

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
The City of Starkville, Mississippi
May 5, 2015**

Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on May 5, 2015 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Ben Carver, Lisa Wynn, David Little, Jason Walker, Scott Maynard, Roy A.' Perkins, and Henry Vaughn, Sr. Attending the Board were City Attorney Chris Latimer, CAO/CFO Taylor V. Adams and City Clerk Lesa Hardin.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Parker Wiseman asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Alderman Maynard requested the following changes to the published May 5, 2015 Official Agenda:

Remove from Consent Agenda Item XI.K.1. Request approval of a resolution authorizing and approving execution of an equipment lease-purchase agreement with Bancorp South Equipment Finance, a division of Bancorp South Bank for the purpose of lease-purchasing certain equipment.

Public Appearance Item. Move Public Appearance by Dennis Wise until just prior to the Closed Determination Session to allow Mr. Wise additional travel time.

Alderman Little requested the following change to the published May 5, 2015 Official Agenda:

Add Item X. E. to Consent Agenda. Request approval to allow Boy Scout Bobby Morgan to install a soccer kicking wall at the Sportsplex Soccer Field as his Eagle Scout project as previously authorized by the Parks Commission.

Add to Item XI.B.2.D. Request approval of a contract for mowing and maintenance of cemeteries with Leslie Dean, as the best bid submitted based on findings of fact of prior history with the low bidder and unsatisfactory work as listed by the Community Development Director.

The Mayor asked for further revisions to the published May 5, 2015 Official Agenda. No further revisions were requested.

1. A MOTION TO APPROVE THE OFFICIAL AGENDA.

Upon the motion of Alderman David Little, duly seconded by Alderman Lisa Wynn, to approve the May 5, 2015 Official Agenda with items listed as consent, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

OFFICIAL AGENDA

**THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI**

REGULAR MEETING OF TUESDAY, MAY 5, 2015
5:30 P.M., COURT ROOM, CITY HALL
101 EAST LAMPKIN STREET

**PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED
AND PROVIDED AS APPENDIX A ATTACHED**

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

III. APPROVAL OF THE OFFICIAL AGENDA

A. APPROVAL OF THE CONSENT AGENDA.

IV. APPROVAL OF BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MARCH 17, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

CONSIDERATION OF THE APRIL 7, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

V. ANNOUNCEMENTS AND COMMENTS

A. MAYOR'S COMMENTS:
NEW EMPLOYEE INTRODUCTIONS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

A PUBLIC APPEARANCE BY DENNIS WISE.

VIII. PUBLIC HEARING

A PUBLIC HEARING ON RZ 15-01: REZONING REQUEST BY PROVIDENCE HILL, LLC TO REZONE 1.34 ACRE +/- LOCATED NORTH OF THE INTERSECTION OF OLD WEST POINT ROAD AND GARRARD ROAD (PARCEL 117C-001-038.00) FROM C-1 NEIGHBORHOOD COMMERCIAL AND R-1 SINGLE FAMILY TO B-1 BUFFER DISTRICT.

A PUBLIC HEARING ON CU15-03: A CONDITIONAL USE REQUEST BY MARGARET COLLIER BARLOW TO ALLOW A MOBILE HOME ON LONG STREET – PARCEL 118O-00-027.00.

IX. MAYOR'S BUSINESS

X. BOARD BUSINESS

- A. DISCUSSION AND CONSIDERATION OF A RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF SAID MUNICIPALITY IN THE MAXIMUM PRINCIPAL AMOUNT OF THREE MILLION DOLLARS (\$3,000,000) TO RAISE MONEY FOR THE PURPOSE OF REPAIRING, IMPROVING, ADORNING, AND EQUIPPING THE CURRENT CITY HALL FOR USE BY THE STARKVILLE POLICE DEPARTMENT.
- B. DISCUSSION AND CONSIDERATION OF RZ 15-01: A REQUEST FROM PROVIDENCE HILL, LLC FOR THE REZONING OF A PARCEL FROM C-1 AND R-1 TO B-1 WITH CONDITIONS.
- C. DISCUSSION AND CONSIDERATION OF CU15-03: A CONDITIONAL USE REQUEST BY MARGARET COLLIER BARLOW TO ALLOW A MOBILE HOME ON LONG STREET – PARCEL 1180-00-027.00.
- D. CONSIDERATION OF CHANGE ORDER NUMBER FOUR (4) FOR PHASE II CONSTRUCTION CONTRACT FOR THE PARKING GARAGE AND RE-ALIGN CDBG BUDGET TO REFLECT CONSTRUCTION CHANGE ORDER (ADJUSTMENT OF BUDGETED LINE ITEMS).
- E. REQUEST APPROVAL TO ALLOW BOY SCOUT BOBBY MORGAN TO INSTALL A SOCCER KICKING WALL AT THE SPORTSPLEX SOCCER FIELD AS HIS EAGLE SCOUT PROJECT AS PREVIOUSLY AUTHORIZED BY THE PARKS COMMISSION.

XI. DEPARTMENT BUSINESS

A. AIRPORT

- 1. REQUEST APPROVAL TO ENTER INTO AN AGREEMENT BETWEEN MAXX SOUTH AND THE CITY OF STARKVILLE AIRPORT DEPARTMENT FOR A TV CONNECTION IN THE TERMINAL BUILDING.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- A. REQUEST APPROVAL OF IN-KIND SERVICES IN THE AMOUNT OF \$150.00 FOR THE IMPACTING LIVES MINISTRY PRAYER WALK.
- B. REQUEST APPROVAL OF IN-KIND SERVICES IN THE AMOUNT OF \$1550.00 FOR THE KING COTTON CRAWFISH BOIL.

- C. REQUEST APPROVAL TO HANG A BANNER ABOVE MAIN STREET HONORING THE STARKVILLE HIGH SCHOOL STATE CHAMPIONSHIP BASKETBALL TEAM.
- D. REQUEST APPROVAL OF A CONTRACT FOR MOWING AND MAINTENANCE OF CEMETERIES WITH LESLIE DEAN, AS THE BEST BID SUBMITTED BASED ON FINDINGS OF FACT OF PRIOR HISTORY WITH THE LOW BIDDER AND UNSATISFACTORY WORK AS LISTED BY THE COMMUNITY DEVELOPMENT DIRECTOR.
- E. REQUEST APPROVAL FOR TRAVEL BY COMMUNITY DEVELOPMENT DIRECTOR BUDDY SANDERS TO CHATTANOOGA, TN WITH ADVANCE TRAVEL APPROVED IN AN AMOUNT NOT TO EXCEED \$536.00.
- F. REQUEST APPROVAL FOR TRAVEL BY CITY PLANNER DANIEL HAVELIN TO ATTEND THE MAIN STREET DESIGN TRAINING CONFERENCE IN CLEVELAND, MS WITH ADVANCE TRAVEL APPROVED IN AN AMOUNT NOT TO EXCEED \$315.50.
- G. REQUEST APPROVAL OF AN EASEMENT WITH ERGON PROPERTIES, INC.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

- 1. REQUEST APPROVAL TO ADVERTISE FOR BIDS FOR THE DOVER COURT (HUNTINGTON PARK) DRAINAGE IMPROVEMENT PROJECT.
- 2. REQUEST APPROVAL TO ADVERTISE FOR BIDS FOR THE NORTH MONTGOMERY DRAINAGE IMPROVEMENT PROJECT.

E. FINANCE AND ADMINISTRATION

- 1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF MAY 1, 2015 FOR FISCAL YEAR ENDING 9/30/15.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PERSONNEL

- 1. REQUEST APPROVAL TO ADVERTISE TO FILL VACANT POSITIONS OF

CERTIFIED POLICE OFFICER.

2. REQUEST APPROVAL TO FILL A VACANT POSITION OF OPERATOR IN THE LANDSCAPE DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.
3. REQUEST APPROVAL TO FILL A VACANT POSITION OF LABORER IN THE SANITATION DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.
4. REQUEST APPROVAL TO HIRE BARRY BELL AND BRYIAN MISTER TO FILL VACANT POSITIONS OF MAINTENANCE WORKER IN THE STREET DEPARTMENT.
5. REQUEST APPROVAL TO HIRE TYLER BIERDEMAN AND TRANSFER HARRELL LINDSEY TO FILL VACANT POSITIONS FOR MAINTENANCE WORKER IN THE NEW CONSTRUCTION/REHAB DIVISION OF THE UTILITIES DEPARTMENT.
6. REQUEST APPROVAL TO EXPAND ADVERTISING TO FILL THE VACANT JOBS OF ENGINEERING ASSOCIATE IN THE ELECTRIC OPERATIONS & ENGINEERING DIVISION, LINEMAN IN THE ELECTRIC OPERATIONS & ENGINEERING DIVISION, AND SYSTEMS ENGINEER IN THE WATER/SEWER DIVISION OF THE UTILITIES DEPARTMENT.
7. REQUEST AUTHORIZATION TO HIRE TWO (2) TEMPORARY, FULL-TIME EMPLOYEES TO WORK DURING THE SUMMER IN THE UTILITIES DEPARTMENT TO ASSIST WITH LOCATING UNDERGROUND FACILITIES IN THE COMMUNITY.
8. REQUEST APPROVAL TO ADVERTISE TO FILL A TEMPORARY, FULL-TIME POSITION TO PROVIDE CASHIER/CUSTOMER SERVICE SUPPORT IN THE UTILITIES DEPARTMENT FOR A PERIOD NOT TO EXCEED NINETY (90) DAYS.
9. REQUEST APPROVAL TO CHANGE THE CLASSIFICATION AND JOB DUTIES OF THE CASHIER POSITION TO THAT OF CUSTOMER SERVICE REPRESENTATIVE.
10. REQUEST APPROVAL OF A JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL A POSITION OF EXECUTIVE ASSISTANT IN THE UTILITIES DEPARTMENT.

I. POLICE DEPARTMENT

1. REQUEST APPROVAL TO ALLOW CHIEF R. FRANK NICHOLS TO ATTEND THE 2015 CHIEFS OF POLICE SUMMER CONFERENCE IN BILOXI, MS JUNE 15 THROUGH 19, 2015 WITH ADVANCE TRAVEL APPROVED IN AN AMOUNT NOT TO EXCEED \$927.32.
2. REQUEST APPROVAL TO DECLARE ITEMS AS SURPLUS PROPERTY, ADVERTISE FOR BIDS, AND SELL TO THE HIGHEST BIDDER.
3. REQUEST AUTHORIZATION TO ACCEPT A FORFEITED VEHICLE, TO ADD THE VEHICLE TO THE CITY OF STARKVILLE FIXED ASSET LIST, AND TO

UTILIZE THE VEHICLE IN THE POLICE DEPARTMENT.

J. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

K. UTILITIES DEPARTMENT

1. REQUEST APPROVAL OF A RESOLUTION AUTHORIZING AND APPROVING EXECUTION OF AN EQUIPMENT LEASE-PURCHASE AGREEMENT WITH BANCORP SOUTH EQUIPMENT FINANCE, A DIVISION OF BANCORP SOUTH BANK FOR THE PURPOSE OF LEASE-PURCHASING CERTAIN EQUIPMENT.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

- A. PERSONNEL
- B. POTENTIAL LITIGATION

XV. OPEN SESSION

XVI. RECESS UNTIL MAY 19, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 121 at least forty-eight (48) hours in advance for any services requested.

APPENDIX A
CONSENT AGENDA

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA

A. APPROVAL OF THE CONSENT AGENDA.

IV. APPROVAL OF BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MARCH 17, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS AS REVIEWED BY THE CITY ATTORNEY.

CONSIDERATION OF THE APRIL 7, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS AS REVIEWED BY THE CITY ATTORNEY

V. ANNOUNCEMENTS AND COMMENTS

B. MAYOR'S COMMENTS:
NEW EMPLOYEE INTRODUCTIONS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

X. BOARD BUSINESS

D. CONSIDERATION OF CHANGE ORDER NUMBER FOUR (4) FOR PHASE II CONSTRUCTION CONTRACT FOR THE PARKING GARAGE AND RE-ALIGN CDBG BUDGET TO REFLECT CONSTRUCTION CHANGE ORDER (ADJUSTMENT OF BUDGETED LINE ITEMS).

E. REQUEST APPROVAL TO ALLOW BOY SCOUT BOBBY MORGAN TO INSTALL A SOCCER KICKING WALL AT THE SPORTSPLEX SOCCER FIELD AS HIS EAGLE SCOUT PROJECT AS PREVIOUSLY AUTHORIZED BY THE PARKS COMMISSION.

XI. DEPARTMENT BUSINESS

A. AIRPORT

1. REQUEST APPROVAL TO ENTER INTO AN AGREEMENT BETWEEN MAXX SOUTH AND THE CITY OF STARKVILLE AIRPORT DEPARTMENT FOR A TV CONNECTION IN THE TERMINAL BUILDING.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- A. REQUEST APPROVAL OF IN-KIND SERVICES IN THE AMOUNT OF \$150.00 FOR THE IMPACTING LIVES MINISTRY PRAYER WALK.
- B. REQUEST APPROVAL OF IN-KIND SERVICES IN THE AMOUNT OF \$1550.00 FOR THE KING COTTON CRAWFISH BOIL.
- C. REQUEST APPROVAL TO HANG A BANNER ABOVE MAIN STREET HONORING THE STARKVILLE HIGH SCHOOL STATE CHAMPIONSHIP BASKETBALL TEAM.
- D. REQUEST APPROVAL OF A CONTRACT FOR MOWING AND MAINTENANCE OF CEMETERIES WITH LESLIE DEAN, AS THE BEST BID SUBMITTED BASED ON FINDINGS OF FACT OF PRIOR HISTORY WITH THE LOW BIDDER AND UNSATISFACTORY WORK AS LISTED BY THE COMMUNITY DEVELOPMENT DIRECTOR.
- E. REQUEST APPROVAL FOR TRAVEL BY COMMUNITY DEVELOPMENT DIRECTOR BUDDY SANDERS TO CHATTANOOGA, TN WITH ADVANCE TRAVEL APPROVED IN AN AMOUNT NOT TO EXCEED \$536.00.
- F. REQUEST APPROVAL FOR TRAVEL BY CITY PLANNER DANIEL HAVELIN TO ATTEND THE MAIN STREET DESIGN TRAINING CONFERENCE IN CLEVELAND, MS WITH ADVANCE TRAVEL APPROVED IN AN AMOUNT NOT TO EXCEED \$315.50.
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THERE ARE NO ITEMS FOR THIS AGENDA

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E. FINANCE AND ADMINISTRATION
THERE ARE NO ITEMS FOR THIS AGENDA

F. FIRE DEPARTMENT
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THERE ARE NO ITEMS FOR THIS AGENDA

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2. REQUEST APPROVAL TO FILL A VACANT POSITION OF OPERATOR IN THE LANDSCAPE DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.
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5. REQUEST APPROVAL TO HIRE TYLER BIERDEMAN AND TRANSFER HARRELL LINDSEY TO FILL VACANT POSITIONS FOR MAINTENANCE WORKER IN THE NEW CONSTRUCTION/REHAB DIVISION OF THE UTILITIES DEPARTMENT.
6. REQUEST APPROVAL TO EXPAND ADVERTISING TO FILL THE VACANT JOBS OF ENGINEERING ASSOCIATE IN THE ELECTRIC OPERATIONS & ENGINEERING DIVISION, LINEMAN IN THE ELECTRIC OPERATIONS & ENGINEERING DIVISION, AND SYSTEMS ENGINEER IN THE WATER/SEWER DIVISION OF THE UTILITIES DEPARTMENT.
7. REQUEST AUTHORIZATION TO HIRE TWO (2) TEMPORARY, FULL-TIME EMPLOYEES TO WORK DURING THE SUMMER IN THE UTILITIES DEPARTMENT TO ASSIST WITH LOCATING UNDERGROUND FACILITIES IN THE COMMUNITY.
8. REQUEST APPROVAL TO ADVERTISE TO FILL A TEMPORARY, FULL-TIME POSITION TO PROVIDE CASHIER/CUSTOMER SERVICE SUPPORT IN THE UTILITIES DEPARTMENT FOR A PERIOD NOT TO EXCEED NINETY (90) DAYS.
9. REQUEST APPROVAL TO CHANGE THE CLASSIFICATION AND JOB DUTIES OF THE CASHIER POSITION TO THAT OF CUSTOMER SERVICE REPRESENTATIVE.
10. REQUEST APPROVAL OF A JOB DESCRIPTION AND AUTHORIZATION

TO ADVERTISE TO FILL A POSITION OF EXECUTIVE ASSISTANT IN THE UTILITIES DEPARTMENT.

I. POLICE DEPARTMENT

4. **REQUEST APPROVAL TO ALLOW CHIEF R. FRANK NICHOLS TO ATTEND THE 2015 CHIEFS OF POLICE SUMMER CONFERENCE IN BILOXI, MS JUNE 15 THROUGH 19, 2015 WITH ADVANCE TRAVEL APPROVED IN AN AMOUNT NOT TO EXCEED \$927.32.**
5. **REQUEST APPROVAL TO DECLARE ITEMS AS SURPLUS PROPERTY, ADVERTISE FOR BIDS, AND SELL TO THE HIGHEST BIDDER.**
6. **REQUEST AUTHORIZATION TO ACCEPT A FORFEITED VEHICLE, TO ADD THE VEHICLE TO THE CITY OF STARKVILLE FIXED ASSET LIST, AND TO UTILIZE THE VEHICLE IN THE POLICE DEPARTMENT.**

J. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

K. UTILITIES DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

CONSENT ITEMS 2- 28:

2. CONSIDERATION OF THE MARCH 17, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the "Approval of the March 17, 2015 minutes of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the city attorney" is enumerated, this consent item is thereby approved.

3. CONSIDERATION OF THE APRIL 7, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the "Approval of the April 7, 2015 minutes of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney" is enumerated, this consent item is thereby approved.

4. CONSIDERATION OF CHANGE ORDER NUMBER FOUR (4) FOR PHASE II CONSTRUCTION CONTRACT FOR THE PARKING GARAGE AND RE-ALIGN CDBG BUDGET TO REFLECT CONSTRUCTION CHANGE ORDER (ADJUSTMENT OF BUDGETED LINE ITEMS).

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the "Approval of change order number four (4) for phase II construction contract for the parking garage and re-align CDBG budget to reflect construction change order (adjustment of budgeted line items)" is enumerated, this consent item is thereby approved. The new Contract Sum including this Change Order will be \$6,370,318.39 and the Contract Time will be increased by Twenty One (21) days resulting in a date of Substantial Completion being May 28, 2015.

5. REQUEST APPROVAL TO ALLOW BOY SCOUT BOBBY MORGAN TO INSTALL A SOCCER KICKING WALL AT THE SPORTSPLEX SOCCER FIELD AS HIS EAGLE SCOUT PROJECT AS PREVIOUSLY AUTHORIZED BY THE PARKS COMMISSION.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to allow Boy Scout Bobby Morgan to install a soccer kicking wall at the Sportsplex soccer field as his Eagle Scout project as previously authorized by the Parks Commission" is enumerated, this consent item is thereby approved.

6. CONSIDERATION OF APPROVAL TO ENTER INTO AN AGREEMENT BETWEEN MAXX SOUTH AND THE CITY OF STARKVILLE AIRPORT DEPARTMENT FOR A TV CONNECTION IN THE TERMINAL BUILDING.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the "approval to enter into an agreement between Maxx South and the City of Starkville Airport Department for a TV connection in the terminal building" is enumerated, this consent item is thereby approved. Maxx South has agreed to extend the cable connection down Airport Road and into the Terminal Building at no charge for the extended connection for Digital TV Signal service to the Airport. There will be a \$73.95 per month cable fee.

7. REQUEST APPROVAL OF IN-KIND SERVICES IN THE AMOUNT OF \$150.00 FOR THE IMPACTING LIVES MINISTRY PRAYER WALK.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of in-kind services in the amount of \$150.00 for the Impacting Lives Ministry Prayer Walk" is enumerated, this consent item is thereby approved. The event will be held Saturday, May 16, 2015 from 12:00 PM to 1:00 PM.

8. REQUEST APPROVAL OF IN-KIND SERVICES IN THE AMOUNT OF \$1550.00 FOR THE KING COTTON CRAWFISH BOIL.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of in-kind services in the amount of \$1550.00 for the King Cotton Crawfish Boil" is enumerated, this consent item is thereby approved.

The subject event is to be held on Friday, May 15, 2015, from 2:00 PM to 10:00 PM at Maxwell and Page Streets. A Street/Sidewalk Closing Permit Application for the Greater Starkville Development Partnership's King Cotton Crawfish Boil with in-kind services of \$1,550 is requested with the following breakdown:

Starkville Electric:	\$ 150.00
Sanitation:	\$ 600.00
Police:	<u>\$ 800.00</u>
Total:	\$1,550.00

9. REQUEST APPROVAL TO HANG A BANNER ABOVE MAIN STREET HONORING THE STARKVILLE HIGH SCHOOL STATE CHAMPIONSHIP BASKETBALL TEAM.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of a banner across Main Street pertaining to Starkville High being the State Champion Basketball Team with in-kind services by Starkville Electric Department in the amount of \$150.00" is enumerated, this consent item is thereby approved.

10. REQUEST APPROVAL OF A CONTRACT FOR MOWING AND MAINTENANCE OF CEMETERIES WITH LESLIE DEAN.

Three bids were submitted for the mowing and maintenance of Starkville Cemeteries. The low bid was by Circle J in a total amount of \$1,673 per cut. The next to the lowest bid was by Leslie Dean in a total amount of \$2,050 per cut. The difference between the two bids is \$377 per cut. Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of a contract for mowing and maintenance of cemeteries with Leslie Dean as the best bid based on finding of fact of prior history that the low bidder had performed unsatisfactorily under a previous contract with the City and had been the subject of citizen complaints" is enumerated, this consent item is thereby approved.

The bids received were as follows:

Company Name	University Drive Oddfellow Cem.	MLK / 182 Oddfellow Cem.	Brush Arbor
Hood Lawn Svc	\$ 2,150 per cut	\$ 1,100 per cut	\$ 450 per cut
Circle J Cont.	\$ 1,025 per cut	\$ 450 per cut	\$ 198 per cut
Leslie Dean	\$ 1,100 per cut	\$ 550 per cut	\$ 400 per cut

11. REQUEST APPROVAL FOR TRAVEL BY COMMUNITY DEVELOPMENT DIRECTOR BUDDY SANDERS TO CHATTANOOGA, TN WITH ADVANCE TRAVEL APPROVED IN AN AMOUNT NOT TO EXCEED \$536.00.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval for travel by Community Development Director Buddy Sanders to Chattanooga, TN May 7, 2015 – May 8, 2015 with advance travel approved in an amount not to exceed \$536.00" is enumerated, this consent item is thereby approved.

12. REQUEST APPROVAL FOR TRAVEL BY CITY PLANNER DANIEL HAVELIN TO ATTEND THE MAIN STREET DESIGN TRAINING CONFERENCE IN CLEVELAND, MS WITH ADVANCE TRAVEL APPROVED IN AN AMOUNT NOT TO EXCEED \$315.50.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval for travel by the City Planner Daniel Havelin to attend the Main Street Design Training Conference May 27 – 28, 2015 in Cleveland, MS with advance travel approved in an amount not to exceed \$315.50" is enumerated, this consent item is thereby approved.

13. REQUEST APPROVAL OF AN EASEMENT WITH ERGON PROPERTIES, INC.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of an easement with Ergon Properties, Inc." is enumerated, this consent item is thereby approved. Easement request from Ergon Properties, Inc. included grading, construction, access, landscaping and structures associated with building constructed on Ergon Properties, Inc. property adjacent to Russell Street, with such associated structures including by not limited to patios, balconies and associated with supporting structures, awnings and other similar structures.

<p>Prepared by and Return to:</p> <p>Elizabeth M. Boone (MSB #102277) Watson & Jones, P.A. 2829 Lakeland Drive, Suite 1502 Post Office Box 23546 Jackson, MS 39225-3546 Telephone: (601) 939-8900</p>	<p>Grantor:</p> <p>City of Starkville 101 Lampkin Street Starkville, MS 39759 Telephone (662-324-4012)</p>	<p>Grantee:</p> <p>Ergon Properties, Inc. P.O. Box 1639 Jackson, MS 39215-1639 Telephone: (601) 939-4243</p>
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Indexing Instructions to the Chancery Clerk of Oktibbeha County, Mississippi: The interest granted herein is located in the North Half (1/2) of Section 2, Township 18North, Range 14East, City of Starkville, Oktibbeha County, Mississippi

STATE OF MISSISSIPPI
 COUNTY OF OKTIBBEHA

PERMANENT EASEMENT

WHEREAS, THE CITY OF STARKVILLE, MISSISSIPPI, a Mississippi municipality, (hereinafter "Grantor"), owns the right-of-way associated with Russell Street in the City of Starkville, Oktibbeha County, Mississippi, as more particularly described herein; and

WHEREAS, Ergon Properties, Inc. (hereinafter "Grantee") desires to acquire a permanent, non-exclusive easement in such right-of-way, as more particularly described in Exhibit "A" and being platted on Exhibit "B" attached hereto and incorporated herein by reference, said permanent, non-exclusive easement to be utilized for grading, construction, access, landscaping and structures associated with buildings constructed on Grantee's property adjacent to Russell Street, with such associated structures including but not being limited to patios, balconies and associated supporting structures, awnings and other similar structures; and

WHEREAS, Grantor has agreed to convey such permanent, non-exclusive easement.

NOW THEREFORE, FOR AND IN CONSIDERATION of the sum of Ten Dollars (\$10.00), cash in hand this day paid, and other good and valuable consideration, the receipt and sufficiency of all of which is hereby expressly acknowledged, Grantor hereby grants and conveys unto Grantee a permanent, non-exclusive easement upon Grantor's property (hereinafter the "Permanent Easement") as more particularly described in Exhibit "A" and platted on Exhibit "B" attached hereto and incorporated herein by reference for grading, construction, access, landscaping and structures associated with buildings constructed on Grantee's property adjacent to Russell Street, with such associated structures including but

not being limited to patios, balconies and associated supporting structures, awnings and other similar structures. The easement granted hereby shall be for the benefit of Grantee's property described in Exhibit "C" attached hereto and incorporated by reference and shall constitute a covenant running with the land and shall be binding upon Grantee's successor's and assigns.

Grantee agrees to indemnify, defend and hold harmless Grantor and its employees, agents and representatives from any third party loss, damage, injury, claim, judgement or any other expense, including attorney fees ("Claim") to the extent the Claim arises out of Grantee's use of the Permanent Easement. Any installation costs, repairs or replacements of Grantee's improvements in the Permanent Easement shall be the sole responsibility of Grantee, unless such costs, repairs or replacements are caused by the acts or omissions of Grantor. Grantee agrees to assume full and complete responsibility for any and all damage to Grantor's right of way, easement(s), public improvements, drainage facilities, sanitary sewers or public utilities relating to Grantee's construction and/or use of structures in the easement territory.

The Grantor retains all its lawful rights and powers associated with the right-of-way, subject to the Permanent Easement granted herein. Grantee agrees to pay for the recordation of this agreement and any Exhibits attached. This Agreement shall be null and void if any future improvements or alterations are made to the portion of the structure(s) located inside Grantor's right of way without written permission by Grantor through the City of Starkville, MS's planning office.

It is further agreed that this instrument constitutes the entire agreement between the Grantor and the Grantee, there being no oral agreements or representations of any kind.

WITNESS the signature of the Grantor this _____ day of _____ 2015.

CITY OF STARKVILLE, MISSISSIPPI

By: _____
Parker Wiseman, Mayor

ATTEST:

Lesa Hardin, City Clerk

STATE OF MISSISSIPPI COUNTY
OF OKTIBBEHA

Personally came and appeared before me, the undersigned authority in and for the said county and state, on this the _____ day of _____ 2015, within my jurisdiction, the within named Parker Wiseman, who acknowledged that he is the Mayor of the City of Starkville, Mississippi, and that for and on behalf of the said City of Starkville, Mississippi, and as its act and deed, he executed and delivered the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires:

Exhibit "A"

EASEMENT WITHIN RUSSELL STREET RIGHT OF WAY

A parcel of land containing 0.53 acres, more or less, and lying in the North Half (N 1/2) of Section 2, Township 18 North, Range 14 East in the City of Starkville, Oktibbeha County, MS and being located within the Russell Street right of way and being more particularly described as follows:

A parcel of land being bounded on the west by the northerly extension of the western boundary line of the Ergon Properties, LLC parcel as described in Deed Book 2005 at Page 6692, bounded on the south by the southern right of way line of Russell Street, bounded on the east by the western right of way line of Highway 12, and bounded on the north by the edge of pavement on the south side of the proposed Russell Street reconstruction.

The intent of this easement is that the north line of the easement be the same as the southern edge of pavement of Russell Street even if the location and layout of the finished street is different than what is shown on the latest available set of plans for the proposed project on this date (April 30, 2015).

(Exhibit "B" Map is located in the files)

Exhibit "C"

A tract or parcel of land containing 6.079 Acres (264,811 Sq. Ft.), more or less, located in the Southeast Quarter (SE1/4) of the Northeast Quarter (NE1/4) and in the Southeast Quarter (SE1/4) of the Northwest Quarter (NW1/4) of Section 2 Township 18North, Range 14East, City of Starkville, Oktibbeha County, Mississippi and being more particularly described as follows, to wit:

COMMENCING at a concrete right-of-way marker located 82.00 feet left of the Centerline Station 15+30.16 of the Northwest Ramp of Mississippi State Highway 12, Project No. F- 018-3(2) on the Northern right-of-way line of said Highway and also being North 02 degrees 32 minutes 20 seconds West 3,212.46 feet from a 2 inch diameter steel fence post labeled MSU Property Line Sta. 15 located at the Southwest Comer of the Southeast Quarter (SE114) of the aforesaid Section 2, Township 18 North, Range 14 East, Oktibbeha County, Mississippi; thence, following the aforesaid Northern right-of-way, as laid out and in use this date (January 2005) along the arc of a counterclockwise curve to the left for a distance of 68.28 feet, said curve also having a Radius of 1,350.40 feet, a Delta Angle of 02 degrees 53 minutes 50 seconds and being subtended by a Chord that bears North 62 degrees 06 minutes 36 seconds East for a distance of 68.28 feet to a found 5/8" iron rod on the aforesaid Northern right-of-way line and the POINT OF BEGINNING of the hereafter described tract or parcel of land; thence, leaving the aforesaid Northern right-of-way line of Mississippi State Highway No. 12, run North 00 degrees 32 minutes 28 seconds East on a new line for a distance of 777.33 feet to a set 5/8" rebar on the Southern right-of-way line of Russell Street as laid out and in use this date (January 2005); thence, following the aforesaid Southern right-of-way line of Russell Street, run South 75 degrees 03 minutes 15 seconds East for a distance of 151.05 feet to a point on the aforesaid Southern right-of-way line marked with a found 1 inch square tube; thence, continuing along the aforesaid Southern right-of-way line of Russell Street, run South 77 degrees 47 minutes 35 seconds East for a distance of 458.46 feet to a set 5/8" rebar marking the intersection of the aforesaid Southern right-of-way line of Russell Street and the aforesaid Northern right-of-way line of the Northwest Ramp of

Mississippi State Highway No. 12; thence, following the aforesaid Northern right-of-way line, run South 33 degrees 09 minutes 45 seconds West for a distance of 241.42 feet to a found concrete right-of-way marker on the aforesaid Northern right-of-way line; thence, continuing along the aforesaid Northern right-of-way line and along the arc of a clockwise curve to the right for a distance of 649.07 feet, said curve having a Radius of 1,350.40 feet, a Delta Angle of 27 degrees 32 minutes 21 seconds and is subtended by a Chord that bears South 46 degrees 53 minutes 30 seconds West for a distance of 642.84 feet back to the POINT OF BEGINNING.

14. REQUEST APPROVAL TO ADVERTISE FOR BIDS FOR THE DOVER COURT (HUNTINGTON PARK) DRAINAGE IMPROVEMENT PROJECT.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to advertise for bids for the Dover Court (Huntington Park) drainage improvement project" is enumerated, this consent item is thereby approved. This project was included in the \$2.7 Million Infrastructure Improvement bonds with a budget allocation of \$150,000.00. This project includes removal of sub-standard storm drainage inlets and piping and replacement with higher capacity facilities to accommodate the storm water flows that this area regularly experiences. All easements have been acquired for this project. The construction plans and specifications for this project have also been completed. Pending approval of the advertisement and receiving favorable bids, it is expected that a construction company could possible start work in early to mid-July.

15. REQUEST APPROVAL TO ADVERTISE FOR BIDS FOR THE NORTH MONTGOMERY DRAINAGE IMPROVEMENT PROJECT.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to advertise for bids for the North Montgomery drainage improvement project" is enumerated, this consent item is thereby approved. This project is included in the Capital Improvement Drainage List and includes reshaping the drainage channel from North Montgomery (adjacent to Green Hills subdivision) westward for 500'. It is also proposed to install rip rap on the sides of the channel. The Engineering cost estimate for this project is \$68,341. The Alderman for Ward 6 has proposed utilizing his discretionary funds to cover the cost of the project. All easements have been acquired for this project. The construction plans and specifications for this project have also been completed. Pending approval of the advertisement and receiving favorable bids, it is expected that a construction company could possible start work in early to mid-July.

16. REQUEST APPROVAL TO ADVERTISE TO FILL VACANT POSITIONS OF CERTIFIED POLICE OFFICER.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to advertise to fill vacant positions of Certified Police Officer" is enumerated, this consent item is thereby approved.

17. REQUEST APPROVAL TO FILL A VACANT POSITION OF OPERATOR IN THE LANDSCAPE DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to fill a vacant position of Operator I in the Landscape Division of Sanitation and Environmental Services" is enumerated, this consent item is thereby approved.

18. REQUEST APPROVAL TO HIRE BARRY BELL AND BRYIAN MISTER TO FILL VACANT POSITIONS OF MAINTENANCE WORKER IN THE STREET DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to hire Barry Bell and Bryian Mister to fill vacant positions of Maintenance Worker in the Street Department" is enumerated, this consent item is thereby approved. Both are Grade 4, \$19,058.22 (\$9.16 hour) 2080 hours and subject to one year probationary periods.

19. REQUEST APPROVAL TO HIRE TYLER BIERDEMAN AND TRANSFER HARRELL LINDSEY TO FILL VACANT POSITIONS FOR MAINTENANCE WORKER IN THE NEW CONSTRUCTION/REHAB DIVISION OF THE UTILITIES DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to hire Tyler Bierdeman and transfer Harrell Lindsey to fill vacant positions for Maintenance Worker in the New Construction/Rehab Division of the Utilities Department" is enumerated, this consent item is thereby approved. Both are Grade 4, \$19,058.22 (\$9.16 hour) 2080 hours. The hires are subject to a one year probationary period for Bierdeman and a six-month probationary period for Lindsey.

20. REQUEST APPROVAL TO EXPAND ADVERTISING TO FILL THE VACANT JOBS OF ENGINEERING ASSOCIATE IN THE ELECTRIC OPERATIONS & ENGINEERING DIVISION, LINEMAN IN THE ELECTRIC OPERATIONS & ENGINEERING DIVISION, AND SYSTEMS ENGINEER IN THE WATER/SEWER DIVISION OF THE UTILITIES DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to expand advertising to fill the vacant jobs of Engineering Associate in the Electric Operations & Engineering Division, Lineman in the Electric Operations & Engineering Division, and Systems Engineer in the Water/Sewer Division of the Utilities Department" is enumerated, this consent item is thereby approved.

21. REQUEST AUTHORIZATION TO HIRE TWO (2) TEMPORARY, FULL-TIME EMPLOYEES TO WORK DURING THE SUMMER IN THE UTILITIES DEPARTMENT TO ASSIST WITH LOCATING UNDERGROUND FACILITIES IN THE COMMUNITY.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to hire two (2) temporary, full-time employees to work during the summer in the Utilities Department to assist with locating underground facilities in the community" is enumerated, this consent item is thereby approved. Positions would be temporary and not eligible for benefits and would be paid only for hours worked.

22. REQUEST AUTHORIZATION TO ADVERTISE TO FILL A TEMPORARY, FULL-TIME POSITION TO PROVIDE CASHIER/CUSTOMER SERVICE SUPPORT IN THE UTILITIES DEPARTMENT FOR A PERIOD NOT TO EXCEED NINETY (90) DAYS.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to advertise to fill a temporary, full-time position to provide Cashier/Customer Service Support in the

Utilities Department for a period not to exceed ninety (90) days” is enumerated, this consent item is thereby approved. Position would be 40 hours/week for a period of up to 90 days for this position. Position would be temporary and not eligible for benefits and would be paid only for hours worked.

23. REQUEST APPROVAL TO CHANGE THE CLASSIFICATION AND JOB DUTIES OF THE CASHIER POSITION TO THAT OF CUSTOMER SERVICE REPRESENTATIVE.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to change the classification and job duties of the Cashier position to that of Customer Service Representative” is enumerated, this consent item is thereby approved. Effective May 15, 2015 the following salaries would be in place after revising the salary grades from grade 5 to grade 7:
Angela Clark - \$31,148.07, Koretta Harris - \$28,055.09 and Lisa Hart - \$27,072.28.

24. REQUEST APPROVAL OF A JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL A POSITION OF EXECUTIVE ASSISTANT IN THE UTILITIES DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the "approval of a job description and authorization to advertise to fill a position of Executive Assistant in the Utilities Department” is enumerated, this consent item is thereby approved.

CITY OF STARKVILLE - JOB DESCRIPTION

Title: Executive Administrative Assistant
Reports to: General Manager, Utilities
Date Prepared: 04/30/2015

Department: Utilities
Classification: Non-exempt, grade 9
Approved by Board: _____

GENERAL POSITION SUMMARY:

The Executive Administrative Assistant will perform, coordinate and oversee administrative duties while providing an extensive level of support to the General Manager of the Utilities Department. Manages work in a confidential manner. Provides guidance to peers as necessary regarding proprietary information. Handles confidential information which typically consists of Department or personnel sensitive information. Monitors, coordinates, and ensures department’s compliance with administrative duties relating to contracts, agreements, and similar documents.

ESSENTIAL JOB FUNCTIONS:

1. Research and compilation of information from various types of records for legal, regulatory and internal decision making purposes.
2. Respond to complaints and requests for information from City Management, employees and the public on regulations, policies, procedures, systems and precedents relating to Utilities Department issues.
3. Compile and organize professional presentations as requested by the General Manager, including data for special projects; collect and assemble data and background materials for a variety of reports; maintain and collect confidential material and records.
4. Able to produce effective communication materials including the ability to effectively use electronic and social media as appropriate to communicate department information, including alerts, notices, and similar customer and public notifications.
5. Manages the General Manager’s and department's calendar through coordination and scheduling of appointments and group meetings with both internal and external partners, contact

management, preparing materials for meetings, and participating in a wide range of special projects.

6. Acts with little supervision, anticipating needs and proactively addressing issues while managing the day-to-day workflow and prioritizing various projects.
7. Balance conflicting priorities in order to manage workflow, ensure the completion of essential projects, and meet critical deadlines
8. Ensure General Manager is prepared for upcoming appointments by gathering materials necessary for each meeting
9. Handle phone, email and mail inquiries and respond appropriately
10. Draft and edit correspondence, articles, reports and presentations; transcribe meeting notes
11. Coordinate and manage special projects, including working collaboratively with staff to assure projects meet deadlines
12. Take on tasks to support the Department's programs and operations and overall mission
13. Work as a member of the team, willingly providing back-up support for co-workers when appropriate and actively supporting group goals
14. Compile, assimilate, and prepare confidential and sensitive documents for the General Manager
15. Communicate with Mayor, Board of Aldermen, City Staff and Department Heads in preparation of Board packets
16. Create and implement reports as requested by General Manager
17. File appropriate notifications and information with various individuals, agencies, and organizations
18. Maintain records, documents and other confidential information & files
19. Assist in the preparation and submission of the grants, contracts, agreements, and similar documents.
20. File and maintain important documents, reports and records.
21. Assists General Manager with coordination of budget preparation, and monitoring of budget reports
22. Verify and review materials for completeness and conformance with established regulations and procedures.
23. Interact professionally with stakeholders and associates at all times
24. Promptly respond to requests with accuracy and a courteous demeanor
25. Displays superb communication skills (oral and written) with a confident, concise, clear and compelling style
26. Produce well thought-out, professional correspondence free of grammatical and spelling errors
27. Resourceful, strategic problem-solving ability with a positive "can do" attitude.
28. Perform related duties and responsibilities as required.

SUPERVISORY RESPONSIBILITY: None

INTERPERSONAL CONTACTS:

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, the media, and other governmental agencies.

PHYSICAL, MENTAL, and OTHER CAPABILITIES

Requires the ability to sit, stand, walk, see, and effectively communicate with others for extended periods of time. May be required to lift objects weighing up to 25 pounds without assistance. Must be able to handle multiple tasks or projects simultaneously, work with numerous interruptions, and adjust to changing priorities. Must demonstrate good use of judgment and demonstrate the ability to properly deal with confidential matters. Must use good interpersonal skills.

JOB CONDITIONS:

The job is performed primarily indoors in an office setting.

EDUCATION AND/OR EXPERIENCE REQUIRED:

Proficient in all MS Office applications including, Word, Excel, PowerPoint
Bachelor's degree or equivalent in office administration, business information systems or business administration.

Minimum of 7 years of Executive support experience

Demonstrates ability to handle confidential information appropriately

Exhibits excellent interpersonal and verbal/written communication skills

Displays excellent organizational skills and attention to details

Extensive knowledge of general office manners, routines and procedures

Expertise in creating presentations.

Proven ability to manage multiple priorities, ability to work under time constraints, excellent follow-through, persistent, highly collaborative, organized, creative and strategic thinker.

Very strong organizational skills; ability to prioritize multiple matters calmly and effectively.

Excellent communication (oral and written) skills and the ability to communicate effectively with internal and external stakeholders at all levels.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.

25. REQUEST APPROVAL TO ALLOW CHIEF R. FRANK NICHOLS TO ATTEND THE 2015 CHIEFS OF POLICE SUMMER CONFERENCE IN BILOXI, MS JUNE 15 THROUGH 19, 2015 WITH ADVANCE TRAVEL APPROVED IN AN AMOUNT NOT TO EXCEED \$927.32.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to allow Chief R. Frank Nichols to attend the 2015 Chiefs of Police Summer Conference in Biloxi, MS June 15 through 19, 2015 with advance travel approved in an amount not to exceed \$927.32" is enumerated, this consent item is thereby approved.

26. REQUEST AUTHORIZATION TO DECLARE ITEMS AS SURPLUS PROPERTY, ADVERTISE FOR BIDS, AND SELL TO THE HIGHEST BIDDER.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to declare items as surplus property, advertise for bids, and sell to the highest bidder" is enumerated, this consent item is thereby approved.

27. REQUEST AUTHORIZATION TO ACCEPT A FORFEITED VEHICLE, TO ADD THE VEHICLE TO THE CITY OF STARKVILLE FIXED ASSET LIST, AND TO UTILIZE THE VEHICLE IN THE POLICE DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to accept a forfeited vehicle, to add the vehicle to the City of Starkville fixed asset list, and to utilize the vehicle in the Police Department" is enumerated, this consent item is thereby approved.

28. REQUEST APPROVAL OF A RESOLUTION AUTHORIZING AND APPROVING EXECUTION OF AN EQUIPMENT LEASE-PURCHASE AGREEMENT WITH BANCORP SOUTH EQUIPMENT FINANCE, A DIVISION OF BANCORP SOUTH BANK FOR THE PURPOSE OF LEASE-PURCHASING CERTAIN EQUIPMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the May 5, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of a resolution authorizing and approving execution of an equipment lease-purchase agreement with Bancorp South Equipment Finance, a division of Bancorp South Bank for the purpose of lease-purchasing certain equipment" is enumerated, this consent item is thereby approved.

END OF CONSENT AGENDA ITEMS

ANNOUNCEMENTS AND COMMENTS:

MAYOR'S COMMENTS:

The Mayor presented Corey Martin with a Proclamation declaring "Corey Martin Day" in recognition of her recent running of the Boston Marathon.

BOARD OF ALDERMEN COMMENTS:

Alderman Wynn recognized Chief Nichols. He in turn recognized Taylor Wells and Shawn Word who will be featured on upcoming "Click It or Ticket Billboards".

CITIZEN COMMENTS:

Alvin Turner, Ward 7, asked that all citizens support the firefighters and police and their families and thank them for their service.

Jennifer Prather of the Starkville Partnership thanked the City, Fire Station One and Chief Charles Yarbrough for their assistance with the Community Market now held at the park by Fire Station One. Huntington Park Association representatives thanked the City for working to solve long term flooding issues which the neighborhood has faced as well as the Police Dept. for increased patrols.

Dr. Stan Miller, Starkville High School Athletic Director, thanked the City for support of Starkville High teams and the recent banners placed in recognition of the teams.

Alderman Perkins thanked Dr. Miller for his leadership.

Miss Fant, MYC representative, thanked the Mayor and Board and listed several projects the group has helped with during this school year.

PUBLIC HEARINGS:

A PUBLIC HEARING ON RZ 15-01: REZONING REQUEST BY PROVIDENCE HILL, LLC TO REZONE 1.34 ACRE +/- LOCATED NORTH OF THE INTERSECTION OF OLD WEST POINT ROAD AND GARRARD ROAD (PARCEL 117C-001-038.00) FROM C-1 NEIGHBORHOOD COMMERCIAL AND R-1 SINGLE FAMILY TO B-1 BUFFER DISTRICT.

Buddy Sanders presented the rezoning request. The Mayor then opened the floor for citizen comments.

Johnny Moore noted several nearby properties rezoned in the past as evidence of changing conditions in the neighborhood and he also presented proof of public need for the proposed rezoning. He requested the curb cuts be removed from the conditions until area drawings are designed and presented for approval at a later date.

Following some additional discussion, Mayor Wiseman called for additional comments. There being none, the Mayor closed the Public Hearing.

A PUBLIC HEARING ON CU15-03: A CONDITIONAL USE REQUEST BY MARGARET COLLIER BARLOW TO ALLOW A MOBILE HOME ON LONG STREET – PARCEL 1180-00-027.00.

Buddy Sanders presented the conditional use request. The Mayor then opened the floor for citizen comments. Ms Margaret Collier Barlow addressed the Board with her request to place a mobile home near her family on Long Street.

Additional discussion and questions from Aldermen followed. Mayor Wiseman then called for additional comments. There being none, the Mayor closed the Public Hearing.

29. DISCUSSION AND CONSIDERATION OF A RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF SAID MUNICIPALITY IN THE MAXIMUM PRINCIPAL AMOUNT OF THREE MILLION DOLLARS (\$3,000,000) TO RAISE MONEY FOR THE PURPOSE OF ACQUIRING, RENOVATING, EQUIPPING AND FURNISHING OF THE PRESENT CITY HALL BUILDING AND ASSOCIATED REAL AND PERSONAL PROPERTY INCLUDING THE REPAIR, PATCHING, OVERLAY, AND STRIPING OF THE BUILDING'S PARKING LOT, LOCATED AT 101 E. LAMPKIN STREET IN STARKVILLE, MISSISSIPPI, TO HOUSE AND FACILITATE THE OPERATIONS OF THE STARKVILLE POLICE DEPARTMENT; AND FOR RELATED PURPOSES; AND DIRECTING PUBLICATION OF NOTICE OF SUCH INTENTION.

Alderman Maynard presented the Resolution and noted it declares the intention to sell bonds, not actually selling bonds. Alderman Maynard then offered a motion to adopt a Resolution declaring the intention of the Mayor and Board of Aldermen of the City of Starkville, Mississippi, to issue general obligation public improvement bonds of said municipality in the maximum principal amount of three million dollars (\$3,000,000) to raise money for the purpose of acquiring, renovating, equipping and furnishing of the present city hall building and associated real and personal property including the repair, patching, overlay, and striping of the building's parking lot, located at 101 E. Lampkin Street in Starkville, Mississippi, to house and facilitate the operations of the Starkville Police Department; and for related purposes; and directing publication of notice of such intention. The motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI, TO ISSUE GENERAL

OBLIGATION PUBLIC IMPROVEMENT BONDS OF SAID MUNICIPALITY IN THE MAXIMUM PRINCIPAL AMOUNT OF THREE MILLION DOLLARS (\$3,000,000) TO RAISE MONEY FOR THE PURPOSE OF ACQUIRING, RENOVATING, EQUIPPING AND FURNISHING OF THE PRESENT CITY HALL BUILDING AND ASSOCIATED REAL AND PERSONAL PROPERTY INCLUDING THE REPAIR, PATCHING, OVERLAY, AND STRIPING OF THE BUILDING'S PARKING LOT, LOCATED AT 101 E. LAMPKIN STREET IN STARKVILLE, MISSISSIPPI, TO HOUSE AND FACILITATE THE OPERATIONS OF THE STARKVILLE POLICE DEPARTMENT; AND FOR RELATED PURPOSES; AND DIRECTING PUBLICATION OF NOTICE OF SUCH INTENTION.

WHEREAS, the Mayor and Board of Aldermen of the City of Starkville, Mississippi (the "Governing Body" of the "Municipality"), acting for and on behalf of the Municipality hereby finds, determines, adjudicates and declares as follows:

1. It is necessary and in the public interest to issue general obligation public improvement bonds (the "Bonds") of the Municipality in the maximum principal amount of Three Million Dollars (\$3,000,000) to raise money for the purpose of acquiring, renovating, equipping and furnishing of the present City Hall building and associated real and personal property including the repair, patching, overlay, and striping of the building's parking lot, located at 101 E. Lampkin Street in Starkville, Mississippi, to house and facilitate the operations of the Starkville Police Department; and for related purposes (the "Authorized Purpose").
2. The assessed value of all taxable property within the Municipality, according to the last completed assessment for taxation, is Two Hundred Twenty-two Million Seven Hundred Twenty-three Thousand Seven Hundred Sixty-one Dollars (\$222,723,761); the Municipality has outstanding bonded indebtedness subject to the fifteen percent (15%) debt limit prescribed by Section 21-33-303, Mississippi Code of 1972, in the amount of Eight Million Four Hundred Eighty Thousand Dollars (\$8,480,000), and outstanding bonded and floating indebtedness subject to the twenty percent (20%) debt limit prescribed by Section 21-33-303, Mississippi Code of 1972 (which amount includes the sum set forth above subject to the 15% debt limit), in the amount of Twelve Million Six Hundred Forty Thousand Seven Hundred Ninety-six Dollars (\$12,640,796); the issuance of the Bonds hereinafter proposed to be issued, when added to the outstanding bonded indebtedness of the Municipality, will not result in bonded indebtedness, exclusive of indebtedness not subject to the aforesaid fifteen percent (15%) debt limit, of more than fifteen percent (15%) of the assessed value of taxable property within the Municipality, and will not result in indebtedness, both bonded and floating, exclusive of indebtedness not subject to the aforesaid twenty percent (20%) debt limit, in excess of twenty percent (20%) of the assessed value of taxable property within the Municipality and will not exceed any constitutional or statutory limitation upon indebtedness which may be incurred by the Municipality.
3. The Municipality reasonably expects that it will incur expenditures for the Authorized Purpose prior to the issuance of the Bonds, and that it should declare its official intent to reimburse such expenditures with the proceeds of the Bonds upon the issuance thereof. {
4. The Municipality is authorized by Sections 21-33-301 through 21-33-329, Mississippi Code of 1972, to issue the Bonds hereinafter proposed to be issued for the purpose set forth above, for which purpose there are no other available funds on hand.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY AS FOLLOWS:

SECTION 1. The Governing Body hereby declares its intention to issue the Bonds in the maximum principal amount of Three Million Dollars (\$3,000,000) to raise money for the Authorized Purpose. Pursuant to Section 1.150-2 of the Treasury Regulations (the "Reimbursement Regulations"), the Governing Body hereby declares its official intent to reimburse expenditures made for the Authorized

Purpose prior to the issuance of the Bonds with proceeds of the Bonds to the extent permitted by the Reimbursement Regulations. The Bonds will be general obligations of the Municipality payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a tax to be levied annually upon all the taxable property within the geographical limits of the Municipality, which tax, together with any other moneys available for such purpose, shall be sufficient to provide for the payment of the principal of and the interest on the Bonds according to the terms thereof.

SECTION 2. The Governing Body proposes to direct the issuance of the Bonds in the amount, for the purpose and secured as aforesaid at a meeting of the Governing Body to be held in the City Hall Court Room at 101 E. Lampkin Street, Starkville, Mississippi at 5:30 o'clock p.m. on June 2, 2015, or at some meeting held subsequent thereto. If ten percent (10%) of the qualified electors of the Municipality, or fifteen hundred (1,500), whichever is the lesser, shall file a written protest with the City Clerk against the issuance of such Bonds on or before the aforesaid date and hour, then the Bonds shall not be issued unless authorized at an election on the question of the issuance of such Bonds to be called and held as provided by law. If no protest be filed, then such Bonds may be issued without an election on the question of the issuance thereof at any time within a period of two (2) years after the date above specified.

SECTION 3. This resolution shall be published once a week for at least three (3) consecutive weeks in the *Starkville Daily News*, a newspaper published in the City of Starkville, Mississippi, and having a general circulation in the Municipality, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972. The first publication of this resolution shall be made not less than twenty-one (21) days prior to the date fixed herein for the issuance of the Bonds, and the last publication shall be made not more than seven (7) days prior to such date.

SECTION 4. The City Clerk is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of the publication of this resolution and have the same before this Governing Body on the date and hour specified in Section 2 hereof.

Alderman _____ moved and Alderman _____ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Ben Carver	voted: _____
Alderman David Little	voted: _____
Alderman Scott Maynard	voted: _____
Alderman Roy A' Perkins	voted: _____
Alderman Henry Vaughn, Sr.	voted: _____
Alderman Jason Walker	voted: _____
Alderman Lisa Wynn	voted: _____

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted this the 5th day of May, 2015.

City of Starkville, Mississippi

Parker Wiseman, Mayor

ATTEST:

Lesa Hardin, City Clerk

30. DISCUSSION AND CONSIDERATION OF RZ 15-01: A REQUEST FROM PROVIDENCE HILL, LLC FOR THE REZONING OF A PARCEL FROM C-1 AND R-1 TO B-1 WITH CONDITIONS.

Based on a finding of fact from comments heard in the Public Hearing and information in the agenda packet that a change in the neighborhood has occurred to justify the rezoning request and that there is a public need for the rezoning, a motion was offered by Alderman Wynn to approve the Rezoning request by Providence Hill, LLC to rezone 1.34 acre +/- located north of the intersection of Old West Point Road and Garrard Road (Parcel 117C-001-038.00) from C-1 Neighborhood Commercial and R-1 Single Family to B-1 Buffer District with conditions 1,4 and 5 as recommended by the Planning and Zoning Commission and conditions 2 and 3 as amended:

1. If the property were to be rezoned B-1 Buffer District and used as commercial or higher density residential than the existing surrounding R-1 Single Family residential, a Buffer Yard between the property and residential property would be required per Landscape Ordinance Section 8.
2. If the property were to be developed as commercial, the number and location of ingress and egress points will be determined during the design review process.
3. If the property were to be developed as residential, the number and location of ingress and egress points will be determined during the design review process.
4. No Mobile Homes shall be placed on the site.
5. No Multi-Family development shall be placed on the site.

The motion was seconded by Alderman Maynard and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

31. DISCUSSION AND CONSIDERATION OF CU15-03: CONDITIONAL USE REQUEST BY MARGARET COLLIER BARLOW TO ALLOW A MOBILE HOME ON LONG STREET – PARCEL 1180-00-027.00.

A motion was offered by Alderman Maynard to deny the Conditional Use request (CU 15-03) by Margaret Collier Barlow to allow a mobile home on Long Street – Parcel 1180-00-027.00 based on a finding of fact that the request failed the 5 point criteria contained in the staff report. The motion was seconded by Alderman Little. Following discussion and comments, the Board voted as follows:

Alderman Ben Carver	Voted: Nay
Alderman Lisa Wynn	Voted: Nay
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Nay
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed and the request denied.

32. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS AS OF APRIL 30, 2015 FOR FISCAL YEAR ENDING 9/30/15.

Upon the motion of Alderman Little to move approval of the City of Starkville Claims Docket for all departments as of April 30, 2015 for fiscal year ending 9/30/15, duly seconded by Alderman Maynard, the Board voted as follows:

Alderman Ben Carver Voted: Yea
 Alderman Lisa Wynn Voted: Yea
 Alderman David Little Voted: Yea
 Alderman Jason Walker Voted: Yea
 Alderman Scott Maynard Voted: Yea
 Alderman Roy A'. Perkins Voted: Nay
 Alderman Henry Vaughn, Sr. Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 595,485.30
Restricted Police Fund	002	1,837.70
Airport Fund	015	3,817.99
Restricted Airport	016	17,325.00
Sanitation	022	29,721.20
Landfill	023	3,325.96
Park and Rec Tourism	375	12,941.17
Water/Sewer	400	234,970.71
Trust & Agency	610	17,028.64
Economic Dev, Tourism & Conv	630	75,119.28
Sub Total Before SED	Sub	\$ 991,572.95
Electric Dept	SED	2,605,503.54
Total Claims	Total	\$ 3,597,076.49

33. REQUEST APPROVAL OF RESOLUTION AUTHORIZING AND APPROVING EXECUTION OF AN EQUIPMENT LEASE-PURCHASE AGREEMENT WITH BANCORP SOUTH EQUIPMENT FINANCE, A DIVISION OF BANCORP SOUTH BANK FOR THE PURPOSE OF LEASE-PURCHASING CERTAIN EQUIPMENT.

Upon the motion of Alderman Maynard to move approval of a Resolution authorizing and approving execution of an equipment lease-purchase agreement with Bancorp South Equipment Finance, a division of Bancorp South Bank for the purpose of lease-purchasing certain equipment. Following a second by Alderman Little, the Board voted as follows:

Alderman Ben Carver Voted: Yea
 Alderman Lisa Wynn Voted: Yea
 Alderman David Little Voted: Yea

Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

(Resolution is attached to back of minutes)

PUBLIC APPEARANCE:

PUBLIC APPEARANCE BY DENNIS WISE OF WASTE ZERO.

Dennis Wise of Waste Zero presented a power point proposal of a voucher program for the City of Starkville refuse bag distribution program. Waste Zero proposed distributing vouchers which they would print with UPC codes, resident address, bag identification and an expiration date that could be exchanged twice a year at local retailers for refuse bags. Mr. Wise distributed sample bags and stated the company would guarantee a minimum profit of \$5,000. The Mayor and Board asked several questions and thanked Mr. Wise for his presentation.

Alderman Carver left at this time.

34. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the Motion of Alderman Little, duly seconded by Alderman Vaughn, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver Voted: Absent
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Board entered closed session.

35. A MOTION TO ENTER EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTERS RELATED TO AN EMPLOYEE DISCIPLINARY ACTION IN THE FIRE DEPARTMENT, A PERSONNEL MATTER RELATED TO THE AIRPORT, A PERSONNEL MATTER RELATED TO A WATER / WASTEWATER EMPLOYEE, A PERSONNEL MATTER RELATED TO A UTILITIES DEPARTMENT EMPLOYEE, PENDING LITIGATION RELATED TO AN ETHICS COMPLAINT AND POTENTIAL LITIGATION RELATED TO A CONSTRUCTION PROJECT.

Alderman Maynard offered a motion to enter Executive Session to consider personnel matters related to an employee disciplinary action in the fire department, a personnel matter related to the airport, a personnel matter related to a water / wastewater employee, a personnel matter related to a utilities department employee, pending litigation related to an ethics complaint and potential litigation related to a construction project on a finding that all proposed topics qualified for Executive Session. Following a

second by Alderman Vaughn, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into executive session to consider personnel matters related to an employee disciplinary action in the fire department, a personnel matter related to the airport, an personnel matter related to a water / wastewater employee, a personnel matter related to a utilities department employee, pending litigation related to an ethics complaint and potential litigation related to a construction project on a finding that all proposed topics qualified for Executive Session.

At this time the Board entered executive session.

36. A MOTION TO RETURN TO OPEN SESSION.

Upon the motion of Alderman Maynard, duly seconded by Alderman Vaughn, to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in executive session and asked the Clerk to read the motions. She then read the motions as listed below.

37. A MOTION TO RATIFY THE RECOMMENDATION OF THE FIRE CHIEF OF DISCIPLINARY ACTION.

A motion was offered by Alderman Little to ratify the disciplinary recommendation of the Fire Chief of a fireman under the department's failure to show policy. The motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea

Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

38. A MOTION TO ACCEPT THE RECOMMENDATION FROM THE AIRPORT BOARD TO END THE EMPLOYMENT OF TEMPORARY, PART-TIME EMPLOYEE JOHN BRODY.

A motion was offered by Alderman Maynard to accept the recommendation from the airport board to end the employment of temporary, part-time employee John Brody. The motion was seconded by Alderman Little and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

39. A MOTION TO RATIFY THE RECOMMENDATION FROM THE UTILITIES GENERAL MANAGER TERRY KEMP CONCERNING A DISCIPLINARY SUSPENSION OF A WATER / WASTEWATER DIVISION EMPLOYEE.

A motion was offered by Alderman Maynard to ratify the disciplinary recommendation from the utilities general manager Terry Kemp concerning a disciplinary suspension of a water / wastewater division employee. The motion was seconded by Alderman Little and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

40. A MOTION TO ACCEPT THE RECOMMENDATION FROM THE UTILITIES GENERAL MANAGER TERRY KEMP FOR THE REMOVAL OF WATER / WASTEWATER DIVISION EMPLOYEE FROM THE POSITION OF CREW LEADER / OPERATOR.

A motion was offered by Alderman Little to accept the recommendation from the utilities general manager Terry Kemp for the removal of water / wastewater division employee from the position of crew leader / operator. The motion was seconded by Alderman Maynard and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea

Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

41. A MOTION TO ACCEPT AN AGREEMENT TO COMPLETE WORK WITH PRECISION CONSTRUCTION COMPANY FOR COMPLETION OF WORK ON THE CARVER DRIVE DRAINAGE IMPROVEMENT PROJECT.

A motion was offered by Alderman Maynard to accept an Agreement to Complete Work with Precision Construction for the completion of work on the Carver Drive Drainage Improvement Project. The motion was seconded by Alderman Perkins and the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

42. A MOTION TO RECESS UNTIL MAY 19, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.

Upon the motion of Alderman Perkins, duly seconded by Alderman Vaughn, for the Board of Aldermen to recess the meeting until May 19, 2015 @ 5:30 at 101 E. Lampkin Street in the City Hall Courtroom, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2015.

PARKER WISEMAN, MAYOR

Attest:

LESA HARDIN, CITY CLERK

(SEALED)

