



OFFICIAL ELECTRONIC PACKET

CITY OF STARKVILLE, MISSISSIPPI

MAY 5, 2015



OFFICIAL AGENDA
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI

REGULAR MEETING OF TUESDAY, MAY 5, 2015
5:30 P.M., COURT ROOM, CITY HALL
101 EAST LAMPKIN STREET

**PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED AND PROVIDED AS
APPENDIX A ATTACHED**

- I. **CALL THE MEETING TO ORDER**
- II. **PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. **APPROVAL OF THE OFFICIAL AGENDA**
 - A. APPROVAL OF THE CONSENT AGENDA.
- IV. **APPROVAL OF BOARD OF ALDERMEN MINUTES**

**CONSIDERATION OF THE MARCH 17, 2015 MINUTES OF THE
MAYOR AND BOARD OF ALDERMEN OF THE CITY OF
STARKVILLE, MS AS REVIEWED BY THE CITY ATTORNEY.**

**CONSIDERATION OF THE APRIL 7, 2015 MINUTES OF THE
MAYOR AND BOARD OF ALDERMEN OF THE CITY OF
STARKVILLE, MS AS REVIEWED BY THE CITY ATTORNEY**
- V. **ANNOUNCEMENTS AND COMMENTS**
 - A. MAYOR'S COMMENTS:
NEW EMPLOYEE INTRODUCTIONS:
 - B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

A PUBLIC APPEARANCE BY DENNIS WISE.

VIII. PUBLIC HEARING

A PUBLIC HEARING ON RZ 15-01: REZONING REQUEST BY PROVIDENCE HILL, LLC TO REZONE 1.34 ACRE +/- LOCATED NORTH OF THE INTERSECTION OF OLD WEST POINT ROAD AND GARRARD ROAD (PARCEL 117C-001-038.00) FROM C-1 NEIGHBORHOOD COMMERCIAL AND R-1 SINGLE FAMILY TO B-1 BUFFER DISTRICT.

A PUBLIC HEARING ON CU15-03: A CONDITIONAL USE REQUEST BY MARGARET COLLIER BARLOW TO ALLOW A MOBILE HOME ON LONG STREET – PARCEL 1180-00-027.00.

IX. MAYOR'S BUSINESS

X. BOARD BUSINESS

A. DISCUSSION AND CONSIDERATION OF A RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF SAID MUNICIPALITY IN THE MAXIMUM PRINCIPAL AMOUNT OF THREE MILLION DOLLARS (\$3,000,000) TO RAISE MONEY FOR THE PURPOSE OF REPAIRING, IMPROVING, ADORNING, AND EQUIPPING THE CURRENT CITY HALL FOR USE BY THE STARKVILLE POLICE DEPARTMENT.

B. DISCUSSION AND CONSIDERATION OF RZ 15-01: A REQUEST FROM PROVIDENCE HILL, LLC FOR THE REZOING OF A PARCEL FROM C-1 AND R-1 TO B-1 WITH CONDITIONS.

C. DISCUSSION AND CONSIDERATION OF CU15-03: A CONDITIONAL USE REQUEST BY MARGARET COLLIER BARLOW TO ALLOW A MOBILE HOME ON LONG STREET – PARCEL 1180-00-027.00.

D. **CONSIDERATION OF CHANGE ORDER NUMBER FOUR (4)**

FOR PHASE II CONSTRUCTION CONTRACT FOR THE PARKING GARAGE AND RE-ALIGN CDBG BUDGET TO REFLECT CONSTRUCTION CHANGE ORDER (ADJUSTMENT OF BUDGETED LINE ITEMS).

XI. DEPARTMENT BUSINESS

A. AIRPORT

1. REQUEST APPROVAL TO ENTER INTO AN AGREEMENT BETWEEN MAXX SOUTH AND THE CITY OF STARKVILLE AIRPORT DEPARTMENT FOR A TV CONNECTION IN THE TERMINAL BUILDING.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- A. REQUEST APPROVAL OF IN-KIND SERVICES IN THE AMOUNT OF \$150.00 FOR THE IMPACTING LIVES MINISTRY PRAYER WALK.
- B. REQUEST APPROVAL OF IN-KIND SERVICES IN THE AMOUNT OF \$1550.00 FOR THE KING COTTON CRAWFISH BOIL.
- C. REQUEST APPROVAL TO HANG A BANNER ABOVE MAIN STREET HONORING THE STARKVILLE HIGH SCHOOL STATE CHAMPIONSHIP BASKETBALL TEAM.
- D. REQUEST APPROVAL OF A CONTRACT FOR MOWING AND MAINTENANCE OF CEMETERIES WITH LESLIE DEAN.
- E. REQUEST APPROVAL FOR TRAVEL BY COMMUNITY DEVELOPMENT DIRECTOR BUDDY SANDERS TO CHATTANOOGA, TN WITH ADVANCE TRAVEL APPROVED IN AN AMOUNT NOT TO EXCEED \$536.00.
- F. REQUEST APPROVAL FOR TRAVEL BY CITY PLANNER DANIEL HAVELIN TO ATTEND THE MAIN

STREET DESIGN TRAINING CONFERENCE IN CLEVELAND, MS WITH ADVANCE TRAVEL APPROVED IN AN AMOUNT NOT TO EXCEED \$315.50.

- G. REQUEST APPROVAL OF AN EASEMENT WITH ERGON PROPERTIES, INC.

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

- 1. REQUEST APPROVAL TO ADVERTISE FOR BIDS FOR THE DOVER COURT (HUNTINGTON PARK) DRAINAGE IMPROVEMENT PROJECT.
- 2. REQUEST APPROVAL TO ADVERTISE FOR BIDS FOR THE NORTH MONTGOMERY DRAINAGE IMPROVEMENT PROJECT.

E. FINANCE AND ADMINISTRATION

- 1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF MAY 1, 2015 FOR FISCAL YEAR ENDING 9/30/15.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PERSONNEL

- 1. REQUEST APPROVAL TO ADVERTISE TO FILL VACANT POSITIONS OF CERTIFIED POLICE OFFICER.
- 2. REQUEST APPROVAL TO FILL A VACANT POSITION OF OPERATOR IN THE LANDSCAPE DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.

3. REQUEST APPROVAL TO FILL A VACANT POSITION OF LABORER IN THE SANITATION DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.
4. REQUEST APPROVAL TO HIRE BARRY BELL AND BRYIAN MISTER TO FILL VACANT POSITIONS OF MAINTENANCE WORKER IN THE STREET DEPARTMENT.
5. REQUEST APPROVAL TO HIRE TYLER BIERDEMAN AND TRANSFER HARRELL LINDSEY TO FILL VACANT POSITIONS FOR MAINTENANCE WORKER IN THE NEW CONSTRUCTION/REHAB DIVISION OF THE UTILITIES DEPARTMENT.
6. REQUEST APPROVAL TO EXPAND ADVERTISING TO FILL THE VACANT JOBS OF ENGINEERING ASSOCIATE IN THE ELECTRIC OPERATIONS & ENGINEERING DIVISION, LINEMAN IN THE ELECTRIC OPERATIONS & ENGINEERING DIVISION, AND SYSTEMS ENGINEER IN THE WATER/SEWER DIVISION OF THE UTILITIES DEPARTMENT.
7. REQUEST AUTHORIZATION TO HIRE TWO (2) TEMPORARY, FULL-TIME EMPLOYEES TO WORK DURING THE SUMMER IN THE UTILITIES DEPARTMENT TO ASSIST WITH LOCATING UNDERGROUND FACILITIES IN THE COMMUNITY.
8. REQUEST APPROVAL TO ADVERTISE TO FILL A TEMPORARY, FULL-TIME POSITION TO PROVIDE CASHIER/CUSTOMER SERVICE SUPPORT IN THE UTILITIES DEPARTMENT FOR A PERIOD NOT TO EXCEED NINETY (90) DAYS.
9. REQUEST APPROVAL TO CHANGE THE CLASSIFICATION AND JOB DUTIES OF THE CASHIER POSITION TO THAT OF CUSTOMER SERVICE REPRESENTATIVE.
10. REQUEST APPROVAL OF A JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL A POSITION OF EXECUTIVE ASSISTANT IN THE UTILITIES DEPARTMENT.

I. POLICE DEPARTMENT

1. REQUEST APPROVAL TO ALLOW CHIEF R. FRANK NICHOLS TO ATTEND THE 2015 CHIEFS OF POLICE SUMMER CONFERENCE IN

BILOXI, MS JUNE 15 THROUGH 19, 2015 WITH ADVANCE TRAVEL APPROVED IN AN AMOUNT NOT TO EXCEED \$927.32.

2. REQUEST APPROVAL TO DECLARE ITEMS AS SURPLUS PROPERTY, ADVERTISE FOR BIDS, AND SELL TO THE HIGHEST BIDDER.
3. REQUEST AUTHORIZATION TO ACCEPT A FORFEITED VEHICLE, TO ADD THE VEHICLE TO THE CITY OF STARKVILLE FIXED ASSET LIST, AND TO UTILIZE THE VEHICLE IN THE POLICE DEPARTMENT.

J. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

K. UTILITIES DEPARTMENT

1. REQUEST APPROVAL OF A RESOLUTION AUTHORIZING AND APPROVING EXECUTION OF AN EQUIPMENT LEASE-PURCHASE AGREEMENT WITH BANCORPSOUTH EQUIPMENT FINANCE, A DIVISION OF BANCORPSOUTH BANK FOR THE PURPOSE OF LEASE-PURCHASING CERTAIN EQUIPMENT.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PERSONNEL

B. POTENTIAL LITIGATION

XV. OPEN SESSION

XVI. RECESS UNTIL MAY 19, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 121 at least forty-eight (48) hours in advance for any services requested.

APPENDIX A

CONSENT AGENDA

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA

A. APPROVAL OF THE CONSENT AGENDA.

IV. APPROVAL OF BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE MARCH 17, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS AS REVIEWED BY THE CITY ATTORNEY.

CONSIDERATION OF THE APRIL 7, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS AS REVIEWED BY THE CITY ATTORNEY

V. ANNOUNCEMENTS AND COMMENTS

B. MAYOR'S COMMENTS:
NEW EMPLOYEE INTRODUCTIONS:

B. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

X. BOARD BUSINESS

D. CONSIDERATION OF CHANGE ORDER NUMBER FOUR (4) FOR PHASE II CONSTRUCTION CONTRACT FOR THE PARKING GARAGE AND RE-ALIGN CDBG BUDGET TO REFLECT CONSTRUCTION CHANGE ORDER (ADJUSTMENT

OF BUDGETED LINE ITEMS).

XI. DEPARTMENT BUSINESS

A. AIRPORT

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THERE ARE NO ITEMS FOR THIS AGENDA

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THERE ARE NO ITEMS FOR THIS AGENDA

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4. REQUEST APPROVAL TO HIRE BARRY BELL AND BRYIAN MISTER TO FILL VACANT POSITIONS OF MAINTENANCE WORKER IN THE STREET DEPARTMENT.
5. REQUEST APPROVAL TO HIRE TYLER BIERDEMAN AND

TRANSFER HARRELL LINDSEY TO FILL VACANT POSITIONS FOR MAINTENANCE WORKER IN THE NEW CONSTRUCTION/REHAB DIVISION OF THE UTILITIES DEPARTMENT.

6. REQUEST APPROVAL TO EXPAND ADVERTISING TO FILL THE VACANT JOBS OF ENGINEERING ASSOCIATE IN THE ELECTRIC OPERATIONS & ENGINEERING DIVISION, LINEMAN IN THE ELECTRIC OPERATIONS & ENGINEERING DIVISION, AND SYSTEMS ENGINEER IN THE WATER/SEWER DIVISION OF THE UTILITIES DEPARTMENT.
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10. REQUEST APPROVAL OF A JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL A POSITION OF EXECUTIVE ASSISTANT IN THE UTILITIES DEPARTMENT.

I. POLICE DEPARTMENT

4. REQUEST APPROVAL TO ALLOW CHIEF R. FRANK NICHOLS TO ATTEND THE 2015 CHIEFS OF POLICE SUMMER CONFERENCE IN BILOXI, MS JUNE 15 THROUGH 19, 2015 WITH ADVANCE TRAVEL APPROVED IN AN AMOUNT NOT TO EXCEED \$927.32.
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THERE ARE NO ITEMS FOR THIS AGENDA

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**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: IV. A.
AGENDA DATE: 5-5-2015
PAGE: 1**

SUBJECT: REQUEST APPROVAL OF THE MINUTES OF THE MARCH 17, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk

AUTHORIZATION HISTORY: N/A

SUGGESTED MOTION: REQUEST APPROVAL OF THE MINUTES OF THE MARCH 17, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

**MINUTES OF THE RECESSED MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
The City of Starkville, Mississippi
March 17, 2015**

Be it remembered that the Mayor and Board of Alderman met in a Recessed Meeting on March 17, 2015 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Ben Carver, Lisa Wynn, David Little, Jason Walker, Scott Maynard, Roy A.' Perkins, and Henry Vaughn, Sr. Attending the Board were City Attorney Chris Latimer, CAO/CFO Taylor V. Adams and City Clerk Lesa Hardin.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Parker Wiseman asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Alderman Wynn requested the following changes to the published March 17, 2015 Official Agenda:

Move Agenda Item IX.A.to V.A. Discussion and consideration of naming finalists for the position of Fire Chief and to establish a time and place for interviews.

Add to Consent Agenda Item IX.A. Discussion and consideration of inserting the fair housing flyer in the April 2015 electric bills.

Add to Consent Agenda Item X.A. and Renumber Remaining Items. Consideration of approval of in-kind services in the amount of \$150.00 for the April 3, 2015 Starkville Ministerial Association Community Prayer Walk.

Alderman Vaughn requested the following changes to the published March 17, 2015 Official Agenda:

Remove from Consent Agenda Item XI.B.4.A. Request approval of the placement of banners for Prevent Child Abuse/Neglect Awareness.

Alderman Little requested the following changes to the published March 17, 2015 Official Agenda:

Table Agenda Item X.C. Until Upcoming Budget Cycle Discussions. Discussion and consideration of the salary of all city employees, excluding the Mayor, be increased by 3% effective October 1, 2015, and that the salaries of each member of the Starkville Board of Aldermen increase to \$20,000 per year effective July 1, 2017.

1. MOTION TO TABLE THE DISCUSSION AND CONSIDERATION OF THE SALARY OF ALL CITY EMPLOYEES, EXCLUDING THE MAYOR, BE INCREASED BY 3%, EFFECTIVE OCTOBER 1, 2015, AND THAT THE SALARIES OF EACH MEMBER OF THE STARKVILLE BOARD OF ALDERMEN INCREASE TO \$20,000 PER YEAR EFFECTIVE JULY 1, 2017 UNTIL UPCOMING BUDGET CYCLE DISCUSSIONS.

Alderman Little offered a motion to table the "discussion and consideration of the salary of all city employees, excluding the mayor, be increased by 3%, effective October 1, 2015, and that the salaries of each member of the Starkville Board of Aldermen increase to \$20,000 per year effective July 1, 2017" until upcoming budget cycle discussions. Alderman Walker seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Nay
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having not received a two thirds super majority affirmative vote, the Mayor declared the motion failed and the item remained on the agenda.

The Mayor asked for further revisions to the published March 17, 2015 Official Agenda. No further revisions were requested.

2. A MOTION TO APPROVE THE OFFICAL AGENDA.

There came for consideration the matter of approving and adopting the March 17, 2015 Official Agenda of the Recessed Meeting of the Mayor and Board of Aldermen, as revised. Upon the motion of Alderman David Little, duly seconded by Alderman Jason Walker, to approve the March 17, 2015, Official Agenda with items listed as consent, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

OFFICIAL AGENDA THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI

RECESS MEETING OF TUESDAY, MARCH 17, 2015
5:00 P.M., COURT ROOM, CITY HALL
101 EAST LAMPKIN STREET

**PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED AND PROVIDED AS
APPENDIX A ATTACHED**

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

III. APPROVAL OF THE OFFICIAL AGENDA

IV. APPROVAL OF BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE FEBRUARY 3, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS AS REVIEWED BY THE CITY ATTORNEY.

V. ANNOUNCEMENTS AND COMMENTS

A. DISCUSSION AND CONSIDERATION OF NAMING FINALISTS FOR THE POSITION OF FIRE CHIEF AND TO ESTABLISH A TIME AND PLACE FOR INTERVIEWS.

B. MAYOR'S COMMENTS:

NEW EMPLOYEE INTRODUCTIONS—FIREFIGHTERS:

- Marvin Forte
- Walter Jones
- Nathan Maxwell
- Ladarius Weatherall

C. BOARD OF ALDERMEN COMMENTS:

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

A. **DISCUSSION AND CONSIDERATION OF INSERTING THE FAIR HOUSING FLYER IN THE APRIL 2015 ELECTRIC BILLS.**

B. DISCUSSION AND CONSIDERATION OF A CONTRACT WITH BIG TRUCK RENTALS.

X. BOARD BUSINESS

A. **CONSIDERATION OF APPROVAL OF IN-KIND SERVICES IN THE AMOUNT OF \$150.00 FOR THE APRIL 3, 2015 STARKVILLE MINISTERIAL ASSOCIATION COMMUNITY PRAYER WALK.**

B. DISCUSSION AND CONSIDERATION OF A RESOLUTION FINDING AND DETERMINING THAT THE RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI TO ISSUE GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF SAID MUNICIPALITY IN THE MAXIMUM PRINCIPAL AMOUNT OF THE

THREE MILLION DOLLARS (\$3,000,000) ADOPTED ON THE 17TH DAY OF FEBRUARY 2015, WAS DULY PUBLISHED AS REQUESTED BY LAW; THAT NO WRITTEN PROTEST OR OTHER OBJECTION OF ANY KIND OR CHARACTER AGAINST THE ISSUANCE OF THE BONDS DESCRIBED IN THE SAID RESOLUTION HAS BEEN FILED BY THE QUALIFIED ELECTORS; AND AUTHORIZING THE ISSUANCE OF SAID BONDS.

- C. DISCUSSION AND CONSIDERATION OF THE SALARY OF ALL CITY EMPLOYEES, EXCLUDING THE MAYOR, BE INCREASED BY 3%, EFFECTIVE OCTOBER 1, 2015, AND THAT THE SALARIES OF EACH MEMBER OF THE STARKVILLE BOARD OF ALDERMEN INCREASE TO \$20,000 PER YEAR EFFECTIVE JULY 1, 2017.
- D. DISCUSSION AND CONSIDERATION OF ADVERTISING FOR REQUESTS FOR PROPOSALS FOR INSURANCE SERVICES.
- E. DISCUSSION AND CONSIDERATION OF ADVERTISING FOR BIDS FOR THE 2015 STREET IMPROVEMENT PROJECT WHICH INCLUDES THE 2015 AND 2016 STREET LISTING AS OUTLINED IN THE REPORT FROM CITY ENGINEER EDWARD KEMP AND THAT THE BID SPECIFICATION RESERVE THE RIGHT TO INCREASE QUANTITIES BY AN AMOUNT NOT TO EXCEED TWENTY (20) PERCENT FOR WARD SPECIFIC WORK TO BE DETERMINED BY THE BOARD OF ALDERMEN.
- F. DISCUSSION AND CONSIDERATION OF THE SIXTH (6TH) AMENDMENT TO THE FIRE PROTECTION AGREEMENT WITH MISSISSIPPI STATE UNIVERSITY.
- G. DISCUSSION AND CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING WITH MISSISSIPPI STATE UNIVERSITY.

XI. DEPARTMENT BUSINESS

- A. AIRPORT
 - 1. REQUEST APPROVAL FOR (5) AIRPORT BOARD MEMBERS AND AIRPORT MANAGER RODNEY LINCOLN TO TRAVEL TO TUPELO, MS ON MAY 13 THROUGH 15, 2015 AND ATTEND THE MISSISSIPPI AIRPORT ASSOCIATION (MAA) CONFERENCE.
- B. COMMUNITY DEVELOPMENT DEPARTMENT
 - 1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA
 - 2. PLANNING
 - A. REQUEST APPROVAL OF THE PLACEMENT OF BANNERS FOR PREVENT CHILD ABUSE/NEGLECT AWARENESS.

- B. REQUEST APPROVAL OF THE SPECIAL EVENT PERMIT FOR THE COTTON DISTRICT ARTS FESTIVAL 2015.
- C. REQUEST APPROVAL OF PRELIMINARY AND FINAL PLAT OF THE TWO LOT OSWALT SUBDIVISION.

C. COURTS

- 1. REQUEST APPROVAL TO ALLOW COURT ADMINISTRATOR TONY ROOK TO ATTEND MANDATORY TRAINING IN BILOXI, MS FROM APRIL 22 THROUGH 24, 2015 AS REQUIRED BY THE MISSISSIPPI JUDICIAL COLLEGE AND ADMINISTRATIVE OFFICE OF COURTS. ALL EXPENSES AND TRAVEL WILL BE FUNDED BY THE MISSISSIPPI COURT ADMINISTRATORS ASSOCIATION.

D. ENGINEERING

THERE ARE NO ITEMS FOR THIS AGENDA

E. FINANCE AND ADMINISTRATION

- 1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF MARCH 13, 2015 FOR FISCAL YEAR ENDING 9/30/15.
- 2. REQUEST APPROVAL OF THE FEBRUARY 28, 2015 FINANCIAL STATEMENTS OF THE CITY OF STARKVILLE, MS.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. INFORMATION TECHNOLOGY

- 1. REQUEST APPROVAL OF THE LOW QUOTE FROM SECURITY SOLUTIONS IN THE AMOUNT OF \$23,864.42 FOR DATE CABLING AND INFRASTRUCTURE AT THE NEW CITY HALL FACILITY.

H. PERSONNEL

- 1. REQUEST APPROVAL OF CHANGES TO THE JOB DESCRIPTION OF THE ADMINISTRATIVE ASSISTANT TO THE MAYOR AND BOARD.
- 2. REQUEST AUTHORIZATION TO PROMOTE RONNIE SMITH AND EDDIE ROGERS TO FILL VACANT POSITIONS OF EQUIPMENT OPERATOR FOR IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION.
- 3. REQUEST AUTHORIZATION TO ADVERTISE TO FILL TWO (2) VACANT POSITIONS OF MAINTENANCE WORKER IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION.

4. REQUEST APPROVAL TO PROMOTE JAMES DANIEL SMITH TO FILL A VACANT POSITION OF LEAD FOREMAN IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION IN CHARGE OF CMOM PROGRAMS.
5. REQUEST AUTHORIZATION TO ADVERTISE TO FILL VACANT POSITIONS OF MAINTENANCE WORKER IN THE STREET DEPARTMENT.

I. POLICE DEPARTMENT

1. REQUEST AUTHORIZATION TO ALLOW CHIEF FRANK NICHOLS TO TRAVEL TO MOSS POINT TO SIT ON THE INTERVIEW BOARD MARCH 26 THROUGH 27, 2015.
2. REQUEST AUTHORIZATION TO ALLOW SERGEANT GEORGE COLEMAN AND DETECTIVE STEPHANIE PERKINS TO ATTEND THE SNIPER CHAMPIONSHIP IN SOUTHAVEN, MS, MARCH 15 THROUGH 19, 2015.
3. REQUEST APPROVAL TO PURCHASE AN F250 PICKUP OFF OF THE STATE CONTRACT.
4. REQUEST AUTHORIZATION TO ALLOW OFFICER TYLER WILLS AND OFFICER ANDREW JENKINS TO ATTEND A HIGH RISK WARRANT PLANNING AND EXECUTION CLASS AT RCTA IN MERIDIAN, MS ON APRIL 13 THROUGH 17, 2015 AND FOR CORPORAL CHARLIE JONES AND OFFICER HUNTER BROWN TO ATTEND THE SAME ON MAY 18 THROUGH 22, 2015.

J. SANITATION DEPARTMENT

1. REQUEST APPROVAL OF TRAVEL FOR EMMA GANDY TO ATTEND THE MS SOLID WASTE ASSOCIATION OF NORTH AMERICA (SWANA) CONFERENCE IN BILOXI, MS WITH ADVANCE TRAVEL NOT TO EXCEED \$750.00.

K. UTILITIES DIVISION

1. REQUEST AUTHORIZATION FOR JOEL MURPHY AND ROBBY GILLILAND TO TRAVEL TO SCOTTSBORO, AL, FOR TVPPA LINE WORKER CONSTRUCTION LAB 2 MAY 4 THROUGH 8, 2015 FOR A TOTAL COST NOT TO EXCEED \$3,500.00 WITH ADVANCE TRAVEL. THIS IS A CONTINUATION OF THE TVPPA LINEMAN APPRENTICESHIP PROGRAM.
2. REQUEST APPROVAL OF THE ENGAGEMENT LETTER FROM WATKINS, WARD & STAFFORD FOR THE 2014 AUDIT FOR STARKVILLE ELECTRIC DEPARTMENT.
3. REQUEST APPROVAL TO PURCHASE A COMPACT EXCAVATOR FROM THOMPSON MACHINERY, THE SUBMITTER OF THE LOWEST

QUOTE, IN THE AMOUNT OF \$25,522.24.

4. **REQUEST APPROVAL OF A RESOLUTION FOR THE CITY OF STARKVILLE TO APPLY FOR WATER POLLUTION CONTROL REVOLVING LOAN FUND (WPCRLF) FINANCING FOR IDENTIFIED SEWER IMPROVEMENTS FOR FISCAL YEAR 2015 AND TO AUTHORIZE THE MAYOR TO EXECUTE ASSOCIATED DOCUMENTS.**

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

- A. PERSONNEL
- B. POTENTIAL LITIGATION
- C. PENDING LITIGATION

XV. OPEN SESSION

XVI. RECESS UNTIL MARCH 30, 2015 @ 5:00 IN THE SPORTSPLEX.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 121 at least forty-eight (48) hours in advance for any services requested.

APPENDIX A

CONSENT AGENDA

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

III. APPROVAL OF THE OFFICIAL AGENDA

IV. APPROVAL OF BOARD OF ALDERMEN MINUTES

CONSIDERATION OF THE FEBRUARY 3, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS AS REVIEWED BY THE CITY ATTORNEY.

V. ANNOUNCEMENTS AND COMMENTS

VI. CITIZEN COMMENTS

VII. PUBLIC APPEARANCES

VIII. PUBLIC HEARING

IX. MAYOR'S BUSINESS

- A. DISCUSSION AND CONSIDERATION OF INSERTING THE FAIR HOUSING FLYER IN THE APRIL 2015 ELECTRIC BILLS

X. BOARD BUSINESS

- A. CONSIDERATION OF APPROVAL OF IN-KIND SERVICES IN THE AMOUNT OF \$150.00 FOR THE APRIL 3, 2015 STARKVILLE MINISTERIAL ASSOCIATION COMMUNITY PRAYER WALK.
- F. DISCUSSION AND CONSIDERATION OF THE SIXTH (6TH) AMENDMENT TO THE FIRE PROTECTION AGREEMENT WITH MISSISSIPPI STATE UNIVERSITY.
- G. DISCUSSION AND CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING WITH MISSISSIPPI STATE UNIVERSITY.

XI. DEPARTMENT BUSINESS

A. AIRPORT

- 1. REQUEST APPROVAL FOR (5) AIRPORT BOARD MEMBERS AND AIRPORT MANAGER RODNEY LINCOLN TO TRAVEL TO TUPELO, MS ON MAY 13 THROUGH 15, 2015 AND ATTEND THE MISSISSIPPI AIRPORT ASSOCIATION (MAA) CONFERENCE.

B. COMMUNITY DEVELOPMENT DEPARTMENT

3. PLANNING

- B. REQUEST APPROVAL OF THE SPECIAL EVENT PERMIT FOR THE COTTON DISTRICT ARTS FESTIVAL 2015.
- C. REQUEST APPROVAL OF PRELIMINARY AND FINAL PLAT OF THE TWO LOT OSWALT SUBDIVISION.

C. COURTS

- 1. REQUEST APPROVAL TO ALLOW COURT ADMINISTRATOR TONY ROOK TO ATTEND MANDATORY TRAINING IN BILOXI, MS FROM APRIL 22 THROUGH 24, 2015 AS REQUIRED BY THE MISSISSIPPI JUDICIAL COLLEGE AND ADMINISTRATIVE OFFICE OF COURTS. ALL EXPENSES AND TRAVEL WILL BE FUNDED BY THE MISSISSIPPI COURT ADMINISTRATORS ASSOCIATION.

D. ENGINEERING

THERE ARE NO ITEMS FOR THIS AGENDA

E. FINANCE AND ADMINISTRATION

- 2. REQUEST APPROVAL OF THE FEBRUARY 28, 2015 FINANCIAL STATEMENTS OF THE CITY OF STARKVILLE, MS.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. INFORMATION TECHNOLOGY

1. REQUEST APPROVAL OF THE LOW QUOTE FROM SECURITY SOLUTIONS IN THE AMOUNT OF \$23,864.42 FOR DATE CABLING AND INFRASTRUCTURE AT THE NEW CITY HALL FACILITY.

H. PERSONNEL

1. REQUEST APPROVAL OF CHANGES TO THE JOB DESCRIPTION OF THE ADMINISTRATIVE ASSISTANT TO THE MAYOR AND BOARD.
2. REQUEST AUTHORIZATION TO PROMOTE RONNIE SMITH AND EDDIE ROGERS TO FILL VACANT POSITIONS OF EQUIPMENT OPERATOR FOR IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION.
3. REQUEST AUTHORIZATION TO ADVERTISE TO FILL TWO (2) VACANT POSITIONS OF MAINTENANCE WORKER IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION.
4. REQUEST APPROVAL TO PROMOTE JAMES DANIEL SMITH TO FILL A VACANT POSITION OF LEAD FOREMAN IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION IN CHARGE OF CMOM PROGRAMS.
5. REQUEST AUTHORIZATION TO ADVERTISE TO FILL VACANT POSITIONS OF MAINTENANCE WORKER IN THE STREET DEPARTMENT.

I. POLICE DEPARTMENT

1. REQUEST AUTHORIZATION TO ALLOW CHIEF FRANK NICHOLS TO TRAVEL TO MOSS POINT TO SIT ON THE INTERVIEW BOARD MARCH 26 THROUGH 27, 2015.
2. REQUEST AUTHORIZATION TO ALLOW SERGEANT GEORGE COLEMAN AND DETECTIVE STEPHANIE PERKINS TO ATTEND THE SNIPER CHAMPIONSHIP IN SOUTHAVEN, MS, MARCH 15 THROUGH 19, 2015.
3. REQUEST APPROVAL TO PURCHASE AN F250 PICKUP OFF OF THE STATE CONTRACT.
4. REQUEST AUTHORIZATION TO ALLOW OFFICER TYLER WILLS AND OFFICER ANDREW JENKINS TO ATTEND A HIGH RISK WARRANT PLANNING AND EXECUTION CLASS AT RCTA IN MERIDIAN, MS ON APRIL 13 THROUGH 17, 2015.

J. SANITATION DEPARTMENT

1. REQUEST APPROVAL OF TRAVEL FOR EMMA GANDY TO ATTEND THE MS SOLID WASTE ASSOCIATION OF NORTH AMERICA (SWANA) CONFERENCE IN BILOXI, MS WITH ADVANCE TRAVEL

NOT TO EXCEED \$750.00.

K. UTILITIES DIVISION

1. **REQUEST AUTHORIZATION FOR JOEL MURPHY AND ROBBY GILLILAND TO TRAVEL TO SCOTTSBORO, AL, FOR TVPPA LINE WORKER CONSTRUCTION LAB 2 MAY 4 THROUGH 8, 2015 FOR A TOTAL COST NOT TO EXCEED \$3,500.00 WITH ADVANCE TRAVEL. THIS IS A CONTINUATION OF THE TVPPA LINEMAN APPRENTICESHIP PROGRAM.**
2. **REQUEST APPROVAL OF THE ENGAGEMENT LETTER FROM WATKINS, WARD & STAFFORD FOR THE 2014 AUDIT FOR STARKVILLE ELECTRIC DEPARTMENT.**
3. **REQUEST APPROVAL TO PURCHASE A COMPACT EXCAVATOR FROM THOMPSON MACHINERY, THE SUBMITTER OF THE LOWEST QUOTE, IN THE AMOUNT OF \$25,522.24.**
4. **REQUEST APPROVAL OF A RESOLUTION FOR THE CITY OF STARKVILLE TO APPLY FOR WATER POLLUTION CONTROL REVOLVING LOAN FUND (WPCRLF) FINANCING FOR IDENTIFIED SEWER IMPROVEMENTS FOR FISCAL YEAR 2015 AND TO AUTHORIZE THE MAYOR TO EXECUTE ASSOCIATED DOCUMENTS.**

CONSENT ITEMS 3-28:

3. CONSIDERATION OF THE FEBRUARY 3, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS AS REVIEWED BY THE CITY ATTORNEY.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “February 3, 2015 Minutes Of The Mayor And Board Of Aldermen Of The City Of Starkville, MS incorporating any and all changes recommended By The City Attorney” is enumerated, this consent item is thereby approved.

4. CONSIDERATION OF INSERTING THE FAIR HOUSING FLYER IN THE APRIL 2015 ELECTRIC BILLS.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval to insert the fair housing flyer in the April 2015 electric bills” is enumerated, this consent item is thereby approved.

5. CONSIDERATION OF APPROVAL OF IN-KIND SERVICES IN THE AMOUNT OF \$150.00 FOR THE APRIL 3, 2015 STARKVILLE MINISTERIAL ASSOCIATION COMMUNITY PRAYER WALK.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of in-kind services in the amount of \$150.00 for the April 3, 2015 Starkville Ministerial Association Community Prayer Walk” is enumerated, this consent item is thereby approved.

6. CONSIDERATION AND DISCUSSION OF THE SIXTH (6TH) AMENDMENT TO THE FIRE PROTECTION AGREEMENT WITH MISSISSIPPI STATE UNIVERSITY.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “Discussion and consideration of the sixth (6th) amendment to the fire protection agreement with Mississippi State University” is enumerated, this consent item is thereby approved.

6th Amendment to the Fire Protection Agreement
MSU Contract 001092

This Sixth Amendment is entered into by and between the City of Starkville, a municipal corporation, (herein referred to as the Provider) and Mississippi State University, a public university of the State of Mississippi, (herein referred to as the Receiver), (collectively referred to herein as the Parties) and shall be effective from the date this amendment has been executed by the authorized officials of both Parties.

Whereas, the Parties entered into an agreement in 1972, wherein the Provider agreed to provide certain services to the Receiver in return for certain benefits to the Provider;

Whereas, the Parties have amended the 1972 agreement on five occasions and now desire to further amend said Agreement;

Whereas the general purposed of the Sixth Amendment are to: set forth an adjusted annual fee schedule;

Whereas, the provisions of the 1972 agreement (Exhibit 1 hereto), as amended by the previous 5 amendments (Exhibits 2, 3, 4, 5 and 6 hereto), remain in effect and are applicable to all service areas.

Section 2A. Which reads: “Annual fire protection inspection and report of all facilities”), shall be amended to add the word **Written** report and shall now read as follows: “Annual fire protection inspection and written report of all facilities”.

The service years dates and fees are revised as follows:

<u>Service Year</u>	<u>Fee/year</u>	<u>Invoice Date</u>	<u>Due Date</u>
FY2016	\$252,679	Quarterly	Last day of quarter
FY2017	\$262,786	Quarterly	Last day of quarter
FY2018	\$273,297	Quarterly	Last day of quarter
FY2019	\$284,228	Quarterly	Last day of quarter
FY2020	\$295,597	Quarterly	Last day of quarter

MISSISSIPPI STATE UNIVERSITY

THE CITY OF STARKVILLE

By: _____
Don Buffum, CPPO, Director
Procurement and Contracts

By: _____
Parker Wiseman
Mayor

7. CONSIDERATION OF A MEMORANDUM OF UNDERSTANDING WITH MISSISSIPPI STATE UNIVERSITY.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “Approval of a Memorandum of Understanding with Mississippi State University” is enumerated, this consent item is thereby approved.

**External Memoranda of Understanding
between
Mississippi State University
and
East Mississippi Community College
and
Mississippi University for Women
and
The Starkville Police Department
and
The Columbus Police Department
and
Lowndes County Sheriff’s Department
and
Safe Haven, Inc.**

Identification of department to manage and coordinate project initiatives:

Mississippi State University’s Department of Health Education & Wellness will be designated to receive and administer grant funds to manage and coordinate project activities through the consortium project of MSU, EMCC and MUW.

Brief description of confidentiality and privacy including informed consent:

In partnership with each Coordinated Community Response partner included in this MOU, each organization has specific roles and responsibilities as set forth by the employing organization. Each partner within the MOU understand the limits of disclosure of personally identifying information and victim confidentiality will be maintained to the extent possible by law.

Understanding and approval of funding:

All MOU partners approve of the Mississippi State University funded project including a designated budget to accomplish the goals and objectives as set forth in this campus grant application.

Consortium Project Partners: East Mississippi Community College, Mississippi State University, and Mississippi University for Women.

Under the purpose area for the campus grant program and through partnerships of the Memorandum of Understanding and responsibilities as designated by the OVW grant requirements, the following purpose areas will be addressed in this consortium grant project with EMCC, MSU and MUW:

1. To provide personnel, training, technical assistance, data collection, and other equipment with respect to the increased apprehension, investigation, and adjudication of persons committing domestic violence, dating violence, sexual assault, and stalking on campus.

2. To develop, strengthen, and implement campus policies, protocols, and services that more effectively identify and respond to the crimes of domestic violence, dating violence, sexual assault and stalking, including the use of technology to commit these crimes, and to train campus administrators, campus security personnel, and personnel serving on campus disciplinary or judicial boards on such policies, protocols, and services.
3. To implement and operate education programs for the prevention of domestic violence, dating violence, sexual assault, and stalking.
4. To develop, enlarge, or strengthen victim services programs and population specific services on the campuses of the institutions involved, including programs providing legal, medical, or psychological counseling, for victims of domestic violence, dating violence, sexual assault, and stalking, and to improve delivery of victim assistance on campus.
5. To create, disseminate, or otherwise provide assistance and information about victims' options on and off campus to bring disciplinary or other legal action, including assistance to victims in immigration matters.
6. To support improved coordination among campus administrators, campus security personnel, and local law enforcement to reduce domestic violence, dating violence, sexual assault, and stalking on campus.
7. To develop or adapt population specific strategies and projects for victims of domestic violence, dating violence, sexual assault, and stalking from underserved populations.

Mississippi State University

Roles and Responsibilities, Collaborative Relationship:

The vision of Mississippi State University (MSU) is to be a leading public research university that is globally aware and involved, accessible and responsive to the many constituencies it serves, and fully integrated with the intellectual, social, and economic development of the state, while delivering excellent programs of teaching, research, and service.

Mississippi State University's Department of Health Education and Wellness will coordinate grant activities and requirements as set forth by the Department of Justice, Office on Violence Against Women. The mission of the Department of Health Education and Wellness is to provide unique wellness programs, mental health outreach, and violence prevention education to the university community. Health Education and Wellness promotes and sustains the development of positive life changes, healthy life choices, and contributes to a safer campus environment.

Resources and Support:

- Mississippi State University will continue to implement a Coordinated Community Response which includes both internal and external partnerships. The Coordinated Community Response at Mississippi State University is a member coalition seeking to serve the Mississippi State University campus and community of Starkville in prevention of dating violence, domestic violence, sexual assault and stalking through education, awareness and advocacy efforts. Members of the Coordinated Community Response of sexual assault, domestic violence, dating violence, and stalking are dedicated to an ongoing evaluation of services and to expanding membership to include representatives from constituency groups that work to provide services to underrepresented communities.
- Mississippi State University will develop a mandatory prevention and education program for all incoming students about sexual assault, domestic violence, dating violence, and stalking that incorporates information, awareness, and resources including the students' code of conduct.
- Mississippi State University's Department of Health Education and Wellness will work with MSU Police to provide funding for on-going training for the officers that will include the required topics as set forth herein.
- Mississippi State University's Department of Health Education and Wellness will work with the MSU Dean of Student's Office and the MSU Title IX Coordinator to provide funding for on-going training for the required topics.
- MSU will attend technical assistance training as requested by OVW as part of the grant consortium project.
- The Department of Health Education & Wellness will receive and administer grant funds to manage and coordinate project activities at Mississippi State University. Mississippi State University will employ a full time Project Coordinator as requested in the grant application to coordinate with the project consortium partners, East Mississippi Community College and Mississippi University for Women.

Mechanism of reimbursement:

Mississippi State University's Department of Health Education and Wellness will coordinate the grant budget including sub recipients of EMCC and MUW funding. Funds will be awarded through MSU's Sponsored Programs Administration.

East Mississippi Community College

Roles and Responsibilities, Collaborative Relationship:

The vision of East Mississippi Community College (EMCC) is one that establishes the standard of excellence for comprehensive community colleges in Mississippi. East Mississippi Community College is a public community college serving six counties in East Central Mississippi, offering university-parallel programs, career-technical programs, and workforce programs. EMCC is dedicated to improving the quality of life for our students, our community and our personnel through instructional opportunities, with specific focus on a healthy mind, body and spirit.

East Mississippi Community College's Dean of Students Office will coordinate grant activities and requirements as set forth by the Department of Justice, Office on Violence Against Women.

Resources and Support:

- East Mississippi Community College will create a Coordinated Community Response (CCR) including both organizations external to the institution and relevant divisions of the institution.
- East Mississippi Community College will develop a mandatory prevention and education program for all incoming students about sexual assault, domestic violence, dating violence, and stalking that incorporates information, awareness, and resources including the students' code of conduct.
- East Mississippi Community College will work with EMCC campus police to provide funding for on-going training for the officers that will include the required topics as set forth herein.
- East Mississippi Community College's Dean of Student's Office will attend on-going training for the officers that will include the required topics.
- East Mississippi Community College will attend grant funded technical assistance training as requested by OVW as part of the grant consortium project.

Mechanism of reimbursement:

East Mississippi Community College has signed a sub recipient form with Mississippi State University and funds will be awarded through MSU's Sponsored Programs Administration to accomplish the goals set forth in this grant consortium project.

Mississippi University for Women

Roles and Responsibilities, Collaborative Relationship:

The vision of Mississippi University for Women (MUW) includes building on its long tradition of excellence in liberal arts and professional education, as well as its historic focus on academic and leadership development for women. Mississippi University for Women will continue to be a university that prepares both women and men for successful lives by providing a high-quality education in a personalized learning environment.

Mississippi University for Women's Dean of Students' Office will coordinate grant activities and requirements as set forth by the Department of Justice, Office on Violence Against Women.

Resources and Support:

- Mississippi University for Women will create a Coordinated Community Response (CCR) including both organizations external to the institution and relevant divisions of the institution.
- Mississippi University for Women will develop a mandatory prevention and education program for all incoming students about sexual assault, domestic violence, dating violence, and stalking that incorporates information, awareness, and resources including the students' code of conduct.
- The university will work with the MUW police department to select on-going training for the officers that will include the required topics. The trainings for the police department will be two times each term. This will allow for ongoing training and discussion.
- The university does not have a campus disciplinary board. The university has a Title IX Coordinator and deputies that are trained to conduct investigations. The university will continue training for these individuals in order to improve overall case investigations.
- Mississippi University for Women will attend grant funded technical assistance training as requested by OVW as part of the grant consortium project.

Mechanism of reimbursement:

- Mississippi University for Women has signed a sub recipient form with Mississippi State University and funds will be awarded through MSU's Sponsored Programs Administration to accomplish the goals set forth in this grant consortium project.

The Starkville Police Department (SPD)

Roles and Responsibilities, Collaborative Relationship:

Starkville Police Department has worked with Health Education & Wellness and other departments since 1997 in providing training to law enforcement officers regarding sexual assault, dating violence, and domestic violence. SPD actively participates in the University's Coordinated Community Response Team (CCRT) to develop strategies for preventing and responding to these offenses. SPD also works closely with MSU and MSU police when off-campus assaults occur involving students.

- Starkville Police Department will continue as an active member of the CCRT, and will continue its participation in discussions aimed at developing strategies for preventing and responding to sexual assault, domestic violence and similar offenses.
- SPD will continue to work with Health Education & Wellness to provide training to law enforcement officers on the proper response to these offenses.
- SPD will continue to coordinate with MSU and the MSU Police Department in responding to off-campus offenses involving students, and SPD will continue to provide MSU with pertinent information concerning sexual assault and domestic violence.
- SPD will work with MSU in the development of a comprehensive Memorandum of Understanding outlining specific steps by each party aimed at improving prevention of and response to sexual assault, domestic violence and similar offenses.
- SPD recognizes and agrees to comply with the provisions of the Violence Against Women Act (VAWA) governing the nondisclosure of victim information. Specifically, SPD agrees to comply with the provisions of VAWA requiring informed consent before personally identifying information of victim may be disclosed.

Mechanism of reimbursement:

Starkville Police Department will contribute to the project primarily by devoting time to participation in the CCRT and in responding to sexual assault, domestic violence, and similar offenses. SPD will continue training its officers on sexual assault, domestic violence, and dating violence; and on how to properly protect students against stalking.

Starkville Police Department will be reimbursed for its commitment of time through in-kind contributions. These include, but are not limited to, training and collaborative opportunities for the police department through its affiliation with Health Education & Wellness and the Coordinated Community Response Team, as well as continued cooperation by MSU and the University Police Department in responding to sexual assault, dating violence, and domestic violence. This has been clearly communicated and agreed upon by SPD.

Lowndes County Sheriff's Department

Roles and Responsibilities, Collaborative Relationship:

Lowndes County Sheriff's Department services the county where East Mississippi Community College is located. As the topic areas and victim services increase as a goal of the OVW grant funded campus consortium for EMCC, Lowndes County Sheriff will work closely with EMCC Staff to better support EMCC students as services become available related to sexual assault, domestic violence, dating violence and stalking. The Lowndes County Sheriff's Department will partner with EMCC to find various ways of increased support through education programs and events.

Resources and Support:

- The Lowndes County Sheriff's Department will serve as a member of the Coordinated Community Response and will contribute project staff representatives to attend meetings.
- Upon availability of funding, the Lowndes County Sheriff's Department will attend training in regard to education and response efforts of sexual assault, domestic violence, dating violence, and stalking.

Mechanism of reimbursement:

The Lowndes County Sheriff's Department will be reimbursed for its commitment of time through in-kind contributions. These include, but are not limited to, training and collaborative opportunities for the police department through its affiliation with MUW, EMCC, MSU and the Coordinated Community Response. This has been clearly communicated and agreed upon by LCSD.

City of Columbus Police Department (CPD)

Roles and Responsibilities, Collaborative Relationship:

City of Columbus Police Department is a community-centered team of caring professionals with a mission to safeguard the lives and property of the people in the City of Columbus by working cooperatively with the public and within the framework of the U.S. Constitution to enforce the laws, preserve the peace, reduce fear and provide for a safe environment that provides a safe place in which to live or visit. The CPD is committed to the following core values: service, responsiveness, integrity and professionalism. The CPD members are committed as servant leaders to meet the needs of the citizens. As Mississippi University for Women is located in Columbus, CPD is an integral part of this team.

The City of Columbus Police Department works closely with MUW Police Department through drills, educational programs and events.

Resources and Support:

- The City of Columbus Police Department will serve as a member of the Coordinated Community Response and will contribute project staff representatives to attend meetings.
- Upon availability of funding, City of Columbus Police Department will attend training in regard to education and response efforts of sexual assault, domestic violence, dating violence, and stalking

Mechanism of reimbursement:

City of Columbus Police Department will be reimbursed for its commitment of time through in-kind contributions. These include, but are not limited to, training and collaborative opportunities for the police department through its affiliation with MUW, EMCC, MSU and the Coordinated Community Response. This has been clearly communicated and agreed upon by CPD.

Safe Haven, Inc.

Roles and Responsibilities, Collaborative Relationship:

Safe Haven, Inc. has collaborated with MSU's Department of Health Education & Wellness and other departments at Mississippi State University since 1997 in providing training to the community. Safe Haven, Inc. has also worked with Mississippi University for Women through various programs and services as well. Safe Haven, Inc. currently serves on the Coordinated Community Response for MSU and has participated in professional training for law enforcement, the community, staff, and volunteers. Safe Haven, Inc. has offered cross-consultation to programs and have shared pertinent information, statistics, and educational materials. MSU's Department of Health Education and Wellness promotes the services of Safe Haven, Inc. and works collaboratively with Safe Haven, Inc. through various programming including community awareness events during Sexual Assault Awareness Month.

Resources and Support:

- Safe Haven, Inc. will serve as a member of the Coordinated Community Response and will contribute project staff representatives to attend meetings. EMCC, MUW and MSU will each have a Coordinated Community Response Coalition as directed by the OVW campus grant.
- Safe Haven, Inc. extends services for victims to a service area of ten counties including Lowndes, Oktibbeha, Clay, Monroe, Choctaw, Webster, Attala, Montgomery, Calhoun and Chickasaw.
- Safe Haven, Inc. is committed to working towards identifying the barriers victims from underserved communities face in obtaining assistance, and to establishing coordinated, sensitive assistance to victims.
- Safe Haven, Inc. will provide each university (MSU, EMCC, and MUW) with information to be distributed regarding domestic violence and other services that would be available to student victims.
- Safe Haven, Inc. will provide resources and information to the consortium for trainings as part of the grant project.

Mechanism of reimbursement:

Safe Haven, Inc. will contribute to the project through time contributions. These include, but are not limited to, training engagements for university students, faculty, and staff as well as serving on the Coordinated Community Response Team as a community-based agency. Safe Haven, Inc. will be reimbursed through compensation of mileage to attend Coordinated Community Response Meetings. Victim services training for the Coordinated Community Response will be provided by Safe Haven, Inc. and the approved rate of compensation by OVW will be provided for compensation for such training. This has been clearly communicated and agreed upon by all participating organizations.

Dr. Mark E. Keenum
President, Date
Mississippi State University

Dr. Jim Borsig
President, Date
Mississippi University for Women

Dr. Rick Young
President, Date
East Mississippi Community

R. Frank Nichols
Chief of Police, Date
Starkville Police Department

Tony Carleton
Chief of Police, Date
Columbus Police Department

Marc Miley
Chief Deputy, Date
Lowndes County Sheriff's Department

Joyce Tucker
Executive Director, Date
Safe Haven, Inc.

8. REQUEST APPROVAL FOR (5) AIRPORT BOARD MEMBERS AND AIRPORT MANAGER RODNEY LINCOLN TO TRAVEL TO TUPELO, MS ON MAY 13 - 15, 2015 AND ATTEND THE MISSISSIPPI AIRPORT ASSOCIATION (MAA) CONFERENCE.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval for (5) airport board members and Airport Manager Rodney Lincoln to travel to Tupelo, MS on May 13 through 15, 2015 and attend the Mississippi Airport Association (MAA) Conference” is enumerated, this consent item is thereby approved.

9. REQUEST APPROVAL OF THE SPECIAL EVENT PERMIT FOR THE COTTON DISTRICT ARTS FESTIVAL 2015.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of the special event permit for the Cotton District Arts Festival to be held April 18, 2015 with City participation with in-kind services of approximately \$6,103.00” is enumerated, this consent item is thereby approved.

10. REQUEST APPROVAL OF PRELIMINARY AND FINAL PLAT OF THE TWO LOT OSWALT SUBDIVISION.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of PP 15-01: Preliminary & Final Plat approval for a two lot subdivision by Nicole Oswalt located at the intersection of Country Club Road and South Montgomery Street” is enumerated, this consent item is thereby approved.

11. REQUEST AUTHORIZATION TO ALLOW COURT ADMINISTRATOR TONY ROOK TO ATTEND MANDATORY TRAINING IN BILOXI, MS FROM APRIL 22 THROUGH 24, 2015 AS REQUIRED BY THE MISSISSIPPI JUDICIAL COLLEGE AND ADMINISTRATIVE OFFICE OF COURTS. ALL EXPENSES AND TRAVEL WILL BE FUNDED BY THE MISSISSIPPI COURT ADMINISTRATORS ASSOCIATION.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval to allow court administrator Tony Rook to attend mandatory training in Biloxi, MS from April 22 through 24, 2015 as required by the Mississippi Judicial College and Administrative Office of Courts with all expenses and travel will be funded by the Mississippi Court Administrators Association” is enumerated, this consent item is thereby approved.

12. CONSIDERATION OF THE APPROVAL OF THE FEBRUARY 28, 2015 FINANCIAL STATEMENTS OF THE CITY OF STARKVILLE, MS.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of the February 28, 2014 financial statements of the City of Starkville, MS” is enumerated, this consent item is thereby approved.

13. CONSIDERATION OF THE APPROVAL OF THE LOW QUOTE FROM SECURITY SOLUTIONS IN THE AMOUNT OF \$23,864.42 FOR DATE CABLING AND INFRASTRUCTURE AT THE NEW CITY HALL FACILITY.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of the low quote from Security Solutions in the amount of \$23,864.42 for Date Cabling and Infrastructure at the new City Hall facility” is enumerated, this consent item is thereby approved. The two quotes received were: Alarm Securities Inc. of New Albany - \$25,215.00, Exceed of Columbus - \$25,050.50 and Security Solutions of Starkville - \$23,884.42.

14. CONSIDERATION OF THE REQUEST APPROVAL OF CHANGES TO THE JOB DESCRIPTION OF THE ADMINISTRATIVE ASSISTANT TO THE MAYOR AND BOARD.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of changes to the job description of the administrative assistant to the Mayor and Board” is enumerated, this consent item is thereby approved.

**CITY OF STARKVILLE
JOB DESCRIPTION**

Title: ADMINISTRATIVE ASSISTANT
Reports to: Mayor & Board
Date Prepared: 2/25/15

Department: Mayor's Office
Classification: NON-EXEMPT, Grade 8
Approved by Board: 3-17-15

GENERAL POSITION SUMMARY:

This Administrative Assistant position will perform a variety of administrative support, office support and/or secretarial duties, including administrative management of special activities for the Mayor and Board of Aldermen and other departments as designated. This position shall also perform certain duties in relation to tracking and administrative support relating to assigned grants. The Administrative Assistant will uphold the strictest confidentiality regarding all personnel and other departmental matters. The Administrative Assistant will perform related duties as assigned and possess the ability to perform the essential functions of the job.

ESSENTIAL JOB FUNCTIONS:

Duties may include, but are not limited to, the following:

- Perform a wide variety of administrative support, office support and/or secretarial duties, including administrative management of special activities for the Mayor and Board of Aldermen and the Mayor's office including screening and handling of calls. May perform work for other departments as may be designated by the Mayor.
- Assist in the organization, and operational activities of the Mayor's office.
- Assist in the preparation and administration of the office budget.
- Develop and implement new and revised office procedures and forms.
- Participate in maintaining a wide variety of correspondence, agendas of meetings, reports, and other materials.
- Perform research on a variety of administrative, fiscal, and operational issues.
- Under the direction of the Mayor and Board of Aldermen, track data, audit information, provide periodic reports, and other administrative support functions as assigned to support grants
- Handles all public records requests in accordance with established City policy and mandated guidelines.
- Assist in preparing speeches, news releases, radio broadcasts, and other media information.
- Coordinate commendation, certificate, and award programs.
- Participate in the scheduling of the Mayor's, other elected officials, and designated staff appointments and civic and social engagement.
- Receive, respond to, and refer citizen complaints and reports.
- Coordinate office activities with other City departments and divisions and with outside agencies.
- Independently respond to letters and general correspondence of a routine nature.
- Notarize documents as may be required for the Mayor's office and City staff.
- The nature of this position requires that time away from the work station be kept to a minimum in order to be accessible as may be required.

OTHER FUNCTIONS:

- Organization, procedures, and operating details of municipal government.
- City rules, regulations, and policies.
- Record keeping principles and procedures.
- Modern office methods, procedures, equipment, and business letter writing.
- Personal computer operation and software applications.
- Public relations and information techniques.
- Research techniques, methods, and procedures and report presentation.

ABILITY TO:

- Interpret and apply administrative and departmental policies, laws, and rules.
- Analyze situations carefully and adopt effective courses of action.
- Organize workload to ensure responsibilities are carried out in a timely manner.
- Communicate clearly and concisely, orally and in writing.
- Work independently in the absence of supervision.
- Establish and maintain effective and cooperative working relationships; promote good public relations; meet the general public with courtesy and tact.
- Maintain the confidentiality of privileged information.
- Operate standard office equipment including a typewriter, personal computer, and applicable software programs, fax, telephone, copier, postage machine, calculator, and other office equipment as may be required.

SUPERVISORY RESPONSIBILITY: None

INTERPERSONAL CONTACTS:

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, the media, and other governmental agencies.

PHYSICAL, MENTAL, and OTHER CAPABILITIES

Requires the ability to sit, stand, walk, see, and effectively communicate with others for extended periods of time. May be required to lift objects weighing up to 25 pounds without assistance. Must be able to handle multiple tasks or projects simultaneously, work with numerous interruptions, and adjust to changing priorities. Must demonstrate good use of judgment and demonstrate the ability to properly deal with confidential matters. Must use good interpersonal skills.

JOB CONDITIONS: The job is performed primarily indoors in an office setting.

EDUCATION, QUALIFICATIONS, AND/OR EXPERIENCE REQUIRED:

High school diploma or equivalent plus an Associate's Degree or equivalent in office administration or a related field, three (3) or more years of responsible administrative support experience, excellent written and verbal communications skills, working knowledge of word processing, spreadsheets and database software packages; or any equivalent combination of related experience and/or education as determined by the Personnel Officer and approved by the Mayor and Board of Aldermen. Must have valid MS Driver's License and be able to meet requirements for coverage under City's automobile insurance policies. Must be able to meet requirements for being licensed as a Notary Public in the State of Mississippi.

Preferred Qualifications—A bachelor's degree or equivalent training in business, public administration or a related field and experience working in the public sector. Job experience beyond the minimum required.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.

Regular and consistent attendance is a condition of continuing employment

15. REQUEST AUTHORIZATION TO PROMOTE RONNIE SMITH AND EDDIE ROGERS TO FILL VACANT POSITIONS OF EQUIPMENT OPERATOR FOR IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “authorization to promote Ronnie Smith and Eddie Rogers to fill vacant positions of equipment operator for the Starkville Utilities, Public Services—New Construction/Rehab Division” is enumerated, this consent item is thereby approved.

16. REQUEST AUTHORIZATION TO ADVERTISE TO FILL TWO (2) VACANT POSITIONS OF MAINTENANCE WORKER IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “authorization to advertise to fill two (2) vacant positions of maintenance worker in the Starkville Utilities, Public Services—New Construction/Rehab Division” is enumerated, this consent item is thereby approved.

17. REQUEST APPROVAL TO PROMOTE JAMES DANIEL SMITH TO FILL A VACANT POSITION OF LEAD FOREMAN IN THE STARKVILLE UTILITIES, PUBLIC SERVICES—NEW CONSTRUCTION/REHAB DIVISION IN CHARGE OF CMOM PROGRAMS.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval to promote James Daniel Smith to fill a vacant position of Lead Foreman in the Starkville Utilities, Public Services—New Construction/Rehab Division in charge of CMOM Programs at a salary of Grade 10, \$36,893.51. Subject to a six month probationary period” is enumerated, this consent item is thereby approved.

18. REQUEST AUTHORIZATION TO ADVERTISE TO FILL VACANT POSITIONS OF MAINTENANCE WORKER IN THE STREET DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “authorization to advertise to fill vacant positions of Maintenance Worker in the Street Department” is enumerated, this consent item is thereby approved.

19. REQUEST AUTHORIZATION TO ALLOW CHIEF FRANK NICHOLS TO TRAVEL TO MOSS POINT TO SIT ON THE INTERVIEW BOARD MARCH 26 THROUGH 27, 2015.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “authorization to allow Chief Frank Nichols to travel to Moss Point to sit on the interview board March 26 through 27, 2015” is enumerated, this consent item is thereby approved.

20. REQUEST AUTHORIZATION TO ALLOW SERGEANT GEORGE COLEMAN AND DETECTIVE STEPHANIE PERKINS TO ATTEND THE SNIPER CHAMPIONSHIP IN SOUTHAVEN, MS, MARCH 15 THROUGH 19, 2015.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “authorization to allow sergeant George Coleman and Detective Stephanie Perkins to attend the Sniper Championship in Southaven, MS, March 15 through 19, 2015 at a cost not to exceed \$1,114.60” is enumerated, this consent item is thereby approved.

21. REQUEST APPROVAL FOR POLICE DEPT TO PURCHASE AN F250 TRUCK OFF OF THE STATE CONTRACT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval to purchase an F250 pickup off of the state contract at a cost of \$28,989.00 plus marking, equipment, installation, etc for a total cost of \$33,414.00 with the funds to be taken from the Police Forfeited Funds Account” is enumerated, this consent item is thereby approved.

22. REQUEST AUTHORIZATION TO ALLOW OFFICER TYLER WILLS AND OFFICER ANDREW JENKINS TO ATTEND A HIGH RISK WARRANT PLANNING AND EXECUTION CLASS AT RCTA IN MERIDIAN, MS ON APRIL 13 THROUGH 17, 2015 AND FOR CORPORAL CHARLIE JONES AND OFFICER HUNTER BROWN TO ATTEND THE SAME ON MAY 18 THROUGH 22, 2015.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “authorization to allow Officer Tyler Wills and Officer Andrew Jenkins to attend a high risk warrant planning and execution class at RCTA in Meridian, MS on April 13 through 17, 2015 and for Corporal Charlie Jones and Officer Hunter Brown to attend the same on May 18 through 22, 2015” is enumerated, this consent item is thereby approved.

23. REQUEST APPROVAL OF TRAVEL FOR EMMA GANDY TO ATTEND THE MS SOLID WASTE ASSOCIATION OF NORTH AMERICA (SWANA) CONFERENCE IN BILOXI, MS WITH ADVANCE TRAVEL NOT TO EXCEED \$750.00.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of travel for Emma Gandy to attend the MS Solid Waste Association of North America (SWANA) Conference in Biloxi, MS with advance travel not to exceed \$750.00” is enumerated, this consent item is thereby approved.

24. REQUEST AUTHORIZATION FOR JOEL MURPHY AND ROBBY GILLILAND TO TRAVEL TO SCOTTSBORO, AL, FOR TVPPA LINE WORKER CONSTRUCTION LAB 2 MAY 4 THROUGH 8, 2015 FOR A TOTAL COST NOT TO EXCEED \$3,500.00 WITH ADVANCE TRAVEL. THIS IS A CONTINUATION OF THE TVPPA LINEMAN APPRENTICESHIP PROGRAM.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “authorization for Joel Murphy and Robby Gilliland to travel to Scottsboro, AL, for TVPPA Line Worker Construction Lab 2 May 4 through 8, 2015 for a total cost not to exceed \$3,500.00 with advance travel. This is a continuation of the TVPA Lineman Apprenticeship Program” is enumerated, this consent item is thereby approved.

25. REQUEST APPROVAL OF THE ENGAGEMENT LETTER FROM WATKINS, WARD & STAFFORD FOR THE 2014 AUDIT FOR STARKVILLE ELECTRIC DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of the engagement letter form Watkins, Ward & Stafford for the 2014 audit for Starkville Electric Department” is enumerated, this consent item is thereby approved.

(A copy of the engagement letter is attached to the back of these minutes)

26. REQUEST APPROVAL TO PURCHASE A COMPACT EXCAVATOR FROM THOMPSON MACHINERY, THE SUBMITTER OF THE LOWEST QUOTE, IN THE AMOUNT OF \$25,522.24.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval to purchase a compact excavator from Thompson Machinery, the submitter of the lowest quote, in the amount of \$25,522.24” is enumerated, this consent item is thereby approved. The two quotes received were: Stribling Equipment(John Deere) - \$27,000.00 and Thompson Machinery(Caterpillar) - \$25,522.24.

27. REQUEST APPROVAL OF A RESOLUTION FOR THE CITY OF STARKVILLE TO APPLY FOR WATER POLLUTION CONTROL REVOLVING LOAN FUND (WPCRLF) FINANCING FOR IDENTIFIED SEWER IMPROVEMENTS FOR FISCAL YEAR 2015 AND TO AUTHORIZE THE MAYOR TO EXECUTE ASSOCIATED DOCUMENTS.

Upon the motion of Alderman Little, duly seconded by Alderman Walker and adopted by the Board to approve the March 17, 2015 Official Agenda, and to accept items for Consent, whereby the “approval of a resolution for the City of Starkville to apply for Water Pollution Control Revolving Loan Fund (WPCRLF) financing for identified sewer improvements for fiscal year 2015 and to authorize the Mayor to execute associated documents” is enumerated, this consent item is thereby approved.

END OF CONSENT AGENDA ITEMS

28. DISCUSSION AND CONSIDERATION OF NAMING FINALISTS FOR THE POSITION OF FIRE CHIEF AND TO ESTABLISH A TIME AND PLACE FOR INTERVIEWS.

Alderman Wynn offered a motion to interview all applicants (10) who submitted an application with complete supporting materials for the position of Fire Chief by the deadline with interviews to be held Monday, March 30, 2015 at 5:30 p.m. Alderman Perkins seconded the motion. Alderman Maynard asked if the list could be limited to interviewing only five due to interview time restraints. Following discussion, Alderman Wynn amended her motion to interview the following five applicants: Curtis Randle, Charles Yarbrough, Steen McMullen, Terry Tucker and Michael Chandler Monday, March 30 at 5:00 p.m. at the Sportsplex Conference Room. The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

MAYOR'S COMMENTS: The Mayor introduced the following new firefighters: Marvin Forte, Walter Jones, Nathan Maxwell and Ladarius Weatherall.

BOARD OF ALDERMEN COMMENTS:

Alderman Maynard displayed the MS Historical Society Award received for the invaluable role in development and historical interpretation of the Unity Park. He also noted the final panel in the Unity Park would be revealed the following week and invited all to attend.

Alderman Little congratulated the Starkville Yellow Jackets Boys Basketball Team for their recent 6A State Championship on behalf of the City of Starkville.

CITIZEN COMMENTS:

Alvin Turner, Ward 7, asked that people be respectful and not park in front of shuttle bus stops.

Chris Taylor, Ward 7, encouraged everyone to attend the Unity Park Dedication on March 23, 2015 at 10:30 a.m. and thanked the City for helping it become a reality.

Chanteau Wilson asked to speak to the Mayor and Board in Executive Session.

Alderman Wynn noted Ms McDavid, MSU Professor, in attendance with the MSU Journalism Class.

29. DISCUSSION AND CONSIDERATION OF A CONTRACT WITH BIG TRUCK RENTALS.

Mayor Wiseman discussed the need to rent equipment for the sanitation department in that one container truck cannot meet the needs of the customers. Following discussion, Alderman Carver offered a motion, based on the finding of emergency need as outlined in MS Code Section 31-7-13k, to move approval of contract with Big Truck Rentals for a maximum period of one month. Alderman Maynard seconded the motion. Discussion followed as to the conditions and repair status of the sanitation commercial collection trucks. The Board then voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

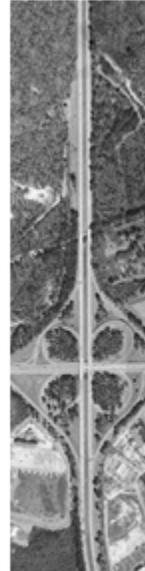
(Copy of revised contract attached)

30. DISCUSSION AND CONSIDERATION OF A RESOLUTION FINDING AND DETERMINING THAT THE RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI TO ISSUE GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF SAID MUNICIPALITY IN THE MAXIMUM PRINCIPAL AMOUNT OF THE THREE MILLION DOLLARS (\$3,000,000) ADOPTED ON THE 17TH DAY OF FEBRUARY 2015, WAS DULY PUBLISHED AS REQUESTED BY LAW; THAT NO WRITTEN PROTEST OR OTHER OBJECTION OF ANY KIND OR CHARACTER AGAINST THE ISSUANCE OF THE BONDS DESCRIBED IN THE SAID RESOLUTION HAS BEEN FILED BY THE QUALIFIED ELECTORS; AND AUTHORIZING THE ISSUANCE OF SAID BONDS.

After the Clerk certified that the Resolution had been advertised as required and no protests were received by the deadline, Alderman Maynard presented the following power point presentation of the proposed project summary:

Project Summary

• 2015 Street Improvement List	\$ 395,000
• 2016 Street Improvement List	\$ 425,000
• Russell Street Project	\$ 275,000
• Huntington Drainage Project	\$ 150,000
• Northside Drive Drainage Project	\$ 25,000
• Lafayette Streetscape and ADA Ramp	\$ 75,000
• Sportsplex Phase 1 & 2+ Shuttle Bus Stop (2% Money)	<\$ 200,000>
• Safe Routes to School	\$ 240,000
• Sidewalk Connectivity	\$ 75,000
• South Montgomery Signal and Traffic Flow	\$ 200,000
• Lincoln Green Redesign	\$ 75,000
• Starkville Cafe Parking Lot	\$ 75,000
• Open for other ward specific designated projects	\$ 630,000
• Total	\$2,635,000



Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion to authorize the Resolution passed.

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF SAID MUNICIPALITY IN THE MAXIMUM PRINCIPAL AMOUNT OF THREE MILLION DOLLARS (\$3,000,000) TO RAISE MONEY FOR THE PURPOSE OF ESTABLISHING SANITARY, STORM, DRAINAGE AND SEWERAGE SYSTEMS, AND REPAIRING, IMPROVING AND EXTENDING THE SAME; PROTECTING THE MUNICIPALITY, ITS STREETS AND SIDEWALKS FROM OVERFLOW, CAVING BANKS AND OTHER LIKE DANGERS; CONSTRUCTING, IMPROVING AND PAVING STREETS, SIDEWALKS, PARKWAYS, WALKWAYS AND PUBLIC PARKING FACILITIES AND PURCHASING LAND THEREFOR; CONSTRUCTING BRIDGES AND CULVERTS; AND FOR RELATED PURPOSES; AND DIRECTING PUBLICATION OF NOTICE OF SUCH INTENTION.

WHEREAS, the Mayor and Board of Aldermen of the City of Starkville, Mississippi (the "Governing Body" of the "Municipality"), acting for and on behalf of the Municipality hereby finds, determines, adjudicates and declares as follows:

It is necessary and in the public interest to issue general obligation public improvement bonds (the "Bonds") of the Municipality in the maximum principal amount of Three Million Dollars (\$3,000,000) to raise money for the purpose of establishing sanitary, storm, drainage and sewerage systems, and repairing, improving and extending the same; protecting the Municipality, its streets and sidewalks from overflow, caving banks and other like dangers; constructing, improving and paving streets, sidewalks, parkways, walkways and public parking facilities and purchasing land therefor; constructing bridges and culverts; and for related purposes (the "Authorized Purpose").

The assessed value of all taxable property within the Municipality, according to the last completed assessment for taxation, is Two Hundred Twenty-two Million Seven Hundred Twenty-three Thousand Seven Hundred Sixty-one Dollars (\$222,723,761); the Municipality has outstanding bonded indebtedness subject to the fifteen percent (15%) debt limit prescribed by Section 21-33-303, Mississippi Code of 1972, in the amount of Eight Million Nine Hundred Fifty Thousand Dollars (\$8,950,000), and outstanding bonded and floating indebtedness subject to the twenty percent (20%) debt limit prescribed by Section 21-33-303, Mississippi Code of 1972 (which amount includes the sum set forth above subject to the 15% debt limit), in the amount of Thirteen Million Three Hundred Seventy-six Thousand Six Hundred Seventy-two and 36/100 Dollars (\$13,376,672.36); the issuance of the Bonds hereinafter proposed to be issued, when added to the outstanding bonded indebtedness of the Municipality, will not result in bonded indebtedness, exclusive of indebtedness not subject to the aforesaid fifteen percent (15%) debt limit, of more than fifteen percent (15%) of the assessed value of taxable property within the Municipality, and will not result in indebtedness, both bonded and floating, exclusive of indebtedness not subject to the aforesaid twenty percent (20%) debt limit, in excess of twenty percent (20%) of the assessed value of taxable property within the Municipality and will not exceed any constitutional or statutory limitation upon indebtedness which may be incurred by the Municipality.

The Municipality reasonably expects that it will incur expenditures for the Authorized Purpose prior to the issuance of the Bonds, and that it should declare its official intent to reimburse such expenditures with the proceeds of the Bonds upon the issuance thereof.

The Municipality is authorized by Sections 21-33-301 through 21-33-329, Mississippi Code of 1972, to issue the Bonds hereinafter proposed to be issued for the purpose set forth above, for which purpose there are no other available funds on hand.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY AS FOLLOWS:

SECTION 1. The Governing Body hereby declares its intention to issue the Bonds in the maximum principal amount of Three Million Dollars (\$3,000,000) to raise money for the Authorized Purpose. Pursuant to Section 1.150-2 of the Treasury Regulations (the "Reimbursement Regulations"), the Governing Body hereby declares its official intent to reimburse expenditures made for the Authorized Purpose prior to the issuance of the Bonds with proceeds of the Bonds to the extent permitted by the Reimbursement Regulations. The Bonds will be general obligations of the Municipality payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a tax to be levied annually upon all the taxable property within the geographical limits of the Municipality, which tax, together with any other moneys available for such purpose, shall be sufficient to provide for the payment of the principal of and the interest on the Bonds according to the terms thereof.

SECTION 2. The Governing Body proposes to direct the issuance of the Bonds in the amount, for the purpose and secured as aforesaid at a meeting of the Governing Body to be held in the City Hall Court Room at 101 E. Lampkin Street, Starkville, Mississippi at 5:30 o'clock p.m. on March 17, 2015, or at some meeting held subsequent thereto. If ten percent (10%) of the qualified electors of the Municipality, or fifteen hundred (1,500), whichever is the lesser, shall file a written protest with the City Clerk against the issuance of such Bonds on or before the aforesaid date and hour, then the Bonds shall not be issued unless authorized at an election on the question of the issuance of such Bonds to be called and held as provided by law. If no protest be filed, then such Bonds may be issued without an election on the question of the issuance thereof at any time within a period of two (2) years after the date above specified.

SECTION 3. This resolution shall be published once a week for at least three (3) consecutive weeks in the *Starkville Daily News*, a newspaper published in the City of Starkville, Mississippi, and having a general circulation in the Municipality, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972. The first publication of this resolution shall be made not less than twenty-one (21) days prior to the date fixed herein for the issuance of the Bonds, and the last publication shall be made not more than seven (7) days prior to such date.

SECTION 4. The City Clerk is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of the publication of this resolution and have the same before this Governing Body on the date and hour specified in Section 2 hereof.

Alderman Scott Maynard moved and Alderman David Little seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Ben Carver	voted: YEA
Alderman David Little	voted: YEA
Alderman Scott Maynard	voted: YEA
Alderman Roy A' Perkins	voted: NAY
Alderman Henry Vaughn, Sr.	voted: NAY
Alderman Jason Walker	voted: YEA
Alderman Lisa Wynn	voted: YEA

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted this the 17th day of February, 2015.

City of Starkville, Mississippi

/s/ Parker Wiseman
Parker Wiseman, Mayor

ATTEST:

/s/ Lesa Hardin (Lesa Hardin, City Clerk)

31. DISCUSSION AND CONSIDERATION OF THE SALARY OF ALL CITY EMPLOYEES, EXCLUDING THE MAYOR, BE INCREASED BY 3%, EFFECTIVE OCTOBER 1, 2015, AND THAT THE SALARIES OF EACH MEMBER OF THE STARKVILLE BOARD OF ALDERMEN INCREASE TO \$20,000 PER YEAR EFFECTIVE JULY 1, 2017.

Alderman Wynn offered a motion that the salaries of all City employees and of the Board of Aldermen, but excluding the Mayor, be increased by 3%, effective October 1, 2015, and that the salaries of each member of the Starkville Board of Aldermen increase to \$20,000 per year effective July 1, 2017. Alderman Perkins offered a second to the motion. Discussion followed by the Mayor and Board of Aldermen.

Alderman Little offered a friendly amendment to Alderman Wynn's motion to remove Board of Aldermen from the 3% raise and eliminate the portion of the motion related to the \$5,000 increase. Alderman Maynard seconded the motion. Discussion followed by the Mayor and Board of Aldermen.

Alderman Vaughn offered a motion to amend the amendment of Alderman Little to also exclude Department Heads. Alderman Perkins seconded the motion. Following comments by the Mayor and Board, the Board voted on the amendment proposed by Alderman Vaughn as follows:

Alderman Ben Carver	Voted: Nay
Alderman Lisa Wynn	Voted: Nay
Alderman David Little	Voted: Nay
Alderman Jason Walker	Voted: Nay
Alderman Scott Maynard	Voted: Nay
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority negative vote, the Mayor declared the motion to exclude Department Heads from the motion failed.

A motion was then offered by Alderman Perkins to close debate. Alderman Wynn seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried and debate closed.

The Board voted as follows on the amendment to exclude the Board of Aldermen from the original motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Nay
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

The Board then voted on the original motion as amended, that salaries of all City employees, excluding elected officials, be increased by 3% effective October 1, 2015, as follows by a roll call vote:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Nay
Alderman Jason Walker	Voted: Nay
Alderman Scott Maynard	Voted: Nay
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

32. DISCUSSION AND CONSIDERATION OF ADVERTISING FOR REQUESTS FOR PROPOSALS FOR INSURANCE SERVICES.

Alderman Maynard offered a motion to approve the RFP for Insurance services as presented. Alderman Wynn seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

CITY OF STARKVILLE

REQUEST FOR PROPOSALS (RFP) EMPLOYEE BENEFITS INSURANCE BROKER AND CONSULTING SERVICES

Project Manager: Taylor Adams, Chief Administrative Officer

**Address: 101 East Lampkin Street
Starkville, MS 39759**

PH: (662) 323-2525

FAX: (662) 323-4961

E-mail: cao@cityofstarkville.org

Key RFP Dates

The following table outlines the planned schedule of major activities related to the RFP distribution, response submission, evaluation and selection processes. The City of Starkville reserves the right to amend the schedule as necessary.

- | | |
|---|-------------------------|
| • RFP Issued | March 23, 2015 |
| • Pre-Proposal Meeting* | March 30, 2015, 9:00 am |
| • Submit Proposals | May 1, 2015, by 4:00 pm |
| • Final Selection | June 2, 2015 |
| • Finalization of plan design and offerings | July 21, 2015 |
| • Prepare information for open enrollment | August 12, 2015 |
| • Open enrollment | September 11, 2015 |
| • Plan effective date and Broker of Record Inception Date | October 1, 2015 |

*Information will be distributed at the Pre-proposal meeting to include employee and retiree census; current plan data including providers, benefits and participation data; current plan cost-sharing percentages; recent claims in excess of \$10,000; and other data deemed necessary to develop responses to this RFP. Any specific additional information that the proposer deems necessary to respond to this RFP should be requested in writing with the request to be submitted to Joanna McLaurin no later than 5:00PM on March 26, 2015. Such request should be: (1) mailed to Joanna McLaurin at the address shown above, or (2) E-mailed to j.howard@cityofstarkville.org or (3) faxed to (662) 323-4961, attention Joanna McLaurin.

CITY OF STARKVILLE REQUEST FOR PROPOSAL (RFP) EMPLOYEE BENEFITS INSURANCE BROKER AND CONSULTING SERVICES

I. BACKGROUND

The City of Starkville currently employs approximately 300 benefit eligible employees. Employees eligible for benefits are those employees who work an average of 30 or more hours per week in permanent positions. Additionally, certain plans are offered to retirees.

The City strives to provide employee benefit programs that best meet the needs of employees, their dependents and the City, and to assist participants in utilizing their plans effectively. The City currently offers core plans consisting of group medical (includes prescription coverage), dental, and life plans, plus optional plans including vision, supplemental life, accidental death and dismemberment, long-term disability, accident and critical illness, Section 125 Cafeteria Plans.

The services desired also include support services including compliance services, COBRA administration, billing reconciliation, employee communication, enrollment and participation in various plans, and other similar related benefits administrative support functions.

II. PROJECT OVERVIEW

The City of Starkville, Mississippi seeks a licensed employee benefit consultant / broker that will take an active role in a partnership approach to managing benefit costs while at the same time ensuring employee satisfaction with employee benefit plan offerings. The broker must be objective, without conflicts of interest, so that the advice and information provided to the City of Starkville is transparent and unbiased.

In general terms, the selected consultant / broker will:

- Provide expertise to the City of Starkville in selecting, communicating and managing employee benefit plans and administrative support. Support services will include:
 - Strategy Development
 - Plan Performance Monitoring / Reporting
 - Financial Analysis and Technical Support
 - Vendor Procurement / Strategy Implementation Support / Management
 - Compliance Support
- Present creative and thoughtful alternatives regarding approach to benefit and welfare plan design, communication and management.
- Ensure that the plans being offered are structured in the most efficient and effective manner in compliance with all relevant federal and state laws.
- Embrace a business approach that provides aggressive and realistic recommendations to achieve member wellness as well as cost containment. Accept responsibility for the outcomes related to its role; make adjustments that are in the best interest of the City of Starkville.
- Provide comprehensive compliance services to ensure the City's compliance with all applicable federal and state laws.
- Develop employee communication materials to satisfy all applicable federal and state laws and to enhance the employee's knowledge, understanding, and appreciation of benefits available through the City's plans.
- Provide administrative support for plans and services in a way that minimizes the work required by City staff, including the areas of enrollment, termination from plans, billing, payroll deduction amounts, reconciliation services, and employee communication concerning plan availability or

changes, including benefit information for new employee orientation. These services should include arrangements to handle receipt of payments from retirees for maintenance of benefits.

III. BROKER QUALIFICATIONS

The City of Starkville will select a firm based on what it feels is in the best interests of the City. The City of Starkville shall be the sole judge and final arbiter of its own best interests; the evaluation of submissions, and the resulting negotiated agreement. In all instances, the City of Starkville's decisions will be final.

Minimum Requirements:

1. Business Office of member(s) of the primary account services representatives in one of the three counties of the Golden Triangle region. Must be capable of onsite response within 3 hours of contact.
2. MS Licensed Accident and Health agent / agency in good standing with MS Department of Insurance.
3. Agent / Agency License or Registration is not currently subject to Department of Insurance market conduct investigation, claim or proceeding.
4. Bond, Surety or E&O coverage meets minimum standards for all employee benefit plans to be offered to City of Starkville employees.
5. Has not had a Bond, Surety or E&O provider deny an application for claim payment or terminated coverage.
6. Has no outstanding judgment, lien or claim against the agent or agency including tax obligations.
7. Has at least five (5) years of experience as a MS Licensed Accident and Health Insurance agent.
8. Has at least five (5) years of experience representing municipal employee benefit plans.
9. Has at least five (5) years of experience representing retiree eligibility of employee benefit plans.
10. Has high volume of experience in the analysis and financial impact of various funding arrangements of employee and retiree benefit plans. i.e. Insured, Self-Funded Admin, Reinsurance, Medicare and PERS.
11. Must be able to provide and administer plans through Blue Cross Blue Shield of MS and must be able to maintain grandfathered plan status if determined necessary.
12. Competent in all State and Federal regulations that govern MS municipal agencies and their employee benefit plans.
13. Competent in PPACA compliance Mandates, Taxes, and Fines.
14. Resume of the responsible agent of record for employee benefits should include Education, names of and duration of municipal entity experience, Industry Designations and other special qualifying experience.

Project Staffing:

The proposer is required to list the key individuals who will be assigned to the account, their qualifications and disciplines. The proposer's staff member who will be handling the City's account will be an important factor considered in the selection process. You will need to identify how the proposer would propose to staff this project. The proposer shall include the following:

- Identify the names and office locations of the Account Manager and key personnel who will be assigned to the City's account. Describe their areas of responsibility and their education, experience and professional qualifications in those areas with emphasis on public sector organizations.
- List the experience and education requirements and standards for Account Manager.

SCOPE OF SERVICES

The City is seeking to name a Broker of Record for the City's employee benefits plans and services and is looking for continuity of services in the rapidly changing area of employee benefits. The City is particularly interested in a broker who can offer creative, innovative approaches, with a proven track record, that allows the City to maintain quality programs and contain or reduce costs.

The selected broker will perform a full range of benefit program services related to the acquisition, implementation, maintenance, communication and improvement of the City's employee insurance benefits. The selected broker shall provide services, including, but not limited to, the following:

A. Analysis and Reporting

1. Analyze existing coverage and identify or develop cost-saving alternative benefit strategies and plans.
2. Assist in the development of long-range goals and strategies, including making projections of potential savings.
3. Assist the City in monitoring and analyzing experience trends and providing timely alerts on changing patterns and appropriate recommendations.
4. Provide, maintain and update comparison reports of other public and private companies' benefit plan offerings and costs to determine their competitiveness with the City's programs.
5. Provide COBRA administration.
6. Provide Section 125 Cafeteria Plan administration.
7. Provide financial and/or performance reviews of self-funded or fully insured plans and programs.
8. Be available to provide various types of reports as needed, such as cost analysis for benefit changes, and other statistical, financial, forecasting, trend, or experience reports.
9. Prepare and present reports on trends, new products and audits, as requested.
10. Regularly monitor and evaluate performance measures and guarantees for providers.

B. Liaison and Problem Intervention

1. Act as liaison between the City and insurance providers.
2. Provide day-to-day consultation on plan interpretation and problem resolution, including, but not limited to, explanation of plans, and assisting employees with selecting plans that meet their needs.
3. Provide timely customer service and assistance to staff, employees and retirees with issues involving provider billing, claims, vendor service issues/problems, advocacy for services, disputes, interpretation of contracts and services, changes and general troubleshooting.

4. Act as an advocate or ombudsman in appeal, arbitration or court process between the City and the providers on unresolved issues if needed; provide advice when needed to enforce City, employee, retiree or their dependents' rights.
5. Assist the City in proactive mitigation of negative impacts or disruption of services to employees and retirees from benefit and/or provider network changes.

C. Compliance

1. Assist with ongoing plan administration and ensure that programs are in compliance with Local, State, and Federal legislation.
2. Provide on-site training to City staff, as needed, regarding regulatory updates and/or Best Practice plans for the effective administration of benefits plan.
3. Review and disseminate information to staff on new or revised State and Federal legislation that impacts benefits programs.
4. Assist City staff with annual audit to ensure compliance with all mandated reporting and posting/notice requirements for benefit plans.
5. Develop and/or assist in developing communication materials and tools for conducting orientation, enrollment, dependent verification audits, and other related activities.

D. Annual Renewal Process and Evaluation

1. Establish a strategy for benefits, both annually and three to five years in the future. Consider trends, prospective legislations, new delivery systems and geographic health-care practices to make long-term projections.
2. Review and make cost-saving recommendations regarding the modification of plan design, benefit levels, premiums, communications and quality of current employee benefit plans.
3. Recommend appropriate premium rates and reserves to maintain the viability of the plans to ensure that quality and cost-effective benefits are provided by the plans.
4. Provide annual estimates of renewal rates and cost trends to assist City staff in preparation of budget figures. Must be provided in a time frame to fit deadlines for annual budgeting process.
5. Conduct thorough and applicable market research in preparation for contract renewals.
6. Represent the City in all negotiations with providers on various topics, including, but not limited to, premiums, benefit levels and plan design, performance measures and guarantees, contractual terms and conditions, and quality assurance standards.
7. Make recommendations for items of negotiation with providers, including, but not limited to, benefit levels and plan design, premiums, quality of service, performance measures and guarantees, and return on investment, where applicable.
8. Prepare specifications and compile data, obtain quotes and proposals, negotiate rates and analyze and compare proposals.
9. Review rate proposals to ensure underlying assumptions are appropriate and accurate to the City.

10. Provide communication development and support for the new employee enrollment, annual open enrollment period, new benefit offerings and/or changes to the existing benefits offerings.
11. Attendance at and assistance with coordination of the annual Open Enrollment meetings.

E. Other Service Requirements

1. Advise and Assist in the development and implementation of employee wellness programs to improve employee health and reduce employee and retiree health-care costs, both in the short-term and in the long-term.
2. Recommend and help develop enhancements and improvements for communications specific to the needs of the City's employees and retirees, including, but not limited to, brochures, pamphlets, matrices, comparison charts, summaries, electronic communications, forms, and employee orientation materials.
3. Develop and/or assist in developing and evaluating employee/retiree needs and satisfaction surveys.
4. Review and evaluate current administrative processes related to enrollment and billing.
5. Recommend and assist with implementation of administrative process enhancements

TERMS OF AGREEMENT

If an agreement is reached through this RFP, it will be effective upon full execution of the agreement for an initial term commencing **October 1, 2015 and ending September 30, 2016**, unless terminated earlier in accordance with the provisions of the Agreement.

Thereafter, the City reserves the right, at its sole option, to renew the contract up to a **maximum of four (4) additional one-year terms**.

At a minimum, the City will complete a full RFP process every five (5) years

The City recognizes that marketing for the October 1, 2015 insurance renewal commences prior to the effective date of the Agreement, and these services are paid for during the corresponding contract period contingent upon the City authorizing binding coverage with the insurance company(ies). The marketing for each subsequent year occurs in the same manner wherein the marketing occurs prior to the effective date of the Agreement's contract term.

No agreement with the City shall be in effect until an agreement has been approved by the Board of Aldermen of the City of Starkville.

Joint Offers / Subcontractors

Where two or more Proposers desire to submit a single proposal in response to this RFP, they should do so on a prime/subcontractor basis rather than as a joint venture or informal team. For this engagement, the City of Starkville intends to have an agreement with an individual firm and not with multiple firms doing business as a joint venture. If a subcontractor (including intermediary or wholesaler) is to be used, that fact must be disclosed in the proposal, together with the name of each subcontractor, method of compensation to subcontractor, and its duties in relation to the scope of work.

Pre-Contractual Expenses

The City shall not be liable for pre-contractual expenses incurred by the Proposer in the preparation of its proposal and Proposers shall not include any such expenses in their offers. Pre-contractual expenses are defined as expenses incurred by the Proposer to: (1) prepare and submit its offer to the City; (2) negotiate with the City on any matters related to this RFP; and (3) any other expenses incurred by the Proposer prior to the date of award, if any. Issuance of this RFP and receipt of proposals does not commit the City to award a contract. The City of Starkville reserves the right to postpone the award for its own convenience, to accept or reject any or all proposals received in response to this RFP, to negotiate with more than one Proposer simultaneously, or to cancel all or part of this RFP.

Disposition of Proposals

All materials submitted in response to this RFP become the property of the City of Starkville and become public records after the award of agreement and as such are subject to disclosure under the provisions of the Freedom of Information Act.

Further Information

- Questions or comments regarding the provisions of this RFP must be put in writing and received by City of Starkville no later than 5:00 PM, March 26, 2015.
- Written questions are to be: (1) mailed to Joanna McLaurin at the address shown on page one, or (2) E-mailed to j.howard@cityofstarkville.org or (3) faxed to (662) 323-4961, attention Joanna McLaurin.
- Questions relating to or request for additional information relating to the information provided at the Pre-Proposal meeting must be submitted in writing to Joanna McLaurin no later than April 6, 2015.
- Questions concerning the mechanics of submitting a proposal may be directed to Joanna McLaurin at any time up to the Submittal Deadline at the numbers/addresses stated herein.
- The City will not respond to verbal inquiries. Inquiries shall not be directed to any other member of City Staff or to any elected official of the City of Starkville. **Violations of these restrictions may result in disqualification from this process.**

Conflicts of Interest

All proposals must include full disclosure of any existing or potential conflicts of interest between the scope of work required by the City in this RFP and your firm's other business activities. The proposal shall also identify any existing or potential conflict of interest that may exist due to business or personal relationship with any member of the City of Starkville staff or any elected official of the City of Starkville. It is the responsibility of the proposer to this RFP to determine whether such conflict of interest exists. **Any failure to disclose any existing or potential conflict of interest may result in disqualification from this process.**

PROPOSAL FORMAT AND CONTENT

Format

Proposals shall be made in the official name of the firm or individual under which the vendor's business is conducted (including the official business address). Proposals shall be typed and be as brief as possible and not include any unnecessary promotional materials. Six (6) copies of the proposal are required.

Content

1. General Information: Complete the attached General Information Form (Attachment A) and place the form in the front of all proposal submission. This form should be signed by a person duly authorized

to bind the firm and proposed account team to submit a response to this RFP solicitation. In addition, complete Consultant Questionnaire (Attachment B) and include with proposal submission.

2. **Profile of Firm:** This section shall include the firm name, date established and the address of the office that would be assigned the City of Starkville account. Include a brief description of the firm's history, size, growth, philosophy and culture, number of employees and number of years in business under the same name, including specific experience with the public sector. Include a discussion on the firm's financial stability, capacity and resources. Additionally, this section shall include a listing of any lawsuit or litigation and the result of that action resulting from: (a) any project undertaken by the proposer or by its subcontractors or affiliates where litigation is still pending or has occurred within the last ten (10) years; or (b) any type of project where claims or settlements were paid by the proposer or its insurers within the last ten (10) years.
3. **Qualifications of the Firm:** This section shall include a brief description of the proposer's and any sub consultant's qualifications and summary of previous experience on similar or related projects. Provide a firm and an account team client list from the past five (5) years, including any and all public entity client accounts, and a description of pertinent insurance programs negotiated for those entities; the number of covered employees/retirees for each client; the time period services have been provided to each account; the total project cost; and a brief statement of the firm's adherence to the schedule and budget for each project. Include as account contacts individuals who may be contacted by the City for references (use Attachment D format). Be sure to list contact name, organization, title, e-mail address and telephone number for each account.
4. **Project Staffing:** The proposer is required to list the key individuals who will be assigned to the account, their qualifications and disciplines. The proposer's staff member who will be handling the City's account will be an important factor considered in evaluating this proposal. This section shall discuss how the proposer would propose to staff this project. The proposer shall include the following:
 - Identify the names and office locations of the Account Manager and key personnel who will be assigned to the City's account. Describe their areas of responsibility and their education, experience and professional qualifications in those areas with emphasis on public sector organizations.
 - List the experience and education requirements and standards for Account Manager.
 - Provide a complete description of the organizational structure of the company and the method by which work is accomplished.
 - Include an organizational work flow chart with description of duties of the proposed account team members, as well as the size or total number of accounts or clients each individual handles.
5. **Services:** Describe the following:
 - A complete description of services to be provided. Include both services outlined in this written request, as well as additional recommended services, including a description of any and all unique brokerage or consulting services the firm will offer the City, please specify if these services are to be provided by the firm's staff or through an affiliate of the firm.
 - A description of the group medical, dental, vision, life, accidental death and dismemberment, short-and long-term disability, and Section 125 Cafeteria Plans handled by the firm and by the specific office to which the City's account would be assigned.
 - A description of technical or professional support available at no extra cost through the firm, such as legal counsel, communications, technology support or others.
 - A sample work plan for insurance renewal and negotiations.
6. **Client Communication:** Describe the following:
 - Proposal to maintain open and prompt communication with employees, retirees and City staff seeking assistance from the selected broker.
 - Proposal to maintain open and prompt communication with all City staff involved in benefit issues.

7. Cost/Pricing Information: (Cost/Pricing Information must be provided in a separate sealed envelope to be included in the proposal package. The intent will be to evaluate cost/pricing separately from other plan features.)

This section shall include the proposer's price for performing the services discussed in the scope of work.

Include a comprehensive specific description indicating how the firm would price the City's account and the estimated annual cost of the services. Indicate whether pricing is based on an annual fee, fee for service, commission or a combination of two or more. Include any and all commissions and fees that the firm would expect to receive from the existing programs for services requested herein, as well as additional services that are being recommended. Identify any split commission or joint marketing arrangements with other agents, brokers, firms or associations. With this description, please include an explanation as to how the firm would provide the City with the best price at the time of negotiations. The City reserves the right to review and/or audit any records of the selected broker related to commissions, fees, etc. related to the City's account. Additionally, prior to award of a contract, the successful proposer shall be required to submit two (2) years of the firm's most recently completed financial statements, including footnotes and auditor's opinion, or other financial instrument that would establish the firm's ability to complete the obligations of the contract resulting from this solicitation.

8. Other: Proposals shall also include:

- Descriptions of any affiliations or business relationships with any employee, officer, contractor or official of the City.
- The selected broker's office hours and availability of all staff members assigned to the City's account, including a list of dates the office is closed and/or staff is unavailable due to holidays, vacations and other reasons.
- Details of any changes in ownership that have occurred in the last three (3) years. Details of any anticipated mergers, transfers of organization or ownership, management or departure of key staff members within the next twelve (12) months.
- Identify and describe any parent or affiliated companies and/or joint ventures. Please discuss any potential conflict of interest with consulting/management that may occur as a result of your firm's relationship with such affiliates and/or joint ventures.

Proposals must be submitted in writing to: Lesa Hardin, City Clerk
101 East Lampkin Street
Starkville, MS 39759

Proposals should be labeled on the outside as: RFP Benefits Broker

Proposals must be received by: 4:00 PM, May 1, 2015

Proposer is responsible for ensuring that proposal is received in the City Clerk's office by the proposal deadline. Proposals will not be accepted by telephone, email, on-line, or facsimile machine transmission.

Proposals received after the submittal deadline will be returned unopened.

This is a request for proposals. Proposals will be evaluated on factors in addition to price; therefore, the proposals will not be opened publically.

Evaluation of Proposals

By use of numerical and narrative scoring techniques, proposals will be evaluated with the factors

specified below. The relative weights of the criteria—based on a 100-point scale—are shown in parentheses.

- Qualifications, experience, references of Proposer, and ability to meet RFP expectations 20 points
- Staffing, Project Organization 5 points
- Services 20 points
- Client Communication 10 points
- Cost/Pricing 35 points
- Miscellaneous 10 points
- *(Exceptions/deviations, completeness of proposal, adherence to RFP instructions and other relevant factors not considered elsewhere.)*

ATTACHMENT A
GENERAL INFORMATION FORM

(To be completed by the proposer and placed at the front of your proposal)

Legal Name of Firm _____

Firm's Telephone Number _____ Firm's Fax Number _____

Street Address _____

City/State/Zip _____

Firm's Web Site Address _____

Type of Organization (Corporation, Sole Proprietorship, Partnership, etc.) _____

Business License (documented) _____ Taxpayer ID Number (Federal) _____

Name and Title of Project Manager _____

Name, Address, Title, Email, and Phone Number of Person Project Correspondence Should be directed to:

E-mail Address Listing of Major Subcontractors Proposed and Areas of Responsibility/Phone Number

Signature _____

Date _____

Typed Name and Title of Person Signing General Information Form

ATTACHMENT B CONSULTANT QUESTIONNAIRE

Please submit answers to ALL questions.

1. What is your client to consultant ratio?

2. Does your firm have any conflict of interest policy? If so, please provide a copy.

3. What are three to four key things we should look for when hiring a consultant?

4. What is your firm's policy/standard for returning:
 - a. Phone calls?
 - b. E-mails or written questions?

5. If you are the successful new consultant, outline your transition plan with dates, tasks and responsible parties.

6. How many days of advance notice would your company require in order to attend ad-hoc (subcommittee) meetings?

7. How do you track and communicate legislative updates to your clients?

8. How do you track and communicate industry trends to your clients?

9. Describe how your firm would handle ad-hoc projects that arise due to changes in legislation or other events which create additional service needs for the City.

10. Provide an example that demonstrates your firm's ability to be proactive in finding opportunities to enhance benefits and services.

11. Should your firm engage the service of a sub consultant for the City's account, provide the firm's name/names, relevant experience and contact information for the persons who would be the primary and secondary contacts for this engagement, and copies of their biographies/resumes.

12. Would the sub consultant's primary and secondary contacts for this engagement make decisions on behalf of your firm?

13. Tell us how you monitor and report on provider performance.

14. Please provide a description of the services you can provide for COBRA administration, and/or assistance with determining if outsourcing is the best option and the corresponding cost for these services.
15. Please provide a description of the services you can provide for Section 125 Cafeteria Plan administration, and/or assistance with determining if outsourcing is the best option and the corresponding cost for these services.
16. Do you have access to a benefits attorney who could render opinions to the City? If so, please provide the cost for this service.
17. For benefits plans (such as Life, Short-/Long-Term Disability and Accidental Death and Dismemberment Insurance) that require completion of claim forms to obtain benefits, what services does your firm provide for assisting eligible participants in filing for and obtaining plan benefits? Please provide the cost for this service.
18. What services does your firm provide for developing Open Enrollment and New Employee Orientation materials? Please provide a separate cost for each program (open enrollment and new employee orientations).
19. What service does your firm provide for developing a Wellness Program? Please provide the cost for this service.
20. Are there any other relevant consulting services that are not listed that you will provide as part of your consulting services to the City? Please provide the cost for these service

ATTACHMENT C
CLIENT REFERENCES

Instructions: Provide at least five current and two past clients with group size of at least 200 lives. At least two of these clients should be public entities. Copy this form as appropriate.

Name of Client:	
Client Address	
Client Contact Name(s) and Title(s)	
Client Contact Phone Number(s)	
Brief description of work performed for this client (use additional sheets if necessary):	

33. DISCUSSION AND CONSIDERATION OF ADVERTISING FOR BIDS FOR THE 2015 STREET IMPROVEMENT PROJECT WHICH INCLUDES THE 2015 AND 2016 STREET LISTING AS OUTLINED IN THE REPORT FROM CITY ENGINEER EDWARD KEMP AND THAT THE BID SPECIFICATION RESERVE THE RIGHT TO INCREASE QUANTITIES BY AN AMOUNT NOT TO EXCEED TWENTY (20) PERCENT FOR WARD SPECIFIC WORK TO BE DETERMINED BY THE BOARD OF ALDERMEN.

Alderman Walker offered a motion to advertise for bids for the 2015 street improvement project which includes the 2015 and 2016 street listing as outlined in the report from City Engineer Edward Kemp and that the bid specification reserve the right to increase quantities by an amount not to exceed twenty (20) percent for ward specific work to be determined by the Board of Aldermen. Following a second by Alderman Maynard, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

34. REQUEST APPROVAL OF THE PLACEMENT OF BANNERS FOR PREVENT CHILD ABUSE/NEGLECT AWARENESS.

A motion was offered by Alderman Vaughn for the approval of the placement of banners for Prevent Child Abuse / Neglect Awareness month at Pecan Acres, Long Street Police Substation, Community Counseling Yard and additional locations with the consent of property owners for a period not to exceed 15 days per location in April 2015 and to place Prevent Child Abuse/Neglect Awareness blue ribbons on trees in City right of ways downtown for the month of April. Alderman Maynard seconded the motion and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

35. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS AS OF MARCH 13, 2015 FOR FISCAL YEAR ENDING 9/30/15.

Upon the motion of Alderman Little to move approval of the City of Starkville Claims Docket for all departments as of March 13, 2015 for fiscal year ending 9/30/15, duly seconded by Alderman Maynard, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$675,225.17
Restricted Police Fund	002	6,565.87
Airport Fund	015	2,718.26
Sanitation	022	180,122.02
Landfill	023	6,772.11
Computer Assesments	107	175.00
Parking Mill Project	311	59,324.55
Park and Rec Tourism	375	27,012.35
Water/Sewer	400	208,424.48
Sub Total Before SED	Sub	\$1,166,339.81
Electric Dept	SED	886,541.64
Total Claims	Total	\$2,052,881.45

36. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the motion of Alderman Maynard, duly seconded by Alderman Wynn, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

37. A MOTION TO ENTER EXECUTIVE SESSION TO CONSIDER A PERSONNEL MATTER RELATED TO THE JOB PERFORMANCE OF THE DIRECTOR OF SANITATION AND ENVIRONMENTAL SERVICES, POTENTIAL LITIGATION RELATING TO A CONSTRUCTION PROJECT AND A SEWER ISSUE, AND PENDING LITIGATION REGARDING ETHICS COMPLAINTS.

Alderman Maynard offered a motion to enter Executive Session to consider a personnel matter related to the job performance of the Director of Sanitation and Environmental Services, potential litigation relating to a construction project and potential litigation related to a sewer issue, and pending litigation regarding ethics complaints. Following a second by Alderman Wynn, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into executive session to consider a personnel matter related to the job performance of the Director of Sanitation and Environmental Services, potential litigation relating to a construction project and potential litigation related to a sewer issue, and pending litigation regarding ethics complaints.

At this time the Board entered executive session.

38. A MOTION TO RETURN TO OPEN SESSION.

Upon the motion of Alderman Perkins, duly seconded by Alderman Wynn, to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken no action in executive session.

39. A MOTION TO RECESS UNTIL MONDAY, MARCH 30, 2015 @ 5:00 IN THE CONFERENCE ROOM OF THE SPORTSPLEX AT 405 LYNN LANE.

Upon the motion of Alderman Walker, duly seconded by Alderman Wynn, for the Board of Aldermen to recess the meeting until Monday, March 30, 2015 @ 5:00 at 405 Lynn Lane in the conference room of the Sportsplex at 405 Lynn Lane, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2015.

PARKER WISEMAN, MAYOR

Attest:

LESA HARDIN, CITY CLERK

(SEALED)



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: IV. B.
AGENDA DATE: 5-5-2015
PAGE: 1**

SUBJECT: REQUEST APPROVAL OF THE MINUTES OF THE APRIL 7, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

AMOUNT & SOURCE OF FUNDING: N/A

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin

FOR MORE INFORMATION CONTACT: Lesa Hardin, City Clerk

AUTHORIZATION HISTORY: N/A

SUGGESTED MOTION: APPROVAL OF THE MINUTES OF THE APRIL 7, 2015 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

**MINUTES OF THE REGULAR MEETING
OF THE MAYOR AND BOARD OF ALDERMEN
The City of Starkville, Mississippi
April 7, 2015**

Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on April 7, 2015 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Ben Carver, Lisa Wynn, David Little, Jason Walker, Scott Maynard, Roy A.' Perkins, and Henry Vaughn, Sr. Attending the Board were City Attorney Chris Latimer, CAO/CFO Taylor V. Adams and City Clerk Lesa Hardin.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Parker Wiseman asked for any revisions to the Official Agenda.

REQUESTED REVISIONS TO THE OFFICIAL AGENDA:

Alderman Walker requested the following changes to the published April 7, 2015 Official Agenda:

Add to Consent Agenda Item XI.B.2.C. Consideration of the approval for street/sidewalk closing permit application for MSU's American Institute of Architecture Student Chapter to hold the AIAS Beaux Arts Ball at the Oktibbeha County heritage Museum with request for donation of in-kind services at a cost not to exceed \$500.

Alderman Vaughn requested the following change to the published April 7, 2015 Official Agenda:

Remove from Consent Agenda Item IV. Consideration of the February 17, 2015 minutes and the March 3, 2015 minutes of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the city attorney.

The Mayor asked for further revisions to the published April 7, 2015 Official Agenda. No further revisions were requested.

1. A MOTION TO APPROVE THE OFFICAL AGENDA.

Upon the motion of Alderman David Little, duly seconded by Alderman Lisa Wynn, to approve the April 7, 2015 Official Agenda with items listed as consent, the Board voted as follows to approve the motion:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion carried.

OFFICIAL AGENDA
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI
REGULAR MEETING OF TUESDAY, APRIL 7, 2015
5:30 P.M., COURT ROOM, CITY HALL
101 EAST LAMPKIN STREET

**PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED AND PROVIDED AS
APPENDIX A ATTACHED**

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. APPROVAL OF THE OFFICIAL AGENDA**
- IV. APPROVAL OF BOARD OF ALDERMEN MINUTES**

CONSIDERATION OF THE FEBRUARY 17, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS AS REVIEWED BY THE CITY ATTORNEY.

CONSIDERATION OF THE MARCH 3, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS AS REVIEWED BY THE CITY ATTORNEY.

- V. ANNOUNCEMENTS AND COMMENTS**

A. MAYOR'S COMMENTS:
NEW EMPLOYEE INTRODUCTIONS:

B. BOARD OF ALDERMEN COMMENTS:

- VI. CITIZEN COMMENTS**
- VII. PUBLIC APPEARANCES**
- VIII. PUBLIC HEARING**
- IX. MAYOR'S BUSINESS**
- X. BOARD BUSINESS**

A. **CONSIDERATION OF AMENDING AN AGREEMENT WITH RAMSEY PARTNERS, LP AND THE CITY OF STARKVILLE, MISSISSIPPI RELATING TO ROAD INFRASTRUCTURE AT THE CLAIBORNE AT ADELAIDE, LLC.**

- B. CONSIDERATION OF ENTERING INTO A CONSTRUCTION CONTRACT, AS APPROVED BY THE CITY ATTORNEY, WITH MALOUF CONSTRUCTION, LLC, AS THE LOW BIDDER IN AN AMOUNT NOT TO EXCEED \$270,281.00 FOR CONSTRUCTION OF AN ACCESS ROAD TO SERVE THE CLAIBORNE AT ADELAIDE.
- C. CONSIDERATION OF INSTALLATION OF AN ALL WAY STOP AT THE INTERSECTION OF OLD WEST POINT ROAD AND GARRARD ROAD.
- D. CONSIDERATION OF DEVELOPING A SPECIFICATION AND SUBSEQUENTLY ADVERTISING FOR REQUESTS FOR PROPOSALS TO ESTABLISH AN AGENCY CONTRACT FOR PROCUREMENT CARD SERVICES.

XI. DEPARTMENT BUSINESS

A. AIRPORT

- 1. REQUEST APPROVAL TO ADVERTISE FOR REQUEST FOR BIDS FOR THE PURCHASE AND CONSTRUCTION OF AN 8-UNIT T-HANGAR BUILDING AND APRON ON GEORGE M. BRYAN FIELD.

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

- A. REQUEST APPROVAL OF THE GOLDEN TRIANGLE WALK TO END ALZHEIMER'S SPECIAL EVENT WITH CONDITION.
- B. REQUEST APPROVAL OF A RESOLUTION FOR MISSISSIPPI LANDMARK DESIGNATION FOR THE STARKVILLE CITY HALL.
- C. CONSIDERATION OF THE APPROVAL FOR STREET/SIDEWALK CLOSING PERMIT APPLICATION FOR MSU'S AMERICAN INSTITUTE OF ARCHITECTURE STUDENT CHAPTER TO HOLD THE AIAS BEAUX ARTS BALL AT THE OKTIBBEHA COUNTY HERITAGE MUSEUM WITH REQUEST FOR DONATION OF IN-KIND SERVICES AT A COST NOT TO EXCEED \$500.

C. COURTS

- 1. REQUEST APPROVAL TO ALLOW COURT CLERK SHALONDA SYKES TO ATTEND THE MISSISSIPPI COURT CLERK'S SUMMER CONFERENCE IN BILOXI, MS FROM JUNE 21, 2015 THROUGH JUNE 23, 2015 WITH ADVANCED TRAVEL.

D. ENGINEERING

THERE ARE NO ITEMS FOR THIS AGENDA

E. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF APRIL 1, 2015 FOR FISCAL YEAR ENDING 9/30/15.
2. REQUEST APPROVAL OF THE RENEWAL FOR THE CITY OF STARKVILLE PROPERTY INSURANCE EFFECTIVE APRIL 1, 2015.
3. REQUEST APPROVAL OF THE APPROVAL OF THE TRAVEL FOR THE CITY CLERK TO ATTEND CITY CLERK CLASSES AND FUNCTIONS AT THE 2015 ANNUAL MML CONFERENCE IN BILOXI, MS, JUNE 22-24, 2015 NOT TO EXCEED \$900.00.
4. REQUEST APPROVAL FOR MARTESA BISHOP AND KANESHIA HENDRIX TO ATTEND THE SPRING CLERK CERTIFICATION TRAINING IN OXFORD, MS AND PEARL, MS NOT TO EXCEED \$800.00 PER PERSON FROM APRIL 28, 2015-MAY 1, 2015 AND MAY 5, 2015-MAY 8, 2015.

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PERSONNEL

1. REQUEST AUTHORIZATION TO USE THE SERVICES OF EXPERIENCE WORKS TO PROVIDE ASSISTANCE WITH CUSTODIAL AND LIGHT MAINTENANCE DUTIES AT THE SANITATION & ENVIRONMENTAL SERVICES OFFICE.
2. REQUEST AUTHORIZATION FOR THE UTILITIES DIVISION TO ENTER INTO AGREEMENT WITH EMCC REGARDING UTILIZATION OF INTERNS THROUGH THE "MAKE IT IN AMERICA GRANT" PROGRAM.
3. REQUEST AUTHORIZATION TO ADVERTISE TO FILL THE VACANT JOB OF LINEMAN IN THE UTILITIES DEPARTMENT.
4. REQUEST APPROVAL OF JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL THE VACANT JOB OF ENGINEERING ASSOCIATE IN THE UTILITIES DEPARTMENT, ELECTRIC OPERATIONS & ENGINEERING DIVISION.

5. REQUEST APPROVAL OF JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL THE VACANT JOB OF SYSTEMS ENGINEER IN THE UTILITIES DIVISION, WATER-SEWER DIVISION.

I. POLICE DEPARTMENT

1. REQUEST AUTHORIZATION FOR APPROVAL FOR PROFESSIONAL CONSULTING (MOAK CALEA ASSESSMENT).
2. REQUEST AUTHORIZATION TO REMOVE (3) GENESIS 1 RADAR UNIT, THEY ARE BROKEN AND BEYOND REPAIR.
3. REQUEST AUTHORIZATION TO ALLOW SGT. SHANE KELLY, OFFICER TAYLOR WELLS, OFFICER ANDY ROUND, OFFICER MOMCILO BABIC AND OFFICER DREW JONES TO ATTEND THE 2015 STORM CONFERENCE IN OXFORD, MS., ON MAY 5-7, 2015. THE ONLY COST TO THE CITY WILL BE GAS AND A CAR. THIS CLASS IS 100% REIMBURSABLE BY THE OFFICE OF HIGHWAY SAFETY.
4. REQUEST AUTHORIZATION TO REMOVE THE FOLLOWING FIREARMS AND TASERS FROM CITY INVENTORY. REQUEST TO TRADE 14 (1982) GLOCK FIREARMS TO GLOCK. GLOCK FIREARMS WILL APPLY THESE 14 GLOCKS AS TRADE IN FOR NEW GLOCKS TO REPLACE THOSE REQUESTED TO BE REMOVED. ALSO, THE TWO TASERS REQUESTED TO BE REMOVED ARE BROKEN AND BEYOND REPAIR.
5. REQUEST AUTHORIZATION TO ALLOW CORPORAL MANDY WILSON TO ATTEND THE D.A.R.E. CONFERENCE ON JULY 19, 2015 THROUGH JULY 23, 2015 IN BILOXI, MS.
6. REQUEST AUTHORIZATION TO ALLOW SERGEANT SHANE KELLY AND OFFICER ANDY ROUND TO ATTEND THE DRE CONFERENCE ON AUGUST 9, 2015 THROUGH AUGUST 12, 2015 IN CINCINNATI, OH.

J. SANITATION DEPARTMENT

1. MOVE APPROVAL TO PAY H & O TRUCK AND TRAILER AN ADDITIONAL \$9,209.25 FOR THE REPAIRS MADE TO THE 2006 MACK FRONT LOADER GARBAGE TRUCK.

K. UTILITIES DEPARTMENT

1. REQUEST APPROVAL TO PURCHASE A 40HP EXCAVATOR FROM THOMPSON MACHINERY, THE SUBMITTER OF THE LOWEST QUOTE, IN THE AMOUNT OF \$46,489.86 WITH LEASE PURCHASE FINANCING FROM BANCORP SOUTH EQUIPMENT FINANCE FOR BOARD APPROVED EQUIPMENT ACQUISITIONS.

2. REQUEST APPROVAL OF CONTRACT MODIFICATION FOR JOINT WATER AND SEWER BILLING WITH THE TALKING WARRIOR WATER ASSOCIATION.
3. REQUEST APPROVAL OF CHANGE ORDER #1 IN THE CONSTRUCTION CONTRACT FOR THE SOUTHWEST STARKVILLE SEWER EXPANSION, INCREASING THE CONTRACT AMOUNT BY \$12,154.00.
4. REQUEST RATIFICATION OF AN EMERGENCY REPAIR TO A RETURN SLUDGE PUMP AT THE WASTEWATER PLANT.
5. REQUEST APPROVAL FOR THOMAS WARE TO TRAVEL TO PONTOTOC, MS APRIL 14, 2015 AND APRIL 15, 2015 FOR A WASTEWATER MATH WORKSHOP SPONSORED BY MDEQ WITH ADVANCED TRAVEL APPROVED.
6. REQUEST AUTHORIZATION FOR SHASTA PLUNKETT TO ATTEND MID-SOUTH ELECTRIC METERING SCHOOL IN GATLINBURG, TN, MAY 4 THROUGH 8, 2015, AT A COST NOT TO EXCEED \$1,900.00 WITH ADVANCE TRAVEL.
7. REQUEST APPROVAL FOR STARKVILLE UTILITIES TO DECLARE THE LISTED ITEMS AS SURPLUS PROPERTY, ADVERTISE FOR SALE, AND SELL TO THE HIGHEST BIDDER.

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PERSONNEL

B. POTENTIAL LITIGATION

C. PROPERTY ACQUISITION

XV. OPEN SESSION

XVI. RECESS UNTIL APRIL 21, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 121 at least forty-eight (48) hours in advance for any services requested.

APPENDIX A

CONSENT AGENDA

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. APPROVAL OF THE OFFICIAL AGENDA**
 - A. APPROVAL OF THE CONSENT AGENDA.
- IV. APPROVAL OF BOARD OF ALDERMEN MINUTES**
- V. ANNOUNCEMENTS AND COMMENTS**
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 - A. CONSIDERATION OF AMENDING AN AGREEMENT WITH RAMSEY PARTNERS, LP AND THE CITY OF STARKVILLE, MISSISSIPPI RELATING TO ROAD INFRASTRUCTURE AT THE CLAIBORNE AT ADELAIDE, LLC.
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**WASTEWATER MATH WORKSHOP SPONSORED BY MDEQ
WITH ADVANCED TRAVEL APPROVED.**

6. **REQUEST AUTHORIZATION FOR SHASTA PLUNKETT TO ATTEND MID-SOUTH ELECTRIC METERING SCHOOL IN GATLINBURG, TN, MAY 4 THROUGH 8, 2015, AT A COST NOT TO EXCEED \$1,900.00 WITH ADVANCE TRAVEL.**
7. **REQUEST APPROVAL FOR STARKVILLE UTILITIES TO DECLARE THE LISTED ITEMS AS SURPLUS PROPERTY, ADVERTISE FOR SALE, AND SELL TO THE HIGHEST BIDDER.**

CONSENT ITEMS 2- 32:

2. CONSIDERATION OF AMENDING AN AGREEMENT WITH RAMSEY PARTNERS, LP AND THE CITY OF STARKVILLE, MISSISSIPPI RELATING TO ROAD INFRASTRUCTURE AT THE CLAIBORNE AT ADELAIDE, LLC.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval of the consideration of amending an agreement with Ramsey Partners, LP and the City of Starkville, Mississippi relating to road infrastructure at the Claiborne at Adelaide, LLC" is enumerated, this consent item is thereby approved.

**AMENDED AGREEMENT BETWEEN RAMSEY PARTNERS, LP
AND CITY OF STARKVILLE, MISSISSIPPI
RELATING TO ROAD INFRASTRUCTURE
AT THE CLAIBORNE AT ADELAIDE, LLC**

This Agreement is entered into on this the 7th day of April, 2015 by and between **RAMSEY PARTNERS, LP** ("Ramsey Partners") and **CITY OF STARKVILLE, MISSISSIPPI**, ("Starkville").

WHEREAS, Ramsey Partners is a limited partnership organized and operating under the laws of the State of Mississippi with the power to contract pursuant thereto;

WHEREAS, Starkville is a code charter municipality created under Title 21 of the Mississippi Code and is authorized to contract pursuant to Mississippi Code Section 21-17-1;

WHEREAS, Ramsey Partners is selling and/or developing property along South Montgomery Street in Starkville to facilitate the construction of The Claiborne at Adelaide, an assisted living facility more particularly described in the Design Development Document attached and incorporated herein as Exhibit "A;"

WHEREAS, a road must be constructed as part of the infrastructure of the Claiborne at Adelaide, with such road shown and described in the survey attached and incorporated herein as Exhibit “B” (“the Road”); and

WHEREAS, by action of its Board of Aldermen on March 18, 2014, Starkville sought, and was awarded, Mississippi Development Infrastructure Program (“DIP”) funds for construction of the Road and received an additional cash commitment from Ramsey Partners, LP in an amount not to exceed \$73,878.00.

WHEREAS, increased construction costs have created a project shortfall of \$60,337.00, which necessitates an amended cash commitment from Ramsey Partners, LP in an amount not to exceed \$134,215.00.

NOW, THEREFORE, for good and valuable consideration herein, the parties agree as follows:

1. Starkville agrees that it will apply \$136,066.00, which is the remaining balance of \$150,000.00 in DIP grant funds less professional expenses, to finance construction of the Road.
2. Ramsey Partners agrees that it will contribute up to \$134,215.00 for construction of the Road.
3. The laws of the State of Mississippi shall govern the interpretation, validity, performance and enforcement of this Agreement, regardless of choice of law or conflicts of law provisions. If any provision of this Agreement should be held invalid or unenforceable, the validity and enforceability of the remaining provisions shall not be affected thereby.
4. This Agreement constitutes the entire agreement between the parties related to the road infrastructure associated with the Claiborne at Adelaide and it supersedes any and all prior oral or written agreements.

IN WITNESS WHEREOF, the parties hereto have executed this agreement by representatives duly authorized so to do.

RAMSEY PARTNERS, LP
BY: _____
ITS: _____

CITY OF STARKVILLE, MS,
BY: _____
PARKER WISEMAN, Mayor

3. CONSIDERATION OF ENTERING INTO A CONSTRUCTION CONTRACT, AS APPROVED BY THE CITY ATTORNEY, WITH MALOUF CONSTRUCTION, LLC, AS THE LOW BIDDER IN AN AMOUNT NOT TO EXCEED \$270,281.00 FOR CONSTRUCTION OF AN ACCESS ROAD TO SERVE THE CLAIBORNE AT ADELAIDE.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "Consideration of entering into a construction contract, as approved by the City Attorney by the City Attorney, with Malouf Construction, LLC, as the low bidder in an amount not to exceed \$270,281.00 for construction of an access road to serve the Claiborne at Adelaide" is enumerated, this consent item is thereby approved.

**CONTRACT
PROJECT FOY
CITY OF STARKVILLE
STARKVILLE, MISSISSIPPI**

This Contract, made this the ____ day of _____, 2015, by and between the City of Starkville, hereinafter called "Owner" and Malouf Construction, LLC , doing business as a limited liability company, located in Greenwood, Mississippi, hereinafter called the "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The Contractor will commence and complete PROJECT FOY in accordance with the Contract Documents and the Contract Drawings.
2. The Contractor will complete the work within 90 calendar days following the issuance of the notice to proceed. The contractor agrees to pay, as liquidated damages, the sum of One Thousand Dollars (\$1,000.00) for each consecutive calendar day up to 30 calendar days and the sum of Two Thousand Dollars (\$2,000.00) per calendar day beyond 30 that he shall be in default in attaining Completion of Work within the time stipulated.

Special Damages- In addition to the amounts provided for liquidated damages, expenses and other losses, Contractor, in the event of such default, shall pay to the Owner the actual costs, expenses and other losses reasonably incurred by Owner.

3. The term "CONTRACT DOCUMENTS" means and includes Instructions to Bidders, Bidder's Proposal, Bid Bond, Contract, Payment Bond, Performance Bond, General Conditions, Supplementary Conditions, Technical Specifications, Notice of Award, Notice to Proceed, Addenda (if any), and all subsequent Change Orders, Supplemental Agreements and/or other modifications to the Contract.
4. The Contractor agrees to furnish all equipment and labor in place and to faithfully complete all necessary work required by City of Starkville, in good and workmanlike manner, strictly in accordance with said Contract Documents and other requirements of the Owner, under the direct observation of and to the complete satisfaction of the Owner, or his authorized representatives, and in accordance with the Laws of the State of Mississippi, for which the Owner hereby agrees to pay and the Contractor agrees to accept the unit pricing shown in the proposal complete in place, recorded by the Owner or his representative therefore as stated in the Proposal, attached hereto and made a part hereof, plus the amount of any supplemental agreements and force accounts for extra work authorized and performed; as needed by the

owner for full compensation for furnishing all equipment and labor, the doing of all work contemplated under the Contract, as well as all loss or damage, if any, arising out of the nature of the work, or the action of the weather, and any and all other unforeseen obstructions or difficulties that may be encountered in the prosecution of the same, the Contractor assuming all risks of every kind and description in the performance of this Contract.

5. The Contractor shall protect, indemnify and save harmless the Owner from and against any and all damages, loss, claims, judgments or expenses, including but not limited to reasonable attorney's fees, which the Owner may suffer or be subjected to by the performance of the work; including but without limitation injury to or death of any person whomever and destruction or damage to any property whatsoever.
6. Attached hereto and made a part of this Contract is a Performance Bond, executed by a Surety Company doing business in the State of Mississippi, in the sum of Two Hundred Seventy Two Hundred Eighty One Dollars and No Cents (\$270,281.00).
7. Attached hereto and made a part of this Contract is a Payment Bond executed by a Surety Company doing business in the State of Mississippi, in the sum of Two Hundred Seventy Two Hundred Eighty One Dollars and No Cents (\$270,281.00).
8. The Contractor agrees to allow the Owner, or any of their duly authorized representatives, access to any books, documents, papers and records of the Contractor which are directly pertinent to the project which is the subject of this Contract, for the purpose of making audits, examinations, excerpts and transcriptions, and Contractor agrees to insert an identical clause in any and all subcontracts.
9. The Owner will pay to the Contractor in the manner and at such times and amounts as set forth in the Contract Documents.
10. This Contract shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.
11. If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner his obligations under this Contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this contract, the Owner shall thereupon have the right to terminate this Contract by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least five days before the effective date of such termination. Notwithstanding the above, the Contractor shall not be relieved of liability to the Owner for damages sustained by the Owner by virtue of any breach of the Contract by the Contractor and the Owner may withhold any payments to the Contractor until such time as the exact amount of damages due the Owner from the contractor is determined.

IN WITNESS THEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract in five (5) counterparts, each of which shall be deemed an original on the date first above written.

CITY OF STARKVILLE

BY: _____

ATTEST: _____

Contractor MALOUF CONSTRUCTION, LLC

BY: _____

ATTEST: _____

(Seal)

CORPORATE CERTIFICATE

I, _____ certify that I am the Secretary of the Corporation named as Contractor in the foregoing Contract; that _____, who signed said Contract on behalf of the Contractor was then _____ of said Corporation; that said Contract was duly signed for and in behalf of said Corporation by authority of its governing body and is within the scope of its corporate powers.

Secretary

Corporate Seal

GENERAL INSTRUCTIONS FOR BONDS

1. The surety on each Bond must be a responsible surety company, which is qualified to do business in Mississippi and satisfactory to the Owner.
2. The full name and address of each individual party to the bond shall be inserted in the body thereof, and each such party shall sign the Bond with his usual signature on the line opposite the seal and if signed in Maine, Massachusetts, or New Hampshire an adhesive seal shall be affixed opposite the signature. The bond must be either signed or countersigned by a Mississippi Resident Agent of the Surety Company.
3. If the principals are partners, their individual names will appear in the body of the Bond with the recital that they are partners, composing a firm, naming it; and all the members of the firm shall execute the bond as individuals.
4. The signature of a witness shall appear in the appropriate place, attesting to the signature of each individual party to the Bond.
5. If the principal of surety is a corporation, the name of the State in which incorporated shall be inserted in the appropriate place in the body of the Bond, and said instrument shall be executed and attested under the corporate seal as indicated in the form. If the corporation has no corporate seal the fact shall be stated, in which case, a scroll or adhesive seal shall appear following the corporate name.

6. The official character and authority of the person or persons executing the Bond for the principal, if a corporation, shall be certified by the secretary or assistant secretary, according to the form attached hereto. In lieu of such certificate there may be attached to the Bond copies of so much of the records of the corporation as will show the official character and authority of the officer signing, duly certified by the secretary or assistant secretary, under the corporate seal, to be true copies.
7. The date of this Bond must not be prior to the date of the Contract in connection with which it is given.
8. Surety Companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the project is located.

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS: that _____

Malouf Construction, LLC

(Name of Contractor)

P. O. Box 1177, Greenwood, MS 38935

(Address of Contractor)

a Limited Liability Company hereinafter called Principal, and
(Corporation, Partnership, or Individual)

(Name of Surety)

(Address of Surety)

hereinafter called Surety, are held and firmly bound unto

City of Starkville

(Name of Owner)

101 Lampkin Street, Starkville, MS 39759

(Address of Owner)

hereinafter called OWNER, in the penal sum of Two Hundred Seventy Two Hundred Eighty One Dollars and No Cents (\$270,281.00) lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain contract with the OWNER, dated ____ day of _____, 2015, a copy of which is hereto attached and made a part hereof for:

PROJECT FOY

STARKVILLE, MISSISSIPPI

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties all the undertakings, covenants, terms, conditions, and agreements of said contract during the original term thereof, and any extensions thereof which may be granted by the OWNER, with or without notice to the Surety and during the one year guaranty period, and if he shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the OWNER from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the OWNER all outlay and expense which the OWNER may incur in making good any default, then this obligation shall be void; otherwise to remain in full force and effect.

NOW THEREFORE, if the Principal shall promptly make payment of all taxes, licenses, assignments, contributions, damages, penalties, and interest thereon, when and as the same any lawfully be due the State of Mississippi, or any county, municipality, board, department, commission, or political subdivision thereof, by reason of and directly connected with the performance of said Contract or any part thereof as provided by Sections 27-65-1, 27-65-21, 27-67-301 and 31-5-3, supra, or any other applicable statute or other authority, then this obligation shall be null and void; otherwise, it shall remain in full force and effect.

PROVIDED, FURTHER, that the said Surety for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to the WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in any wise affect its obligation on the BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied

IN WITNESS WHEREOF, this statement is executed in 5 counterparts, each one of which shall be deemed an original, this the ___ day of _____, 2015.

ATTEST:

Principal Secretary

(SEAL)

Principal

BY _____

(Address)

Witness as to Principal

(Address)

Surety

ATTEST:

BY _____

Attorney-in-Fact

Witness as to Surety

(Address)

(Address)

NOTE: Date of BOND must not be prior to date of CONTRACT
If CONTRACTOR is Partnership, all partners should execute BOND

IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the PROJECT is located.

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: that _____

Malouf Construction, LLC

(Name of Contractor)

P. O. Box 1177, Greenwood, MS 38935

(Address of Contractor)

a Limited Liability Company hereinafter called Principal, and
(Corporation, Partnership, or Individual)

(Name of Surety)

(Address of Surety)

hereinafter called Surety, are held and firmly bound unto

City of Starkville

(Name of Owner)

101 Lampkin Street, Starkville, MS 39759

(Address of Owner)

hereinafter called OWNER in the penal sum of Two Hundred Seventy Two Hundred Eighty One Dollars and No Cents (\$270,281.00) lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain contract with the OWNER, dated ____ day of _____, 2015, a copy of which is hereto attached and made a part hereof for:

PROJECT FOY

STARKVILLE, MISSISSIPPI

NOW, THEREFORE, if the Principal shall promptly make payment to all persons, firms, SUBCONTRACTORS, and corporations furnishing materials for or performing labor in the prosecution of the WORK provided for in such contract, and any authorized extension or modification thereof, including all amounts due for materials, lubricants, oil, gasoline, coal and coke, repairs on machinery, equipment and tools, consumed or used in connection with the construction of such WORK, and all insurance premiums on said WORK, and for all labor, performed in such WORK whether by SUBCONTRACTOR or otherwise, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to the WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in any wise affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract of to the WORK of to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in 5 counterparts, each one of which shall be deemed an original, this the ____ day of _____, 2015.

ATTEST:

Principal Secretary

(SEAL)

Principal

BY _____

(Address)

Witness as to Principal

(Address)

Surety

ATTEST:

BY _____

Attorney-in-Fact

Witness as to Surety

(Address)

(Address)

NOTE:

Date of BOND must not be prior to date of CONTRACT
If CONTRACTOR is Partnership, all partners should execute BOND

IMPORTANT:

Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the PROJECT is located.

CERTIFICATE OF SUFFICIENCY

I, _____, Attorney for the City of Starkville, do hereby certify that I have examined this agreement, the bonds and evidence of insurance offered by the Contractor and find them to be properly executed, adequate and sufficient.

By: _____
(Attorney)

ATTEST _____
(Name)

Date: _____

4. CONSIDERATION OF INSTALLATION OF AN ALL WAY STOP AT THE INTERSECTION OF OLD WEST POINT ROAD AND GARRARD ROAD.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval of the installation of an all way stop at the intersection of Old West Point Road and Garrard Road" is enumerated, this consent item is thereby approved.

5. CONSIDERATION OF DEVELOPING A SPECIFICATION AND SUBSEQUENTLY ADVERTISING FOR REQUESTS FOR PROPOSALS TO ESTABLISH AN AGENCY CONTRACT FOR PROCUREMENT CARD SERVICES.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "developing of a specification and subsequently advertising for requests for proposals to establish an agency contract for procurement card services" is enumerated, this consent item is thereby approved.

6. REQUEST APPROVAL TO ADVERTISE FOR REQUEST FOR BIDS FOR THE PURCHASE AND CONSTRUCTION OF AN 8-UNIT T-HANGAR BUILDING AND APRON ON GEORGE M. BRYAN FIELD.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to advertise for request for bids for the purchase and construction of an 8-unit t-hanger building and apron on George M. Bryan Field" is enumerated, this consent item is thereby approved.

7. REQUEST APPROVAL OF THE GOLDEN TRIANGLE WALK TO END ALZHEIMER'S SPECIAL EVENT WITH CONDITION.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of the Golden Triangle Walk to End Alzheimer's Special Event, to be held October 31, 2015 from 9 am to 2 pm, with condition that applicant must provide proof of insurance thirty (30) days prior to the special event" is enumerated, this consent item is thereby approved. The estimated cost to the City is \$3,777.00 with the funding being indirectly associated with the cost of city services from various City Departments.

8. REQUEST APPROVAL OF A RESOLUTION FOR MISSISSIPPI LANDMARK DESIGNATION FOR THE STARKVILLE CITY HALL.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval of a Resolution for Mississippi Landmark designation for the Starkville City Hall" is enumerated, this consent item is thereby approved.

RESOLUTION FOR MISSISSIPPI LANDMARK DESIGNATION

Authorizing the Mississippi Department of Archives and History to consider and possibly approve the Starkville City Hall building located at 101 East Lampkin Street as a Mississippi Landmark.

WHEREAS, the City of Starkville supports historic preservation and is the owner of Starkville City Hall located at 101 East Lampkin Street, Starkville, MS 39759; and

WHEREAS, the Starkville Board of Aldermen accepted a Mississippi Department of Archives and History Certified Local Government Grant for supporting documents for a Landmark Designation application on July 1, 2014; and

WHEREAS, the Starkville Board of Aldermen approved a contract with the Mississippi State University Carl Small Town Center to complete building drawings and professional assessment as supporting documents pertaining to Starkville City Hall Mississippi Landmark application on December 2, 2014.

THEREFORE, BE IT RESOLVED, by the Board of Aldermen of the City of Starkville:

- (1) That the Mississippi Department of Archives and History is hereby authorized to consider and approve Starkville City Hall, 101 East Lampkin Street, as a Landmark.
- (2) That Parker Wiseman in his official capacity as the Mayor of the City of Starkville is hereby authorized to sign all necessary documents, including Mississippi Department of Archives and History and United States Department of the Interior applications pertaining to Landmark status of Starkville City Hall.

SO ORDERED THIS THE 7th day of April 2015, by the Board of Aldermen of the City of Starkville in a Regularly Scheduled Meeting.

Parker Wiseman
Mayor

Lesla Hardin
City Clerk

(SEAL)

9. CONSIDERATION OF THE APPROVAL FOR STREET/SIDEWALK CLOSING PERMIT APPLICATION FOR MSU'S AMERICAN INSTITUTE OF ARCHITECTURE STUDENT CHAPTER TO HOLD THE AIAS BEAUX ARTS BALL AT THE OKTIBBEHA COUNTY HERITAGE MUSEUM WITH REQUEST FOR DONATION OF IN-KIND SERVICES AT A COST NOT TO EXCEED \$500.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "Approval For Street/Sidewalk Closing Permit Application For MSU's American Institute Of Architecture Student

Chapter To Hold The Aias Beaux Arts Ball At The Oktibbeha County Heritage Museum With Request For Donation of in-kind services at a cost not to exceed \$500" is enumerated, this consent item is thereby approved. The event is to be held April 11, 2015 from 7 pm to 11:30 pm with a portion of Fellowship Street closed.

10. REQUEST APPROVAL TO ALLOW COURT CLERK SHALONDA SYKES TO ATTEND THE MISSISSIPPI COURT CLERK'S SUMMER CONFERENCE IN BILOXI, MS FROM JUNE 21, 2015 THROUGH JUNE 23, 2015 WITH ADVANCED TRAVEL.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval to allow Court Clerk Shalonda Sykes to attend the Mississippi Court Clerk's Summer Conference in Biloxi, MS from June 21, 2015 through June 23, 2015 with advanced travel not to exceed \$596.12" is enumerated, this consent item is thereby approved.

11. REQUEST APPROVAL OF THE RENEWAL FOR THE CITY OF STARKVILLE PROPERTY INSURANCE EFFECTIVE APRIL 1, 2015.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "renewal of the City of Starkville Property Insurance with Renasant Insurance Agency of Starkville effective April 1, 2015" is enumerated, this consent item is thereby approved.

12. REQUEST APPROVAL OF THE TRAVEL FOR THE CITY CLERK TO ATTEND CITY CLERK CLASSES AND FUNCTIONS AT THE 2015 ANNUAL MML CONFERENCE IN BILOXI, MS, JUNE 22-24, 2015 NOT TO EXCEED \$900.00.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval of travel for the City Clerk to attend City Clerk classes and functions at the 2015 Annual MML Conference in Biloxi, MS, June 22-24, 2015 not to exceed \$900.00" is enumerated, this consent item is thereby approved.

13. REQUEST APPROVAL FOR MARTESA BISHOP AND KANESHIA HENDRIX TO ATTEND THE SPRING CLERK CERTIFICATION TRAINING IN OXFORD, MS AND PEARL, MS NOT TO EXCEED \$800.00 PER PERSON FROM APRIL 28, 2015-MAY 1, 2015 AND MAY 5, 2015-MAY 8, 2015.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval for Martesa Bishop and Kaneshia Hendrix to attend the spring Clerk Certification Training in Oxford, MS and Pearl, MS not to exceed \$800.00 per person from April 28, 2015-May 1, 2015 and May 5, 2015-May 8, 2015" is enumerated, this consent item is thereby approved.

14. REQUEST AUTHORIZATION TO USE THE SERVICES OF EXPERIENCE WORKS TO PROVIDE ASSISTANCE WITH CUSTODIAL AND LIGHT MAINTENANCE DUTIES AT THE SANITATION & ENVIRONMENTAL SERVICES OFFICE

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "authorization to use the services of Experience Works to provide assistance with custodial and light maintenance

duties at the Sanitation and Environmental Services Office” is enumerated, this consent item is thereby approved.

15. REQUEST AUTHORIZATION FOR THE UTILITIES DIVISION TO ENTER INTO AGREEMENT WITH EMCC REGARDING UTILIZATION OF INTERNS THROUGH THE “MAKE IT IN AMERICA GRANT” PROGRAM.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval for the Utilities Division to enter into an agreement with EMCC regarding utilization of interns through the “Make it in America Grant” Program” is enumerated, this consent item is thereby approved. Interns would be paid a rate not to exceed \$10 per hour worked and would work up to twenty (20) hours per week per semester up to a maximum of sixteen (16) weeks each. EMCC will pay up to \$3100 per semester per intern, including cost of worker’s comp and associated payroll cost. This would result in an actual expense to the Utilities Division not to exceed \$500 per student for the full sixteen (16) weeks, resulting in a total cost not expected to exceed \$1500 for the full program.

**The Mississippi Partnership
Make It In America Grant
Internship Worksite Agreement**

This worksite agreement is between East Mississippi Community College, the WIA subgrantee (an agent of the Mississippi Partnership Local Workforce Investment Area) and City of Starkville (Starkville Electric Department), the worksite employer. The purpose of this agreement is to set forth the guidelines to provide WIA eligible participants with worksite experience in order that the participant will be better able to compete for available jobs in the local labor market.

Section I. – Regulations for City of Starkville (Starkville Electric Department) (Worksite Employer)

1. Sufficient work must be available to occupy the participant.
2. The worksite will have enough equipment and/or materials to perform the tasks assigned to each enrollee.
3. The worksite will comply with the regulations of the Workforce Investment Act, The Mississippi Partnership, and/or the subgrantee.
4. Working conditions are sanitary and safe, and each participant will work in a safe manner.
5. No participant shall, on the grounds of race, color, religion, sex, national origin, disability, political affiliation or belief, be discriminated against or denied employment.
6. Participants will be utilized only in the agreed upon job(s).
7. Regulations regarding Child Labor Laws must be followed.
8. Participants may not be employed on construction jobs or operation or maintenance of a facility that is used for religious instruction or worship.
9. The Employer will notify East Mississippi Community College if a participant quits or fails to report to work for two consecutive days.
10. Participants should be treated as regular employees. The Worksite Supervisor may not dismiss a participant from the program, but may request that East Mississippi Community College remove a participant from the worksite. If a Worksite Supervisor does request that a participant be removed,

East Mississippi Community College cannot guarantee that another participant will be available to fill the vacancy.

If a problem with a participant arises, the problem should be immediately reported to East Mississippi Community College. The problem will be solved or the participant will be reassigned to another worksite. If the situation warrants, the participant will be terminated from the work experience component of the program.

11. If the participants are working at several sites other than this worksite agency's main office, a sign-out procedure to show exactly where the enrollees are working must be kept at all times.
12. Constant supervision by a competent adult will be provided at all times by the worksite agency and will not exceed the 1:5 supervision ratio. Each supervisor should receive a copy of the Worksite Supervisor Orientation Manual and read and be familiar with its contents.
13. The worksite agency will complete the participant's time and attendance report and submit it to the subgrantee in a timely manner. Unexcused absences should be noted on the time/attendance form and reported to the subgrantee for action. Excessive unexcused absences could result in dismissal from the program.
14. Three Rivers Planning and Development District, fiscal/administrative agency for the Mississippi Partnership Local Workforce Investment Area, and/or other state or federal representatives may monitor the worksite to ensure that both the subgrantee and the work site employer are in compliance with this agreement.
15. No currently employed worker shall be displaced by any work experience participant, including partial displacement such as reduction in hours of non-overtime work, wages, or employment benefits.
16. The Employer will notify the subgrantee of the receipt from any person of any written or oral complaint relating to the conditions of this agreement and will assist in any investigation undertaken, whether by the Mississippi Department of Employment Security or the Mississippi Partnership Local Workforce Investment area to ascertain facts relevant to the complaint.
17. The Employer will perform evaluations on each work experience participant on a regular basis and will report any problems that cannot be resolved to the subgrantee.
18. The Employer understands that a representative from the subgrantee will monitor the work site on a regular basis.
19. Enrollees may work a maximum of 40 hours per week. If the enrollee is permitted to work beyond the limit set by the subgrantee, the wages for those hours worked in excess of the limit will become the responsibility of the worksite agency.

Section II. Regulations for East Mississippi Community College

1. The subgrantee will provide forms to be used to record time and attendance, which must be signed by the participant and Employer and submitted to the subgrantee in accordance.
2. Participants may be paid the prevailing wage rate for the business/enterprise but shall not be paid less than the current minimum wage rate per hour. The subcontractor is responsible for paying each enrollee for hours set forth by this agreement.
3. Enrollees shall be covered by Worker's Compensation Insurance provided by this subgrantee for work related accidents. Accidents occurring on the job should be reported promptly to:
Subgrantee: EMCC, Attn: Susan Baird Phone Number: 662-243-2682
4. The Subgrantee will monitor all job site(s) in conjunction with the Mississippi Partnership Local Workforce Investment Area's requirements in order to ensure that this agreement is being carried out properly.

Section III. Statement of Work

- 1. Name of Agency: _____
- 2. Type of Agency: _____ (i.e., Private Non-Profit, County, Federal, etc.)
- 3. Address: _____
City: _____ State: _____ Zip: _____
- 4. Regular Functions of Agency:

- 5. Contact Person and Number:

- 6. Employer Hours: _____
- 7. Maximum # of Enrollees: _____

This worksite employer and the subgrantee will adhere to the above criteria and all guidelines of the Rules and Regulations governing the work experience and summer work experience element of the WIA youth program.

Signature for Worksite Employer Title Date

Signature for Subgrantee Title Date

16. REQUEST AUTHORIZATION TO ADVERTISE TO FILL THE VACANT JOB OF LINEMAN IN THE UTILITIES DEPARTMENT.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to advertise to fill the vacant job of Lineman in the Utilities Department" is enumerated, this consent item is thereby approved.

17. REQUEST APPROVAL OF JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL THE VACANT JOB OF ENGINEERING ASSOCIATE IN THE UTILITIES DEPARTMENT, ELECTRIC OPERATIONS & ENGINEERING DIVISION.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of job description and authorization to advertise to fill the vacant job of Engineering Associate in the Utilities Electric Operations and Engineering Division" is enumerated, this consent item is thereby approved.

CITY OF STARKVILLE JOB DESCRIPTION

Title: Engineering Associate Engineering Div.	Department: Utilities, Electric Operations and
--	---

**Reports to: System Engineer
Grade 12**

(May also work under Mgr, Elect Oper & Eng)

Classification: Non-exempt, Salary Grade 11 to Salary

(See Training Progression)

Date Prepared: April 1, 2015

Approved by Board: _____

GENERAL POSITION SUMMARY:

The Engineering Associate will work under the direct supervision of the System Engineer (but may also work under the direction of the Manager of Electric Operations & Engineering) and will perform complex and exacting technical work of engineering design, construction, maintenance, and repair of systems and facilities in support of Departmental activities. May act as a project leader for smaller scale and less complex engineering projects. Will be responsible for the operation and administration of drafting services and engineering records. This position may also work closely with the Systems Engineer in the Water & Sewer Division and with the GPS Coordinator for the Department. The Engineering Associate will perform related duties as assigned and possess the ability to perform the essential functions of the job and will uphold the strictest confidentiality regarding departmental matters.

ESSENTIAL JOB FUNCTIONS:

1. Assists in designing project plans and specifications,
2. Produces drawings and material lists for electric facility construction and maintenance,
3. Maintains system maps,
4. Updates apparatus databases,
5. Performs all recordkeeping associated with electric power system construction and maintenance activities,
6. Performs field inspections of electric facilities to determine adherence of construction activities to specifications. Will also inspect power system facilities for maintenance needs and adherence to NESC.
7. Assist with maintaining traffic signals ,
8. Responds to emergency situations, which may include assisting lineman in repairing or restarting circuits, cleaning debris from electric right-of -ways and performing other duties as directed.
9. Must be available for duties as may be required on nights and weekends.

OTHER FUNCTIONS:

1. Perform other duties as assigned or directed.
2. Attend meetings, training, and workshops as may be required.

INTERPERSONAL CONTACTS:

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, and other governmental agencies. This position has no supervisory responsibility.

PHYSICAL, MENTAL, & OTHER CAPABILITIES

The job is performed both indoors and outdoors in all types of weather conditions. There is exposure to chemicals and/or hazardous materials on a daily basis. This exposure includes, but is not limited to, electrical shock. Requires the ability to sit, stand, walk, climb, see, and effectively communicate with others for extended periods of time. May be required to lift objects weighing up to 25 pounds without assistance. Must be able to handle multiple tasks or projects simultaneously, work with numerous interruptions, and adjust to changing priorities. Must demonstrate good use of judgment and demonstrate the ability to properly deal with confidential matters. Must use good interpersonal skills.

EDUCATION AND/OR EXPERIENCE REQUIRED:

Associate's degree or a minimum of two years college training in Engineering or Technical related field. A combination of equivalent education and experience likely to provide the required knowledge and abilities may be considered. Must be proficient in the use of Auto-Cad or comparable computer related drafting programs. Must have strong computer and software skills to include Word and Excel and the ability to interpret computerized data. Must have strong interpersonal and communication skills. Must be able to establish and maintain effective working relationships with employees and the general public. Must possess a valid Mississippi Driver's License and acceptable MVR.

PREFERRED QUALIFICATIONS AND EXPERIENCE

Completion of Associates or Bachelor's Degree in Engineering or Technical related field. Completion of TVPPA Staking School(s).

Minimum of three (3) years' work experience in an Engineering environment in an Electric Utility setting. Demonstrated proficiency in staking and the development of job orders and work plans for utility projects.

TRAINING PROGRESSION

This job is structured to allow entry with the required Education and Experience in Salary Grade 11. If the incumbent meets the requirements as stated in the Preferred Qualifications and Experience, then the salary grade will be in Salary Grade 12. If the incumbent enters in Salary Grade 11, they would progress to salary grade 12 upon attainment of all Preferred Qualifications and Experience as stated above.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.

Regular and consistent attendance is a condition of continuing employment.

18. REQUEST APPROVAL OF JOB DESCRIPTION AND AUTHORIZATION TO ADVERTISE TO FILL THE VACANT JOB OF SYSTEMS ENGINEER IN THE UTILITIES DIVISION, WATER-SEWER DIVISION.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of job description and authorization to advertise to fill the vacant job of Systems Engineer in the Utilities Division, Water-Sewer Division" is enumerated, this consent item is thereby approved.

JOB DESCRIPTION

Title: Systems Engineer—Water-Sewer Division Division	Department: Utilities /Water-Sewer
Reports to: Mgr/Water & Sewer Operations Grade 14 to 16 Provisions)	Classification: Non-Exempt, Salary (See Training Progression
Date Prepared: April 1, 2015	Approved by Board: _____

GENERAL POSITION SUMMARY:

Under general direction of the Mgr/Water & Sewer Operations, the Systems Engineer performs responsible field and office civil engineering work and technical level duties in support of the Department and Division's engineering and capital improvement projects.

ESSENTIAL JOB FUNCTIONS:

1. Under direction from the Mgr/Water & Sewer Division, designs and prepares engineering plans, specifications, and estimates which may include engineering computations, details, profiles, maps, and bid documents for projects including: water distribution systems, sanitary sewer collection systems, and coordination with other utilities and infrastructure such as electric power, gas, storm sewer, fiber optic, roadways.

2. Prepare designs and plans to construct, enlarge, and modify such facilities as water plant, wastewater plant, pumping stations, water mains, sewer lines, and other appurtenances.
3. Provide technical support to a variety of engineering studies related to planning and design of water and sewer utility projects; research, collect, interpret and record data; prepare maps, graphs, drawings and reports to present study results.
4. Review progress and/or inspect assigned construction projects for compliance with plans and specifications, including resolving constructability problems and issues and for conformance to City policies, ordinances, resolutions and established engineering practices.
5. Prepare and analyze data for budgets.
6. Communicate clearly and concisely, both orally and in writing.
7. Working knowledge of standard English grammar, spelling, and punctuation, and ability to properly operate standard office, surveying and drafting equipment, including computer, printer, calculator, fax machine, scanner, digital camera, plotter, and surveying instruments.
8. Deal effectively and tactfully with the public, contractors, elected officials, and other design professionals.
9. Represent the City, the Department & the Division at committee meetings and public meetings as necessary and as assigned.
10. Coordinate the work of consulting engineers, contractors, and outside agencies to coordinate City projects,
11. Coordinate engineering activities with other City departments. Performs other duties and assumes other responsibilities as assigned or delegated.
12. Perform other duties and responsibilities as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

1. Principles and practices of civil engineering
2. Site utilities including water distribution systems, sanitary sewer collection systems, storm sewer collection systems and other utilities such as electric power, gas, fiber optic;
3. Site and Civil construction techniques including concrete formwork and flatwork, pipe installation, establishment of permanent vegetation;
4. Utility design and construction including rehabilitation and maintenance methods;
5. Statistical analysis techniques and research methodologies related to Civil Engineering.
6. Terminology, methods, and techniques used in Civil Engineering and the preparation of planning exhibits, documents and recommendations.

Ability to:

1. Prepare clear, concise and complete technical Civil Engineering documents, staff reports and correspondence on routine to very complex issues.
2. Ability to draft drawings from engineering sketches, survey field notes and other data.
3. Exercise sound independent judgment within City and department guidelines.
4. Work with customers on provision of service and resolution of problems.
5. Ability to read maps, drawings, schematics and other materials used in water, water distribution and wastewater systems.
6. Represent the City effectively in a wide variety of meetings and forums.
7. Analyze and solve complex problems.
8. Use math and mathematical reasoning.
9. Keep abreast of current issues and trends in civil engineering and public utilities.
10. Perform highly detailed work under changing intensive deadlines, on multiple concurrent tasks.
11. Work with constant interruptions.
12. Ability to complete assigned work projects and work alone and/or with others in a team environment with minimum supervision.

OTHER FUNCTIONS:

1. Works as team player with other employees.
2. Serves on various employee or other committees as assigned.
3. Attends training classes, seminars, as assigned.
4. Prioritizes daily work flow.
5. Meets specified or required deadlines.
6. Communicates effectively with residents, elected officials, and other City employees, etc., both orally and written.
7. Works autonomously.
8. Handles multiple tasks simultaneously with frequent interruptions.
9. Deals with others in a professional manner.
10. Maintains professional composure in heated situations.
11. Follows Department and City policies and procedures.
12. Operates with minimum supervision.

INTERPERSONAL CONTACTS:

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, and other governmental agencies.

PHYSICAL, MENTAL, and OTHER CAPABILITIES

Requires the ability to sit, stand, walk, see, bend, stoop, talk and hear, kneel, and crouch. Employee may be required to lift heavy objects (up to 25 lbs.) without assistance. The employee is regularly required to use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception and the ability to adjust focus. Requires sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to discern verbal instructions and to communicate effectively in person, or and telephone and in a courtroom environment and also requires sufficient personal mobility, flexibility, and physical reflexes, with or without reasonable accommodation, which permits the employee to work in an office environment.

JOB CONDITIONS: The employee works under typical office conditions but also works in the field. Working conditions in the field are subject to extreme variations in temperatures, humidity, and can include wind and rain. The incumbent may occasionally be required to work on slippery or uneven surfaces. The work environment characteristics are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Required to work extra hours outside regular work schedule in case of storm or emergency, and as necessary during other times of need.

EDUCATION AND/OR EXPERIENCE REQUIRED (Note Training Progressions Provisions below):

1. Bachelor's degree from an accredited college or university with major course work in civil engineering.
2. Proficiency in Computer Aided Design civil engineering software, preferably Autodesk Civil 3D.
3. Valid State Driver's License or ability to obtain one within three (3) months and an acceptable MVR.

PREFERRED QUALIFICATIONS:

1. At least two (2) years of progressively responsible experience in Civil Engineering functions with emphasis in water and sanitary sewer fields or equivalent required.
2. Successful completion of FE Exam.
3. Licensed Professional Engineer (PE) in the State of MS
4. Experience in Geographic Information System (GIS) including manipulating, analyzing and displaying GIS data to provide land use or other types of municipal information.
5. Understanding and familiarity with preparing studies and plans for water and wastewater plant operations, such as economics of system operation.
6. Provide advice and counsel on water and wastewater policies, rules, and regulations and laws.
7. Ability to read and interpret regulatory agency rules and regulations.

8. Ability to develop language skills sufficient to be able to read, understand and relay information from various types of literature, technical journals, abstracts, financial reports, and legal documents.

TRAINING PROGRESSION:

Candidates hired in this progression will automatically advance to the next Salary Grade when experience and required certifications are obtained provided that they are otherwise satisfying the duties and expectations of the position.

1. Grade 14—Candidates at this level would have specified degree and meet the Education/Experience Requirements for the position.
2. Grade 15—Candidates at this level must have specified degree and meet the Education/Experience Requirements for the position, have completed FE exam, and have at least five (5) years related experience or equivalent.
3. Grade 16—Candidates at this level will have attained Licensed Professional Engineer (PE) status and will have a minimum of seven (7) years related experience or equivalent.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment contract and is subject to change as the needs of the City and the specific requirements of the job change.

Regular and consistent attendance is a condition of continuing employment.

19. REQUEST AUTHORIZATION FOR APPROVAL FOR PROFESSIONAL CONSULTING (MOAK CALEA ASSESSMENT).

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization for approval for professional consulting MOAK CALEA Assessment at a cost of \$687.00" is enumerated, this consent item is thereby approved.

20. REQUEST AUTHORIZATION TO REMOVE (3) GENESIS 1 RADAR UNIT, THEY ARE BROKEN AND BEYOND REPAIR.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to remove (3) genesis 1 radar unit, they are broken and beyond repair" is enumerated, this consent item is thereby approved.

The units to be removed from inventory are:

SERIAL # G12724
SERIAL # G6011
SERIAL # G26915

21. REQUEST AUTHORIZATION TO ALLOW SGT. SHANE KELLY, OFFICER TAYLOR WELLS, OFFICER ANDY ROUND, OFFICER MOMCILO BABIC AND OFFICER DREW JONES TO ATTEND THE 2015 STORM CONFERENCE IN OXFORD, MS., ON MAY 5-7, 2015

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to allow Sgt. Shane Kelly, Officer Taylor Wells, Officer Andy Round, Officer Momcilo Babic and Officer Drew Jones to attend the 2015 Storm Conference in Oxford, MS., on May 5-7, 2015. The only

cost to the City will be gas and a car. This class is 100% reimbursable by the Office of Highway Safety” is enumerated, this consent item is thereby approved.

22. REQUEST AUTHORIZATION TO REMOVE THE FOLLOWING FIREARMS AND TASERS FROM CITY INVENTORY. REQUEST TO TRADE 14 (1982) GLOCK FIREARMS TO GLOCK. GLOCK FIREARMS WILL APPLY THESE 14 GLOCKS AS TRADE IN FOR NEW GLOCKS TO REPLACE THOSE REQUESTED TO BE REMOVED. ALSO, THE TWO TASERS REQUESTED TO BE REMOVED ARE BROKEN AND BEYOND REPAIR.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to remove the following firearms and tasers from City inventory and to trade the 14 (1982) Glock firearms to Glock. Glock Firearms will apply these 14 Glocks as trade in for new Glocks to replace those requested to be removed. Also, the two tasers requested to be removed are broken and beyond repair” is enumerated, this consent item is thereby approved.

GLOCK FIREARMS:

AB 920	ABC 928	ABC 948	ABC 955
ABC 921	ABC 934	ABC 949	ABC 956
ABC 924	ABC 943	ABC 953	
ABC 927	ABC 946	ABC 954	

TASERS:

Inventory # 112-2065 & 112-2041

23. REQUEST AUTHORIZATION TO ALLOW CORPORAL MANDY WILSON TO ATTEND THE D.A.R.E. CONFERENCE ON JULY 19, 2015 THROUGH JULY 23, 2015 IN BILOXI, MS.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to allow corporal Mandy Wilson to attend the D.A.R.E Conference on July 19, 2015 through July 23, 2015 in Biloxi, MS with advance travel not to exceed \$700.00” is enumerated, this consent item is thereby approved.

24. REQUEST AUTHORIZATION TO ALLOW SERGEANT SHANE KELLY AND OFFICER ANDY ROUND TO ATTEND THE DRE CONFERENCE ON AUGUST 9, 2015 THROUGH AUGUST 12, 2015 IN CINCINNATI, OH.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization to allow Sergeant Shane Kelly and Officer Andy Round to attend the DRE Conference on August 9, 2015 through August 12, 2015 in Cincinnati, OH with advance travel not to exceed \$2,952.00, which will be reimbursed by the Office of Highway Safety” is enumerated, this consent item is thereby approved.

25. REQUEST APPROVAL TO PAY H & O TRUCK AND TRAILER AN ADDITIONAL \$9,209.25 FOR THE REPAIRS MADE TO THE 2006 MACK FRONT LOADER GARBAGE TRUCK.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval to pay H & O Truck and Trailer and additional \$9,209.25 for the repairs made to the 2006 Mack Front Loader Garbage Truck" is enumerated, this consent item is thereby approved.

26. REQUEST APPROVAL TO PURCHASE A 40HP EXCAVATOR FROM THOMPSON MACHINERY, THE SUBMITTER OF THE LOWEST QUOTE, IN THE AMOUNT OF \$46,489.86 WITH LEASE PURCHASE FINANCING FROM BANCORP SOUTH EQUIPMENT FINANCE FOR BOARD APPROVED EQUIPMENT ACQUISITIONS.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval to purchase a 40hp excavator from Thompson Machinery, the submitter of the lowest quote, in the amount of \$46,489.86 with lease purchase financing from Bancorp South Equipment Finance for board approved equipment acquisitions" is enumerated, this consent item is thereby approved.

The two quotes received were Thompson Machinery (Caterpillar) - \$46,489.86 and Stribling Equipment (John Deere) - \$53,387.00.

The two bank quotes received were Regions - 1.94%, with included fees and costs for a total repayment cost of \$76,019.95 and Bancorp South Equipment Finance - 2.29% with a total repayment cost of \$75,991.85.

27. REQUEST APPROVAL OF CONTRACT MODIFICATION FOR JOINT WATER AND SEWER BILLING WITH THE TALKING WARRIOR WATER ASSOCIATION

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "approval of contract modification for joint water and sewer billing with the Talking Warrior Water Association" is enumerated, this consent item is thereby approved.

28. REQUEST APPROVAL OF CHANGE ORDER #1 IN THE CONSTRUCTION CONTRACT FOR THE SOUTHWEST STARKVILLE SEWER EXPANSION, INCREASING THE CONTRACT AMOUNT BY \$12,154.00.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval of change order #1 in the construction contract for the Southwest Starkville Sewer Expansion, increasing the contract amount by \$12,154.00" is enumerated, this consent item is thereby approved. This change increases the size of the proposed forcemain for pump station 2.

29. REQUEST RATIFICATION OF AN EMERGENCY REPAIR TO A RETURN SLUDGE PUMP AT THE WASTEWATER PLANT.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the "finding of fact that a notice to proceed to commence repairs on a return activated sludge pump at the wastewater treatment facility needed to issue prior to the next regularly scheduled meeting of the governing authority, ratification of the issuance of said notice to proceed to Electric Motor Sales and Service in the estimated amount of \$8,250.00" is enumerated, this consent item is thereby approved.

30. REQUEST APPROVAL FOR THOMAS WARE TO TRAVEL TO PONTOTOC, MS APRIL 14, 2015 AND APRIL 15, 2015 FOR A WASTEWATER MATH WORKSHOP SPONSORED BY MDEQ WITH ADVANCED TRAVEL APPROVED.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval for Thomas Ware to travel to Pontotoc, MS April 14, 2015 and April 15, 2015 for a wastewater math workshop sponsored by MDEQ with advanced travel approved" is enumerated, this consent item is thereby approved.

31. REQUEST AUTHORIZATION FOR SHASTA PLUNKETT TO ATTEND MID-SOUTH ELECTRIC METERING SCHOOL IN GATLINBURG, TN, MAY 4 THROUGH 8, 2015, AT A COST NOT TO EXCEED \$1,900.00 WITH ADVANCE TRAVEL.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " authorization for Shasta Plunkett to attend Mid-South Electric Metering School in Gatlinburg, TN, May 4 through 8, 2015, at a cost not to exceed \$1,900.00 with advance travel" is enumerated, this consent item is thereby approved.

32. REQUEST APPROVAL FOR STARKVILLE UTILITIES TO DECLARE THE LISTED ITEMS AS SURPLUS PROPERTY, ADVERTISE FOR SALE, AND SELL TO THE HIGHEST BIDDER.

Upon the motion of Alderman Little, duly seconded by Alderman Wynn and adopted by the Board to approve the April 7, 2015 Official Agenda, and to accept items for Consent, whereby the " approval for Starkville Utilities to declare the listed items as surplus property, advertise for sale, and sell to the highest bidder" is enumerated, this consent item is thereby approved. The items are:

1. Daewoo Solar 70 III Steel Track Excavator. S # 259. Book Value = \$0.00
2. Balderson BIT2MQ 8' Loader Bucket. Asset # 575. Book Value = \$0.00
3. Ford Taurus Wagon. SED # 12. Book Value = \$0.00
4. Ford Crown Victoria. SED # 48. Book Value = \$0.00
5. Chevrolet S 10. SED # 42. Book Value = \$0.00
6. Ford Ranger. SED # 32. Book Value = \$0.00

END OF CONSENT AGENDA ITEMS

33. CONSIDERATION OF THE FEBRUARY 17, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

Alderman Maynard offered a motion to approve the February 17, 2015 minutes of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney. Alderman Little seconded the motion with the Board voting as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea

Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

34. CONSIDERATION OF THE MARCH 3, 2015 MINUTES OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS INCORPORATING ANY AND ALL CHANGES RECOMMENDED BY THE CITY ATTORNEY.

Alderman Little offered a motion to approve the March 3, 2015 minutes of the Mayor and Board of Aldermen of the City of Starkville, MS incorporating any and all changes recommended by the City Attorney. Alderman Maynard seconded the motion with the Board voting as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed

ANNOUNCEMENTS AND COMMENTS:

MAYOR'S COMMENTS:

The Mayor welcomed the Starkville High School State 6A Boys Basketball Team and presented a Proclamation of Recognition from the City of Starkville.

BOARD OF ALDERMEN COMMENTS:

Alderman Walker noted that the upcoming weekend of April 17 – 19 is Super Bulldog Weekend and the Cotton District Arts Festival and encouraged everyone to participate.

CITIZEN COMMENTS:

Alvin Turner, Ward 7, asked that the Board give departments all they need to operate properly.

Kendra Colbert of the Mayor's Youth Council thanked the Mayor and Board for their help with the MYC program which recently held a clothing drive.

John Andol, Ward 5, presented a petition signed by 47 individuals requesting the City install a three way stop at the intersection of North Gate and Old West Point Road.

35. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS AS OF APRIL 1, 2015 FOR FISCAL YEAR ENDING 9/30/15.

Upon the motion of Alderman Little to move approval of the City of Starkville Claims Docket for all departments as of April 1, 2015 for fiscal year ending 9/30/15, duly seconded by Alderman Maynard, the Board voted as follows:

Alderman Ben Carver Voted: Yea
 Alderman Lisa Wynn Voted: Yea
 Alderman David Little Voted: Yea
 Alderman Jason Walker Voted: Yea
 Alderman Scott Maynard Voted: Yea
 Alderman Roy A'. Perkins Voted: Nay
 Alderman Henry Vaughn, Sr. Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

General Fund	001	\$ 335,350.07
Restricted Police Fund	002	257.77
Airport Fund	015	3,805.37
Sanitation	022	42,445.08
Landfill	023	3,733.95
Parking Mill Project	311	354,575.69
Park and Rec Tourism	375	14,039.87
Water/Sewer	400	340,459.15
Trust & Agency	610	23,780.37
Economic Dev, Tourism & Conv	630	71,388.84
Sub Total Before SED	Sub	\$1,209,186.16
Electric Dept	SED	2,603,432.15
Total Claims	Total	\$3,812,618.31

36. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.

There came for consideration the matter of entering a closed session to determine if there is a proper cause for executive session. Upon the Motion of Alderman Little, duly seconded by Alderman Carver, to enter into a Closed Session to determine if there is proper cause for Executive Session, the Board voted as follows:

Alderman Ben Carver Voted: Yea
 Alderman Lisa Wynn Voted: Yea
 Alderman David Little Voted: Yea
 Alderman Jason Walker Voted: Yea
 Alderman Scott Maynard Voted: Yea

Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.
The Board entered closed session.

37. A MOTION TO ENTER EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTERS OF TWO EMPLOYEE DISCIPLINARY ACTIONS IN THE FIRE DEPARTMENT, POTENTIAL LITIGATION RELATED TO A CONSTRUCTION PROJECT, AND THE CONSIDERATION OF THE SALE OF PUBLIC PROPERTY OWNED BY STARKVILLE UTILITIES.

Alderman Perkins offered a motion to enter Executive Session to consider the personnel matter of two employee disciplinary actions in the fire department, potential litigation related to a construction project, and the consideration of the sale of public property owned by Starkville Utilities on a finding that all proposed topics qualified for Executive Session. Following a second by Alderman Little, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received an affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in, and after allowing the public time to enter the room, made the announcement of the Board's decision to enter into executive session to consider personnel matters of two employee disciplinary actions in the fire department, potential litigation related to a construction project, and the consideration of the sale of public property owned by Starkville Utilities on a finding that all proposed topics qualified for Executive Session.

At this time the Board entered executive session.

38. A MOTION TO RETURN TO OPEN SESSION.

Upon the motion of Alderman Perkins, duly seconded by Alderman Maynard, to return to Open Session, the Board voted as follows:

Alderman Ben Carver Voted: Yea
Alderman Lisa Wynn Voted: Yea
Alderman David Little Voted: Yea
Alderman Jason Walker Voted: Yea
Alderman Scott Maynard Voted: Yea
Alderman Roy A'. Perkins Voted: Yea
Alderman Henry Vaughn, Sr. Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

The Mayor invited the public back in and then announced that the Board had taken action in executive session and asked the Clerk to read the motions. She then read the motions as listed below.

39. A MOTION TO RATIFY THE RECOMMENDATIONS OF THE FIRE CHIEF OF DISCIPLINARY ACTIONS.

A motion was offered by Alderman Little to ratify the disciplinary recommendations of the Fire Chief of two firemen under the department's failure to show policy. The motion was seconded by Alderman Wynn and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote, the Mayor declared the motion passed.

40. A MOTION TO APPROVE THE SALE OF THE BLUEFIELD WATER BUILDING IN THE AMOUNT OF \$ 90,750.00 , THE AVERAGE OF TWO APPRAISALS OBTAINED BY THE STARKVILLE UTILITY DEPARTMENT.

A motion was offered by Alderman Little to approve the sale of the Bluefield Water Building in the amount of \$90,750.00, the average of two appraisals obtained by the Starkville Utility Department. The motion was seconded by Alderman Carver and the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Nay
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote, the Mayor declared the motion passed.

41. A MOTION TO RECESS UNTIL APRIL 21, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.

Upon the motion of Alderman Perkins, duly seconded by Alderman Wynn, for the Board of Aldermen to recess the meeting until April 21, 2015 @ 5:30 at 101 E. Lampkin Street in the City Hall Courtroom, the Board voted as follows:

Alderman Ben Carver	Voted: Absent
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Absent

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

SIGNED AND SEALED THIS THE _____ DAY OF _____ 2015.

PARKER WISEMAN, MAYOR

Attest:

LESA HARDIN, CITY CLERK

(SEALED)



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: 03-17-2015
PAGE: 1

SUBJECT: RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF SAID MUNICIPALITY IN THE MAXIMUM PRINCIPAL AMOUNT OF THREE MILLION DOLLARS (\$3,000,000) TO RAISE MONEY FOR THE PURPOSE OF REPAIRING, IMPROVING, ADORNING, AND EQUIPPING THE CURRENT CITY HALL FOR USE BY THE STARKVILLE POLICE DEPARTMENT.

AMOUNT & SOURCE OF FUNDING:

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:**

**DIRECTOR'S
AUTHORIZATION:** Board of Aldermen

FOR MORE INFORMATION CONTACT:

AUTHORIZATION HISTORY:

SUGGESTED MOTION: REQUEST APPROVAL OF RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF SAID MUNICIPALITY IN THE MAXIMUM PRINCIPAL AMOUNT OF THREE MILLION DOLLARS (\$3,000,000) TO RAISE MONEY FOR THE PURPOSE OF REPAIRING, IMPROVING, ADORNING, AND EQUIPPING THE CURRENT CITY HALL FOR USE BY THE STARKVILLE POLICE DEPARTMENT.

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MISSISSIPPI, TO ISSUE GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF SAID MUNICIPALITY IN THE MAXIMUM PRINCIPAL AMOUNT OF THREE MILLION DOLLARS (\$3,000,000) TO RAISE MONEY FOR THE PURPOSE OF ACQUIRING, RENOVATING, EQUIPPING AND FURNISHING OF THE PRESENT CITY HALL BUILDING AND ASSOCIATED REAL AND PERSONAL PROPERTY LOCATED AT 101 E. LAMPKIN STREET IN STARKVILLE, MISSISSIPPI, TO HOUSE AND FACILITATE THE OPERATIONS OF THE STARKVILLE POLICE DEPARTMENT; AND FOR RELATED PURPOSES; AND DIRECTING PUBLICATION OF NOTICE OF SUCH INTENTION.

WHEREAS, the Mayor and Board of Aldermen of the City of Starkville, Mississippi (the "Governing Body" of the "Municipality"), acting for and on behalf of the Municipality hereby finds, determines, adjudicates and declares as follows:

1. It is necessary and in the public interest to issue general obligation public improvement bonds (the "Bonds") of the Municipality in the maximum principal amount of Three Million Dollars (\$3,000,000) to raise money for the purpose of acquiring, renovating, equipping and furnishing of the present City Hall building and associated real and personal property located at 101 E. Lampkin Street in Starkville, Mississippi, to house and facilitate the operations of the Starkville Police Department; and for related purposes (the "Authorized Purpose").

2. The assessed value of all taxable property within the Municipality, according to the last completed assessment for taxation, is Two Hundred Twenty-two Million Seven Hundred Twenty-three Thousand Seven Hundred Sixty-one Dollars (\$222,723,761); the Municipality has outstanding bonded indebtedness subject to the fifteen percent (15%) debt limit prescribed by Section 21-33-303, Mississippi Code of 1972, in the amount of Eight Million Four Hundred Eighty Thousand Dollars (\$8,480,000), and outstanding bonded and floating indebtedness subject to the twenty percent (20%) debt limit prescribed by Section 21-33-303, Mississippi Code of 1972 (which amount includes the sum set forth above subject to the 15% debt limit), in the amount of Twelve Million Six Hundred Forty Thousand Seven Hundred Ninety-six Dollars (\$12,640,796); the issuance of the Bonds hereinafter proposed to be issued, when added to the outstanding bonded indebtedness of the Municipality, will not result in bonded indebtedness, exclusive of indebtedness not subject to the aforesaid fifteen percent (15%) debt limit, of more than fifteen percent (15%) of the assessed value of taxable property within the Municipality, and will not result in indebtedness, both bonded and floating, exclusive of indebtedness not subject to the aforesaid twenty percent (20%) debt limit, in excess of twenty percent (20%) of the assessed value of taxable property within the Municipality and will not exceed any constitutional or statutory limitation upon indebtedness which may be incurred by the Municipality.

3. The Municipality reasonably expects that it will incur expenditures for the Authorized Purpose prior to the issuance of the Bonds, and that it should declare its official intent to reimburse such expenditures with the proceeds of the Bonds upon the issuance thereof.

4. The Municipality is authorized by Sections 21-33-301 through 21-33-329, Mississippi Code of 1972, to issue the Bonds hereinafter proposed to be issued for the purpose set forth above, for which purpose there are no other available funds on hand.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY AS FOLLOWS:

SECTION 1. The Governing Body hereby declares its intention to issue the Bonds in the maximum principal amount of Three Million Dollars (\$3,000,000) to raise money for the Authorized Purpose. Pursuant to Section 1.150-2 of the Treasury Regulations (the "Reimbursement Regulations"), the Governing Body hereby declares its official intent to reimburse expenditures made for the Authorized Purpose prior to the issuance of the Bonds with proceeds of the Bonds to the extent permitted by the Reimbursement Regulations. The Bonds will be general obligations of the Municipality payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a tax to be levied annually upon all the taxable property within the geographical limits of the Municipality, which tax, together with any other moneys available for such purpose, shall be sufficient to provide for the payment of the principal of and the interest on the Bonds according to the terms thereof.

SECTION 2. The Governing Body proposes to direct the issuance of the Bonds in the amount, for the purpose and secured as aforesaid at a meeting of the Governing Body to be held in the City Hall Court Room at 101 E. Lampkin Street, Starkville, Mississippi at 5:30 o'clock p.m. on June 2, 2015, or at some meeting held subsequent thereto. If ten percent (10%) of the qualified electors of the Municipality, or fifteen hundred (1,500), whichever is the lesser, shall file a written protest with the City Clerk against the issuance of such Bonds on or before the aforesaid date and hour, then the Bonds shall not be issued unless authorized at an election on the question of the issuance of such Bonds to be called and held as provided by law. If no protest be filed, then such Bonds may be issued without an election on the question of the issuance thereof at any time within a period of two (2) years after the date above specified.

SECTION 3. This resolution shall be published once a week for at least three (3) consecutive weeks in the *Starkville Daily News*, a newspaper published in the City of Starkville, Mississippi, and having a general circulation in the Municipality, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972. The first publication of this resolution shall be made not less than twenty-one (21) days prior to the date fixed herein for the issuance of the Bonds, and the last publication shall be made not more than seven (7) days prior to such date.

SECTION 4. The City Clerk is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of the publication of this resolution and have the same before this Governing Body on the date and hour specified in Section 2 hereof.

Alderman _____ moved and Alderman _____ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Ben Carver	voted: _____
Alderman David Little	voted: _____
Alderman Scott Maynard	voted: _____
Alderman Roy A' Perkins	voted: _____
Alderman Henry Vaughn, Sr.	voted: _____
Alderman Jason Walker	voted: _____
Alderman Lisa Wynn	voted: _____

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted this the 5th day of May, 2015.

City of Starkville, Mississippi

Parker Wiseman, Mayor

ATTEST:

Lesa Hardin, City Clerk

Publication Requirements:

Starkville Daily News May 12, 2015, May 19, 2015 and May 26, 2015



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XI.B.2.c
AGENDA DATE: 05/05/2015
PAGE: 1 of**

SUBJECT: RZ 15-01: Rezoning request by Providence Hill, LLC to rezone 1.34 acre +/- located north of the intersection of Old West Point Road and Garrard Road (Parcel 117C-001-038.00) from C-1 Neighborhood Commercial and R-1 Single Family to B-1 Buffer District.

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** Community Development

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT: Buddy Sanders @ (662) 323-2525, Ext. 119

PRIOR BOARD ACTION: N/A

BOARD AND COMMISSION ACTION: At the April 14, 2015 Planning and Zoning Commission meeting the Commission voted to recommend approval with conditions:

1. If the property were to be rezoned B-1 Buffer District and used as commercial or higher density residential than the existing surrounding R-1 Single Family residential, a Buffer Yard between the property and residential property would be required per Landscape Ordinance Section 8.
2. If the property were to be developed as commercial, only one curb cut will be allowed on Old West Point Road and no curb cuts on Rose Perkins Evans.
3. If the property were to be developed as residential of any density, no curb cuts on Old West Point Road and only one curb cut on Rose Perkins Evans.
4. No Mobile Homes shall be placed on the site.
5. No Multi-Family development shall be placed on the site.

PURCHASING: N/A

DEADLINE: N/A

AUTHORIZATION HISTORY:

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
---------------	---------------------------

ADDITIONAL INFORMATION: N/A

ADDITIONAL INFORMATION: A legal ad was published, letters mailed, and a sign was posted at least fifteen days prior to the subject Board of Aldermen meeting.

SUGGESTED MOTION: MOVE APPROVAL OF PROVIDENCE HILL, LLC REZOING FROM C-1 AND R-1 TO B-1 WITH CONDITIONS.



THE CITY OF STARKVILLE
 COMMUNITY DEVELOPMENT DEPT
 CITY HALL, 101 E. LAMPKIN STREET
 STARKVILLE, MISSISSIPPI 39759

STAFF REPORT

TO: Members of the Planning & Zoning Commission
FROM: Daniel Havelin, City Planner (662-323-2525 ext. 136)
CC: Providence Hill, LLC, Applicant
SUBJECT: PZ 15-01 Anthony and Kracker Property, Rezoning, Parcel North of the intersection of Old West Point Rd and Garrard Rd. #117C-00-038.00, Zoned C-1 and R-1, Ward 5, Rezone parcel from C-1 and R-1 to B-1., Applicant/Owner: Providence Hill, LLC
DATE: APRIL 14, 2015

The purpose of this report is to provide information regarding the request of Providence Hill, LLC to rezone their property from C-1/ R-1 to B-1. The applicant is seeking to Rezone a +/- 1.34 acre parcel that is currently vacant. The parcel is located on the west side Old West Point Road on the southeast corner of Old West Point Road and Rose Perkins Evans. Please see attachments 1-7.

BACKGROUND INFORMATION

The earliest zoning map (1960's-1970's Map) that staff has available illustrates the subject property as being zoned R-2. The 1982, 2000, and 2013 zoning maps shows the property as C-1 Neighborhood Commercial and R-1 Single Family.

The applicants recently purchased property and have plans to develop in the near future. The type of development the applicant is intending to do is unknown to the City staff at this time. The current split zoning of the parcel at this time would present a challenge to any development at this time.

Zoning Change Subject Properties				
Properties	1960s-1970s Map	1982-1991 Map	2000 Map	Current Map
117C-00-038.00	R-2	C-1/R-1	C-1/R-1	C-1/R-1
Zoning Change Adjacent Properties				
Properties	1960s-1970s Map	1982-1991 Map	2000 Map	Current Map
North	R-2	R-1	R-1	R-1
East	C-2	C-1	C-1	C-1
South	R-2	R-1	C-1	C-1
West	R-2	R-1	R-1	R-1

Zoning and land uses adjacent to the subject property		
Direction	Zoning	Current Use
North	R-1	Single Family Residence
East	C-1	Commercial
South	C-1	Vacant
West	R-1	Single Family Residence

NOTIFICATION

16 property owners of record within 300 feet of the subject property were notified directly by mail of the request. A public hearing notice was published in the Starkville Daily News Tuesday March 26th 2015 and a placard was posted on the property concurrent with publication of the notice. As of this date, the Planning Office has received one phone call against this request, one email against this request and one phone call for more information about this request.

REZONING REQUEST

The subject rezoning requests are from R-1 Single Family and C-1 Neighborhood Commercial to B-1 Buffer District. Differences between zones are:

Current Zoning District

Sec. C. - R-1 residence zoning district regulations.

These [R-1 residential] districts are intended to be composed mainly of single-family residential properties along with appropriate neighborhood facilities, with their character protected by requiring certain minimum yard and area standards to be met. [The following regulations apply to R-1 districts:]

1. See chart for permitted uses.
2. See chart for uses which may be permitted as a special exception.
3. Required lot area and width, yards, building areas and height for residences:
 - a. Minimum lot area: 10,000 square feet.
 - b. Minimum lot width at the building line: 75 feet.
 - c. Minimum depth of front yard: 30 feet.
 - d. Minimum depth of rear yard: 35 feet.
 - e. Minimum width of each side yard: Ten feet.
 - f. Maximum height of structure: 45 feet.
4. Off-street parking requirements: See article VIII of this ordinance for requirements for other uses.

Sec. K. - C-1 business (local shopping) zoning district regulations.

These [C-1 business (local shopping)] districts are intended to be composed mainly of neighborhood (local) shopping and services facilities that supply the daily household needs of surrounding residential neighborhoods. Often located on one or more arterial streets, these districts are small and are located within convenient walking distance of most of the areas they will serve. To protect surrounding areas certain yard and area standards are required. [The following regulations apply to C-1 districts:]

1. See chart for uses permitted.
2. See chart for uses which may be permitted as an exception.
3. Minimum lot size: It is the intent of this ordinance that lots of sufficient size be used for any business or service use and to provide adequate parking and loading space in addition to the space required for the other normal operations of the business or service.
4. Minimum yard size: Front, 35 feet; rear, 20 feet; side, ten feet, except on a lot adjoining along its side lot line a lot which is in a residential district, there shall be a side yard not less than that required by the residential district.
5. Maximum height of building or structures: 35 feet.
6. Off-street parking: One space for each 200 square feet of retail or office building area. See article VIII of this ordinance for requirements for other uses.
7. Off-street loading and unloading: The required rear or side yard may be used for loading and unloading.
8. All building facades that are visible from public right of way or adjacent property zoned residential shall meet these requirements.
 - a) The following materials are allowed for use on a building façade: brick, wood, fiber cement siding, stucco, natural stone, and split faced concrete masonry units that are tinted and textured. Architectural Metal Panels maybe used as long as the panels make up less than 40% of an individual façade.
 - b) The following materials are not allowed for use on a building facade: smooth faced concrete masonry units, vinyl siding, tilt-up concrete panels, non-architectural steel panels (R Panels), and EIFS (exterior insulation and finish systems). EIFS is permitted to be used for trim and architectural accents.
 - c) The primary facade colors shall be low reflectance, subtle, neutral or earth tones. The use of high intensity, metallic flake, or fluorescent colors is prohibited.
9. All parking lots adjacent to public right of way shall be paved either entirely or with a combination of the following: asphalt, concrete, porous pavement, concrete pavers, or brick pavers. Gravel can be used temporarily as a parking surface for a period on no longer than twelve months upon the approval of the Community Development Director. All temporary gravel lots must provide ADA accessible parking and access ways in accordance with the ADA guidelines.

Proposed Zoning District

Sec. J. - B-1 buffer district regulations.

These [B-1 buffer] districts are intended to be composed mainly of compatible mixed commercial and residential uses. Although usually located between residential and commercial areas, these districts may in some instances be freestanding in residential areas. Limited commercial uses are permitted that can in this district be compatible with nearby residential uses. The character of the district is protected by requiring that certain yard and area requirements be met. [The following regulations apply to B-1 districts:]

1. See chart for uses permitted.
2. See chart for uses that may be permitted as an exception.
3. Minimum lot size: Residence uses shall meet the minimum standards that are least restrictive for the type residential use proposed in the residential districts listing. There is no minimum lot size for commercial uses except that other yard and parking requirements of the ordinance be met.
4. Required lot area and width, yards, building areas and heights for buffer districts:
 - a) Minimum depth of front yard: 25 feet.
 - b) Minimum width of side yard: Five feet.
 - c) Minimum depth of rear yard: 20 feet.
 - d) Maximum height of structure: 45 feet.
5. Off-street parking requirements: Off-street parking is as required in article VIII of this ordinance.
6. All building facades that are visible from public right of way or adjacent property zoned residential shall meet these requirements.
 - a) The following materials are allowed for use on a building façade: brick, wood, fiber cement siding, stucco, natural stone, and split faced concrete masonry units that are tinted and textured. Architectural Metal Panels maybe used as long as the panels make up less than 40% of an individual façade.
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 - c) The primary facade colors shall be low reflectance, subtle, neutral or earth tones. The use of high intensity, metallic flake, or fluorescent colors is prohibited.
7. All parking lots adjacent to public right of way shall be paved either entirely or with a combination of the following: asphalt, concrete, porous pavement, concrete pavers, or brick pavers. Gravel can be used temporarily as a parking surface for a period on no longer than twelve months upon the approval of the Community Development Director. All temporary gravel lots must provide ADA accessible parking and access ways in accordance with the ADA guidelines.

STATE REZONING CRITERIA

Per Title 17, Chapter 1, of the Mississippi Code of 1972, as amended, and Appendix A, Article IV, Section A, of the City of Starkville Code of Ordinances, the Official Zoning Map may be amended only when one or more of the following conditions prevail:

1. **Error:** There is a Manifest Error in the ordinance and a Public Need to correct the error:
2. **Change in conditions:** Changed or changing conditions in an existing area, or in the planning area generally, or the increased or increasing need for commercial or manufacturing sites or additional subdivision of open land into urban building sites make a change in the ordinance necessary and desirable, and in accord with the public need for orderly and harmonious growth.

- There have been 7 rezonings within one mile of the parcel since 2005.
- The Garrard Road extension to Old West Point Road has created increased traffic counts to the area.

REQUESTED CONDITIONS

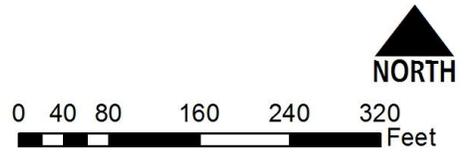
1. If the property were to be rezoned B-1 Buffer District and used as commercial or higher density residential than the existing surrounding R-1 Single Family residential, a Buffer Yard between the property and residential property would be required per Landscape Ordinance Section 8.
2. If the property were to be developed as commercial, only one curb cut will be allowed on Old West Point Road and no curb cuts on Rose Perkins Evans.
3. If the property were to be developed as residential of any density, no curb cuts on Old West Point Road and only one curb cut on Rose Perkins Evans.
4. No Mobile Homes shall be placed on the site.
5. No Multi-Family development shall be placed on the site.

Attachment 1
PZ 15-01 Aerial

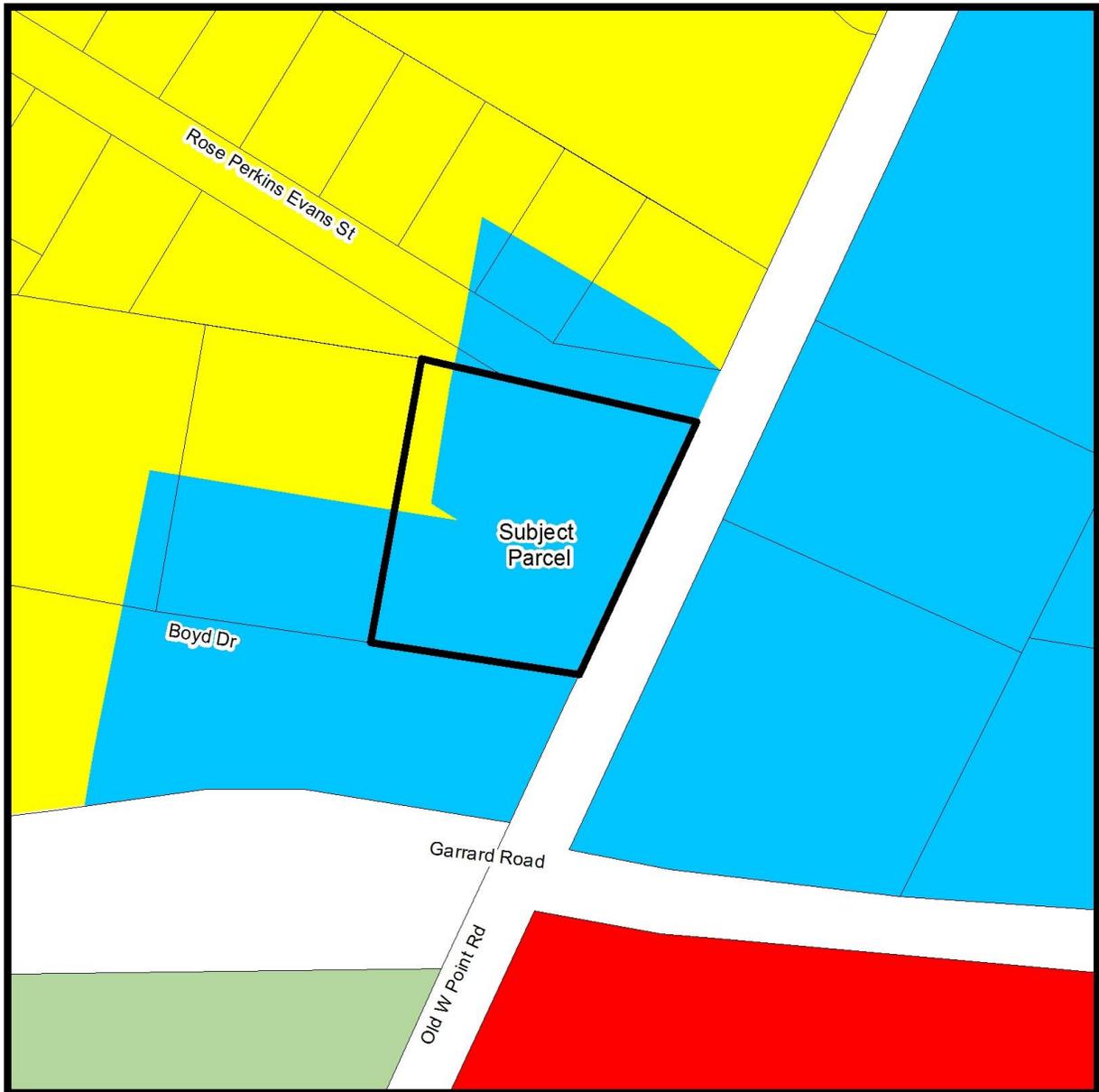


Legend

 Property

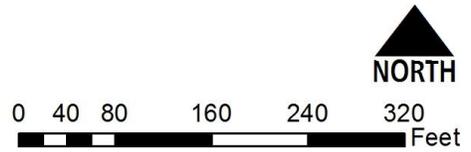


Attachment 2
PZ 15-01 Zoning

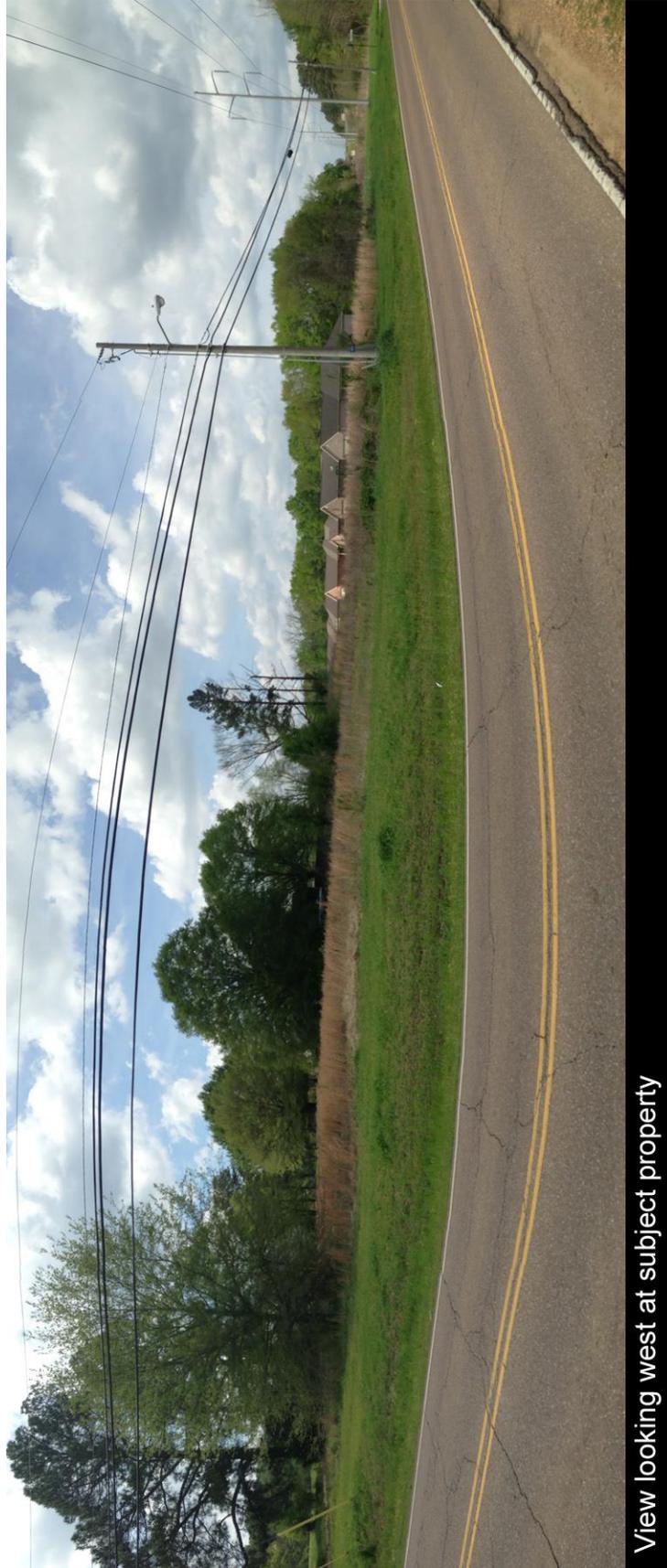


Legend

-  Property
-  C-1 Neighborhood Commercial
-  C-2 General Business
-  R-1 Single Family
-  R-E Residential Estate

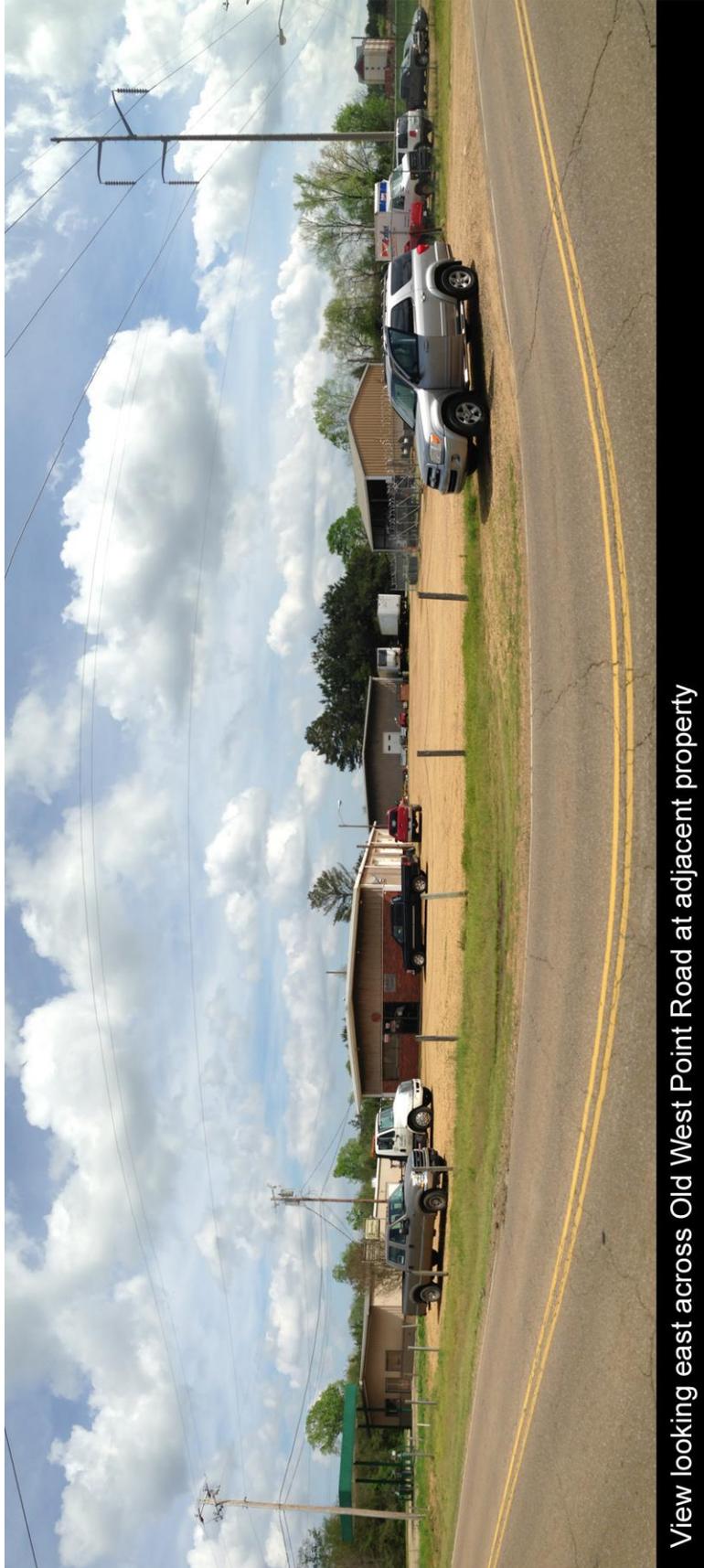


Attachment 3



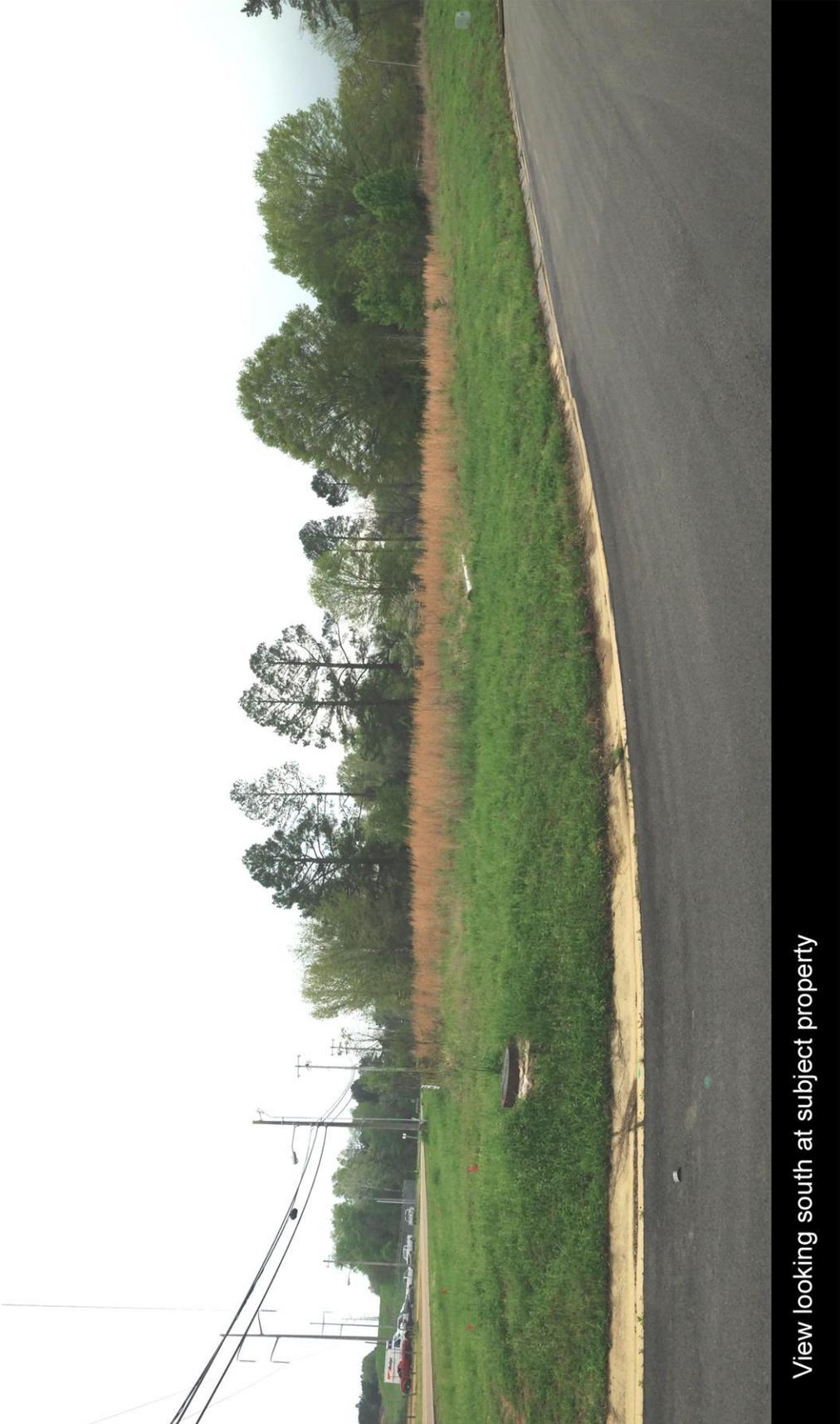
View looking west at subject property

Attachment 4



View looking east across Old West Point Road at adjacent property

Attachment 5



View looking south at subject property

Attachment 6



View looking northwest at adjacent property

Attachment 7

MOORE LAW OFFICE

JOHN STUART MOORE
ATTORNEY AT LAW

108 S. LAFAYETTE
POST OFFICE BOX 924
STARKVILLE, MS 39760-0924

(662) 323-3784
(662) 323-7740
FAX (662) 324-2262

April 7, 2015

Buddy Sanders
Community Development Director
City of Starkville
101 East Main Street
Starkville, MS 39759

RE: Providence Hill, LLC Rezoning - 1.43 acres in the Northeast Quarter of Section 26, Township 19 North, Range 14 East, Oktibbeha County, Mississippi.

Dear Mr. Sanders:

Background:

Providence Hill, LLC purchased the subject property January 26, 2015 from John and Darlene Hagler. Providence Hill, LLC purchased the vacant property with the intent to develop it in the immediate future.

Area:

The subject property is a vacant lot consisting of 1.43 acres on the corner of Old West Point Road and Rose Perkins Evans Street in Starkville. The lot is currently split-zoned as C-1 Business and R-1 Residence Zoning. Property to the North is zoned C-1 and R-1, and is primarily residential in use. Property to the South is zoned C-1, and is a vacant lot. Property to the East is C-1, and is commercial in use. Property to the West is zoned C-1 and R-1, with the C-1 property being a vacant lot, and the R-1 property being residential in use.

Rezoning Request:

Providence Hill, LLC is requesting to rezone the subject property, which is currently subject to split zoning, so that the entire parcel will be classified as one zoning type. Currently the property is zoned both C-1 Business and R-1 Residence Zoning. Providence Hill, LLC is requesting that the subject property be rezoned to a B-1 Buffer Zone to allow for the owners to develop the subject property as a uniform

parcel to meet the changing needs of the surrounding neighborhood.

Under the City of Starkville's Permitted and Conditional Use Chart, a B-1 zoning district would allow the owners the ability to explore residential options as well as restricted commercial options for developing the subject property. According to the City of Starkville's Code of Ordinances, the purpose of a B-1 zoning district is to provide a suitable transition between surrounding commercial and residential uses.

The differences between C-1, R-1 and B-1 zones, according to the City of Starkville's Code of Ordinances, Appendix A, Article VII, Sections K, C and J are:

C-1: Sec. K. - C-1 business (local shopping) zoning district regulations.

These [C-1 business (local shopping)] districts are intended to be composed mainly of neighborhood (local) shopping and services facilities that supply the daily household needs of surrounding residential neighborhoods. Often located on one or more arterial streets, these districts are small and are located within convenient walking distance of most of the areas they will serve. To protect surrounding areas certain yard and area standards are required. [The following regulations apply to C-1 districts:]

1. See chart for uses permitted.
2. See chart for uses which may be permitted as an exception.
3. Minimum lot size: It is the intent of this ordinance that lots of sufficient size be used for any business or service use and to provide adequate parking and loading space in addition to the space required for the other normal operations of the business or service.
4. Minimum yard size: Front, 35 feet; rear, 20 feet; side, ten feet, except on a lot adjoining along its side lot line a lot which is in a residential district, there shall be a side yard not less than that required by the residential district.
5. Maximum height of building or structures: 35 feet.
6. Off-street parking: One space for each 200 square feet of retail or office building area. See article VIII of this ordinance for requirements for other uses.
7. Off-street loading and unloading: The required

rear or side yard may be used for loading and unloading.

R-1: Sec. C. - R-1 residence zoning district regulations.

These [R-1 residential] districts are intended to be composed mainly of single-family residential properties along with appropriate neighborhood facilities, with their character protected by requiring certain minimum yard and area standards to be met. [The following regulations apply to R-1 districts:]

1. See chart for permitted uses.
2. See chart for uses which may be permitted as a special exception.
3. Required lot area and width, yards, building areas and height for residences:
 - (a) Minimum lot area: 10,000 square feet.
 - (b) Minimum lot width at the building line: 75 feet.
 - (c) Minimum depth of front yard: 30 feet.
 - (d) Minimum depth of rear yard: 35 feet.
 - (e) Minimum width of each side yard: Ten feet.
 - (f) Maximum height of structure: 45 feet.
4. Off-street parking requirements: See article VIII of this ordinance for requirements for other uses.

B-1: Sec. J. - B-1 buffer district regulations.

These [B-1 buffer] districts are intended to be composed mainly of compatible mixed commercial and residential uses. Although usually located between residential and commercial areas, these districts may in some instances be freestanding in residential areas. Limited commercial uses are permitted that can in this district be compatible with nearby residential uses. The character of the district is protected by requiring that certain yard and area requirements be met. [The following regulations apply to B-1 districts:]

1. See chart for uses permitted.
2. See chart for uses that may be permitted as an exception.
3. Minimum lot size: Residence uses shall meet the minimum standards that are least restrictive for the type residential use proposed in the residential districts listing. There is no minimum lot size for commercial uses except that other yard and parking requirements of the

ordinance be met.

4. Required lot area and width, yards, building areas and heights for buffer districts:
 - (a) Minimum depth of front yard: 25 feet.
 - (b) Minimum width of side yard: Five feet.
 - (c) Minimum depth of rear yard: 20 feet.
 - (d) Maximum height of structure: 45 feet.
5. Off-street parking requirements: Off-street parking is as required in article VIII of this ordinance.

Rezoning Criteria:

The official zoning map of Starkville may be amended either when there is manifest error in the ordinance and/or if there has been a change in the conditions of an existing area according to Title 17, Chapter 1, of the Mississippi Code of 1972, as amended, and Appendix A, Article IV, Section A of the City of Starkville's Code of Ordinances. As there has been no error in either the ordinance or zoning map, Providence Hill, LLC is requesting for the subject property to be rezoned based on changed or changing conditions in the existing area, or in the planning area generally, and the increasing need for a transitional area to serve as a buffer between the surrounding commercial and residential properties that make the change in the ordinance necessary and desirable, and in accord with the public need for orderly and harmonious growth, as well as the specific evidence as outlined below.

Zoning Changes:

Recent zoning changes in the surrounding area include:

- February 2005: David Cork, Margaret Cork Smith, and Beth Cork obtained a rezoning of their property located in the Southeast Corner of the intersection of Pat Station Road and Highway 12 Extended from R-1 to C-2. (This property is located at the same intersection as the subject property.)
- February 2007: Federal Land Bank received approval for a zoning change from R-1 to C-2 for the property located on Highway 12 Extended.
- February 2008: Dr. Walt Starr was granted a conditional use to allow an residential use in a C-2 zoning district located at 974 Highway 12 Extended.
- April 2013: Charles and Kenneth Burns's property located on Highway 12 East Extended, also known as the Campus Haven Apartments project or RZ 13-06, was rezoned from R-1 to B-1.
- April 2013: Charles and Kenneth Burns's property located on Highway 12 East Extended, also known as the 300 Traditions project or RZ 13-07, was rezoned from R-1 to B-1.

October 2013: Thad Cochran Research Park Property rezoned from R-1 to B-1 to allow for construction of C-Spire data center.

Changed Conditions:

The area surrounding the subject property has seen a drastic change since construction of the Highway 12 East Extended highway. As evidenced by the above mentioned zoning changes, the City has seen the need to create buffer zones between the abutting commercial and residential uses along Highway 12 East Extended. Recent construction and zoning changes demonstrate that the Highway 12 East Extended corridor and surrounding areas are being developed as a mixed use of residential and commercial properties.

Furthermore, now that East Garrard Road has been resurfaced, there has been a greater interest in developing the north side of town. In a Staff Report dated August 3, 2011, which considered the rezoning of the property now known as "The Cottages at Creekside", City Planner Ben Griffith state that, "The construction of East Garrard Road, which provides a major east-west roadway connector on the north side of town, is a significant and long-anticipated change in area conditions."

As construction along Highway 12 East Extended, Old West Point Road and East Garrard Road continues, there will be an increased need for the types of development a B-1 zoning classification would allow to be constructed on the subject property if it is rezoned.

Land Use Compatibility:

The proposed rezoning from a split zone of R-1 and C-1 to a consistent B-1 zone would allow an increased number of land uses which would be compatible as buffering with the existing R-1 and C-1 zoning and other existing land uses in the vicinity.

Although a B-1 Buffer Zone would allow for the construction of multi-family, 3 and 4 family, and 2 family housing or mobile home development, Providence Hill, LLC is willing to self-impose a condition that these uses be prohibited on the subject property. Providence Hill, LLC is hoping to develop the subject property in a manner that will provide a natural transition between the commercial and residential properties surrounding it.

Effect on Neighborhood:

A B-1 Buffer Zone is essentially equivalent to a C-1 Commercial zone, but would also allow for single-family residential construction. Providence Hill, LLC is seeking a B-1 Buffer Zone instead of a C-1 Commercial zone for just this reason. Their intent is to find and develop a use that is compatible with both the residential and commercial characteristics of the area. Providence Hill, LLC has made an obvious effort to ease the transition for the property's residential

neighbors by seeking a B-1 zoning classification and by self-imposing the condition that no multi-family or mobile home residences will be constructed.

Furthermore, as intended by the City of Starkville's Code of Ordinances, a B-1 Buffer Zone is a natural buffer between surrounding commercial properties and residential properties. It offers a natural progression from commercial to residential properties, with no foreseeable downside for either commercial or residential property owners.

Conclusion:

The subject property needs to be rezoned to allow Providence Hill, LLC to successfully develop it. As the property currently is split-zoned as C-1 and R-1, it handicaps Providence Hill, LLC from utilizing the entire parcel in a uniform manner. The use of a B-1 Buffer Zone would be a logical transition area as the subject property is surrounded by C-1 and R-1 zones.

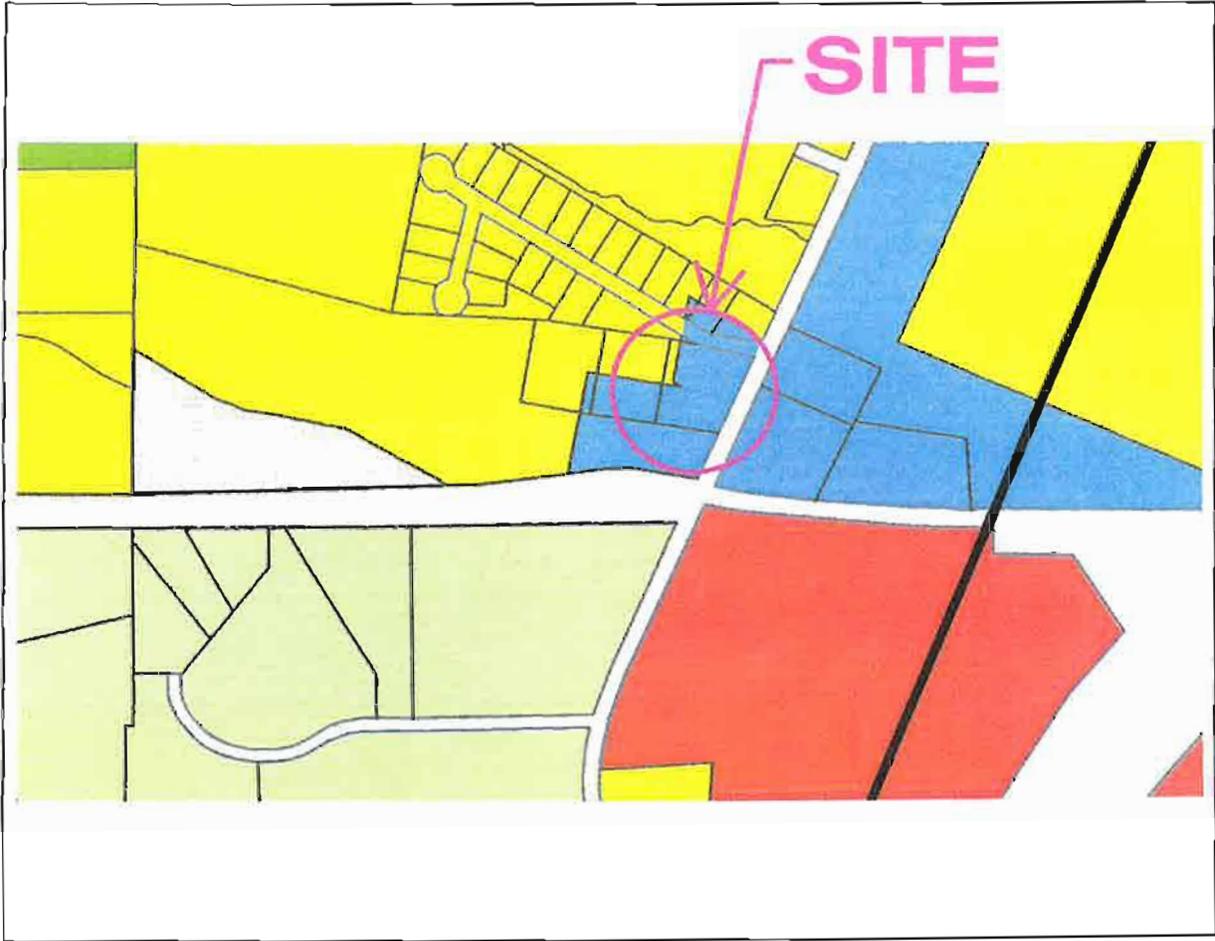
As demonstrated herein, a change has occurred in the conditions surrounding the existing area. There is a need for a transitional area that makes the change in the ordinance necessary and desirable, and in accord with the public need for orderly and harmonious growth.

Based on the information included in this letter, along with further information to be presented at the public hearing, I am respectfully requesting, on behalf of my clients, that the property located on the corner of Old West Point Road and Rose Perkins Evans Street be rezoned from C-1 Business and R-1 Residence Zoning to a B-1 Buffer Zone.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Stuart Moore", is written over a light blue rectangular background.

John Stuart Moore



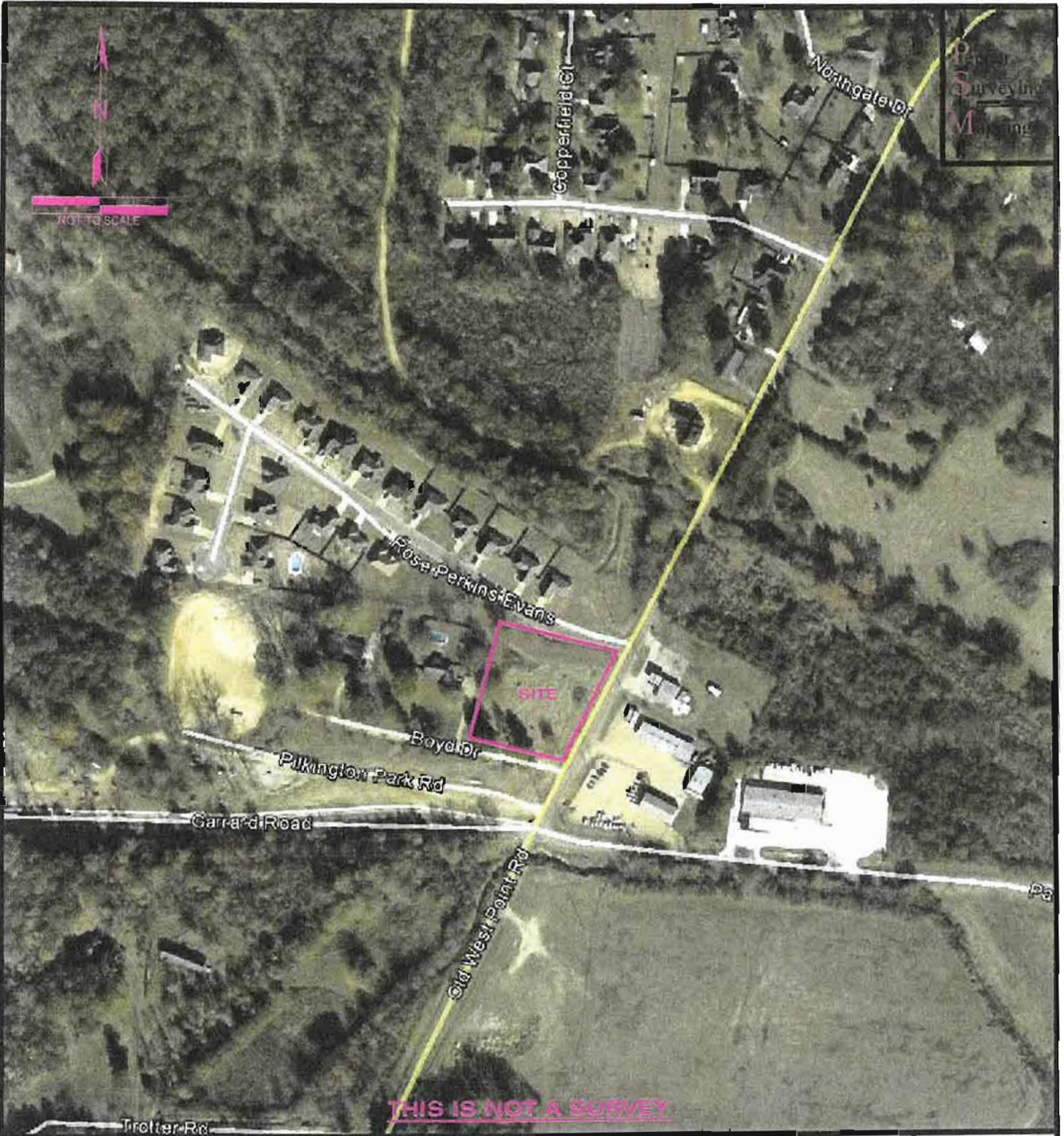
THIS IS NOT A SURVEY

SCHEMATIC
 REVISION NUMBER: 0
 PROJECT NUMBER: 14-052-C
 PSM REFERENCE: N/A
 FILE NAME: 14-052-C SITE 1
 DRAWN BY: JWP
 ONE CALL TICKET: N/A
 SHEET: 1 of 1

MAP LEGEND:

- | | | | |
|----------------------------|------------------|------------------|--------------------|
| SANITARY SEWER LINE | SPOT ELEVATION | GRATE INLET | MAN HOLE |
| STORM SEWER LINE | EXISTING CONTOUR | CLEANOUT | FIRE HYDRANT |
| WATER LINE | GRAVEL | UTILITY POLE | WATER VALVE |
| OVERHEAD POWER | CONCRETE PAVING | ELECTRIC SERVICE | WATER METER |
| UNDERGROUND POWER | ASPHALT PAVING | GUY ANCHOR | IRON PIN FOUND |
| GAS LINE | HARDWOOD TREE | AREA LIGHT | IRON PIN SET |
| UNDERGROUND TELEPHONE | | PEDESTAL | IRON PIN SET FOUND |
| OVERHEAD POWER & TELEPHONE | | GAS METER | EVERGREEN TREE |

PEPPER SURVEYING & MAPPING
 200 S MONTGOMERY, SUITE 202
 STARKVILLE, MS 39750
 SHIPPING: 234 HWY 12W #113
 PHONE AND FAX: 1-888-963-8063
www.peppersurveying.com



SCHEMATIC
 REVISION NUMBER 0
 PROJECT NUMBER 14-052-C
 PSM REFERENCE N/A
 FILE NAME 14-052-C SITE 1
 DRAWN BY JWP
 ONE CALL TICKET N/A
 SHEET 1 of 1

MAP LEGEND:	
	SANITARY SEWER LINE
	STORM SEWER LINE
	WATER LINE
	OVERHEAD POWER
	UNDERGROUND POWER
	GAS LINE
	UNDERGROUND TELEPHONE
	OVERHEAD POWER & TELEPHONE
	SPOT ELEVATION
	EXISTING CONTOUR
	GRAVEL
	CONCRETE PAVING
	ASPHALT PAVING
	HARDWOOD TREE
	GRATE INLET
	CLEANOUT
	UTILITY POLE
	ELECTRIC SERVICE
	GUY ANCHOR
	AREA LIGHT
	PEDESTAL
	GAS METER
	MAN HOLE
	FIRE HYDRANT
	WATER VALVE
	WATER METER
	IRON PIN FOUND
	IRON PIN SET
	RIGHT-OF-WAY MARKER
	EVERGREEN TREE

PEPPER SURVEYING & MAPPING
 200 S. MONTGOMERY, SUITE 202
 STARKVILLE, MS 38750
 SHIPPING: 634 HWY 12W #160
 PHONE AND FAX 1-888-963-8065
www.peppersurveying.com



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XI.B.2.d
AGENDA DATE: 05/05/2015
PAGE: 1 of**

SUBJECT: CU15-03: Conditional Use request by Margaret Collier Barlow to allow a mobile home on Long Street – Parcel 1180-00-027.00.

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** Community Development

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT: Buddy Sanders @ (662) 323-2525, Ext. 119

PRIOR BOARD ACTION: N/A

BOARD AND COMMISSION ACTION: At the April 14, 2015 Planning and Zoning Commission meeting the Commission voted to recommend approval with conditions:

1. There shall be no more than one mobile home located on the site.
2. All required permits shall be required prior to installation.
3. All setback requirements for Zoning District R5 shall be met. (25 foot front, 5 foot side, and 20 foot rear setbacks)
4. One parking space per bedroom shall be provide on-site.
5. All of the above conditions shall be fully and faithfully executed or the conditional use shall become null and void.

PURCHASING: N/A

DEADLINE: N/A

AUTHORIZATION HISTORY:

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
---------------	---------------------------

ADDITIONAL INFORMATION: N/A

ADDITIONAL INFORMATION: A legal ad was published, letters mailed, and a sign was posted at least fifteen days prior to the subject Board of Aldermen meeting.

**SUGGESTED MOTION: MOVE APPROVAL OF THE MARGARET COLLIER BARLOW
CONDITIONAL USE WITH CONDITIONS.**

HISTORIC
STARKVILLE
MISSISSIPPI'S COLLEGE TOWN
THE CITY OF STARKVILLE
COMMUNITY DEVELOPMENT DEPT
CITY HALL, 101 E. LAMPKIN STREET
STARKVILLE, MISSISSIPPI 39759

STAFF REPORT

TO: Members of the Planning & Zoning Commission
FROM: Daniel Havelin, City Planner (662-323-2525 ext. 136)
CC: Margaret Collier Barlow, Applicant
SUBJECT: CU 15-03 Margaret Collier Barlow, Conditional Use, Long Street, Parcel #118O-00-027.00, Zoned R-5, Ward 7, Would like to place a mobile home on a vacant parcel zoned R-5, Applicant/Owner: Margaret Collier Barlow
DATE: April 14, 2015

The purpose of this report is to provide information regarding the request of Margaret Collier Barlow to approve a Conditional Use to allow a mobile home in a R-5 zoning district on a +/-0.42 acre site. Please see attachments 1-7.

BACKGROUND INFORMATION

The applicant is requesting to be allowed to place a mobile home on her property that is currently vacant on the west side of Long Street approximately 230' south of Zuber Street. According to the City of Starkville Permitted and Conditional use Chart, "Mobile Homes" are listed as a Conditional Use in an R-5 zoning district.

Scale and intensity of use.

The applicant has not selected a particular mobile as of this date. She has been looking at a 3 bedroom model that would be considered a double wide mobile home. The average width of a double wide is approximately 28' and can vary in length from 40 to 70 plus feet.

On- or off-site improvement needs.

No off-site improvements are required.

On-site amenities proposed to enhance the site.

No amenities are being proposed by the applicant for the site.

Site issues.

There are no known site issues regarding the intended use of the site.

The table below provides the zoning and land uses adjacent to the subject property:

Direction	Zoning	Current Use
North	R-5	Residential
East	R-5	Residential

South	R-5	Residential
West	R-5	Vacant

36 property owners of record within 300 feet of the subject property were notified directly by mail of the request. A public hearing notice was published in the Starkville Daily News on Monday March 30th of 2015 and a placard was posted on the property concurrent with publication of the notice. As of this date, the Planning Office has received one phone call regarding the location of the property.

ANALYSIS

Appendix A, Article VI, Section I of the City's Code of Ordinances provides five specific criteria for conditional use review and approval:

1. Land use compatibility.

The other properties along Long Street are currently developed for single family. One mobile home currently exist at the adjacent parcel to the north. The surrounding properties are similar in size and intensity of uses.

2. Sufficient site size and adequate site specifications to accommodate the proposed use.

The site is adequately sized to accommodate the proposed mobile home.

3. Proper use of mitigative techniques.

None proposed

4. Hazardous waste.

No hazardous wastes or materials would be generated, used or stored at the site.

5. Compliance with applicable laws and ordinances.

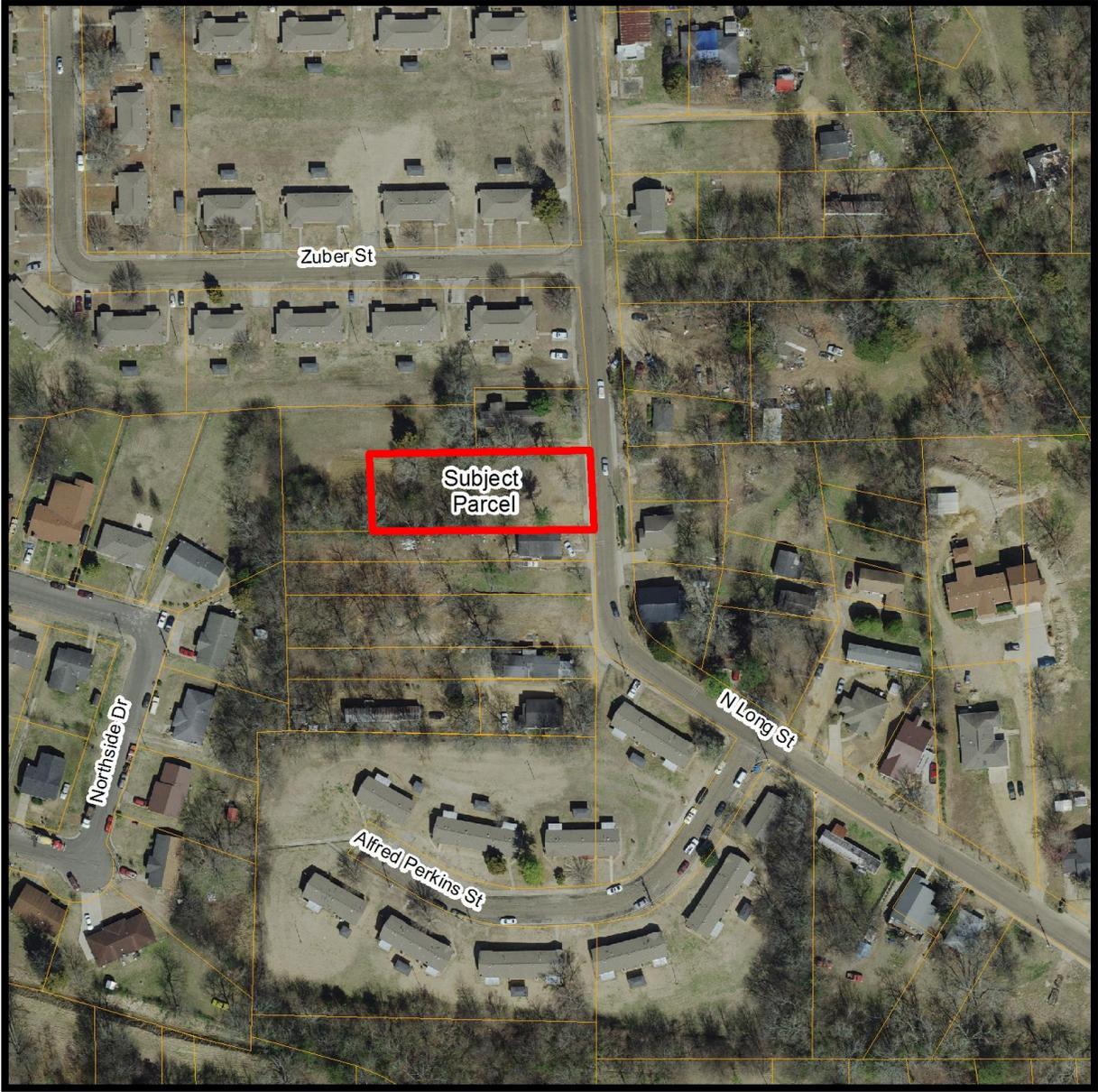
Placement of mobile home will require building permits and inspections

REQUESTED CONDITIONS

1. There shall be no more than one mobile home located on the site.
2. All required permits shall be required prior to installation.
3. All setback requirements for Zoning District R5 shall be met. (25 foot front, 5 foot side, and 20 foot rear setbacks)
4. One parking space per bedroom shall be provide on-site.
- ~~5. The mobile home shall be required to run east to west with the short side facing Long Street.~~
6. All of the above conditions shall be fully and faithfully executed or the conditional use shall become null and void.

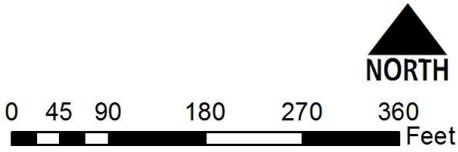
As Revised By P&Z

Attachment 1
CU 15-03 Aerial

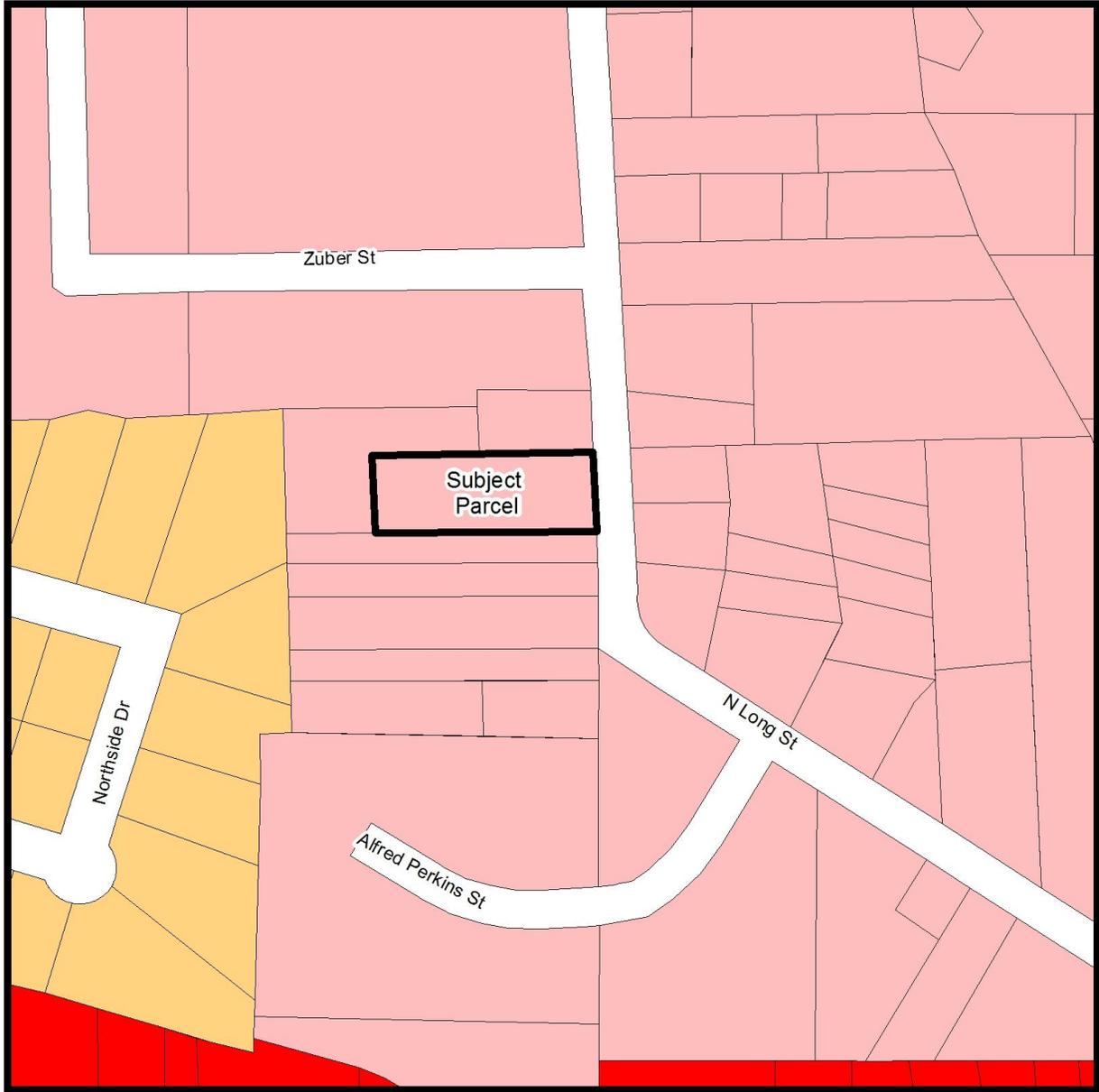


Legend

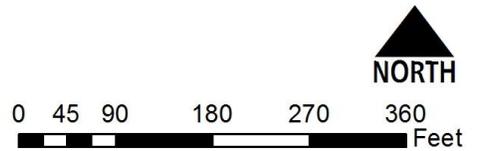
 Subject Parcel



Attachment 2
CU 15-03 Zoning



Legend	
	Subject Parcel
	C-2 General Business
	R-2 Single Family/Duplex
	R-5 Multi-Family, High-Density



Attachment 3



Birdseye view looking south at subject parcel

Attachment 4



Birdseye view looking north at subject parcel

AS P & Z

Attachment 5

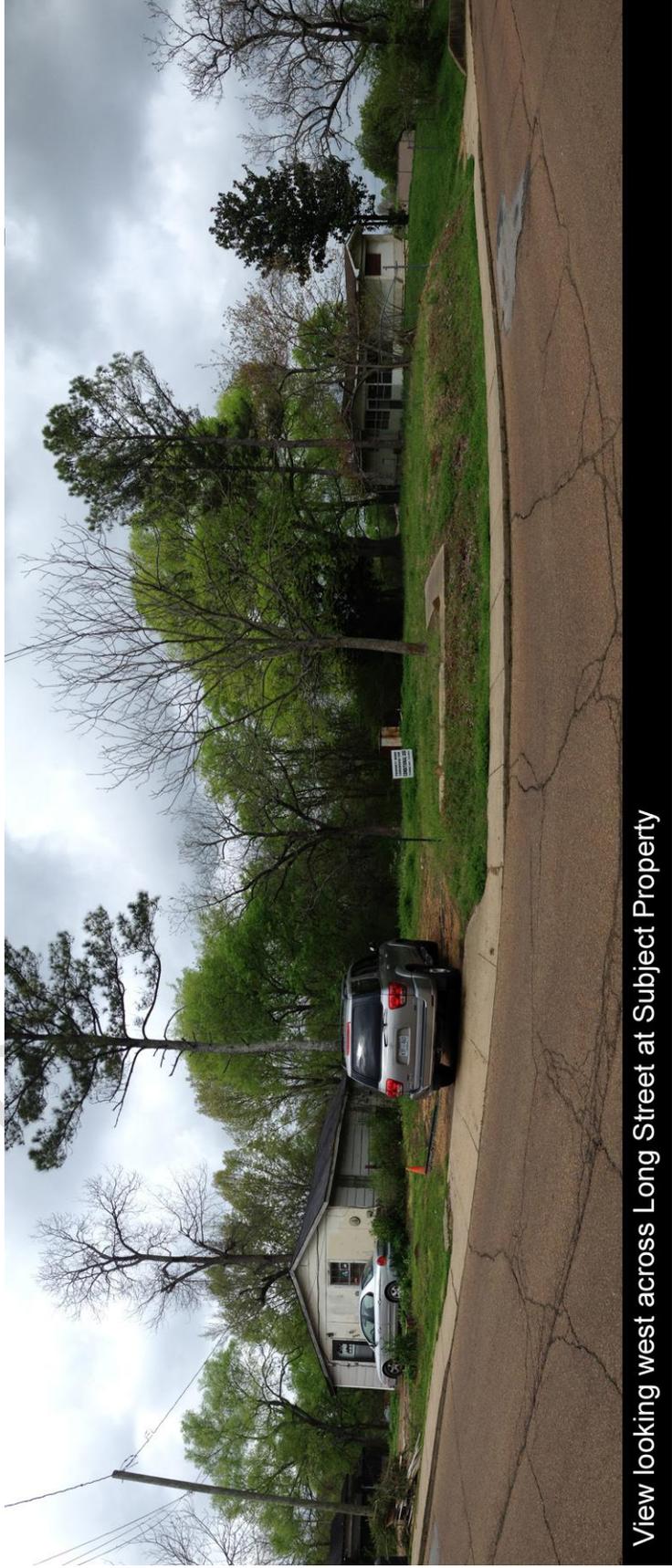
As Revised By P&Z



View looking east across Long Street at adjacent property to the east

AS & Z

As Revised By P&Z



View looking west across Long Street at Subject Property

AS P
& Z

As Revised By P&Z



View looking north at adjacent property

As Revised By P&Z



View looking south at adjacent property



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO:
AGENDA DATE:
PAGE: 1**

SUBJECT: Change Order – Starkville Parking Garage; CDBG Project # R-103-347-01-KED

AMOUNT & SOURCE OF FUNDING - \$8,000,000; Community Development Block Grant – Disaster Recovery

FISCAL NOTE: N/A

REQUESTING

DEPARTMENT: Mayor and Board of Aldermen

DIRECTOR'S

AUTHORIZATION: Mayor Parker Wiseman

FOR MORE INFORMATION CONTACT:

Phylis Benson (662) 320-2007 or
Spencer Brooks at GTPDD (662) 320-2009

PRIOR BOARD ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE: N/A

AUTHORIZATION HISTORY:

AMOUNT

DATE – DESCRIPTION

STAFF RECOMMENDATION: N/A

ADDITIONAL INFORMATION: N/A

Suggested Motion: “MOVE APPROVAL OF CHANGE ORDER NUMBER FOUR (4) FOR PHASE II CONSTRUCTION CONTRACT FOR THE PARKING GARAGE AND RE-ALIGN CDBG BUDGET TO REFLECT CONSTRUCTION CHANGE ORDER (ADJUSTMENT OF BUDGETED LINE ITEMS).”



MALOUF CONSTRUCTION, LLC

CHANGE ORDER REQUEST #012

Project Name: Starkville Parking Garage Package 2

Submitted to: Mr. Bobby Strobel
Dale Partners Architects

Date: March 17, 2015

Description: Communication Revisions per WCPR 11

Amount: \$ 64,093.00

Description of Scope of Work and Cost Breakdown:

Add Site Comm Revisions	\$ 64,093.00
• S&W Electrical to provide conduit per E002	\$ 24,230.00
• Gorrie Regan to provide Hotel Gate Integration	\$ 31,395.00
• Bond	\$ 602.00
• OH&P Markup 10%	\$ 5,623.00
• MPC @ 0.3626943	\$ 2,243.00

At the request of the Construction Manager, a cost proposal has been provided to revise the site communication in the revised Electrical drawing E002 dated 2/27/15. The parking controls vendor has also provided provisions that will be in place at the hotel's front desk plus Cat5 cabling is included.

Respectfully,

Brandon Allen
Malouf Construction, LLC

CHANGE ORDER REQUEST #013

Project Name: Starkville Parking Garage Package 2
Submitted to: Mr. Bobby Strobel
Dale Partners Architects
Date: April 14, 2015
Description: Deletion of Security Cameras per WCPR 12
Amount: \$ (46,922.00)

Description of Scope of Work and Cost Breakdown:

Deletion of Security Cameras	\$ (46,922.00)
• S&W & Dynamic Fire providing camera equipment/material credit only	\$ (45,280.00)
• MPC @ 0.3626943	\$ (1,642.00)

At the request of the Construction Manager, a cost proposal has been provided to delete the security cameras from the scope of work. Conduits with pull strings will be kept in the project scope in order to allow the owner to install a surveillance system at a later date.

Respectfully,



Brandon Allen
Malouf Construction, LLC

CHANGE ORDER REQUEST #014

Project Name: Starkville Parking Garage Package 2
Submitted to: Mr. Bobby Strobel
Dale Partners Architects
Date: April 14, 2015
Description: Revise COR 10 to reflect pipe size from 12" to 8"
Amount: \$ (7,627.00)

Description of Scope of Work and Cost Breakdown:

Reduce Pipe Size from 12" to 8"	\$ (7,627.00)
• Brislin providing material credit for reducing pipe size	\$ (7,360.00)
• MPC @ 0.3626943	\$ (267.00)

During the installation of the added P4 drains on the level 3 ramp per COR 10 and WCPR 009, the pipe size was reduced from 12" to 8" to allow for the proper head clearances to be maintained in the parking deck. COR 10 was previously approved per CO #3; please include the above credit in the future CO #4.

Respectfully,



Brandon Allen
Malouf Construction, LLC



AIA[®] Document G709[™] – 2001

Work Changes Proposal Request

PROJECT *(Name and address):*
Starkville Parking Garage Pkg 2

PROPOSAL REQUEST NUMBER: 011

OWNER:

DATE OF ISSUANCE: 02 March 2015

ARCHITECT:

OWNER *(Name and address):*
City of Starkville
101 Lampkin Street
Starkville, MS 39759

CONTRACT FOR: General Construction

CONSULTANT:

CONTRACT DATE: May 20, 2014

CONTRACTOR:

FIELD:

OTHER:

FROM ARCHITECT *(Name and address):*
Dale Partners Architects, P.A.
One Jackson Place/Suite 250
188 East Capitol Street
Jackson, MS 39201-2100

ARCHITECT'S PROJECT NUMBER: 13010

TO CONTRACTOR *(Name and address):*
Malouf Construction, LLC
P.O. Box 1177
Greenwood, MS 38935

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Within Ten (10) days, the Contractor must submit this proposal or notify the Architect, in writing, of the date on which proposal submission is anticipated.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

DESCRIPTION *(Insert a written description of the Work):*

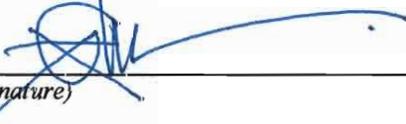
Site Communication Revisions with the attached drawing.

At the request of the Construction Manager, provide a cost proposal to revise the site communication as shown in the revised Electrical Drawing E002.

Also confirm with the parking controls vendor that provisions are in place to open the hotel entrance gate from the Hotel's front desk. If not, please have them determine what is needed and include as a line item on the cost proposal for this WCPR.

ATTACHMENTS *(List attached documents that support description):*

REQUESTED BY THE ARCHITECT:



(Signature)

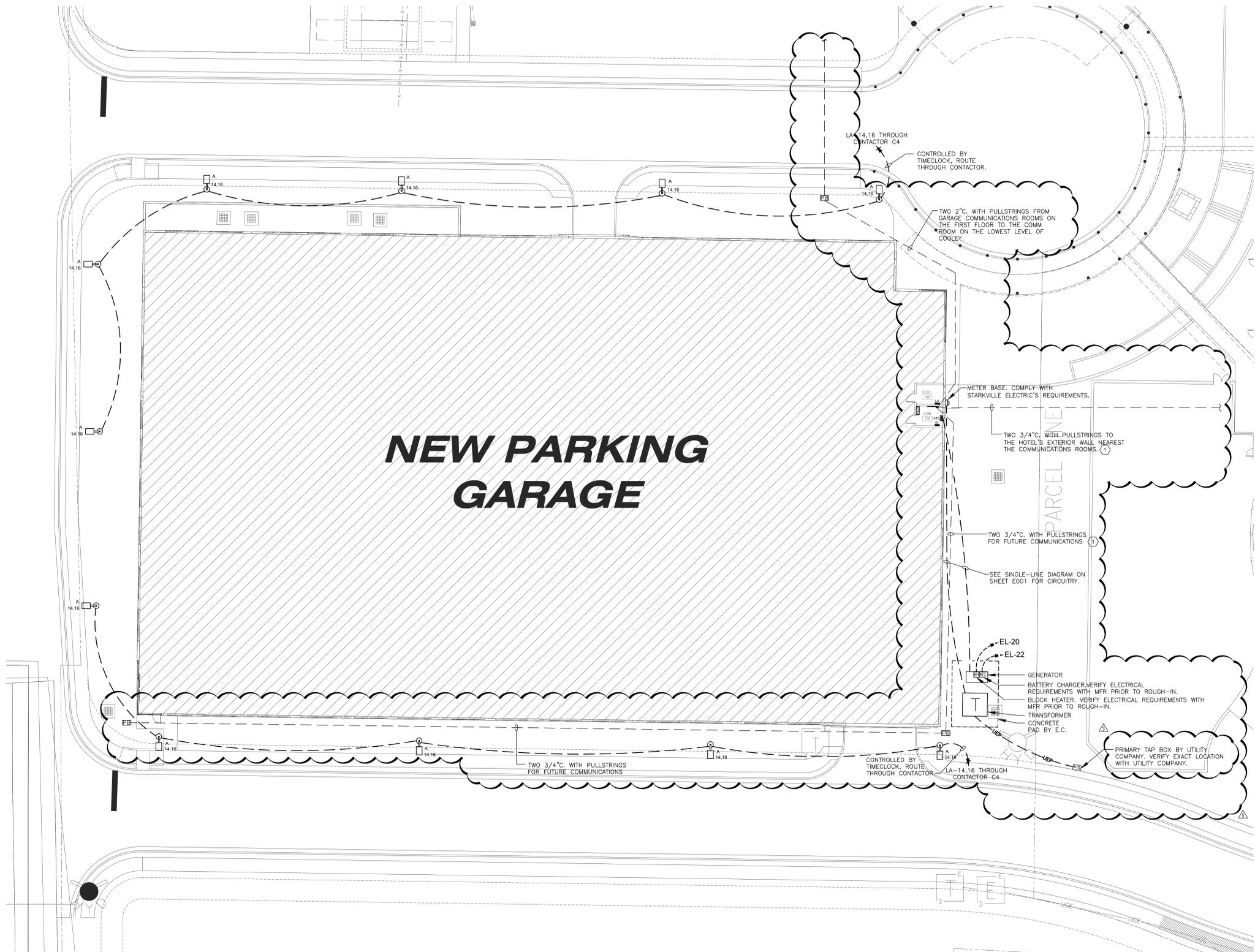
Charles R. Alexander, AIA, Partner

(Printed name and title)



Starkville Parking Garage Package 2
Starkville, MS

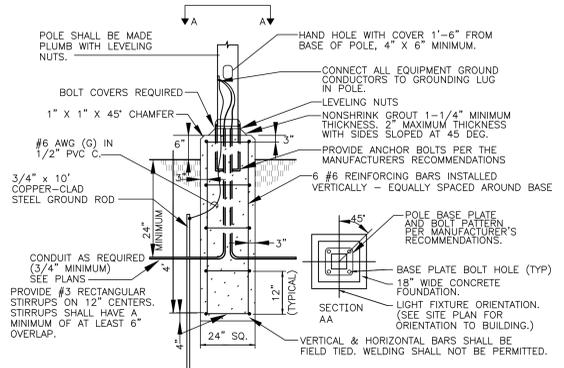
Project No: DP# 130612
Date: 23 September 2013
Drawn By: JR
Checked: GC
Revisions: 10/14/2013
Revisions: 3/18/2014
Revisions: 10/16/2014
Revisions: 02/27/2015



NEW PARKING GARAGE

- KEYED NOTES:**
- ① STUB CONDUITS UP 6" ABOVE FINISHED FLOOR WITH EDGE OF CONDUIT WITHIN 3" OF WALL.
 - ② STUB CONDUITS OUT 20" FROM BUILDING AND TERMINATE IN A PULLBOX.

- NOTES:**
1. 3500 PSI MINIMUM 28 DAY COMPRESSIVE STRENGTH CONCRETE WITH GRADE 60 RE-BARS.
 2. IF WATER IS PRESENT IN HOLE, REMOVE BEFORE POURING CONCRETE.
 3. FOUNDATION EXCAVATION SHALL BE BY 24" AUGER IN UNDISTURBED OR PROPERLY COMPACTED FILL.
 4. MINIMUM ALLOWABLE SOIL BEARING PRESSURE 3000 PSF. NOTIFY ENGINEER IF BEARING PRESSURE IS LESS.
 5. AIR ENTRAINMENT: 4 TO 6%.



FIXTURE TYP 'A' POLE BASE DETAIL
SCALE: NONE

ELECTRICAL SITE PLAN
Scale: 1/16" = 1'-0"



 **AIA**[®] Document G709[™] – 2001

Work Changes Proposal Request

PROJECT *(Name and address):*
Starkville Parking Garage Pkg 2

PROPOSAL REQUEST NUMBER: 012

OWNER:

OWNER *(Name and address):*
City of Starkville
101 Lampkin Street
Starkville, MS 39759

DATE OF ISSUANCE: 06 April 2015

ARCHITECT:

CONTRACT FOR: General Construction

CONSULTANT:

CONTRACT DATE: May 20, 2014

CONTRACTOR:

FIELD:

OTHER:

FROM ARCHITECT *(Name and address):*
Dale Partners Architects, P.A.
One Jackson Place/Suite 250
188 East Capitol Street
Jackson, MS 39201-2100

ARCHITECT'S PROJECT NUMBER: 13010

TO CONTRACTOR *(Name and address):*
Malouf Construction, LLC
P.O. Box 1177
Greenwood, MS 38935

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Within Ten (10) days, the Contractor must submit this proposal or notify the Architect, in writing, of the date on which proposal submission is anticipated.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

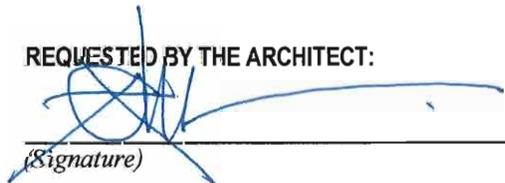
DESCRIPTION *(Insert a written description of the Work):*

Omit Security Cameras.

At the request of the Owner, provide a cost proposal to omit all of the work for the IP Video Surveillance System (Section 280513) and the Emergency Communications Stations (Section 275114). Leave in the project all conduit and junction boxes with pull string for the Surveillance System. This will allow the owner to install a system at a later date. Omit and credit the wire, but install pull string for future wire installation.

ATTACHMENTS *(List attached documents that support description):*

REQUESTED BY THE ARCHITECT:



(Signature)

Charles R. Alexander, AIA, Partner

(Printed name and title)



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: 5-5-2015
PAGE: 1 of 1

SUBJECT: Request to Enter into an Agreement between Maxx South and the City of Starkville – Airport Department for a TV Connection in the Terminal Building

AMOUNT & SOURCE OF FUNDING: \$73.95 per month from 015-505-600-338

FISCAL NOTE: MAXX SOUTH originally requested the Airport to pay \$2,200.00 to extend the cable connection down Airport Road and into the Terminal Building and later decided to not charge for the extended connection for Digital TV Signal service

**REQUESTING
DEPARTMENT:** Airport

**DIRECTOR'S
AUTHORIZATION:** Andy Fultz, Chairman, Airport Board

FOR MORE INFORMATION CONTACT: Rodney Lincoln, Airport Manager 418-5900

PRIOR BOARD ACTION:

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE: N/A

AUTHORIZATION HISTORY:

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
---------------	---------------------------

STAFF RECOMMENDATION: Airport Board Request to Enter into an Agreement Between Maxx South and the City of Starkville – Airport Department for a TV Connection in the Terminal Building



105 Allison Cove
Oxford, MS 38655
www.maxxsouth.com

4/14/15

City of Starkville Airport
120 Airport Rd
Starkville, MS 39759

Dear Rodney Lincoln,

Per your request, we have inspected the property at 120 Airport Rd in the Town of Starkville, MS for new cable service. The total footage to extend cable service to this address is 1205 feet. We have calculated your cost to be \$0.00, if you agree to a two year contract for our Expanded Basic Cable Package. The current rate for Expanded Cable is \$73.95 per month, this can change due to normal rate increases. The early termination fee would be \$2,788.49 minus what you have paid in monthly fees.

By signing below, you agree to the following conditions. MaxxSouth will proceed with construction following receipt of this signed agreement. When the construction is complete, estimated to be two (2) to six (6) weeks, we will contact you to schedule your installation. A copy is enclosed for your records. Please feel free to call Business Services at 1-866-362-2383 should you have any further questions.

I have enclosed my payment in agreement with the construction terms noted above. I understand that the cost indicated is valid for 90 days from receipt of this letter.

Customer Signature

Date

*Please remit payment to: MaxxSouth
Attn: David Lewis/Jason Byrd
105 Allison Cove
Oxford, MS 38655



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XI.B.2.a
AGENDA DATE: 05/05/2015
PAGE:**

SUBJECT: Impacting Lives Ministry is requesting in-kind services a prayer walk.

Saturday, May 16, 2015 from 12:00 PM to 1:00 PM.

AMOUNT & SOURCE OF FUNDING: The estimated cost to the City is \$150.00 with the funding being indirectly associated with the cost of city services from the Police Department.

Estimated costs of the City's in-kind services:

Police Department	\$ 150.00
TOTAL	\$ 150.00

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** Community Development

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT: Buddy Sanders @ (662) 323-2525, Ext. 131

PRIOR BOARD ACTION: N/A

SPECIAL EVENTS COMMITTEE REVIEW: N/A

ADDITIONAL INFORMATION:

**SUGGESTED MOTION: MOVE APPROVAL OF IN-KIND SERVICES IN THE AMOUNT OF \$150.00
FOR THE IMPACTING LIVES MINISTRY PRAYER WALK.**



STREET/SIDEWALK CLOSING PERMIT APPLICATION

APR 2015

City of Starkville Building Department
City Hall, 101 E. Lampkin Street
Starkville, Mississippi 39759-2944

Phone: (662) 323-8012 Fax: (662) 323-4143

e-mail: buildingdept@cityofstarkville.org



Applicant's Name Renee Dickerson Cell Number 662-312-7526
 Organization Name Impacting Lives Ministry Phone Number Same
 Address P.O. Box 132 City, State ZIP Artesia MS 39732
 On-Site Contact Renee Dickerson Cell Number 312-7526

Exact Location of Closing Main St - WASHINGTON ST TO JACKSON STREET
 Date and Times of Closing (From) 05/16/15 12pm (To) 1pm
(DATE) (TIME) (DATE) (TIME)
 Reason for Closing: Construction Maintenance Clean-Up Other March
 Will street closing require Police or Fire presence? Yes No If yes, who? Police
 Will street closing require City Utility presence? Yes No If yes, who? _____
 Is street closing requested as part of a Special Event? Yes No (If "yes," Approval by Mayor and Board is Required)

NOTIFICATION AND SIGNATURE OF THE FOLLOWING REQUIRED PRIOR TO APPROVAL

Engineering/Street Dept on <u>4/16/15</u>	Traffic Control Plan Reviewed by:
By <u>Gillum</u>	<u>none provided</u> , City Engineer
Police Department on <u>4/22/15</u>	Fire Department on <u>4-16-15</u>
By <u>[Signature]</u>	By <u>[Signature]</u>
Public Services Department on <u>16 April 15</u>	Electric Department on <u>4/21/15</u>
By <u>[Signature]</u>	By <u>[Signature]</u>
Building Department on <u>4/22/15</u>	Sanitation Department on <u>4/22/2015</u>
By <u>[Signature]</u>	By <u>[Signature]</u>

I understand that in consideration for the issuance of the requested street closing permit, that I, the permittee, shall assume total responsibility for final cleanup and removal of all trash, debris, and other construction materials or residue generated as a result of this permit. I assume total responsibility for any damage to public property and street right-of-ways upon determination by City inspection. I assume responsibility for maintaining a safe environment for vehicles, pedestrians and personnel. By way of granting a permit for street/sidewalk closure, the City of Starkville shall not assume any liability for any activity associated with this permit and the applicant agrees to hold harmless the City of Starkville from all liability and will indemnify and defend the City there from.

Submitted By Renee Dickerson Date 04/16/15

Permit Approved By _____ Date _____



Impacting Lives Ministry

Event Date: 5/16/15

Time: 12 pm to 1 pm

Location: From the intersection of Main St and Washington St to the intersection of Main St and Jackson St



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XI.B.2.d
AGENDA DATE: 05/05/2015
PAGE: 1 of**

SUBJECT: A Street/Sidewalk Closing Permit Application for the Greater Starkville Development Partnership's King Cotton Crawfish Boil with in-kind services of \$1,550 requested.

The subject event is to be held on Friday, May 15, 2015, from 2:00 PM to 10:00 PM at Maxwell and Page Streets.

Starkville Electric:	\$ 150.00
Sanitation:	\$ 600.00
Police:	\$ 800.00
Total:	\$1,550.00

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** Community Development

**DIRECTOR'S
AUTHORIZATION:** Mayor Parker Wiseman

FOR MORE INFORMATION CONTACT: Buddy Sanders @ (662) 323-2525, Ext. 119

PRIOR BOARD ACTION: Annual Event

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE: N/A

AUTHORIZATION HISTORY:

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
---------------	---------------------------

ADDITIONAL INFORMATION: N/A

ADDITIONAL INFORMATION: Annual Event

SUGGESTED MOTION: MOVE APPROVAL OF IN-KIND SERVICES IN THE AMOUNT OF \$1550.00 FOR THE KING COTTON CRAWFISH BOIL.



STREET/SIDEWALK CLOSING PERMIT APPLICATION

City of Starkville Building Department

City Hall, 101 E. Lampkin Street

Starkville, Mississippi 39759-2944

Phone: (662) 323-8012 Fax: (662) 323-4143

e-mail: buildingdept@cityofstarkville.org

Applicant's Name Jennifer Prather Cell Number 662-418-0533
 Organization Name Greater Starkville Develop. Partnership Phone Number 662-323-3322
 Address 200 E. Main Street City, State ZIP Starkville MS 39759
 On-Site Contact Jennifer Prather Cell Number 418-0533

Exact Location of Closing Page Avenue (University → Maxwell)
 Date and Times of Closing (From) 5/15/15 2:00pm (To) 5/15/15 10:00 pm
 Reason for Closing: Construction Maintenance Clean-Up Other Special event
 Will street closing require Police or Fire presence? Yes No If yes, who? _____
 Will street closing require City Utility presence? Yes No If yes, who? _____
 Is street closing requested as part of a Special Event? Yes No (If "yes," Approval by Mayor and Board is Required)

NOTIFICATION AND SIGNATURE OF THE FOLLOWING REQUIRED PRIOR TO APPROVAL

Engineering/Street Dept on <u>4/22/15</u>	Traffic Control Plan Reviewed by:
By <u>G. Long</u>	<u>none provided</u> , City Engineer
Police Department on <u>4/23/15</u>	Fire Department on <u>4-23-15</u>
By <u>[Signature]</u>	By <u>[Signature]</u>
Public Services Department on <u>4/22</u>	Electric Department on <u>4/23/15</u>
By <u>[Signature]</u>	By <u>[Signature]</u>
Building Department on <u>4-23-15</u>	Sanitation Department on <u>4/23/2015</u>
By <u>[Signature]</u>	By <u>[Signature]</u>

I understand that in consideration for the issuance of the requested street closing permit, that I, the permittee, shall assume total responsibility for final cleanup and removal of all trash, debris, and other construction materials or residue generated as a result of this permit. I assume total responsibility for any damage to public property and street right-of-ways upon determination by City inspection. I assume responsibility for maintaining a safe environment for vehicles, pedestrians and personnel. By way of granting a permit for street/sidewalk closure, the City of Starkville shall not assume any liability for any activity associated with this permit and the applicant agrees to hold harmless the City of Starkville from all liability and will indemnify and defend the City there from.

Submitted By _____ Date _____

Permit Approved By _____ Date _____



Set up will include:

- board (need access to electricity)
- tables/chairs
- tents for crawfish cooking

↔ = closure point

- Southern Traditions Tailgate Vehicle
- Crawfish Cook Trailer



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XI.B.2.e
AGENDA DATE: 05/05/2015
PAGE: 1 of**

SUBJECT: Request from Starkville High School for in-kind services of \$150.00 to hang a banner across Main Street pertaining to Starkville High being the State Champion Basketball Team.

Starkville Electric Department: \$150.00

**REQUESTING
DEPARTMENT:** Community Development

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT: Buddy Sanders @ (662) 323-2525, Ext. 119

ADDITIONAL INFORMATION:

SUGGESTED MOTION: MOVE APPROVAL FOR APPROVAL OF BANNER AND IN-KIND SERVICES OF \$150.00 TO HANG BANNER ABOVE MAIN STREET.



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XI.B.2.f
AGENDA DATE: 05/05/2015
PAGE: 1 of**

SUBJECT: Starkville Cemetery mowing and maintenance bids:

**REQUESTING
DEPARTMENT:** Community Development

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT: Buddy Sanders @ (662) 323-2525, Ext. 119

ADDITIONAL INFORMATION: While Circle J was the lowest bid, it is recommended that the Leslie Dean bid be accepted due to complaints over Circle J employee actions and work.

**SUGGESTED MOTION: MOVE APPROVAL OF CEMETERY CONTACT MOWING AND
MAINTENANCE WITH LESLIE DEAN.**


 4/1/15 - 9am
 Present Leslie Dean,
 Bill Green
 Lisa Hardin

PURCHASING AND PROCURMENTS	
City Clerk's Office	
ITEM: <u>Cemetery Mowing and Maintenance Contracts</u>	BID DATE: <u>4/1/15</u>

COMPANY NAME	UNIVERSITY DR ODDFELLOW	MLK/182 ODDFELLOW	BRUSH ARBOR	BEST BID
Hood Lawn Svc.	\$2,150 per cut	\$1,100 per cut	\$450 per cut	
Circle J -	\$1,025 /cut ✓	\$450 /cut ✓	\$198 /cut ✓	✓
Leslie Dean -	\$1,100 /cut	\$550 /cut	\$400 /cut	

Buddy Sanders

From: Dumas, Jeremiah <jdumas@facilities.msstate.edu>
Sent: Wednesday, April 08, 2015 10:22 AM
To: Buddy Sanders
Subject: Contractor Complaints

Hey Buddy,

In regards to the recent bids for landscape contracting services associated with the Cemeteries. I want to offer a reminder that I made a formal complaint against Circle J Contractors to the Board of Alderman at their August 20, 2013 Recessed meeting. This contractor broke the rear sliding glass of my wife's van. His worker told my wife to contact the owner and after repeated attempts, I was never contacted.

In addition, his work quality is very poor.

Thanks.

Jeremiah

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2014.0.4800 / Virus Database: 4311/9487 - Release Date: 04/08/15

04/20/2013

END OF CONSENT AGENDA ITEMS

ANNOUNCEMENTS AND COMMENTS:

MAYOR'S COMMENTS:

The Mayor introduced new employees:

Andre "Cole" Boulware	Fire Department
Sean Asberry	Fire Department
Russell Hamilton	Electric Department

BOARD COMMENTS:

Alderman Lisa Wynn spoke about a number of upcoming economic development initiatives in the community.

CITIZEN COMMENTS:

Alvin Turner, Ward 7 Recognized Alderman Henry Vaughn, Sr. and offered thoughts regarding storm drainage.

Emmett Smitherman, Ward 5 offered thoughts on the budget process for fiscal year 2014.

Dorothy Isaacs, Ward 6 made comments supporting the Board of Aldermen.

Jeremiah Dumas, Ward 7 formalized a complaint regarding one of the City's contractors.

Sandra Sistrunk, Ward 2 spoke in favor of the certificates of participation for the new city hall.

D. Lynn Spruill, Ward 3 spoke in favor of the proposed tax increase for fiscal year 2014.

PUBLIC APPEARANCES:

PUBLIC HEARINGS:

BOARD BUSINESS

24. **REPORT FROM BOARD ATTORNEY ON THE CERTIFICATES OF PARTICIPATION ISSUED IN JUNE OF 2013 AND THE PROPOSED MUNICIPAL BUILDING AT THE END OF MAIN STREET.**

CITY OF STARKVILLE, MISSISSIPPI
BID FORM

CITY OF STARKVILLE
MOWING AND MAINTENANCE CONTRACT

DUE: APRIL 1, 2015 AT 9:00 AM

COMPANY: Circle J Lawn Care

ADDRESS: P.O. Box 471
Eupora, MS 39799

PHONE #: 662.722.1291 FAX # _____

EMAIL ADDRESS: Jackvanderford1970@GMAIL.com

CONTACT PERSON: JACK vanderford

WORKER'S COMPENSATION NUMBER: N/A

INSURANCE CARRIER (ATTACH PROOF OF INSURANCE): Columbus Insurance

CITY OF STARKVILLE PRIVILEGE LICENCE NUMBER: Pending

DATE: 03.18.15

TOTAL BID AMOUNT (ODD FELLOW MLK): \$ 450.00

TOTAL BID AMOUNT (ODD FELLOW UNIV): \$ 1,025.00

TOTAL BID AMOUNT (BRUSH ARBOR): \$ 198.00

Enclose specifications for the above items. The City of Starkville reserves the right to reject any and all bids received, to waive any informality in the bids received, or to accept any bid which is deemed most favorable to the City. ALL BIDS SHOULD BE F.O.B. STARKVILLE, MISSISSIPPI.

Authorized Signature: Jack Vanderford

CITY OF STARKVILLE, MISSISSIPPI
BID FORM

CITY OF STARKVILLE
MOWING AND MAINTENANCE CONTRACT

DUE: APRIL 1, 2015 AT 9:00 AM

MISSISSIPPI
Proof of Insurance Card
Allstate Property and Casualty Insurance Company
Leslie Dean
1465 Parker Roberson Rd
Maben MS 39750-8926

POLICY NUMBER
995 624 568
EFFECTIVE DATE
11/12/14
EXPIRATION DATE
05/12/15

YEAR / MAKE / MODEL
2005 Toy. Truck Tacoma
VEHICLE ID NUMBER
5TFU62M75Z084015

Mississippi law requires this card to be kept in the insured motor vehicle for presentation upon demand.

Allstate
You're in good hands.

COMPANY: Leslie Dean RLA
ADDRESS: 1465 Parker Roberson Rd
Maben, MS 39750
PHONE #: 662-769-7341 FAX # _____
EMAIL ADDRESS: ldeanlad53@gmail.com
CONTACT PERSON: Leslie Dean
WORKER'S COMPENSATION NUMBER: na

INSURANCE CARRIER (ATTACH PROOF OF INSURANCE): Allstate Property & Casualty Co.

CITY OF STARKVILLE PRIVILEGE LICENCE NUMBER: ~~XXXXXXXXXX~~ 1138

DATE: 03/31/2015

TOTAL BID AMOUNT (ODD FELLOW MLK): \$ ~~550~~ 550
TOTAL BID AMOUNT (ODD FELLOW UNIV): \$ 1100
TOTAL BID AMOUNT (BRUSH ARBOR): \$ 400

Enclose specifications for the above items. The City of Starkville reserves the right to reject any and all bids received, to waive any informality in the bids received, or to accept any bid which is deemed most favorable to the City. **ALL BIDS SHOULD BE F.O.B. STARKVILLE, MISSISSIPPI.**

Authorized Signature: Leslie Dean



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XI.B.2.g
AGENDA DATE: 05/05/2015
PAGE: 1 of**

SUBJECT: Travel request for Community Development trip to Chattanooga, TN

May 7, 2015 – May 8, 2015

AMOUNT & SOURCE OF FUNDING: Request budgeted travel not to exceed \$536.00.

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** Community Development

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT: Buddy Sanders @ (662) 323-2525, Ext. 119

PRIOR BOARD ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE: N/A

AUTHORIZATION HISTORY:

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
---------------	---------------------------

ADDITIONAL INFORMATION: N/A

ADDITIONAL INFORMATION:

SUGGESTED MOTION: MOVE APPROVAL FOR ADVANCE TRAVEL REQUEST FOR COMMUNITY DEVELOPMENT TRIP TO CHATTANOOGA, TN WITH COSTS NOT TO EXCEED \$536.00.

TRAVEL EXPENSE REIMBURSEMENT

CITY OF STARKVILLE

CITY HALL

NAME: Buddy Sanders
DATE: 04/29/22015
DEPARTMENT: Community Development
FUND: 001-190-610-350
PURPOSE OF TRIP: Community Development

TOTAL OF TRAVEL BREAKDOWN

MEALS: \$ 62.00
TRAVEL (POV): \$ 332.00
TRAVEL (COV): \$
HOTEL: \$ 142.00
TOTAL 536.00



EMPLOYEE SIGNATURE

DEPARTMENT HEAD

- Per Board Approval

MEAL BREAKDOWN

DATE	BREAKFAST	LUNCH	DINNER	INCIDENTALS	TOTAL
05/07/2015			23.00		\$23.00
05/08/2015		11.00	23.00	5.00	\$39.00
					\$
					\$
TOTAL:	\$	\$11.00	\$46.00	\$5.00	\$62.00

MILEAGE TRAVELED

DATE	STARTING POINT	ENDING POINT	MILES TRAVELED	RATE PER MILE	AMOUNT TOTAL
05/07/2015	Starkville, MS	Chattanooga, TN	288.71	0.575	\$ 166.00
05/08/2015	Chattanooga, TN	Starkville, MS	288.71	0.575	\$ 166.00
TOTAL:					\$332.00



Trip to:

537 Market St

Chattanooga, TN 37402-1206

288.71 miles / 4 hours 33 minutes

Notes

		Download Free App
	101 E Lampkin St, Starkville, MS 39759-2944	
	1. Start out going west on E Lampkin St toward S Washington St. Map	0.01 Mi <i>0.01 Mi Total</i>
	2. Take the 1st right onto S Washington St. Map <i>Creative Learning Ctr is on the left</i> <i>If you are on W Lampkin St and reach Wilson St you've gone a little too far</i>	0.2 Mi <i>0.2 Mi Total</i>
	3. Take the 3rd right onto Dr Martin Luther King Jr Dr W / MS-182. Continue to follow MS-182. Map <i>MS-182 is just past Jefferson St</i> <i>Mugshots Bar & Grill is on the corner</i> <i>If you are on Dr Douglas L Conner Dr and reach Owens Dr you've gone a little too far</i>	3.1 Mi <i>3.4 Mi Total</i>
	4. Merge onto US-82 E toward Columbus / West Point (Crossing into Alabama). Map	76.6 Mi <i>80.0 Mi Total</i>
	5. Take AL-69 S. Map <i>AL-69 S is 0.3 miles past 26th Ave</i> <i>MAPCO EXPRESS #5131 is on the right</i> <i>If you are on US-43 S and reach US-43 N you've gone a little too far</i>	4.7 Mi <i>84.7 Mi Total</i>
	6. Merge onto I-20 E / I-59 N toward Birmingham. Map	35.1 Mi <i>119.8 Mi Total</i>
	7. Merge onto I-459 N via EXIT 106 toward Gadsden / Atlanta. Map	33.3 Mi <i>153.1 Mi Total</i>
	8. Merge onto I-59 N via EXIT 33B toward Gadsden (Crossing into Georgia). Map	123.4 Mi <i>276.4 Mi Total</i>
	9. Merge onto I-24 E toward Chattanooga (Crossing into Tennessee). Map	10.5 MI <i>286.9 Mi Total</i>



10. Merge onto US-27 N / TN-29 N via EXIT 178 toward Downtown Chattanooga. [Map](#)

1.1 MI
288.0 Mi Total



11. Take the M L King Blvd exit, EXIT 1A, toward Downtown. [Map](#)

0.2 Mi
288.3 Mi Total



12. Turn slight right onto W ML King Blvd. [Map](#)
Iceberg Drive Inn is on the corner

0.2 Mi
288.4 Mi Total



13. Take the 3rd left onto Market St / TN-8. [Map](#)
Market St is just past Broad St
If you are on E ML King Blvd and reach Cherry St you've gone a little too far

0.3 MI
288.7 Mi Total

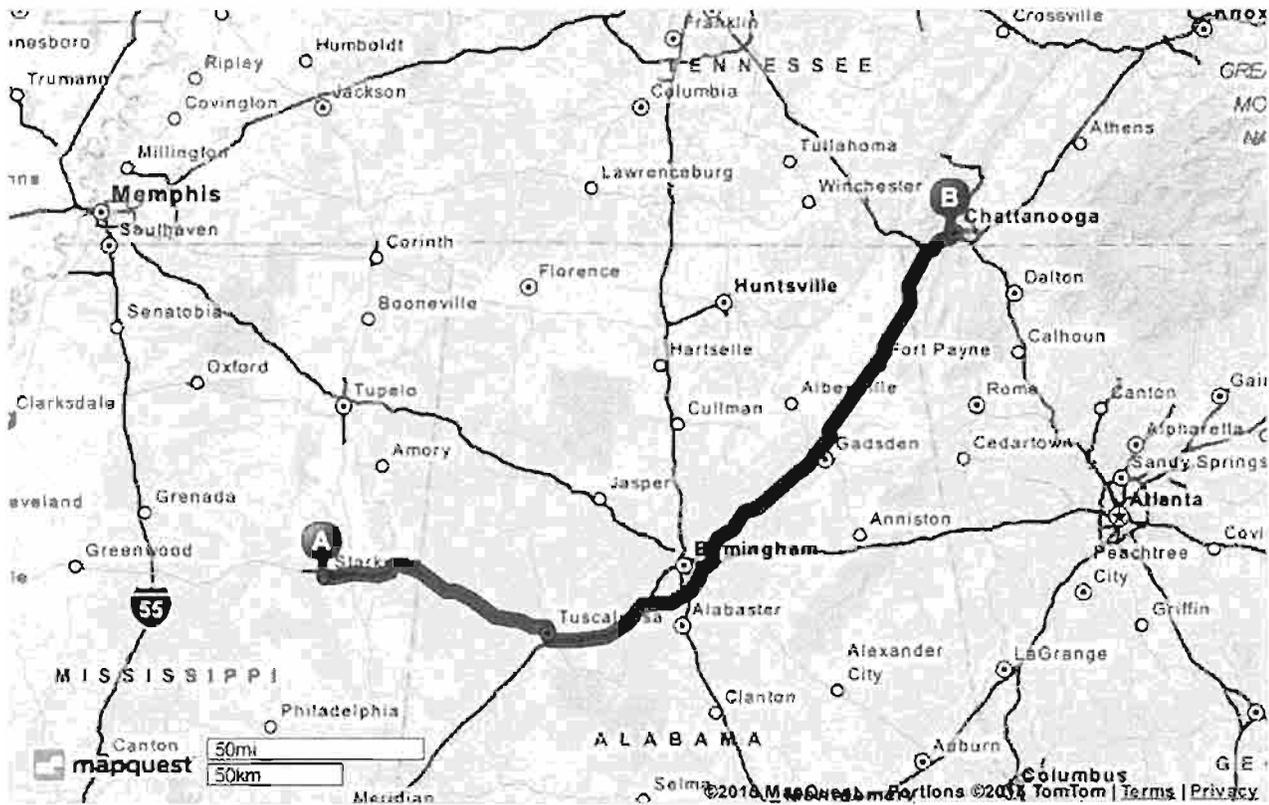


14. 537 MARKET ST is on the left. [Map](#)
Your destination is just past W 6th St
If you reach W 5th St you've gone a little too far



537 Market St, Chattanooga, TN 37402-1206

Total Travel Estimate: **288.71 miles** - about **4 hours 33 minutes**



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Buddy Sanders

From: Holiday Inn Express & Suites <HolidayInnExpress@reservations.ihg.com>
Sent: Wednesday, April 29, 2015 9:28 PM
To: b.sanders@cityofstarkville.org
Subject: Your Reservation Confirmation # 67039512 at Holiday Inn Express & Suites.

[Thank you for booking with Holiday Inn Express & Suites.](#)

[View with Images](#) 



Reservation Confirmed.

[Reservations](#) | [Locations](#) | [Customer Care](#) | [IHG® Rewards Club](#)



Holiday Inn Express & Suites CHATTANOOGA DOWNTOWN

440 W. Martin Luther King Blvd.
Chattanooga, TN 37402

[View Map / Get Driving Directions](#)

Hotel Front Desk: 1-423-6644321

Guest Name: Walter Sanders

Check In:	Check Out:	Rooms:	Adults:
Thu 7 May 2015	Fri 8 May 2015	1	1
03:00 PM	11:00 AM		

 [MODIFY RESERVATION](#)

 [CUSTOMER CARE](#)

 [DRIVING DIRECTIONS](#)

 [DOWNLOAD THE IHG® APP](#)

Your confirmation number is: **67039512**

Standard Room Nonsmoking

Rate Type: Best Flexible Rate

Number of Rooms: 1

Room Rate Per Night:

Thu 7 May 2015 - Fri 8 May 2015 \$139.00 (USD)

Taxes: ~~\$23.98 (USD)~~

Estimated Total Price: ~~\$162.98 (USD)*~~

MODIFY RESERVATION

Handwritten calculation:
139.00
+ 3.00 - parking

142.00

Cancellation Policy: Canceling your reservation before 6:00 PM (local hotel time) on Wednesday, 6 May, 2015 will result in no charge. Canceling your reservation after 6:00 PM (local hotel time) on 6 May, 2015, or failing to show, will result in a charge of 1 night per room to your credit card. Taxes may apply. Failing to call or show before check-out time after the first night of a reservation will result in cancellation of the remainder of your reservation.

Rate Description: Take advantage of our best and least restrictive publicly available rate. Changes to your reservation are usually acceptable, but always check the hotel's cancellation policy before booking for cancellation fees that may apply depending upon arrival date and hotel selected.

Hotel Information:

Daily Parking Fee: \$3.00 (USD)

Pet Policy: No pets allowed. There is a 250 dollar fine charged to the room if a pet is reported. This includes a visitor's pet.

* Additional taxes and charges may apply. Other hotel-specific service charges may also apply.



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Places to Dine

Explore Chattanooga dining and restaurants in the nearby area.

[See What's on the menu](#)

Thank you for booking with Holiday Inn Express & Suites. We look forward to your stay.

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This email was sent to b.sanders@cityofstarkville.org

You have received this email as a result of your recent transaction with Holiday Inn Express & Suites CHATTANOOGA DOWNTOWN.

This email is for posting only. Please do not reply.

Only the reservation as entered into and confirmed by our system will be honored. Any written or printed confirmation that has been altered may be rejected by the hotel.

As exchange rates may fluctuate from the time a reservation is made until the time of arrival, the confirmed rate is guaranteed in the hotel's base currency. The privacy and security of your personal information is very important to us. [Read our Privacy Policy](#).

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**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XI.B.2.h
AGENDA DATE: 05/05/2015
PAGE: 1 of 1**

SUBJECT: Travel request for Daniel Havelin to attend Main Street Design Training in Cleveland.

May 27, 2015 – May 28, 2015

AMOUNT & SOURCE OF FUNDING: Request budgeted travel not to exceed \$315.50.

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** Community Development

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT: Buddy Sanders @ (662) 323-2525, Ext. 119

PRIOR BOARD ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE: N/A

AUTHORIZATION HISTORY:

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
---------------	---------------------------

ADDITIONAL INFORMATION: N/A

ADDITIONAL INFORMATION:

SUGGESTED MOTION: MOVE APPROVAL FOR ADVANCE TRAVEL REQUEST FOR DANIEL HAVELIN TO ATTEND MAIN STREET DESIGN TRAINING IN CLEVELAND, MS WITH COSTS NOT TO EXCEED \$315.50.

TRAVEL EXPENSE VOUCHER/REIMBURSEMENT

CITY OF STARKVILLE

CITY HALL

NAME: Daniel Havelin
DATE: May 27 & 28, 2015
DEPARTMENT: Community Development
FUND:
PURPOSE OF TRIP: Training- Main Street Design Training in Cleveland

TOTAL OF TRAVEL BREAKDOWN

MEALS: \$41.00
TRAVEL (POV): \$ 149.50
TRAVEL (COV): \$
HOTEL: \$
Registration Fee: \$125.00
TOTAL \$315.50



EMPLOYEE SIGNATURE



DEPARTMENT HEAD
Per Board Approval

MEAL BREAKDOWN

DATE	BREAKFAST	LUNCH	DINNER	INCIDENTALS	TOTAL
May 27			23		\$ 23
May 28	7	11			\$ 18
					\$
					\$
TOTAL:	\$	\$	\$	\$	\$ 41

MILEAGE TRAVELED

DATE	STARTING POINT	ENDING POINT	MILES TRAVELED	RATE PER MILE	AMOUNT TOTAL
May 27	Starkville	Cleveland	130	0.575	\$ 74.75
May 28	Cleveland	Starkville	130	0.575	\$ 74.75
TOTAL:					\$ 149.50

Design Training Cleveland, MS May 27-28, 2015

Studio 230 in downtown Cleveland, MS
(110 B South Court Street)



NOTE: You MUST click on **PROCEED TO CHECKOUT at the very bottom of this page, below the agenda, to complete your registration. You will be directed to the payment page to pay for your registration by credit card, or request an invoice that must be paid by May 20.**

AGENDA

Wednesday, May 27

10:00-10:30 a.m. Registration at Studio 230 (110 B South Court Street in Cleveland)

10:30 a.m. Opening Session

Welcome - Bob Wilson and Lisa Cooley

Announcements - Bob Wilson and staff

Updates from the National Main Street Center and Atlanta conference, MMSA Annual Awards, Reporting and Main Street Impact Campaign.

11:00 - 11:55 a.m. Design Workshop: "A Picture is Worth a Thousand Words"-

Randy Wilson, MMSA Director of Design Services

Tired of trying to persuade developers, property owners and elected officials about the importance of Main Street design-related issues such as streetscaping, storefront designs, good signage, etc.? Stop selling the ideas and let them figure it out for themselves! Visual Preference Surveys and Interactive Design Workshops are terrific ways for people to affirm their intuitive sense of what constitutes good design. Randy will show you how to create Visual Preference Surveys and conduct effective Design Workshops to garner maximum buy-in and public support for your Main Street design projects and activities.

Noon-12:45 p.m. Lunch Break (Catered by Airport Grocery)

12:35-12:45 p.m. – Brownfields/EPA Announcement

12:45-2:00 p.m. Design Workshop: "Dealing with Abandoned and Dilapidated Buildings"

Randy Wilson

This workshop addresses one of the most difficult issues facing downtowns today: What to do with abandoned and dilapidated commercial properties...especially those owned by people who don't

live in the community. Due to the complexity of this issue, copious research was done and lawyers consulted to determine best practices and practical strategies for addressing this negative dynamic. While there are no "silver bullets," this session offers several proven strategies for addressing this contentious issue that are currently available, or that can be made available, to our Mississippi communities.

2:00-2:15 p.m. Break

2:15 p.m.-3:45 p.m. DESIGN ROUNDTABLES

Spend 22 minutes per topic in a facilitated discussion with other managers. Come prepared with your own questions (and war stories!) of how things work in your community.

ROUNDTABLE TOPICS:

Design Project Ideas: Creative New Districts and Pocket Parks

Special Events to fund Design Projects

Tax Credit Projects: First Hand Experience of Successful Tax Credit Rehabs

Turf Wars: Best Practices for Design Committee and Historic Preservation Committee Interface

3:45 p.m. – 4 p.m. Overview of Cleveland Charrette and Implementation

4:00 p.m. Free Time in Downtown Cleveland

5:30 p.m. Reception at Mosquito Burrito (301 Cotton Row, Cleveland) – Hosted by Team Cleveland Main Street - Enjoy a nacho bar, margaritas and a really amazing alley.

7 p.m. Dinner on your own

Thursday, May 28

8:30 a.m. Coffee & Conversation at Studio 230 (110 B South Court Street)

9:00-10:00 a.m. Downtown Mural Projects

10:00-10:15 am. Break

10:30-11:30 a.m. Downtown Design Issues Resolved

Adjourn

11:45 a.m.-3:00 p.m. After Training Lunch & Shopping Tour (OPTIONAL): Ride a trolley from downtown Cleveland to Merigold and have lunch at the Tea Room and shop at McCarty's Pottery then ride to Mound Bayou and shop at Peter's Pottery before returning to Cleveland. Lunch is Dutch treat.

Host Hotel: Holiday Inn Express (hot breakfast included)

808 North Davis Avenue, Cleveland, MS 38732

Reservations: 662-843-9300 Group Name: MS Main Street

Group Rate: \$109 for Double Queen Room/\$124 for King Executive Suite

Room Cut-off: **May 12**

Registration and Training Cost:

\$100 for Managers and Members (by May 20)

\$125 for Non-members and anyone who registers/pays after May 20.

(Please register before May 20.)

Cancellation Policy: Training reservations may be cancelled without penalty only until 10:00 a.m. on Monday, May 25. Reservations not

cancelled by the deadline will be charged the total fee.

TO REGISTER -

Each individual must complete this form, click on "Proceed to Checkout" and provide payment. You will receive a confirmation email when you complete your registration. Should you require being invoiced for registration, contact Denise at 601.944.0113.

All invoices must be paid by May 20.

SELECT ONE:*

**\$100 Main Street Manager or Member completing registration
AND payment by May 20**

**\$125 Non-members and anyone registering/providing
payment after May 20**

First Name*

Last Name*

Organization*

Billing Address*

City*

State*

Zip Code*

E-mail*

Telephone*

After Training Lunch & Shopping Tour (OPTIONAL): Ride a trolley from downtown Cleveland to Merigold and have lunch at the Tea Room and shop at McCarty's Pottery, then ride to Mound Bayou and shop at Peter's Pottery before returning to Cleveland. Lunch is Dutch treat.

**Do you wish to participate
in the After Training Lunch
and Shopping Tour on
Thursday afternoon?**

Yes

No

Any Questions?

Contact Denise: denisehalbach@msmainstreet.com or 601.944.0113

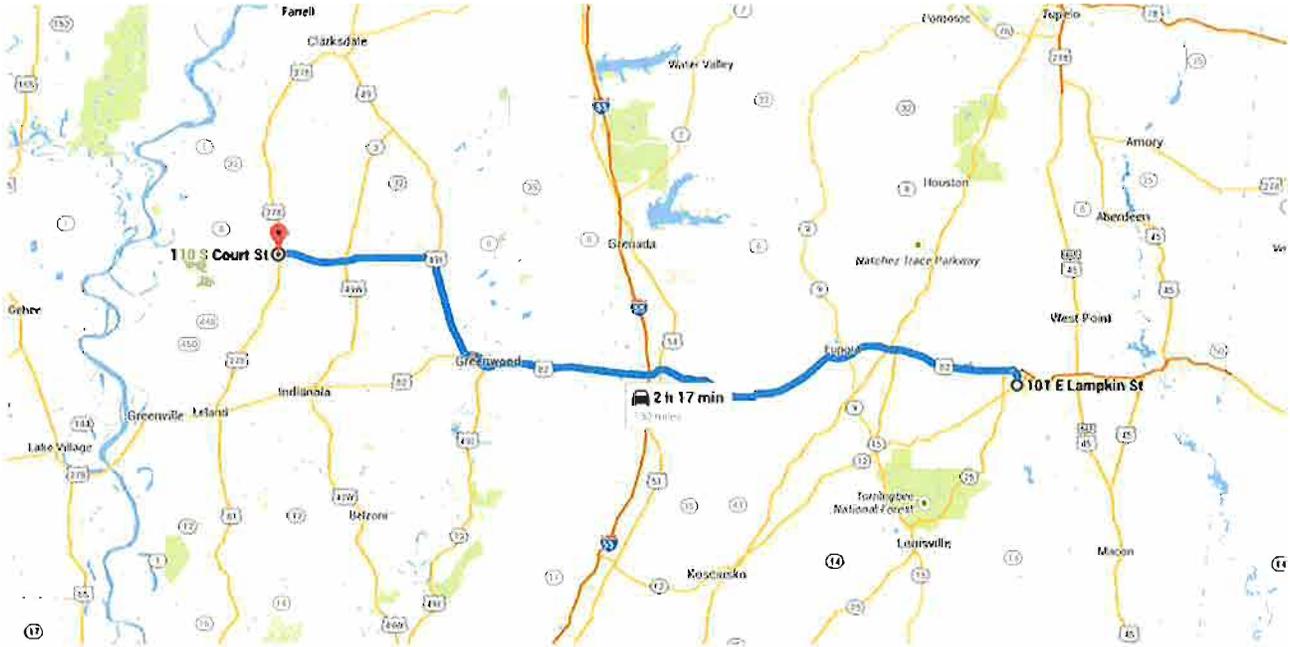
Proceed to Checkout





Drive 130 miles, 2 h 17 min

Directions from 101 E Lampkin St to 110 S Court St

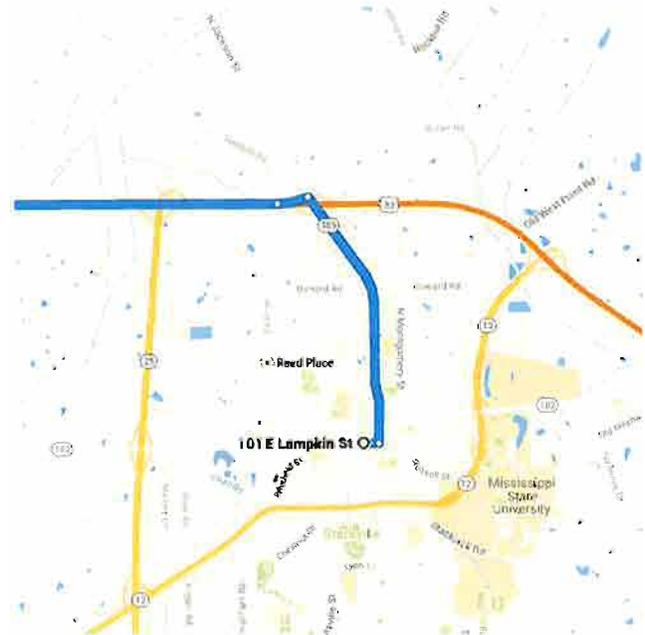


○ 101 E Lampkin St
Starkville, MS 39759

Get on MS-25 S/US-82 W

3.0 mi / 7 min

- ↑ 1. Head east on E Lampkin St toward S Lafayette St
0.1 mi
- ↶ 2. Turn left at the 2nd cross street onto S Jackson St
2.5 mi
- ↶ 3. Turn left to merge onto MS-25 S/US-82 W
0.3 mi



Continue on US-82 W to Leflore County

103 mi / 1 h 40 min



- 4. Merge onto MS-25 S/US-82 W



i Continue to follow US-82 W

➤ 5. Turn right onto US-49E N

15.5 mi

Follow **MS-8 W** to **S Court St** in Cleveland

24.2 mi / 30 min

⤴ 6. Turn left onto MS-8 W

23.9 mi

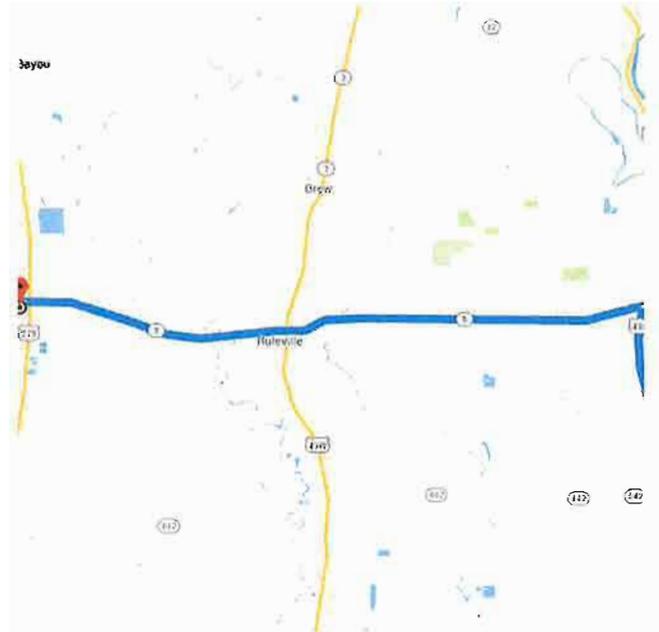
⤴ 7. Turn left onto N Sharpe Ave

0.2 mi

➤ 8. Turn right onto S Court St

i Destination will be on the right

243 ft



📍 110 S Court St

Cleveland, MS 38732

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XI.B.2.i
AGENDA DATE: 05/05/2015
PAGE: 1 of**

SUBJECT: Easement request from Ergon Properties, Inc. for grading, construction, access, landscaping and structures associated with building constructed on Ergon Properties, Inc. property adjacent to Russell Street, with such associated structures including but not limited to patios, balconies and associated with supporting structures, awnings and other similar structures.

FISCAL NOTE: N/A

**REQUESTING
DEPARTMENT:** Community Development

**DIRECTOR'S
AUTHORIZATION:** Buddy Sanders

FOR MORE INFORMATION CONTACT: Buddy Sanders @ (662) 323-2525, Ext. 119

PRIOR BOARD ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE: N/A

AUTHORIZATION HISTORY:

<u>AMOUNT</u>	<u>DATE - DESCRIPTION</u>
---------------	---------------------------

ADDITIONAL INFORMATION: N/A

ADDITIONAL INFORMATION: N/A

SUGGESTED MOTION: MOVE APPROVAL OF EASEMENT WITH ERGON PROPERTIES, INC.

Space Above Line for Official Use Only

Prepared by and Return to:	Grantor:	Grantee:
Elizabeth M. Boone (MSB #102277) Watson & Jones, P.A. 2829 Lakeland Drive, Suite 1502 Post Office Box 23546 Jackson, MS 39225-3546 Telephone: (601) 939-8900	City of Starkville 101 Lampkin Street Starkville, MS 39759 Telephone (662-324-4012)	Ergon Properties, Inc. P.O. Box 1639 Jackson, MS 39215-1639 Telephone: (601) 939-4243

Indexing Instructions to the Chancery Clerk of Oktibbeha County, Mississippi: The interest granted herein is located in the North Half (1/2) of Section 2, Township 18 North, Range 14 East, City of Starkville, Oktibbeha County, Mississippi

STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA

PERMANENT EASEMENT

WHEREAS, THE CITY OF STARKVILLE, MISSISSIPPI, a Mississippi municipality, (hereinafter "Grantor"), owns the right-of-way associated with Russell Street in the City of Starkville, Oktibbeha County, Mississippi, as more particularly described herein; and

WHEREAS, Ergon Properties, Inc. (hereinafter "Grantee") desires to acquire a permanent, non-exclusive easement in such right-of-way, as more particularly described in Exhibit "A" and being platted on Exhibit "B" attached hereto and incorporated herein by reference, said permanent, non-exclusive easement to be utilized for grading, construction, access, landscaping and structures associated with buildings constructed on Grantee's property adjacent to Russell Street, with such associated structures

including but not being limited to patios, balconies and associated supporting structures, awnings and other similar structures; and

WHEREAS, Grantor has agreed to convey such permanent, non-exclusive easement.

NOW THEREFORE, FOR AND IN CONSIDERATION of the sum of Ten Dollars (\$10.00), cash in hand this day paid, and other good and valuable consideration, the receipt and sufficiency of all of which is hereby expressly acknowledged, Grantor hereby grants and conveys unto Grantee a permanent, non-exclusive easement upon Grantor's property (hereinafter the "Permanent Easement") as more particularly described in Exhibit "A" and platted on Exhibit "B" attached hereto and incorporated herein by reference for grading, construction, access, landscaping and structures associated with buildings constructed on Grantee's property adjacent to Russell Street, with such associated structures including but not being limited to patios, balconies and associated supporting structures, awnings and other similar structures. The easement granted hereby shall be for the benefit of Grantee's property described in Exhibit "C" attached hereto and incorporated by reference and shall constitute a covenant running with the land and shall be binding upon Grantee's successor's and assigns.

Grantee agrees to indemnify, defend and hold harmless Grantor and its employees, agents and representatives from any third party loss, damage, injury, claim, judgement or any other expense, including attorney fees ("Claim") to the extent the Claim arises out of Grantee's use of the Permanent Easement. Any installation costs, repairs or replacements of Grantee's improvements in the Permanent Easement shall be the sole responsibility of Grantee, unless such costs, repairs or replacements are caused by the acts or omissions of Grantor. Grantee agrees to assume full and complete responsibility for any and all damage to Grantor's right of way, easement(s), public improvements, drainage facilities, sanitary sewers or public utilities relating to Grantee's construction and/or use of structures in the easement territory.

The Grantor retains all its lawful rights and powers associated with the right-of-way, subject to the Permanent Easement granted herein. Grantee agrees to pay for the recordation of this agreement and any Exhibits attached. This Agreement shall be null and void if any future improvements or alterations

are made to the portion of the structure(s) located inside Grantor's right of way without written permission by Grantor through the City of Starkville, MS's planning office.

It is further agreed that this instrument constitutes the entire agreement between the Grantor and the Grantee, there being no oral agreements or representations of any kind.

[signatures on following page]

WITNESS the signature of the Grantor this ____ day of _____, 2015.

CITY OF STARKVILLE, MISSISSIPPI

By: _____
Parker Wiseman, Mayor

ATTEST:

Lesa Hardin, City Clerk

STATE OF MISSISSIPPI
COUNTY OF OKTIBBEHA

Personally came and appeared before me, the undersigned authority in and for the said county and state, on this the ____ day of _____, 2015, within my jurisdiction, the within named Parker Wiseman, who acknowledged that he is the Mayor of the City of Starkville, Mississippi, and that for and on behalf of the said City of Starkville, Mississippi, and as its act and deed, he executed and delivered the above and foregoing instrument, after first having been duly authorized so to do.

NOTARY PUBLIC

My Commission Expires:

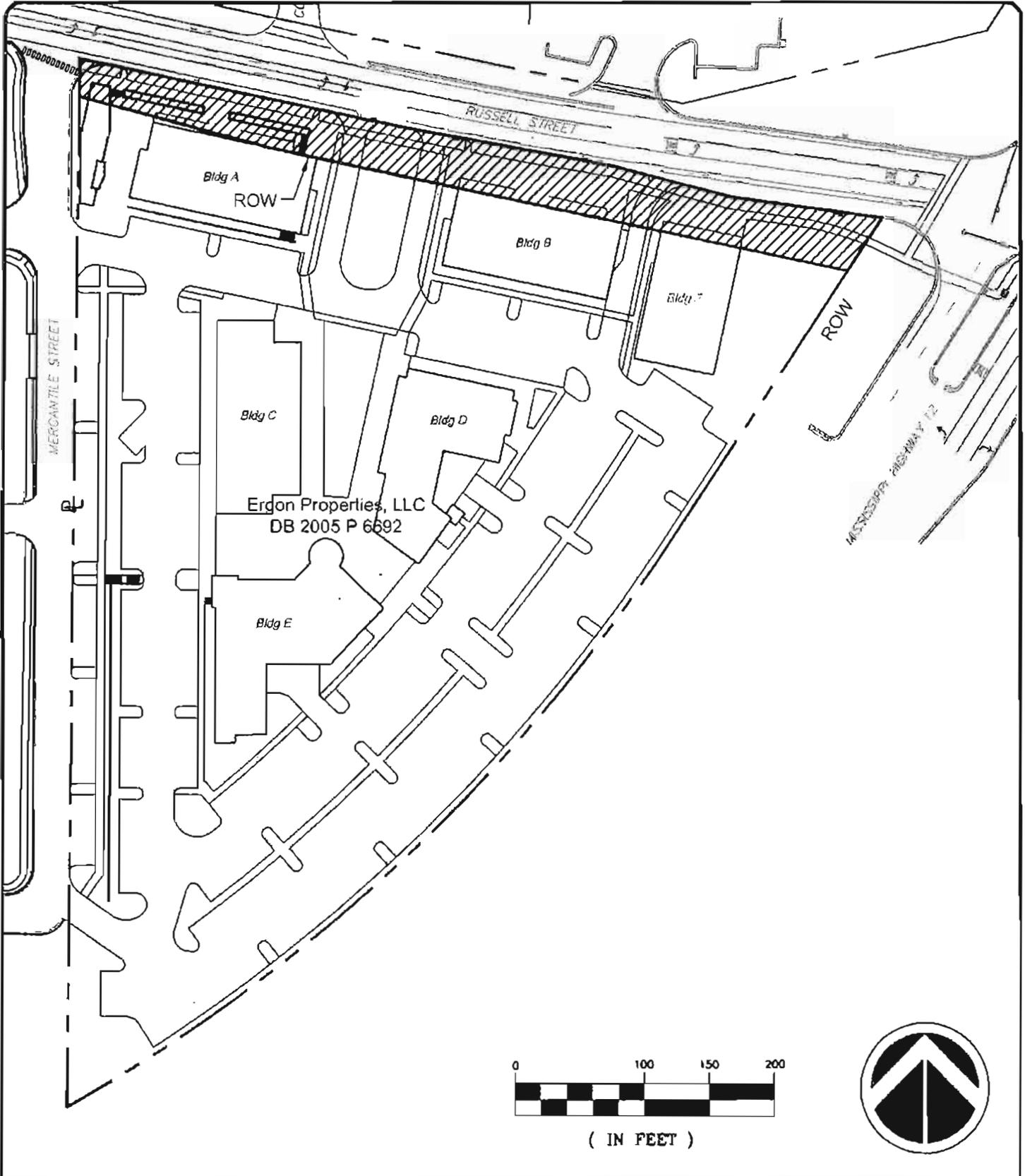
Exhibit "A"

EASEMENT WITHIN RUSSELL STREET RIGHT OF WAY

A parcel of land containing 0.53 acres, more or less, and lying in the North Half (N 1/2) of Section 2, Township 18 North, Range 14 East in the City of Starkville, Oktibbeha County, MS and being located within the Russell Street right of way and being more particularly described as follows:

A parcel of land being bounded on the west by the northerly extension of the western boundary line of the Ergon Properties, LLC parcel as described in Deed Book 2005 at Page 6692, bounded on the south by the southern right of way line of Russell Street, bounded on the east by the western right of way line of Highway 12, and bounded on the north by the edge of pavement on the south side of the proposed Russell Street reconstruction.

The intent of this easement is that the north line of the easement be the same as the southern edge of pavement of Russell Street even if the location and layout of the finished street is different than what is shown on the latest available set of plans for the proposed project on this date (April 30, 2015).



Pickering Firm, Inc.
 Facility Design · Civil Engineering · Surveying ·
 Transportation · Natural / Water Resources
 2001 Airport Road, Suite 201
 Flowood, MS 39232
 601.958.3883

**EXHIBIT FOR RIGHT OF WAY EASEMENT
 ERGON PROPERTIES, LLC
 CORNER OF RUSSELL STREET AND HIGHWAY 12
 STARKVILLE, MS**

DESCRIPTION	EXHIBIT	PROJECT #	24095.03	SHEET # 1
SCALE	1" = 100'	DATE	04-30-2015	

Exhibit "C"

A tract or parcel of land containing 6.079 Acres (264,811 Sq. Ft.), more or less, located in the Southeast Quarter (SE1/4) of the Northeast Quarter (NE1/4) and in the Southeast Quarter (SE1/4) of the Northwest Quarter (NW1/4) of Section 2 Township 18 North, Range 14 East, City of Starkville, Oktibbeha County, Mississippi and being more particularly described as follows, to wit:

COMMENCING at a concrete right-of-way marker located 82.00 feet left of the Centerline Station 15+30.16 of the Northwest Ramp of Mississippi State Highway 12, Project No. F-018-3(2) on the Northern right-of-way line of said Highway and also being North 02 degrees 32 minutes 20 seconds West 3,212.46 feet from a 2 inch diameter steel fence post labeled MSU Property Line Sta. 15 located at the Southwest Corner of the Southeast Quarter (SE1/4) of the aforesaid Section 2, Township 18 North, Range 14 East, Oktibbeha County, Mississippi; thence, following the aforesaid Northern right-of-way, as laid out and in use this date (January 2005) along the arc of a counterclockwise curve to the left for a distance of 68.28 feet, said curve also having a Radius of 1,350.40 feet, a Delta Angle of 02 degrees 53 minutes 50 seconds and being subtended by a Chord that bears North 62 degrees 06 minutes 36 seconds East for a distance of 68.28 feet to a found 5/8" iron rod on the aforesaid Northern right-of-way line and the POINT OF BEGINNING of the hereafter described tract or parcel of land; thence, leaving the aforesaid Northern right-of-way line of Mississippi State Highway No. 12, run North 00 degrees 32 minutes 28 seconds East on a new line for a distance of 777.33 feet to a set 5/8" rebar on the Southern right-of-way line of Russell Street as laid out and in use this date (January 2005); thence, following the aforesaid Southern right-of-way line of Russell Street, run South 75 degrees 03 minutes 15 seconds East for a distance of 151.05 feet to a point on the aforesaid Southern right-of-way line marked with a found 1 inch square tube; thence, continuing along the aforesaid Southern right-of-way line of Russell Street, run South 77 degrees 47 minutes 35 seconds East for a distance of 458.46 feet to a set 5/8" rebar marking the intersection of the aforesaid Southern right-of-way line of Russell Street and the aforesaid Northern right-of-way line of the Northwest Ramp of Mississippi State Highway No. 12; thence, following the aforesaid Northern right-of-way line, run South 33 degrees 09 minutes 45 seconds West for a distance of 241.42 feet to a found concrete right-of-way marker on the aforesaid Northern right-of-way line; thence, continuing along the aforesaid Northern right-of-way line and along the arc of a clockwise curve to the right for a distance of 649.07 feet, said curve having a Radius of 1,350.40 feet, a Delta Angle of 27 degrees 32 minutes 21 seconds and is subtended by a Chord that bears South 46 degrees 53 minutes 30 seconds West for a distance of 642.84 feet back to the POINT OF BEGINNING.

CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM NO: XI.F.1.
AGENDA DATE MAY 5, 2015

SUBJECT: Claims Docket through April 30, 2015

AMOUNT & SOURCE OF FUNDING: FY 2014-2015 Budget

**THE TOTAL CLAIMS FOR THE CLAIMS DOCKET ENDING
April 30, 2015 IS \$991,572.95**

***This amount includes:
TO BE REIMBURSED BY GRANTS: \$164,901.54***

SED CLAIMS DOCKET AMOUNT \$2,605,503.54

TOTAL AMOUNT TO BE PAID \$3,597,076.49

**REQUESTING
DEPARTMENT:** City Clerk's Office

**DIRECTOR'S
AUTHORIZATION:** Lesa Hardin, City Clerk

FOR MORE INFORMATION CONTACT: City Clerk, Lesa Hardin

STAFF RECOMMENDATION: Approval of the Claims Docket #05-05-15A for
Claims from all Departments through April 30, 2015 as listed.



City of Starkville, MS

Expense Approval Report

By Fund

Post Dates 4/22/2015 - 4/30/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Fund: 001 - GENERAL FUND							
Department: 000 - UNDESIGNATED							
Outstanding							
THE OUR DESIGNS TEAM	1728853	04/30/2015	BRASS MOUNTED HAND AXE PLAQUE (MANN/HANSON)	001-000-160-697		04/30/2015	538.85
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-AP15	04/29/2015	LEASE#0798181	001-000-054-205		04/29/2015	73.25
REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	791000535 POLICY	001-000-054-205		04/24/2015	1,644.51
REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	791000535 POLICY	001-000-054-208		04/24/2015	1,125.76
DELTA COM	110417950421150	04/29/2015	PHONE SYSTEM #11041795	001-000-054-208		04/29/2015	72.54
WAL MART-GENERAL CITY	08022	04/29/2015	COMMITTEE SUPPORT	001-000-160-698		04/29/2015	31.12
Outstanding Total:							3,486.03
Paid							
JAMIE SIMS	INV0013920	04/22/2015	RESTITUTION OWED BY DASMOND KIRKLAND	001-000-330-135		04/22/2015	120.00
CYNTHIA HUNT BAIL BONDING	INV0013921	04/22/2015	REMISSION OF BOND ON BENITO VAZQUEZ	001-000-149-691		04/22/2015	1,379.00
SHANE GIVENS	INV0013922	04/22/2015	RESTITUTION FROM TYLER LONG	001-000-330-135		04/22/2015	100.00
Paid Total:							1,599.00
Department 000 - UNDESIGNATED Total:							5,085.03
Department: 110 - MUNICIPAL COURT							
Outstanding							
CANON FINANCIAL SERVICES, INC	14826833	04/27/2015	UCORU -CCO RENT-	001-110-604-330		04/27/2015	46.00
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-AP15	04/29/2015	LEASE#0798181	001-110-604-330		04/29/2015	73.25
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 41 101 0015619 INTERNET	001-110-604-330		04/30/2015	78.57
STRICKLAND COMPANIES	362898-Q	04/30/2015	OFFICE SUPPLIES COURT	001-110-501-200		04/30/2015	320.48
Outstanding Total:							518.30
Department 110 - MUNICIPAL COURT Total:							518.30

Expense Approval Report

Post Dates: 4/22/2015 - 4/30/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Department: 120 - MAYORS OFFICE							
Outstanding							
CANON FINANCIAL SERVICES, INC	14826833	04/27/2015	UCORU -CCO RENT-	001-120-604-330		04/27/2015	46.00
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-AP15	04/29/2015	LEASE#0798181	001-120-604-330		04/29/2015	73.25
PARKER WISEMAN	RPS_200	04/28/2015	REIMBURSE CITY CENTER PARKING	001-120-610-350		04/28/2015	6.00
SULLIVAN'S OFFICE SUPPLY, INC.	177551	04/24/2015	OFFICE SUPPLIES	001-120-501-200		04/24/2015	108.71
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 41 101 0015619 INTERNET	001-120-604-330		04/30/2015	78.57
BANKFIRST-VISA PAYMENT	INV0013957	04/29/2015	A.R.C MEETING	001-120-691-550		04/29/2015	208.31
CANON SOLUTIONS AMERIC	912320	04/30/2015	UC022 MAINT BASE	001-120-604-330		04/30/2015	5.00
Outstanding Total:							525.84
Department 120 - MAYORS OFFICE Total:							525.84
Department: 123 - IT							
Outstanding							
WALKAWAY DISTRIBUTORS, INC	17307	04/29/2015	WATER	001-123-691-550		04/29/2015	7.75
CANON FINANCIAL SERVICES, INC	14826834	04/27/2015	UCOVO -RENT	001-123-604-330		04/27/2015	35.00
HOSTWAY CORPORATION DBA GATE	5493987	04/29/2015	WEB HOSTING	001-123-600-300		04/29/2015	145.36
HOSTWAY CORPORATION DBA GATE	5513365	04/29/2015	WEB HOSTING	001-123-600-300		04/29/2015	19.95
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 41 101 0015619 INTERNET	001-123-604-330		04/30/2015	78.57
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 41 101 0015619 INTERNET	001-123-604-330		04/30/2015	78.57
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 41 101 0015619 INTERNET	001-123-604-330		04/30/2015	78.57
ALARM SECURITIES, INC	29092	04/27/2015	SERVICE CALL	001-123-600-300		04/27/2015	138.49
Outstanding Total:							582.26
Department 123 - IT Total:							582.26
Department: 145 - OTHER ADMINISTRATIVE							
Outstanding							
CANON FINANCIAL SERVICES, INC	14826833	04/27/2015	UCORU -RENT	001-145-604-330		04/27/2015	46.00
CANON FINANCIAL SERVICES, INC	14826835	04/27/2015	UC15W - RENT	001-145-630-400		04/27/2015	370.00
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-AP15	04/29/2015	LEASE#0798181	001-145-604-330		04/29/2015	73.25

Expense Approval Report

Post Dates: 4/22/2015 - 4/30/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
SULLIVAN'S OFFICE SUPPLY, INC.	177556	04/24/2015	OFFICE SUPPLIES	001-145-501-200		04/24/2015	50.55
DELTA COM	110417950421150	04/29/2015	PHONE SYSTEM #11041795	001-145-630-400		04/29/2015	97.95
WATERMARK PRINTERS LLC	8776	04/29/2015	ENVELOPES 60#00146	001-145-501-200		04/29/2015	695.00
PETTY CASH VOUCHERS	INV0013951	04/28/2015	FIRST AID SUPPLIES	001-145-501-200		04/28/2015	4.82
TRADE AMERICA INC.	19590	04/28/2015	COPY PAPER	001-145-501-200		04/28/2015	73.92
STARVUILLIE ELECTRIC	INV0014049	04/30/2015	TIME MANAGEMENT CLASS	001-145-481-140		04/30/2015	1,429.15
SULLIVAN'S OFFICE SUPPLY, INC.	178047	04/30/2015	CLERK NOTE PADS	001-145-501-200		04/30/2015	5.75

Outstanding Total: 2,846.39

Paid

STATE TREASURER	INV0013925	04/22/2015	MUN COURT SETTLEMENT MARCH 2015	001-145-670-376		04/22/2015	1,399.50
STATE TREASURER	INV0013925	04/22/2015	MUN COURT SETTLEMENT MARCH 2015	001-145-670-376		04/22/2015	174.50
STATE TREASURER	INV0013925	04/22/2015	MUN COURT SETTLEMENT MARCH 2015	001-145-670-377		04/22/2015	5,564.00
STATE TREASURER	INV0013925	04/22/2015	MUN COURT SETTLEMENT MARCH 2015	001-145-670-382		04/22/2015	21,772.25
STATE TREASURER	INV0013925	04/22/2015	MUN COURT SETTLEMENT MARCH 2015	001-145-670-385		04/22/2015	5,130.50
STATE TREASURER	INV0013925	04/22/2015	MUN COURT SETTLEMENT MARCH 2015	001-145-670-387		04/22/2015	9,054.00
STATE TREASURER	INV0013925	04/22/2015	MUN COURT SETTLEMENT MARCH 2015	001-145-670-389		04/22/2015	20.00
STATE TREASURER	INV0013925	04/22/2015	MUN COURT SETTLEMENT MARCH 2015	001-145-670-391		04/22/2015	586.00
STATE TREASURER	INV0013925	04/22/2015	MUN COURT SETTLEMENT MARCH 2015	001-145-670-393		04/22/2015	561.25
STATE TREASURER	INV0013925	04/22/2015	MUN COURT SETTLEMENT MARCH 2015	001-145-670-395		04/22/2015	250.00
MISSISSIPPI DEPT OF PUBLIC SAFETY	INV0013926	04/22/2015	WIRELESS COMM FEE MARCH 2015	001-145-670-386		04/22/2015	3,331.50

Paid Total: 47,843.50

Department 145 - OTHER ADMINISTRATIVE Total: 50,689.89

Department: 159 - BONDING-CITY EMPLOYEES							
Outstanding							
REYNOLDS/RENASANT INSURANCE AGENCY	629630	04/29/2015	STEPHANIE HALBERT	001-159-620-371		04/29/2015	175.00

Outstanding Total: 175.00

Department 159 - BONDING-CITY EMPLOYEES Total: 175.00

Department: 169 - LEGAL							
Outstanding							
MARK WILLIAMSON	INV0013932	04/28/2015	V.S. KAYLA RICE	001-169-600-309		04/28/2015	200.00

Outstanding Total: 200.00

Expense Approval Report

Post Dates: 4/22/2015 - 4/30/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
MARK WILLIAMSON	INV0013933	04/28/2015	V5 DOUGLAS ERWIN	001-169-600-309		04/28/2015	200.00
Rob Roberson	INV0013930	04/28/2015	V5 SEAN FORD	001-169-600-309		04/28/2015	200.00
Rob Roberson	INV0013931	04/28/2015	V5 JOHN E. KING	001-169-600-309		04/28/2015	200.00
MARTY HAUG	INV0014054	04/30/2015	V5 DEVIN GIBSON	001-169-600-309		04/30/2015	200.00
Outstanding Total:							1,000.00
Department 169 - LEGAL Total:							1,000.00

Department: 180 - PERSONNEL ADMINISTRATION

Outstanding							
CANON FINANCIAL SERVICES, INC	14826833	04/27/2015	UCORU -CCO RENT-	001-180-604-330		04/27/2015	46.00
CANON FINANCIAL SERVICES, INC	14826834	04/27/2015	UCOVO -RENT	001-180-604-330		04/27/2015	35.00
PITNEY BOWLES SERVICES	0798181-AP15	04/29/2015	LEASE#0798181	001-180-604-330		04/29/2015	73.25
Outstanding Total:							154.25
Department 180 - PERSONNEL ADMINISTRATION Total:							154.25

Department: 190 - CITY PLANNER

Outstanding							
CANON FINANCIAL SERVICES, INC	14826834	04/27/2015	UCOVO -RENT	001-190-630-401		04/27/2015	35.00
PITNEY BOWLES SERVICES	0798181-AP15	04/29/2015	LEASE#0798181	001-190-604-330		04/29/2015	73.25
REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	791000535 POLICY	001-190-620-370		04/24/2015	48.95
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 41 101 0015619 INTERNET	001-190-604-330		04/30/2015	78.57
BILL GREEN	PDH&L-83A91-3UA	04/30/2015	REIMBURSE LAWN SIGNS / BUSINESS CARDS (FRT)	001-190-501-200		04/30/2015	89.88
Outstanding Total:							325.65
Department 190 - CITY PLANNER Total:							325.65

Department: 192 - GENERAL GOVERN BLDG & PLANT

Outstanding							
ATMOS ENERGY	INV0013935	04/28/2015	#3012727728	001-192-625-380		04/28/2015	49.17
REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	791000535 POLICY	001-192-620-370		04/24/2015	122.37
SECURITY SOLUTIONS	72814	04/29/2015	NEW CAMERA MAINT BY DISPATCH	001-192-630-403		04/29/2015	360.00
CINTAS	215799874	04/27/2015	CITY HALL	001-192-535-233		04/27/2015	31.11
CINTAS	215801593	04/30/2015	CITY HALL	001-192-535-233		04/30/2015	29.37
BANKFIRST-VISA PAYMENT	INV0014053	04/30/2015	5 cs. COPY PAPER	001-192-510-220		04/30/2015	134.95

Expense Approval Report

Post Dates: 4/22/2015 - 4/30/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
STARVILE ELECTRIC	INV0014061	04/30/2015	SED BILLS BY DEPT	001-192-625-380		04/30/2015	2,094.43
Department 192 - GENERAL GOVERN BLDG & PLANT Total:							2,821.40
Department: 196 - CEMETERY ADMINISTRATION							
Outstanding							
CIRCLE LAWN CARE	04121015	04/29/2015	ODDFELLOWS (SMALL)	001-196-630-425		04/29/2015	495.00
LESLIE DEAN	203	04/29/2015	ODDFELLOWS 4/20/15	001-196-630-402		04/29/2015	999.99
Outstanding Total:							1,494.99
Department 196 - CEMETERY ADMINISTRATION Total: 1,494.99							
Department: 197 - ENGINEERING							
Outstanding							
CANON FINANCIAL SERVICES, INC	14826833	04/27/2015	UCORU -CCO RENT-	001-197-604-330		04/27/2015	46.00
CANON FINANCIAL SERVICES, INC	14826834	04/27/2015	UCOVO -RENT	001-197-604-330		04/27/2015	35.00
PITNEY BOWLES FINANCIAL SERVICES	0798181-AP15	04/29/2015	LEASE#0798181	001-197-604-330		04/29/2015	73.25
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 41 101 0015619 INTERNET	001-197-604-330		04/30/2015	78.57
Outstanding Total:							232.82
Department 197 - ENGINEERING Total: 232.82							
Department: 201 - POLICE DEPARTMENT							
Outstanding							
DIGITAL-ALLY	1073836	04/28/2015	RAMT BATTERY PK / VUVAULT SERVER SOFTWARE	001-201-556-251		04/28/2015	1,210.00
INFORMATION TECHNOLOGY SVCS	CO213228829	04/29/2015	WAN CIRCUIT	001-201-600-300		04/29/2015	224.00
GOODYEAR AUTO SERVICE	41577063	04/28/2015	TIRES	001-201-630-360		04/28/2015	1,046.72
EXPRESS OIL	02302-123572	04/29/2015	OIL CHANGE	001-201-630-360		04/29/2015	57.46
CSPIRE WIRELESS	INV0013978	04/30/2015	IPADS,ZAGKEYS,OTTERBOX , APPLE CARE #0031694497	001-201-604-330		04/30/2015	7,609.60
AMSTERDAM PRINTING & LITHO	4243726	04/28/2015	COFFEE MUGS	001-201-556-251		04/28/2015	368.61
TRI-STARR MUFFLER & BRAKES	567470	04/28/2015	OIL CHANGE / AIR FILTER	001-201-630-360		04/28/2015	44.42
TRI-STARR MUFFLER & BRAKES	756645	04/28/2015	OIL CHANGE	001-201-630-360		04/28/2015	38.95
TRI-STARR MUFFLER & BRAKES	239916	04/28/2015	BRAKES, FRONT/BACK ROTORS & LABOR	001-201-630-360		04/28/2015	327.90
TRI-STARR MUFFLER & BRAKES	239941	04/28/2015	RIGHT LOWER BALL /JOINT & LABOR	001-201-630-360		04/28/2015	165.09
BANKFIRST-VISA PAYMENT	INV0013958	04/29/2015	VOICESHOT APRIL 2015	001-201-600-300		04/29/2015	35.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
CENTER FOR EDUCATION & EMPLOYMENT	INV0013939	04/28/2015	PUBLIC EMP LAW REPORT SUBSCRIPTION	001-201-556-251		04/28/2015	159.00
CSPIRE WIRELESS	INV0013969	04/29/2015	CELL PHONE FOR S-3	001-201-556-251		04/29/2015	155.18
CANON FINANCIAL SERVICES, INC	14826837	04/28/2015	COPIER RENTAL-POUCE DEP	001-201-635-369		04/28/2015	402.00
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-AP15	04/29/2015	LEASE#0798181	001-201-604-330		04/29/2015	73.25
TASER INTERNATIONAL, INC	511396169	04/28/2015	XOPM BATTERY PK	001-201-556-251		04/28/2015	96.86
DELL MARKETING L.P.	XIN99PK66	04/28/2015	COMPUTER	001-201-556-251		04/28/2015	1,251.37
MID-SOUTH UNIFORM & SUPPLY	529586	04/28/2015	TRAFFIC TRAILER DECAL	001-201-556-251		04/28/2015	1,128.92
TRI-STARR MUFFLER & BRAKES	246550	04/28/2015	DIAG. TIME	001-201-630-360		04/28/2015	130.00
REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	791000535 POLICY	001-201-620-370		04/24/2015	2,814.40
PITTS SIGN COMPANY	INV0013940	04/28/2015	CHANGE #5 / LETTERING SEGWAYS	001-201-600-300		04/28/2015	500.00
RACKLEY OIL INC	000404893	04/28/2015	GAS	001-201-525-231		04/28/2015	1,762.91
CHUNKY RIVER HARLEY DAVIDSON	215774	04/28/2015	CAP SCREW, JIFFYSTAND CATCH, WASHERS	001-201-630-360		04/28/2015	10.90
GOODYEAR AUTO SERVICE	41780013	04/29/2015	TIRES	001-201-630-360		04/29/2015	1,411.14
MAGNOLIA BOTTLED WATER CO	12560	04/28/2015	WATER	001-201-556-251		04/28/2015	82.50
OKTIBBEHA COUNTY COOPERATIVE	878655	04/28/2015	SWAT BOOT	001-201-535-233		04/28/2015	89.75
DELTA COM	110417950421150	04/29/2015	PHONE SYSTEM #11041795	001-201-604-330		04/29/2015	97.00
UNISTAR-SPARCO COMPUTERS, INC	1225892	04/29/2015	INK	001-201-556-251		04/29/2015	126.72
TRI-STARR MUFFLER & BRAKES	565269	04/29/2015	OIL CHANGE / ABS CONTROL MODULE & LABOR	001-201-630-360		04/29/2015	755.43
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 41 101 0015619 INTERNET	001-201-604-330		04/30/2015	78.57
STARVILLE DAILY NEWS	00046594	04/29/2015	ADVERTISING	001-201-600-300		04/29/2015	23.80
R&M TIRES	:101309	04/29/2015	REPAIR FLAT	001-201-630-360		04/29/2015	15.00
SULLIVAN'S OFFICE SUPPLY, INC.	:77739	04/29/2015	FINGERPRINT INK / FANFOLD / NOTECARDS	001-201-556-251		04/29/2015	30.87
UPS STORE 3702	INV0013970	04/29/2015	POSTAGE	001-201-600-300		04/29/2015	8.63
RACKLEY OIL INC.	000405221	04/29/2015	GAS	001-201-525-231		04/29/2015	1,956.96
TRADE AMERICA INC.	19588	04/29/2015	COPY PAPER	001-201-556-251		04/29/2015	73.92
TRADE AMERICA INC	19589	04/29/2015	JANITORIAL	001-201-556-251		04/29/2015	37.43
BULLDOG TOWING & RECOVERY	34763	04/29/2015	TOW TO CITY BARN	001-201-600-300		04/29/2015	150.00
EMERGENCY EQUIPMENT PROFESSIONALS	414322	04/30/2015	3"BALL VALVE & HANDLE	001-201-630-360		04/30/2015	472.66
WAL MART-GENERAL CITY	06509	04/29/2015	TV MOUNT / HDMI CABLE	001-201-556-251		04/29/2015	168.96
WAL MART-GENERAL CITY	08023	04/29/2015	DVD-R 100PK / DISC SLEEVES	001-201-556-251		04/29/2015	76.73

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
SULLIVAN'S OFFICE SUPPLY, INC	177810	04/29/2015	TWO SIDED CLASP FOLDERS	001-201-556-251		04/29/2015	59.98
COPY COW	543829	04/29/2015	LAMINATED SIGN	001-201-615-343		04/29/2015	8.37
WAL MART-GENERAL CITY	03540.	04/29/2015	SURGE PROTEC/ POP UP NOTE	001-201-556-251		04/29/2015	50.53
STATE TAX COMMISSION	INV0013974	04/29/2015	TAG FOR POLICE DEPT #5089	001-201-691-550		04/29/2015	16.00
TRI-STARR MUFFLER & BRAKES	246505	04/28/2015	WIPEER BLADES	001-201-630-360		04/28/2015	20.00
STARKVILLE ELECTRIC	INV0014061	04/30/2015	SED BILLS BY DEPT	001-201-625-380		04/30/2015	2,021.20
CANON FINANCIAL SERVICES, INC	908738	04/29/2015	UC186 RENT COPIES	001-201-635-369		04/29/2015	9.14
HARLEY-DAVIDSON OF CENTRAL MS	INV0013968	04/29/2015	LEASE PAYMENT	001-201-635-367		04/29/2015	1,800.00
CHASE ELECTRONICS	1425435	04/28/2015	REPAIR RADAR	001-201-630-429		04/28/2015	980.55
Paid							30,234.38
MISSISSIPPI FAST TRACK TITLE PROGRAM	INV0013924	04/22/2015	LINCOLN TOWN CAR-7924	001-201-691-550		04/22/2015	39.00
Department 201 - POLICE DEPARTMENT Total:							39.00
Department 215 - CUSTODY OF PRISONERS							30,273.38
Outstanding							85.00
STARKVILLE FAMILY PRACTIC	INV0013967	04/29/2015	JASMINE HIGGINS	001-215-541-237		04/29/2015	85.00
WAL MART-GENERAL CITY	03540	04/29/2015	CHAMOIS	001-215-541-237		04/29/2015	35.92
Outstanding Total:							120.92
Department 215 - CUSTODY OF PRISONERS Total:							120.92
Department: 237 - FIRING RANGE							
Outstanding							339.00
ARMY NAVY PAWN SHOP	INV0013938	04/28/2015	AMMO	001-237-545-238		04/28/2015	339.00
Outstanding Total:							339.00
Department 237 - FIRING RANGE Total:							339.00
Department: 250 - NARCOTICS BUREAU							
Outstanding							1,825.00
STARKVILLE NARCOTICS	INV0013927	04/24/2015	various vouchers	001-250-600-304		04/24/2015	1,825.00
MAXXSOUTH BROADBAND	INV0013973	04/29/2015	NARCOTICS INTERNET	001-250-600-300		04/29/2015	102.14
Outstanding Total:							1,927.14
Department 250 - NARCOTICS BUREAU Total:							1,927.14

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount	
Department: 254 - DUI GRANT								
Outstanding								
PITTS SIGM COMPANY	INV0013943	04/28/2015	TRAFFIC TRAILER MARKINGS	001-254-918-804		04/28/2015	3,500.00	
							Outstanding Total:	3,500.00
							Department 254 - DUI GRANT Total:	3,500.00
Department: 261 - FIRE DEPARTMENT								
Outstanding								
EMERGENCY EQUIPMENT PROFESSIONALS	315075	04/30/2015	MORNING PRIDE FF GEAR	001-261-918-805		04/30/2015	15,952.50	
THE CLINIC AT ELM LAKE, PA	10757	04/24/2015	C. RICE / P. MAXWELL	001-261-691-550		04/24/2015	30.00	
THE CLINIC AT ELM LAKE, PA	10772	04/24/2015	M. FROST	001-261-691-550		04/24/2015	30.00	
THE CLINIC AT ELM LAKE, PA	10777	04/24/2015	L. WETHERALL / W. JONES	001-261-691-550		04/24/2015	60.00	
RACKLEY OIL, INC	000404552	04/24/2015	DIESEL	001-261-525-231		04/24/2015	193.18	
LOWE'S	01762	04/24/2015	370 FET 500W T3 DBL ENDED HL	001-261-555-250		04/24/2015	7.80	
WATERMARK PRINTERS LLC	8746	04/24/2015	PO	001-261-555-250		04/24/2015	503.00	
NESCO ELECTRICAL DISTRIBUTORS	520095021	04/24/2015	800KS/REC.REPORTS/BUSINESS CARDS	001-261-555-250		04/24/2015	42.92	
BELL BUILDING SUPPLY, INC.	110388	04/24/2015	LIGHT SENSOR	001-261-555-250		04/24/2015	25.66	
BELL BUILDING SUPPLY, INC.	110446	04/24/2015	SANDING SHEETS / BLOCK SPRAY SUPPLIES	001-261-555-250		04/24/2015	9.19	
BELL BUILDING SUPPLY, INC.	110468	04/24/2015	WASHER SCREW BITS	001-261-555-250		04/24/2015	6.94	
WAL MART-GENERAL CITY	01837	04/24/2015	WALL PLATES	001-261-555-250		04/24/2015	33.19	
SUNBELT FIRE APPARATUS	106932	04/30/2015	POLISH & LIGHT SWITCH COVERS	001-261-630-360		04/30/2015	474.96	
BELL BUILDING SUPPLY, INC.	110558	04/24/2015	SCBA SERVICE	001-261-555-250		04/24/2015	10.18	
BELL BUILDING SUPPLY, INC.	110585	04/24/2015	INSULATION / 1000HR DECK 9x3	001-261-555-250		04/24/2015	17.26	
SOUTHERN PIPE AND SUPPLY CO, INC	8561353-00	04/24/2015	SHEETROCK MUD	001-261-555-250		04/24/2015	43.99	
DISCOUNT BUILDING MATERIALS	00038027	04/30/2015	PVC FLANGE & GASKET	001-261-555-250		04/30/2015	18.00	
REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	LAMINATED FLOOR PADDIN	001-261-555-250		04/24/2015	1,458.34	
WAL MART-GENERAL CITY	000404891	04/30/2015	791000535 POLICY	001-261-620-370		04/30/2015	104.66	
WAL MART-GENERAL CITY	00969	04/30/2015	FUEL FOR L & L2	001-261-525-231		04/30/2015	92.85	
BELL BUILDING SUPPLY, INC.	110962	04/30/2015	MICROWAVE / PRIMER/STORAGE BOX	001-261-555-250		04/30/2015	2.00	
THE WELDING WORKS LLC	1604	04/30/2015	TOGGLE BOLT	001-261-555-250		04/30/2015	150.00	
SUNBELT FIRE APPARATUS	90341	04/30/2015	WELD FIRE TRUCK TOOL BOX	001-261-630-360		04/30/2015	140.38	
WAL MART-GENERAL CITY	03334	04/30/2015	DOOR #E-5 ALUM SET BELT BUCKLE RECIEVER / FRT FOR E#4 PAINT	001-261-555-250		04/30/2015	25.97	

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
BELL BUILDING SUPPLY, INC.	111334	04/30/2015	STAIN FINISH	001-261-555-250		04/30/2015	4.49
GATEWAY TIRE & SERVICE CENTER	1102708179	04/30/2015	REPAIR FLAT TIRE	001-261-630-360		04/30/2015	15.00
RACKLEY OIL INC.	000405219	04/30/2015	FUEL FOR L1 & L2 STORAGE BOX	001-261-525-231		04/30/2015	170.09
WAL MART-GENERAL CITY	02523	04/30/2015	PAINT / ROLLERS / BRUSHES	001-261-555-250		04/30/2015	33.76
OFFICECHAIRS.COM	04206	04/30/2015	OFFICE CHAIR	001-261-555-250		04/30/2015	57.14
LOWE'S	A1358344-TDQ	04/30/2015	2x4 / NAILS / 2" BRAD NAILS	001-261-555-250		04/30/2015	14.00
LOWE'S	02502	04/30/2015	AIR FILTER / NOZZLE	001-261-555-250		04/30/2015	33.05
LOWE'S	07360	04/30/2015	POWER STEERING FLUID	001-261-630-360		04/30/2015	22.70
IVY AUTO PARTS, LLC.	495743	04/30/2015	OVAL COMBINATION LP	001-261-630-360		04/30/2015	5.99
STARKVILLE AUTO PARTS	5151-79358	04/30/2015	TIME MANAGEMENT CLASS	001-261-690-555		04/30/2015	12.39
STARKVILLE ELECTRIC	INV0014049	04/30/2015	DIESEL	001-261-525-231		04/30/2015	357.30
RACKLEY OIL INC.	000404216	04/24/2015	PIEZOTUBE ASSY	001-261-630-360		04/24/2015	22.91
POLLARD WATER.COM	0011016	04/24/2015	2016 NATIONAL DIRECTORY	001-261-502-201		04/24/2015	76.00
NATIONAL PUBLIC SAFETY INFORMATION	0097831	04/24/2015	FIRE & EMS ADM			04/24/2015	344.00
Outstanding Total:							20,511.79

Department 261 - FIRE DEPARTMENT Total: 20,511.79

Department: 262 - FIRE PREVENTION

Outstanding	Account Number	Post Date	Description (Item)	Amount
COAST TO COAST SOLUTION	IVC0065792	04/24/2015	BADGE STICKERS	418.78
COAST TO COAST SOLUTION	IVC0065590	04/24/2015	COLORING BOOKS	469.83
Outstanding Total:				888.61

Department 262 - FIRE PREVENTION Total: 888.61

Department: 263 - FIRE TRAINING

Outstanding	Account Number	Post Date	Description (Item)	Amount
TODD PALMER	INV0013979	04/30/2015	TRAINING	112.00
STATE FIRE ACADEMY	22988	04/24/2015	FIRST (HERNDON/PALMER/H. WAR E)	1,095.00
CODY BOYKIN	INV0013980	04/30/2015	TRAINING	112.00
HILTON GARDEN INN	C_YARBROUGH	04/28/2015	#3180299475 (2)MONTAXED NIGHTS	218.00
HILTON GARDEN INN	CURBTIS_RANDLE	04/28/2015	#3184217893 (2)MONTAXED NIGHTS	218.00
CHARLES YARBROUGH	INV0013945	04/28/2015	MS FIRE CHIEFS CONF. TRAINING	115.00
CURBTIS D. RANDLE	INV0013946	04/28/2015	MS FIRE CHIEFS CONF TRAINING	115.00
MIS FIRE CHIEFS ASSOCIATIO	INV0013947	04/28/2015	CHARLES YARBROUGH REGISTRATION	65.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
MIS FIRE CHIEFS ASSOCIATIO	INV0013948	04/28/2015	CURTIS RANDE REGISTRATION	001-263-600-390		04/28/2015	65.00
Outstanding Total:							2,115.00

Department: 264 - FIRE COMMUNICATIONS

Outstanding

UPS	0000054E5Y155	04/30/2015	SHIPPING TO SUNBELT	001-264-604-330		04/30/2015	19.77
DELTACOM	111225790421150	04/30/2015	PHONE SYSTEM #11122579	001-264-604-330		04/30/2015	51.76
MSU FACILITIES MANAGEMENT	INV0014055	04/30/2015	#909263211 TRAFFIC SIGNAL	001-264-630-404		04/30/2015	32.74
Outstanding Total:							104.27

Department: 267 - FIRE STATIONS AND BUILDINGS

Outstanding

LOWE'S	10020	04/24/2015	PAINT	001-267-558-269		04/24/2015	103.48
LOWE'S	10685	04/24/2015	FLOORING & SUPPLIES (FIREST)	001-267-558-269		04/24/2015	283.93
ATMOS ENERGY	INV0013934	04/28/2015	#3020829684	001-267-625-380		04/28/2015	96.37
BYE ELECTRIC	9606	04/30/2015	REPLACE BULBS & BALLASTS @ FIRESTHS & FLAGPOLE	001-267-625-380		04/30/2015	765.50
LOWE'S	10959	04/30/2015	JANITORIAL / MAINT TOOLS FIREST#1	001-267-558-269		04/30/2015	102.47
BELL BUILDING SUPPLY, INC.	1111419	04/30/2015	BRUSH, STAIN FINISH, POLYURETHANE	001-267-558-269		04/30/2015	51.26
BELL BUILDING SUPPLY, INC.	111409	04/30/2015	SIDING	001-267-558-269		04/30/2015	202.10
LOWE'S	09962	04/30/2015	PAINT / PRIMER / BRUSHES	001-267-558-269		04/30/2015	56.88
ATMOS ENERGY	INV0013975	04/30/2015	#3017756705 GAS	001-267-625-380		04/30/2015	220.57
LOWE'S	01524	04/30/2015	BLDG / MAINT MATERIALS FIREST#1	001-267-558-269		04/30/2015	196.03
LOWE'S	01562	04/30/2015	BLDG MAINT TOOLS FOR FIREST#1	001-267-558-269		04/30/2015	234.26
STARKVILLE ELECTRIC	INV0014061	04/30/2015	SED BILLS BY DEPT	001-267-625-380		04/30/2015	1,284.30
BELL BUILDING SUPPLY, INC	109989	04/24/2015	SHEETROCK / ADH CONST 10.30Z	001-267-558-269		04/24/2015	265.35
BELL BUILDING SUPPLY, INC	110009	04/24/2015	SHEETROCK	001-267-558-269		04/24/2015	60.20
BELL BUILDING SUPPLY, INC	110028	04/24/2015	AIR FILTER / CONCRET FLUT	001-267-558-269		04/24/2015	37.66
BELL BUILDING SUPPLY, INC.	110100	04/24/2015	PIPE THREAD / GALV PLUG	001-267-558-269		04/24/2015	12.03
OFFICECHAIRS.COM	A1358065-TDQ	04/24/2015	OFFICE CHAIR	001-267-558-269		04/24/2015	342.00
Outstanding Total:							4,314.39
Department 267 - FIRE STATIONS AND BUILDINGS Total:							4,314.39

Department 264 - FIRE COMMUNICATIONS Total: 104.27

Department 263 - FIRE TRAINING Total: 2,115.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Department: 281 - BUILDING/CODES OFFICE							
Outstanding							
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-AP15	04/29/2015	LEASE#0798181	001-281-604-330		04/29/2015	73.25
SULLIVAN'S OFFICE SUPPLY, INC.	177521	04/24/2015	OFFICE SUPPLIES	001-281-501-200		04/24/2015	67.06
SULLIVAN'S OFFICE SUPPLY, INC.	177523	04/24/2015	OFFICE SUPPLIES	001-281-501-200		04/24/2015	9.98
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 41 101 0015619 INTERNET	001-281-604-330		04/30/2015	78.57
REYNOLDS/RENASANT INSURANCE AGENCY	629631	04/29/2015	WILLIAM GREEN	001-281-620-370		04/29/2015	175.00
BILL GREEN	POH8L-B3A9L-3UA	04/30/2015	REIMBURSE LAWN SIGNS / BUSINESS CARDS (FRT)	001-281-501-200		04/30/2015	23.11
STARKVILLE ELECTRIC	INV0014049	04/30/2015	TIME MANAGEMENT CLASS	001-281-690-553		04/30/2015	357.30
Outstanding Total:							784.27
Department 281 - BUILDING/CODES OFFICE Total:							
Department Total:							784.27
Department: 290 - CIVIL DEFENSE/WARNING SYSTEM							
Outstanding							
STARKVILLE ELECTRIC	INV0014061	04/30/2015	SED BILLS BY DEPT	001-290-625-380		04/30/2015	53.65
Outstanding Total:							53.65
Department 290 - CIVIL DEFENSE/WARNING SYSTEM Total:							
Department Total:							53.65
Department: 301 - STREET DEPARTMENT							
Outstanding							
SEWAH STUDIOS, INC	32716	04/29/2015	MDAH 7'ALUMINUM HISTORIC SIGN	001-301-565-272		04/29/2015	325.00
REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	791000535 POLICY	001-301-620-370		04/24/2015	1,859.95
DELTA.COM	110417950421150	04/29/2015	PHONE SYSTEM #11041795	001-301-604-330		04/29/2015	33.00
CINTAS	215799876	04/27/2015	STREET	001-301-535-233		04/27/2015	98.42
M. B. HAMPTON	440152	04/29/2015	CONCRETE FAIRFIELD DRIVE	001-301-561-271		04/29/2015	1,425.50
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 41 101 0015619 INTERNET	001-301-604-330		04/30/2015	78.57
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 41 101 0015619 INTERNET	001-301-604-330		04/30/2015	78.57
CINTAS	215801595	04/30/2015	STREET	001-301-535-233		04/30/2015	98.42
Outstanding Total:							3,997.43
Department 301 - STREET DEPARTMENT Total:							
Department Total:							3,997.43
Department: 302 - STREET LIGHTING							
Outstanding							
STARKVILLE ELECTRIC	INV0014061	04/30/2015	SED BILLS BY DEPT	001-302-625-380		04/30/2015	49.84

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
STARVILLE ELECTRIC	INV0014061	04/30/2015	SEO BILLS BY DEPT	001-302-625-380		04/30/2015	305.77
Outstanding Total:							355.61

Department 302 - STREET LIGHTING Total: 355.61

Department: 360 - ANIMAL CONTROL

Outstanding

REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	791000535 POLICY	001-360-620-370		04/24/2015	48.95
RACKLEY OIL INC.	000404893	04/28/2015	GAS	001-360-525-231		04/28/2015	46.43
RACKLEY OIL INC.	000405221	04/29/2015	GAS	001-360-525-231		04/29/2015	40.59
STARVILLE ELECTRIC	INV0014061	04/30/2015	SED BILLS BY DEPT	001-360-625-380		04/30/2015	918.65
Outstanding Total:							1,054.62

Department 360 - ANIMAL CONTROL Total: 1,054.62

Department: 600 - CAPITAL PROJECTS

Outstanding

NEEL-SCHAFER	1026339	04/29/2015	2010 LYNN LANE BICYCLE/PEB PATH	001-600-902-940		04/29/2015	19,275.99
SECURITY SOLUTIONS	72810	04/29/2015	WRING NEW CITY HALL BLD	001-600-901-812		04/29/2015	11,932.21
STARVILLE ELECTRIC	10000066	04/30/2015	STREET LIGHT BULBS	001-600-721-813		04/30/2015	697.48
STARVILLE ELECTRIC	INV0014048	04/30/2015	MDOT LIGHTS / NESCO	001-600-721-813		04/30/2015	327.24
STARVILLE ELECTRIC	INV0014048	04/30/2015	MDOT LIGHTS / NESCO	001-600-721-813		04/30/2015	28.58
STARVILLE ELECTRIC	INV0014048	04/30/2015	MDOT LIGHTS / NESCO	001-600-721-813		04/30/2015	1,134.19
STARVILLE ELECTRIC	INV0014048	04/30/2015	MDOT LIGHTS / NESCO	001-600-721-813		04/30/2015	4,440.00
STARVILLE ELECTRIC	INV0014048	04/30/2015	MDOT LIGHTS	001-600-721-813		04/30/2015	177.60
STARVILLE ELECTRIC	INV0014050	04/30/2015	UNIVERSITY DRIVE LIGHTS	001-600-721-813		04/30/2015	2,764.00
Outstanding Total:							40,777.29

Department 600 - CAPITAL PROJECTS Total: 40,777.29

Department: 800 - DEBT SERVICE

Outstanding

FIRST NATIONAL BANK OF CLARKSDALE	INV0013928	04/24/2015	CITY HALL BOND PYMT	001-800-820-830		04/24/2015	300,000.00
FIRST NATIONAL BANK OF CLARKSDALE	INV0013928	04/24/2015	CITY HALL BOND PYMT	001-800-830-840		04/24/2015	120,762.50
Outstanding Total:							420,762.50

Department 800 - DEBT SERVICE Total: 420,762.50

Fund 001 - GENERAL FUND Total: 595,485.30

Fund: 002 - RESTRICTED POLICE FUND							
Department: 251 - DRUG EDUCATION FUND							
Outstanding							
CREATIVE PRODUCT SOURCING/DARE	83460	04/29/2015	DARE GRADUATION	002-251-501-200		04/29/2015	59.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
CREATIVE PRODUCT SOURCING/DARE	83084	04/29/2015	DARE GRADUATION	002-251-501-200		04/29/2015	1,679.20
MANDY WILSON	000001	04/29/2015	DARE GRADUATION	002-251-501-200		04/29/2015	59.50
MANDY WILSON	735001	04/29/2015	DARE GRADUATION	002-251-501-200		04/29/2015	40.00
Outstanding Total:							<u>1,837.70</u>

Department 251 - DRUG EDUCATION FUND Total: 1,837.70

Fund 002 - RESTRICTED POLICE FUND Total: 1,837.70

Fund: 015 - AIRPORT FUND							
Department: 505 - AIRPORT							
Outstanding							
Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
ESI SUPPLY	15-1347	04/28/2015	PADLOCKS / KEYS	015-505-570-273		04/28/2015	474.05
PITNEY BOWES SERVICES	0798181-APP15	04/29/2015	LEASE#0798181	015-505-604-330		04/29/2015	73.25
REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	791000535 POLICY	015-505-620-370		04/24/2015	856.56
POWERSTROKE EQUIPMENT SALES & SVC	0827	04/30/2015	MUFFLER SCREEN	015-505-630-400		04/30/2015	14.98
JOHN DAVID WYNNIE, JR	43	04/30/2015	31.5HRS	015-505-600-338		04/30/2015	252.00
RODNEY LINCOLN	INV0014051	04/30/2015	REIMBURSE FOR HEATER	015-505-630-400		04/30/2015	20.99
STARKVILLE ELECTRIC	INV0014061	04/30/2015	SED BILLS BY DEPT	015-505-625-380		04/30/2015	956.45
OKTIBBEHA COUNTY COOPERATIVE	872513	04/28/2015	HYD PUMP / MATERIALS	015-505-555-250		04/28/2015	19.96
OKTIBBEHA COUNTY COOPERATIVE	872513	04/28/2015	HYD PUMP / MATERIALS	015-505-630-400		04/28/2015	1,020.40
OKTIBBEHA COUNTY COOPERATIVE	875501	04/28/2015	HYD OIL FILTER / LABOR	015-505-630-400		04/28/2015	129.35
Outstanding Total:							<u>3,817.99</u>
Department 505 - AIRPORT Total:							<u>3,817.99</u>
Fund 015 - AIRPORT FUND Total:							<u>3,817.99</u>

Fund: 016 - RESTRICTED AIRPORT							
Department: 515 - RESTRICTED FAA PROJECTS							
Outstanding							
Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
CLEARWATER INC, ENVIRONMENTAL ENGI	1151502	04/30/2015	MDOT MULTI-MODAL GRAN	016-515-720-801		04/30/2015	17,325.00
Outstanding Total:							<u>17,325.00</u>

Department 515 - RESTRICTED FAA PROJECTS Total: 17,325.00

Fund 016 - RESTRICTED AIRPORT Total: 17,325.00

Fund: 022 - SANITATION							
Department: 322 - SANITATION DEPARTMENT							
Outstanding							
Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
BIG TRUCK RENTAL	INV-00299	04/30/2015	FRONT LOADER RENTAL	022-322-691-550		04/30/2015	7,200.00
LIVE WIRE ELECTRIC, LLC	1712	04/30/2015	INSTALL NEW CIRCUITS	022-322-600-300		04/30/2015	461.87
Outstanding Total:							<u>7,661.87</u>

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
FASTENAL COMPANY	MSSTA56415	04/29/2015	LINE VEST UNIFORMS / 10oz LITHIUM	022-322-555-250		04/29/2015	100.62
PITNEY BOWLES FINANCIAL SERVICES)	0798181-AP15	04/29/2015	LEASE#0798181	022-322-604-330		04/29/2015	73.25
A+ AUTO REPAIR	009991	04/27/2015	REMOVE DRIVE SHAFTS/TRANSMISSION MOUNT#00	022-322-630-360		04/27/2015	359.96
GATEWAY TIRE & SERVICE CENTER	1102702323	04/28/2015	TRUCK#42 TIRES	022-322-630-360		04/28/2015	569.62
GATEWAY TIRE & SERVICE CENTER	1102702323	04/28/2015	TRUCK#43 TIRES	022-322-630-360		04/28/2015	573.62
STARBUCKS ELECTRIC	INV0013936	04/28/2015	SANITATION DEPT (146.2)	022-322-600-333		04/28/2015	2,512.08
REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	791000535 POLICY	022-322-620-370		04/24/2015	2,912.29
GATEWAY TIRE & SERVICE CENTER	1102702322	04/28/2015	TRUCK#91 TIRES	022-322-630-360		04/28/2015	284.81
GATEWAY TIRE & SERVICE CENTER	1102702376	04/28/2015	TRUCK#92A TIRES	022-322-630-360		04/28/2015	569.62
MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY	INV0013942	04/28/2015	SANITATION DEPT	022-322-440-114		04/28/2015	1,944.06
WAL MART-GENERAL CITY	03201	04/30/2015	TRK#03201 SUPPLIES FOR ARTS FEST	022-322-555-250		04/30/2015	115.30
THE WELDING WORKS LLC	1601	04/30/2015	REPAIR TRASH PACKER	022-322-630-360		04/30/2015	200.00
STARBUCKS AUTO PARTS	5151-79016	04/28/2015	TRK#91 HYD HOSE / PARTS	022-322-630-360		04/28/2015	53.94
BIG TRUCK RENTAL	INV-00403	04/30/2015	FRONT LOADER RENTAL (EXTENSION AGREEMENT)	022-322-691-550		04/30/2015	3,600.00
RACKLEY OIL INC	000404947	04/28/2015	TRACTOR HYD FLUID / DIESEL MAINT	022-322-555-250		04/28/2015	212.37
GATEWAY TIRE & SERVICE CENTER	1102707453	04/30/2015	#MACK TIRES/MOUNT	022-322-630-360		04/30/2015	274.21
CINTAS	215799880	04/27/2015	SANITATION	022-322-535-233		04/27/2015	184.76
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 4.1 101 0015619 INTERNET	022-322-604-330		04/30/2015	78.58
GATEWAY TIRE & SERVICE CENTER	11023709741	04/30/2015	TL TRUCK (INSIDE)	022-322-630-360		04/30/2015	28.50
IVY AUTO PARTS, LLC	495484	04/30/2015	HALOGEN BULB	022-322-555-250		04/30/2015	4.49
GOLDEN TRIANGLE WASTE SVCS.	14351	04/30/2015	RUBY TUESDAYS	022-322-600-379		04/30/2015	330.00
GOLDEN TRIANGLE WASTE SVCS	14355	04/30/2015	MCDONALD'S	022-322-600-379		04/30/2015	1,115.00
CINTAS	215801599	04/30/2015	SANITATION	022-322-535-233		04/30/2015	184.76
FASTENAL COMPANY	MSSTA5639	04/29/2015	1/2" WIPER BLADES / VEST UNIFORMS	022-322-555-250		04/29/2015	272.33
GOLDEN TRIANGLE PLANNING & DEVELOPM	3406	04/30/2015	MARCH 2015 SERVICES	022-322-600-379		04/30/2015	305.50

Outstanding Total: 24,521.54

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount	
Paid								
GOLDEN NUGGET	56X13	04/22/2015	EMMA GANDY (MS SWANA CONF.) 2015	022-322-610-350		04/22/2015	237.00	
EMMA GANDY	INV0013923	04/22/2015	PER DIEM (MS SWANA CONF.) BILOXI 2015	022-322-610-350		04/22/2015	143.00	
EMMA GANDY	INV0013923	04/22/2015	PER DIEM (MS SWANA CONF.) BILOXI 2015	022-322-610-350		04/22/2015	303.08	
							<u>Paid Total:</u>	<u>683.08</u>
Department: 325 - RUBBISH								
Outstanding								
RACKLEY OIL INC.	000404947	04/28/2015	TRACTOR HYD FLUID / DIESEL MAINT	022-325-630-360		04/28/2015	213.00	
LOWE'S	09685	04/30/2015	CLEANING / JANITORIAL STOCK	022-325-691-550		04/30/2015	101.32	
FASTENAL COMPANY	MSS1A56539	04/29/2015	1/2" WIPER BLADES / VEST UNIFORMS	022-325-555-250		04/29/2015	126.72	
							<u>Outstanding Total:</u>	<u>441.04</u>
Department: 341 - LANDSCAPING								
Outstanding								
COLUMBUS RUBBER & GASKET CO., INC.	49597-001	04/27/2015	PUMP REPAIR FOR SWEEPER	022-341-630-360		04/27/2015	958.20	
REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	791000535 POLICY	022-341-620-370		04/24/2015	220.26	
RACKLEY OIL INC.	000404947	04/28/2015	TRACTOR HYD FLUID / DIESEL MAINT	022-341-555-250		04/28/2015	213.00	
CINTAS	215799880	04/27/2015	SANITATION	022-341-535-233		04/27/2015	53.66	
OKTIBBEHA COUNTY COOPERATIVE	878862	04/30/2015	ROUNDUP CHEMICAL/ TOOLS / MATERIALS	022-341-575-274		04/30/2015	511.05	
WATERS TRUCK & TRACTOR CO. INC	251120045	04/30/2015	TRUCK #84 SWEEPER REPAIR	022-341-630-360		04/30/2015	1,628.02	
STARVILLE AUTO PARTS	5151-79185	04/30/2015	BATTERY FOR BOOM TRACTOR	022-341-555-250		04/30/2015	154.99	
STARVILLE AUTO PARTS	5151-79228	04/30/2015	3/4X50 FT HTR	022-341-555-250		04/30/2015	7.60	
OKTIBBEHA COUNTY COOPERATIVE	882405	04/30/2015	HUB WHEEL / SEAL / BEARING CONE	022-341-630-360		04/30/2015	108.42	
CINTAS	215801599	04/30/2015	SANITATION	022-341-535-233		04/30/2015	53.66	
FASTENAL COMPANY	MSS1A56539	04/29/2015	1/2" WIPER BLADES / VEST UNIFORMS	022-341-555-250		04/29/2015	166.68	
							<u>Outstanding Total:</u>	<u>4,075.54</u>
Department 341 - LANDSCAPING Total: <u>4,075.54</u>								
Fund 022 - SANITATION Total: <u>29,721.20</u>								

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Fund: 023 - LANDFILL ACCOUNT							
Department: 323 - SANITARY LANDFILL							
Outstanding							
REYNOLDS/RENASANT	627707	04/24/2015	791000535 POLICY	023-323-620-370		04/24/2015	1,615.22
INSURANCE AGENCY	00040947	04/28/2015	TRACTOR HYD FLUID / DIESEL MAINT	023-323-555-250		04/28/2015	213.00
PACKLEY OIL INC			LANDFILL	023-323-535-233		04/27/2015	47.08
CINTAS	215799879	04/27/2015	CHEMICALS/OUTSIDE MOWING TOOLS	023-323-555-250		04/30/2015	127.32
BELL BUILDING SUPPLY, INC.	111417	04/30/2015	REPAIR HYD LEAK (D6R) LANDFILL	023-323-630-360		04/30/2015	1,201.58
THOMPSON MACHINERY	WQ110039503	04/30/2015	LANDFILL	023-323-535-233		04/30/2015	35.00
CINTAS	215801598	04/30/2015	1/2" WIPER BLADES / VEST UNIFORMS	023-323-555-250		04/29/2015	86.76
FASTENAL COMPANY	NSS7A56539	04/29/2015					
Outstanding Total:							3,325.96
Department 323 - SANITARY LANDFILL Total:							3,325.96
Fund 023 - LANDFILL ACCOUNT Total:							3,325.96
Fund: 375 - PARK AND REC TOURISM							
Department: 551 - PARK & REC TOURISM							
Outstanding							
TERRY SVC, INC	40997	04/30/2015	REPAIR & MAINT - SPORTSPLEX CHILLER UNIT	375-551-907-942		04/30/2015	9,430.00
STAN MCMINN	333832	04/29/2015	MAIN LINE 3" / 2" WATER LEAK REPAIR	375-551-907-942		04/29/2015	860.00
LOWE'S	10161	04/29/2015	ACC#9900.7173273 32GAL 8H BLUE RECYCLE/TR	375-551-907-942		04/29/2015	189.76
LOWE'S	21222	04/29/2015	ACC#9900.7173273 JANITORIAL / CLEANING MATERIALS	375-551-907-942		04/29/2015	73.03
LOWE'S	21247	04/29/2015	ACC#9900.7173273 GARDENING SOIL	375-551-907-942		04/29/2015	25.30
LOWE'S	18331	04/29/2015	ACC#9900.7173273 RISSELL RENTAL	375-551-907-942		04/29/2015	80.24
TERRY SVC, INC	41474	04/29/2015	SPORTSPLEX (APR/MAY/JUNE)	375-551-907-942		04/29/2015	1,323.00
LOWE'S	01891	04/29/2015	ACC#9900.7173273 JANITORIAL / CLEANING SUPPLIES	375-551-907-942		04/29/2015	133.26
LOWE'S	11071	04/29/2015	ACC#9900.7173273 CLEANING SUPPLIES	375-551-907-942		04/29/2015	44.55
MATTOX FEED MILL, INC	399836	04/29/2015	SOFTURFACE MVP SOIL COND. PALLET	375-551-907-942		04/29/2015	700.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
OKTIBBEHA COUNTY COOPERATIVE	880752	04/29/2015	TOOLS / FIRE ANT KILLER / BALL MOUNT	375-551-907-942		04/29/2015	82.03
Outstanding Total:							12,941.17

Fund: 400 - WATER & SEWER DEPARTMENTS
Department: 000 - UNDESIGNATED

Outstanding

DIXIE WHOLESale WATERWORKS	443153	04/24/2015	3/4 CURB STOP	400-000-070-250		04/24/2015	4,963.50
DIXIE WHOLESale WATERWORKS	443155	04/24/2015	3/4 METER COUPLING	400-000-070-250		04/24/2015	1,750.00
CENTRAL PIPE SUPPLY, INC.	5100011639.001	04/29/2015	METER BOX	400-000-070-250		04/29/2015	22.00
COBURN SUPPLY COMPANY	647754371	04/24/2015	8" HYMAX COUPLING	400-000-070-250		04/24/2015	970.00
DIXIE WHOLESale WATERWORKS	443623	04/24/2015	TAPPING SLEEVE / PVC PIPE SUPPLIES	400-000-070-250		04/24/2015	1,349.98
SOUTHERN PIPE AND SUPPLY CO., INC	8510890-00	04/24/2015	PVC PIPE / CAP SUPPLIES	400-000-070-250		04/24/2015	292.55
DIXIE WHOLESale WATERWORKS	444441	04/29/2015	METER COUPLINGS	400-000-070-250		04/29/2015	1,750.00
CENTRAL PIPE SUPPLY, INC.	5100014632.001	04/29/2015	FULL CIRCLE COMPONENTS	400-000-070-250		04/29/2015	1,849.18
EAST MISSISSIPPI LUMBER CO.	92797/1	04/29/2015	PVC PIPE	400-000-070-250		04/29/2015	12.41
LAWSON PRODUCTS, INC	9303226789	04/30/2015	FRT/WASHERS, HEX CAP SCREW, HOSE CLAMPS	400-000-070-250		04/30/2015	285.53
COBURN SUPPLY COMPANY	647785667	04/27/2015	BRASS NIPPLE/METER COUPLING/ HEX BUSHING	400-000-070-250		04/27/2015	1,319.55
DIXIE WHOLESale WATERWORKS	443999	04/29/2015	BRASS NIPS, BUSHING, COUPLING, MATERIALS	400-000-070-250		04/29/2015	217.95
DIXIE WHOLESale WATERWORKS	444001	04/29/2015	CURB STOP MATERIALS & TEXTILES	400-000-070-250		04/29/2015	4,245.51
COBURN SUPPLY COMPANY	647785667-1	04/27/2015	2x12 LF BRASS NIPPLE / BRASS BUSHING	400-000-070-250		04/27/2015	399.60
CENTRAL PIPE SUPPLY, INC.	5100013238.001	04/29/2015	M25L METER w/CI BOTTO	400-000-070-250		04/29/2015	3,254.40
SOUTHERN PIPE AND SUPPLY CO., INC	8523439-00	04/29/2015	PLASTIC MB SOLID LID	400-000-070-250		04/29/2015	1,810.90
SOUTHERN PIPE AND SUPPLY CO., INC	8523439-01	04/29/2015	MTR BOX LIDS	400-000-070-250		04/29/2015	408.70
CENTRAL PIPE SUPPLY, INC.	5100013638.001	04/29/2015	M&H MU X FLG GATE6" / MI ACC PACK 6" LES GLAND	400-000-070-250		04/29/2015	1,243.80
DIXIE WHOLESale WATERWORKS	4444222	04/29/2015	6" C-900 PIPE	400-000-070-250		04/29/2015	276.00
Outstanding Total:							26,421.56
Department 000 - UNDESIGNATED Total:							26,421.56

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Department: 721 - NEW CONSTRUCTION REHAB							
Outstanding							
FASTENAL COMPANY	MSSTAS6338	04/29/2015	VENDING MATERIALS	400-721-555-250		04/29/2015	198.13
TERRY STODHAM	897538	04/28/2015	GREENSDORO STREET	400-721-630-568		04/28/2015	4,435.00
REYNOLDS/RENASANT	627707	04/24/2015	791000535 POLICY	400-721-620-370		04/24/2015	734.19
INSURANCE AGENCY							
CINTAS	215799873	04/27/2015	REHAB	400-721-535-233		04/27/2015	23.23
CINTAS	215801592	04/30/2015	REHAB	400-721-535-233		04/30/2015	23.23
SOUTHERN PIPE AND SUPPLY CO., INC	8527358-00	04/24/2015	PVC PIPE SUPPLIES	400-721-630-566		04/24/2015	65.42
Outstanding Total:							5,479.20
Paid							
SHUROFFEN (STARVILLE) CONST	001046	04/22/2015	(INVOICE#001260) REPLACE 6"SEWER	400-721-630-568		04/22/2015	1,775.00
Paid Total:							1,775.00
Department 721 - NEW CONSTRUCTION REHAB Total:							7,254.20
Department: 723 - WATER DEPARTMENT							
Outstanding							
ALFRED INGRAM	INV0013949	04/28/2015	COL PHYSICAL EXAM	400-723-610-350		04/28/2015	139.55
ELLIS AGNEW	51	04/28/2015	CDL RENEWAL	400-723-691-550		04/28/2015	55.00
CINTAS	215784325	04/24/2015	AUTO	400-723-535-233		04/24/2015	35.00
FASTENAL COMPANY	MSSTAS6010	04/29/2015	TOOLS / WRENCHES	400-723-555-250		04/29/2015	319.80
FASTENAL COMPANY	MSSTAS6028	04/29/2015	FENCE / WRENCH TOOLS	400-723-555-250		04/29/2015	500.43
FASTENAL COMPANY	MSSTAS6038	04/29/2015	GLOVES / EYEWEAR / VENDING TOOLS	400-723-555-250		04/29/2015	184.36
FASTENAL COMPANY	MSSTAS6090	04/29/2015	WRENCH / FENCE/ SOCKET SET/ TUBE CUTTER	400-723-555-250		04/29/2015	645.27
FASTENAL COMPANY	MSSTAS6110	04/29/2015	RATCHETING BOX WRENCH / 5&H	400-723-555-250		04/29/2015	193.02
FASTENAL COMPANY	MSSTAS6166	04/29/2015	SHOVELS, GLOVES / VENDING MATERIALS	400-723-555-250		04/29/2015	630.20
FASTENAL COMPANY	MSSTAS6167	04/29/2015	SHOVELS	400-723-555-250		04/29/2015	217.39
GATEWAY TIRE & SERVICE CENTER	1102665750	04/29/2015	TIRES /MOUNT	400-723-630-400		04/29/2015	98.16
FASTENAL COMPANY	MSSTAS6202	04/29/2015	2"PADLOCK 1" SHACKLE	400-723-555-250		04/29/2015	41.74
COLUMBUS RUBBER & GASKET CO., INC.	493001-001	04/29/2015	HOSE	400-723-630-400		04/29/2015	73.02
COLUMBUS RUBBER & GASKET CO., INC.	493201-001	04/29/2015	AIR KING CPLG	400-723-630-400		04/29/2015	8.08
COLUMBUS RUBBER & GASKET CO., INC.	494369-001	04/24/2015	HOSE ASSY	400-723-630-400		04/24/2015	122.20
FASTENAL COMPANY	MSSTAS6207	04/29/2015	PARALLEL TRENCH SHVL	400-723-555-250		04/29/2015	409.16
TRADE AMERICA INC.	19488	04/29/2015	PRINTER / TONER / CART	400-723-501-200		04/29/2015	1,060.31

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
COBURN SUPPLY COMPANY	647745297	04/27/2015	RATCHETING BOX END WRENCH	400-723-585-277		04/27/2015	320.00
NEWELL PAPER COMPANY	741495	04/29/2015	JANITORIAL SUPPLIES	400-723-585-277		04/29/2015	284.32
FASTENAL COMPANY	MSSTA56376	04/29/2015	VENDING MATERIALS	400-723-555-250		04/29/2015	342.01
COLUMBUS RUBBER & GASKET CO., INC	495016-001	04/24/2015	HOSE ASSY	400-723-630-400		04/24/2015	123.64
STARKVILLE AUTO PARTS	5151-78361	04/29/2015	MINI BULB	400-723-630-400		04/29/2015	5.99
STARKVILLE AUTO PARTS	5151-78366	04/29/2015	OIL FILTER, MOTOR OIL, WIPER BLADES, ETC	400-723-630-400		04/29/2015	61.35
STARKVILLE AUTO PARTS	5151-78367	04/29/2015	WASHER FLUID, WRENCH TOOLS	400-723-630-400		04/29/2015	25.13
NUNLEY TRUCKING CO., INC.	18201	04/24/2015	CR610	400-723-587-279		04/24/2015	2,691.30
THE CLINIC AT ELM LAKE, PA	10757	04/24/2015	C RICE / P MAXWELL	400-723-691-550		04/24/2015	30.00
FASTENAL COMPANY	MSSTA56479	04/29/2015	VENDING MATERIALS	400-723-555-250		04/29/2015	89.66
BELL BUILDING SUPPLY, INC.	110324	04/29/2015	HAND TROWEL / TROWEL PRO	400-723-555-250		04/29/2015	8.88
MMIC MATERIALS, INC.	367007	04/29/2015	3000 PSI	400-723-587-279		04/29/2015	157.00
APAC-MISSISSIPPI, INC	4000053750	04/29/2015	1/2" SC-1	400-723-587-279		04/29/2015	443.21
APAC-MISSISSIPPI, INC	4000053781	04/29/2015	1/2" SC-1	400-723-587-279		04/29/2015	446.15
CANON FINANCIAL SERVICES, INC	14826834	04/27/2015	UCOVO -RENT	400-723-604-330		04/27/2015	35.00
PITNEY (GLOBAL FINANCIAL SERVICES)	0798181-AP15	04/29/2015	LEASE#0798181	400-723-604-330		04/29/2015	73.25
NEWELL PAPER COMPANY	742633	04/30/2015	PINESOL / CAN LINERS	400-723-585-277		04/30/2015	71.33
ATMOS ENERGY	INV0013929	04/27/2015	#3020752962 GAS	400-723-625-380		04/27/2015	122.80
MMIC MATERIALS, INC.	367333	04/29/2015	3000 PSI / SMALL LOAD CHARGE	400-723-587-279		04/29/2015	264.00
COLUMBUS RUBBER & GASKET CO., INC.	495016-002	04/29/2015	STRAINER EQUIPMENT	400-723-585-277		04/29/2015	320.96
OKTIBBEHA COUNTY COOPERATIVE	875022	04/29/2015	WEED-KILLER GLYPHOSATE / 36" NABBER	400-723-630-360		04/29/2015	89.48
CINTAS FIRST AID & SAFETY	5002885301	04/29/2015	SERVICE CHARGE / MEDS	400-723-585-277		04/29/2015	45.33
INTERSTATE BATTERY OF CNTRL MS	68328	04/29/2015	MTP-65 BATTERY	400-723-630-400		04/29/2015	110.95
STARKVILLE ELECTRIC	INV0013937	04/28/2015	WATER DEPT (146.1)	400-723-600-316		04/28/2015	9,337.00
STARKVILLE ELECTRIC	INV0013937	04/28/2015	~METER READING~	400-723-600-334		04/28/2015	11,296.05
FASTENAL COMPANY	MSSTA56716	04/30/2015	WATER DEPT (146.1)	400-723-600-334		04/30/2015	107.45
FASTENAL COMPANY	MSSTA56717	04/30/2015	~METER READING~ SOCKET SET	400-723-555-250		04/30/2015	555.38
BELL BUILDING SUPPLY, INC.	110835	04/29/2015	GLOVES & VENDING TOOLS/MATERIALS	400-723-555-250		04/29/2015	33.14
BELL BUILDING SUPPLY, INC.	110865	04/29/2015	PLIERS	400-723-555-250		04/29/2015	64.48
TRADE AMERICA INC	19542	04/29/2015	DRAINS / YARD MAT COPY PAPER, PAK TAPE, ENVELOPES	400-723-585-277		04/29/2015	129.69

Expense Approval Report

Post Dates: 4/22/2015 - 4/30/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	791000535 POLICY	400-723-620-370		04/24/2015	1,957.84
KANSAS CITY SOUTHERN RAILWAY CO	1600059378	04/29/2015	WATERLINE	400-723-635-373		04/29/2015	551.15
HARRIS REBAR JACKSON LLC	3174158	04/29/2015	3/8" PINS REBAR / FRT	400-723-949-978		04/29/2015	850.00
STARKVILLE AUTO PARTS	5151-79043	04/29/2015	JB WELD KWIK COLD WELD	400-723-585-277		04/29/2015	19.17
STARKVILLE AUTO PARTS	5151-79095	04/29/2015	AUTO BATTERY	400-723-630-400		04/29/2015	93.99
FASTENAL COMPANY	MSSTA56804	04/29/2015	PROCELL BATTERY	400-723-555-250		04/29/2015	15.18
POWERSTROKE EQUIPMENT	0831	04/29/2015	STIHL FS 56 TRIMMER / LINE	400-723-918-805		04/29/2015	208.55
SALES & SVC							
CINTAS	215799877	04/27/2015	AUTO	400-723-535-233		04/27/2015	39.29
CINTAS	215799878	04/27/2015	WATER	400-723-535-233		04/27/2015	135.74
OKTIBBEHA COUNTY	878820	04/29/2015	AEROHEAD BOOTS	400-723-535-233		04/29/2015	91.79
COOPERATIVE	878857	04/29/2015	TOP SOIL	400-723-585-277		04/29/2015	108.00
COOPERATIVE	878876	04/29/2015	BRUSH/UF WADER BOOTS	400-723-585-277		04/29/2015	184.24
OKTIBBEHA COUNTY							
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 41 101 0015619 INTERNET	400-723-604-330		04/30/2015	78.58
MAXXSOUTH BROADBAND	INV0013976	04/30/2015	#8282 41 101 0015619 INTERNET	400-723-604-330		04/30/2015	78.57
GATEWAY TIRE & SERVICE CENTER	1102710160	04/29/2015	#6 OIL CHANGE / MOTOR OIL TIRES	400-723-630-400		04/29/2015	57.90
GATEWAY TIRE & SERVICE CENTER	1102710177	04/29/2015		400-723-630-400		04/29/2015	396.66
FASTENAL COMPANY	MSSTA56848	04/30/2015	ORANGE MARKING PAINT	400-723-555-250		04/30/2015	76.57
HELEN BRELAND	INV0013952	04/29/2015	REIMBURSE FOR PLUMBING BILL	400-723-630-400		04/29/2015	473.00
GROUNSTONE CONSTRUCTION	219-1	04/30/2015	CONCRETE REPAIRS	400-723-630-400		04/30/2015	2,463.85
CINTAS	215801596	04/30/2015	AUTO	400-723-535-233		04/30/2015	35.00
CINTAS	215801597	04/30/2015	WATER	400-723-535-233		04/30/2015	135.74
PETTY CASH VOUCHERS	INV0014052	04/30/2015	FLUING EASEMENTS	400-723-691-550		04/30/2015	12.00
COBURN SUPPLY COMPANY	647745297-1	04/27/2015	DS12 DESCALER	400-723-585-277		04/27/2015	507.20
RED HAWK DIRT, LLC	597960	04/29/2015	BULLDOZE WATER DEPT PARKING LOT & PILE SAND/ROCK	400-723-630-360		04/29/2015	600.00
FASTENAL COMPANY	MSSTA56581	04/29/2015	INVERTER	400-723-555-250		04/29/2015	66.40
FASTENAL COMPANY	MSSTA56620	04/29/2015	VENDING MATERIALS	400-723-555-250		04/29/2015	162.08

Outstanding Total: 41,811.11

Expense Approval Report

Post Dates: 4/22/2015 - 4/30/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Paid							
BANCORPSOUTH EQUIPMENT FINANCE	INV0013919	04/22/2015	MINI EXCAVATORS	400-723-820-824		04/22/2015	3,799.59
							Paid Total:
							3,799.59

Department: 726 - WASTEWATER TREATMENT PLANT

Outstanding

COLUMBUS RUBBER & GASKET CO., INC.	494575-001	04/24/2015	VALVE BALL	400-726-555-250		04/24/2015	61.30
REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	791000535 POLICY	400-726-620-370		04/24/2015	881.03
DELTA COM	110417950421150	04/29/2015	PHONE SYSTEM #11041795	400-726-630-400		04/29/2015	61.00
CINTAS	215799875	04/27/2015	WASTE WATER	400-726-535-233		04/27/2015	6.64
CLEARWATER INC., ENVIRONMENTAL ENGI	101.51503	04/30/2015	WASTE WATER TREATMENT SERVICES (01/30/15-02/26/15)	400-726-600-338		04/30/2015	8,574.50
CINTAS	215801594	04/30/2015	WASTE WATER	400-726-535-233		04/30/2015	6.64
SOUTHERN PIPE AND SUPPLY CO., INC	8529216-00	04/24/2015	PIPE SUPPLIES	400-726-630-400		04/24/2015	11.52
STARVILLE ELECTRIC	INV0014061	04/30/2015	SED BILLS BY DEPT	400-726-625-380		04/30/2015	96.80
FASTENAL COMPANY	MSS7A56530	04/29/2015	PALETT WRAP w/HANDLE / 99%ISOPR 1GAL	400-726-555-250		04/29/2015	172.68
							Outstanding Total:
							9,872.11

Department 726 - WASTEWATER TREATMENT PLANT Total: 9,872.11

Department: 740 - DRINKING WATER TREATMENT

Outstanding

DIXIE WHOLESAL WATERWORKS	443162	04/24/2015	ECLIPSE #88 SAMPLING STATION	400-740-555-250		04/24/2015	2,892.40
IVY AUTO PARTS, LLC.	493260	04/30/2015	HEATER CORE / ANTI-FREEZE	400-740-630-360		04/30/2015	53.97
TWR LIGHTING INC	0146171-IN	04/30/2015	TANK AVIATION LIGHTS	400-740-586-278		04/30/2015	723.64
CHLORINATION & CONTROLS, INC	8305	04/30/2015	POTASSIUM PERMONGATE	400-740-575-274		04/30/2015	1,750.00
IVY AUTO PARTS, LLC.	494794	04/30/2015	BRAKE CYL TIRE KIT/ BRAKE FLUID	400-740-630-360		04/30/2015	110.77
REYNOLDS/RENASANT INSURANCE AGENCY	627707	04/24/2015	791000535 POLICY	400-740-620-370		04/24/2015	1,468.38
STARVILLE ELECTRIC	INV0014061	04/30/2015	SED BILLS BY DEPT	400-740-625-380		04/30/2015	1,921.38
STARVILLE GARBAGE WORKFORD WATER SERVICE, INC.	INV0014062 4619	04/30/2015 04/30/2015	#600137 APR2015 GARBAGE AQUAGOLD 84,CURRY,MONTOMERY,BLU EFIELD	400-740-691-550 400-740-575-274		04/30/2015 04/30/2015	90.00 5,608.55

Expense Approval Report

Post Dates: 4/22/2015 - 4/30/2015

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
DIXIE WHOLESAL E WATERWORKS	444220	04/29/2015	ECLIPSE #38 SAMPLING STATION	400-740-555-250		04/29/2015	2,892.40
Outstanding Total:							17,511.59

Department 740 - DRINKING WATER TREATMENT Total: 17,511.59

Department: 747 - MDA CAP LOAN SEWER IMPROVEMENTS

Outstanding							
4-D CONSTRUCTION, INC	INV0013977	04/30/2015	SOUTHWEST SEWER EXPANSION	400-747-911-860		04/30/2015	128,300.55
Outstanding Total:							128,300.55

Department 747 - MDA CAP LOAN SEWER IMPROVEMENTS Total: 128,300.55

Fund 400 - WATER & SEWER DEPARTMENTS Total: 234,970.71

Fund: 610 - TRUST & AGENCY

Department: 000 - UNDESIGNATED

Outstanding							
STARKVILLE CONVENTIONS/VISITORS BU	INV0013954	04/29/2015	HOTEL / MOTEL 2%TAX	610-000-147-656		04/29/2015	17,028.64
Outstanding Total:							17,028.64

Department 000 - UNDESIGNATED Total: 17,028.64

Fund 610 - TRUST & AGENCY Total: 17,028.64

Fund: 630 - ECONOMIC DEV, TOURISM & CONV

Department: 000 - UNDESIGNATED

Outstanding							
STARKVILLE CONVENTIONS/VISITORS BU	INV0013953	04/29/2015	2% FOOD & BEV TAX 15%	630-000-147-664		04/29/2015	22,535.79
MISSISSIPPI STATE UNIVERSITY	INV0013955	04/29/2015	2% FOOD & BEV TAX 20%	630-000-147-657		04/29/2015	30,047.70
OKTIBBEHA COUNTY ECONOMIC DEVELOPME	INV0013956	04/29/2015	2% FOOD & BEV TAX 15%	630-000-148-655		04/29/2015	22,535.79
Outstanding Total:							75,119.28

Department 000 - UNDESIGNATED Total: 75,119.28

Fund 630 - ECONOMIC DEV, TOURISM & CONV Total: 75,119.28

Grand Total: 991,572.95

Report Summary

Fund Summary		Expense Amount	Payment Amount
Fund			
001 - GENERAL FUND		595,485.30	49,481.50
002 - RESTRICTED POLICE FUND		1,837.70	0.00
015 - AIRPORT FUND		3,817.99	0.00
016 - RESTRICTED AIRPORT		17,325.00	0.00
022 - SANITATION		29,721.20	683.08
023 - LANDFILL ACCOUNT		3,325.96	0.00
375 - PARK AND REC TOURISM		12,941.17	0.00
400 - WATER & SEWER DEPARTMENTS		234,970.71	5,574.59
610 - TRUST & AGENCY		17,028.64	0.00
630 - ECONOMIC DEV, TOURISM & CONV		75,119.28	0.00
Grand Total:		991,572.95	55,739.17

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-054-205	DUE FROM STARKVILLE	1,717.76	0.00
001-000-054-208	DUE FROM PARKS & REC	1,198.30	0.00
001-000-149-691	MUNICIPAL COURT BON	1,379.00	1,379.00
001-000-160-697	DONATION FIRE	538.85	0.00
001-000-160-698	DONATION POLICE	31.12	0.00
001-000-330-135	COURT CLERK SETTLEME	220.00	220.00
001-110-501-200	SUPPLIES	320.48	0.00
001-110-604-330	COMMUNICATIONS	197.82	0.00
001-120-501-200	SUPPLIES	108.71	0.00
001-120-604-330	COMMUNICATIONS	202.82	0.00
001-120-610-350	TRAVEL	6.00	0.00
001-120-691-550	MISCELLANEOUS	208.31	0.00
001-123-600-300	PROFESSIONAL SERVICE	303.80	0.00
001-123-604-330	COMMUNICATIONS	270.71	0.00
001-123-691-550	MISCELLANEOUS	7.75	0.00
001-145-481-140	EMPLOYEE EDUCATION	1,429.15	0.00
001-145-501-200	SUPPLIES	830.04	0.00
001-145-604-330	COMMUNICATIONS	119.25	0.00
001-145-630-400	EQUIPMENT REPAIR &	467.95	0.00
001-145-670-376	COURT CONSTITUENTS F	1,574.00	1,574.00
001-145-670-377	MOTOR VEHICLE LIABILI	5,564.00	5,564.00
001-145-670-382	TRAFFIC VIOLATIONS (T	21,772.25	21,772.25
001-145-670-385	IMPLIED CONSENT (TRU	5,130.50	5,130.50
001-145-670-386	WIRELESS COMM/DPS (3,331.50	3,331.50
001-145-670-387	OTHER MISDEMEANORS	9,054.00	9,054.00
001-145-670-389	ADULT DRIVERS TRAININ	20.00	20.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-145-670-391	TRAUMA TRAFFIC/TRUS	586.00	586.00
001-145-670-393	VICTIMS BOND FEE (TRU	561.25	561.25
001-145-670-395	DRUG VIOLATION/TRUS	250.00	250.00
001-159-620-371	BONDING-CITY EMPLOY	175.00	0.00
001-169-600-309	LEGAL EXPENSES	1,000.00	0.00
001-180-604-330	COMMUNICATIONS	154.25	0.00
001-190-501-200	SUPPLIES	89.88	0.00
001-190-604-330	COMMUNICATIONS	151.82	0.00
001-190-620-370	INSURANCE	48.95	0.00
001-190-630-401	OFFICE EQUIP MAINT	35.00	0.00
001-192-510-220	SUPPLIES - TOOLS	134.95	0.00
001-192-535-233	UNIFORMS	60.48	0.00
001-192-620-370	INSURANCE	122.37	0.00
001-192-625-380	UTILITIES	2,143.60	0.00
001-192-630-403	REPAIRS TO BUILDING	360.00	0.00
001-196-630-402	REPAIRS & MAINTENAN	999.99	0.00
001-196-630-425	REPAIRS MAINT/MLK/18	495.00	0.00
001-197-604-330	COMMUNICATIONS	232.82	0.00
001-201-525-231	GAS & OIL	3,719.87	0.00
001-201-635-233	UNIFORMS	89.75	0.00
001-201-635-251	POLICE SUPPLIES	5,077.58	0.00
001-201-600-300	PROFESSIONAL SERVICE	941.43	0.00
001-201-604-330	COMMUNICATIONS	7,858.42	0.00
001-201-615-343	PRINTING & BINDING	8.37	0.00
001-201-620-370	INSURANCE	2,814.40	0.00
001-201-625-380	UTILITIES	2,021.20	0.00
001-201-630-360	SHOP REPAIRS & MAINT	4,495.67	0.00
001-201-630-429	RADAR EQUIPMENT MAI	980.55	0.00
001-201-635-367	MOTORCYCLE RENTAL	1,800.00	0.00
001-201-635-369	COPPER RENTAL	411.14	0.00
001-201-691-550	MISCELLANEOUS	55.00	39.00
001-215-541-237	OPERATING SUPPLIES	120.92	0.00
001-237-545-238	FIRING RANGE SUPPLIES	339.00	0.00
001-250-600-300	PROFESSIONAL SERVICE	102.14	0.00
001-250-600-304	INFORMANT FEES	1,825.00	0.00
001-254-918-804	EQUIPMENT	3,500.00	0.00
001-261-502-201	REFERENCE PUBLICATIO	144.00	0.00
001-261-525-231	GAS & OIL	490.84	0.00
001-261-555-250	SUPPLIES & SMALL TOO	1,244.47	0.00
001-261-620-370	INSURANCE	1,468.34	0.00
001-261-630-360	SHOP REPAIRS & MAINT	734.34	0.00
001-261-690-555	DUES	357.30	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-261-691-550	MISCELLANEOUS	120.00	0.00
001-261-918-805	MACHINERY AND EQUIP	15,952.50	0.00
001-262-555-250	SUPPLIES & SMALL TOO	888.61	0.00
001-263-600-390	FIRE TRAINING	2,115.00	0.00
001-264-604-330	COMMUNICATIONS	71.53	0.00
001-264-630-404	RADIO MAINTENANCE /	32.74	0.00
001-267-558-269	BUILDING MAINTENANCE	1,947.65	0.00
001-267-625-380	UTILITIES	2,366.74	0.00
001-281-501-200	SUPPLIES	100.15	0.00
001-281-604-330	COMMUNICATIONS	151.82	0.00
001-281-620-370	INSURANCE	175.00	0.00
001-281-690-553	TRAINING	357.30	0.00
001-290-625-380	UTILITIES	53.65	0.00
001-301-535-233	UNIFORMS	196.84	0.00
001-301-561-271	DRAINAGE MAINTENAN	1,425.50	0.00
001-301-565-272	STREETS SIGNS & PAINT	325.00	0.00
001-301-604-330	COMMUNICATIONS	190.14	0.00
001-301-620-370	INSURANCE	1,859.95	0.00
001-302-625-380	UTILITIES	355.61	0.00
001-360-525-231	GAS & OIL	87.02	0.00
001-360-620-370	INSURANCE	48.95	0.00
001-360-625-380	UTILITIES	918.65	0.00
001-600-721-813	TRAFFIC LIGHT MAINTNTE	9,569.09	0.00
001-600-901-812	MUNICIPAL BUILDING F	11,932.21	0.00
001-600-902-940	LYNN LANE IMPROVEME	19,275.99	0.00
001-800-820-830	CITY HALL PRINCIPAL DU	300,000.00	0.00
001-800-830-840	CITY HALL PROJECT INTE	120,762.50	0.00
002-251-501-200	SUPPLIES	1,837.70	0.00
015-505-555-250	SUPPLIES & SMALL TOO	19.96	0.00
015-505-570-273	VEHICLE REPAIR PARTS	474.05	0.00
015-505-600-338	CONTRACT SERVICES	252.00	0.00
015-505-604-330	COMMUNICATIONS	73.25	0.00
015-505-620-370	INSURANCE	856.56	0.00
015-505-625-380	UTILITIES	956.45	0.00
015-505-630-400	EQUIPMENT REPAIR &	1,185.72	0.00
016-515-770-801	CAPITAL OUTLAY, IMPR	17,325.00	0.00
022-322-440-114	SALARY - LABOR	1,944.06	0.00
022-322-535-233	UNIFORMS	369.52	0.00
022-322-555-250	SUPPLIES & SMALL TOO	705.11	0.00
022-322-600-300	PROFESSIONAL SERVICE	461.87	0.00
022-322-600-333	ADMINISTRATIVE SERVI	2,512.08	0.00
022-322-600-379	REGIONAL LANDFILL EXP	1,750.50	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
022-322-604-330	ACCOUNT COMMUNICATIONS	151.83	0.00
022-322-610-350	TRAVEL	683.08	683.08
022-322-620-370	INSURANCE	2,912.29	0.00
022-322-630-360	SHOP REPAIRS & MAINT	2,914.28	0.00
022-322-691-550	MISCELLANEOUS	10,800.00	0.00
022-325-555-250	SUPPLIES & SMALL TOOLS	126.72	0.00
022-325-630-360	SHOP REPAIRS & MAINT	213.00	0.00
022-325-691-550	MISCELLANEOUS	101.32	0.00
022-341-535-233	UNIFORMS	107.32	0.00
022-341-555-250	SUPPLIES & SMALL TOOLS	542.27	0.00
022-341-575-274	CHEMICALS	511.05	0.00
022-341-620-370	INSURANCE	220.26	0.00
022-341-630-360	SHOP REPAIRS & MAINT	2,694.64	0.00
023-323-535-233	UNIFORMS	82.08	0.00
023-323-555-250	SUPPLIES & SMALL TOOLS	427.08	0.00
023-323-620-370	INSURANCE	1,615.22	0.00
023-323-630-360	SHOP REPAIRS & MAINT	1,201.58	0.00
375-551-907-942	PARK IMP/CAPITAL PROJ	12,941.17	0.00
400-000-070-250	INVENTORY	26,421.56	0.00
400-721-535-233	UNIFORMS	46.46	0.00
400-721-555-250	SUPPLIES & SMALL TOOLS	198.13	0.00
400-721-620-370	INSURANCE	734.19	0.00
400-721-630-360	CONSTRUCTION MATERIALS	65.42	0.00
400-721-630-568	CONTRACT LABOR	6,210.00	1,775.00
400-723-501-200	SUPPLIES	1,060.31	0.00
400-723-535-233	UNIFORMS	472.56	0.00
400-723-555-250	SUPPLIES & SMALL TOOLS	4,657.60	0.00
400-723-585-277	OTHER REP & MAINT - S	1,990.24	0.00
400-723-587-279	STREET MAINTENANCES	4,001.66	0.00
400-723-600-316	CONTRACT SERVICE-ME	9,337.00	0.00
400-723-600-334	ADMINISTRATIVE SERVI	11,296.05	0.00
400-723-604-330	COMMUNICATIONS	265.40	0.00
400-723-610-350	TRAVEL	139.55	0.00
400-723-620-370	INSURANCE	1,957.84	0.00
400-723-625-380	UTILITIES	122.80	0.00
400-723-630-360	SHOP REPAIRS & MAINT	689.48	0.00
400-723-630-400	EQUIPMENT REPAIR &	4,113.92	0.00
400-723-635-373	LEASE: ICRF	551.15	0.00
400-723-691-550	MISCELLANEOUS	97.00	0.00
400-723-820-824	EQUIPMENT LEASE PRIN	3,799.59	3,799.59
400-723-918-805	MACHINERY AND EQUIP	208.55	0.00
400-723-949-978	AMI SYSTEMS	850.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
400-726-535-233	UNIFORMS	13.28	0.00
400-726-555-250	SUPPLIES & SMALL TOO	233.98	0.00
400-726-600-338	CONTRACT SERVICES	8,574.50	0.00
400-726-620-370	INSURANCE	881.03	0.00
400-726-625-380	UTILITIES	96.80	0.00
400-726-630-400	EQUIPMENT REPAIR &	72.52	0.00
400-740-555-250	SUPPLIES & SMALL TOO	5,784.80	0.00
400-740-575-274	CHEMICALS	7,358.65	0.00
400-740-586-278	TANK & WELL MAINTEN	723.64	0.00
400-740-620-370	INSURANCE	1,468.38	0.00
400-740-625-380	UTILITIES	1,921.38	0.00
400-740-630-360	SHOP REPAIRS & MAINT	164.74	0.00
400-740-691-550	MISCELLANEOUS	90.00	0.00
400-747-911-860	SW STK SEWER IMP CON	128,300.55	0.00
610-000-147-656	DUE TO GOVERNMENT	17,028.64	0.00
630-000-147-657	DUE TO MISSISSIPPI STA	30,047.70	0.00
630-000-147-664	DUE TO VISITORS/CONV	22,535.79	0.00
630-000-148-655	DUE TO EDA	22,535.79	0.00
	Grand Total:	991,572.95	\$5,739.17

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	991,572.95	55,739.17
Grand Total:	991,572.95	55,739.17

INVOICE	DATE	PO NBR	DESCRIPTION	TERM	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID DATE	CHECK/ACH	SLD
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VENDOR:	2018	TRADE AMER-CA										
19515:19569:1959	04/30/15	5797	Janitorial Supplies		05/06/15	379.40	.00	ACH				
VENDOR TOTAL:						379.40						

VENDOR:	2021	TCC FACILITIES MANAGEMENT										
1166	04/30/15	0	Janitorial Services		05/06/15	450.00	.00	ACH				
VENDOR TOTAL:						450.00						

VENDOR:	2118	BORDER STATES ELECTRIC										
909146213	04/30/15	5738	Primary CT & PT's		05/06/15	7226.00	.00	ACH				
VENDOR TOTAL:						7226.00						

VENDOR:	2300	WALMART COMMUNITY BRC										
04/30/15	04/30/15	5825	Office Supplies		05/06/15	243.54	.00	CHK				
VENDOR TOTAL:						243.54						

VENDOR:	2327	WAUKAWAY DISTRIBUTORS, INC.										
18069:18333	04/30/15	0	Water		05/06/15	54.25	.00	ACH				
VENDOR TOTAL:						54.25						

VENDOR:	99009732	STATE TAX COMMISSION										
04/30/15	04/30/15	0	Tax Application Fee		05/06/15	12.00	.00	CHK				
VENDOR TOTAL:						12.00						

GRAND TOTAL: 2605503.54

INVOICE	DATE	PO NBR	DESCRIPTION	TEMPL	AP	INVOICE	TAX	PMT	PAID	PAID/VOID	CHECK/
				INV	DATE	AMOUNT	AMOUNT	TYP	AMOUNT	DATE	ACH SEQ

VENDOR:	110	ARKANSAS ELECTRIC									
3798818	04/30/15	5787	Stock Material		05/06/15	1476.80	.00	ACH			
					VENDOR TOTAL:	1476.80					

VENDOR:	125	AT & T									
04/22/15	04/30/15	0	Phone Bill		05/06/15	569.67	.00	CHK			
					VENDOR TOTAL:	569.67					

VENDOR:	131	ALTEC INDUSTRIES, INC.									
8146514	04/30/15	5696	Service Bucket Truck Purchas		05/06/15	117370.00	.00	ACH			
					VENDOR TOTAL:	117370.00					

VENDOR:	134	ATWELL & GENT, P.A.									
7265-7268	04/30/15	0	Consulting Services		05/06/15	9115.00	.00	ACH			
					VENDOR TOTAL:	9115.00					

VENDOR:	139	ACC BUSINESS									
151004881	04/30/15	0	Internet Services		05/06/15	1299.20	.00	CHK			
					VENDOR TOTAL:	1299.20					

VENDOR:	195	BRIGGS EQUIPMENT									
INV0226173	04/30/15	5810	Forklift Rental		05/06/15	600.00	.00	ACH			
					VENDOR TOTAL:	600.00					

VENDOR:	202	BELL BUILDING SUPPLY									
109201	04/30/15	5775	PVC Supplies		05/06/15	2.66	.00	CHK			
					VENDOR TOTAL:	2.66					

VENDOR:	318	CLAYTON VILLAGE MINI STG									
04/27/15	04/30/15	0	Storage Unit Rental		05/06/15	190.00	.00	ACH			
					VENDOR TOTAL:	190.00					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMP INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	EMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ACH SEQ
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VENDOR:	494	E 2 AUTO SALES									
	5471	04/30/15	0 Fuel Valve Maintenance		05/06/15	120.00	.00	CHK			
VENDOR TOTAL:						120.00					

VENDOR:	555	ELSTER SOLUTIONS									
	9000058815	04/30/15	0 AMI Project Services		05/06/15	5415.23	.00	ACH			
	9000058911	04/30/15	5451 AMI Meters		05/06/15	99339.52	.00	ACH			
VENDOR TOTAL:						64754.75					

VENDOR:	604	FASTENAL COMPANY									
	MSSTA56659	04/30/15	5791 Metering Supplies & Hardware		05/06/15	307.47	.00	ACH			
	MSSTA56760	04/30/15	5793 Shrink Wrap & Dispensing Tool		05/06/15	104.54	.00	ACH			
VENDOR TOTAL:						412.01					

VENDOR:	609	G & W ELECTRIC COMPANY									
	374669	04/30/15	5496 3 Phase Recloser		05/06/15	14313.00	.00	CHK			
VENDOR TOTAL:						14313.00					

VENDOR:	696	GARNER LUMLEY ELECTRIC									
	510422;511453	04/30/15	5746 Marking Letters & Numbers		05/06/15	836.50	.00	ACH			
	511049	04/30/15	5760 Meter Bases		05/06/15	231.00	.00	ACH			
	511456	04/30/15	5786 Stock Material		05/06/15	5520.50	.00	ACH			
VENDOR TOTAL:						6588.00					

VENDOR:	721	GOLDEN TRIANGLE									
	169714	04/30/15	5817 Commercial Waste Disposal		05/06/15	34.19	.00	CHK			
VENDOR TOTAL:						34.19					

VENDOR:	730	GRESKO UTILITY SUPPLY, INC.									
	50006711-00	04/30/15	5649 Transformers		05/06/15	8944.00	.00	ACH			
VENDOR TOTAL:						8944.00					

INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYPE	PAID AMOUNT	PAID/VOID DATE	CHECK/ACH SEQ
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VENDOR:	734	GREEN EQUIPMENT CO.								
	30697	04/30/15	5805	Accessories for URD Locator	05/06/15	502.43	.00	CHK		
VENDOR:			809	HOWARD INDUSTRIES, INC.						
VENDOR TOTAL:					502.43					

	244024-473601:24	04/30/15	5716	Transformers	05/06/15	17980.00	.00	ACH		
	244024-475772:24	04/30/15	5671	Transformers	05/06/15	19558.00	.00	ACH		
	248386-474311	04/30/15	5755	Sports Light Fixtures	05/06/15	4690.25	.00	ACH		
VENDOR:			1205	LOWE'S						
VENDOR TOTAL:					42228.25					

	04/30/15	04/30/15	5818	Drill, Traffic Light Supplies	05/06/15	797.31	.00	CHK		
VENDOR:			1289	MCELROY ELEC CO, INC						
VENDOR TOTAL:					797.31					

	8748-11	04/30/15	5816	Contract Labor	05/06/15	15765.00	.00	CHK		
VENDOR:			1305	NEXAIR, LLC.						
VENDOR TOTAL:					15765.00					

	3531970	04/30/15	5821	Monthly Gas Cylinder Rentals	05/06/15	112.20	.00	CHK		
VENDOR:			1319	MONTS PAPER & PACKAGING						
VENDOR TOTAL:					112.20					

	266741	04/30/15	5740	Uniform Purchase	05/06/15	606.97	.00	CHK		
VENDOR:			1400	MESCO						
VENDOR TOTAL:					606.97					

	S2007012.001:S20	04/30/15	5783	Conduit & PVC Fittings	05/06/15	303.25	.00	ACH		
	S20093377.001	04/30/15	5785	I/O M.P. Wire	05/06/15	75.36	.00	ACH		
	S2011327.001:S20	04/30/15	5800	Traffic Light Material	05/06/15	343.59	.00	ACH		
	S2012301.001	04/30/15	5809	Conductor Wire	05/06/15	90.34	.00	ACH		
VENDOR TOTAL:					812.54					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMP INVTY	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYPE	PAID AMOUNT	PAID/VOID DATE	CHECK/ACH SEQ
VENDOR:	1406		NORTHEAST EXTERMINATING								
	04/30/15	5794	Monthly Pest Control		05/06/15	45.00	.00	ACH			
					VENDOR TOTAL:	45.00					

VENDOR:	1522		OFFICE PRODUCTS PLUS INC.								
	04/30/15	5784	Office Supplies		05/06/15	79.26	.00	ACH			
					VENDOR TOTAL:	79.26					

VENDOR:	1525		OKTIBBEHA CO. CO-OP								
	04/30/15	5807	Uniform Purchase		05/06/15	78.95	.00	ACH			
					VENDOR TOTAL:	78.95					

VENDOR:	1536		PALMER'S SERVICE CENTER								
	04/28/15	5824	Monthly Fleet Service		05/06/15	1905.03	.00	ACH			
					VENDOR TOTAL:	1905.03					

VENDOR:	1540		PERKINS EQUIP. & CHEMICAL CO								
	04/30/15	5799	Pressure Washer Soap & Repai		05/06/15	421.01	.00	CHK			
					VENDOR TOTAL:	421.01					

VENDOR:	1623		POWERSSTROKE EQUIPMENT SALES								
	04/30/15	5796	Riding Mower Service		05/06/15	180.92	.00	ACH			
					VENDOR TOTAL:	180.92					

VENDOR:	1680		PURCHASE POWER								
	04/30/15	0	Postage		05/06/15	500.00	.00	CHK			
					VENDOR TOTAL:	500.00					

VENDOR:	1815		REGULATORY SOFTWARE SERV								
	04/24/15	0	PCBManager.com Software		05/06/15	948.00	.00	CHK			
					VENDOR TOTAL:	948.00					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMP INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYPE	PAID AMOUNT	PAID/VOID DATE	CHECK/ACH SEQ
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VENDOR:	1887	S & S	LINE SERVICE								
	1602-1607		0 Right of Way Clearing		05/06/15	13885.04	.00	ACH			
VENDOR TOTAL:						13885.04					

VENDOR:	1905	STARKVILLE	AUTO PARTS								
	115022		04/30/15 5811 Air Gun for Air Hose		05/06/15	17.78	.00	CHK			
VENDOR TOTAL:						17.78					

VENDOR:	1910	STARKVILLE	ELECTRIC								
	04/21/15		0 Utility Bill		05/06/15	10.94	.00	CHK			
VENDOR TOTAL:						10.94					

VENDOR:	1917	RONNIE JONES	CONST., INC.								
	9335-B		04/30/15 5776 3/4" Crusher Run for Pole Ya		05/06/15	1671.30	.00	CHK			
VENDOR TOTAL:						1671.30					

VENDOR:	1920	STARKVILLE	FORD MERCURY								
	66132		04/30/15 5815 Repair Brake Light - #49		05/06/15	17.70	.00	CHK			
VENDOR TOTAL:						17.70					

VENDOR:	1940	STUART C. IRBY									
	S008622253.003		04/30/15 5697 Tool Repair - Battery Crimpe		05/06/15	594.70	.00	ACH			
	S008704426.001		04/30/15 5566 15KV DRD Switchgear		05/06/15	40890.00	.00	ACH			
	S008885597.001,S		04/30/15 5789 Safety - Hot Tools		05/06/15	4329.88	.00	ACH			
	S008906998.002		04/30/15 5826 Safety - Hot Tools		05/06/15	1047.43	.00	ACH			
VENDOR TOTAL:						46862.01					

VENDOR:	1945	SULLIVAN'S									
	177641		04/30/15 5801 Office Supplies		05/06/15	10.73	.00	ACH			
VENDOR TOTAL:						10.73					

VENDOR:	2010	TVA-TREASURER									
	E15-03-0214		03/31/15 0 March power Invoice		05/04/15	2243890.70	.00	DFT			
VENDOR TOTAL:						2243890.70					



AGENDA ITEM NO: Department Business—Personnel—XI. H.

CITY OF STARKVILLE

AGENDA DATE: May 50, 2015

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Request authorization to advertise for Certified Police Officers to fill vacant positions in the Police Department.

AMOUNT & SOURCE OF FUNDING Budgeted positions.

REQUESTING DIRECTOR'S DEPARTMENT: R. Frank Nichols, Chief of Police

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

AUTHORIZATION HISTORY: We have two vacant positions that need to be filled. These vacancies are due to the resignation of Officer Brandon Gann and one of the candidates approved on 4/21/15 was unable to accept our position at this time..

AMOUNT: Grade 9, Step 4B, \$33,397.78, \$14.98 hour to Grade 9, step 10B, \$39,491.52, \$17.71 hour (2229.5 hours) for Certified Officers

STAFF RECOMMENDATION: (Suggested Motion) Move approval to advertise for Certified Police Officers to fill vacant positions in the Police Department.

DATE SUBMITTED: April 29, 2015



AGENDA ITEM NO: Department Business—Personnel—XI.H

CITY OF STARKVILLE

AGENDA DATE: May 5, 2015

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Request authorization to advertise to fill a vacant position of Operator 1 in the Landscape Division of Sanitation & Environmental Services

AMOUNT & SOURCE OF FUNDING Regular budgeted positions

REQUESTING DIRECTOR'S DEPARTMENT: Emma Gandy, Department Director

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

PRIOR BOARD ACTION:

AUTHORIZATION HISTORY: Replacement for Alex Bush who resigned.

Job Description:

LANDSCAPE DIVISION

Operator I

Salary Grade 5

Duties—assist with and perform duties associated with maintenance and care of city right-of ways; operate various equipment such as tractors, limb loaders, side arm mowers and trucks involved with right-of-way maintenance; routine maintenance of equipment; responsible for ensuring that all safety devices are in place and working prior to using equipment; responsible for maintaining accurate daily time records and maintenance records; must be available to work during city emergencies to assist with cleanup and repairs and perform other duties as directed; during off-season, will assist other crews with litter control, brush cleanup, and other related duties. Working conditions include exposure to extremes in weather conditions; subject to hazards associated with hand and/or power tools, tractors, and related equipment; exposure to pesticides when treating fire ant mounds and applying pesticides. Performs other duties as may be assigned

Minimum Qualifications—Must be at least eighteen (18) years of age; high school diploma or its equivalent; skilled in the use of equipment used in right-of-way clearing and maintenance; valid driver's license and acceptable MVR; ability to exercise tact and discretion with customers and the public, including reasonable standards of personal appearance; ability to lift up to and occasionally over 75 pounds; two (2) years experience in farm work or related field and the ability to perform the essential job functions.

AMOUNT This job is in our Salary Grade 5. The salary range is step 1, \$18,908.36 (\$9.09 hour) to a maximum rate of \$25,164.54 (\$12.10 hour).

STAFF RECOMMENDATION: (Suggested Motion) Move approval to advertise to fill a vacant position of Operator 1 in the Sanitation /Environmental Services Department.

DATE SUBMITTED: April 30, 2015



AGENDA ITEM NO: Department Business—Personnel—XI.H

CITY OF STARKVILLE

AGENDA DATE: May 5, 2015

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Request authorization to advertise to fill a vacant position of Laborer in the Sanitation /Environmental Services Department

AMOUNT & SOURCE OF FUNDING Regular budgeted position

REQUESTING DIRECTOR'S DEPARTMENT: Emma Gandy, Director of Sanitation /Environmental Services Department

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

AUTHORIZATION HISTORY: Replacement for Harrell Lindsey who is transferring to New Construction/Rehab Division of the Utilities Department.

Job Description:

SANITATION DEPARTMENT

Laborer

Duties—The purpose of this position is to remove and dispose of residential and commercial refuse. This position requires no significant amount of previous experience to perform the duties. Responsibilities include the picking up of residential and commercial garbage on a regular basis; pick up garbage from curbside and place in truck; pick up garbage of elderly or disabled at house and place in truck; complete all scheduled garbage routes; perform light maintenance on trucks by cleaning and washing interior and exterior; grease and lubricate lift arms and other mechanical components and perform other duties as directed. Physical work involved with this position includes, but is not limited to, lifting walking for long periods of time, bending and hauling large bags of trash.

Minimum Qualifications—At least eighteen (18) years of age, a high school diploma or its equivalent, and the ability to perform the essential job functions.

Special Note: Although not normally required for the Laborer position, due to the job requirements in the Department at this time, this position must have a valid MS Driver's License and an acceptable driving record.

AMOUNT \$19,058.22 (\$9.16 per hour) Grade 4, 2080 hours

STAFF RECOMMENDATION: (Suggested Motion) Move approval to advertise to fill a vacant position of Laborer in the Sanitation /Environmental Services Department as submitted.

DATE SUBMITTED: April 30, 2015



AGENDA ITEM NO: Department Business—Personnel—XI.H

CITY OF STARKVILLE

AGENDA DATE: May 5, 2015

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Request authorization to hire Barry Bell and Bryian Mister to fill vacant positions of Maintenance Worker in the Street Department.

AMOUNT & SOURCE OF FUNDING Regular budgeted positions

REQUESTING DIRECTOR'S DEPARTMENT: Edward Kemp, City Engineer

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

AUTHORIZATION HISTORY: We have two (2) positions vacant that have been open for several months. With the upcoming work-load in the department, these positions need to be filled. The Board approved advertising for these positions on March 3, 2015.

Barry Bell is a native of Starkville. He graduated from Starkville High and has training is Automotive Technician and Truck Driving. Although he worked for Oktibbeha County several years ago, Barry's primary working career has been as a Truck Driver.

Bryian Mister is originally from Coffeeville, MS. He graduated from Coffeeville High and attended MS State studying Political Science and Psychology. Bryian has resided in the Starkville area for over 7 years and plans to make this his home. He has worked for MS State in various departments including the Athletic Department, Events Operation Group, and Facilities Management.

AMOUNT Grade 4, \$19,058.22 (\$9.16 hour) 2080 hours

STAFF RECOMMENDATION: (Suggested Motion) Move approval to hire Barry Bell and Bryian Mister to fill vacant positions of Maintenance Worker in the Street Department as submitted. Subject to one year probationary period.

DATE SUBMITTED: April 30, 2015



AGENDA ITEM NO: Department Business—Personnel—XI. H.

CITY OF STARKVILLE

AGENDA DATE: May 5, 2015

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Request authorization to hire Tyler Bierdeman and to transfer Harrell Lindsey to fill two (2) vacant positions of Maintenance Worker in the Starkville Utilities, Public Services—New Construction/Rehab Division.

AMOUNT & SOURCE OF FUNDING: Budgeted positions

REQUESTING DIRECTOR'S DEPARTMENT: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

AUTHORIZATION HISTORY: These positions will replace Ronnie Smith and Eddie Rogers who were promoted to Equipment Operator positions. The Board approved advertising for these positions on March 17, 2015.

Harrell Lindsey is a Laborer in our Sanitation and Environmental Services Division. He has been employed by the City since 9/7/2012. Harrell has done a very good job in Sanitation and is looking for growth opportunities in the City.

Tyler Bierdeman is a native of Mathiston and graduated from East Webster High. Tyler is currently a Firefighter with the City of Grenada and has been employed there for 3 years. Additionally, Tyler has worked in construction for the last 3 years operating equipment and doing construction labor work.

AMOUNT: Grade 4, \$19,058.22 (\$9.16 hour) 2080 hours

STAFF RECOMMENDATION: (Suggested Motion) Move approval to hire Tyler Bierdeman and to transfer Harrell Lindsey to fill two (2) vacant positions of Maintenance Worker in the Starkville Utilities, Public Services—New Construction/Rehab Division as submitted. Subject to one year probationary period for Bierdeman and six-month probationary period for Lindsey.

DATE SUBMITTED: April 30, 2015



AGENDA ITEM NO: Department Business—Personnel—XI.H.

CITY OF STARKVILLE

AGENDA DATE: May 5, 2015

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Request approval to expand advertising to fill the vacant jobs of Engineering Associate in the Electric Operations & Engineering Division, Lineman in the Electric Operations & Engineering Division, and Systems Engineer in the Water/Sewer Division of the Utilities Department.

AMOUNT & SOURCE OF FUNDING Regular Budget

REQUESTING DIRECTOR'S DEPARTMENT: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

AUTHORIZATION HISTORY: The Board approved advertising for these positions on April 7, 2015. All positions were advertised in local (Starkville and Columbus) papers. We have not received any qualified applicants in response to these ads. We are requesting authorization to expand our advertising to include the Tupelo, MS area newspaper and also to include on-line and website advertising with organizations that may be relevant to candidates that may meet the qualifications for these positions including college, technical, and professional organizations in areas such as Engineering, Utility (Electric, Water, & Sewer) services.

STAFF RECOMMENDATION: (Suggested Motion) Move approval to expand advertising to fill the vacant jobs of Engineering Associate in the Electric Operations & Engineering Division, Lineman in the Electric Operations & Engineering Division, and Systems Engineer in the Water/Sewer Division of the Utilities Department as presented.

DATE SUBMITTED: April 30, 2015



AGENDA ITEM NO: Department Business—Personnel—XI.H.

CITY OF STARKVILLE

AGENDA DATE: May 5, 2015

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Request authorization for the Utilities Division to hire two (2) temporary, full-time employees to work through the summer to perform locate service for our underground utility services.

AMOUNT & SOURCE OF FUNDING Regular budgeted funding in Utilities Department

REQUESTING DIRECTOR'S DEPARTMENT: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

AUTHORIZATION HISTORY: Mr. Kemp is requesting to hire two (2) temporary, full-time employees to work through the summer to handle a large volume of work associated with locating underground facilities in our community. This involves both Electric and water/sewer infrastructure. Our biggest challenge is with the water/sewer. These positions would need someone who has knowledge of working with GIS systems and Mississippi State has students that are enrolled in the GIS program and would be available for summer work. Our needs are for 40 hours/week for the summer to accomplish this work. Positions would be temporary and not eligible for benefits. Would be paid only for hours worked.

AMOUNT \$10 per hour worked

STAFF RECOMMENDATION: (Suggested Motion) Move approval to authorize the Utilities Division to hire two (2) temporary, full-time employees to work through the summer to perform locate service for our underground utility services as presented.

DATE SUBMITTED: April 30, 2015



AGENDA ITEM NO: Department Business—Personnel—XI.H.

CITY OF STARKVILLE

AGENDA DATE: May 5, 2015

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Request authorization for the Utilities Division to hire a temporary, full-time person to provide Cashier/Customer Service support for a period not to exceed ninety (90) days.

AMOUNT & SOURCE OF FUNDING Regular budgeted funding in Utilities Department

REQUESTING DIRECTOR'S DEPARTMENT: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

AUTHORIZATION HISTORY: Mr. Kemp is requesting to hire a temporary, full-time person to provide assistance in duties involving Cashier/Customer Service for a period not to exceed ninety (90) days. We have an employee retiring effective in June and we currently are shifting duties with the combining of all Utilities functions. We want to look closely at staffing needs and existing personnel before we request to advertise for permanent openings, but we must cover the needs in the department as we explore alternatives. We are going to be approaching our busiest time of the year and we will need extra support to cover all functions through this period. Our needs are for 40 hours/week for a period of up to 90 days for this position. Position would be temporary and not eligible for benefits. Would be paid only for hours worked.

We are requesting authorization to explore options of either hiring direct for this position or to utilize the services of a temporary staffing agency with the thought being that this position needs to be filled by mid-May.

AMOUNT \$10 per hour worked

STAFF RECOMMENDATION: (Suggested Motion) Move approval to authorize the Utilities Division to hire a temporary, full-time person to provide Cashier/Customer Service support for a period not to exceed ninety (90) days as presented.

DATE SUBMITTED: April 30, 2015



AGENDA ITEM NO: Department Business—Personnel—XI.H.

CITY OF STARKVILLE

AGENDA DATE: May 5, 2015

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Request authorization to reclassify the position of Cashier to become Customer Service Representative and move from salary grade 5 to salary grade 7.

AMOUNT & SOURCE OF FUNDING Regular budgeted funding in Utilities Department

REQUESTING DIRECTOR'S DEPARTMENT: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

AUTHORIZATION HISTORY:

Our present classification of Cashier is in our Salary Grade 5. We feel this position is improperly classified considering the expectation of the position. This duties of this position are very comparable to those of a Municipal Court Clerk, which is classified in our Salary Grade 7. The duties of the Cashier position are not changing but we are requesting a reclassification of the position. We are also proposing changing the name of the position to Customer Service Representative to more accurately reflect the expectations of the position. A new job description will be prepared and submitted for Board approval, but the revisions to it are reflected in the attached worksheet.

The salary range of Salary Grade 5 is \$18,908.36 (\$9.09 hour) to \$25,164.54 (\$12.10 hour)

The salary range of Salary Grade 7 is \$22,879.11 (\$11.00 hour) to \$30,449.09 (\$14.64 hour)

We presently have three (3) employees in this position. Their salaries are:

Angla Clark \$31,148.07 (\$14.98 hour)

Koretta Harris \$26,719.13 (\$12.85 hour)

Lisa Hart \$25,783.12 (\$12.40 hour)

We are recommending a 5% salary increase effective May 15, 2015, but, for equity purposes, we do not recommend any increase that would place current employees above the established salary range for the Salary Grade 7. This recommendation would be a salary increase of 5% for Lisa Hart, bringing her new salary to \$27,072.28 (\$13.02 hour), and for Koretta Harris a salary increase of 5% bringing her new salary to \$28,055.09 (\$13.49 hour). As Angla Clark is currently making a salary that is 3.4% above the salary range for Grade 7, we are not recommending a salary increase in her case.

STAFF RECOMMENDATION: (Suggested Motion) Move approval to reclassify the position of Cashier to become Customer Service Representative and move from salary grade 5 to salary grade 7 with salary adjustments as presented.

DATE SUBMITTED: April 30, 2015

Utilities Department Cashier

Nature of work

varies in clerical and cashier handling of utility payments
accepting & recording Utility payments
balancing cash receipts
variety of fiscal-related clerical duties
General Supervision of Manager of Office Services
Reviewed through observation, discussion and exam of records

Duties and Responsibilities

Serves Customer at counter or by phone by:
accepting utilities deposits
accepting payments of fees
providing general information about utility services and regulations
Operates a cash register, stamps receipts, makes change
Refunds deposits
responds to complaints, answers inquiries
refers requests for special readings or repairs to service department
balances receipt tapes against cash drawer
prepares bank deposits
Receives, screens and directs callers or visitors
explains utility services, procedures and charges
receives, receipts and accounts for payments
assists customer in completing applications and change requests
Types work orders for service department
Performs other work as required
attends meetings, training and workshops as may be required

Preferred Qualifications

Associates Degree or equivalent of specialized training in business or office administration with emphasis on customer service, office services, or office support systems

Knowledge / Skills / Abilities

Knowledge of modern office practices, procedures, equipment and standard clerical techniques
Knowledge of cash handling and record keeping standards and practices
Ability to make arithmetical calculations rapidly and accurately.
ability to understand and follow moderately complex oral and written instructions
Ability to establish and maintain effective working relationships with fellow employees and the public
ability to operate a cash register and computer terminal

Utilities Department Customer Service Representative

Nature of work

Varies in handling of utility payments, clerical and customer service
accepting and recording utility payments
balancing cash receipts
variety of fiscal related clerical duties
assisting customers in establishing / transferring / terminating utilities
investigating and resolving customer questions regarding same and billing questions

Duties and Responsibilities

Serves customers at counter or by phone by:
accepting utility deposits
accepting utility payments
provides general information about utility services and regulations
explains utility services, procedures and charges
receives then screens and directs customers / visitors to proper source for service requested
Operates a cash window:
receives, receipts and accounts for utility payments
stamps receipts
makes change related to cash payments
balances receipts / tapes and cash drawer
prepares bank deposits of cash and checks received for payment

Other clerical duties include:

reviewing, approving or declining standard payment extension requests
correcting payment posting errors
processing and collecting returned checks
assists customers in completing applications and utility change requests
answer and screen phone calls, screens request, assist to extent possible then direct to source for help

Service Department duties:

types and delivers service orders of utility services to service department
refers requests for special readings or repairs to service department
responds and resolves general customer complaints
answers general customer inquiries

Other Duties:

Performs other work as required and assigned
attends meetings, trainings and workshops as may be required

Preferred Qualifications

Same as before
Same as before

Knowledge / Skills / Abilities



AGENDA ITEM NO: Department Business—Personnel—XI.H.

CITY OF STARKVILLE

AGENDA DATE: May 5, 2015

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Request approval of the job description and authorization to advertise to fill the position of Executive Administrative Assistant in the Utilities Department.

AMOUNT & SOURCE OF FUNDING Regular budgeted funding in Utilities Department

REQUESTING DIRECTOR'S DEPARTMENT: Terry Kemp, General Manager

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

AUTHORIZATION HISTORY: A proposed job description for this position is attached. This position was included in the listing of jobs to be filled with the formation of the Utilities Department as previously approved by the Board.

AMOUNT Salary Grade 9 with range of \$27,683.72 (\$13.31 hour) to \$36,843.40 (\$17.71 hour)

STAFF RECOMMENDATION: (Suggested Motion) Move approval of the job description for the position of Executive Administrative Assistant in the Utilities Department and authorization to advertise to fill this position as submitted.

DATE SUBMITTED: May 1, 2015



CITY OF STARKVILLE JOB DESCRIPTION

Title: Executive Administrative Assistant	Department: Utilities
Reports to: General Manager, Utilities	Classification: Non-exempt, grade 9
Date Prepared: 04/30/2015	Approved by Board: _____

GENERAL POSITION SUMMARY:

The Executive Administrative Assistant will perform, coordinate and oversee administrative duties while providing an extensive level of support to the General Manager of the Utilities Department. Manages work in a confidential manner. Provides guidance to peers as necessary regarding proprietary information. Handles confidential information which typically consists of Department or personnel sensitive information. Monitors, coordinates, and ensures department's compliance with administrative duties relating to contracts, agreements, and similar documents.

ESSENTIAL JOB FUNCTIONS:

1. Research and compilation of information from various types of records for legal, regulatory and internal decision making purposes.
2. Respond to complaints and requests for information from City Management, employees and the public on regulations, policies, procedures, systems and precedents relating to Utilities Department issues.
3. Compile and organize professional presentations as requested by the General Manager, including data for special projects; collect and assemble data and background materials for a variety of reports; maintain and collect confidential material and records.
4. Able to produce effective communication materials including the ability to effectively use electronic and social media as appropriate to communicate department information, including alerts, notices, and similar customer and public notifications.
5. Manages the General Manager's and department's calendar through coordination and scheduling of appointments and group meetings with both internal and external partners, contact management, preparing materials for meetings, and participating in a wide range of special projects.
6. Acts with little supervision, anticipating needs and proactively addressing issues while managing the day-to-day workflow and prioritizing various projects.
7. Balance conflicting priorities in order to manage workflow, ensure the completion of essential projects, and meet critical deadlines
8. Ensure General Manager is prepared for upcoming appointments by gathering materials necessary for each meeting
9. Handle phone, email and mail inquiries and respond appropriately
10. Draft and edit correspondence, articles, reports and presentations; transcribe meeting notes
11. Coordinate and manage special projects, including working collaboratively with staff to assure projects meet deadlines
12. Take on tasks to support the Department's programs and operations and overall mission
13. Work as a member of the team, willingly providing back-up support for co-workers when appropriate and actively supporting group goals
14. Compile, assimilate, and prepare confidential and sensitive documents for the General Manager
15. Communicate with Mayor, Board of Aldermen, City Staff and Department Heads in preparation of Board packets
16. Create and implement reports as requested by General Manager
17. File appropriate notifications and information with various individuals, agencies, and organizations
18. Maintain records, documents and other confidential information & files
19. Assist in the preparation and submission of the grants, contracts, agreements, and similar documents.
20. File and maintain important documents, reports and records.



21. Assists General Manager with coordination of budget preparation, and monitoring of budget reports
22. Verify and review materials for completeness and conformance with established regulations and procedures.
23. Interact professionally with stakeholders and associates at all times
24. Promptly respond to requests with accuracy and a courteous demeanor
25. Displays superb communication skills (oral and written) with a confident, concise, clear and compelling style
26. Produce well thought-out, professional correspondence free of grammatical and spelling errors
27. Resourceful, strategic problem-solving ability with a positive "can do" attitude.
28. Perform related duties and responsibilities as required.

SUPERVISORY RESPONSIBILITY:

None

INTERPERSONAL CONTACTS:

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, the media, and other governmental agencies.

PHYSICAL, MENTAL, and OTHER CAPABILITIES

Requires the ability to sit, stand, walk, see, and effectively communicate with others for extended periods of time. May be required to lift objects weighing up to 25 pounds without assistance. Must be able to handle multiple tasks or projects simultaneously, work with numerous interruptions, and adjust to changing priorities. Must demonstrate good use of judgment and demonstrate the ability to properly deal with confidential matters. Must use good interpersonal skills.

JOB CONDITIONS:

The job is performed primarily indoors in an office setting.

EDUCATION AND/OR EXPERIENCE REQUIRED:

Proficient in all MS Office applications including, Word, Excel, PowerPoint

Bachelor's degree or equivalent in office administration, business information systems or business administration.

Minimum of 7 years of Executive support experience

Demonstrates ability to handle confidential information appropriately

Exhibits excellent interpersonal and verbal/written communication skills

Displays excellent organizational skills and attention to details

Extensive knowledge of general office manners, routines and procedures

Expertise in creating presentations.

Proven ability to manage multiple priorities, ability to work under time constraints, excellent follow-through, persistent, highly collaborative, organized, creative and strategic thinker.

Very strong organizational skills; ability to prioritize multiple matters calmly and effectively.

Excellent communication (oral and written) skills and the ability to communicate effectively with internal and external stakeholders at all levels.

The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute and employment contract and is subject to change as the needs of the City and requirements of the job change.



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO:
AGENDA DATE:
PAGE: 1 of 1**

SUBJECT: 2015 CHIEFS OF POLICE SUMMER CONFERENCE

AMOUNT & SOURCE OF FUNDING: \$927.32

LINE ITEM 001-230-690-552

FISCAL NOTE:

**REQUESTING
DEPARTMENT: POLICE**

**DIRECTOR'S
AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT: R. FRANK NICHOLS
CHIEF**

PRIOR BOARD ACTION:

BOARD AND COMMISSION ACTION:

PURCHASING:

DEADLINE:

ADDITIONAL INFORMATION: Request authorization to allow Chief Frank Nichols to attend the 2015 Chiefs of Police Summer Conference in Biloxi, MS, June 15-19, 2015

STAFF RECOMMENDATION: "MOVE APPROVAL OF ALLOWING Chief Frank Nichols to attend the 2015 Chiefs of Police Summer Conference in Biloxi, MS, June 15-19, 2015 , "WITH ADVANCE TRAVEL AUTHORIZED NOT TO EXCEED \$927.32."



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO:
AGENDA DATE: 5-5-15
PAGE: 1 of 1**

SUBJECT: SURPLUS PROPERTY, ALL IN VARIOUS STATE OF REPAIR

AMOUNT & SOURCE OF FUNDING:

LINE ITEM

FISCAL NOTE:

**REQUESTING
DEPARTMENT: POLICE**

**DIRECTOR'S
AUTHORIZATION:**

FOR MORE INFORMATION CONTACT:

R. FRANK NICHOLS
CHIEF

PRIOR BOARD ACTION:

BOARD AND COMMISSION ACTION:

PURCHASING:

DEADLINE:

ADDITIONAL INFORMATION: Request authorization to declare the listed items as surplus property, advertise for sale, and sell to the highest bidder.

VEHICLE	LAST 4 OF VIN #	VEHICLE	LAST 4 OF VIN#
Ford Crown Vic	9015	Ford Crown Vic	9605
Ford Crown Vic	9611	Ford Crown Vic	9610
Ford Crown Vic	9609	Ford Expedition	4045
Ford Explorer	4082	Ford Ranger	1721
Nissan Sentra	2495	Kia Sportage	2947
Chevy Malibu	9229	Mercury Marquis	4371
Chev Caprice	2583	Chev Tracker	2091
Jeep Cherokee	7786	Jeep Cherokee	8588
Ford Explorer	7812		

STAFF RECOMMENDATION: "MOVE APPROVAL to declare the listed items as surplus property, advertise for sale, and sell to the highest bidder."



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE: May 5, 2015
PAGE: 1 of 1

SUBJECT: FORFEITED VEHICLE

AMOUNT & SOURCE OF FUNDING: N/A

LINE ITEM N/A

FISCAL NOTE: N/A

REQUESTING DEPARTMENT:
STARKVILLE POLICE DEPT.

DIRECTOR'S AUTHORIZATION:
CHIEF R. FRANK NICHOLS

FOR MORE INFORMATION CONTACT:

R. FRANK NICHOLS
CHIEF

PRIOR BOARD ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE: N/A

STAFF RECOMMENDATION:

THE FOLLOWING VEHICLE WAS FORFEITED TO THE STARKVILLE POLICE DEPT... UPON ARRIVAL OF THE TITLE, WE REQUEST THE MAYOR AND BOARD OF ALDERMEN TO ADD THIS VEHICLE TO THE POLICE DEPARTMENT FIXED ASSETS AND AUTHORIZATION TO UTILIZE THE 2010 HYUNDAI GENESIS BY THE POLICE DEPT. OR LIST ON GOVDEALS.COM OR PUBLIC AUCTION TO BE AWARDED TO THE HIGHEST OR BEST BIDDER.

-
- 1.) 2010 HYUNDAI GENESIS VIN:KMHHT6KD2AU035098
-

IN THE CIRCUIT COURT OF OKTIBBEHA COUNTY, MISSISSIPPI

LANCE KENNEDY
VS.
STATE OF MISSISSIPPI
IN RE: ONE HYUNDAI GENESIS 2010 MODEL
VIN #KMHHT6KD2AU035098

PETITIONER
CAUSE NO.:2012-0096-CVC
RESPONDENT

AGREED ORDER

BE IT REMEMBERED that on this day it is agreed by the parties that the 2010 Hyundai Genesis VIN #KMHHT6KD2AU035098 should be forfeited to the Starkville Police Department, who has held said property in safe keeping since its seizure by the Starkville Police Department.

IT IS THEREFORE ORDERED, based on the agreement of the parties as verified by their signatures hereunder, that the 2010 Hyundai Genesis VIN # KMHHT6KD2AU035098 be forfeited to the Starkville Police Department, as set forth herein.

Furthermore, the State of Mississippi, the District Attorney, the Starkville Police Department, Starkville, Mississippi, and their officers, employees, and agents are hereby granted an absolute release of any and all claims or future claims concerning the aforesaid property and Lance Kennedy is to indemnify said entities, and their officers, employees, and agents against any and all future actions with reference to the seizure and/or disposition of the above described property and any other claims concerning this action.

SO ORDERED this the 16th day of April, 20 15.

Lee S. Clemons
CIRCUIT COURT JUDGE



AGREED:
Lindsay Clemons
LINDSAY CLEMONS
ASSISTANT DISTRICT ATTORNEY
FOR (SPD)

Lance Kennedy
LANCE KENNEDY

Ng-Yi Attorney for Petitioner



AGENDA ITEM NO:
AGENDA DATE: May 5, 2015

RECOMMENDATION FOR BOARD ACTION

SUBJECT: Request board to pass Resolution Authorizing and Approving Execution of an Equipment Lease-Purchase Agreement with BancorpSouth Equipment Finance, a Division of BancorpSouth Bank for the Purpose of Lease-Purchasing Certain Equipment.

AMOUNT & SOURCE OF FUNDING: FY 2015 Budget

FISCAL NOTE:

REQUESTING
DEPARTMENT: Utilities

DIRECTOR'S Terry N. Kemp, General Manager
AUTHORIZATION:

FOR MORE INFORMATION CONTACT: Terry Kemp 323-3133

PRIOR BOARD ACTION: Low quote and BancorpSouth Lease-Purchase Agreement approved.

BOARD AND COMMISSION ACTION: N/A

PURCHASING:

DEADLINE:

AUTHORIZATION HISTORY:

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
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STAFF RECOMMENDATION: Request board to pass Resolution Authorizing and Approving Execution of an Equipment Lease-Purchase Agreement with BancorpSouth Equipment Finance, a Division of BancorpSouth Bank for the Purpose of Lease-Purchasing Certain Equipment.

SUGGESTED MOTION: “Move approval for board to pass Resolution Authorizing and Approving Execution of an Equipment Lease-Purchase Agreement with BancorpSouth Equipment Finance, a Division of BancorpSouth Bank for the Purpose of Lease-Purchasing Certain Equipment.”

**RESOLUTION AUTHORIZING AND APPROVING EXECUTION
OF AN EQUIPMENT LEASE-PURCHASE AGREEMENT WITH
BANCORPSOUTH EQUIPMENT FINANCE, A DIVISION OF BANCORPSOUTH
BANK
FOR THE PURPOSE OF LEASE-PURCHASING CERTAIN EQUIPMENT**

WHEREAS, the Mayor and Board of Aldermen, the Governing Body (the "Governing Body") of City of Starkville, Mississippi (the "Lessee"), acting for and on the behalf of the Lessee hereby finds, determines and adjudicates as follows:

1. The Lessee desires to enter into an Equipment Lease-Purchase Agreement with the Exhibits attached thereto in substantially the same form as attached hereto as Exhibit "A" (the "Agreement") with BancorpSouth Equipment Finance, a division of BancorpSouth Bank (the "Lessor") for the purpose of presently purchasing the equipment as described therein for the total cost specified therein (collectively the "Equipment") and to purchase such other equipment from time to time in the future upon appropriate approval;

2. The Lessee is authorized pursuant to Section 31-7-13(e) of the Mississippi Code of 1972, as amended, to acquire equipment and furniture by Lease-Purchase agreement and pay interest thereon by contract for a term not to exceed 5 years;

3. It is in the best interest of the residents served by Lessee that the Lessee acquire the Equipment pursuant to and in accordance with the terms of the Agreement; and

4. It is necessary for the Lessee to approve and authorize the Agreement.

5. The Lessee desires to designate the Agreement as a qualified tax-exempt obligation of Lessee for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986 (the "Code").

NOW, THEREFORE, BE IT RESOLVED by this Governing Body for and on behalf of the Lessee as follows:

Section 1. The Agreement and Exhibits attached thereto in substantially the same form as attached hereto as Exhibit "A" by and between the Lessor and the Lessee is hereby approved and Mayor (the "Authorized Officer") is hereby authorized and directed to execute said Agreement on behalf of the Lessee.

Section 2. The Agreement is being issued in calendar year 2015.

Section 3. Neither any portion of the gross proceeds of the Agreement nor the Equipment identified to the Agreement shall be used (directly or indirectly) in a trade or business carried on by any person other than a governmental unit, except for such use as a member of the general public.

Section 4. No portion of the rental payments identified in the Agreement (a) is secured, directly or indirectly, by property used or to be used in a trade or business carried on by a person other than a governmental unit, except for such use as a member of the general public, or by payments in respect of such property; or (b) is to be derived from payments (whether or not to Lessee) in respect of property or borrowed money used or to be used for a trade or business carried on by any person other than a governmental unit.

Section 5. No portion of the gross proceeds of the Agreement are used (directly or indirectly) to make or finance loans to persons other than governmental units.

Section 6. Lessee hereby designates the Agreement as a qualified tax-exempt obligation for purposes of Section 265(b) of the Code.

Section 7. In calendar year _____, Lessee has designated \$ _____ of tax-exempt obligations (including the Agreement) as qualified tax-exempt obligations. Including the Agreement herein so designated, Lessee will not designate more than \$10,000,000 of obligations issued during calendar year _____ as qualified tax-exempt obligations.

Section 8. Lessee reasonably anticipates that the total amount of tax-exempt obligations (other than private activity bonds) to be issued by Lessee during calendar year _____ will not exceed \$10,000,000.

Section 9. For purposes of this resolution, the amount of Tax-exempt obligations stated as either issued or designated as qualified tax-exempt obligations includes tax-exempt obligations issued by all entities deriving their issuing authority from Lessee or by an entity subject to substantial control by Lessee, as provided in Section 265(b)(3)(E) of the Code.

Section 10. The Authorized Officer is further authorized for and on behalf of the Governing Body and the Lessee to do all things necessary in furtherance of the obligations of the Lessee pursuant to the Agreement, including execution and delivery of all other documents necessary or appropriate to carry out the transactions contemplated thereby in accordance with the terms and provisions thereof.

Following the reading of the foregoing resolution, _____ moved that the foregoing resolution be adopted, _____ seconded the motion for its adoption. The _____ put the question to a roll call vote and the result was as follows:

_____	Voted: _____

The motion having received the affirmative vote of all members present, the _____ declared the motion carried and the resolution adopted this the _____ day of _____, _____.

(presiding officer), Title

ATTEST:

(SEAL)