

**MINUTES OF THE REGULAR MEETING  
OF THE MAYOR AND BOARD OF ALDERMEN  
The City of Starkville, Mississippi  
August 4, 2015**

Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on August 4, 2015 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Ben Carver, Lisa Wynn, David Little, Jason Walker, Scott Maynard, Roy A.' Perkins, and Henry Vaughn, Sr. Attending the Board were Board Attorney Chris Latimer and City Clerk Lesa Hardin. CAO/CFO Taylor V. Adams was absent.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Parker Wiseman asked for any revisions to the Official Agenda.

**REQUESTED REVISIONS TO THE OFFICIAL AGENDA:**

**Alderman Maynard** requested the following changes to the published August 4, 2015 Official Agenda:

**Move Item Public Appearance to Item Add Item X. I. and renumber Agenda.**

A Report From The Park Advisory Committee.

**Move Item Add Item X. G to Item XII. And renumber Agenda.** Consideration of the City of Starkville Parks and Recreation comprehensive master plan request for qualification (RFQ) for professional design services.

**Alderman Little** requested the following changes to the published August 4, 2015 Official Agenda:

**Add Item X. L.4. to Consent Agenda.** Request approval to issue a notice to proceed to Control Systems, Inc, a sole source, for Phase 2 of the booster stations remote terminal unit upgrades at Booster Station #1.

**Alderman Vaughn** requested the following changes to the published August 4, 2015 Official Agenda:

**Add Item X. L.1. to Consent Agenda.** Request authorization for Russell Hamilton and Jason Horner to travel to Chattanooga, TN, for TVPPA Utility Law Class August 18-19 for a total cost not to exceed \$3,000 with advance travel. This is a continuation of the TVPPA Certified Power Executive Program. This course reviews the legal problems that can occur in electric utility system management.

The Mayor asked for further revisions to the published August 4, 2015 Official Agenda. No further revisions were requested.

**1. A MOTION TO APPROVE THE OFFICIAL AGENDA.**

Upon the motion of Alderman David Little, duly seconded by Alderman Lisa Wynn, to approve the August 4, 2015 Official Agenda with items listed as consent, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea

Alderman Scott Maynard Voted: Yea  
Alderman Roy A'. Perkins Voted: Yea  
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

**OFFICIAL AGENDA**  
**THE MAYOR AND BOARD OF ALDERMEN**  
**OF THE**  
**CITY OF STARKVILLE, MISSISSIPPI**  
  
REGULAR MEETING OF TUESDAY, AUGUST 4, 2015  
5:30 P.M., COURT ROOM, CITY HALL  
101 EAST LAMPKIN STREET

PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED AND PROVIDED AS  
APPENDIX A ATTACHED

- I. **CALL THE MEETING TO ORDER**
- II. **PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. **APPROVAL OF THE OFFICIAL AGENDA**
  - A. **APPROVAL OF THE CONSENT AGENDA.**
- IV. **APPROVAL OF BOARD OF ALDERMEN MINUTES**
- V. **ANNOUNCEMENTS AND COMMENTS**
  - A. MAYOR'S COMMENTS:  
NEW EMPLOYEE INTRODUCTIONS:
    - Mary Brooks—Sanitation Driver
    - Resheada Doss—Police Officer
    - Billye Asherbranner—Utilities Executive Administrative Assistant
  - B. BOARD OF ALDERMEN COMMENTS:
- VI. **CITIZEN COMMENTS**
- VII. **PUBLIC HEARING**

A PUBLIC HEARING ON A CONDITIONAL USE FOR THE STARKVILLE OKTIBBEHA SCHOOL DISTRICT FOR THE PLACEMENT OF EDUCATIONAL FACILITIES AT ARMSTRONG MIDDLE SCHOOL.

**VIII. MAYOR'S BUSINESS**

**IX. BOARD BUSINESS**

- A. CONSIDERATION OF THE APPOINTMENT OF PATRICK MILLER TO THE PLANNING AND ZONING COMMISSION, WARD 5, FOR A TERM TO END JUNE 30, 2021.
- B. CONSIDERATION OF REQUESTS FOR OUTSIDE CONTRIBUTION BY GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT.
- C. CONSIDERATION OF ACCEPTING APPROVAL OF A TAX EXEMPTION FOR C SPIRE FROM THE DEPARTMENT OF REVENUE.
- D. CONSIDERATION OF THE APPROVAL OF REQUEST FOR ADDITIONAL GRANT FUNDS FROM MDA FOR PHASE II CONSTRUCTION CONTRACT FOR THE PARKING GARAGE.
- E. CONSIDERATION OF CHANGE ORDER NUMBER FIVE FOR PHASE II CONSTRUCTION CONTRACT RELATED TO THE PARKING GARAGE AND RE-ALIGN CDBG BUDGET TO REFLECT CONSTRUCTION CHANGE ORDER.
- F. CONSIDERATION OF AN INTERLOCAL AGREEMENT WITH MISSISSIPPI STATE UNIVERSITY.

**X. DEPARTMENT BUSINESS**

- A. AIRPORT  
*THERE ARE NO ITEMS FOR THIS AGENDA*
- B. COMMUNITY DEVELOPMENT DEPARTMENT
  - 1. CODE ENFORCEMENT  
*THERE ARE NO ITEMS FOR THIS AGENDA*
  - 2. PLANNING
    - A. REQUEST APPROVAL OF CONDITIONAL USE REQUEST FOR EDUCATIONAL FACILITIES AT ARMSTRONG MIDDLE SCHOOL.
- C. COURTS  
*THERE ARE NO ITEMS FOR THIS AGENDA*
- D. ENGINEERING

1. REQUEST APPROVAL TO APPROVE CHANGE ORDER NO. 1 FOR BURNS DIRT CONSTRUCTION FOR THE HUNTINGTON PARK DRAINAGE PROJECT IN THE AMOUNT OF 44,529.51.

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF JULY 30, 2015 FOR FISCAL YEAR ENDING 9/30/15.
2. REQUEST APPROVAL OF LEASE/PURCHASE AGREEMENT WITH TRUSTMARK NATIONAL BANK.

F. FIRE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

G. INFORMATION TECHNOLOGY

*THERE ARE NO ITEMS FOR THIS AGENDA*

H. PARKS

*THERE ARE NO ITEMS FOR THIS AGENDA*

I. PERSONNEL

1. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF POLICE OFFICER.
2. REQUEST AUTHORIZATION TO HIRE RICARDO MOORE TO FILL A VACANT POSITION OF MAINTENANCE WORKER IN THE STREET DEPARTMENT.
3. DISCUSSION AND CONSIDERATION OF THE JOB DESCRIPTION FOR THE ASSISTANT TO THE MAYOR AND BOARD OF ALDERMEN.

J. POLICE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

K. SANITATION DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

L. UTILITIES DEPARTMENT

1. REQUEST AUTHORIZATION FOR RUSSELL HAMILTON AND JASON HORNER TO TRAVEL TO CHATTANOOGA, TN, FOR TVPPA UTILITY LAW CLASS AUGUST 18-19 FOR A TOTAL COST NOT TO EXCEED \$3,000 WITH ADVANCE TRAVEL. THIS IS A CONTINUATION OF THE TVPPA CERTIFIED POWER EXECUTIVE PROGRAM. THIS COURSE REVIEWS THE LEGAL

**PROBLEMS THAT CAN OCCUR IN ELECTRIC UTILITY SYSTEM MANAGEMENT.**

2. **REQUEST APPROVAL TO PURCHASE A 2-3 CY DUMP BODY FROM WARREN BODY WORKS, THE SUBMITTER OF THE LOWEST QUOTE.**
3. **REQUEST APPROVAL TO PURCHASE A FORD F-450 CHASSIS FROM STATE CONTRACT ON WHICH A 2-3 CY DUMP BODY WILL BE MOUNTED.**
4. **REQUEST APPROVAL TO ISSUE A NOTICE TO PROCEED TO CONTROL SYSTEMS, INC, A SOLE SOURCE, FOR PHASE 2 OF THE BOOSTER STATIONS REMOTE TERMINAL UNIT UPGRADES AT BOOSTER STATION #1.**

**XI. PUBLIC APPEARANCES**

A REPORT FROM THE PARK ADVISORY COMMITTEE.

**XII. CONSIDERATION OF THE CITY OF STARKVILLE PARKS AND RECREATION COMPREHENSIVE MASTER PLAN REQUEST FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL DESIGN SERVICES.**

**XIII. CLOSED DETERMINATION SESSION**

**XIV. OPEN SESSION**

**XV. EXECUTIVE SESSION**

- A. PERSONNEL
- B. POTENTIAL LITIGATION

**XVI. OPEN SESSION**

**XVII. RECESS UNTIL AUGUST 18, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.**

*The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 121 at least forty-eight (48) hours in advance for any services requested.*

**APPENDIX A  
CONSENT AGENDA**

**IX. BOARD BUSINESS**

- A. **CONSIDERATION OF THE APPOINTMENT OF PATRICK MILLER TO THE PLANNING AND ZONING COMMISSION, WARD 5, FOR**

A TERM TO END JUNE 30, 2021.

- B. CONSIDERATION OF REQUESTS FOR OUTSIDE CONTRIBUTION BY GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT.
- C. CONSIDERATION OF ACCEPTING APPROVAL OF A TAX EXEMPTION FOR C SPIRE FROM THE DEPARTMENT OF REVENUE.
- F. CONSIDERATION OF AN INTERLOCAL AGREEMENT WITH MISSISSIPPI STATE UNIVERSITY.

**X. DEPARTMENT BUSINESS**

D. ENGINEERING

1. REQUEST APPROVAL TO APPROVE CHANGE ORDER NO. 1 FOR BURNS DIRT CONSTRUCTION FOR THE HUNTINGTON PARK DRAINAGE PROJECT IN THE AMOUNT OF 44,529.51.

E. FINANCE AND ADMINISTRATION

2. REQUEST APPROVAL OF LEASE/PURCHASE AGREEMENT WITH TRUSTMARK NATIONAL BANK.

I. PERSONNEL

1. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A VACANT POSITION OF POLICE OFFICER.

2. REQUEST AUTHORIZATION TO HIRE RICARDO MOORE TO FILL A VACANT POSITION OF MAINTENANCE WORKER IN THE STREET DEPARTMENT.

L. UTILITIES DEPARTMENT

1. REQUEST AUTHORIZATION FOR RUSSELL HAMILTON AND JASON HORNER TO TRAVEL TO CHATTANOOGA, TN, FOR TVPPA UTILITY LAW CLASS AUGUST 18-19 FOR A TOTAL COST NOT TO EXCEED \$3,000 WITH ADVANCE TRAVEL. THIS IS A CONTINUATION OF THE TVPPA CERTIFIED POWER EXECUTIVE PROGRAM. THIS COURSE REVIEWS THE LEGAL PROBLEMS THAT CAN OCCUR IN ELECTRIC UTILITY SYSTEM MANAGEMENT.

2. REQUEST APPROVAL TO PURCHASE A 2-3 CY DUMP BODY FROM WARREN BODY WORKS, THE SUBMITTER OF THE LOWEST QUOTE.

**3. REQUEST APPROVAL TO PURCHASE A FORD F-450 CHASSIS FROM STATE CONTRACT ON WHICH A 2-3 CY DUMP BODY WILL BE MOUNTED.**

**4. REQUEST APPROVAL TO ISSUE A NOTICE TO PROCEED TO CONTROL SYSTEMS, INC, A SOLE SOURCE, FOR PHASE 2 OF THE BOOSTER STATIONS REMOTE TERMINAL UNIT UPGRADES AT BOOSTER STATION #1.**

**CONSENT ITEMS 2-13 :**

**2. CONSIDERATION OF THE APPOINTMENT OF PATRICK MILLER TO THE PLANNING AND ZONING COMMISSION, WARD 5, FOR A TERM TO END JUNE 30, 2021.**

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the August 4, 2015 Official Agenda, and to accept items for Consent, whereby the "appointment of Patrick Miller to the planning and zoning commission, ward 5, for a term to end June 30, 2021" is enumerated, this consent item is thereby approved.

**3. CONSIDERATION OF REQUESTS FOR OUTSIDE CONTRIBUTION BY GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT.**

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the August 4, 2015 Official Agenda, and to accept items for Consent, whereby the "requests for outside contribution by Golden Triangle Planning and Development District for grant preparation in the amount of \$5,000 and senior adult services (meals) in the amount of \$8,698" is enumerated, this consent item is thereby approved.

**4. REQUEST APPROVAL OF A TAX EXEMPTION FOR C SPIRE FROM THE DEPARTMENT OF REVENUE.**

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the August 4, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of a tax exemption for CSpire from the Department of Revenue" is enumerated, this consent item is thereby approved.

**FINAL RESOLUTION GRANTING EXEMPTION  
FROM AD VALOREM TAXES**

The Mayor and Board of Aldermen (the "Board") next took up for consideration the matter of granting tax exemption for ad valorem taxes for C Spire Advances Data Solutions, LLC, a Mississippi limited liability ("Data"), and Cellular South Real Estate, Inc., a Mississippi corporation ("Real Estate") (Data and Real estate are referred to collectively herein as (referred to as "Applicant") and the following Resolution, being first reduced to writing, was introduced.

**RESOLUTION OF THE HONORABLE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI, GRANTING FINAL APPROVAL OF AD VALOREM TAX EXEMPTION TO C SPIRE ADVANCED DATA SOLUTIONS, LLC AND CELLULAR SOUTH REAL ESTATE, INC.**

WHEREAS, heretofore, Applicant, authorized to do business and doing business in Oktibbeha County, Mississippi, filed with Board of Aldermen of the City of Starkville, Mississippi, an Application for ad valorem taxes except School District ad valorem taxes for an initial period of ten (10) years as authorized by Section 27-31-101, et seq., of the Mississippi Code of 1972, as amended, which said Application was approved by the Board of Aldermen of Starkville, Mississippi, subject to the approval of the Department of Revenue of the State of Mississippi; and

WHEREAS, a certified copy of the aforesaid Department of Revenue's approval has been received by the Board of Aldermen of Starkville, Mississippi and recorded in its minutes.

NOW, THEREFORE, in consideration of the premises, the Board of Aldermen of Starkville, Mississippi, does hereby finally approve said Application for ad valorem tax exemption, except School District ad valorem taxes for a period of ten (10) years from January 1, 2015. Total true value of real property approved \$12,206,753. Total true value of personal property approved \$3,600,794.

After consideration of the matter the Resolution was adopted on the City of Starkville Consent Agenda upon the motion of Alderman Little, duly seconded by Alderman Wynn with a vote as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

## **5. CONSIDERATION OF AN INTERLOCAL AGREEMENT WITH MISSISSIPPI STATE UNIVERSITY.**

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the August 4, 2015 Official Agenda, and to accept items for Consent, whereby the "approval of an interlocal agreement with Mississippi State University" is enumerated, this consent item is thereby approved.

### **INTERLOCAL COOPERATIVE AGREEMENT BETWEEN MISSISSIPPI STATE UNIVERSITY, STARKVILLE, MISSISSIPPI, AND OKTIBBEHA COUNTY, MISSISSIPPI**

This **INTERLOCAL COOPERATIVE AGREEMENT** (this "Agreement") is executed by and between **MISSISSIPPI STATE UNIVERSITY** (the "University"), **STARKVILLE, MISSISSIPPI** (the "City"), and **OKTIBBEHA COUNTY, MISSISSIPPI** (the "County") and is effective as of the \_\_\_\_ day of \_\_\_\_\_, 2015.

**WITNESSETH:**

**WHEREAS**, Mississippi Code Annotated § 17-13-7 authorizes all local governmental units of the State to enter into written contractual agreements with one another for joint or cooperative action to provide services and facilities.

**WHEREAS**, the County and City are authorized to enter into this Agreement pursuant to Mississippi Code Annotated § 17-13-7, and the County and City may independently exercise the power, authority and responsibility to engage in the functions and perform the services outlined below; and

**WHEREAS**, the University is authorized to enter into this Agreement pursuant to Mississippi Code Annotated § 37-105-3 to perform those functions or services contemplated by this Agreement; and

**WHEREAS**, the County, City and MSU (sometimes collectively "the Parties") desire to enter into an Interlocal Agreement for the purpose of specifying the individual and joint duties of the Parties to enforce the law within 500 feet of any property owned by the University; and

**WHEREAS**, the Parties desire to work in coordination and cooperation with each other in a government-to-government relationship for their benefit; and

**NOW, THEREFORE**, in consideration of the mutual covenants and promises set forth herein, and other good and valuable consideration, the Parties do hereby agree as follows:

**I. PURPOSE**

The purpose of this Interlocal Agreement is to establish a protocol for, and define the respective responsibilities and obligations of the Parties with respect to their joint and cooperative efforts to provide law enforcement within 500 feet of property owned by the University.

**II. ADMINISTRATION AND RESPONSIBILITIES OF THE PARTIES**

A separate entity or administrative body is not created under this Cooperative Agreement.

A. The City hereby covenants, warrants and agrees as follows:

1. To defer primary law enforcement responsibility to the University on all property physically owned and controlled by the University; and
2. To have primary law enforcement responsibility on all property physically located in the City limits within 500 feet of property owned and controlled by the University; and
3. To have primary law enforcement responsibility of the Cooley building and the adjacent parking garage.

B. The County hereby covenants, warrants and agrees as follows:

1. To defer primary law enforcement responsibility to the University on all property physically owned and controlled by the University; and
2. To have primary law enforcement responsibility on all property physically located outside the City limits, but within the County, and within 500 feet of property owned and controlled by the University.

C. The University hereby covenants, warrants, and agrees as follows:

1. To defer primary law enforcement responsibility to the City on all property physically located within 500 feet of property owned and controlled by the University that is located within the City limits; and
2. To defer primary law enforcement responsibility to the County on all property physically located within 500 feet of property owned and controlled by the University that is located outside of the City limits but within Oktibbeha County; and
3. To have secondary law enforcement responsibility for the purpose of providing assistance to the County and City within 500 feet of property owned and controlled by the University; and
4. To control traffic on streets in conjunction with the City before and after special

events; and

5. To have concurrent primary jurisdiction on roads and streets within 500 feet of University Property within the County; and

6. To develop a map to provide to the County and City showing all University property within the City and County and all property within 500 feet of such University property.

**III. EFFECTIVE DATE & DURATION**

Pursuant to Mississippi Code Annotated § 17-13-11, this Interlocal Agreement will not become effective until it has been approved by the Attorney General’s Office and has been filed with the Chancery Clerk and the Secretary of State. This agreement will remain in effect until amended or terminated by the parties.

**IV. AMENDMENTS & TERMINATION**

This Interlocal Agreement may only be amended in writing as mutually agreed upon by the Parties. This Interlocal Agreement may be terminated by any Party with 60-days written notice to the other Parties.

**V. SEVERABILITY**

Should any provisions of this Agreement be found to be unconstitutional, or otherwise be contrary to the laws of the State of Mississippi or the United States of America, to the extent that it is reasonably possible to do so, the remainder of this Agreement shall remain in full force and effect.

**VI. AUTHORITY**

Authority for this Agreement has been granted by the Mississippi State Legislature pursuant to Sections 17-13-7 and 39-105-3 of the Mississippi Code.

SO EXECUTED AND AGREED THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2015.

MISSISSIPPI STATE UNIVERSITY, MISSISSIPPI

By: \_\_\_\_\_  
Mark Keenum, President

CITY OF STARKVILLE, MISSISSIPPI

By: \_\_\_\_\_  
Parker Wiseman, Mayor

OKTIBBEHA COUNTY, MISSISSIPPI

By: \_\_\_\_\_  
Orlando Trainer, Board of Supervisors President

SIGNED AND SEALED THIS THE \_\_\_\_ DAY OF \_\_\_\_\_ 2015.

\_\_\_\_\_  
PARKER WISEMAN, MAYOR

Attest:

\_\_\_\_\_  
LESA HARDIN, CITY CLERK

**6. REQUEST APPROVAL OF CHANGE ORDER NO. 1 FOR BURNS DIRT CONSTRUCTION FOR THE HUNTINGTON PARK DRAINAGE PROJECT IN THE AMOUNT OF 44,529.51.**

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the August 4, 2015 Official Agenda, and to accept items for Consent, whereby the "approval of change order no. 1 for Burns Dirt Construction for the Huntington Park drainage project in the amount of \$44,529.51" is enumerated, this consent item is thereby approved.

The change order will replace some additional undersized pipes in conjunction with the Dover Court drainage area which are currently underperforming and causing localized flooding in the Kenswick Court cul-de-sac. Approximately \$29,163.95 remains in the project budget. Alderman Little offered to utilize a portion of his discretionary funds (approximately 15,365.56) to make up the difference in the funding.

**7. REQUEST APPROVAL OF LEASE/PURCHASE AGREEMENT WITH TRUSTMARK NATIONAL BANK.**

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the August 4, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of lease/purchase agreement with Trustmark National Bank" is enumerated, this consent item is thereby approved. The Lease/Purchase agreement with Trustmark National Bank relates to the purchase of one (1) Toyota Prius and two (2) Toyota Tacomas with Terms at Eighty-Four (84) Months at 2.69% and Payments at \$873.87 per month.

**8. REQUEST APPROVAL TO ADVERTISE TO FILL A VACANT POSITION OF POLICE OFFICER.**

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the August 4, 2015 Official Agenda, and to accept items for Consent, whereby the "authorization to advertise to fill a vacant position of police officer" is enumerated, this consent item is thereby approved.

**9. REQUEST APPROVAL TO HIRE RICARDO MOORE TO FILL A VACANT POSITION OF MAINTENANCE WORKER IN THE STREET DEPARTMENT.**

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the August 4, 2015 Official Agenda, and to accept items for Consent, whereby the "authorization to hire Ricardo Moore to fill a vacant position of maintenance worker in the Street Department at Grade 4, \$19,058.22 per year subject to one year probationary period" is enumerated, this consent item is thereby approved.

**10. REQUEST AUTHORIZATION FOR RUSSELL HAMILTON AND JASON HORNER TO TRAVEL TO CHATTANOOGA, TN, FOR TVPPA UTILITY LAW CLASS AUGUST 18-19 FOR A TOTAL COST NOT TO EXCEED \$3,000 WITH ADVANCE TRAVEL. THIS IS A CONTINUATION OF THE TVPPA CERTIFIED POWER EXECUTIVE PROGRAM. THIS COURSE REVIEWS THE LEGAL PROBLEMS THAT CAN OCCUR IN ELECTRIC UTILITY SYSTEM MANAGEMENT.**

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the August 4, 2015 Official Agenda, and to accept items for Consent, whereby the "authorization for Russell Hamilton and Jason Horner to travel to Chattanooga, TN, for TVPPA Utility Law Class August 18-19 for a total cost not to exceed \$3,000 with advance travel. This is a continuation

of the TVPPA Certified Power Executive Program. This course reviews the legal problems that can occur in electric utility system management” is enumerated, this consent item is thereby approved.

**11. REQUEST APPROVAL TO PURCHASE A 2-3 CY DUMP BODY FROM WARREN BODY WORKS, THE SUBMITTER OF THE LOWEST QUOTE.**

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the August 4, 2015 Official Agenda, and to accept items for Consent, whereby the "approval to purchase a 2-3 cy dump body from Warren Body Works, the submitter of the lowest quote” is enumerated, this consent item is thereby approved.

The two quotes received were: Warren Body Works: \$7,500 and  
Wren Body Works: \$8,369

**12. REQUEST APPROVAL TO PURCHASE A FORD F-450 CHASSIS FROM STATE CONTRACT ON WHICH A 2-3 CY DUMP BODY WILL BE MOUNTED.**

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the August 4, 2015 Official Agenda, and to accept items for Consent, whereby the "approval to purchase a Ford F-450 Chassis from state contract on which a 2-3 cy dump body will be mounted” is enumerated, this consent item is thereby approved. State Contract # 8200014506.

**13. REQUEST APPROVAL TO ISSUE A NOTICE TO PROCEED TO CONTROL SYSTEMS, INC, A SOLE SOURCE, FOR PHASE 2 OF THE BOOSTER STATIONS REMOTE TERMINAL UNIT UPGRADES AT BOOSTER STATION #1.**

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the August 4, 2015 Official Agenda, and to accept items for Consent, whereby the "approval to issue a notice to proceed to Control Systems, Inc., a sole source, for Phase 2 of the booster stations remote terminal unit upgrades at booster station #1 in the amount of \$7,360.00” is enumerated, this consent item is thereby approved. This will replace the outdated unit with current model CSI-RTU-103's.

**END OF CONSENT AGENDA ITEMS**

**ANNOUNCEMENTS AND COMMENTS:**

**MAYOR'S COMMENTS:**

The Mayor introduced the following new employees:

Sanitation: Mary Brooks—Driver

Police: Resheada Doss - Police Officer

Utilities: Billye Asherbranner – Executive Administrative Assistant

**BOARD OF ALDERMEN COMMENTS:**

Alderman Wynn recognized Cody Burnett, assistant City Engineer, for his assistance with a map of Bluecutt Road. The map presented indicated the area the Alderman had been contacted asking the area be cleaned is located outside the City limits and therefore outside City jurisdiction.

Alderman Maynard noted he had recently voted at the Fire Station and would like to locate a polling

station in the future that has heating and cooling. This will be especially important to poll workers in the winter months.

**CITIZEN COMMENTS:**

Alvin Turner, Ward 7, noted that people are easily upset these days and encouraged everyone to remain calm when possible.

**PUBLIC HEARINGS:**

**A PUBLIC HEARING ON A CONDITIONAL USE FOR THE STARKVILLE OKTIBBEHA SCHOOL DISTRICT FOR THE PLACEMENT OF EDUCATIONAL FACILITIES AT ARMSTRONG MIDDLE SCHOOL.**

Alderman Walker recused himself.

Buddy Sanders presented the conditional use request. Due to the recent consolidation of the City and County schools, the student population at Armstrong Middle School has grown beyond the current capacity of the existing classrooms. As a short term solution, Starkville Oktibbeha School District is requesting a Conditional Use to allow for temporary classrooms to be placed on the property to serve the additional students. The Planning and Zoning Commission recommended approval with no conditions.

The Mayor then opened the floor for comments.

There being none, the Mayor closed the Public Hearing.

**Alderman Maynard asked to now consider Agenda X. B. 2. a. Conditional use request for educational facilities at Armstrong Middle School.**

There being no objections this item was considered at this time.

**14. CONDITIONAL USE REQUEST FOR EDUCATIONAL FACILITIES AT ARMSTRONG MIDDLE SCHOOL.**

Alderman Maynard offered a motion to Approve Conditional Use Case: CU 15-09, as requested by the Starkville Oktibbeha School District for the placement of educational facilities at Armstrong Middle School, which was then seconded by Alderman Wynn. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Recused
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**15. CONSIDERATION OF THE APPROVAL OF REQUEST FOR ADDITIONAL GRANT FUNDS FROM MDA FOR PHASE II CONSTRUCTION CONTRACT FOR THE PARKING GARAGE.**

Phyllis Benson, of the GTPDD, presented the history of the MDA Grant and the Starkville Parking Garage. The garage is very close to completion and there have been some cost overruns. Requesting

additional funding is not a guarantee, but worth asking. Jason Lee, the project manager, was then asked to describe the cost overruns which he attributed most to weather and ground water. Alderman Little asked who would be responsible for costs if the request is denied and Mr. Lee stated he felt the developer would cover the overrun. The Board Attorney stated for the record that the City has met its entire obligation and cannot pay more than the contract price. Mr. Lee confirmed those facts.

Alderman Maynard offered a motion to approve the request for additional grant funds from MDA for phase II construction contract for the parking garage. Alderman Little seconded with the Board voting as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

#### **16. CONSIDERATION OF THE APPROVAL OF CHANGE ORDER NUMBER FIVE FOR PHASE II CONSTRUCTION CONTRACT RELATED TO THE PARKING GARAGE AND RE-ALIGN CDBG BUDGET TO REFLECT CONSTRUCTION CHANGE ORDER.**

Alderman Maynard offered a motion to approve change order number five for phase II construction contract related to the parking garage and re-align CDBG budget to reflect construction change order. which was then seconded by Alderman Wynn. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

#### **17. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS AS OF JULY 2, 2015 FOR FISCAL YEAR ENDING 9/30/15.**

Upon the motion of Alderman Carver to move approval of the City of Starkville Claims Docket for all departments as of July 30, 2015 for fiscal year ending 9/30/15, duly seconded by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 176,746.16
Restricted Police Fund	002	0
Airport Fund	015	273.15
Restricted Airport	016	0
Sanitation	022	528.87
Landfill	023	35.00
Parking Mill Project	311	14,858.00
Park and Rec Tourism	375	72,639.15
Water/Sewer	400	98,230.93
Trust & Agency	610	0
Economic Dev, Tourism & Conv	630	0
Sub Total Before SED	Sub	\$ 348,453.26
Electric Dept	SED	3,446,823.11
Total Claims	Total	\$3,795,276.57

**18. DISCUSSION AND CONSIDERATION OF THE JOB DESCRIPTION FOR THE ASSISTANT TO THE MAYOR AND BOARD OF ALDERMEN.**

Alderman Maynard initiated discussion related to the item. He stated that, due to the physical layout of the new City Hall building, the City needed to have a person who could engage the public and handle City business on both the first and second floors of the building. Accordingly, he proposed advertising for two administrative assistant positions.

Alderman Maynard offered a motion for approval of job descriptions and authorization to advertise for filling the positions of Senior Executive Administrative Assistant to cover duties for the Community Development Director and City Boards & Commissions and Administrative Assistant for the City Administration Office, including the Mayor, CAO and City Engineer. Alderman Carver offered a second, with the Board voting as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Nay
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

**CITY OF STARKVILLE  
JOB DESCRIPTION**

**Title: Senior Executive Administrative Assistant** **Department: Community Development,  
City Boards & Commissions**

**Reports to: Community Development Director**      **Classification: Non-exempt, grade 10**  
**City Boards & Commissions leadership**

**Date Prepared: 7/20/2015**

**Approved by Board:**

**GENERAL POSITION SUMMARY:**

The Senior Executive Administrative Assistant will perform, coordinate and oversee administrative duties while providing an extensive level of support to the Community Development Director and to all City Boards and Commissions. Work involves an extensive amount of public contact and related research work. The nature of the work requires considerable independent judgement and discretion in handling sensitive, confidential information. Individual must possess strong initiative, project management, and organizational skills. Work is performed under the general supervision of the Community Development Director and Board/Commission leadership. Handles confidential information which typically consists of Department/Board/Commission or personnel sensitive information. Monitors, coordinates, and ensures compliance with administrative duties relating to contracts, agreements, and similar documents.

**ESSENTIAL JOB FUNCTIONS:**

**Boards & Commissions:**

1. As assigned by Board or commission leadership, performs policy, budget or other research.
2. Coordinates administrative functions for Boards/Commissions.
3. Disseminates information to Board/Commission members.
4. Manages and tracks Board/Commission member requests and coordinates with Mayor's, CAO's, City Clerk's or other Departments.
5. Collects and compiles information on various projects.
6. Researches and compiles statistical and narrative reports.
7. Screens calls and documents requests for information for Board/Commission members.
8. As requested by Boards/Commissions, responds to citizen requests by collecting background information, researching issues, procedures, & practices.
9. Prepares correspondence and a variety of documents.
10. Prepares and maintains minutes of meetings of lesser Boards/Commissions. This does not include minutes of meetings of the Mayor and Board of Aldermen.
11. Assures Board/Commission members have technology support as needed.
12. Develops and maintains a filing system from which items can be easily retrieved to meet the informational needs of the Board/Commission.
13. Makes reservations and travel arrangements as needed for Board/Commission members.
14. Maintains calendar and schedules meetings as necessary for Board/Commission members.
15. Builds effective working relationships with elected officials, city leaders, department heads, and other City Staff.
16. Responds to calls from the public by finding answers to questions and/or referring queries to appropriate department or city employee; follows-up to ensure issue has been appropriately addressed.
17. May assist Boards & Commissions with social media and networking.

**Community Development Department:**

1. Perform complex and daily administrative activities and functions in support of the Community Development Director and the Department.
2. Respond to requests for information from City Management, employees and the public on regulations, policies, procedures, systems and precedents relating to Community Development issues.

3. Acts with little supervision, anticipating needs and proactively addressing issues while managing the day-to-day workflow and prioritizing various projects.
4. Work as a member of the team, willingly providing back-up support for co-workers when appropriate and actively supporting group goals
5. Compile and organize professional presentations as requested by the Community Development Director, including data for special projects; collect and assemble data and background materials for a variety of reports; maintain and collect confidential material and records. Research and compile information from various types of records and sources for legal, regulatory and internal decision making purposes.
6. Prepare a variety of reports, spreadsheets, and related information for communication and decision-making purposes for supporting staff analysis and decisions.
7. Assist in the development of effective communication material and utilization of electronic and social media as appropriate to communicate department information, including alerts, notices, and similar customer and public notifications.
8. Compile, assimilate, and prepare confidential and sensitive documents for the Community Development Director.
9. Communicate with Mayor, Board of Aldermen, City Staff and Department Heads in preparation of Board packets and other required data.
10. Displays superb communication skills (oral and written) with a confident, concise, clear and compelling style
11. Coordinate and manage special projects, including working collaboratively with staff to assure projects meet deadlines
12. Assist in the preparation and submission of correspondence, agreements, and similar documents. Compiles information from various types of records for legal, regulatory and internal decision making purposes.
13. Manages the Community Development Director's and department's calendar through coordination and scheduling of appointments and group meetings with both internal and external partners, and assists in preparation for upcoming appointments by assembling materials necessary for each meeting
14. Assists Community Development Director with coordination of budget preparation, and monitoring of budget reports.
15. Resourceful, strategic problem-solving ability with a positive "can do" attitude.
16. Perform other duties and responsibilities as required.

**SUPERVISORY RESPONSIBILITY:**

None

**INTERPERSONAL CONTACTS:**

Has regular contact with internal and external sources, including employees, Department Heads, City Staff, Elected Officials, outside agencies, the media, and other associated organizations.

**PHYSICAL, MENTAL, and OTHER CAPABILITIES**

Requires the ability to sit, stand, walk, see, and effectively communicate with others for extended periods of time. May be required to lift objects weighing up to 25 pounds without assistance. Must be able to handle multiple tasks or projects simultaneously, work with numerous interruptions, and adjust to changing priorities. Must demonstrate good use of judgment and demonstrate the ability to properly deal with confidential matters. Must use good interpersonal skills.

**JOB CONDITIONS:**

The job is performed primarily indoors in an office setting.

**EDUCATION AND/OR EXPERIENCE REQUIRED:**

Bachelor's degree or equivalent in office administration, business information systems or business administration. Knowledge of principles and practices of public administration and municipal government organization and functions.

Minimum of 7 years of Executive support experience

Proficient in all MS Office applications including, Word, Excel, PowerPoint

Demonstrated ability to handle confidential information appropriately

Expertise in creating presentations and preparing minutes.

Very strong organizational skills; ability to prioritize multiple matters calmly and effectively.

Excellent communication (oral and written) skills and the ability to communicate effectively with internal and external stakeholders at all levels.

*The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Regular and consistent attendance is a job requirement.*

*The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.*

## CITY OF STARKVILLE JOB DESCRIPTION

**Title: ADMINISTRATIVE ASSISTANT**      **Department: City Administration Office**

**Reports to: Mayor**      **Classification: NON-EXEMPT, Grade 8**

**Date Prepared: July 20, 2015**      **Approved by Board: \_\_\_\_\_**

### **GENERAL POSITION SUMMARY:**

This Administrative Assistant position will perform a variety of administrative support, office support and/or secretarial duties, including administrative management of special activities for the Mayor, Chief Administrative Officer, City Engineer, and other staff as designated. The Administrative Assistant will uphold the strictest confidentiality regarding all personnel and other departmental matters. The Administrative Assistant will perform related duties as assigned and possess the ability to perform the essential functions of the job.

### **ESSENTIAL JOB FUNCTIONS:**

Duties may include, but are not limited to, the following:

- Perform a wide variety of administrative support, office support and/or secretarial duties, including administrative management of special activities for the Mayor, Chief Administrative Officer, City Engineer, and other staff as designated, including screening and handling of calls.
- Assist in the organization, and operational activities of the City Administration office.
- Assist in the preparation and administration of the office budget.
- Develop and implement new and revised office procedures and forms.
- Participate in maintaining a wide variety of correspondence, agendas of meetings, reports, and other materials.
- Perform research on a variety of administrative, fiscal, and operational issues.
- Handles public records requests in accordance with established City policy and mandated guidelines.
- Assist in preparing speeches, news releases, radio broadcasts, and other media information.
- Coordinate commendation, certificate, and award programs.
- Participate in the scheduling of the Mayor's and designated staff appointments and civic and social engagement.
- Receive, respond to, and refer citizen complaints and reports.
- Coordinate office activities with other City departments and divisions and with outside agencies.
- May assist the Mayor and other assigned City Staff with social media and networking.
- Independently respond to letters and general correspondence of a routine nature.
- Notarize documents as may be required for the Mayor's office and City staff.
- The nature of this position requires that time away from the work station be kept to a minimum in order to be accessible as may be required.

### **OTHER FUNCTIONS:**

- Organization, procedures, and operating details of municipal government.

- City rules, regulations, and policies.
- Record keeping principles and procedures.
- Modern office methods, procedures, equipment, and business letter writing.
- Personal computer operation and software applications.
- Public relations and information techniques.
- Research techniques, methods, and procedures and report presentation.

**ABILITY TO:**

- Interpret and apply administrative and departmental policies, laws, and rules.
- Analyze situations carefully and adopt effective courses of action.
- Organize workload to ensure responsibilities are carried out in a timely manner.
- Effectively utilize social media and networking.
- Communicate clearly and concisely, orally and in writing.
- Work independently in the absence of supervision.
- Establish and maintain effective and cooperative working relationships; promote good public relations; meet the general public with courtesy and tact.
- Maintain the confidentiality of privileged information.
- Operate standard office equipment including a typewriter, personal computer, and applicable software programs, fax, telephone, copier, postage machine, calculator, and other office equipment as may be required.

**SUPERVISORY RESPONSIBILITY:**

None

**INTERPERSONAL CONTACTS:**

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, the media, and other governmental agencies.

**PHYSICAL, MENTAL, and OTHER CAPABILITIES**

Requires the ability to sit, stand, walk, see, and effectively communicate with others for extended periods of time. May be required to lift objects weighing up to 25 pounds without assistance. Must be able to handle multiple tasks or projects simultaneously, work with numerous interruptions, and adjust to changing priorities. Must demonstrate good use of judgment and demonstrate the ability to properly deal with confidential matters. Must use good interpersonal skills.

**JOB CONDITIONS:**

The job is performed primarily indoors in an office setting.

**EDUCATION, QUALIFICATIONS, AND/OR EXPERIENCE REQUIRED:**

High school diploma or equivalent plus an Associate's Degree or equivalent in office administration or a related field, three (3) or more years of responsible administrative support experience, excellent written and verbal communications skills, working knowledge of word processing, spreadsheets and database software packages; or any equivalent combination of related experience and/or education as determined by the Personnel Officer and approved by the Mayor and Board of Aldermen. Must have valid MS Driver's License and be able to meet requirements for coverage under City's automobile insurance policies. Must be able to meet requirements for being licensed as a Notary Public in the State of Mississippi.

**Preferred Qualifications**—A bachelor's degree or equivalent training in business, public administration or a related field and experience working in the public sector. Job experience beyond the minimum required.

*The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

*The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.*

*Regular and consistent attendance is a condition of continuing employment.*

## **PUBLIC APPEARANCES**

### **REPORT FROM THE PARK ADVISORY COMMITTEE**

The Parks Task Force consisting of Sumner Davis, Eric Hallberg, Dorothy Isaac, Jeffery Jefferson, Andrew Martin, Betty Ann Robertson and Matthew Rye, was appointed by the Board of Aldermen during the Spring of 2015 to evaluate and report on the current condition of internal operations, programs, and facilities of the Starkville Parks Department as the department transitions from the oversight of the Park Commission to the oversight of the Board of Aldermen. The Park Task Force presented a written report as well as a presentation of their opinions. The main focus of discussion focused on communications and planning, policies and procedures. Sumner Davis, chairman of the task force, stated they all felt Starkville Park and Recreation programs can live up to national standards and have programs that draw crowds as well as facilities that the City can be proud of in the future with some work.

#### **19. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.**

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the Motion of Alderman Little, duly seconded by Alderman Wynn, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.  
The Board entered closed session.

#### **20. A MOTION TO ENTER EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTERS RELATED TO SPECIFIC JOB PERFORMANCES OF THE PARK DIRECTOR, THE PARK COORDINATOR, TURF MANAGER AND GENERAL MAINTENANCE MANAGER AND PENDING LITIGATION RELATED TO AN EMINENT DOMAIN CASE.**

Alderman Walker offered a motion to enter Executive Session to consider personnel matters related to specific job performances of the park director, the park coordinator, turf manager and general maintenance manager and pending litigation related to an eminent domain case on a finding that all proposed topics qualified for Executive Session. Following a second by Alderman Little, the Board voted as follows to enter Executive Session:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea

Alderman Jason Walker Voted: Yea  
Alderman Scott Maynard Voted: Yea  
Alderman Roy A'. Perkins Voted: Yea  
Alderman Henry Vaughn, Sr. Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into executive session to consider personnel matters related to specific job performance of the park director, the park coordinator, turf manager and general maintenance manager and pending litigation related to an eminent domain case on a finding that all proposed topics qualified for Executive Session.

At this time the Board entered Executive Session. The Park Advisory Board was asked to remain.

## **21. A MOTION TO RETURN TO OPEN SESSION.**

Upon the motion of Alderman Maynard, duly seconded by Alderman Vaughn, to return to Open Session, the Board voted as follows:

Alderman Ben Carver Voted: Yea  
Alderman Lisa Wynn Voted: Yea  
Alderman David Little Voted: Yea  
Alderman Jason Walker Voted: Yea  
Alderman Scott Maynard Voted: Yea  
Alderman Roy A'. Perkins Voted: Yea  
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken no action in Executive Session.

## **22. CONSIDERATION OF THE CITY OF STARKVILLE PARKS AND RECREATION COMPREHENSIVE MASTER PLAN REQUEST FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL DESIGN SERVICES.**

A motion was offered by Alderman Walker to approve the City of Starkville Parks and Recreation comprehensive master plan request for qualification (RFQ) for professional design services. The motion was seconded by Alderman Little and the Board voted as follows:

Alderman Ben Carver Voted: Yea  
Alderman Lisa Wynn Voted: Yea  
Alderman David Little Voted: Yea  
Alderman Jason Walker Voted: Yea  
Alderman Scott Maynard Voted: Yea  
Alderman Roy A'. Perkins Voted: Yea  
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

**23. A MOTION TO RECESS UNTIL AUGUST 18, 2015 @ 5:00 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.**

Upon the motion of Alderman Little, duly seconded by Alderman Carver, for the Board of Aldermen to recess the meeting until August 18, 2015 @ 5:00 at 101 E. Lampkin Street in the City Hall Courtroom, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

SIGNED AND SEALED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2015.

\_\_\_\_\_  
PARKER WISEMAN, MAYOR

Attest:

\_\_\_\_\_  
LESA HARDIN, CITY CLERK

(SEALED)