

Mayor
Parker Wiseman

Vice Mayor
Roy A. Perkins

Board of Aldermen
Ben Carver
Lisa Wynn
David Little
Jason Walker
Scott Maynard
Henry Vaughn, Sr.

City Attorney
Chris Latimer

City Clerk / CFO
Lesa Hardin



Police Chief
R. Frank Nichols

Fire Chief
Charles Yarbrough

**Human Resources
Director**
Randy Boyd

**City Planning &
Community Development**
W. Buddy Sanders

City Engineer
Edward Kemp

Utilities General Manager
Terry Kemp

Court Administrator
Tony Rook

Technology Director
Joel Clements, Jr.

**Park and Recreation
Director**
Herman Peters

Sanitation Director
Emma Gandy

OFFICIAL AGENDA
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI

RECESS MEETING OF TUESDAY, NOVEMBER 17, 2015
5:30 P.M., COURT ROOM, CITY HALL
110 WEST MAIN STREET

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA

IV. APPROVAL OF BOARD OF ALDERMEN MINUTES

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:

New employee introductions:

Vickie Hampton

Thomas Tyson

Dylan Reed

FF—Moore Hogue

App Linemen—Smith, Hatcher, Champion

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

PUBLIC APPEARANCE BY DAN CAMP

PUBLIC APPEARANCE BY STARKVILLE MAIN STREET ASSOCIATION

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

A. DISCUSSION AND CONSIDERATION OF APPROVING THE RESERVED CITY HALL PARKING PLAN.

B. DISCUSSION AND CONSIDERATION OF APPROVAL OF REVISED CHANGE ORDER NUMBER FIVE (5) FOR PHASE II CONSTRUCTION CONTRACT FOR THE PARKING GARAGE AND RE-ALIGN CDBG BUDGET TO REFLECT CONSTRUCTION CHANGE ORDER AND ADJUSTMENT OF BUDGETED LINE ITEMS, AT NO COST TO THE CITY.

C. CONSIDERATION FOR REVIEW AND APPROVAL OF THE EASEMENT AND CONSTRUCTION AGREEMENT OF PROJECT SP--0018-03(022) SR12 AND RUSSELL STREET

IMPROVEMENT.

- D. DISCUSSION AND CONSIDERATION OF THE APPROVAL OF THE SPECIAL EVENT APPLICATION FOR THE ANNUAL STARKVILLE CHRISTMAS PARADE AS SUBMITTED BY JENNIFER PRATHER OF THE GREATER STARKVILLE DEVELOPMENT PARTNERSHIP GRANTING AUTHORIZATION TO CLOSE THE NECESSARY CITY STREETS, FOR THE PURPOSES OF THE PARADE PROCESSION AT A COST TO THE CITY OF \$ 4,755.00, IN IN-KIND SERVICES.
- E. DISCUSSION AND CONSIDERATION OF THE APPOINTMENT OF TWO MEMBERS TO THE HISTORIC PRESERVATION COMMISSION FOR A THREE-YEAR TERM WITH THAT TERM SET TO EXPIRE ON JULY 1, 2018.
- F. REQUEST AUTHORIZATION TO ADVERTISE FOR JANITORIAL SERVICES FOR THE CITY HALL AND POLICE DEPARTMENT BUILDINGS.
- G. APPROVAL OF THE STRIPING AND SIGNAGE PLAN FOR WEST MAIN STREET AND GRIFFIN PARKING LOT.
- H. FIRST AMENDMENT TO ACCESS A MAINTENANCE EASEMENT WITH THE U.S. DEPARTMENT OF AGRICULTURE, MISSISSIPPI STATE UNIVERSITY AND THE CITY OF STARKVILLE

X. BOARD BUSINESS

- A. DISCUSSION AND CONSIDERATION OF NAMING ALDERMAN WALKER AND MAYOR WISEMAN TO THE CORRIDOR STUDY STAKEHOLDER COMMITTEE AND REQUEST FOR APPROVAL OF HALL PLANNING AND ENGINEERING, INC. FOR PLANNING AND ENGINEERING SERVICES FOR THE STARKVILLE MULTIWAY BOULEVARD CORRIDOR STUDY AND AUTHORIZATION FOR THE MAYOR TO EXECUTE THE CONTRACT AND RELATED PAPERWORK IN ACCORDANCE WITH THE MDOT LPA MANUAL AND THE MDOT SMALL PURCHASES CONTRACT PROCEDURE.
- B. REQUEST AUTHORIZATION FOR MAYOR PARKER WISEMAN TO EXECUTE AN AGREEMENT WITH PRIMEPAY AS SUBMITTED THROUGH REGIONS INSURANCE FOR COBRA SERVICES, RETIREE BILLING, AND OTHER RELATED SERVICES.

- C. UPDATE ON THE ACQUISITION AND INSTALLATION OF THE BOARD-APPROVED SIREN TO BE LOCATED ON THE CORNER OF REED ROAD AND HOSPITAL ROAD.
- D. UPDATE BY POLICE CHIEF ON THE WORDING TO BE PLACED ON THE EXTERIOR OF THE FORMER CITY HALL BUILDING.
- E. DISCUSSION OF THE VACANT AND GRASSY TRACT OR PARCEL OF LAND LOCATED ON THE CORNER OF HIGHWAY 182 AND NORTH JACKSON STREET.
- F. APPROVAL TO PURCHASE CONSTRUCTION MATERIALS AND SIGNAGE FOR THE NORTH NASH TRAFFIC CALMING PROJECT AT A COST NOT TO EXCEED \$5000 TO BE PAID FROM WARD 4 DISCRETIONARY FUNDS.

XI. DEPARTMENT BUSINESS

A. AIRPORT

- 1. REQUEST APPROVAL TO ACCEPT THE LOWEST AND BEST BID RECEIVED FOR CONTRACT A- SUPPLY OF 8-UNIT TEE HANGAR AS RECEIVED FROM ERECT-A-TUBE, INC.
- 2. REQUEST APPROVAL TO AWARD CONTRACT B FOR CONSTRUCTION OF 8-UNIT TEE HANGAR BUILDING AND RELATED APPURTENANCES TO T&M STEEL ERECTORS, INC., THE LOWEST AND BEST BID.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- a. DISCUSSION AND CONSIDERATION OF VA 15-06: SCOTT SANFORD REQUESTING RELIEF BY VARIANCE FROM APPENDIX A, ARTICLE VI, SECTION B, LOCATION OF ACCESSORY STRUCTURES ON RESIDENTIAL LOTS AT 506 CRITZ STREET, ZONED R-2, WARD 5.

- b. DISCUSSION AND CONSIDERATION OF PP 15-17: REQUEST FOR PRELIMINARY PLAT APPROVAL FOR SUBDIVIDING ONE LOT INTO TWO LOTS LOCATED +/-0.27 MILES SOUTH OF THE GARRARD ROAD AND HWY 12 EAST INTERSECTION ON THE EAST SIDE OF HWY 12 EAST WITH THE PARENT PARCEL NUMBER 117F-00-008.00 FOR THE PROPOSED 42,000 SQ FT WALMART NEIGHBORHOOD MARKET AND FUEL STATION.
- c. DISCUSSION AND CONSIDERATION OF FP 15-16: REQUEST FOR FINAL PLAT APPROVAL FOR SUBDIVIDING ONE LOT INTO FIVE LOTS AT THE SOUTHWEST CORNER OF THE INTERSECTION OF GARRARD ROAD AND HWY 12 EAST WITH THE PARCEL NUMBER 117F-00-002.00.
- d. REZONING REQUEST BY CAPITAL GROWTH PROPERTIES

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

- 1. REQUEST APPROVAL OF ON-STREET PARKING ON RUSSELL STREET IN COORDINATION WITH THE CONSTRUCTION OF THE 505 DEVELOPMENT PROJECT.
- 2. REQUEST APPROVAL OF THE LOW QUOTE FROM HESTER FENCE IN THE AMOUNT OF \$6,380.00 FOR THE HENDERSON SCHOOL SIDEWALK CONNECTOR PROJECT WHICH WILL RUN ALONG THE NORTH SIDE OF HIGHWAY 182 FROM THE UNIVERSITY MOTEL TO SCHOOL STREET TO BE PAID FROM WARD 7 DISCRETIONARY FUNDS.

E. FINANCE AND ADMINISTRATION

- 1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF NOVEMBER 11, 2015 FOR FISCAL YEAR ENDING 9/30/16.
- 2. REQUEST APPROVAL OF THE OCTOBER 2015 FINANCIAL STATEMENT.

3. REQUEST AUTHORIZATION FOR THE CITY CLERK OFFICE TO ADVERTISE FOR SOURCE OF SUPPLY BIDS FOR ALL DEPARTMENTS OTHER THAN ELECTRIC DEPARTMENT MATERIAL, FOR THE PERIOD JANUARY 1, 2016 THROUGH JUNE 30, 2016.
4. REQUEST AUTHORIZATION FOR CITY CLERK / CFO LESA HARDIN TO ATTEND 2015 MUNICIPAL CLERK WINTER EDUCATIONAL CONFERENCE IN JACKSON, MS DECEMBER 16-18 WITH ADVANCE TRAVEL OF \$464.50.
5. CONSIDERATION OF BUDGET AMENDMENTS FOR FISCAL YEAR 9-30-15.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PARKS

THERE ARE NO ITEMS FOR THIS AGENDA

I. PERSONNEL

1. REQUEST APPROVAL TO ADVERTISE TO FILL VACANT POSITIONS FOR FOREMAN IN THE STREET DEPARTMENT.
2. REQUEST APPROVAL TO ADVERTISE TO FILL A POSITION FOR SYSTEM / NETWORK ADMINISTRATOR IN THE INFORMATION TECHNOLOGY DEPARTMENT.
3. REQUEST APPROVAL TO ADVERTISE TO FILL A POSITION FOR A WAREHOUSE MANAGER IN THE UTILITIES DEPARTMENT
4. REQUEST AUTHORIZATION TO HIRE MARTESA BISHOP TO FILL A POSITION FOR A DEPUTY CLERK – PAYROLL IN THE CITY CLERK / FINANCE DEPARTMENT.
5. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION FOR A DEPUTY CLERK, ACCOUNTING ASSISTANT IN THE CITY CLERK / FINANCE DEPARTMENT.

6. REQUEST AUTHORIZATION TO HIRE RYAN ADAIR TO FILL A POSITION FOR AN ACCOUNTING CLERK IN THE UTILITIES DEPARTMENT.
7. REQUEST AUTHORIZATION TO HIRE DAVID PERRY AS A FULL TIME DRIVER IN THE SANITATION DEPARTMENT.
8. REQUEST APPROVAL OF 2016 HOLIDAY SCHEDULE FOR THE CITY OF STARKVILLE.

J. POLICE DEPARTMENT

1. REQUEST AUTHORIZATION FOR CORPORAL JOSH WILSON AND SGT. SHANE KELLY TO ATTEND NRA SELECT FIRE RIFLE INSTRUCTOR TRAINING IN FLORENCE, ALABAMA, DECEMBER 7-11, 2015, WITH ADVANCE TRAVEL IN THE TOTAL AMOUNT OF \$2,333.95.
2. REQUEST AUTHORIZATION FOR PEDRO YERA TO ATTEND A CRIME SCENE INVESTIGATION CLASS IN BILOXI, MS., DECEMBER 7-9, 2015 WITH ADVANCE TRAVEL IN THE AMOUNT OF \$728.00.
3. REQUEST AUTHORIZATION TO REMOVE THREE (3) TASER X 26 FROM CITY INVENTORY WHICH ARE BROKEN AND CAN NOT BE REPAIRED.
4. REQUEST AUTHORIZATION TO ALLOW ONE POLICE OFFICER TO BE ASSIGNED TO WORK WITH US MARSHAL TASK FORCE AT THE DISCRETION OF THE POLICE CHIEF.
5. REQUEST AUTHORIZATION TO PURCHASE A SUV ALL-WHEEL DRIVE VEHICLE. THE VEHICLE WILL BE PURCHASED WITH MONIES IN THE DARE FUND AND WILL BE PURCHASED AT THE STATE CONTRACT PRICE OF \$26,281.00.
6. REQUEST AUTHORIZATION TO SUBMIT AN APPLICATION WITH THE OFFICE OF HIGHWAY SAFETY IN RELATION TO A 100% REIMBURSABLE GRANT IN THE AREA OF FUNDING FOR OVERTIME ENFORCEMENT IN THE AMOUNT OF \$20,000, FUNDING FOR LEL LUNCHEONS DURING THE CLICK IT OR TICKET CAMPAIGN, AND EQUIPMENT IN THE AREA OF (1) RADAR FOR A MOTOR UNIT. THIS FUNDING IS IN THE AMOUNT OF \$23,673.60.

7. REQUEST PERMISSION TO SUBMIT AN APPLICATION WITH THE OFFICE OF HIGHWAY SAFETY IN RELATION TO A 100% REIMBURSABLE GRANT IN THE AREA OF FUNDING FOR 2 DUI OFFICER SALARIES, EQUIPMENT IN THE FORM OF (1) RADAR, LEL NETWORK FUNDS FOR LUNCHEONS, AND OVERTIME FOR ENFORCEMENT IN DUI OFFENSES FOR A TOTAL REQUESTED AMOUNT OF \$98,356.34.

K. SANITATION DEPARTMENT

1. REQUEST AUTHORIZATION FOR TRAVEL FOR EMMA GANDY, COURTNEY ROSS AND CAP RILEY TO ATTEND CLASS I RUBBISH LANDFILL CERTIFICATION TRAINING IN JACKSON, MS ON DECEMBER 2-3, 2015, WITH ADVANCE TRAVEL NOT TO EXCEED \$950.00.

L. UTILITIES DEPARTMENT

1. REQUEST AUTHORIZATION FOR STARKVILLE UTILITIES TO ADVERTISE FOR SOURCE OF SUPPLY BIDS FOR ELECTRIC DEPARTMENT MATERIAL FOR THE PERIOD JANUARY 1, 2016 THROUGH JUNE 30, 2016.
2. REQUEST AUTHORIZATION FOR STARKVILLE UTILITIES TO ENTER INTO A POLE ATTACHMENT LICENSE AGREEMENT WITH TELEPAK NETWORKS, INC.
3. REQUEST AUTHORIZATION TO ADVERTISE FOR SEALED CONSTRUCTION BIDS TO REPLACE A FAILING GRAVITY SEWER SYSTEM IN SOUTH STARKVILLE (BANYAN ROAD FORCE MAIN PROJECT)

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PERSONNEL

B. POTENTIAL LITIGATION

XV. OPEN SESSION

XVI. ADJOURN UNTIL DECEMBER 1, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 110 WEST MAIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 3121 at least forty-eight (48) hours in advance for any services requested.