLARK AT THIRTY ONE THOUSAND DOLLARS (\$31,000) ANNUALLY

The Board having completed the interview process with three accountant applicants, After discussion, and upon motion of Alderman Marie Lee, duly second by Alderman Cliff Ivy that the accountant's job be offered to Mrs. Debbie Clark at \$31,000.00 annually with one year probationary period, the Board voted unanimously in affirmative.

Minute Book No. 34 pages 539-540

City Accountant Job Description

CITY CLERK'S OFFICE

City Accountant/Budget Officer

Salary Grade 13

Duties--The City Accountant/Budget Officer has primary responsibilities maintaining the City's accounting records. Job responsibilities include, but are not limited to the following: making necessary journal entries; producing monthly financial statements and various financial reports from the automated accounting system; some routine system management and maintenance in conjunction with the contractor providing the software; assisting the budget committee with budget preparations, including attendance at the budget committee sessions as may be deemed necessary by the budget committee and /or Mayor; management of the City's investment program and other duties that may be assigned. This position reports directly to the City Clerk.

Minimum Qualifications-- A bachelor's degree in Accounting from an accredited institution of higher learning; at least five years of accounting experience with demonstrable knowledge of automated accounting systems, automated spreadsheets, fund accounting and experience in governmental accounting.

Preferred Qualifications--A bachelor's degree in Accounting from an accredited institution of higher learning; at least five years of accounting experience with demonstrable knowledge of automated accounting systems, automated spreadsheets, fund accounting and at least five years of experience in governmental accounting.

Recommendation to BOA

The Deputy Clerk-Accounting Assistant Position was created on April 1, 2014

AGENDA ITEM NO: Department Business—Personnel—XLH.5

CITY OF STARKVILLE

AGENDA DATE: April 1, 2014

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Request authorization to approve and advertise to fill a position for a Deputy Clerk—City Accountant/Budget Officer in the City Clerk’s Office

AMOUNT & SOURCE OF FUNDING: Departmental Budget

REQUESTING DIRECTOR’S DEPARTMENT: Lesa Hardin, City Clerk

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

AUTHORIZATION HISTORY: Debbie Clark is the present City Accountant. Debbie has informed us of her retirement effective 4/30/2014. Debbie’s current position is in Salary Grade 15. Her current salary is \$53,381. We are proposing a change in the job description and salary grade for this position as attached.

AMOUNT: Salary Grade 11, 2080 hours, salary range \$33,497 to \$44,580

STAFF RECOMMENDATION: (Recommended Motion) Move approval to authorize and advertise to fill a position of Deputy Clerk—City Accountant/Budget Officer in the City Clerk’s Office as presented.

DATE SUBMITTED: March 27, 2014

Job Description Recommendation

Title: Deputy Clerk—City Accountant/Budget Officer **Department:** City Clerk

Reports to: City Clerk

Classification: Salary Grade 11

Date Prepared: 3/27/14

Approved by Board: _____

GENERAL POSITION SUMMARY:

Under the supervision of the City Clerk, the Deputy Clerk—City Accountant/Budget Officer provides support for department activities with specific responsibility for ensuring that overall fiscal policies, practices and/or regulations meet compliance requirements; completes audits and reviews of departmental processes, procedures and methodologies; develops and monitors internal controls; generates monthly financial reports; conducts audits of internal funds; evaluates the effectiveness of internal controls; maintains the Fixed Asset and associated depreciation schedules; provides monthly detail for General Journal entries; insure proper recording of new purchases and disposals; and ensures the accuracy of departmental assets and inventory records. Performs accounting work involving accurate compilation, preparation, and maintenance of financial data.

The Deputy Clerk—City Accountant/Budget Officer will perform related duties as assigned and possess the ability to perform the essential functions of the job and will uphold the strictest confidentiality regarding departmental matters.

ESSENTIAL JOB FUNCTIONS:

1. Using excellent customer service skills, establishes and maintains effective working relationships with other employees, officials, and all members of the general public.
2. Performs technical and administrative accounting work necessary in maintaining the fiscal records and systems of the City in accordance with generally accepted accounting principles and applicable federal and state governmental accounting standards.
3. Assists the budget committee with budget preparations, including attendance at the budget committee sessions as may be deemed necessary by the budget committee and /or Mayor;
4. Ensures proper maintenance of fixed assets in accordance with generally accepted accounting principles and governmental accounting standards; records, tracks, and monitors all fixed assets and infrastructure of the City from acquisition or construction to disposal or retirement;
5. Maintains the general fixed asset work order system; records adjusting journal entries;
6. Assists in development of year-end asset reports; prepares depreciation schedules; prepares and posts journal entries to the general ledger;
7. Prepares a variety of complex accounting reports and ensures timely completion of monthly, quarterly, and annual standard reports including completion of regular and special request accounting projects;
8. Performs routine system management and maintenance in conjunction with the contractor providing the software
9. Verifies account numbers on reports, journal entries, and purchase requisitions.
10. Verifies source documents for accuracy, completeness, authorization, and coding, as well as proper application of fees, refunds, collections, and discounts in order to verify general ledger balances, reconcile subsystems to the general ledger, and identify accounting system problems or weaknesses.
11. Reconciles accounts, initiates corrective actions, and formulates and recommends system and process changes through evaluation, analysis of problems, and application of accounting theory.

OTHER FUNCTIONS:

12. Assist with preparation of documents for the Board, or others as may be necessary.
13. Perform other duties as assigned or directed.

Job Description Recommendation cont'd

INTERPERSONAL CONTACTS:

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, and other governmental agencies. This position has no supervisory responsibility.

PHYSICAL, MENTAL, & OTHER CAPABILITIES

The job is performed primarily indoors in an office setting. Requires the ability to sit, stand, walk, see, and effectively communicate with others for extended periods of time. May be required to lift objects weighing up to 25 pounds without assistance. Must be able to handle multiple tasks or projects simultaneously, work with numerous interruptions, and adjust to changing priorities. Must demonstrate good use of judgment and demonstrate the ability to properly deal with confidential matters. Must use good interpersonal skills.

EDUCATION AND/OR EXPERIENCE REQUIRED:

Minimum requirements: B.S. in Accounting, experience with computer based financial packages, effective communication skills. Must be able to apply and adhere to FERC accounting policies and regulations. Knowledge of Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) statements, theories, and practices. Ability to maintain efficient and effective accounting systems and procedures; ability to accurately account for department funds. Demonstrated analytical and technical/computer skills using accounting systems. Ability to communicate effectively. Ability to work under stress and handle stressful situations. Ability to meet deadlines. Ability to work independently to complete daily activities according to work schedule. Ability to lift heavy objects (up to 25 pounds unassisted). Must have excellent communications ability, both verbal and written. Must have strong computer usage skills and be proficient in software usage including Word, Excel, and internet search engines.

Desired Qualifications: Two (2) or more years related work experience. CPA license.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.

Regular and consistent attendance is a condition of continuing employment.

BOA Meeting April 1, 2014

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN The City of Starkville, Mississippi

April 1, 2014 Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on April 1, 2014 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Ben Carver, Lisa Wynn, David Little, Jason Walker, Scott Maynard, Roy A.' Perkins, and Henry Vaughn, Sr. Attending the Board were City Attorney Chris Latimer, CAO/CFO Taylor V. Adams and City Clerk Lesa Hardin.

31. A REQUEST FOR DISCUSSION AND CONSIDERATION TO ADVERTISE TO FILL A POSITION OF DEPUTY CLERK-ACCOUNTING ASSISTANT IN THE CITY CLERK'S OFFICE.

Alderman Maynard updated the Board as Budget Committee Chair, that the proposed changes to the duties and restructuring of the City Clerk's Office has a proposed savings of \$10,000 to the budget.

Upon the motion of Alderman Roy A' Perkins to advertise to fill a position of Deputy Clerk-Accounting Assistant in the City Clerk's Office, duly seconded by Alderman Lisa Wynn, the board voted as follows:

Alderman Ben Carver	Voted	Yea
Alderman Lisa Wynn	Voted	Yea
Alderman David Little	Voted	Yea
Alderman Jason Walker	Voted	Yea
Alderman Scott Maynard	Voted	Yea
Alderman Roy A' Perkins	Voted	Yea
Alderman Henry Vaughn, Sr.	Voted	Yea

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried

Minute Book No.50 page 279-280.

Recommendation to hire Deputy Clerk-Accounting Assistant

AGENDA ITEM NO: Department Business—Personnel—XLH.1

CITY OF STARKVILLE

AGENDA DATE: May 6, 2014

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Request authorization to hire Martesa Bishop to fill the vacant position of Deputy Clerk—Accounting Assistant in the City Clerk's Office

AMOUNT & SOURCE OF FUNDING: Departmental Budget

REQUESTING DIRECTOR'S DEPARTMENT: Lesa Hardin, City Clerk

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

AUTHORIZATION HISTORY: The Board authorized advertising for this position on April 1, 2014. This position will replace Debbie Clark, City Accountant.

Martesa Bishop is a native of Starkville. She graduated from Starkville High and received a Bachelor's Degree from MS State with dual majors in Accounting and Business Administration. She is currently employed in the MSU Controller/Treasurer's Office as a Payroll Assistant. She has prior experience as a Bookkeeper with the Starkville School System and as a Technical Support Representative with Sitel, as well as with various Administrative Support positions at MSU.

AMOUNT: Salary Grade 11, 2080 hours, salary \$32,500 (\$15.63 hour)

STAFF RECOMMENDATION: (Recommended Motion) Move approval to hire Martesa Bishop to fill the vacant position of Deputy Clerk—Accounting Assistant in the City Clerk's Office as presented. Subject to one year probationary period.

DATE SUBMITTED: May 1, 2014

Minutes to Hire Deputy Clerk-Accounting Assistant

8. REQUEST APPROVAL TO HIRE MARTESA BISHOP TO FILL THE VACANT POSITION OF ACCOUNTING ASSISTANT/DEPUTY CLERK AT A SALARY OF \$32,500.00 SUBJECT TO A TWELVE (12) MONTH PROBATIONARY PERIOD.

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Lisa Wynn, and adopted by the Board to approve the May 6, 2014 Official Agenda, and to accept items for Consent, whereby the “Request approval to hire Martesa Bishop to fill the vacant position of Accounting Assistant/Deputy Clerk at a salary of \$32,500.00 subject to a twelve (12) month probationary period” is enumerated, this consent item is thereby approved.

Minute Book 50 pages 314-315

Deputy Clerk-Accounting Assistant Job Description

Duties: Under the supervision of the City Clerk, the Deputy Clerk-Accounting Assistant provides support for department activities with specific responsibility for ensuring that overall fiscal policies, practices and/or regulations meet compliance requirements; completes audits and reviews of departmental processes, procedures and methodologies; develops and monitors internal controls; generates monthly financial reports; conducts audits of internal funds; evaluates the effectiveness of internal controls; maintains the Fixed Asset and associated depreciation schedules; provides monthly detail for General Journal entries; insures proper recording of new purchases and disposals; ensures the accuracy of departmental assets and inventory records; performs accounting work involving accurate compilation, preparation, and maintenance of financial data. The Accounting Assistant will perform related duties as assigned and possess the ability to perform the essential functions of the job and will uphold the strictest confidentiality regarding departmental matters. The Accounting Assistant will assist the budget committee with budget preparations as may be deemed necessary by the budget committee and /or City Clerk; ensures proper maintenance of fixed assets in accordance with generally accepted accounting principles and governmental accounting standards; records, tracks, and monitors all fixed assets and infrastructure of the City from acquisition or construction to disposal or retirement; records adjusting journal entries; assists in development of year-end asset reports; prepares and posts journal entries to the general ledger; prepares a variety of complex accounting reports and ensures timely completion of monthly, quarterly, and annual standard reports including completion of regular and special request accounting projects; performs routine system management and maintenance in conjunction with the contractor providing the software; verifies account numbers on reports, journal entries, and purchase requisitions; verifies source documents for accuracy, completeness, authorization, and coding, as well as proper application of fees, refunds, collections, and discounts in order to verify general ledger balances, reconciles subsystems to the general ledger, and identify accounting system problems or weaknesses; reconciles accounts, initiates corrective actions, and formulates and recommends system and process changes through evaluation, analysis of problems, and application of accounting theory.

Deputy Clerk-Accounting Assistant Job Description cont'd

Minimum requirements: B.S. in Accounting or related field, experience with computer based financial packages, effective communication skills. Must be able to apply and adhere to FERC accounting policies and regulations. Knowledge of Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) statements, theories, and practices. Ability to maintain efficient and effective accounting systems and procedures; ability to accurately account for department funds. Demonstrated analytical and technical/computer skills using accounting systems. Ability to communicate effectively. Ability to work under stress and handle stressful situations. Ability to meet deadlines. Ability to work independently to complete daily activities according to work schedule. Ability to lift heavy objects (up to 25 pounds unassisted). Must have excellent communications ability, both verbal and written. Must have strong computer usage skills and be proficient in software usage including Word, Excel, and internet search engines.

Desired Qualifications: Two (2) or more years related work experience.

Solutions Process: Driving City Results

As of April 1, 2014

- Base on my research, I did not find anything in the minutes where by the Board of Aldermen abolish the job title or position of City Accountant.
- A job title of a Deputy Clerk-Accounting Assistant was created.
- ❖ The change occurred after the placement of a Chief Financial Officer.
- ❖ The Chief Financial Officer is responsible for managing all finances and assets of the City which causes the Accounting duties to function at a lesser level.

Questions





**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Board of Alderman
AGENDA DATE: 12-8-2015
PAGE: 1 of 2

SUBJECT: Discussion and Consideration to amend the October 6, 2015 approval to purchase two (2) Ford SUV Police Interceptors for the purchase quote of \$52,822.00, amending the purchase quote to \$53,044.00 for the (2) SUV Police Interceptors. The difference in the quoted price is due to an increase in the listed purchase price.

AMOUNT & SOURCE OF FUNDING Amending the approved purchase quote from \$52,822.00 to \$53,044.00, being funded from the Department of Justice Federal Forfeited account line item 001-000-334-127.

FISCAL NOTE: 001-000-334-127 Department of Justice Federal Forfeited account line item 001-000-334-127.

AUTHORIZATION HISTORY: Approval to purchase the two (2) Ford SUV Police Interceptors was granted on October 6, 2015 Board Meeting. However, during the time it has taken to process the order, there was an increase in the cost of the vehicles.

REQUESTING

DEPARTMENT: STARKVILLE POLICE DEPT

DIRECTOR'S

AUTHORIZATION: R. FRANK NICHOLS
662-323-2700 x 110

FOR MORE INFORMATION CONTACT: Sgt. Bill Lott 662-323-4131

SUGGESTED MOTION:

Move approval to amend the October 6, 2015 approval to purchase two (2) Ford SUV Police Interceptors for the purchase quote of \$52,822.00, amending the purchase quote to \$53,044.00 for the (2) SUV Police Interceptors. The difference in the quoted price is due to increase in the listed purchase price.

STANDARD/OPTIONAL EQUIPMENT FORM

DESCRIPTION: SUV Large Utility All Wheel Drive, 4 Door, Police Pursuit

VENDOR: Butch Oustalet Ford

ITEM NO.: 071-8046050-8

MAKE/MODEL Ford Police Interceptor Utility AWD K8A

ENGINE: 3.7L V-6 Ti-VCT FFV

PRICE INCLUDING STATE INSPECTION STICKER AND TITLE FEE: \$25,572.00

Miles Per Gallon

City 15

Hwy 20

Combini 17

Contract No: 8200021685

Butch Oustalet Ford

E-mail: butchoustaletfleet@gmail.com

9274 Hwy 49

Phone: 228-863-5525 ext 231

Gulfport, MS 39503

Toll Free: 800-880-2446

Erich Anderson

Fax: 866-594-7169

LIST FACTORY COLORS AVAILABLE AT NO CHARGE: Medium Brown, Arizona Beige, Smokestone, Kodiak Brown, Blue Jeans, Dark Toreador Red, Norseia Blue, Dark Blue, Royal Blue, Light Blue, Ultra Blue, Silver Gray, Ebony Black, Sterling Gray, Ingot Silver, Oxford White, Medium Titanium

1 White + 1 Black Veh

DEFAULT COLOR IS WHITE IF NO COLOR IS SELECTED

ITEM	OPTION CODE	DEALER COST	REQ. OPTION CODE
List optional engines:			
3.5L EcoBoost V-6 (365hp, 350 ft lbs torque)	99T	\$3,106	
Transmission, 6 speed auto	INC		
Brakes, 4 Wheel Disc w/Anti-Lock	INC		
Traction Control	INC		
HD Radiator w/Engine & Trans. Oil Coolers	INC		
Exhaust, Dual	INC		
Full Size Conventional Spare Tire & Wheel	INC		
Air Conditioning, Single Zone Manual	INC		
Enhanced PTU Cooler for EcoBoost Engine	52B	\$2,553	99T
Power Windows, w/Rear Window Disable	INC		
Power Locks, w/Autolock (locks when in gear)	INC		
Steering Wheel, Tilt w/Speed & Audio Controls	INC		
Radio, AM/FM/CD w/Digital Clock	INC		
Daytime Running Lights	942	\$39	
Power Adjustable Pedals	INC		
Seating, Cloth Front Bucket/Cloth Rear Bench	FW	INC	
Seating, Power Driver Seat (6-way w/Lumbar)	INC		
Seating, Intrusion Plates in Front Seatbacks	INC		
Overhead Console w/Sunglass Holder	INC		
Heavy Duty TPE Vinyl Floor Covering	INC		
Air Bags, (Dual Front, Side, Rollover Curtain)	INC		
Work Task Light, 1st Row	INC		
Cargo Storage Vault	63V	\$213	
SYNC Hands Free Communications	53M	INC	
Spotlight, Left Side, Incandescent Bulb	51Y	INC	
Noise Suppression Bonds	60R	INC	
Auto Headlamps	86L	\$99	
LED Spot Light Upgrade - Whelen Bulb	51T	\$179	
Dual LED Spot Lights - Whelen Bulbs	51V	\$393	

ITEM	OPTION CODE	DEALER COST	REQ. OPTION CODE
Int. Upgrade Pkg. (Console, Carpeting, Mats)	65U	\$341	65U
Carpet Floor Covering, 1st and 2nd Row	16C	\$110	
Seating, Cloth Front Bucket/Vinyl Rear Bench	9W	(\$53)	9W
Spotlight Delete, (deletes Left Side Spotlight)	<51Y>	(\$197)	51Y
Courtesy Lamp Disable when any door opens	43D	\$17	43D
Dome Light, Red/White in Cargo Area	17T	\$45	17T
Deflector Plate	76D	\$292	
Roof Rack Side Rails	68Z	\$136	
Pre-Wire for Grill Lamp, Siren & Speaker	60A	\$45	
Two Tone Pkg #1 - White Roof & 4 Doors	91A	\$733	
18" Aluminum Wheels (Pursuit Rated)	64E	\$415	
Rearview Camera -Display in Mirror	87R	N/C	
Rearview Camera -Display in Center Console	INC		
Full Wheel Covers	65L	\$53	65L
Remappable (4) Switches on Steering Wheel	61S	\$136	
Hidden Door Lock Plunger/Rear Handle Inop	52P	\$140	
Rear Windows Inop, (deletes Rear Switch)	18W	\$30	
Keyed Alike (1435,1284,0135,0576,1111)	59?	\$45	
Ballistic Door Panels, Left Front Door Only	90D	\$1,384	
Ballistic Door Panels, Both Front Doors	90E	\$2,766	
BLIS, Blind Spot Monitoring/Rear View Cam	55B/21B	\$641	
Lockable Gas Cap for Capless Fuel Filler	19L	\$17	19L
Remote Keyless Entry	59S	\$227	59S
Reverse Sensing System	76R	\$240	
Auxillary Air Conditioning	17A	\$532	
Police Interceptor Badge Delete	16D	N/C	
100 Watt Siren/Speaker (inc bracket & pigtail)	18X	\$262	
Headlamp Lighting Pkg (front wig-wag lights)	66A	\$743	
Taillamp Lighting Pkg (rear flashing tail lights)	66B	\$371	

Base price \$25,572.00
 options 9500.00
 \$26,522.00

\$26,522.00
 x 2 veh
 \$53,044.00 Total



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM DEPT.: Police
AGENDA DATE: 12-1-15
PAGE: 1 of 13

SUBJECT: The Starkville Police Department is requesting permission to submit an application with the Edward Byrne Memorial Grant through Justice Assistance in relation to a 100% reimbursable grant in the area of equipment and overtime for enforcement in the Main St. and Cotton District areas of the City. The total requested amount is \$59,643 in 100% reimbursable funds.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: Justice Assistance Grant if the application is approved "as is" will reimburse funds as they are expended and claimed.

AUTHORIZATION HISTORY: Annual Grant

**REQUESTING
DEPARTMENT:** Starkville Police Department

**DIRECTOR'S
AUTHORIZATION:** Chief R. Frank Nichols

FOR MORE INFORMATION CONTACT: Lt. Shawn Word 662-323-4131

SUGGESTED MOTION:

Move approval for the Police Department to submit an application with the Justice Assistance Grant in the area of overtime and equipment in the amount of \$59,643.00 which would be 100% reimbursable.

Office of Justice Programs

PROGRAM: EDWARD BYRNE MEMORIAL JUSTICE
ASSISTANCE GRANT (JAG)

SUBGRANT APPLICATION PACKAGE



Mississippi Department of Public Safety
Division of Public Safety Planning
1025 Northpark Drive
Ridgeland, MS 39157
(601) 977-3700



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
 DIVISION OF PUBLIC SAFETY PLANNING
 OFFICE OF JUSTICE PROGRAMS

DPSP USE Grant No.:

SUBGRANT APPLICATION SUMMARY

1. Applicant or Agency Applying (Name, Address, Zip, email and Telephone)	2. Project Director (Name, Address, Zip, email and Telephone)	3. Financial Officer (Name, Title, Address, Zip, email and Telephone)
4. Project Title:	5. DUNS Number: Tax ID# _____	
6. Email Address:	7. Project Duration: 12 Months Start date: End Date:	
8. Brief Project Summary (required) :		
9. Budget Category	Requested = (Federal + match)	
a. Personnel		
b. Fringe Benefits		
c. Equipment		
d. Construction		
e. Travel		
f. Operating Expenses		
g. Contractual Services		
h. Miscellaneous		
Total Project Budget		
10. Source of Funds	Federal	%
	State/Local Match	%
	Total	%
Requested Budget		
11. Number of pages in this application		

 Chief Administrative Officer (Signature and Date)

 Chief Administrative Officer (Type or Print)

 (Title)

 Project Director (Signature and Date)

 Financial Officer (Signature and Date)

PROJECT PLAN ABSTRACT AND SUPPORTING DATA
(Problem Statement: DPSP Form 1)

PART I. STATEMENT OF THE PROBLEM:

Enter required information in this section. Add additional pages as needed.

OBJECTIVES AND PROJECT IMPACT: Part II
(Project Plan: DPSP Form 2)

PART II. OBJECTIVES AND PROJECTED IMPACT:

Enter required information in this section. Add additional pages as needed.

IMPLEMENTATION PLAN: Part III
(DPSP Form 3)

PART III. IMPLEMENTATION (PROJECT TIME-LINE):

Enter required information in this section. Add additional pages as needed.

SUSTAINABILITY PLAN: Part IV
(DPSP Form 4)

PART IV. SUSTAINABILITY PLAN:

Enter required information in this section. Add additional pages as needed.



STATE OF MISSISSIPPI

**DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING**

BUDGET SUMMARY: Part V

DPSP USE
Grant No.:

BUDGET CATEGORY	REQUESTED BUDGET Federal & Match	DPSP USE ONLY APPROVED BUDGET
A. PERSONNEL:		
1. Salaries and Wages		
2. Social Security Match		
3. Retirement Match		
4. Other		
TOTAL PERSONNEL		
B. EQUIPMENT:		
TOTAL EQUIPMENT		
C. CONSTRUCTION:		
1. New		
2. Renovation		
3. Other (Specify)		
TOTAL CONSTRUCTION		
D. TRAVEL:		
1. Mileage		
2. Commercial Carrier		
3. Meals		
4. Lodging		
5. Other (Specify)		
TOTAL TRAVEL		
E. OPERATING EXPENSES:		
1. Supplies		
2. Rental		
3. Printing and Reproduction		
4. Communications (Telephone, Postage)		
5. Other – (Specify):		
TOTAL OPERATIONAL EXPENSES		
F. CONTRACTUAL SERVICES:		
1. Contracts With Individuals		
2. Contracts With Organizations.		
TOTAL CONTRACTUAL SERVICES		
G. MISCELLANEOUS:		
1. Tuitions		
2. Training Materials		
3. Other; (Specify)		
TOTAL MISCELLANEOUS		
H. TOTAL PROJECT BUDGET		

SUMMARY FUNDING DATA

	Federal	%	State/Local	%	Total	%
REQUESTED BUDGET						
APPROVED BUDGET						

Budget Prepared by _____

BUDGET NARRATIVE: Part VI

PART VI: BUDGET NARRATIVE:

Enter required information in this section. Add additional pages as needed.

BUDGET NARRATIVE: Continued

(DPSP Form 6A)

BUDGET NARRATIVE (continuation):

Enter required information in this section. Add additional pages as needed.

PROJECT EVALUATION PLAN: Part VII

PART VII: EVALUATION PLAN:

Enter required information in this section. Add additional pages as needed.



STATE OF MISSISSIPPI

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING
Office of Justice Programs

DSP USE Grant No.:

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

Part VIII:

- A. The _____
(Applicant) hereby certifies that it has formulated an Equal Employment Opportunity Program in accordance with 28 CFR42,301, et seq., Subpart E. of the Code of Federal Regulations, and that it is on file in the office of _____(Name)
_____(Address) _____(Title),
for review or audit by officials of the Division of Public Safety Planning or the Office of Justice Programs, U. S. Department of Justice as required by relevant laws and regulations.
- B. The _____ (Applicant)
hereby certifies that it is in compliance with the terms and conditions of 28 CFR42, 301, et seq., and is not required to file an Equal Employment Opportunity Program.



STATE OF MISSISSIPPI

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING
Office of Justice Programs

DPSP USE Grant No.:

NON-SUPLANT CERTIFICATION: PART IX

PART IX:

The _____ (Applicant) that hereby assures that, Federal funds will not be used to supplant State or Local funds and those federal funds will be used to supplement existing funds for program activities and not to replace those funds which have been appropriated for the same purpose.

Signature: (Chief Executive Officer) _____

Title: _____

Date: _____



Environmental Ser.

CITY OF STARKVILLE

RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM DEPT: Sanitation &

AGENDA DATE: December 1, 2015

PAGE: 1 of 3

SUBJECT: Consideration of approving an advertisement an RFP for Consultant Services related to specific needs of the Starkville-Oktibbeha Landfill.

AMOUNT & SOURCE OF FUNDING: 2015/2016 Budget-Contract Services 023-323-600-338

FISCAL NOTE:

AUTHORIZATION HISTORY: The current disposal site has reached it capacity. The RFP will bring in a consultant to guide us through the necessary steps need to close the existing disposal site an open another.

REQUESTING

DEPARTMENT: Sanitation & Environmental Services
Gibson-Gandy

DIRECTOR'S

AUTHORIZATION: Emma

FOR MORE INFORMATION CONTACT: Emma Gibson-Gandy

SUGGESTED MOTION: Move approval to advertise an RFP for consultant Services as related to specific needs of the Starkville-Oktibbeha Landfill.

NOTICE OF REQUEST FOR PROPOSALS

CITY OF STARKVILLE LANDFILL GENERAL ENGINEERING & ENVIRONMENTAL SERVICES

CONSULTING SERVICES

The City of Starkville, Department of Sanitation and Environmental Services, is seeking a qualified Engineering and Environmental Consultant to provide general engineering services, including design and construction administration services, engineering support, and environmental compliance support. Activities under this contract are specific to the City of Starkville Landfill, and will be identified in separate task orders of varying size and complexity.

All qualified firms interested in providing the required services are invited to submit their Statement of Qualifications (SOQ). All SOQ's must comply with the requirements specified in the Request for Proposals (RFP).

PROJECT DESCRIPTION

The following is a list of landfill engineering task categories requested:

1. In preparation for the opening of a new landfill space, and the closure of the existing landfill space, the City requires an updated survey to include the updating of existing GPS points, and ensuring that existing landfill is in compliance with permits.
2. Standard calculations for landfill operation and optimization such as waste quantity estimates (e.g. tonnage, volume, air space), soil to waste ratios, waste densities, and environmental/air quality emissions.
3. Consulting services and feasibility study pertinent to the City's proposed compost site.
4. Routine design activities including geotechnical and hydrological studies, construction cost projections and management oversight on design projects such as waste cell sequencing, leachate collection and pumping, storm water management and landfill gas.
5. Document preparation including; cost estimates; construction plans, specifications and bid documents; and facility and environmental plans.
6. Meetings and presentations, including attendance and/or representation of the City at various public and governmental agency meetings.
7. Regulatory agency interaction and liaison requiring robust knowledge of federal, state and local agency policies, guidelines and regulations.

SCOPE OF WORK

The Engineer will work closely with the City of Starkville Sanitation and Environmental Services Department, in addition to other City departments during all phases of this program. The City will utilize the services of the Engineer for evaluations and reporting, and planning, design, construction administration and cost estimating. The Engineer, if requested by the City, may also be required to make presentations, conduct public meetings and other related public involvement activities.

PRE-SUBMITTAL CONFERENCE

A pre-submittal conference will be held on [Day] [Date] {Month} [Year] at [Time] CST at the Starkville City Hall, [Address]. At this meeting, staff will discuss the scope of work, general contract issues and respond to questions from the attendees. It is recommended that interested firms send a representative to the pre-submittal conference.

REQUEST FOR PROPOSAL PACKET

The RFP packet can be obtained at [Where]

To request the RFP Packet by email, please email Emma Gandy at emma@cityofstarkville.org referencing this RFP. Questions pertaining to the RFP or consultant selection process should be directed in writing or emailed to Ms. Gandy as well.

If requesting to use a courier service the requestor must pay for and provide courier-shipping information. Contact Emma Gandy by email for specific instructions.

Firms requesting an RFP Packet from the Engineering Department will be included on the Request for Proposal Holders List, however, the City accepts no responsibility for receipt of the RFP packets.

The RFP submittal date is: [Day] [Date] {Month} [Year] no later than 2:00 p.m. Any proposal received after this time will not be considered and will be returned to the consultant.

Published:

[Day] [Date] [Month][Year]

[Day] [Date] {Month} [Year]

CITY OF STARKVILLE, MISSISSIPPI



AGENDA ITEM NO:
AGENDA DATE: December 1, 2015
PAGE: 1 of 1

**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

SUBJECT: Request authorization for Starkville Utilities to purchase the most current version of Card Master II from PetroTech , LLCto replace outdated system.

AMOUNT & SOURCE OF FUNDING: \$9,602.50 Recommend that each City department with vehicles be assessed an equal share of the initial cost which would result in a charge of approximately \$1,200 per department

FISCAL NOTE:

AUTHORIZATION HISTORY:

The City currently has a “gas boy” monitoring system on fuel pumps (both diesel and unleaded). This system is old and no longer supported by the manufacturer. Records are unreliable as relates to usage by individual vehicles, employees and/or departments. At the Board’s direction, we are making this recommendation to upgrade the system and provide necessary data as we go forward.

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for Starkville Utilities to purchase the most current version of Card Master II from PetroTech LLC

PetroTech, LLC.
 1587 CR 814
 Plantersville, MS 38862

Estimate

Date	Estimate #
10/7/2015	113

Name / Address
City of Starkville Attn: Margo Barnette 101 Lampkin St. Starkville, MS 39759

Project	Terms
	Net 30

Item	Description	Qty	Rate	Total
CM-HOST4	Report software for customer PC's, imports comma separated text files, and formats reports in Excel Marco, includes new CM-HOST communications software (does not require HyperTerminal)(requiresExcel)	1	1,423.50	1,423.50T
CM-II-110vac	CardMaster II fuel controller for fuel dispensers, 2 hose controls, 4 miscellaneous fields, 900 transactions in memory, up to 999 users (cards)	1	2,795.00	2,795.00T
CM-TP	48" high mounting pedestal	1	385.00	385.00T
CM-VIC.M	Internet/cellular includes cellular modem, antenna kit and cables installed in metal enclosure which "sandwiches" between CardMaster and pedestal. Requires annual service contract direct with system owner , see below. Compatible with CDMA cell service.	1	1,395.00	1,395.00T
CM-VICAS	Annual service contract, prepaid, contract direct w/ system owner. Owner can access his CardMaster direct from any PC in his system, or from laptop at home or away in hotel rooms, anywhere internet access is available	1	200.00	200.00T
CM-PR-100	Magnetic encoded cards quantity 100 or more, not required is using the system cardless	200	2.15	430.00T
EXPENSES			224.00	224.00T
labor	All labor required for installation and proper operation of equipment and material.		2,600.00	2,600.00T
SHIPPING AND ...	SHIPPING AND HANDLING		150.00	150.00
			Subtotal	\$9,602.50
			Sales Tax (0.0%)	\$0.00
			Total	\$9,602.50

Phone #	Fax #
(662) 841-8440	(662) 841-8441



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: December 1, 2015
PAGE: 1 of 1

SUBJECT: Request authorization for Atwell and Gent to provide (1) development of relay logic and relay settings and programming of new protective relays and protective relaying scheme and (2) support during commissioning and testing of the new relays at the NE Starkville substation as part of the approved capital project for system upgrade not to exceed \$24,770.

AMOUNT & SOURCE OF FUNDING: \$24,770 – Capital Funds

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for Atwell and Gent to provide (1) development of relay logic and relay settings and programming of new protective relays and protective relaying scheme and (2) support during commissioning and testing of the new relays at the NE Starkville substation as part of the approved capital project for system upgrade.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: December 1, 2015
PAGE: 1 of 1

SUBJECT: Request authorization for Atwell and Gent to provide (1) development of relay logic and relay settings and programming of new protective relays and protective relaying scheme and (2) support during commissioning and testing of the new relays at the NE Starkville substation as part of the approved capital project for system upgrade not to exceed \$24,770.

AMOUNT & SOURCE OF FUNDING: \$24,770 – Capital Funds

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval for Atwell and Gent to provide (1) development of relay logic and relay settings and programming of new protective relays and protective relaying scheme and (2) support during commissioning and testing of the new relays at the NE Starkville substation as part of the approved capital project for system upgrade.



**CITY OF STARKVILLE COVERSHEET
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: December 1, 2015
PAGE: 1 of 1

SUBJECT: Request approval to issue a notice to proceed to Stidham Construction, the sole source of supply bidder, to install an 8" water line on Louisville Street as shown on the attached document in an amount not to exceed \$16,000.

AMOUNT & SOURCE OF FUNDING: not to exceed \$16,000 – Capital Funds

FISCAL NOTE:

AUTHORIZATION HISTORY:

**REQUESTING
DEPARTMENT:** Utilities

**DIRECTOR'S
AUTHORIZATION:** Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

SUGGESTED MOTION:

Move approval to issue a notice to proceed to Stidham Construction, the sole source of supply bidder, to install an 8" water line on Louisville Street.

Louisville St Work Area



Work Extents

