

**MINUTES OF THE RECESSED MEETING  
OF THE MAYOR AND BOARD OF ALDERMEN  
The City of Starkville, Mississippi  
September 15, 2015**

Be it remembered that the Mayor and Board of Alderman met on September 15, 2015 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Ben Carver, Lisa Wynn, David Little, Jason Walker, Scott Maynard, Roy A. Perkins, and Henry Vaughn, Sr. Attending the Board were Board Attorney Chris Latimer, CAO/CFO Taylor V. Adams, City Clerk Lesa Hardin.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Parker Wiseman asked for any revisions to the Official Agenda.

**REQUESTED REVISIONS TO THE OFFICIAL AGENDA:**

**Alderman Carver** requested the following change to the published September 15, 2015 Agenda:

**Remove Item XI. D. 1. From Consent Agenda.** Request approval of posting Lewis Lane with a 10 ton maximum gross load limit.

**Alderman Perkins** requested the following change to the published September 15, 2015 Agenda:

**Move Item XI. D. 1. To Item X. A. on the Agenda and renumber the Agenda.** Request approval of posting Lewis Lane with a 10 ton maximum gross load limit.

**Alderman Walker** requested the following addition to the published September 15, 2015 Agenda:

**Add Item X. B. to Agenda and renumber the Agenda.** Discussion and consideration of selecting a consultant for the parks master plan.

**Alderman Walker** requested the following change to the published September 15, 2015 Agenda:

**Remove Item XI. D. 2. From Consent Agenda. (formerly XI. D. 3.)** Request approval of on-street parking on Spring Street And Russell Street in coordination with the construction as part of the "Russell Street Flats" project.

The Mayor asked for further revisions to the published September 15, 2015 Official Agenda. No further revisions were requested.

**1. A MOTION TO APPROVE THE OFFICIAL AGENDA.**

Upon the motion of Alderman David Little, duly seconded by Alderman Ben Carver, to approve the September 15, 2015 Official Agenda, as revised, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA  
THE MAYOR AND BOARD OF ALDERMEN  
OF THE  
CITY OF STARKVILLE, MISSISSIPPI**

RECESS MEETING OF TUESDAY, SEPTEMBER 15, 2015  
5:30 P.M., COURT ROOM, CITY HALL  
101 EAST LAMPKIN STREET

PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED AND PROVIDED AS  
APPENDIX A ATTACHED

**I. CALL THE MEETING TO ORDER**

**II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

**III. APPROVAL OF THE OFFICIAL AGENDA**

**APPROVAL OF THE CONSENT AGENDA.**

**IV. APPROVAL OF BOARD OF ALDERMEN MINUTES**

**CONSIDERATION OF THE MINUTES OF THE AUGUST 4, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.**

**V. ANNOUNCEMENTS AND COMMENTS**

**A. MAYOR'S COMMENTS:**

**NEW EMPLOYEE INTRODUCTIONS:**

**Tammy Carlisle – Sr Admin Assistant to Comm Dev and Boards**

**Marissa Milam – Deputy Court Clerk**

**B. BOARD OF ALDERMEN COMMENTS:**

**VI. CITIZEN COMMENTS**

**VII. PUBLIC APPEARANCES**

**PUBLIC APPEARANCES AND PRESENTATIONS BY FINALISTS FOR THE RFP RELATED TO PARK PLANNING.**

**VIII. PUBLIC HEARING**

**A PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2016 BUDGET FOR THE CITY OF STARKVILLE.**

**IX. MAYOR'S BUSINESS**

**X. BOARD BUSINESS**

- A. REQUEST APPROVAL OF POSTING LEWIS LANE WITH A 10 TON MAXIMUM GROSS LOAD LIMIT.
- B. DISCUSSION AND CONSIDERATION OF SELECTING A CONSULTANT FOR THE PARKS MASTER PLAN.
- C. INTERVIEWS OF THE CANDIDATES FOR APPOINTMENT TO THE SCHOOL BOARD.
- D. DISCUSSION AND CONSIDERATION OF AN APPOINTMENT TO THE STARKVILLE OKTIBBEHA CONSOLIDATED SCHOOL DISTRICT BOARD.
- E. DISCUSSION AND CONSIDERATION OF THE SUMMARY BUDGET FOR THE CITY OF STARKVILLE INCLUDING STARKVILLE UTILITIES DEPARTMENT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016.
- F. DISCUSSION AND CONSIDERATION OF A RESOLUTION SETTING THE MILLAGE RATE FOR THE FISCAL YEAR 2016 FOR THE CITY OF STARKVILLE, MISSISSIPPI.
- G. A REPORT FROM CITY CLERK LESA HARDIN AND PHYLIS BENSON ON THE SIREN GRANT.
- H. DISCUSSION AND CONSIDERATION OF THE FINDING THAT THE CITY OF STARKVILLE HAS MET ALL REQUIREMENTS FOR THE CAP LOAN IN THE TOTAL AMOUNT OF \$1,000,000 FOR SANITARY SEWER FORCE-MAIN REHABILITATION AND UPON THE COMPLETION OF SUCH IDENTIFIED PROJECT, ANY OTHER SEWER PROJECTS AS NEEDED.
- I. DISCUSSION AND CONSIDERATION OF CHANGE ORDER #3 WHICH IS CONSTRUCTING WATER, WASTEWATER AND STORM DRAINAGE FOR THE MILL AT MSU PROJECT.
- J. DISCUSSION AND CONSIDERATION OF REAPPOINTING H.W. WEBB TO THE GOLDEN TRIANGLE SOLID WASTE AUTHORITY BOARD.

**XI. DEPARTMENT BUSINESS**

- A. AIRPORT  
*THERE ARE NO ITEMS FOR THIS AGENDA*
- B. COMMUNITY DEVELOPMENT DEPARTMENT
  - 1. CODE ENFORCEMENT  
*THERE ARE NO ITEMS FOR THIS AGENDA*

## 2. PLANNING

- A. REQUEST APPROVAL OF TRAVEL FOR JEFF LYLES TO ATTEND THE MISSISSIPPI ASSOCIATION OF CODE ENFORCEMENT CONFERENCE TRAINING WITH COSTS NOT TO EXCEED \$500.00.
- B. REQUEST APPROVAL OF THE ODDFELLOWS UNIVERSITY CEMETERY ASSOCIATION TO PLACE SIX RULES SIGNS IN THE ODDFELLOWS UNIVERSITY CEMETERY AT THE ASSOCIATION'S EXPENSE.

## C. COURTS

1. REQUEST APPROVAL TO ALLOW COURT ADMINISTRATOR TONY ROOK TO ATTEND MANDATORY TRAINING IN JACKSON, MS FROM OCTOBER 22, 2015 THROUGH OCTOBER 23, 2015 AS REQUIRED BY THE MISSISSIPPI JUDICIAL COLLEGE AND ADMINISTRATIVE OFFICE OF COURTS. ALL EXPENSES WILL BE REIMBURSED BY THE MISSISSIPPI COURT ADMINISTRATORS ASSOCIATION.

## D. ENGINEERING

1. REQUEST APPROVAL FOR EDWARD KEMP TO ATTEND THE MANDATORY MDOT LOCAL PUBLIC AGENCY (LPA) TRAINING IN HATTIESBURG ON OCTOBER 14 WITH ADVANCE TRAVEL.
2. REQUEST APPROVAL OF ON-STREET PARKING ON SPRING STREET AND RUSSELL STREET IN COORDINATION WITH THE CONSTRUCTION AS PART OF THE "RUSSELL STREET FLATS" PROJECT.

## E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF SEPTEMBER 11, 2015 FOR FISCAL YEAR ENDING 9/30/15.
2. REQUEST APPROVAL OF THE AUGUST 31, 2015 FINANCIAL STATEMENTS OF THE CITY OF STARKVILLE.

## F. FIRE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

## G. INFORMATION TECHNOLOGY

*THERE ARE NO ITEMS FOR THIS AGENDA*

## H. PARKS

*THERE ARE NO ITEMS FOR THIS AGENDA*

I. PERSONNEL

1. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF MAINTENANCE WORKER IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION.
2. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF RECEPTIONIST/CUSTOMER SERVICE REPRESENTATIVE IN THE STARKVILLE UTILITIES DEPARTMENT.
3. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF ACCOUNTING CLERK IN THE STARKVILLE UTILITIES DEPARTMENT.
4. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF MAINTENANCE SUPERVISOR IN THE PARKS & RECREATION DEPARTMENT.
5. REQUEST APPROVAL TO HIRE TIARA CONNER-COLE TO FILL THE POSITION OF SECRETARY IN THE ENGINEERING AND STREET DEPARTMENT.
6. REQUEST AUTHORIZATION TO HIRE CASANDRA L. ROBERSON TO FILL A VACANT POSITION OF RADIO OPERATOR/RECORDS CLERK IN THE POLICE DEPARTMENT.

J. POLICE DEPARTMENT

1. REQUEST AUTHORIZATION TO UPGRADE THE FINGERPRINTING HARDWARE AND SOFTWARE IN AN AMOUNT NOT TO EXCEED \$25,000.00.

K. SANITATION DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

L. UTILITIES DEPARTMENT

1. REQUEST APPROVAL OF STARKVILLE ELECTRIC DEPARTMENT'S SCHEDULE OF RULES AND REGULATIONS.
2. REQUEST AUTHORIZATION FOR STARKVILLE ELECTRIC DEPARTMENT TO PURCHASE 12 MODEMS TO SUPPORT ONGOING FLOW METER OPERATION FROM ADS ENVIRONMENTAL SERVICES.
3. REQUEST APPROVAL TO NEGOTIATE A PROFESSIONAL SERVICES CONTRACT WITH CLEARWATER CONSULTING FOR THE BANYAN ROAD FORCE MAIN EXTENSION PROJECT.

**XII. CLOSED DETERMINATION SESSION**

- XIII. OPEN SESSION**
- XIV. EXECUTIVE SESSION**
  - A. PERSONNEL
  - B. POTENTIAL LITIGATION
- XV. OPEN SESSION**
- XVI. ADJOURN UNTIL OCTOBER 6, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.**

*The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 121 at least forty-eight (48) hours in advance for any services requested.*

**APPENDIX A  
CONSENT AGENDA**

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. APPROVAL OF THE OFFICIAL AGENDA**
  - A. **APPROVAL OF THE CONSENT AGENDA.**
- IV. APPROVAL OF BOARD OF ALDERMEN MINUTES**
  - CONSIDERATION OF THE MINUTES OF THE AUGUST 4, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.**
- V. ANNOUNCEMENTS AND COMMENTS**
  - A. MAYOR'S COMMENTS:
  - B. BOARD OF ALDERMEN COMMENTS:
- VI. CITIZEN COMMENTS**
- VII. PUBLIC APPEARANCES**
- VIII. PUBLIC HEARING**
- IX. MAYOR'S BUSINESS**
- X. BOARD BUSINESS**
  - I. **DISCUSSION AND CONSIDERATION OF CHANGE ORDER #3 WHICH IS CONSTRUCTING WATER, WASTEWATER AND STORM DRAINAGE FOR THE MILL AT MSU PROJECT.**
  - J. **DISCUSSION AND CONSIDERATION OF REAPPOINTING HW WEBB TO THE GOLDEN TRIANGLE SOLID WASTE AUTHORITY**

**BOARD.**

**XI. DEPARTMENT BUSINESS**

A. AIRPORT

*THERE ARE NO ITEMS FOR THIS AGENDA*

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

2. PLANNING

A. REQUEST APPROVAL OF TRAVEL FOR JEFF LYLES TO ATTEND THE MISSISSIPPI ASSOCIATION OF CODE ENFORCEMENT CONFERENCE TRAINING WITH COSTS NOT TO EXCEED \$500.00.

B. REQUEST APPROVAL OF THE ODDFELLOWS UNIVERSITY CEMETERY ASSOCIATION TO PLACE SIX RULES SIGNS IN THE ODDFELLOWS UNIVERSITY CEMETERY AT THE ASSOCIATION'S EXPENSE.

C. COURTS

1. REQUEST APPROVAL TO ALLOW COURT ADMINISTRATOR TONY ROOK TO ATTEND MANDATORY TRAINING IN JACKSON, MS FROM OCTOBER 22, 2015 THROUGH OCTOBER 23, 2015 AS REQUIRED BY THE MISSISSIPPI JUDICIAL COLLEGE AND ADMINISTRATIVE OFFICE OF COURTS. ALL EXPENSES WILL BE REIMBURSED BY THE MISSISSIPPI COURT ADMINISTRATORS ASSOCIATION.

D. ENGINEERING

1. REQUEST APPROVAL FOR EDWARD KEMP TO ATTEND THE MANDATORY MDOT LOCAL PUBLIC AGENCY (LPA) TRAINING IN HATTIESBURG ON OCTOBER 14 WITH ADVANCE TRAVEL.

E. FINANCE AND ADMINISTRATION

2. REQUEST APPROVAL OF THE AUGUST 31, 2015 FINANCIAL STATEMENTS OF THE CITY OF STARKVILLE.

F. FIRE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

G. INFORMATION TECHNOLOGY

*THERE ARE NO ITEMS FOR THIS AGENDA*

H. PARKS

*THERE ARE NO ITEMS FOR THIS AGENDA*

I. PERSONNEL

1. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF MAINTENANCE WORKER IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION.
2. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF RECEPTIONIST/CUSTOMER SERVICE REPRESENTATIVE IN THE STARKVILLE UTILITIES DEPARTMENT.
3. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF ACCOUNTING CLERK IN THE STARKVILLE UTILITIES DEPARTMENT.
4. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF MAINTENANCE SUPERVISOR IN THE PARKS & RECREATION DEPARTMENT.
5. REQUEST APPROVAL TO HIRE TIARA CONNER-COLE TO FILL THE POSITION OF SECRETARY IN THE ENGINEERING AND STREET DEPARTMENT.
6. REQUEST AUTHORIZATION TO HIRE CASANDRA L. ROBERSON TO FILL A VACANT POSITION OF RADIO OPERATOR/RECORDS CLERK IN THE POLICE DEPARTMENT.

J. POLICE DEPARTMENT

2. REQUEST AUTHORIZATION TO UPGRADE THE FINGERPRINTING HARDWARE AND SOFTWARE IN AN AMOUNT NOT TO EXCEED \$25,000.00.

K. SANITATION DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

L. UTILITIES DEPARTMENT

2. REQUEST AUTHORIZATION FOR STARKVILLE ELECTRIC DEPARTMENT TO PURCHASE 12 MODEMS TO SUPPORT ONGOING FLOW METER OPERATION FROM ADS ENVIRONMENTAL SERVICES.
3. REQUEST APPROVAL TO NEGOTIATE A PROFESSIONAL SERVICES CONTRACT WITH CLEARWATER CONSULTING FOR THE BANYAN ROAD FORCE MAIN EXTENSION PROJECT.

**CONSENT ITEMS 2 – 18:**

2. CONSIDERATION OF THE MINUTES OF THE AUGUST 4, 2015 MEETING OF THE

**MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of the minutes of the August 4, 2015 meeting of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney” is enumerated, this consent item is thereby approved.

**3. CONSIDERATION OF CHANGE ORDER #3 WHICH IS CONSTRUCTING WATER, WASTEWATER AND STORM DRAINAGE FOR THE MILL AT MSU PROJECT.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of change order #3 which is constructing water, wastewater and storm drainage for the Mill at MSU project” is enumerated, this consent item is thereby approved.

**4. CONSIDERATION OF REAPPOINTING H. W. WEBB TO THE GOLDEN TRIANGLE SOLID WASTE AUTHORITY BOARD.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of reappointing H. W. Webb to the Golden Triangle Solid Waste Authority Board” is enumerated, this consent item is thereby approved.

**5. CONSIDERATION OF APPROVAL OF TRAVEL FOR JEFF LYLES TO ATTEND THE MISSISSIPPI ASSOCIATION OF CODE ENFORCEMENT CONFERENCE TRAINING WITH COSTS NOT TO EXCEED \$500.00.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of travel for Jeff Lyles to attend the Mississippi Association of Code Enforcement Conference Training October 21, 2015 to October 23, 2015 with costs not to exceed \$500.00” is enumerated, this consent item is thereby approved.

**6. CONSIDERATION OF APPROVAL OF THE ODDFELLOWS UNIVERSITY CEMETERY ASSOCIATION TO PLACE SIX RULES SIGNS IN THE ODDFELLOWS UNIVERSITY CEMETERY AT THE ASSOCIATION’S EXPENSE.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of the Oddfellows University Cemetery Association to place six rules signs in the Oddfellows University Cemetery at the association’s expense” is enumerated, this consent item is thereby approved.

**7. CONSIDERATION OF APPROVAL TO ALLOW COURT ADMINISTRATOR TONY ROOK TO ATTEND MANDATORY TRAINING IN JACKSON, MS FROM OCTOBER 22, 2015 THROUGH OCTOBER 23, 2015 AS REQUIRED BY THE MISSISSIPPI JUDICIAL COLLEGE AND ADMINISTRATIVE OFFICE OF COURTS. ALL EXPENSES WILL BE REIMBURSED BY THE MISSISSIPPI COURT ADMINISTRATORS ASSOCIATION.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval to allow Court Administrator Tony Rook to attend mandatory training in Jackson, MS from October 22, 2015 through October 23, 2015 as required by the Mississippi Judicial College and Administrative Office of Courts. All expenses will be reimbursed by the Mississippi Court Administrators Association” is

enumerated, this consent item is thereby approved.

**8. CONSIDERATION FOR EDWARD KEMP TO ATTEND THE MANDATORY MDOT LOCAL PUBLIC AGENCY (LPA) TRAINING IN HATTIESBURG ON OCTOBER 14 WITH ADVANCE TRAVEL**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of for Edward Kemp to attend the mandatory MDOT Local Public Agency (LPA) Training in Hattiesburg on October 14 with advance travel” is enumerated, this consent item is thereby approved.

**9. CONSIDERATION OF APPROVAL OF THE AUGUST 31, 2015 FINANCIAL STATEMENTS OF THE CITY OF STARKVILLE.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of the August 31, 2015 financial statements of the City of Starkville” is enumerated, this consent item is thereby approved.

**10. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF MAINTENANCE WORKER IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval to advertise to fill a vacant position of maintenance worker in the Starkville Utilities, Public Services-New Construction/Rehab Division” is enumerated, this consent item is thereby approved.

**11. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF RECEPTIONIST/CUSTOMER SERVICE REPRESENTATIVE IN THE STARKVILLE UTILITIES DEPARTMENT.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval to advertise to fill a vacant position of receptionist/customer service representative in the Starkville Utilities Department” is enumerated, this consent item is thereby approved.

**12. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF ACCOUNTING CLERK IN THE STARKVILLE UTILITIES DEPARTMENT.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval to advertise to fill a vacant position of accounting clerk in the Starkville Utilities Department” is enumerated, this consent item is thereby approved.

**13. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF MAINTENANCE SUPERVISOR IN THE PARKS & RECREATION DEPARTMENT.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval to advertise to fill a vacant position of maintenance supervisor in the Parks & Recreation Department” is enumerated, this consent item is thereby approved.

**14. REQUEST APPROVAL TO HIRE TIARA CONNER-COLE TO FILL THE POSITION OF**

**SECRETARY IN THE ENGINEERING AND STREET DEPARTMENT.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval to hire Tiara Conner-Cole to fill the position of secretary in the Engineering and Street Department at a Grade 6, \$11.16 per hour, eligible for the 3% increase October 1, 2015, subject to a one year probationary period” is enumerated, this consent item is thereby approved.

**15. REQUEST AUTHORIZATION TO HIRE CASANDRA L. ROBERSON TO FILL A VACANT POSITION OF RADIO OPERATOR/RECORDS CLERK IN THE POLICE DEPARTMENT.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval to hire Casandra L. Roberson to fill a vacant position of radio operator/records clerk in the Police Department at a Grade 6, \$11.01 per hour, eligible for the 3% increase October 1, 2015, subject to a one year probationary period” is enumerated, this consent item is thereby approved.

**16. REQUEST AUTHORIZATION TO UPGRADE THE FINGERPRINTING HARDWARE AND SOFTWARE IN AN AMOUNT NOT TO EXCEED \$25,000.00 TO BE PAID FROM THE SEIZED FUNDS ACCOUNT.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of the upgrade to the fingerprinting hardware and software in an amount not to exceed \$25,000.00 to be paid from the seized funds account” is enumerated, this consent item is thereby approved.

**17. REQUEST AUTHORIZATION FOR STARKVILLE ELECTRIC DEPARTMENT TO PURCHASE 12 MODEMS TO SUPPORT ONGOING FLOW METER OPERATION FROM ADS ENVIRONMENTAL SERVICES.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval for Starkville Electric Department to purchase 12 modems to support ongoing flow meter operation from ADS Environmental Services, the sole source of the product” is enumerated, this consent item is thereby approved.

**18. REQUEST APPROVAL TO NEGOTIATE A PROFESSIONAL SERVICES CONTRACT WITH CLEARWATER CONSULTING FOR THE BANYAN ROAD FORCE MAIN EXTENSION PROJECT CONTINGENT UPON ENVIRONMENTAL CLEARANCE.**

Upon the motion of Alderman Little, duly seconded by Alderman Maynard, and adopted by the Board to approve the September 15, 2015 Official Agenda, and to accept items for Consent, whereby the “approval to negotiate a professional services contract with Clearwater Consulting for the Banyan Road force main extension project contingent upon environmental clearance” is enumerated, this consent item is thereby approved.

**ANNOUNCEMENTS AND COMMENTS:**

**MAYOR’S COMMENTS:**

Mayor Wiseman introduced the following new employees:

Tammy Carlisle – Sr Admin Assistant to Comm Dev and Boards

Marissa Milam – Deputy Court Clerk  
Joel Murphy – Apprentice Lineman, Starkville Electric

Mayor Wiseman, along with Fire Chief Yarbough, then presented a Proclamation to Kim Maddox and Kelly Cutshall for coming to the aid of and administering CPR to a young unresponsive child until emergency responders arrived.

#### **BOARD OF ALDERMEN COMMENTS:**

Alderman Perkins recognized the Board Attorney and asked that he discuss his findings on the appointment of school board members. The Board Attorney discussed the attorney General Opinion sent to Alderman Perkins from Phil Carter, Special Assistant Attorney General, dated September 11, 2015.

Alderman Perkins and Alderman Vaughn then presented a plaque to Mr. Alvin Turner for his 40 plus years of Board meeting attendance.

Alderman Walker recognized the Sanitation Dept, Police Dept and other City employees for an orderly Bulldog Bash weekend with everything running smoothly with such large crowds in Starkville.

#### **CITIZEN COMMENTS:**

Alvin Turner, Ward 7, asked that debris from recent sewer work on Bluecutt Road be cleaned soon and that two traffic lights (Gillespie / Hwy 12 and Main Street at the library) need turn signals.

Michael Jacks, Melonie Honeycutt and others representing Lewis Lane, asked that the weight limit for the road be lowered due to recent damage from heavy trucks.

Lauren Bell, asked that the trucks be ticketed for speeding, but noted the heavy equipment is necessary for the development of property.

Dorothy Issac, noted this is the last meeting for CAO/CFO Taylor Adams. She is thankful to live in a concerned community and asked the Board to think carefully about the upcoming School Board appointment.

#### **PUBLIC APPEARANCES:**

#### **PUBLIC APPEARANCES AND PRESENTATIONS BY FINALISTS FOR THE RFP RELATED TO PARK PLANNING.**

Mayor Wiseman thanked the two groups for their interest in serving the City and asked that, as a courtesy, the ones not being interviewed leave the room when they are not being interviewed. They then offered presentations in alpha order.

Dalhoff Thomas Design. Dean Thomas, Sam Henry, and Henry Minor of Dalhoff Thomas Design along with Saunders Ramsey of Neel Schaffer Engineers discussed what they offered in the line of services, experience, etc. along with an overhead presentation. Questions were asked by the Aldermen and Mayor.

Laterra Studio. Michael Black and Brad Springer of Laterra Studio presented their company and what they felt they could offer to Starkville Parks. Questions were asked by the Mayor and Aldermen.

The Mayor thanked both for their presentations.

#### **PUBLIC HEARINGS:**

**PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2016 BUDGET FOR THE CITY OF STARKVILLE.**

Alderman Maynard, Budget Chairman, introduced the item. There is no proposed tax increase for FY 16 and the budget includes previously agreed upon outside contributions, the capital improvement bond issue, 3% pay raises as well as other small changes from the FY 15 budget. The Mayor then opened the floor for citizen comments and welcomed any comments on either the proposed tax millage or budget.

There being none from the public or the Board, the Mayor closed the Public Hearing.

**19. CONSIDERATION OF POSTING LEWIS LANE WITH A 10 TON MAXIMUM GROSS LOAD LIMIT.**

Alderman Perkins presented the background of Lewis Lane which joins Garrard Road. It was annexed in 1998 and is being damaged by heavy equipment traveling to and from a development in the area. Alderman Perkins offered a motion, duly seconded by Alderman Vaughn, to set a ten (10) ton maximum gross load limit for Lewis Lane. Following questions and discussion concerning weights of concrete trucks, sanitation trucks, etc. the Board voted as follows:

Alderman Ben Carver	Voted: Nay
Alderman Lisa Wynn	Voted: Nay
Alderman David Little	Voted: Nay
Alderman Jason Walker	Voted: Nay
Alderman Scott Maynard	Voted: Nay
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having not received a majority affirmative vote, the Mayor declared the motion failed.

**20. MOTION TO RECESS FOR A TEN TO FIFTEEN MINUTE BREAK.**

Upon the motion of Alderman Perkins, duly seconded by Alderman Vaughn, to take a brief recess, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed and the meeting recessed for a brief break.

**21. CONSIDERATION OF SELECTING A CONSULTANT FOR THE STARKVILLE PARKS AND RECREATION MASTER PLAN.**

Alderman Maynard thanked both consulting companies for their presentations and offered a motion to enter into contract negotiations with Dalhoff Thomas Design to conduct the City of Starkville Parks and Recreation Master Plan with said contract to be presented to the Board of Aldermen for final approval at its regular meeting of October 6, 2015. Alderman Little offered a second. Following discussion as to 2% money funding the plan and the need for a long range plan, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
---------------------	------------

Alderman Lisa Wynn Voted: Yea  
Alderman David Little Voted: Yea  
Alderman Jason Walker Voted: Yea  
Alderman Scott Maynard Voted: Yea  
Alderman Roy A'. Perkins Voted: Yea  
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

## **22. INTERVIEWS OF THE CANDIDATES FOR APPOINTMENT TO THE SCHOOL BOARD.**

Alderman Walker recused himself.

Mayor Wiseman thanked the five applicants for their interest in serving the Starkville / Oktibbeha County consolidated school district and asked that, as a courtesy, the ones not being interviewed leave the room when they are not being interviewed. They then interviewed the candidates in alpha order.

1. Sumner Davis
2. Rondeze Harris (does not live in City limits and withdrew application)
3. Dr. Debra Prince
4. Anne Strickland
5. Dr. Jeanette Taylor

## **23. DISCUSSION AND CONSIDERATION OF AN APPOINTMENT TO THE STARKVILLE OKTIBBEHA CONSOLIDATED SCHOOL DISTRICT BOARD.**

Alderman Lisa Wynn offered a motion that pursuant to Mississippi Code Sections 37-7-104.3 and 37-7-203, Dr. Debra Prince be appointed to the Starkville Oktibbeha Consolidated School District Board of Trustees to fill the unexpired term caused by the resignation of Juliette Weaver-Reese. Alderman Perkins seconded the motion.

At this time the Mayor offered comments thanking the applicants for their interest and interviews. He then noted they were all qualified and would each serve the district well but recommended Anne Howell Strickland at this time.

The Board voted as follows:

Alderman Ben Carver Voted: Nay  
Alderman Lisa Wynn Voted: Yea  
Alderman David Little Voted: Nay  
Alderman Jason Walker Voted: Recused  
Alderman Scott Maynard Voted: Nay  
Alderman Roy A'. Perkins Voted: Yea  
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a tie vote, the Mayor voted nay and declared the motion failed.

Alderman Lisa Wynn offered a motion that pursuant to Mississippi Code Sections 37-7-104.3 and 37-7-203, Sumner Davis be appointed to the Starkville Oktibbeha Consolidated School District Board of Trustees to fill the unexpired term caused by the resignation of Juliette Weaver-Reese. Alderman Carver seconded the motion.

Alderman Ben Carver Voted: Aye  
Alderman Lisa Wynn Voted: Aye  
Alderman David Little Voted: Nay  
Alderman Jason Walker Voted: Recused  
Alderman Scott Maynard Voted: Aye

Alderman Roy A'. Perkins Voted: Nay

Alderman Henry Vaughn, Sr. Voted: Nay

Having received a tie vote, the Mayor voted nay and declared the motion failed.

Alderman Little offered a motion that pursuant to Mississippi Code Sections 37-7-104.3 and 37-7-203, Anne Howell Stricklin be appointed to the Starkville Oktibbeha Consolidated School District Board of Trustees to fill the unexpired term caused by the resignation of Juliette Weaver-Reese. Alderman Maynard seconded the motion.

Alderman Ben Carver Voted: Aye

Alderman Lisa Wynn Voted: Nay

Alderman David Little Voted: Aye

Alderman Jason Walker Voted: Recused

Alderman Scott Maynard Voted: Aye

Alderman Roy A'. Perkins Voted: Nay

Alderman Henry Vaughn, Sr. Voted: Nay

Having received a tie vote, the Mayor voted aye and declared the motion passed.

**24. APPROVAL OF THE SUMMARY BUDGET FOR THE CITY OF STARKVILLE INCLUDING STARKVILLE UTILITIES DEPARTMENT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016.**

Alderman Maynard offered a motion to approve the summary budget for the City of Starkville including Starkville Utilities Department for the fiscal year beginning October 1, 2015 and ending September 30, 2016. Alderman Carver seconded the motion. The Board voted as follows:

Alderman Ben Carver Voted: Yea

Alderman Lisa Wynn Voted: Yea

Alderman David Little Voted: Yea

Alderman Jason Walker Voted: Yea

Alderman Scott Maynard Voted: Yea

Alderman Roy A'. Perkins Voted: Yea

Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

(The budget is posted on the City website and is available for view as a separate attachment in the minute book.)

**25. DISCUSSION AND CONSIDERATION OF A RESOLUTION SETTING THE MILLAGE RATE FOR THE FISCAL YEAR 2016 FOR THE CITY OF STARKVILLE, MISSISSIPPI.**

Alderman Maynard offered a motion to approve the Resolution setting the millage rate for fiscal year 2016 for the City of Starkville as follows:

**RESOLUTION SETTING THE MILLAGE RATE FOR THE FISCAL YEAR 2016 FOR THE CITY OF STARKVILLE, MISSISSIPPI**

WHEREAS, the City of Starkville shall in accordance with the requirements of the State of Mississippi set its millage rate and adopt a budget for each of its operating years at a time and in a manner set forth by law;

WHEREAS, MS Code Ann. Section 21-33-45 states that the governing authority of the

municipality shall by resolution set the tax rate for the taxing district; and

WHEREAS, the Board of Aldermen of the City of Starkville have determined and have so publicly noticed that the millage rate for the fiscal year 2016 will remain at the current rate of 21.98 mills; and

NOW THEREFORE, BE IT RESOLVED, by Mayor Parker Wiseman and the Board of Aldermen of the City of Starkville to:

Hereby levy upon each dollar of assessed valuation, including motor vehicles, appearing on the Assessment Roll of the City of Starkville, Mississippi, except as to such value as may be exempt by law, as follows, pursuant to the authority of Section 21-33-45 of the Mississippi Code of 1972 as amended:

TOTAL LEVY FOR GENERAL REVENUE PURPOSES AND GENERAL IMPROVEMENTS: 21.98 MILLS

There is hereby levied upon each dollar of assessed valuation in the designated Downtown Business District 2 mills for the purpose of providing parking facilities, and making other improvements to develop and promote the growth of said Downtown Business District, pursuant to the authority of Senate Bill number 1601. 969 Extraordinary session of the Mississippi Legislature.

TOTAL LEVY FOR DOWNTOWN BUSINESS DISTRICT: 2.00 MILLS

Signed and Sealed, This, the 15th Day of September 2015.

\_\_\_\_\_  
Parker Y. Wiseman, Mayor  
City of Starkville, Mississippi

Attest: \_\_\_\_\_  
Lesa Hardin, City Clerk

CERTIFICATE  
STATE OF MISSISSIPPI  
COUNTY OF OKTIBBEHA  
CITY OF STARKVILLE

I, Lesa Hardin, clerk for the City of Starkville, MS hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by the Mayor and Board of Aldermen of the City of Starkville, MS on the 15th day of September, 2015, in a recessed meeting held at 5:30 p.m. in the Municipal Court Room of Starkville City Hall.

\_\_\_\_\_  
City Clerk

Alderman Little seconded the motion and the Board voted as follows:

Alderman Ben Carver Voted: Yea  
Alderman Lisa Wynn Voted: Yea  
Alderman David Little Voted: Yea  
Alderman Jason Walker Voted: Yea  
Alderman Scott Maynard Voted: Yea  
Alderman Roy A'. Perkins Voted: Yea  
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**26. A REPORT FROM CITY CLERK LESA HARDIN AND PHYLIS BENSON ON THE SIREN GRANT.**

Phyllis Benson of the GTPDD reported that she and the City Clerk monitored the status of the Siren grant regularly and that the project is on standby status until the end of the fiscal year. There should be an update posted by the first of November.

**27. DISCUSSION AND CONSIDERATION OF THE FINDING THAT THE CITY OF STARKVILLE HAS MET ALL REQUIREMENTS FOR THE CAP LOAN IN THE TOTAL AMOUNT OF \$1,000,000 FOR SANITARY SEWER FORCE-MAIN REHABILITATION AND UPON THE COMPLETION OF SUCH IDENTIFIED PROJECT, ANY OTHER SEWER PROJECTS AS NEEDED.**

Phyllis Benson of the GTPDD reported that the City had applied to MDA for a CAP loan which will be used as a match to an ARC Grant received. There have been no comments received from the public. Alderman Vaughn offered a motion noting the finding that the City of Starkville has met all requirements for the CAP loan in the total amount of \$1,000,000 for sanitary sewer force-main rehabilitation and upon the completion of such identified project, any other sewer projects as needed. Alderman Walker seconded the motion. The Board voted as follows:

Alderman Ben Carver Voted: Yea  
Alderman Lisa Wynn Voted: Yea  
Alderman David Little Voted: Yea  
Alderman Jason Walker Voted: Yea  
Alderman Scott Maynard Voted: Yea  
Alderman Roy A'. Perkins Voted: Yea  
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**28. REQUEST APPROVAL OF ON-STREET PARKING ON SPRING STREET AND RUSSELL STREET IN COORDINATION WITH THE CONSTRUCTION AS PART OF THE "RUSSELL STREET FLATS" PROJECT.**

Alderman Maynard offered a motion to approve the on-street parking on Spring Street and Russell Street in coordination with the construction as part of the "Russell Street Flats" project. Alderman Wynn seconded the motion. Discussion followed as to how the project will flow with current Russell Street project as well as the effect on Spring Street and any future development. The Board voted as follows:

Alderman Ben Carver Voted: Yea  
Alderman Lisa Wynn Voted: Yea  
Alderman David Little Voted: Yea  
Alderman Jason Walker Voted: Yea  
Alderman Scott Maynard Voted: Yea

Alderman Roy A'. Perkins Voted: Yea

Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**29. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS AS OF SEPTEMBER 11, 2015 FOR FISCAL YEAR ENDING 9/30/15.**

Upon the motion of Alderman Maynard to move approval of the City of Starkville Claims Docket for all departments as of September 11, 2015 for fiscal year ending 9/30/15, duly seconded by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver Voted: Yea

Alderman Lisa Wynn Voted: Yea

Alderman David Little Voted: Yea

Alderman Jason Walker Voted: Yea

Alderman Scott Maynard Voted: Yea

Alderman Roy A'. Perkins Voted: Nay

Alderman Henry Vaughn, Sr. Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 482,465.78
Restricted Police Fund	002	150.36
Airport Fund	015	3,419.13
Restricted Airport	016	
Sanitation	022	67,701.85
Landfill	023	1,432.22
Computer Assessments	107	
City Bond & Interest	202	26,237.50
Park and Rec Tourism	375	9,706.09
Water/Sewer	400	363,510.36
Sub Total Before SED	Sub	\$ 954,623.29
Electric Dept	SED	932,885.43
Total Claims	Total	\$ 1,887,508.72

**30. REQUEST APPROVAL OF STARKVILLE ELECTRIC DEPARTMENT'S SCHEDULE OF RULES AND REGULATIONS.**

Upon the motion of Alderman Maynard to move approval of the Starkville Electric Department's

schedule of rules and regulations, duly seconded by Alderman Little, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

## **SCHEDULE OF RULES AND REGULATIONS CITY OF STARKVILLE ELECTRIC DEPARTMENT STARKVILLE, MISSISSIPPI**

1. **Application for Service:** Each prospective Customer desiring electric service shall be required to sign the Distributor's standard form of application for service or contract before service is supplied by the Distributor. The Schedule of Rules and Regulations shall be made available upon request to the customer and shall be available on the Distributor's website.

2. **Deposit:** A deposit as established by the City of Starkville Department Deposit Policy Appendix A shall be required. (See attached)

3. **Point of Delivery:** The point of delivery is the point, as designated by Distributor, on Customer's premises where current is to be delivered to building or premises. All wiring and equipment beyond this point of delivery shall be provided and maintained by Customer at no expense to Distributor.

4. **Customer's Wiring-Standards:** All wiring of Customer must conform to Distributor's requirements and accepted modern standards, as exemplified by the requirements of the National Electrical Safety Code and the National Electrical Code and the wiring specifications of applicable ordinances of the City of Starkville.

5. **Inspections:** Distributor shall have the right, but shall not be obligated, to inspect any installation before electricity is introduced or at any later time, and reserves the right to reject any wiring or appliances not in accordance with Distributor's standards; but such inspection or failure to inspect or reject shall not render Distributor liable or responsible for any loss or damage resulting from defects in the installation, wiring, or appliances, or from violation of Distributor's rules, or from accidents which may occur upon Customer's premises. In order to obtain permanent electric service on new construction the owner must have applied and received from the city a certificate of occupancy based on the approval of a final inspection and approval of the premises by an authorized inspector.

6. **Underground Service Lines:** Customer desiring underground service lines from Distributor's overhead system must bear the excess cost incident thereto. Specifications and terms for such construction will be furnished by Distributor on request.

7. **Customer's Responsibility for Distributor's Property:** All meters, service connections, and other equipment furnished by Distributor shall be, and remain, the property of Distributor. Customer shall provide a space for and exercise proper care to protect the property of Distributor on its premises, and, in the event of loss or damage to Distributor's property arising from neglect of Customer to care for same, the cost of the necessary repairs or replacements shall be paid by Customer.

8. **Right of Access:** Distributor's identified employees shall have access to Customer's premises at all

reasonable times for purpose of reading meters, testing, repairing, removing or exchanging any or all equipment belonging to Distributor. If Customer fails to provide access for the above stated purposes, Distributor may discontinue service upon notification of such termination through means of regular mail service or posting notice at the door of the business/residence at the Distributor's discretion.

9. **Billing:** Bills will be rendered monthly and shall be paid within fifteen (15) days from the date the bill is mailed/electronically transmitted by the distributor. Bills paid after due date specified on bill may be subject to additional charges of 5%. Should payment not be received accordingly, Distributor may, six (6) days following the mailing or electronic transmittal of written notice (with available rights and remedies) to Customer, discontinue any and all services. Written notice may be provided electronically (e-mail, text, etc.) if the customer elects to receive notices electronically. Additional fees for collection and reconnection may be added after the disconnect date listed on notice. Failure to receive bill will not release Customer from payment obligation.

10. **Discontinuance of Service by Distributor:** Distributor may refuse to connect or may discontinue service for the violation of any of its Rules and Regulations, or for violation of any of the provisions of the Schedule of Rates and Charges, or of the application of Customer or contract with Customer. Distributor may discontinue service to Customer for the theft of current or the appearance of current theft devices on the premises of Customer. The discontinuance of service by Distributor for any causes as stated in this rule does not release Customer from his obligation to Distributor for the payment of minimum bills as specified in application of Customer or contract with Customer. Distributor evaluates weather conditions daily at [www.weather.com](http://www.weather.com) for Starkville, MS 39759 and in the event that the forecasted weather is not expected to exceed 32 degrees Fahrenheit (F) or will not be below 98 degrees Fahrenheit (F) on that day, Distributor will not discontinue service of residential customers for nonpayment. During such events where service is extended due to weather conditions, the service extension shall not extend past the extreme weather condition or past the customer's next due date whichever comes first. Customers with residential medical hardships may apply for a medical hardship extension by submitting an application (Starkville Electric Department-Medical Form for Certification of use of Life-Sustaining Electric Device) signed by a medical doctor licensed to practice in the State of Mississippi stating that discontinuation of electric service is life threatening and receiving approval from the Distributor along with a payment plan before the bill due date. Starkville Electric will only grant this postponement for termination 2 times in twelve month period. Customer can receive the second extension for 30 days if the extension request is received prior to the first 30 days expiring. This one time yearly extension cannot exceed 30 days from the previous due date.

11. **Connection, Reconnection, and Disconnection Charges:** Distributor may establish and collect standard charges to cover the reasonable average cost, including administration, of connecting or reconnecting service, or disconnecting service as provided above. Higher charges may be established and collected when connections and reconnections are performed after normal office hours, or when special circumstances warrant. Connection, reconnection and disconnection charges will be applied as set forth in Appendix B, Schedule of Fees and Charges. (See attached). Collection fees may be added to all accounts that not paid in full by the stated disconnect date shown on delinquent notice or by prearranged payment date.

12. **Termination of Contract by Customer:** Customers who have fulfilled their contract terms and wish to discontinue service must give at least three (3) days' written notice to that effect, unless contract specifies otherwise. Notice to discontinue service prior to expiration of contract term will not relieve Customer from any minimum or guaranteed payment under any contract or rate.

13. **Service Charges for Temporary Service:** Customer requiring electric service on a temporary basis may be required by Distributor to pay all cost for connection and disconnection incidental to the supplying and removing of service. This rule applies to circuses, carnivals, fairs, temporary construction, and the like.

14. **Interruption of Service:** Distributor will use reasonable diligence in supplying current, but shall not be liable for breach of contract in the event of, or for loss, injury, or damage to persons or property resulting from, interruptions in service, excessive or inadequate voltage, single-phasing, or otherwise unsatisfactory service, whether or not caused by negligence.

15. **Shortage of Electricity:** In the event of an emergency or other condition causing a shortage in the amount of electricity for Distributor to meet the demand on its system, Distributor may, by an allocation method deemed equitable by Distributor, fix the amount of electricity to be made available for use by Customer and/or may otherwise restrict the time during which Customer may make use of electricity and the uses which Customer may make of electricity. If such actions become necessary, Customer may request a variance because of unusual circumstances including matters adversely affecting the public health, safety and welfare. If Customer fails to comply with such allocation or restriction, Distributor may take such remedial actions as it deems appropriate under the circumstances including temporarily disconnecting electric service and charging additional amounts because of the excess use of electricity. The provisions of the Section entitled **Interruption of Service** of this Schedule of Rules and Regulations are applicable to any such allocation or restriction.

16. **Voltage Fluctuations Caused by Customer:** Electric service must not be used in such a manner as to cause unusual fluctuations or disturbances to the Distributor's system. Distributor may require Customer, at his own expense, to install suitable apparatus which will reasonably limit such fluctuations.

17. **Additional Load:** The service connection, transformers, meters, and equipment supplied by Distributor for each Customer have definite capacity, and no addition to the equipment or load connected thereto will be allowed except by consent of Distributor. Failure to give notice of additions or changes in load, and to obtain Distributor's consent for same, shall render Customer liable for any damage to any of Distributor's lines or equipment caused by the additional or changed installation.

18. **Standby and Resale Service:** All purchased electric service (other than emergency or standby service) used on the premises of Customer shall be supplied exclusively by Distributor, and Customer shall not, directly or indirectly, sell, sublet, assign, or otherwise dispose of the electric service or any part thereof.

19. **Notice of Trouble:** Customer shall notify Distributor immediately should the service be unsatisfactory for any reason, or should there be any defects, trouble, or accident affecting the supply of electricity. Such notices, if verbal, should be confirmed in writing.

20. **Non-Standard Service:** Customer shall pay the cost of any special installation necessary to meet his peculiar requirements for service at other than standard voltages, or for the supply of closer voltage regulation than required by standard practice.

21. **Meter Tests:** Distributor will, at its own expense, make periodical tests and inspections of its meters in order to maintain a high standard of accuracy. Distributor will make additional tests or inspections of its meters at the request of Customer. If tests made at Customer's request show that the meter is accurate within two percent (2%), slow or fast, no adjustment will be made in Customer's bill, and Distributor's standard testing charge will be paid by Customer. In case the test shows meter to be in excess of two percent(2%) fast or slow, an adjustment shall be made in Customer's bill over a period of not over thirty (30) days prior to date of such test, and cost of making test shall be borne by Distributor.

22. **Outdoor Lighting Facilities:** Distributor will supply, install and maintain the Light Fixture, all the equipment pertaining to the Fixture and furnish electrical energy to the Customer. Distributor shall, at the request of the Customer, relocate or change existing Distributor-owned equipment. Customer shall reimburse Distributor for such changes at actual cost including appropriate overheads.

23. **Billing Adjusted to Standard Periods:** The demand charges and the blocks in the energy charges set forth in the rate schedules are based on billing periods of approximately one month. In the case of the first

billing of new accounts (temporary service, cotton gins, and other seasonal customers excepted) and final billings of all accounts (temporary service excepted) where the period covered by the billing involves fractions of a month, the demand charges and the blocks of the energy charge will be adjusted to a basis proportionate with the period of time during which service is extended.

24. **Home Energy Conservation Surveys:** All customers of Distributor receiving service under the residential rate schedule are eligible for an energy conservation survey of their home. As part of such survey information covering efficient utilization of electric energy will be made available, including a wide variety of specific recommendations as to the materials and equipment that would provide effective weatherization and thereby yield the greatest energy savings for the customer. Customers will also be furnished a list of private contractors in their area which install various types of energy-saving materials and equipment, and instructional material concerning the self-installation of such materials and equipment.

25. **INFORMATION TO CUSTOMER:** Distributor shall reasonably inform Customers about rates and service practice policies by making such information available upon Customer's application for service, upon request by a customer and by providing on Distributor's website at <http://www.starkvilleelectric.com>. All retail rate action shall be communicated to Customer by information issued through the media and/or website. Upon request, Distributor will make available to customers their available energy consumption data for at least the last 12 months.

26. **Scope:** This Schedule of Rules and Regulations is a part of all contracts for receiving electric service from Distributor, and applies to all service received from Distributor, whether the service is based upon contract, agreement, signed application, or otherwise. A copy of this schedule, together with a copy of Distributor's Schedule of Rates and Charges, shall be kept open to inspection at the offices of Distributor or may be found on our website at <http://www.starkvilleelectric.com>.

27. **Revisions:** These Rules and Regulations may be revised, amended, supplemented, or otherwise changed from time to time, without notice. Such changes when effective, shall have the same force as the present Rules and Regulations.

28. **Conflict:** In case of conflict between any provision of any current rate schedule and the Schedule of Rules and Regulations, the most current rate schedule shall apply.

## **APPENDIX A**

### **Starkville Electric Department Deposit Policy**

#### **1. Purpose**

Starkville Electric Department's deposit policy establishes deposits based upon class averages for residential applicants and usage for the commercial applicants. This policy is adopted in order to protect the assets of Starkville Electric Department and to insure fair and equitable treatment for all current and future customers. It is a document referenced by and referring back to the City of Starkville Electric Department Schedule of Rules and Regulations.

#### **2. Policy**

A. Deposits are required to be paid in full prior to the issuance of a connect order.

B. Deposits are not transferable from one customer to another.

C. Upon termination of service, the deposit will be applied against any unpaid account balance and any remaining balance will be transferred to any remaining account of same customer. If the customer does not have another account, the remaining balance will be returned to the customer.

D. A letter of credit is not acceptable in lieu of paying a deposit.

E. All service applicants are required to provide two (2) valid forms of identification.

F. All residential deposits greater than one month class average and all commercial deposits greater than individual one month average held for more than 12 months shall accrue interest based on the annual rate of interest earned by the distributor's primary bank account on Jan. 1 of each year. This interest will be added to the customer's deposit account and is subject to review by the Customer and Distributor.

G. Starkville Electric Department will consider installment payments for residential hardship customers. Installment payments will be considered for residential customers that provide documented evidence of hardship. Installment Plan will be established in accordance with department established policies.

### **3. Residential Applicants**

New service applicant will be charged a deposit of \$150. This is less than one month average use for the class and no interest will accrue on the deposit.

### **4. Commercial Applicants**

A. New service for commercial deposits shall be an amount equal to the higher of two months estimated usage or two times the highest month's usage of available history.

The Starkville Electric Deposit Policy may be revised, amended, supplemented, or otherwise changed from time to time, without notice.

B. Deposits may be made by any of the following means:

i. Cash

ii. Check. Delivery of service may be held until the check is accepted by Starkville Electric Department's bank.

iii. Approved surety bond that remains in effect and is renewed prior to any expiration date.

C. For all continued service or reconnects, all deposits are subject to review based on the actual experience of the customer. The amount of the deposit may be adjusted to reflect the actual billing experience and the payment habits of the customer.

## **APPENDIX B**

### **Schedule of Fees and Charges**

**\$25.00 Connection Fee:** This fee is assessed to all connect orders to partially offset the cost of installing and connecting electric service. This fee will appear on the first bill rendered.

**\$30.00 Collection Fee:** This fee is assessed to all customers if payment is not received before the Disconnect Date listed on delinquent notice.

**\$40.00 Returned Check/Credit Card Fee:** This fee is assessed when a check or draft is returned by the bank on which it was drawn or a credit card is charged back. After two returned checks/drafts, the account will be flagged to accept NO CHECKS and/or DRAFTS for one year from the date of the last returned check or draft.

**\$100.00 Unauthorized Cut Seal Fee:** This fee is assessed if the seal on a customer's meter has been cut, damaged or removed without proper authorization by Starkville Electric Department.

**\$100.00 Meter Tampering Charge:** This fee is assessed when a customer's meter indicates signs of tampering.

**\$55.00 Electric Meter Test Fee:** This fee is assessed when a meter is tested at customer's request and is found to be within acceptable tolerances of +/- 2%.

**\$5.00 Meter Re-Read Fee:** This fee is assessed when a customer requested re-read is found to be correct.

**\$30.00 Reconnect Fee:** This fee is assessed when a customer's service has been disconnected for non-payment and reconnection is made between the hours of 8:00 a.m. to 4:30 p.m. on normal workdays and a service crew is not required. These fees must be paid prior to reconnection of service.

**\$100.00 Reconnect Fee (Service Crew):** This fee is assessed when a customer's service has been disconnected for non-payment and reconnection is made between the hours of 8:00 a.m. to 4:30 p.m. on normal workdays and a service crew is required. These fees must be paid prior to reconnection of service.

**\$40.00 After Hours Reconnect Fee:** This fee is assessed when a customer's service has been disconnected for non-payment and reconnection is made on a weekend or observed holiday, or outside the hours of 8:00 a.m. to 4:30 p.m. on normal workdays and a service crew is not required. These fees must be paid prior to reconnection of service.

**\$200.00 After Hours Reconnect Fee (Service Crew):** This fee is assessed when a customer's service has been disconnected for non-payment and reconnection is made on a weekend or observed holiday, or outside the hours of 8:00 a.m. to 4:30 p.m. on normal workdays and a service crew is required. These fees must be paid prior to reconnection of service.

This list is not intended to be all-inclusive. The Fees and Charges may be revised, amended, supplemented, or otherwise changed

### **31. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.**

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the Motion of Alderman Little, duly seconded by Alderman Maynard, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.  
The Board entered closed session.

### **32. A MOTION TO ENTER EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTERS RELATED TO TWO EMPLOYEES IN THE WATER DEPARTMENT, POTENTIAL LITIGATION RELATED TO A LEASE AGREEMENT AND POTENTIAL SALE OF CITY OWNED PROPERTY.**

Alderman Maynard offered a motion to enter Executive Session to consider personnel matters related to two employees in the water department, potential litigation related to a lease agreement and potential sale of City owned property on a finding that all proposed topics qualified for Executive Session. Following a second by Alderman Vaughn, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into Executive Session to consider personnel matters related to two employees in the water department, potential litigation related to a lease agreement and potential sale of City owned property on a finding that all proposed topics qualified for Executive Session.

At this time the Board entered Executive Session.

**33. A MOTION TO RETURN TO OPEN SESSION.**

Upon the motion of Alderman Maynard, duly seconded by Alderman Little, to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in executive session and asked the Clerk to read the motions. She then read the motions as listed below.

**34. A MOTION TO PAY JUST COMPENSATION TO PROPERTY OWNERS WHO GRANTED THE CITY OF STARKVILLE EASEMENTS FOR SEWER LINES ASSOCIATED WITH THE SOUTHWEST STARKVILLE SEWER EXPANSION PROJECT.**

A motion was offered by Alderman Maynard to pay just compensation to property owners who granted the City of Starkville easements for sewer lines associated with the southwest Starkville sewer expansion project as listed below. The motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

Approval to compensate these individuals the appraised values:

Gussie Zuber - \$671 ; Dorothy P. Johnson - \$1,440; Ella Mae Vaughn - \$486; New Prairie Grove M. B. Church - \$767; and Rodney Pope - \$580.

**35. A MOTION TO ADJOURN UNTIL OCTOBER 6, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.**

Upon the motion of Alderman Walker, duly seconded by Alderman Little, for the Board of Aldermen to adjourn the meeting until October 6, 2015 @ 5:30 at 101 E. Lampkin Street in the City Hall Courtroom, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

SIGNED AND SEALED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2015.

\_\_\_\_\_  
PARKER WISEMAN, MAYOR

Attest:

\_\_\_\_\_  
LESA HARDIN, CITY CLERK

(SEALED)