

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
The City of Starkville, Mississippi
April 7, 2015**

Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on April 7, 2015 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Ben Carver, Lisa Wynn, David Little, Jason Walker, Scott Maynard, Roy A.' Perkins, and Henry Vaughn, Sr. Attending the Board were City Attorney Chris Latimer, CAO/CFO Taylor V. Adams and City Clerk Lesa Hardin.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Parker Wiseman asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Alderman Walker requested the following changes to the published April 7, 2015 Official Agenda:

Add to Consent Agenda Item XI.B.2.C. Consideration of the approval for street/sidewalk closing permit application for MSU's American Institute of Architecture Student Chapter to hold the AIAS Beaux Arts Ball at the Oktibbeha County heritage Museum with request for donation of in-kind services at a cost not to exceed \$500.

Alderman Vaughn requested the following change to the published April 7, 2015 Official Agenda:

Remove from Consent Agenda Item IV. Consideration of the February 17, 2015 minutes and the March 3, 2015 minutes of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the city attorney.

The Mayor asked for further revisions to the published April 7, 2015 Official Agenda. No further revisions were requested.

1. A MOTION TO APPROVE THE OFFICAL AGENDA.

Upon the motion of Alderman David Little, duly seconded by Alderman Lisa Wynn, to approve the April 7, 2015 Official Agenda with items listed as consent, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

OFFICIAL AGENDA
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI

REGULAR MEETING OF TUESDAY, APRIL 7, 2015
5:30 P.M., COURT ROOM, CITY HALL
101 EAST LAMPKIN STREET

**PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED AND PROVIDED AS
APPENDIX A ATTACHED**

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. APPROVAL OF THE OFFICIAL AGENDA**
- IV. APPROVAL OF BOARD OF ALDERMEN MINUTES**

CONSIDERATION OF THE FEBRUARY 17, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS AS REVIEWED BY THE CITY ATTORNEY.

CONSIDERATION OF THE MARCH 3, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS AS REVIEWED BY THE CITY ATTORNEY.

- V. ANNOUNCEMENTS AND COMMENTS**

A. MAYOR'S COMMENTS:
NEW EMPLOYEE INTRODUCTIONS:

B. BOARD OF ALDERMEN COMMENTS:

- VI. CITIZEN COMMENTS**
- VII. PUBLIC APPEARANCES**
- VIII. PUBLIC HEARING**
- IX. MAYOR'S BUSINESS**
- X. BOARD BUSINESS**

A. **CONSIDERATION OF AMENDING AN AGREEMENT WITH RAMSEY PARTNERS, LP AND THE CITY OF STARKVILLE, MISSISSIPPI RELATING TO ROAD INFRASTRUCTURE AT THE CLAIBORNE AT ADELAIDE, LLC.**

- B. CONSIDERATION OF ENTERING INTO A CONSTRUCTION CONTRACT, AS APPROVED BY THE CITY ATTORNEY, WITH MALOUF CONSTRUCTION, LLC, AS THE LOW BIDDER IN AN AMOUNT NOT TO EXCEED \$270,281.00 FOR CONSTRUCTION OF AN ACCESS ROAD TO SERVE THE CLAIBORNE AT ADELAIDE.
- C. CONSIDERATION OF INSTALLATION OF AN ALL WAY STOP AT THE INTERSECTION OF OLD WEST POINT ROAD AND GARRARD ROAD.
- D. CONSIDERATION OF DEVELOPING A SPECIFICATION AND SUBSEQUENTLY ADVERTISING FOR REQUESTS FOR PROPOSALS TO ESTABLISH AN AGENCY CONTRACT FOR PROCUREMENT CARD SERVICES.

XI. DEPARTMENT BUSINESS

A. AIRPORT

- 1. REQUEST APPROVAL TO ADVERTISE FOR REQUEST FOR BIDS FOR THE PURCHASE AND CONSTRUCTION OF AN 8-UNIT T-HANGAR BUILDING AND APRON ON GEORGE M. BRYAN FIELD.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- A. REQUEST APPROVAL OF THE GOLDEN TRIANGLE WALK TO END ALZHEIMER'S SPECIAL EVENT WITH CONDITION.
- B. REQUEST APPROVAL OF A RESOLUTION FOR MISSISSIPPI LANDMARK DESIGNATION FOR THE STARKVILLE CITY HALL.
- C. CONSIDERATION OF THE APPROVAL FOR STREET/SIDEWALK CLOSING PERMIT APPLICATION FOR MSU'S AMERICAN INSTITUTE OF ARCHITECTURE STUDENT CHAPTER TO HOLD THE AIAS BEAUX ARTS BALL AT THE OKTIBBEHA COUNTY HERITAGE MUSEUM WITH REQUEST FOR DONATION OF IN-KIND SERVICES AT A COST NOT TO EXCEED \$500.

C. COURTS

- 1. REQUEST APPROVAL TO ALLOW COURT CLERK SHALONDA SYKES TO ATTEND THE MISSISSIPPI COURT CLERK'S SUMMER CONFERENCE IN BILOXI, MS FROM JUNE 21, 2015 THROUGH JUNE 23, 2015 WITH ADVANCED TRAVEL.

D. ENGINEERING

THERE ARE NO ITEMS FOR THIS AGENDA

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF APRIL 1, 2015 FOR FISCAL YEAR ENDING 9/30/15.
2. REQUEST APPROVAL OF THE RENEWAL FOR THE CITY OF STARKVILLE PROPERTY INSURANCE EFFECTIVE APRIL 1, 2015.
3. REQUEST APPROVAL OF THE APPROVAL OF THE TRAVEL FOR THE CITY CLERK TO ATTEND CITY CLERK CLASSES AND FUNCTIONS AT THE 2015 ANNUAL MML CONFERENCE IN BILOXI, MS, JUNE 22-24, 2015 NOT TO EXCEED \$900.00.
4. REQUEST APPROVAL FOR MARTESA BISHOP AND KANESHIA HENDRIX TO ATTEND THE SPRING CLERK CERTIFICATION TRAINING IN OXFORD, MS AND PEARL, MS NOT TO EXCEED \$800.00 PER PERSON FROM APRIL 28, 2015-MAY 1, 2015 AND MAY 5, 2015-MAY 8, 2015.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PERSONNEL

1. REQUEST AUTHORIZATION TO USE THE SERVICES OF EXPERIENCE WORKS TO PROVIDE ASSISTANCE WITH CUSTODIAL AND LIGHT MAINTENANCE DUTIES AT THE SANITATION & ENVIRONMENTAL SERVICES OFFICE.
2. REQUEST AUTHORIZATION FOR THE UTILITIES DIVISION TO ENTER INTO AGREEMENT WITH EMCC REGARDING UTILIZATION OF INTERNS THROUGH THE "MAKE IT IN AMERICA GRANT" PROGRAM.
3. REQUEST AUTHORIZATION TO ADVERTISE TO FILL THE VACANT JOB OF LINEMAN IN THE UTILITIES DEPARTMENT.
4. REQUEST APPROVAL OF JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL THE VACANT JOB OF ENGINEERING ASSOCIATE IN THE UTILITIES DEPARTMENT, ELECTRIC OPERATIONS & ENGINEERING DIVISION.

5. REQUEST APPROVAL OF JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL THE VACANT JOB OF SYSTEMS ENGINEER IN THE UTILITIES DIVISION, WATER-SEWER DIVISION.

I. POLICE DEPARTMENT

1. REQUEST AUTHORIZATION FOR APPROVAL FOR PROFESSIONAL CONSULTING (MOAK CALEA ASSESSMENT).
2. REQUEST AUTHORIZATION TO REMOVE (3) GENESIS 1 RADAR UNIT, THEY ARE BROKEN AND BEYOND REPAIR.
3. REQUEST AUTHORIZATION TO ALLOW SGT. SHANE KELLY, OFFICER TAYLOR WELLS, OFFICER ANDY ROUND, OFFICER MOMCILO BABIC AND OFFICER DREW JONES TO ATTEND THE 2015 STORM CONFERENCE IN OXFORD, MS., ON MAY 5-7, 2015. THE ONLY COST TO THE CITY WILL BE GAS AND A CAR. THIS CLASS IS 100% REIMBURSABLE BY THE OFFICE OF HIGHWAY SAFETY.
4. REQUEST AUTHORIZATION TO REMOVE THE FOLLOWING FIREARMS AND TASERS FROM CITY INVENTORY. REQUEST TO TRADE 14 (1982) GLOCK FIREARMS TO GLOCK. GLOCK FIREARMS WILL APPLY THESE 14 GLOCKS AS TRADE IN FOR NEW GLOCKS TO REPLACE THOSE REQUESTED TO BE REMOVED. ALSO, THE TWO TASERS REQUESTED TO BE REMOVED ARE BROKEN AND BEYOND REPAIR.
5. REQUEST AUTHORIZATION TO ALLOW CORPORAL MANDY WILSON TO ATTEND THE D.A.R.E. CONFERENCE ON JULY 19, 2015 THROUGH JULY 23, 2015 IN BILOXI, MS.
6. REQUEST AUTHORIZATION TO ALLOW SERGEANT SHANE KELLY AND OFFICER ANDY ROUND TO ATTEND THE DRE CONFERENCE ON AUGUST 9, 2015 THROUGH AUGUST 12, 2015 IN CINCINNATI, OH.

J. SANITATION DEPARTMENT

1. MOVE APPROVAL TO PAY H & O TRUCK AND TRAILER AN ADDITIONAL \$9,209.25 FOR THE REPAIRS MADE TO THE 2006 MACK FRONT LOADER GARBAGE TRUCK.

K. UTILITIES DEPARTMENT

1. REQUEST APPROVAL TO PURCHASE A 40HP EXCAVATOR FROM THOMPSON MACHINERY, THE SUBMITTER OF THE LOWEST QUOTE, IN THE AMOUNT OF \$46,489.86 WITH LEASE PURCHASE FINANCING FROM BANCORP SOUTH EQUIPMENT FINANCE FOR BOARD APPROVED EQUIPMENT ACQUISITIONS.

2. REQUEST APPROVAL OF CONTRACT MODIFICATION FOR JOINT WATER AND SEWER BILLING WITH THE TALKING WARRIOR WATER ASSOCIATION.
3. REQUEST APPROVAL OF CHANGE ORDER #1 IN THE CONSTRUCTION CONTRACT FOR THE SOUTHWEST STARKVILLE SEWER EXPANSION, INCREASING THE CONTRACT AMOUNT BY \$12,154.00.
4. REQUEST RATIFICATION OF AN EMERGENCY REPAIR TO A RETURN SLUDGE PUMP AT THE WASTEWATER PLANT.
5. REQUEST APPROVAL FOR THOMAS WARE TO TRAVEL TO PONTOTOC, MS APRIL 14, 2015 AND APRIL 15, 2015 FOR A WASTEWATER MATH WORKSHOP SPONSORED BY MDEQ WITH ADVANCED TRAVEL APPROVED.
6. REQUEST AUTHORIZATION FOR SHASTA PLUNKETT TO ATTEND MID-SOUTH ELECTRIC METERING SCHOOL IN GATLINBURG, TN, MAY 4 THROUGH 8, 2015, AT A COST NOT TO EXCEED \$1,900.00 WITH ADVANCE TRAVEL.
7. REQUEST APPROVAL FOR STARKVILLE UTILITIES TO DECLARE THE LISTED ITEMS AS SURPLUS PROPERTY, ADVERTISE FOR SALE, AND SELL TO THE HIGHEST BIDDER.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PERSONNEL

B. POTENTIAL LITIGATION

C. PROPERTY ACQUISITION

XV. OPEN SESSION

XVI. RECESS UNTIL APRIL 21, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 121 at least forty-eight (48) hours in advance for any services requested.

APPENDIX A

CONSENT AGENDA

- I. CALL THE MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE
- III. APPROVAL OF THE OFFICIAL AGENDA
 - A. APPROVAL OF THE CONSENT AGENDA.
- IV. APPROVAL OF BOARD OF ALDERMEN MINUTES
- V. ANNOUNCEMENTS AND COMMENTS
 - B. MAYOR'S COMMENTS:
NEW EMPLOYEE INTRODUCTIONS:
 - B. BOARD OF ALDERMEN COMMENTS:
- VI. CITIZEN COMMENTS
- VII. PUBLIC APPEARANCES
- VIII. PUBLIC HEARING
- IX. MAYOR'S BUSINESS
- X. BOARD BUSINESS
 - A. CONSIDERATION OF AMENDING AN AGREEMENT WITH RAMSEY PARTNERS, LP AND THE CITY OF STARKVILLE, MISSISSIPPI RELATING TO ROAD INFRASTRUCTURE AT THE CLAIBORNE AT ADELAIDE, LLC.
 - B. CONSIDERATION OF ENTERING INTO A CONSTRUCTION CONTRACT, AS APPROVED BY THE CITY ATTORNEY, WITH MALOUF CONSTRUCTION, LLC, AS THE LOW BIDDER IN AN AMOUNT NOT TO EXCEED \$270,281.00 FOR CONSTRUCTION OF AN ACCESS ROAD TO SERVE THE CLAIBORNE AT ADELAIDE.
 - C. CONSIDERATION OF INSTALLATION OF AN ALL WAY STOP AT THE INTERSECTION OF OLD WEST POINT ROAD AND GARRARD ROAD.
 - D. CONSIDERATION OF ADVERTISING FOR REQUESTS FOR PROPOSALS TO ESTABLISH AN AGENCY CONTRACT FOR PROCUREMENT CARD SERVICES.

XI. DEPARTMENT BUSINESS

A. AIRPORT

1. REQUEST APPROVAL TO ADVERTISE FOR REQUEST FOR BIDS FOR THE PURCHASE AND CONSTRUCTION OF AN 8-UNIT T-HANGAR BUILDING AND APRON ON GEORGE M. BRYAN FIELD.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- A. REQUEST APPROVAL OF THE GOLDEN TRIANGLE WALK TO END ALZHEIMER'S SPECIAL EVENT WITH CONDITION.

- B. REQUEST APPROVAL OF A RESOLUTION FOR MISSISSIPPI LANDMARK DESIGNATION FOR THE STARKVILLE CITY HALL.

- C. CONSIDERATION OF THE APPROVAL FOR STREET/SIDEWALK CLOSING PERMIT APPLICATION FOR MSU'S AMERICAN INSTITUTE OF ARCHITECTURE STUDENT CHAPTER TO HOLD THE AIAS BEAUX ARTS BALL AT THE OKTIBBEHA COUNTY HERITAGE MUSEUM WITH REQUEST FOR DONATION OF IN-KIND SERVICES AT A COST NOT TO EXCEED \$500.

C. COURTS

1. REQUEST APPROVAL TO ALLOW COURT CLERK SHALONDA SYKES TO ATTEND THE MISSISSIPPI COURT CLERK'S SUMMER CONFERENCE IN BILOXI, MS FROM JUNE 21, 2015 THROUGH JUNE 23, 2015 WITH ADVANCED TRAVEL.

D. ENGINEERING

THERE ARE NO ITEMS FOR THIS AGENDA

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE RENEWAL FOR THE CITY OF STARKVILLE PROPERTY INSURANCE EFFECTIVE APRIL 1, 2015.
2. REQUEST APPROVAL OF THE APPROVAL OF THE TRAVEL FOR THE CITY CLERK TO ATTEND CITY CLERK CLASSES AND FUNCTIONS AT THE 2015 ANNUAL MML CONFERENCE IN BILOXI, MS, JUNE 22-24, 2015 NOT TO EXCEED \$900.00.

3. REQUEST APPROVAL FOR MARTESA BISHOP AND KANESHIA HENDRIX TO ATTEND THE SPRING CLERK CERTIFICATION TRAINING IN OXFORD, MS AND PEARL, MS NOT TO EXCEED \$800.00 PER PERSON FROM APRIL 28, 2015-MAY 1, 2015 AND MAY 5, 2015-MAY 8, 2015.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PERSONNEL

1. REQUEST AUTHORIZATION TO USE THE SERVICES OF EXPERIENCE WORKS TO PROVIDE ASSISTANCE WITH CUSTODIAL AND LIGHT MAINTENANCE DUTIES AT THE SANITATION & ENVIRONMENTAL SERVICES OFFICE.
2. REQUEST AUTHORIZATION FOR THE UTILITIES DIVISION TO ENTER INTO AGREEMENT WITH EMCC REGARDING UTILIZATION OF INTERNS THROUGH THE "MAKE IT IN AMERICA GRANT" PROGRAM.
3. REQUEST AUTHORIZATION TO ADVERTISE TO FILL THE VACANT JOB OF LINEMAN IN THE UTILITIES DEPARTMENT.
4. REQUEST APPROVAL OF JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL THE VACANT JOB OF ENGINEERING ASSOCIATE IN THE UTILITIES DEPARTMENT, ELECTRIC OPERATIONS & ENGINEERING DIVISION.
5. REQUEST APPROVAL OF JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL THE VACANT JOB OF SYSTEMS ENGINEER IN THE UTILITIES DIVISION, WATER-SEWER DIVISION.

I. POLICE DEPARTMENT

1.REQUEST AUTHORIZATION FOR APPROVAL FOR PROFESSIONAL CONSULTING (MOAK CALEA ASSESSMENT).

2.REQUEST AUTHORIZATION TO REMOVE (3) GENESIS 1 RADAR UNIT, THEY ARE BROKEN AND BEYOND REPAIR.

3.REQUEST AUTHORIZATION TO ALLOW SGT. SHANE KELLY, OFFICER TAYLOR WELLS, OFFICER ANDY ROUND, OFFICER MOMCILO BABIC AND OFFICER DREW JONES TO ATTEND THE 2015 STORM CONFERENCE IN OXFORD, MS., ON MAY 5-7, 2015.

THE ONLY COST TO THE CITY WILL BE GAS AND A CAR. THIS CLASS IS 100% REIMBURSABLE BY THE OFFICE OF HIGHWAY SAFETY.

4.REQUEST AUTHORIZATION TO REMOVE THE FOLLOWING FIREARMS AND TASERS FROM CITY INVENTORY. REQUEST TO TRADE 14 (1982) GLOCK FIREARMS TO GLOCK. GLOCK FIREARMS WILL APPLY THESE 14 GLOCKS AS TRADE IN FOR NEW GLOCKS TO REPLACE THOSE REQUESTED TO BE REMOVED. ALSO, THE TWO TASERS REQUESTED TO BE REMOVED ARE BROKEN AND BEYOND REPAIR.

5.REQUEST AUTHORIZATION TO ALLOW CORPORAL MANDY WILSON TO ATTEND THE D.A.R.E. CONFERENCE ON JULY 19, 2015 THROUGH JULY 23, 2015 IN BILOXI, MS.

6.REQUEST AUTHORIZATION TO ALLOW SERGEANT SHANE KELLY AND OFFICER ANDY ROUND TO ATTEND THE DRE CONFERENCE ON AUGUST 9, 2015 THROUGH AUGUST 12, 2015 IN CINCINNATI, OH.

J. SANITATION DEPARTMENT

1. MOVE APPROVAL TO PAY H & O TRUCK AND TRAILER AN ADDITIONAL \$9,209.25 FOR THE REPAIRS MADE TO THE 2006 MACK FRONT LOADER GARBAGE TRUCK.

K. UTILITIES DEPARTMENT

1. REQUEST APPROVAL TO PURCHASE A 40HP EXCAVATOR FROM THOMPSON MACHINERY, THE SUBMITTER OF THE LOWEST QUOTE, IN THE AMOUNT OF \$46,489.86 WITH LEASE PURCHASE FINANCING FROM BANCORP SOUTH EQUIPMENT FINANCE FOR BOARD APPROVED EQUIPMENT ACQUISITIONS.
2. REQUEST APPROVAL OF CONTRACT MODIFICATION FOR JOINT WATER AND SEWER BILLING WITH THE TALKING WARRIOR WATER ASSOCIATION.
3. REQUEST APPROVAL OF CHANGE ORDER #1 IN THE CONSTRUCTION CONTRACT FOR THE SOUTHWEST STARKVILLE SEWER EXPANSION, INCREASING THE CONTRACT AMOUNT BY \$12,154.00.
4. REQUEST RATIFICATION OF AN EMERGENCY REPAIR TO A RETURN SLUDGE PUMP AT THE WASTEWATER PLANT.
5. REQUEST APPROVAL FOR THOMAS WARE TO TRAVEL TO PONTOTOC, MS APRIL 14, 2015 AND APRIL 15, 2015 FOR A

**WASTEWATER MATH WORKSHOP SPONSORED BY MDEQ
WITH ADVANCED TRAVEL APPROVED.**

6. **REQUEST AUTHORIZATION FOR SHASTA PLUNKETT TO ATTEND MID-SOUTH ELECTRIC METERING SCHOOL IN GATLINBURG, TN, MAY 4 THROUGH 8, 2015, AT A COST NOT TO EXCEED \$1,900.00 WITH ADVANCE TRAVEL.**
7. **REQUEST APPROVAL FOR STARKVILLE UTILITIES TO DECLARE THE LISTED ITEMS AS SURPLUS PROPERTY, ADVERTISE FOR SALE, AND SELL TO THE HIGHEST BIDDER.**

CONSENT ITEMS 2- 32:

2. CONSIDERATION OF AMENDING AN AGREEMENT WITH RAMSEY PARTNERS, LP AND THE CITY OF STARKVILLE, MISSISSIPPI RELATING TO ROAD INFRASTRUCTURE AT THE CLAIBORNE AT ADELAIDE, LLC.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval of the consideration of amending an agreement with Ramsey Partners, LP and the City of Starkville, Mississippi relating to road infrastructure at the Claiborne at Adelaide, LLC" is enumerated, this consent item is thereby approved.

**AMENDED AGREEMENT BETWEEN RAMSEY PARTNERS, LP
AND CITY OF STARKVILLE, MISSISSIPPI
RELATING TO ROAD INFRASTRUCTURE
AT THE CLAIBORNE AT ADELAIDE, LLC**

This Agreement is entered into on this the 7th day of April, 2015 by and between **RAMSEY PARTNERS, LP** ("Ramsey Partners") and **CITY OF STARKVILLE, MISSISSIPPI**, ("Starkville").

WHEREAS, Ramsey Partners is a limited partnership organized and operating under the laws of the State of Mississippi with the power to contract pursuant thereto;

WHEREAS, Starkville is a code charter municipality created under Title 21 of the Mississippi Code and is authorized to contract pursuant to Mississippi Code Section 21-17-1;

WHEREAS, Ramsey Partners is selling and/or developing property along South Montgomery Street in Starkville to facilitate the construction of The Claiborne at Adelaide, an assisted living facility more particularly described in the Design Development Document attached and incorporated herein as Exhibit "A;"

WHEREAS, a road must be constructed as part of the infrastructure of the Claiborne at Adelaide, with such road shown and described in the survey attached and incorporated herein as Exhibit “B” (“the Road”); and

WHEREAS, by action of its Board of Aldermen on March 18, 2014, Starkville sought, and was awarded, Mississippi Development Infrastructure Program (“DIP”) funds for construction of the Road and received an additional cash commitment from Ramsey Partners, LP in an amount not to exceed \$73,878.00.

WHEREAS, increased construction costs have created a project shortfall of \$60,337.00, which necessitates an amended cash commitment from Ramsey Partners, LP in an amount not to exceed \$134,215.00.

NOW, THEREFORE, for good and valuable consideration herein, the parties agree as follows:

1. Starkville agrees that it will apply \$136,066.00, which is the remaining balance of \$150,000.00 in DIP grant funds less professional expenses, to finance construction of the Road.
2. Ramsey Partners agrees that it will contribute up to \$134,215.00 for construction of the Road.
3. The laws of the State of Mississippi shall govern the interpretation, validity, performance and enforcement of this Agreement, regardless of choice of law or conflicts of law provisions. If any provision of this Agreement should be held invalid or unenforceable, the validity and enforceability of the remaining provisions shall not be affected thereby.
4. This Agreement constitutes the entire agreement between the parties related to the road infrastructure associated with the Claiborne at Adelaide and it supersedes any and all prior oral or written agreements.

IN WITNESS WHEREOF, the parties hereto have executed this agreement by representatives duly authorized so to do.

RAMSEY PARTNERS, LP
BY: _____
ITS: _____

CITY OF STARKVILLE, MS,
BY: _____
PARKER WISEMAN, Mayor

3. CONSIDERATION OF ENTERING INTO A CONSTRUCTION CONTRACT, AS APPROVED BY THE CITY ATTORNEY, WITH MALOUF CONSTRUCTION, LLC, AS THE LOW BIDDER IN AN AMOUNT NOT TO EXCEED \$270,281.00 FOR CONSTRUCTION OF AN ACCESS ROAD TO SERVE THE CLAIBORNE AT ADELAIDE.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "Consideration of entering into a construction contract, as approved by the City Attorney by the City Attorney, with Malouf Construction, LLC, as the low bidder in an amount not to exceed \$270,281.00 for construction of an access road to serve the Claiborne at Adelaide" is enumerated, this consent item is thereby approved.

**CONTRACT
PROJECT FOY
CITY OF STARKVILLE
STARKVILLE, MISSISSIPPI**

This Contract, made this the ____ day of _____, 2015, by and between the City of Starkville, hereinafter called "Owner" and Malouf Construction, LLC , doing business as a limited liability company, located in Greenwood, Mississippi, hereinafter called the "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The Contractor will commence and complete PROJECT FOY in accordance with the Contract Documents and the Contract Drawings.
2. The Contractor will complete the work within 90 calendar days following the issuance of the notice to proceed. The contractor agrees to pay, as liquidated damages, the sum of One Thousand Dollars (\$1,000.00) for each consecutive calendar day up to 30 calendar days and the sum of Two Thousand Dollars (\$2,000.00) per calendar day beyond 30 that he shall be in default in attaining Completion of Work within the time stipulated.

Special Damages- In addition to the amounts provided for liquidated damages, expenses and other losses, Contractor, in the event of such default, shall pay to the Owner the actual costs, expenses and other losses reasonably incurred by Owner.

3. The term "CONTRACT DOCUMENTS" means and includes Instructions to Bidders, Bidder's Proposal, Bid Bond, Contract, Payment Bond, Performance Bond, General Conditions, Supplementary Conditions, Technical Specifications, Notice of Award, Notice to Proceed, Addenda (if any), and all subsequent Change Orders, Supplemental Agreements and/or other modifications to the Contract.
4. The Contractor agrees to furnish all equipment and labor in place and to faithfully complete all necessary work required by City of Starkville, in good and workmanlike manner, strictly in accordance with said Contract Documents and other requirements of the Owner, under the direct observation of and to the complete satisfaction of the Owner, or his authorized representatives, and in accordance with the Laws of the State of Mississippi, for which the Owner hereby agrees to pay and the Contractor agrees to accept the unit pricing shown in the proposal complete in place, recorded by the Owner or his representative therefore as stated in the Proposal, attached hereto and made a part hereof, plus the amount of any supplemental agreements and force accounts for extra work authorized and performed; as needed by the

owner for full compensation for furnishing all equipment and labor, the doing of all work contemplated under the Contract, as well as all loss or damage, if any, arising out of the nature of the work, or the action of the weather, and any and all other unforeseen obstructions or difficulties that may be encountered in the prosecution of the same, the Contractor assuming all risks of every kind and description in the performance of this Contract.

5. The Contractor shall protect, indemnify and save harmless the Owner from and against any and all damages, loss, claims, judgments or expenses, including but not limited to reasonable attorney's fees, which the Owner may suffer or be subjected to by the performance of the work; including but without limitation injury to or death of any person whomever and destruction or damage to any property whatsoever.
6. Attached hereto and made a part of this Contract is a Performance Bond, executed by a Surety Company doing business in the State of Mississippi, in the sum of Two Hundred Seventy Two Hundred Eighty One Dollars and No Cents (\$270,281.00).
7. Attached hereto and made a part of this Contract is a Payment Bond executed by a Surety Company doing business in the State of Mississippi, in the sum of Two Hundred Seventy Two Hundred Eighty One Dollars and No Cents (\$270,281.00).
8. The Contractor agrees to allow the Owner, or any of their duly authorized representatives, access to any books, documents, papers and records of the Contractor which are directly pertinent to the project which is the subject of this Contract, for the purpose of making audits, examinations, excerpts and transcriptions, and Contractor agrees to insert an identical clause in any and all subcontracts.
9. The Owner will pay to the Contractor in the manner and at such times and amounts as set forth in the Contract Documents.
10. This Contract shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.
11. If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner his obligations under this Contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this contract, the Owner shall thereupon have the right to terminate this Contract by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least five days before the effective date of such termination. Notwithstanding the above, the Contractor shall not be relieved of liability to the Owner for damages sustained by the Owner by virtue of any breach of the Contract by the Contractor and the Owner may withhold any payments to the Contractor until such time as the exact amount of damages due the Owner from the contractor is determined.

IN WITNESS THEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract in five (5) counterparts, each of which shall be deemed an original on the date first above written.

CITY OF STARKVILLE

BY: _____

ATTEST: _____

Contractor MALOUF CONSTRUCTION, LLC

BY: _____

ATTEST: _____

(Seal)

CORPORATE CERTIFICATE

I, _____ certify that I am the Secretary of the Corporation named as Contractor in the foregoing Contract; that _____, who signed said Contract on behalf of the Contractor was then _____ of said Corporation; that said Contract was duly signed for and in behalf of said Corporation by authority of its governing body and is within the scope of its corporate powers.

Secretary

Corporate Seal

GENERAL INSTRUCTIONS FOR BONDS

1. The surety on each Bond must be a responsible surety company, which is qualified to do business in Mississippi and satisfactory to the Owner.
2. The full name and address of each individual party to the bond shall be inserted in the body thereof, and each such party shall sign the Bond with his usual signature on the line opposite the seal and if signed in Maine, Massachusetts, or New Hampshire an adhesive seal shall be affixed opposite the signature. The bond must be either signed or countersigned by a Mississippi Resident Agent of the Surety Company.
3. If the principals are partners, their individual names will appear in the body of the Bond with the recital that they are partners, composing a firm, naming it; and all the members of the firm shall execute the bond as individuals.
4. The signature of a witness shall appear in the appropriate place, attesting to the signature of each individual party to the Bond.
5. If the principal of surety is a corporation, the name of the State in which incorporated shall be inserted in the appropriate place in the body of the Bond, and said instrument shall be executed and attested under the corporate seal as indicated in the form. If the corporation has no corporate seal the fact shall be stated, in which case, a scroll or adhesive seal shall appear following the corporate name.
6. The official character and authority of the person or persons executing the Bond for the principal, if a corporation, shall be certified by the secretary or assistant secretary, according to the form attached

hereto. In lieu of such certificate there may be attached to the Bond copies of so much of the records of the corporation as will show the official character and authority of the officer signing, duly certified by the secretary or assistant secretary, under the corporate seal, to be true copies.

7. The date of this Bond must not be prior to the date of the Contract in connection with which it is given.
8. Surety Companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the project is located.

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS: that _____

Malouf Construction, LLC

(Name of Contractor)

P. O. Box 1177, Greenwood, MS 38935

(Address of Contractor)

a _____ hereinafter called Principal, and
(Corporation, Partnership, or Individual)

(Name of Surety)

(Address of Surety)

hereinafter called Surety, are held and firmly bound unto

City of Starkville

(Name of Owner)

101 Lampkin Street, Starkville, MS 39759

(Address of Owner)

hereinafter called OWNER, in the penal sum of Two Hundred Seventy Two Hundred Eighty One Dollars and No Cents (\$270,281.00) lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain contract with the OWNER, dated _____ day of _____, 2015, a copy of which is hereto attached and made a part hereof for:

PROJECT FOY

STARKVILLE, MISSISSIPPI

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties all the undertakings, covenants, terms, conditions, and agreements of said contract during the original term thereof, and any extensions thereof which may be granted by the OWNER, with or without notice to the Surety and during the

one year guaranty period, and if he shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the OWNER from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the OWNER all outlay and expense which the OWNER may incur in making good any default, then this obligation shall be void; otherwise to remain in full force and effect.

NOW THEREFORE, if the Principal shall promptly make payment of all taxes, licenses, assignments, contributions, damages, penalties, and interest thereon, when and as the same any lawfully be due the State of Mississippi, or any county, municipality, board, department, commission, or political subdivision thereof, by reason of and directly connected with the performance of said Contract or any part thereof as provided by Sections 27-65-1, 27-65-21, 27-67-301 and 31-5-3, supra, or any other applicable statute or other authority, then this obligation shall be null and void; otherwise, it shall remain in full force and effect.

PROVIDED, FURTHER, that the said Surety for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to the WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in any wise affect its obligation on the BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied

IN WITNESS WHEREOF, this statement is executed in 5 counterparts, each one of which shall be deemed an original, this the ____ day of _____, 2015.

ATTEST:

Principal Secretary

(SEAL)

Principal

BY _____

(Address)

Witness as to Principal

(Address)

Surety

ATTEST:

BY _____

Attorney-in-Fact

Witness as to Surety

(Address)

(Address)

NOTE:

Date of BOND must not be prior to date of CONTRACT
If CONTRACTOR is Partnership, all partners should execute BOND

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the PROJECT is located.

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: that _____

Malouf Construction, LLC

(Name of Contractor)

P. O. Box 1177, Greenwood, MS 38935

(Address of Contractor)

a Limited Liability Company hereinafter called Principal, and
(Corporation, Partnership, or Individual)

(Name of Surety)

(Address of Surety)

hereinafter called Surety, are held and firmly bound unto

City of Starkville

(Name of Owner)

101 Lampkin Street, Starkville, MS 39759

(Address of Owner)

hereinafter called OWNER in the penal sum of Two Hundred Seventy Two Hundred Eighty One Dollars and No Cents (\$270,281.00) lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain contract with the OWNER, dated ____ day of _____, 2015, a copy of which is hereto attached and made a part hereof for:

PROJECT FOY

STARKVILLE, MISSISSIPPI

NOW, THEREFORE, if the Principal shall promptly make payment to all persons, firms, SUBCONTRACTORS, and corporations furnishing materials for or performing labor in the prosecution of the WORK provided for in such contract, and any authorized extension or modification thereof, including all amounts due for materials, lubricants, oil, gasoline, coal and coke, repairs on machinery, equipment and tools, consumed or used in connection with the construction of such WORK, and all insurance premiums on said WORK, and for all labor, performed in such WORK whether by SUBCONTRACTOR or otherwise, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to the WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in any wise affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract of to the WORK of to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in 5 counterparts, each one of which shall be deemed an original, this the ____ day of _____, 2015.

ATTEST:

Principal Secretary

(SEAL)

Principal

BY _____

(Address)

Witness as to Principal

(Address)

Surety

ATTEST:

BY _____

Attorney-in-Fact

Witness as to Surety

(Address)

(Address)

NOTE: Date of BOND must not be prior to date of CONTRACT
If CONTRACTOR is Partnership, all partners should execute BOND

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the PROJECT is located.

CERTIFICATE OF SUFFICIENCY

I, _____, Attorney for the City of Starkville, do hereby certify that I have examined this agreement, the bonds and evidence of insurance offered by the Contractor and find them to be properly executed, adequate and sufficient.

By: _____
(Attorney)

ATTEST _____
(Name)

Date: _____

4. CONSIDERATION OF INSTALLATION OF AN ALL WAY STOP AT THE INTERSECTION OF OLD WEST POINT ROAD AND GARRARD ROAD.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval of the installation of an all way stop at the intersection of Old West Point Road and Garrard Road" is enumerated, this consent item is thereby approved.

5. CONSIDERATION OF DEVELOPING A SPECIFICATION AND SUBSEQUENTLY ADVERTISING FOR REQUESTS FOR PROPOSALS TO ESTABLISH AN AGENCY CONTRACT FOR PROCUREMENT CARD SERVICES.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "developing of a specification and subsequently advertising for requests for proposals to establish an agency contract for procurement card services" is enumerated, this consent item is thereby approved.

6. REQUEST APPROVAL TO ADVERTISE FOR REQUEST FOR BIDS FOR THE PURCHASE AND CONSTRUCTION OF AN 8-UNIT T-HANGAR BUILDING AND APRON ON GEORGE M. BRYAN FIELD.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to advertise for request for bids for the purchase and construction of an 8-unit t-hanger building and apron on George M. Bryan Field" is enumerated, this consent item is thereby approved.

7. REQUEST APPROVAL OF THE GOLDEN TRIANGLE WALK TO END ALZHEIMER'S SPECIAL EVENT WITH CONDITION.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of the Golden Triangle Walk to End Alzheimer's Special Event, to be held October 31, 2015 from 9 am to 2 pm, with condition that applicant must provide proof of insurance thirty (30) days prior to the special event" is enumerated, this consent item is thereby approved. The estimated cost to the City is \$3,777.00 with the funding being indirectly associated with the cost of city services from various City Departments.

8. REQUEST APPROVAL OF A RESOLUTION FOR MISSISSIPPI LANDMARK DESIGNATION FOR THE STARKVILLE CITY HALL.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval of a Resolution for Mississippi Landmark designation for the Starkville City Hall" is enumerated, this consent item is thereby approved.

RESOLUTION FOR MISSISSIPPI LANDMARK DESIGNATION

Authorizing the Mississippi Department of Archives and History to consider and possibly approve the Starkville City Hall building located at 101 East Lampkin Street as a Mississippi Landmark.

WHEREAS, the City of Starkville supports historic preservation and is the owner of Starkville City Hall located at 101 East Lampkin Street, Starkville, MS 39759; and

WHEREAS, the Starkville Board of Aldermen accepted a Mississippi Department of Archives and History Certified Local Government Grant for supporting documents for a Landmark Designation application on July 1, 2014; and

WHEREAS, the Starkville Board of Aldermen approved a contract with the Mississippi State University Carl Small Town Center to complete building drawings and professional assessment as supporting documents pertaining to Starkville City Hall Mississippi Landmark application on December 2, 2014.

THEREFORE, BE IT RESOLVED, by the Board of Aldermen of the City of Starkville:

- (1) That the Mississippi Department of Archives and History is hereby authorized to consider and approve Starkville City Hall, 101 East Lampkin Street, as a Landmark.
- (2) That Parker Wiseman in his official capacity as the Mayor of the City of Starkville is hereby authorized to sign all necessary documents, including Mississippi Department of Archives and History and United States Department of the Interior applications pertaining to Landmark status of Starkville City Hall.

SO ORDERED THIS THE 7th day of April 2015, by the Board of Aldermen of the City of Starkville in a Regularly Scheduled Meeting.

Parker Wiseman
Mayor

Lesla Hardin
City Clerk

(SEAL)

9. CONSIDERATION OF THE APPROVAL FOR STREET/SIDEWALK CLOSING PERMIT APPLICATION FOR MSU'S AMERICAN INSTITUTE OF ARCHITECTURE STUDENT CHAPTER TO HOLD THE AIAS BEAUX ARTS BALL AT THE OKTIBBEHA COUNTY HERITAGE MUSEUM WITH REQUEST FOR DONATION OF IN-KIND SERVICES AT A COST NOT TO EXCEED \$500.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "Approval For Street/Sidewalk Closing Permit Application For MSU's American Institute Of Architecture Student Chapter To Hold The Aias Beaux Arts Ball At The Oktibbeha County Heritage Museum With Request

For Donation of in-kind services at a cost not to exceed \$500” is enumerated, this consent item is thereby approved. The event is to be held April 11, 2015 from 7 pm to 11:30 pm with a portion of Fellowship Street closed.

10. REQUEST APPROVAL TO ALLOW COURT CLERK SHALONDA SYKES TO ATTEND THE MISSISSIPPI COURT CLERK’S SUMMER CONFERENCE IN BILOXI, MS FROM JUNE 21, 2015 THROUGH JUNE 23, 2015 WITH ADVANCED TRAVEL.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval to allow Court Clerk Shalonda Sykes to attend the Mississippi Court Clerk’s Summer Conference in Biloxi, MS from June 21, 2015 through June 23, 2015 with advanced travel not to exceed \$596.12” is enumerated, this consent item is thereby approved.

11. REQUEST APPROVAL OF THE RENEWAL FOR THE CITY OF STARKVILLE PROPERTY INSURANCE EFFECTIVE APRIL 1, 2015.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " renewal of the City of Starkville Property Insurance with Renasant Insurance Agency of Starkville effective April 1, 2015” is enumerated, this consent item is thereby approved.

12. REQUEST APPROVAL OF THE TRAVEL FOR THE CITY CLERK TO ATTEND CITY CLERK CLASSES AND FUNCTIONS AT THE 2015 ANNUAL MML CONFERENCE IN BILOXI, MS, JUNE 22-24, 2015 NOT TO EXCEED \$900.00.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of travel for the City Clerk to attend City Clerk classes and functions at the 2015 Annual MML Conference in Biloxi, MS, June 22-24, 2015 not to exceed \$900.00” is enumerated, this consent item is thereby approved.

13. REQUEST APPROVAL FOR MARTESA BISHOP AND KANESHIA HENDRIX TO ATTEND THE SPRING CLERK CERTIFICATION TRAINING IN OXFORD, MS AND PEARL, MS NOT TO EXCEED \$800.00 PER PERSON FROM APRIL 28, 2015-MAY 1, 2015 AND MAY 5, 2015-MAY 8, 2015.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval for Martesa Bishop and Kaneshia Hendrix to attend the spring Clerk Certification Training in Oxford, MS and Pearl, MS not to exceed \$800.00 per person from April 28, 2015-May 1, 2015 and May 5, 2015-May 8, 2015” is enumerated, this consent item is thereby approved.

14. REQUEST AUTHORIZATION TO USE THE SERVICES OF EXPERIENCE WORKS TO PROVIDE ASSISTANCE WITH CUSTODIAL AND LIGHT MAINTENANCE DUTIES AT THE SANITATION & ENVIRONMENTAL SERVICES OFFICE

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to use the services of Experience Works to provide assistance with custodial and light maintenance duties at the Sanitation and Environmental Services Office” is enumerated, this consent item is thereby

approved.

15. REQUEST AUTHORIZATION FOR THE UTILITIES DIVISION TO ENTER INTO AGREEMENT WITH EMCC REGARDING UTILIZATION OF INTERNS THROUGH THE “MAKE IT IN AMERICA GRANT” PROGRAM.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval for the Utilities Division to enter into an agreement with EMCC regarding utilization of interns through the “Make it in America Grant” Program” is enumerated, this consent item is thereby approved. Interns would be paid a rate not to exceed \$10 per hour worked and would work up to twenty (20) hours per week per semester up to a maximum of sixteen (16) weeks each. EMCC will pay up to \$3100 per semester per intern, including cost of worker’s comp and associated payroll cost. This would result in an actual expense to the Utilities Division not to exceed \$500 per student for the full sixteen (16) weeks, resulting in a total cost not expected to exceed \$1500 for the full program.

The Mississippi Partnership Make It In America Grant Internship Worksite Agreement

This worksite agreement is between East Mississippi Community College, the WIA subgrantee (an agent of the Mississippi Partnership Local Workforce Investment Area) and City of Starkville (Starkville Electric Department), the worksite employer. The purpose of this agreement is to set forth the guidelines to provide WIA eligible participants with worksite experience in order that the participant will be better able to compete for available jobs in the local labor market.

Section I. – Regulations for City of Starkville (Starkville Electric Department) (Worksite Employer)

1. Sufficient work must be available to occupy the participant.
2. The worksite will have enough equipment and/or materials to perform the tasks assigned to each enrollee.
3. The worksite will comply with the regulations of the Workforce Investment Act, The Mississippi Partnership, and/or the subgrantee.
4. Working conditions are sanitary and safe, and each participant will work in a safe manner.
5. No participant shall, on the grounds of race, color, religion, sex, national origin, disability, political affiliation or belief, be discriminated against or denied employment.
6. Participants will be utilized only in the agreed upon job(s).
7. Regulations regarding Child Labor Laws must be followed.
8. Participants may not be employed on construction jobs or operation or maintenance of a facility that is used for religious instruction or worship.
9. The Employer will notify East Mississippi Community College if a participant quits or fails to report to work for two consecutive days.
10. Participants should be treated as regular employees. The Worksite Supervisor may not dismiss a participant from the program, but may request that East Mississippi Community College remove a participant from the worksite. If a Worksite Supervisor does request that a participant be removed, East Mississippi Community College cannot guarantee that another participant will be available to fill the vacancy.

If a problem with a participant arises, the problem should be immediately reported to East Mississippi Community College. The problem will be solved or the participant will be reassigned to another worksite. If the situation warrants, the participant will be terminated from the work experience component of the program.

11. If the participants are working at several sites other than this worksite agency's main office, a sign-out procedure to show exactly where the enrollees are working must be kept at all times.
12. Constant supervision by a competent adult will be provided at all times by the worksite agency and will not exceed the 1:5 supervision ratio. Each supervisor should receive a copy of the Worksite Supervisor Orientation Manual and read and be familiar with its contents.
13. The worksite agency will complete the participant's time and attendance report and submit it to the subgrantee in a timely manner. Unexcused absences should be noted on the time/attendance form and reported to the subgrantee for action. Excessive unexcused absences could result in dismissal from the program.
14. Three Rivers Planning and Development District, fiscal/administrative agency for the Mississippi Partnership Local Workforce Investment Area, and/or other state or federal representatives may monitor the worksite to ensure that both the subgrantee and the work site employer are in compliance with this agreement.
15. No currently employed worker shall be displaced by any work experience participant, including partial displacement such as reduction in hours of non-overtime work, wages, or employment benefits.
16. The Employer will notify the subgrantee of the receipt from any person of any written or oral complaint relating to the conditions of this agreement and will assist in any investigation undertaken, whether by the Mississippi Department of Employment Security or the Mississippi Partnership Local Workforce Investment area to ascertain facts relevant to the complaint.
17. The Employer will perform evaluations on each work experience participant on a regular basis and will report any problems that cannot be resolved to the subgrantee.
18. The Employer understands that a representative from the subgrantee will monitor the work site on a regular basis.
19. Enrollees may work a maximum of 40 hours per week. If the enrollee is permitted to work beyond the limit set by the subgrantee, the wages for those hours worked in excess of the limit will become the responsibility of the worksite agency.

Section II. Regulations for East Mississippi Community College

1. The subgrantee will provide forms to be used to record time and attendance, which must be signed by the participant and Employer and submitted to the subgrantee in accordance.
2. Participants may be paid the prevailing wage rate for the business/enterprise but shall not be paid less than the current minimum wage rate per hour. The subcontractor is responsible for paying each enrollee for hours set forth by this agreement.
3. Enrollees shall be covered by Worker's Compensation Insurance provided by this subgrantee for work related accidents. Accidents occurring on the job should be reported promptly:
Subgrantee: EMCC, Attn: Susan Baird Phone Number: 662-243-2682
4. The Subgrantee will monitor all job site(s) in conjunction with the Mississippi Partnership Local Workforce Investment Area's requirements in order to ensure that this agreement is being carried out properly.

Section III. Statement of Work

1. Name of Agency: _____

Date Prepared: April 1, 2015

Approved by Board: _____

GENERAL POSITION SUMMARY:

The Engineering Associate will work under the direct supervision of the System Engineer (but may also work under the direction of the Manager of Electric Operations & Engineering) and will perform complex and exacting technical work of engineering design, construction, maintenance, and repair of systems and facilities in support of Departmental activities. May act as a project leader for smaller scale and less complex engineering projects. Will be responsible for the operation and administration of drafting services and engineering records. This position may also work closely with the Systems Engineer in the Water & Sewer Division and with the GPS Coordinator for the Department. The Engineering Associate will perform related duties as assigned and possess the ability to perform the essential functions of the job and will uphold the strictest confidentiality regarding departmental matters.

ESSENTIAL JOB FUNCTIONS:

1. Assists in designing project plans and specifications,
2. Produces drawings and material lists for electric facility construction and maintenance,
3. Maintains system maps,
4. Updates apparatus databases,
5. Performs all recordkeeping associated with electric power system construction and maintenance activities,
6. Performs field inspections of electric facilities to determine adherence of construction activities to specifications. Will also inspect power system facilities for maintenance needs and adherence to NESC.
7. Assist with maintaining traffic signals ,
8. Responds to emergency situations, which may include assisting lineman in repairing or restarting circuits, cleaning debris from electric right-of -ways and performing other duties as directed.
9. Must be available for duties as may be required on nights and weekends.

OTHER FUNCTIONS:

1. Perform other duties as assigned or directed.
2. Attend meetings, training, and workshops as may be required.

INTERPERSONAL CONTACTS:

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, and other governmental agencies. This position has no supervisory responsibility.

PHYSICAL, MENTAL, & OTHER CAPABILITIES

The job is performed both indoors and outdoors in all types of weather conditions. There is exposure to chemicals and/or hazardous materials on a daily basis. This exposure includes, but is not limited to, electrical shock. Requires the ability to sit, stand, walk, climb, see, and effectively communicate with others for extended periods of time. May be required to lift objects weighing up to 25 pounds without assistance. Must be able to handle multiple tasks or projects simultaneously, work with numerous interruptions, and adjust to changing priorities. Must demonstrate good use of judgment and demonstrate the ability to properly deal with confidential matters. Must use good interpersonal skills.

EDUCATION AND/OR EXPERIENCE REQUIRED:

Associate's degree or a minimum of two years college training in Engineering or Technical related field. A combination of equivalent education and experience likely to provide the required knowledge and abilities may be considered. Must be proficient in the use of Auto-Cad or comparable computer related drafting programs. Must have strong computer and software skills to include Word and Excel and the ability to interpret computerized data. Must have strong interpersonal and communication skills. Must be able to establish and maintain effective working relationships with employees and the general public. Must possess a valid Mississippi Driver's License and acceptable MVR.

PREFERRED QUALIFICATIONS AND EXPERIENCE

Completion of Associates or Bachelor's Degree in Engineering or Technical related field. Completion of TVPPA Staking School(s).

Minimum of three (3) years' work experience in an Engineering environment in an Electric Utility setting. Demonstrated proficiency in staking and the development of job orders and work plans for utility projects.

TRAINING PROGRESSION

This job is structured to allow entry with the required Education and Experience in Salary Grade 11. If the incumbent meets the requirements as stated in the Preferred Qualifications and Experience, then the salary grade will be in Salary Grade 12. If the incumbent enters in Salary Grade 11, they would progress to salary grade 12 upon attainment of all Preferred Qualifications and Experience as stated above.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.

Regular and consistent attendance is a condition of continuing employment.

18. REQUEST APPROVAL OF JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL THE VACANT JOB OF SYSTEMS ENGINEER IN THE UTILITIES DIVISION, WATER-SEWER DIVISION.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of job description and authorization to advertise to fill the vacant job of Systems Engineer in the Utilities Division, Water-Sewer Division" is enumerated, this consent item is thereby approved.

JOB DESCRIPTION

Title: Systems Engineer—Water-Sewer Division

Department: Utilities /Water-Sewer

**Reports to: Mgr/Water & Sewer Operations
Grade 14 to 16**

Classification: Non-Exempt, Salary

Provisions)

(See Training Progression

Date Prepared: April 1, 2015

Approved by Board: _____

GENERAL POSITION SUMMARY:

Under general direction of the Mgr/Water & Sewer Operations, the Systems Engineer performs responsible field and office civil engineering work and technical level duties in support of the Department and Division's engineering and capital improvement projects.

ESSENTIAL JOB FUNCTIONS:

1. Under direction from the Mgr/Water & Sewer Division, designs and prepares engineering plans, specifications, and estimates which may include engineering computations, details, profiles, maps, and bid documents for projects including: water distribution systems, sanitary sewer collection systems, and coordination with other utilities and infrastructure such as electric power, gas, storm sewer, fiber optic, roadways.
2. Prepare designs and plans to construct, enlarge, and modify such facilities as water plant, wastewater plant, pumping stations, water mains, sewer lines, and other appurtenances.

3. Provide technical support to a variety of engineering studies related to planning and design of water and sewer utility projects; research, collect, interpret and record data; prepare maps, graphs, drawings and reports to present study results.
4. Review progress and/or inspect assigned construction projects for compliance with plans and specifications, including resolving constructability problems and issues and for conformance to City policies, ordinances, resolutions and established engineering practices.
5. Prepare and analyze data for budgets.
6. Communicate clearly and concisely, both orally and in writing.
7. Working knowledge of standard English grammar, spelling, and punctuation, and ability to properly operate standard office, surveying and drafting equipment, including computer, printer, calculator, fax machine, scanner, digital camera, plotter, and surveying instruments.
8. Deal effectively and tactfully with the public, contractors, elected officials, and other design professionals.
9. Represent the City, the Department & the Division at committee meetings and public meetings as necessary and as assigned.
10. Coordinate the work of consulting engineers, contractors, and outside agencies to coordinate City projects,
11. Coordinate engineering activities with other City departments. Performs other duties and assumes other responsibilities as assigned or delegated.
12. Perform other duties and responsibilities as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

1. Principles and practices of civil engineering
2. Site utilities including water distribution systems, sanitary sewer collection systems, storm sewer collection systems and other utilities such as electric power, gas, fiber optic;
3. Site and Civil construction techniques including concrete formwork and flatwork, pipe installation, establishment of permanent vegetation;
4. Utility design and construction including rehabilitation and maintenance methods;
5. Statistical analysis techniques and research methodologies related to Civil Engineering.
6. Terminology, methods, and techniques used in Civil Engineering and the preparation of planning exhibits, documents and recommendations.

Ability to:

1. Prepare clear, concise and complete technical Civil Engineering documents, staff reports and correspondence on routine to very complex issues.
2. Ability to draft drawings from engineering sketches, survey field notes and other data.
3. Exercise sound independent judgment within City and department guidelines.
4. Work with customers on provision of service and resolution of problems.
5. Ability to read maps, drawings, schematics and other materials used in water, water distribution and wastewater systems.
6. Represent the City effectively in a wide variety of meetings and forums.
7. Analyze and solve complex problems.
8. Use math and mathematical reasoning.
9. Keep abreast of current issues and trends in civil engineering and public utilities.
10. Perform highly detailed work under changing intensive deadlines, on multiple concurrent tasks.
11. Work with constant interruptions.
12. Ability to complete assigned work projects and work alone and/or with others in a team environment with minimum supervision.

OTHER FUNCTIONS:

1. Works as team player with other employees.
2. Serves on various employee or other committees as assigned.

3. Attends training classes, seminars, as assigned.
4. Prioritizes daily work flow.
5. Meets specified or required deadlines.
6. Communicates effectively with residents, elected officials, and other City employees, etc., both orally and written.
7. Works autonomously.
8. Handles multiple tasks simultaneously with frequent interruptions.
9. Deals with others in a professional manner.
10. Maintains professional composure in heated situations.
11. Follows Department and City policies and procedures.
12. Operates with minimum supervision.

INTERPERSONAL CONTACTS:

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, and other governmental agencies.

PHYSICAL, MENTAL, and OTHER CAPABILITIES

Requires the ability to sit, stand, walk, see, bend, stoop, talk and hear, kneel, and crouch. Employee may be required to lift heavy objects (up to 25 lbs.) without assistance. The employee is regularly required to use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception and the ability to adjust focus. Requires sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to discern verbal instructions and to communicate effectively in person, or and telephone and in a courtroom environment and also requires sufficient personal mobility, flexibility, and physical reflexes, with or without reasonable accommodation, which permits the employee to work in an office environment.

JOB CONDITIONS: The employee works under typical office conditions but also works in the field. Working conditions in the field are subject to extreme variations in temperatures, humidity, and can include wind and rain. The incumbent may occasionally be required to work on slippery or uneven surfaces. The work environment characteristics are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Required to work extra hours outside regular work schedule in case of storm or emergency, and as necessary during other times of need.

EDUCATION AND/OR EXPERIENCE REQUIRED (Note Training Progressions Provisions below):

1. Bachelor's degree from an accredited college or university with major course work in civil engineering.
2. Proficiency in Computer Aided Design civil engineering software, preferably Autodesk Civil 3D.
3. Valid State Driver's License or ability to obtain one within three (3) months and an acceptable MVR.

PREFERRED QUALIFICATIONS:

1. At least two (2) years of progressively responsible experience in Civil Engineering functions with emphasis in water and sanitary sewer fields or equivalent required.
2. Successful completion of FE Exam.
3. Licensed Professional Engineer (PE) in the State of MS
4. Experience in Geographic Information System (GIS) including manipulating, analyzing and displaying GIS data to provide land use or other types of municipal information.
5. Understanding and familiarity with preparing studies and plans for water and wastewater plant operations, such as economics of system operation.
6. Provide advice and counsel on water and wastewater policies, rules, and regulations and laws.
7. Ability to read and interpret regulatory agency rules and regulations.
8. Ability to develop language skills sufficient to be able to read, understand and relay information from various types of literature, technical journals, abstracts, financial reports, and legal documents.

TRAINING PROGRESSION:

Candidates hired in this progression will automatically advance to the next Salary Grade when experience and required certifications are obtained provided that they are otherwise satisfying the duties and expectations of the position.

1. Grade 14—Candidates at this level would have specified degree and meet the Education/Experience Requirements for the position.
2. Grade 15—Candidates at this level must have specified degree and meet the Education/Experience Requirements for the position, have completed FE exam, and have at least five (5) years related experience or equivalent.
3. Grade 16—Candidates at this level will have attained Licensed Professional Engineer (PE) status and will have a minimum of seven (7) years related experience or equivalent.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and the specific requirements of the job change.

Regular and consistent attendance is a condition of continuing employment.

19. REQUEST AUTHORIZATION FOR APPROVAL FOR PROFESSIONAL CONSULTING (MOAK CALEA ASSESSMENT).

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization for approval for professional consulting MOAK CALEA Assessment at a cost of \$687.00" is enumerated, this consent item is thereby approved.

20. REQUEST AUTHORIZATION TO REMOVE (3) GENESIS 1 RADAR UNIT, THEY ARE BROKEN AND BEYOND REPAIR.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to remove (3) genesis 1 radar unit, they are broken and beyond repair" is enumerated, this consent item is thereby approved.

The units to be removed from inventory are:

SERIAL # G12724

SERIAL # G6011

SERIAL # G26915

21. REQUEST AUTHORIZATION TO ALLOW SGT. SHANE KELLY, OFFICER TAYLOR WELLS, OFFICER ANDY ROUND, OFFICER MOMCILO BABIC AND OFFICER DREW JONES TO ATTEND THE 2015 STORM CONFERENCE IN OXFORD, MS., ON MAY 5-7, 2015

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to allow Sgt. Shane Kelly, Officer Taylor Wells, Officer Andy Round, Officer Momcilo Babic and Officer Drew Jones to attend the 2015 Storm Conference in Oxford, MS., on May 5-7, 2015. The only cost to the City will be gas and a car. This class is 100% reimbursable by the Office of Highway Safety" is enumerated, this consent item is thereby approved.

22. REQUEST AUTHORIZATION TO REMOVE THE FOLLOWING FIREARMS AND TASERS FROM CITY INVENTORY. REQUEST TO TRADE 14 (1982) GLOCK FIREARMS TO GLOCK. GLOCK FIREARMS WILL APPLY THESE 14 GLOCKS AS TRADE IN FOR NEW GLOCKS TO REPLACE THOSE REQUESTED TO BE REMOVED. ALSO, THE TWO TASERS REQUESTED TO BE REMOVED ARE BROKEN AND BEYOND REPAIR.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to remove the following firearms and tasers from City inventory and to trade the 14 (1982) Glock firearms to Glock. Glock Firearms will apply these 14 Glocks as trade in for new Glocks to replace those requested to be removed. Also, the two tasers requested to be removed are broken and beyond repair" is enumerated, this consent item is thereby approved.

GLOCK FIREARMS:

AB 920	ABC 928	ABC 948	ABC 955
ABC 921	ABC 934	ABC 949	ABC 956
ABC 924	ABC 943	ABC 953	
ABC 927	ABC 946	ABC 954	

TASERS:

Inventory # 112-2065 & 112-2041

23. REQUEST AUTHORIZATION TO ALLOW CORPORAL MANDY WILSON TO ATTEND THE D.A.R.E. CONFERENCE ON JULY 19, 2015 THROUGH JULY 23, 2015 IN BILOXI, MS.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to allow corporal Mandy Wilson to attend the D.A.R.E Conference on July 19, 2015 through July 23, 2015 in Biloxi, MS with advance travel not to exceed \$700.00" is enumerated, this consent item is thereby approved.

24. REQUEST AUTHORIZATION TO ALLOW SERGEANT SHANE KELLY AND OFFICER ANDY ROUND TO ATTEND THE DRE CONFERENCE ON AUGUST 9, 2015 THROUGH AUGUST 12, 2015 IN CINCINNATI, OH.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to allow Sergeant Shane Kelly and Officer Andy Round to attend the DRE Conference on August 9, 2015 through August 12, 2015 in Cincinnati, OH with advance travel not to exceed \$2,952.00, which will be reimbursed by the Office of Highway Safety" is enumerated, this consent item is thereby approved.

25. REQUEST APPROVAL TO PAY H & O TRUCK AND TRAILER AN ADDITIONAL \$9,209.25 FOR THE REPAIRS MADE TO THE 2006 MACK FRONT LOADER GARBAGE TRUCK.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to

pay H & O Truck and Trailer and additional \$9,209.25 for the repairs made to the 2006 Mack Front Loader Garbage Truck” is enumerated, this consent item is thereby approved.

26. REQUEST APPROVAL TO PURCHASE A 40HP EXCAVATOR FROM THOMPSON MACHINERY, THE SUBMITTER OF THE LOWEST QUOTE, IN THE AMOUNT OF \$46,489.86 WITH LEASE PURCHASE FINANCING FROM BANCORP SOUTH EQUIPMENT FINANCE FOR BOARD APPROVED EQUIPMENT ACQUISITIONS.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval to purchase a 40hp excavator from Thompson Machinery, the submitter of the lowest quote, in the amount of \$46,489.86 with lease purchase financing from Bancorp South Equipment Finance for board approved equipment acquisitions” is enumerated, this consent item is thereby approved.

The two quotes received were Thompson Machinery (Caterpillar) - \$46,489.86 and Stribling Equipment (John Deere) - \$53,387.00.

The two bank quotes received were Regions - 1.94%, with included fees and costs for a total repayment cost of \$76,019.95 and Bancorp South Equipment Finance - 2.29% with a total repayment cost of \$75,991.85.

27. REQUEST APPROVAL OF CONTRACT MODIFICATION FOR JOINT WATER AND SEWER BILLING WITH THE TALKING WARRIOR WATER ASSOCIATION

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval of contract modification for joint water and sewer billing with the Talking Warrior Water Association” is enumerated, this consent item is thereby approved.

28. REQUEST APPROVAL OF CHANGE ORDER #1 IN THE CONSTRUCTION CONTRACT FOR THE SOUTHWEST STARKVILLE SEWER EXPANSION, INCREASING THE CONTRACT AMOUNT BY \$12,154.00.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of change order #1 in the construction contract for the Southwest Starkville Sewer Expansion, increasing the contract amount by \$12,154.00” is enumerated, this consent item is thereby approved. This change increases the size of the proposed forcemain for pump station 2.

29. REQUEST RATIFICATION OF AN EMERGENCY REPAIR TO A RETURN SLUDGE PUMP AT THE WASTEWATER PLANT.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "finding of fact that a notice to proceed to commence repairs on a return activated sludge pump at the wastewater treatment facility needed to issue prior to the next regularly scheduled meeting of the governing authority, ratification of the issuance of said notice to proceed to Electric Motor Sales and Service in the estimated amount of \$8,250.00” is enumerated, this consent item is thereby approved.

30. REQUEST APPROVAL FOR THOMAS WARE TO TRAVEL TO PONTOTOC, MS APRIL 14, 2015 AND APRIL 15, 2015 FOR A WASTEWATER MATH WORKSHOP

SPONSORED BY MDEQ WITH ADVANCED TRAVEL APPROVED.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval for Thomas Ware to travel to Pontotoc, MS April 14, 2015 and April 15, 2015 for a wastewater math workshop sponsored by MDEQ with advanced travel approved" is enumerated, this consent item is thereby approved.

31. REQUEST AUTHORIZATION FOR SHASTA PLUNKETT TO ATTEND MID-SOUTH ELECTRIC METERING SCHOOL IN GATLINBURG, TN, MAY 4 THROUGH 8, 2015, AT A COST NOT TO EXCEED \$1,900.00 WITH ADVANCE TRAVEL.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization for Shasta Plunkett to attend Mid-South Electric Metering School in Gatlinburg, TN, May 4 through 8, 2015, at a cost not to exceed \$1,900.00 with advance travel" is enumerated, this consent item is thereby approved.

32. REQUEST APPROVAL FOR STARKVILLE UTILITIES TO DECLARE THE LISTED ITEMS AS SURPLUS PROPERTY, ADVERTISE FOR SALE, AND SELL TO THE HIGHEST BIDDER.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval for Starkville Utilities to declare the listed items as surplus property, advertise for sale, and sell to the highest bidder" is enumerated, this consent item is thereby approved. The items are:

1. Daewoo Solar 70 III Steel Track Excavator. S # 259. Book Value = \$0.00
2. Balderson BIT2MQ 8' Loader Bucket. Asset # 575. Book Value = \$0.00
3. Ford Taurus Wagon. SED # 12. Book Value = \$0.00
4. Ford Crown Victoria. SED # 48. Book Value = \$0.00
5. Chevrolet S 10. SED # 42. Book Value = \$0.00
6. Ford Ranger. SED # 32. Book Value = \$0.00

END OF CONSENT AGENDA ITEMS

33. CONSIDERATION OF THE FEBRUARY 17, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

Alderman Maynard offered a motion to approve the February 17, 2015 minutes of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney. Alderman Little seconded the motion with the Board voting as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea

Alderman Henry Vaughn, Sr. Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

34. CONSIDERATION OF THE MARCH 3, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

Alderman Little offered a motion to approve the March 3, 2015 minutes of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney. Alderman Maynard seconded the motion with the Board voting as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed

ANNOUNCEMENTS AND COMMENTS:

MAYOR'S COMMENTS:

The Mayor welcomed the Starkville High School State 6A Boys Basketball Team and presented a Proclamation of Recognition from the City of Starkville.

BOARD OF ALDERMEN COMMENTS:

Alderman Walker noted that the upcoming weekend of April 17 – 19 is Super Bulldog Weekend and the Cotton District Arts Festival and encouraged everyone to participate.

CITIZEN COMMENTS:

Alvin Turner, Ward 7, asked that the Board give departments all they need to operate properly.

Kendra Colbert of the Mayor's Youth Council thanked the Mayor and Board for their help with the MYC program which recently held a clothing drive.

John Andol, Ward 5, presented a petition signed by 47 individuals requesting the City install a three way stop at the intersection of North Gate and Old West Point Road.

35. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS AS OF APRIL 1, 2015 FOR FISCAL YEAR ENDING 9/30/15.

Upon the motion of Alderman Little to move approval of the City of Starkville Claims Docket for all departments as of April 1, 2015 for fiscal year ending 9/30/15, duly seconded by Alderman Maynard, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea

Alderman David Little Voted: Yea
 Alderman Jason Walker Voted: Yea
 Alderman Scott Maynard Voted: Yea
 Alderman Roy A'. Perkins Voted: Nay
 Alderman Henry Vaughn, Sr. Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 335,350.07
Restricted Police Fund	002	257.77
Airport Fund	015	3,805.37
Sanitation	022	42,445.08
Landfill	023	3,733.95
Parking Mill Project	311	354,575.69
Park and Rec Tourism	375	14,039.87
Water/Sewer	400	340,459.15
Trust & Agency	610	23,780.37
Economic Dev, Tourism & Conv	630	71,388.84
Sub Total Before SED	Sub	\$1,209,186.16
Electric Dept	SED	2,603,432.15
Total Claims	Total	\$3,812,618.31

36. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the Motion of Alderman Little, duly seconded by Alderman Carver, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver Voted: Yea
 Alderman Lisa Wynn Voted: Yea
 Alderman David Little Voted: Yea
 Alderman Jason Walker Voted: Yea
 Alderman Scott Maynard Voted: Yea
 Alderman Roy A'. Perkins Voted: Yea
 Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.
The Board entered closed session.

37. A MOTION TO ENTER EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTERS OF TWO EMPLOYEE DISCIPLINARY ACTIONS IN THE FIRE DEPARTMENT, POTENTIAL LITIGATION RELATED TO A CONSTRUCTION PROJECT, AND THE CONSIDERATION OF THE SALE OF PUBLIC PROPERTY OWNED BY STARKVILLE UTILITIES.

Alderman Perkins offered a motion to enter Executive Session to consider the personnel matter of two employee disciplinary actions in the fire department, potential litigation related to a construction project, and the consideration of the sale of public property owned by Starkville Utilities on a finding that all proposed topics qualified for Executive Session. Following a second by Alderman Little, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into executive session to consider personnel matters of two employee disciplinary actions in the fire department, potential litigation related to a construction project, and the consideration of the sale of public property owned by Starkville Utilities on a finding that all proposed topics qualified for Executive Session.

At this time the Board entered executive session.

38. A MOTION TO RETURN TO OPEN SESSION.

Upon the motion of Alderman Perkins, duly seconded by Alderman Maynard, to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in executive session and asked the Clerk to read the motions. She then read the motions as listed below.

39. A MOTION TO RATIFY THE RECOMMENDATIONS OF THE FIRE CHIEF OF DISCIPLINARY ACTIONS.

A motion was offered by Alderman Little to ratify the disciplinary recommendations of the Fire Chief of two firemen under the department's failure to show policy. The motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

40. A MOTION TO APPROVE THE SALE OF THE BLUEFIELD WATER BUILDING IN THE AMOUNT OF \$ 90,750.00 , THE AVERAGE OF TWO APPRAISALS OBTAINED BY THE STARKVILLE UTILITY DEPARTMENT.

A motion was offered by Alderman Little to approve the sale of the Bluefield Water Building in the amount of \$90,750.00, the average of two appraisals obtained by the Starkville Utility Department. The motion was seconded by Alderman Carver and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Nay
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

41. A MOTION TO RECESS UNTIL APRIL 21, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.

Upon the motion of Alderman Perkins, duly seconded by Alderman Wynn, for the Board of Aldermen to recess the meeting until April 21, 2015 @ 5:30 at 101 E. Lampkin Street in the City Hall Courtroom, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Absent

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2015.

PARKER WISEMAN, MAYOR

Attest:

LESA HARDIN, CITY CLERK

(SEALED)