



# **OFFICIAL ELECTRONIC PACKET**

**CITY OF STARKVILLE, MISSISSIPPI**

**JUNE 17, 2014**



**OFFICIAL AGENDA**  
**THE MAYOR AND BOARD OF ALDERMEN**  
**OF THE**  
**CITY OF STARKVILLE, MISSISSIPPI**

RECESS MEETING OF TUESDAY, JUNE 17, 2014  
5:30 P.M., COURT ROOM, CITY HALL  
101 EAST LAMPKIN STREET

**PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED AND PROVIDED AS  
APPENDIX A ATTACHED**

- I. **CALL THE MEETING TO ORDER**
- II. **PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. **APPROVAL OF THE OFFICIAL AGENDA**
  - A. APPROVAL OF THE CONSENT AGENDA.
- IV. **APPROVAL OF BOARD OF ALDERMEN MINUTES**

**CONSIDERATION OF THE MINUTES OF THE JUNE 3, 2014  
REGULAR MEETING OF THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF STARKVILLE WITH CORRECTIONS  
FROM THE CITY ATTORNEY.**
- V. **ANNOUNCEMENTS AND COMMENTS**
  - A. MAYOR'S COMMENTS:
  
  
  - B. BOARD OF ALDERMEN COMMENTS:
- VI. **CITIZEN COMMENTS**

**VII. PUBLIC APPEARANCES**

A PUBLIC APPEARANCE BY CHIEF ADMINISTRATIVE OFFICER TAYLOR V. ADAMS AND COMMUNITY DEVELOPMENT DIRECTOR BUDDY SANDERS ON CODE ENFORCEMENT PROCEDURES IN THE CITY OF STARKVILLE.

A PUBLIC APPEARANCE BY RANDY SCRIVNER OF WATKINS, WARD AND STAFFORD ON THE FISCAL YEAR 2013 AUDITED FINANCIAL STATEMENTS OF THE CITY OF STARKVILLE.

**VIII. PUBLIC HEARING**

A PUBLIC HEARING ON THE APPEAL OF THE PLANNING AND ZONING COMMISSION APPROVAL OF REZONING CASE RZ 14-03 BY THE RESIDENTS OF VINE STREET.

**IX. MAYOR'S BUSINESS**

- A. CONSIDERATION OF A CONTRACT WITH EXPERIENCE WORKS FOR THE PURPOSE OF JOINT ENGAGEMENT IN THE SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP).
- B. CONSIDERATION OF A MODIFICATION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE MISSISSIPPI DEPARTMENT OF HUMAN SERVICES AND THE CITY OF STARKVILLE.

**X. BOARD BUSINESS**

- A. DISCUSSION AND CONSIDERATION OF ACCEPTING THE AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR 2013 AS PRESENTED BY RANDY SCRIVNER OF WATKINS, WARD AND STAFFORD, PLLC.
- B. CONSIDERATION OF THE CONTRACT WITH GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT FOR ADMINISTRATION OF THE URBAN YOUTH CORP PROGRAM IN THE CITY OF STARKVILLE.

**XI. DEPARTMENT BUSINESS**

- A. AIRPORT

*THERE ARE NO ITEMS FOR THIS AGENDA*

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

2. PLANNING

- a. REQUEST APPROVAL OF LANDSCAPE WAIVER REQUESTS FOR THE PANDA EXPRESS RESTAURANT WITH CONDITION.
- b. REQUEST APPROVAL OF CONDITIONAL USE REQUESTS CU 14-01 FOR TWO APPARTMENT UNITS AT THE ANTHONY DEPOT.
- c. REQUEST APPROVAL OF THE APPEAL OF THE PLANNING AND ZONING COMMISSION APPROVAL OF REZONING CASE RZ 14-03 BY THE RESIDENTS OF VINE STREET.
- d. REQUEST APPROVAL OF THE THAD COCHRAN RESEARCH PARK REZONING FROM R-1 SINGLE FAMILY TO P-O PLANNED OFFICE DISTRICT.
- e. REQUEST APPROVAL OF THE ONE LOT JAMES AND TERESIA SPINKS SUBDIVISION WITH CONDITIONS.
- f. REQUEST APPROVAL OF THE ONE LOT PANDA EXPRESS SUBDIVISION WITH CONDITION.
- g. REQUEST APPROVAL OF THE FIVE LOT COUNTRY CLUB ESTATES PHASE THREE A SUBDIVISION FINAL PLAT WITH CONDITIONS.

C. COURTS

*THERE ARE NO ITEMS FOR THIS AGENDA*

D. ELECTRIC DEPARTMENT

1. REQUEST APPROVAL OF A WIRE CROSSING CONTRACT WITH KANASAS CITY SOUTHERN (KCS) WITH AUTHORIZATION TO FUND.
2. REQUEST APPROVAL TO ADVERTISE FOR BIDS TO SELL

**SCRAP COPPER AND ALUMINUM WIRE.**

E. ENGINEERING

*THERE ARE NO ITEMS FOR THIS AGENDA*

F. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF JUNE 13, 2014 FOR FISCAL YEAR ENDING 9/30/14.
2. **REQUEST APPROVAL OF THE ENGAGEMENT LETTER WITH WATKINS, WARD AND STAFFORD, PLLC FOR THE CITY OF STARKVILLE 2014 AUDIT.**

G. FIRE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

H. INFORMATION TECHNOLOGY

*THERE ARE NO ITEMS FOR THIS AGENDA*

I. PERSONNEL

1. **REQUEST APPROVAL TO PROMOTE THALMUS MORGAN TO FILL THE POSITION OF EQUIPMENT OPERATOR IN THE LANDFILL DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.**
2. **REQUEST APPROVAL TO HIRE MARK ANDREWS AND CHAUNCEY JONES TO FILL VACANT POSITIONS OF DRIVER IN SANITATION AND ENVIRONMENTAL SERVICES.**
3. **REQUEST APPROVAL TO HIRE JAMES S. BETTS TO FILL A VACANT POSITION OF FOREMAN IN THE NEW CONSTRUCTION/REHAB DIVISION OF PUBLIC SERVICES.**
4. **REQUEST APPROVAL TO HIRE ASHLEY WIGELSWORTH TO FILL THE VACANT POSITION OF DEPUTY CLERK-ACCOUNTS PAYABLE IN THE CITY CLERK'S OFFICE.**
5. **REQUEST APPROVAL TO ADVERTISE TO FILL A VACANT**

**POSITION OF FIREFIGHTER IN THE FIRE DEPARTMENT.**

6. **REQUEST APPROVAL TO FILL A VACANT POSITION OF OPERATOR 1 IN THE LANDSCAPE DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.**

J. POLICE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

K. PUBLIC SERVICES

1. **REQUEST APPROVAL TO ISSUE A NOTICE TO PROCEED TO CONTROL SYSTEMS INCORPORATED, A SOLE SOURCE, TO PROVIDE, REPLACE AND PROGRAM THE REMOTE TERMINAL UNITS AT THE BLUEFIELD ROAD FILTER PLANT AND CURRY STREET WELL IN AN AMOUNT NOT OT EXCEED \$17,000.00.**

L. SANITATION DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

**XII. CLOSED DETERMINATION SESSION**

**XIII. OPEN SESSION**

**XIV. EXECUTIVE SESSION**

A. PERSONNEL

B. POTENTIAL LITIGATION

**XV. OPEN SESSION**

**XVI. RECESS UNTIL JULY 1, 2014 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.**

*The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 121 at least forty-eight (48) hours in advance for any services requested.*

**APPENDIX A**

**CONSENT AGENDA**

**I. CALL THE MEETING TO ORDER**

**II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

**III. APPROVAL OF THE OFFICIAL AGENDA**

B. APPROVAL OF THE CONSENT AGENDA.

**IV. APPROVAL OF BOARD OF ALDERMEN MINUTES**

CONSIDERATION OF THE MINUTES OF THE JUNE 3, 2014 REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE WITH CORRECTIONS FROM THE CITY ATTORNEY.

**V. ANNOUNCEMENTS AND COMMENTS**

B. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

**VI. CITIZEN COMMENTS**

**VII. PUBLIC APPEARANCES**

**VIII. PUBLIC HEARING**

**IX. MAYOR'S BUSINESS**

A. CONSIDERATION OF A CONTRACT WITH EXPERIENCE WORKS FOR THE PURPOSE OF JOINT ENGAGEMENT IN THE SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP).

B. CONSIDERATION OF A MODIFICATION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE MISSISSIPPI DEPARTMENT OF HUMAN SERVICES AND THE CITY OF STARKVILLE.

**XI. BOARD BUSINESS**

- B. CONSIDERATION OF THE CONTRACT WITH GOLDEN TRIANGLE PLANNING AND DEVELOPMENT DISTRICT FOR ADMINISTRATION OF THE URBAN YOUTH CORP PROGRAM IN THE CITY OF STARKVILLE.

**XI. DEPARTMENT BUSINESS**

- B. AIRPORT

*THERE ARE NO ITEMS FOR THIS AGENDA*

- B. COMMUNITY DEVELOPMENT DEPARTMENT

- 3. CODE ENFORCEMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

- 4. PLANNING

- a. REQUEST APPROVAL OF LANDSCAPE WAIVER REQUESTS FOR THE PANDA EXPRESS RESTAURANT WITH CONDITON.
- b. REQUEST APPROVAL OF CONDITIONAL USE REQUESTS CU 14-01 FOR TWO APPRATMENT UNITS AT THE ANTHONY DEPOT.
- d. REQUEST APPROVAL OF THE THAD COCHRAN RESEARCH PARK REZONING FROM R-1 SINGLE FAMILY TO P-O PLANNED OFFICE DISTRICT.
- e. REQUEST APPROVAL OF THE ONE LOT JAMES AND TERESIA SPINKS SUBDIVISION WITH CONDITIONS.
- f. REQUEST APPROVAL OF THE ONE LOT PANDA EXPRESS SUBDIVISION WITH CONDITION.
- g. REQUEST APPROVAL OF THE FIVE LOT COUNTRY CLUB ESTATES PHASE THREE A SUBDIVISION FINAL PLAT WITH CONDITIONS.

- L. COURTS

*THERE ARE NO ITEMS FOR THIS AGENDA*

M. ELECTRIC DEPARTMENT

1. REQUEST APPROVAL OF A WIRE CROSSING CONTRACT WITH KANASAS CITY SOUTHERN (KCS) WITH AUTHORIZATION TO FUND.
2. REQUEST APPROVAL TO ADVERTISE FOR BIDS TO SELL SCRAP COPPER AND ALUMINUM WIRE.

N. ENGINEERING

*THERE ARE NO ITEMS FOR THIS AGENDA*

O. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE ENGAGEMENT LETTER WITH WATKINS, WARD AND STAFFORD, PLLC FOR THE CITY OF STARKVILLE 2014 AUDIT.

P. FIRE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

Q. INFORMATION TECHNOLOGY

*THERE ARE NO ITEMS FOR THIS AGENDA*

R. PERSONNEL

1. REQUEST APPROVAL TO PROMOTE THALMUS MORGAN TO FILL THE POSITION OF EQUIPMENT OPERATOR IN THE LANDFILL DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.
2. REQUEST APPROVAL TO HIRE MARK ANDREWS AND CHAUNCEY JONES TO FILL VACANT POSITIONS OF DRIVER IN SANITATION AND ENVIRONMENTAL SERVICES.
3. REQUEST APPROVAL TO HIRE JAMES S. BETTS TO FILL A VACANT POSITION OF FOREMAN IN THE NEW CONSTRUCTION/REHAB DIVISION OF PUBLIC SERVICES.
4. REQUEST APPROVAL TO HIRE ASHLEY WIGELSWORTH TO FILL THE VACANT POSITION OF DEPUTY CLERK-ACCOUNTS PAYABLE IN THE CITY CLERK'S OFFICE.

5. REQUEST APPROVAL TO ADVERTISE TO FILL A VACANT POSITION OF FIREFIGHTER IN THE FIRE DEPARTMENT.
6. REQUEST APPROVAL TO FILL A VACANT POSITION OF OPERATOR 1 IN THE LANDSCAPE DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.

S. POLICE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

T. PUBLIC SERVICES

1. REQUEST APPROVAL TO ISSUE A NOTICE TO PROCEED TO CONTROL SYSTEMS INCORPORATED, A SOLE SOURCE, TO PROVIDE, REPLACE AND PROGRAM THE REMOTE TERMINAL UNITS AT THE BLUEFIELD ROAD FILTER PLANT AND CURRY STREET WELL IN AN AMOUNT NOT OT EXCEED \$17,000.00.

L. SANITATION DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO:**  
**AGENDA DATE:** 06-17-2014  
**PAGE:** 1

**SUBJECT:** REQUEST APPROVAL OF THE MINUTES OF THE JUNE 3, 2014 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

**AMOUNT & SOURCE OF FUNDING:**

**FISCAL NOTE:** N/A

**REQUESTING  
DEPARTMENT:**

**DIRECTOR'S  
AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:**

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**AUTHORIZATION HISTORY:**

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**SUGGESTED MOTION:** REQUEST APPROVAL OF THE MINUTES OF THE JUNE 3, 2014 MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE, MS.

**MINUTES OF THE REGULAR MEETING  
OF THE MAYOR AND BOARD OF ALDERMEN  
The City of Starkville, Mississippi  
June 3, 2014**

Be it remembered that the Mayor and Board of Alderman met in a Regular Meeting on June 3, 2014 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. Present were Mayor Parker Wiseman, Aldermen Ben Carver, Lisa Wynn, David Little, Jason Walker, Scott Maynard, Roy A. Perkins, and Henry Vaughn, Sr. Attending the Board were City Attorney Chris Latimer, CAO/CFO Taylor V. Adams and City Clerk Lesa Hardin.

Mayor Parker Wiseman opened the meeting with the Pledge of Allegiance followed by a moment of silence.

Mayor Parker Wiseman asked for any revisions to the Official Agenda.

**REQUESTED REVISIONS TO THE OFFICIAL AGENDA:**

**Alderman Scott Maynard** requested the following change to the published June 3, 2014 Official Agenda:

**Add to Agenda and to Consent IV.C.** Consideration of the minutes of the March 18, 2014 recessed meeting of the Mayor and Board of Aldermen of the City of Starkville with corrections from the City Attorney.

**Alderman David Little** requested the following change to the published June 3, 2014 Official Agenda:

**Add to Agenda and to Consent X.C.** Consideration of making appointment of Sonny Trimm to the Tree Advisory Board for a four (4) year term running May 1, 2014 to April 30, 2018.

**Alderman Ben Carver** requested the following change to the published June 3, 2014 Official Agenda:

**Amend Consent Item X.A.** Consideration of a resolution appointing a Mississippi Municipal League 2014 voting delegate for the City of Starkville with that delegate being Alderman Henry Vaughn, Sr. and Alderman David Little as first alternate and Alderman Jason Walker as second alternate.

**Alderman Scott Maynard** requested the following change to the published June 3, 2014 Official Agenda at the request of Attorney Chris Latimer along with Terry Kemp, Director of Starkville Electric in that further negotiations on the contract are needed:

**Remove Consent XI.D.** Request approval of a wire crossing contract with Kansas City Southern (KCS) with authorization to fund.

The Mayor asked for further revisions to the published June 3, 2014 Official Agenda. No further revisions were requested.

**1. A MOTION TO APPROVE THE OFFICAL AGENDA.**

There came for consideration the matter of approving and adopting the June 3, 2014, Official Agenda of the Regular Meeting of the Mayor and Board of Aldermen, as revised. After discussion, and upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Scott Maynard, to approve the June 3, 2014, Official Agenda with items listed as consent, the Board voted unanimously to approve the motion.

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

**OFFICIAL AGENDA**  
**THE MAYOR AND BOARD OF ALDERMEN**  
**OF THE**  
**CITY OF STARKVILLE, MISSISSIPPI**

RECESS MEETING OF TUESDAY, JUNE 3, 2014  
5:30 P.M., COURT ROOM, CITY HALL  
101 EAST LAMPKIN STREET

**PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED AND PROVIDED AS  
APPENDIX A ATTACHED**

- I. CALL THE MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. APPROVAL OF THE OFFICIAL AGENDA**
  - A. APPROVAL OF THE CONSENT AGENDA.
- IV. APPROVAL OF BOARD OF ALDERMEN MINUTES**

**CONSIDERATION OF THE MINUTES OF THE APRIL 1, 2014  
REGULAR MEETING OF THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF STARKVILLE WITH CORRECTIONS  
FROM THE CITY ATTORNEY.**

CONSIDERATION OF THE MINUTES OF THE APRIL 10, 2014 RECESS MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE WITH CORRECTIONS FROM THE CITY ATTORNEY.

CONSIDERATION OF THE MINUTES OF THE MARCH 18, 2014 RECESS MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE WITH CORRECTIONS FROM THE CITY ATTORNEY.

V. **ANNOUNCEMENTS AND COMMENTS**

A. MAYOR'S COMMENTS:

B. BOARD OF ALDERMEN COMMENTS:

VI. **CITIZEN COMMENTS**

VII. **PUBLIC APPEARANCES**

A PUBLIC APPEARANCE BY VOLUNTEER STARKVILLE DIRECTOR JAMEY BACHMAN ON SUCCESSES AND ACCOMPLISHMENTS FOR THE SECOND QUARTER OF FISCAL YEAR 2014.

VIII. **PUBLIC HEARING**

IX. **MAYOR'S BUSINESS**

X. **BOARD BUSINESS**

A. CONSIDERATION OF A RESOLUTION APPOINTING A MISSISSIPPI MUNICIPAL LEAGUE 2014 VOTING DELEGATE FOR THE CITY OF STARKVILLE WITH THAT DELEGATE BEING ALDERMAN HENRY VAUGHN, SR. AND ALDERMAN DAVID LITTLE AS FIRST ALTERNATE AND ALDERMAN JASON WALKER AS SECOND ALTERNATE.

B. CONSIDERATION OF ADVERTISING FOR BIDS FOR THE CONSTRUCTION OF A LOADING DOCK ON THE SOUTH HANGER

**BUILDING LEASED BY BSP FILING SOLUTIONS/FINALLY.**

- C. **CONSIDERATION OF MAKING APPOINTMENT OF SONNY TRIMM TO THE TREE ADVISORY BOARD FOR A FOUR (4) YEAR TERM RUNNING MAY 1, 2014 TO APRIL 30, 2018.**

**XI. DEPARTMENT BUSINESS**

A. AIRPORT

*THERE ARE NO ITEMS FOR THIS AGENDA*

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

2. PLANNING

*THERE ARE NO ITEMS FOR THIS AGENDA*

C. COURTS

*THERE ARE NO ITEMS FOR THIS AGENDA*

D. ELECTRIC DEPARTMENT

1. **REQUEST APPROVAL TO ADVERTISE FOR SOURCE OF SUPPLY BIDS FOR THE PERIOD JULY 1, 2014 THROUGH DECEMBER 31, 2014.**

E. ENGINEERING

*THERE ARE NO ITEMS FOR THIS AGENDA*

F. FINANCE AND ADMINISTRATION

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS INCLUDING STARKVILLE ELECTRIC DEPARTMENT AS OF MAY 30, 2014 FOR FISCAL YEAR ENDING 9/30/14.

G. FIRE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

H. INFORMATION TECHNOLOGY

*THERE ARE NO ITEMS FOR THIS AGENDA*

I. PERSONNEL

1. REQUEST APPROVAL TO HIRE ANDREW W. JENKINS AND TROY L. ROLLINS TO FILL VACANT POSITIONS OF POLICE OFFICER IN THE POLICE DEPARTMENT WITH PAY AT GRADE 8, \$32,047.41 (\$14.37 PER HOUR BASED ON 2229.5 HOURS) FOR ROLLINS AND GRADE 9, \$33,886.53 (\$15.20 PER HOUR BASED ON 2229.5 HOURS) FOR JENKINS AS HE IS ALREADY A CERTIFIED OFFICER WITH BOTH POSITIONS SUBJECT TO A ONE YEAR PROBATIONARY PERIOD.
2. REQUEST APPROVAL TO HIRE EDWIN C. SUGGS AND BRENT R. CRUTCHFIELD TO FILL A VACANT POSITION OF FIREFIGHTER IN THE FIRE DEPARTMENT WITH ANNUAL SALARY OF GRADE 5, \$27,578.52 (\$9.22 PER HOUR) SUBJECT TO A ONE YEAR PROBATIONARY PERIOD.
3. REQUEST APPROVAL TO PROMOTE BRADLEY D. SCARBROUGH TO FILL THE VACANT POSITION OF CREW CHIEF IN THE ELECTRIC DEPARTMENT AT A SALARY LEVEL OF GRADE 16, STEP 3, \$57,233.16 (\$27.51 PER HOUR) SUBJECT TO A SIX MONTH PROBATIONARY PERIOD.
4. REQUEST APPROVAL TO ADVERTISE TO FILL A VACANT POSITION OF WASTEWATER, OPERATOR IV IN THE WASTEWATER DIVISION OF PUBLIC SERVICES.

J. POLICE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

K. PUBLIC SERVICES

1. REQUEST APPROVAL TO DECLARE ITEMS AS SURPLUS PROPERTY, ADVERTISE TO BIDS AND TO RELEASE THE ITEMS TO THE HIGHEST BIDDER.
2. REQUEST APPROVAL TO INSERT THE DRINKING WATER ANNUAL CONSUMER CONFIDENCE REPORT INTO THE JUNE

**UTILITY BILLS.**

L. SANITATION DEPARTMENT

**XII. CLOSED DETERMINATION SESSION**

**XIII. OPEN SESSION**

**XIV. EXECUTIVE SESSION**

A. PERSONNEL

B. POTENTIAL LITIGATION

**XV. OPEN SESSION**

**XVI. RECESS UNTIL MAY 27, 2014 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.**

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**APPENDIX A**

**CONSENT AGENDA**

**IV. APPROVAL OF BOARD OF ALDERMEN MINUTES**

**CONSIDERATION OF THE MINUTES OF THE MARCH 18, 2014 RECESS MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE WITH CORRECTIONS FROM THE CITY ATTORNEY.**

**CONSIDERATION OF THE MINUTES OF THE APRIL 1, 2014 REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE WITH CORRECTIONS FROM THE CITY ATTORNEY.**

**CONSIDERATION OF THE MINUTES OF THE APRIL 10, 2014**

RECESS MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE WITH CORRECTIONS FROM THE CITY ATTORNEY.

**XI. BOARD BUSINESS**

- A. CONSIDERATION OF A RESOLUTION APPOINTING A MISSISSIPPI MUNICIPAL LEAGUE 2014 VOTING DELEGATE FOR THE CITY OF STARKVILLE WITH THAT DELEGATE BEING ALDERMAN HENRY VAUGHN, SR. AND ALDERMAN DAVID LITTLE AS FIRST ALTERNATE AND ALDERMAN JASON WALKER AS SECOND ALTERNATE.
- B. CONSIDERATION OF ADVERTISING FOR BIDS FOR THE CONSTRUCTION OF A LOADING DOCK ON THE SOUTH HANGER BUILDING LEASED BY BSP FILING SOLUTIONS/FINALLY.
- C. CONSIDERATION OF MAKING APPOINTMENT OF SONNY TRIMM TO THE TREE ADVISORY BOARD FOR A FOUR (4) YEAR TERM RUNNING MAY 1, 2014 TO APRIL 30, 2018.

C. ELECTRIC DEPARTMENT

- 1. REQUEST APPROVAL TO ADVERTISE FOR SOURCE OF SUPPLY BIDS FOR THE PERIOD JULY 1, 2014 THROUGH DECEMBER 31, 2014.

D. PERSONNEL

- 1. REQUEST APPROVAL TO HIRE ANDREW W. JENKINS AND TROY L. ROLLINS TO FILL VACANT POSITIONS OF POLICE OFFICER IN THE POLICE DEPARTMENT WITH PAY AT GRADE 8, \$32,047.41 (\$14.37 PER HOUR BASED ON 2229.5 HOURS) FOR ROLLINS AND GRADE 9, \$33,886.53 (\$15.20 PER HOUR BASED ON 2229.5 HOURS) FOR JENKINS AS HE IS ALREADY A CERTIFIED OFFICER WITH BOTH POSITIONS SUBJECT TO A ONE YEAR PROBATIONARY PERIOD.
- 2. REQUEST APPROVAL TO HIRE EDWIN C. SUGGS TO FILL A VACANT POSITION OF FIREFIGHTER IN THE FIRE DEPARTMENT WITH ANNUAL SALARY OF GRADE 5, \$27,578.52 (\$9.22 PER HOUR) SUBJECT TO A ONE YEAR PROBATIONARY PERIOD.

3. REQUEST APPROVAL TO PROMOTE BRADLEY D. SCARBROUGH TO FILL THE VACANT POSITION OF CREW CHIEF IN THE ELECTRIC DEPARTMENT AT A SALARY LEVEL OF GRADE 16, STEP 3, \$57,233.16 (\$27.51 PER HOUR) SUBJECT TO A SIX MONTH PROBATIONARY PERIOD.
4. REQUEST APPROVAL TO ADVERTISE TO FILL A VACANT POSITION OF WASTEWATER, OPERATOR IV IN THE WASTEWATER DIVISION OF PUBLIC SERVICES.

E. PUBLIC SERVICES

1. REQUEST APPROVAL TO DECLARE ITEMS AS SURPLUS PROPERTY, ADVERTISE TO BIDS AND TO RELEASE THE ITEMS TO THE HIGHEST BIDDER.
2. REQUEST APPROVAL TO INSERT THE DRINKING WATER ANNUAL CONSUMER CONFIDENCE REPORT INTO THE JUNE UTILITY BILLS.

**CONSENT ITEMS 2-13:**

**2. CONSIDERATION OF THE MINUTES OF THE APRIL 1, 2014 REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE WITH CORRECTIONS FROM THE CITY ATTORNEY.**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Scott Maynard, and adopted by the Board to approve the June 3, 2014 Official Agenda, and to accept items for Consent, whereby the "Approval of the minutes of the April 1, 2014 regular meeting of the Mayor and Board of Aldermen of the City of Starkville with corrections from the City Attorney" is enumerated, this consent item is thereby approved.

**3. CONSIDERATION OF THE MINUTES OF THE APRIL 10, 2014 RECESS MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE WITH CORRECTIONS FROM THE CITY ATTORNEY.**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Scott Maynard, and adopted by the Board to approve the June 3, 2014 Official Agenda, and to accept items for Consent, whereby the "Approval of the minutes of the April 10, 2014 regular meeting of the Mayor and Board of Aldermen of the City of Starkville with corrections from the City Attorney" is enumerated, this consent item is thereby approved.

**4. CONSIDERATION OF THE MINUTES OF THE MARCH 18, 2014 RECESS MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF STARKVILLE WITH CORRECTIONS FROM THE CITY ATTORNEY.**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Scott Maynard, and adopted by the Board to approve the June 3, 2014 Official Agenda, and to accept items for Consent, whereby the "Approval of the minutes of the March 18, 2014 regular meeting of the Mayor and Board of Aldermen of the City of Starkville with corrections from the City Attorney" is enumerated, this consent item is thereby approved.

**5. CONSIDERATION OF A RESOLUTION APPOINTING A MISSISSIPPI MUNICIPAL LEAGUE 2014 VOTING DELEGATE FOR THE CITY OF STARKVILLE WITH THAT DELEGATE BEING ALDERMAN HENRY VAUGHN, SR. AND ALDERMAN DAVID LITTLE AS FIRST ALTERNATE AND ALDERMAN JASON WALKER AS SECOND ALTERNATE.**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Scott Maynard, and adopted by the Board to approve the June 3, 2014 Official Agenda, and to accept items for Consent, whereby the "Approval of a resolution appointing a Mississippi Municipal League 2014 voting delegate for the City of Starkville with that delegate being Alderman Henry Vaughn, Sr. and Alderman David Little As First Alternate and Alderman Jason Walker As Second Alternate" is enumerated, this consent item is thereby approved.

**6. CONSIDERATION OF ADVERTISING FOR BIDS FOR THE CONSTRUCTION OF A LOADING DOCK ON THE SOUTH HANGER BUILDING LEASED BY BSP FILING SOLUTIONS/FINALLY.**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Scott Maynard, and adopted by the Board to approve the June 3, 2014 Official Agenda, and to accept items for Consent, whereby the "Approval of advertising for bids for the construction of a loading dock on the south hanger building leased by BSP Filing Solutions/Finally" is enumerated, this consent item is thereby approved.

**7. REQUEST APPROVAL TO ADVERTISE FOR SOURCE OF SUPPLY BIDS FOR STARKVILLE ELECTRIC DEPARTMENT FOR THE PERIOD JULY 1, 2014 THROUGH DECEMBER 31, 2014.**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Scott Maynard, and adopted by the Board to approve the June 3, 2014 Official Agenda, and to accept items for Consent, whereby the "Approval of advertising for Source of Supply Bids for Starkville Electric Department for the period July 1, 2014 through December 31, 2014" is enumerated, this consent item is thereby approved.

**8. REQUEST APPROVAL TO HIRE ANDREW W. JENKINS AND TROY L. ROLLINS TO FILL VACANT POSITIONS OF POLICE OFFICER IN THE POLICE DEPARTMENT WITH PAY AT GRADE 8, \$32,047.41 (\$14.37 PER HOUR BASED ON 2229.5 HOURS) FOR ROLLINS AND GRADE 9, \$33,886.53 (\$15.20 PER HOUR BASED ON 2229.5 HOURS) FOR JENKINS AS HE IS ALREADY A CERTIFIED OFFICER WITH BOTH POSITIONS SUBJECT TO A ONE YEAR PROBATIONARY PERIOD.**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Scott Maynard, and

adopted by the Board to approve the June 3, 2014 Official Agenda, and to accept items for Consent, whereby the "Approval to hire Andrew W. Jenkins and Troy L. Rollins to fill vacant positions of Police Officer in the Police Department with pay at Grade 8, \$32,047.41 (14.37 per hour based on 2229.5 hours) for Rollins and Grade 9, \$33,886.53 (\$15.20 per hour based on 2229.5 hours) for Jenkins as he is already a Certified Officer with both positions subject to a one year probationary period" is enumerated, this consent item is thereby approved.

**9. REQUEST APPROVAL TO HIRE EDWIN C. SUGGS AND BRENT R. CRUTCHFIELD TO FILL A VACANT POSITION OF FIREFIGHTER IN THE FIRE DEPARTMENT WITH ANNUAL SALARY OF GRADE 5, \$27,578.52 (\$9.22 PER HOUR) SUBJECT TO A ONE YEAR PROBATIONARY PERIOD.**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Scott Maynard, and adopted by the Board to approve the June 3, 2014 Official Agenda, and to accept items for Consent, whereby the "Approval to hire Edwin C. Suggs and Brent R. Crutchfield to fill a vacant position of Firefighter in the Fire Department with annual salary of grade 5, \$27, 578.52 (\$9.22 per hour) subject to a one year probationary period" is enumerated, this consent item is thereby approved.

**10. REQUEST APPROVAL TO PROMOTE BRADLEY D. SCARBROUGH TO FILL THE VACANT POSITION OF CREW CHIEF IN THE ELECTRIC DEPARTMENT AT A SALARY LEVEL OF GRADE 16, STEP 3, \$57,233.16 (\$27.51 PER HOUR) SUBJECT TO A SIX MONTH PROBATIONARY PERIOD.**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Scott Maynard, and adopted by the Board to approve the June 3, 2014 Official Agenda, and to accept items for Consent, whereby the "Approval to promote Bradley D. Scarbrough to fill the vacant positions of Crew Chief in the Electric Department at a salary level of grade 16, step 3, \$57,233.16 (\$27.51 per hour) subject to a six month probationary period" is enumerated, this consent item is thereby approved.

**11. REQUEST APPROVAL TO ADVERTISE TO FILL A VACANT POSITION OF WASTEWATER, OPERATOR IV IN THE WASTEWATER DIVISION OF PUBLIC SERVICES.**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Scott Maynard, and adopted by the Board to approve the June 3, 2014 Official Agenda, and to accept items for Consent, whereby the "Approval to advertise to fill a vacant position of Wastewater, Operator IV in the Wastewater Division of Public Services" is enumerated, this consent item is thereby approved.

**12. REQUEST APPROVAL TO DECLARE ITEMS AS SURPLUS PROPERTY, ADVERTISE TO BIDS AND TO RELEASE THE ITEMS TO THE HIGHEST BIDDER.**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Scott Maynard, and adopted by the Board to approve the June 3, 2014 Official Agenda, and to accept items for Consent, whereby the "Approval to declare the following items as surplus property, advertise to bids and to release the items to the highest bidder" is enumerated, this consent item is thereby approved.

Items Declared: 1997 Chevy P30 Step Van - Serial #1GBHP32R2V3301827  
CCTV Camera & Accessories – Serial #CIP1004-D6A10038  
RT RRC-750 Freon Recharging Station - #R750300692-038  
Sioux Valve & Seat Grinding Assembly

**13. REQUEST APPROVAL TO INSERT THE DRINKING WATER ANNUAL CONSUMER CONFIDENCE REPORT INTO THE JUNE UTILITY BILLS.**

Upon the motion of Alderman Henry Vaughn, Sr., duly seconded by Alderman Scott Maynard, and adopted by the Board to approve the June 3, 2014 Official Agenda, and to accept items for Consent, whereby the "Approval to insert the drinking water annual consumer confidence report into the June utility bills" is enumerated, this consent item is thereby approved.

**END OF CONSENT AGENDA ITEMS**

**ANNOUNCEMENTS AND COMMENTS:**

**MAYOR'S COMMENTS:**

The Mayor introduced a new employee:

City Clerk's Office: Martesa Bishop, Deputy Clerk – Accounting

The Mayor then recognized members of the Starkville Urban Youth Summer Workers along with Spencer Brocks of GTPDD who described the grant program to those present.

**BOARD OF ALDERMEN COMMENTS:**

Alderman Carver congratulated the Starkville Fire Dept in their recent softball win over Starkville Police Dept in the "Battle of the Sirens" and commended both groups for a successful charity event.

Alderman Little asked that citizens take pride in Starkville and that any vandalism be prosecuted to the fullest by the police department.

**CITIZEN COMMENTS:**

Alvin Turner, Ward 7, addressed the board and asked that the City continue to look for more jobs for its citizens.

**PUBLIC APPEARANCES:**

Volunteer Starkville Director Jamey Bachman presented an update of the successes and accomplishments for the second quarter of fiscal year 2014.

**14. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS AS OF MARCH 13, 2014 FOR FISCAL YEAR ENDING 9/30/14.**

There came consideration of the City of Starkville Claims Docket for all departments as of March 13, 2014 for fiscal year ending 9/30/14. Upon the motion of Alderman David Little to move approval of

the City of Starkville Claims Docket for all departments as of March 13, 2014 for fiscal year ending 9/30/14, duly seconded by Alderman Lisa Wynn,

Without further discussion, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Nay
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

General Fund	001	\$232,777.53
Restricted Police Fund	002	\$ 35.99
Airport Fund	015	\$2,067.34
Sanitation	022	\$21,153.56
Landfill	023	\$4,856.69
Park & Rec Tourism 2%	375	\$16,856.51
Economic Dev, Tourism & Conv	630	\$30,186.00
Water/Sewer	400	\$133,838.78
Sub Total Before SED		\$ 441,772.40
Electric Dept		\$2,435,231.21
Total Claims	Total	\$1,281,121.24

**15. A MOTION TO ENTER INTO A CLOSED SESSION TO DETERMINE IF THERE IS PROPER CAUSE FOR EXECUTIVE SESSION.**

There came for consideration the matter of entering a closed session to determine if there is proper cause for an executive session. Upon the motion of Alderman David Little, duly seconded by Alderman Lisa Wynn, to enter into a Closed Session to determine if there is proper cause for Executive Session:

The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

**16. A MOTION TO ENTER EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTERS REGARDING THE DIRECTOR OF SANITATION SERVICES, PENDING LITIGATION REGARDING A CITY OF STARKVILLE EMPLOYEE, POTENTIAL LITIGATION REGARDING THE ACQUISITION OF AN EASEMENT AND PROPERTY ACQUISITION RELATED TO A FACILITIES MATTER.**

There came for consideration the matter of entering an executive session to discuss personnel matters regarding the Director of Sanitation Services, pending litigation regarding a City of Starkville Employee, potential litigation regarding the acquisition of an easement and property acquisition related to a facilities matter. Upon the motion of Alderman Scott Maynard, duly seconded by Alderman Lisa Wynn, of entering an executive session to discuss personnel matters regarding the Director of Sanitation Services, pending litigation regarding a City of Starkville Employee, potential litigation regarding the acquisition of an easement and property acquisition related to a facilities matter,

The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

The Mayor invited the Public back in to make the announcement of the Board's decision to enter into executive session.

At this time the Board entered executive session.

**17. A MOTION TO RETURN TO OPEN SESSION.**

Upon the motion of Alderman Henry Vaughn, Sr, duly seconded by Alderman Lisa Wynn, to return to Open Session, the Board members in attendance voted unanimously in favor of the motion.

The Mayor announced that the Board had taken action in executive session and asked the Clerk to read the motions.

**18. A MOTION TO AUTHORIZE THE CITY ATTORNEY TO COMMENCE EMINENT DOMAIN PROCEEDINGS AGAINST LODGING AMERICA AT STARKVILLE, LLC, AND ANY OTHER INTERESTED PARTIES, FOR THE PUBLIC PURPOSE OF OBTAINING AN EASEMENT TO CONNECT PARCELS TO MISSISSIPPI HIGHWAY 12 AND EXTENDING AND WIDENING RIGHT-OF-WAY FOR THAT PURPOSE.**

Upon the motion of Alderman Henry Vaughn, Sr, duly seconded by Alderman Scott Maynard, to authorize the city attorney to commence eminent domain proceedings against Lodging America at Starkville, LLC, and any other interested parties, for the public purpose of obtaining an easement to connect parcels to Mississippi Highway 12 and extending and widening right-of-way for that purpose,

The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Yea

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

**19. A MOTION TO INVITE MR. CALVIN WARE OF THE SANITATION DEPARTMENT INTO EXECUTIVE SESSION.**

Upon the motion of Alderman Lisa Wynn, duly seconded by Alderman Scott Maynard, to invite Mr. Calvin Ware of the Sanitation Department to meet with the Mayor and Board in Executive Session,

The Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Nay
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Nay

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

After executive session, the Board amended the agenda to bring forth the following motion.

**20. A MOTION TO APPROVE TRAVEL FOR EMMA GANDY, CAP RILEY AND JOHN LANDRUM TO ATTEND THE MS CLASS I RUBBISH CERTIFICATION TRAINING IN JACKSON ON JUNE 10 AND 11 WITH ADVANCE TRAVEL NOT TO EXCEED \$850.**

Upon the motion of Alderman Henry Vaughn, Sr, duly seconded by Alderman Ben Carver, to approve travel for Emma Gandy, Cap Riley and John Landrum to attend the MS Class I Rubbish Certification Training in Jackson on June 10 and 11 with advance travel not to exceed \$850, the Board voted unanimously to approve the motion.

**21. A MOTION TO RECESS UNTIL JUNE 17, 2014 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.**

Upon the motion of Alderman David Little, duly seconded by Alderman Lisa Wynn, for the Board of Aldermen to adjourn the meeting until June 17, 2014 @ 5:30 at 101 E. Lampkin Street in the City Hall Courtroom, the Board voted as follows:

Alderman Ben Carver	Voted: Yea
Alderman Lisa Wynn	Voted: Yea
Alderman David Little	Voted: Yea
Alderman Jason Walker	Voted: Yea
Alderman Scott Maynard	Voted: Yea
Alderman Roy A'. Perkins	Voted: Yea
Alderman Henry Vaughn, Sr.	Voted: Absent

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

SIGNED AND SEALED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2014.

\_\_\_\_\_  
PARKER WISEMAN, MAYOR

Attest:

\_\_\_\_\_  
LESA HARDIN, CITY CLERK

(SEALED)



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO:**  
**AGENDA DATE:** 06-13-2014  
**PAGE:** 1

**SUBJECT:** A PUBLIC APPEARANCE BY CHIEF ADMINISTRATIVE OFFICER TAYLOR V. ADAMS AND COMMUNITY DEVELOPMENT DIRECTOR BUDDY SANDERS ON CODE ENFORCEMENT PROCEDURES IN THE CITY OF STARKVILLE.

**AMOUNT & SOURCE OF FUNDING:**

**FISCAL NOTE:** N/A

**REQUESTING  
DEPARTMENT:**

**DIRECTOR'S  
AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:**

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**AUTHORIZATION HISTORY:**

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**SUGGESTED MOTION:** A PUBLIC APPEARANCE BY CHIEF ADMINISTRATIVE OFFICER TAYLOR V. ADAMS AND COMMUNITY DEVELOPMENT DIRECTOR BUDDY SANDERS ON CODE ENFORCEMENT PROCEDURES IN THE CITY OF STARKVILLE.



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO:  
AGENDA DATE: 06-13-2014  
PAGE: 1**

**SUBJECT:** A PUBLIC APPEARANCE BY RANDY SCRIVNER OF WATKINS WARD AND STAFFORD ON THE FISCAL YEAR 2013 AUDITED FINANCIAL STATEMENTS OF THE CITY OF STARKVILLE.

**AMOUNT & SOURCE OF FUNDING:**

**FISCAL NOTE:** N/A

**REQUESTING  
DEPARTMENT:**

**DIRECTOR'S  
AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:**

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**AUTHORIZATION HISTORY:**

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**SUGGESTED MOTION:** A PUBLIC APPEARANCE BY RANDY SCRIVNER OF WATKINS WARD AND STAFFORD ON THE FISCAL YEAR 2013 AUDITED FINANCIAL STATEMENTS OF THE CITY OF STARKVILLE.



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO:**  
**AGENDA DATE:** 06-13-2014  
**PAGE:** 1

**SUBJECT:** A PUBLIC HEARING ON THE APPEAL OF THE PLANNING AND ZONING COMMISSION APPROVAL OF REZONING CASE RZ 14-03 BY THE RESIDENTS OF VINE STREET.

**AMOUNT & SOURCE OF FUNDING:**

**FISCAL NOTE:** N/A

**REQUESTING  
DEPARTMENT:**

**DIRECTOR'S  
AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:**

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**AUTHORIZATION HISTORY:**

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**SUGGESTED MOTION:** A PUBLIC HEARING ON THE APPEAL OF THE PLANNING AND ZONING COMMISSION APPROVAL OF REZONING CASE RZ 14-03 BY THE RESIDENTS OF VINE STREET.

A public hearing will be conducted by the City of Starkville Board of Aldermen to consider an appeal by Residence of Vine Street pertaining to a Rezoning request from R-3 Multi-Family to B-1 Buffer District at 711 Vine Street. The property is legally described as follows:

Lot 2, Block 37 of the City of Starkville, Oktibbeha County, Mississippi, as shown by the 1951 Edition of the Arthur L. Goodman Official Map of said City of record in the Land Records of said County.

The public hearing will be held Tuesday, June 17, 2014 at 5:30 PM in the Court Room, City Hall located on the first floor at 101 E. Lampkin Street, Starkville, Mississippi.

At the hearing, interested parties may appear and be heard with respect to the rezoning request. Copies of the request are available at City Hall in the Community Development Department and may be inspected by the public during normal business hours.

Buddy Sanders, City Planner



Buddy Sanders  
Community  
Development Director

THE CITY OF STARKVILLE  
COMMUNITY DEVELOPMENT  
CITY HALL, 101 E. LAMPKIN STREET  
STARKVILLE, MISSISSIPPI 39759

Phone: 662-323-2525 x 119  
Fax: 662-323-4143  
b.sanders@cityofstarkville.org

May 22, 2014

Subject: RZ 14-03: Notification of Public Hearing for Appeal of recommendation of Rezoning from R-3 Multi-Family to B-1 Buffer District for the property shown on the accompanying map.

Dear Citizen:

The purpose of this letter is to notify you of an Appeal of a requested change in zoning for property located at 711 Vine Street from R-3 Multi Family to B-1 Buffer District. The Board of Aldermen will hear this request at the City of Starkville City Hall Courtroom, 101 East Lampkin Street, on Tuesday, June 17, 2014, at 5:30 PM. You may appear and be heard at the hearing on this date. You should know that only property at 711 Vine Street is affected by this request; **YOUR PROPERTY IS NOT BEING REZONED.**

If you have any questions regarding this matter, please contact Buddy Sanders at (662) 323-2525, extension 119.

Sincerely,

Buddy Sanders  
Community Development Director

Residence of Vine Street  
Starkville, MS 39759

May 19, 2014

City of Starkville  
Mayor and Board of Alderman  
City Hall  
101 E. Lampkin Street  
Starkville, MS 39759

RE: RZ 14-03 Notification of Public Hearing for proposed Rezoning from R-3 Multi-Family to B-1 Buffer District for the property shown on the accompanying map.

Dear Mayor and Board of Alderman:

We are writing this letter to appeal the decision made by the Planning and Zoning Committee on May 13, 2014 to approve the rezoning of 711 Vine Street from a R-3 Multi-Family to a B-1 Buffer District for Sonic Drive-in Restaurant.

The residents of Vine Street do not want this zoning change. We would like to voice our concerns before the Board of Alderman. Attached you will find the signatures of the residence on the south end of Vine Street that support this request.

We would like to thank you for your time and consideration in this matter. We look forward to hearing from your office soon.

Respectfully Submitted:

Residence of Vine Street

RE: RZ 14-03

I understand that my signature is in support of the letter of appeal to the Mayor and Board of Alderman

	Name	Address	Signature
1	ELLA RICE	720 VINE ST	Ella Rice
2	Jannie Gibbs	724 Vine St	Jannie Gibbs
3	MATTIE PORTER	730 1/2 VINE ST.	Mattie Porter
4	WILLIE PORTER	730 1/2 VINE ST	Willie Porter
5	JOHN CARR	716 VINE ST.	John Carr
6	Maryann Arnold	712 Vine St.	Maryann Arnold
7	Machaunda Bush	713 Vine St	M Bush
8	Curtis Bush, Jr	721 Vine St	Curtis Bush Jr
9	Zenobia Jordan	713 Vine St.	Zenobia Jordan
10	Bertha Bush	721 Vine St	B Bush
11	LuCinda Alexander	702 Vine St.	Lucinda Alexander
12	Lammie Minor	717 Vine St	Lammie Minor
13	Donna Minor	717 Vine St	Donna Minor
14			
15			
16			
17			
18			
19			
20			
21			
22			

PARCEL_ID	PPIN	OWNERNAME
102H-00-172.00		1942 CARR JOHN JR ETUX
102H-00-173.00		268 TAYLOR FAMILY TRUST
102H-00-174.00		255 ARNOLD MYNYOWN LORAINE
102H-00-175.00		6774 JONES CARRIE STEWART ESTATE
102H-00-176.00		94 ALEXANDER LUCINDA
102H-00-177.00		8588 MORELAND REAL ESTATE LLC
102H-00-178.00		12837 RLM SONIC PROPERTIES LLC ETAL
102H-00-179.00		12459 SHONEY'S SOUTH INC #278
102H-00-181.00		8844 DUTCH OIL COMPANY
102H-00-183.00		11741 RLM SONIC PROPERTIES LLC ETAL
102H-00-184.00		6984 JORDAN WILLIAM ETUX
102H-00-185.00		6367 MINOR SAMMIE JAMES
102H-00-186.00		10005 OUTLAW MARY SPRUELL
102H-00-188.00		2946 DANIELS KENNETH R ETUX
102H-00-181.01		18722 MIMS LACEY D III ETAL

ADDRESS1	ADDRESS2	CITY	STATE	ZIP
718 VINE ST	-	STARKVILLE	MS	39759
1108 FRIAR TUCK RD	-	STARKVILLE	MS	39759
712 VINE ST	-	STARKVILLE	MS	39759
WERTNA J BROOM	2520 ARCADIA PLACE	BIRMINGHAM	AL	35214
702 VINE ST	-	STARKVILLE	MS	39759
P O BOX 1250	-	STARKVILLE	MS	39760
P O BOX 22775	-	OKLAHOMA CITY	OK	73123
CO BRAZOS TAX GROUP	930 WEST FIRST ST STE 30:	FORT WORTH	TX	76102
P O BOX 2323	-	COLUMBUS	MS	39704
P O BOX 22775	-	OKLAHOMA CITY	OK	73123
P O BOX 1408	-	INDIANOLA	MS	38751
625 SPRUILL PLACE	-	STARKVILLE	MS	39759
719 VINE	-	STARKVILLE	MS	39759
841 OLD WEST POINT RD	-	STARKVILLE	MS	39759
3617 BERRYWOOD CIRCLE	-	GARLAND	TX	75040

SECTION	TOWNSHIP	RANGE	LANDLOT	DISTRICT	CULT_VAL1	CULT_VAL2	UNCUL_VA	UNCUL_VA
3	18N	14E	-	-	18000			
3	18N	14E	-	-		14400		
3	18N	14E	-	-	18000			
3	18N	14E	-	-		14400		
3	18N	14E	-	-	18000			
3	18N	14E	-	-		100000		
3	18N	14E	-	-		225000		
3	18N	14E	-	-				
3	18N	14E	-	-		55000		
3	18N	14E	-	-		48000		
3	18N	14E	-	-		15000		
3	18N	14E	-	-		15000		
3	18N	14E	-	-	20000			
3	18N	14E	-	-		50000		
3	18N	14E	-	-		325000		

IMP_VAL1	IMP_VAL2	LAND_VAL	NEW_VAL	TOTALVAL	CULT_AC1	CULT_AC2	UNCULT_A	UNCULT_A
42030		18000		60030				
		14400		14400				
36750		18000		54750				
		14400		14400				
7050		18000		25050				
	90820	100000		190820				
	144450	225000		369450				
	213300			213300				
		55000		55000				
		48000		48000				
	34180	15000		49180				
	10550	15000		25550				
24690		20000		44690				
	501100	50000		551100				
		325000		325000				

TOTAL_AC	QUALCLAS	TAX_DIST	EXEMPT_C	SCHOOL_C	HOMESTEAD	STREET	STREET_NL	LEGAL1
Y		4110	0 -			1 VINE	718	LOT 22 CITY
N		4110	0 -	-	-	-		LOT 21-B CITY
Y		4110	0 -			4 VINE	712	LOT 21-A CITY
N		4110	0 -	-	-	-		N 50' LOT 2
Y		4110	0 -			1 VINE	702	S 12 LOT 20
N		4110	0 -	-	-	HWY 12 EA	204	N2 LOT 20
N		4110	0 -	-	-	HWY 12 EA	302	PT LOT 1A
N		4110	0 -	-	-	HWY 12 EA	306	BLDG ONLY
N		4110	0 -	-	-	S MONTGC	600	PT LOT 1 CITY
N		4110	0 -	-	-	VINE	711	LOT 2 CITY
N		4110	0 -	-	-	VINE	713	LOT 3 CITY
N		4110	0 -	-	-	VINE	717	LOT 4 CITY
Y		4110	0 -			1 VINE	719	LOT 5 CITY
N		4110	0 -	-	-	-		PT LOT 7-A
N		4110	0 -	-	-	-		LOT 1-A LOT

LEGAL2	SITUS_ADDR
-	718 VINE
-	0
-	712 VINE
-	0
-	702 VINE
-	204 HWY 12 EAST
-	302 HWY 12 EAST
-	306 HWY 12 EAST
-	600 S MONTGOMERY
-	711 VINE
-	713 VINE
-	717 VINE
-	719 VINE
-	0
-	0



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO:**  
**AGENDA DATE:** 06-13-2014  
**PAGE:** 1

**SUBJECT:** CONSIDERATION OF A CONTRACT WITH EXPERIENCE WORKS.

**AMOUNT & SOURCE OF FUNDING:**

**FISCAL NOTE:** N/A

**REQUESTING  
DEPARTMENT:**

**DIRECTOR'S  
AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:**

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**AUTHORIZATION HISTORY:**

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**SUGGESTED MOTION:** CONSIDERATION OF A CONTRACT WITH EXPERIENCE WORKS FOR THE PURPOSE OF JOINT ENGAGEMENT IN THE SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP).

Name of Host Agency <u>City of Starkville</u>		Host Agency Type <input type="checkbox"/> Federal <input type="checkbox"/> State <input checked="" type="checkbox"/> Local <input type="checkbox"/> 501(c)(3)	
Mailing Address <u>101 E Lampkin</u>	City <u>Starkville</u>	State <u>MS</u>	Zip <u>39759</u>
Physical Address " "	City " "	State " "	Zip " "
Telephone <u>662-323-2525</u>	Fax <u>662-323-4961</u>	Email <u>l.hardin@cityofstarkville.org</u>	FEIN <u>64-6001082</u>

A. PURPOSE: Host Agency and Experience Works enter into this Agreement for the purpose of joint engagement in the Senior Community Service Employment Program (SCSEP), under which a participant receives training in a community service assignment while actively pursuing unsubsidized employment outside of SCSEP. Host Agency agrees to provide meaningful training and work experience to SCSEP participant(s) in exchange for federally subsidized hours of participant(s) assigned to Host Agency by Experience Works for community service. Host Agency further agrees to support SCSEP objectives and will consider hiring participant(s) in permanent employment position(s), if a vacancy arises. Host Agency acknowledges that Experience Works may reassign participant(s) at any time in accordance with SCSEP rules, regulations, and policies.

B. HOST AGENCY RESPONSIBILITIES: Host Agency specifically agrees to:

- 1. Training Assignment:** Provide training and direct supervision to participant(s) during community service assignments commensurate with his/her assessed abilities and skills. Assist Experience Works in developing training for participant(s). A description of assignment, duties, responsibilities, and training schedule, including hours per week, timeline and anticipated completion date shall be attached and incorporated herein. Coordinate any changes in training duties or responsibilities with Experience Works. All participants must be trained at the host agency's worksite; no participant may work from home. Training assignments must be approved and authorized by Experience Works before the participant(s) starts the assignment.
- 2. Schedule and Authorized Hours:** Assure participant schedule(s) complies with number of hours authorized and specified in participant training assignment. The participant(s) is normally permitted to train 18 to 20 hours per week, unless more or less hours are authorized in advance by Experience Works. Host Agency shall not permit participant(s) to perform community service for any hours not in accordance with those expressly authorized by Experience Works or to volunteer hours. In the event that the Host Agency permits participant(s) to perform community service exceeding authorized hours, or to return to community service training assignment after being on Leave without Pay (LWOP) for more than thirty (30) days without prior authorization from Experience Works or past the participant's termination date, Host Agency shall compensate participant(s) for such time. Host Agency understands that to be eligible for SCSEP, participant(s) must be unemployed; therefore, Host Agency agrees and shall not place participant(s) on its payroll except upon permanent employment. To the extent permitted by applicable law, Host Agency agrees to release Experience Works from liability for all wages, conduct, occurrences, or injuries that occur either on Host Agency premises or in connection with the Host Agency but are outside of authorized participant schedule(s) or scope of training assignment.
- 3. Training and Performance Evaluations:** Provide participant(s) with orientation, day-to-day direct supervision, instruction, and training at no cost to Experience Works (other than for subsidized hours performed by participant(s)). Follow policies, procedures, and practices established by Experience Works for the operation of SCSEP, including those in SCSEP Calendar Handbook, as well as any applicable SCSEP regulations. Meet with Experience Works representatives at least twice annually to discuss participant(s) performance and Host Agency responsibilities. Immediately report participant performance problems, failure to follow training schedule, leave without pay (LWOP) or unexcused absence, and any other similar matters. Immediately notify Experience Works of change of Host Agency participant supervisor.
- 4. Time, Attendance and Supervision/In-kind Reporting:** The Host Agency supervisor is responsible for the accuracy of the final time sheet's reported hours and signatures and for faxing or mailing the time sheet timely to Experience Works. Participant(s) and Host Agency supervisor must initial corrections to time sheets and sign the time sheet(s) in ink. The Host Agency also agrees to be trained upon and adopt new procedures associated with the reporting of participant time and host agency in-kind hours. Report each pay cycle on participant time sheets a true and accurate statement of hours of participant supervision. Other costs contributed to SCSEP by Host Agency will be reported on a Non-Federal Contribution Form semi-annually. Host Agency understands that inaccurate time and attendance and supervision hours may be a violation of False Claims Act, 31 U.S.C. §3729.
- 5. Communication:** To facilitate and optimize timely communication between and among Experience Works, a participant and Host Agency, the Host Agency agrees to maintain a high speed internet connection with functioning email or a fax machine in good working order to both receive and send participant time records from and to a designated fax number. "Good working order" means ensuring that the document output settings are correct so the fax is readable to Experience Works for timely processing of participant time records for payroll purposes. Host Agencies are however, required to have an email address so Experience Works can communicate updates electronically.
- 6. Relationship between Host Agency and Participant:** Understand and accept that training with Host Agency is a short-term training opportunity for participant(s), not a job, and that participants are not employees of either Experience Works or Host Agency. Treat participants accordingly, and remind them of this relationship in the event that any confusion arises.
- 7. Equipment and Supplies:** Furnish any tools, equipment, supplies, and safety training and equipment, and preparation and training required to perform participant's assignment with the Host Agency at no cost to Experience Works.
- 8. Physical Exam/Health Screening / Supportive Services:** If possible and permitted by Host Agency policy, (1) refer participants to community agencies and partners for an annual health screening for participant(s), at reduced or no cost, if requested by participant(s), and (2) assist in providing supportive services (including, for example, uniforms, badges, job-related counseling, dependent care, etc.) to participant(s) as needed to carry out their community service training assignment.
- 9. Safe Training Site / Accidents:** Provide participant(s) with a training site that is safe, healthful, free of drugs and alcohol, and follow all laws governing workplace safety. Immediately report all assignment-related accidents by contacting Experience Works within 24 hours, completing a supervisor's accident report, and providing all requested follow-up.
- 10. Experience Works Training / Participant Job Search Activities:** Permit participant(s) to attend meetings and training required or provided by Experience Works. If permitted by Host Agency policy, assist with transportation or travel reimbursement for participant(s). Host Agency will be expected to attend Experience Works training sessions. Support participant(s) job search activities by permitting leave for interviews, providing referrals, references, and, if possible, job offers.

**C. NONDISCRIMINATION:** Host Agency shall comply with all Federal and state nondiscrimination laws and shall not subject participant(s) to discrimination based on age, race, color, religion, sex, national origin, disability, veteran status, political affiliation, or any other basis prohibited by law. Host Agency shall make any accommodations required by the Americans with Disabilities Act, 42 U.S.C. §12101, and adhere to confidentiality requirements of the Act. Host Agency shall immediately report all participant requests for disability accommodation, or any complaints of discrimination or harassment to Experience Works. This provision is not intended to create third party beneficiaries or confer contractual rights on any third party.

**D. DRIVING AS PART OF THE ASSIGNMENT:** No participant is authorized to drive as part of his or her assignment without the approval of Experience Works. If participant duties include driving a vehicle owned or operated by Host Agency, Host Agency shall maintain automobile liability insurance in the amount of at least \$100,000 per person, \$300,000 per accident for bodily injury, and \$25,000 per accident for property damage (or a combined single limit of at least \$300,000) covering participant(s) engaged in the performance of their training assignments using a vehicle owned or operated by Host Agency. Applicable statutes will govern the limits of liability for Federal, state, and local government Host Agencies.

If the participant drives his or her own vehicle as part of his or her assignment duties, the participant must maintain automobile liability insurance in the amount of at least \$100,000 per person, \$300,000 per accident for bodily injury, and \$25,000 per accident for property damage (or a combined single limit of at least \$300,000) covering participant(s) engaged in the performance of their training assignments using a vehicle owned or operated by the participant. The Host Agency shall also reimburse mileage if the participant drives his or her own vehicle in the performance of a training assignment.

**E. PRIVACY ACT:** All participant(s) records are subject to the Privacy Act, 5 U.S.C. § 552a, and neither party shall release records without written release signed by participant(s) or otherwise in accordance with law.

**F. RECORDS RETENTION AND ACCESS:** Host Agency shall maintain all records, including original or copies of participant(s) time sheets, relating to this Agreement for a period of four years. Host Agency shall retain original participant(s) time sheets if faxed to Experience Works for payment. Experience Works or the U.S. Dept. of Labor, through any authorized representative, shall have access to and the right to examine all records related to this Agreement.

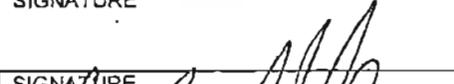
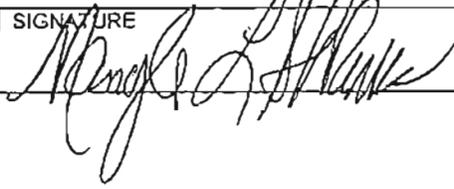
**G. MAINTENANCE OF EFFORT / NEPOTISM / POLITICAL PATRONAGE AND ACTIVITIES:** Assignment of participant(s) shall not displace existing workers or decrease existing contracts for services, including partial displacement by reducing hours or employment benefits, laying off, or requiring participant(s) to perform work of persons on layoff, or result in substituting federal funds for other funds in connection with work that would otherwise be performed. Participant(s) shall not be assigned to a Host Agency where a member of participant's family is engaged in a decision-making capacity, whether paid or unpaid, at the Host Agency. Host Agency shall not favor or discriminate against a participant(s) based on political affiliation. Participant(s) shall not be permitted to engage in partisan or non-partisan political activities during training assignment hours. A notice explaining the allowable and unallowable political activities under the Hatch Act must be posted in every workplace where SCSEP activities are conducted.

**H. LIABILITY OF RESPECTIVE PARTIES:** Experience Works does not conduct criminal background checks on participants, nor does it agree to indemnify or accept any responsibility or liability therefore. Host Agency agrees that Experience Works' evaluations and assessments of participants are not designed to ascertain criminal background information. Host Agency is solely responsible for investigating participant background and payment of any associated cost. Participants further are not employees or agents of Experience Works or Host Agency, and neither Experience Works nor Host Agency is responsible for their conduct, acts or omissions. Each party shall be solely responsible for the acts or omissions of its employees and/or agents under this contract subject to the limitations set forth in applicable laws, but will not be responsible for the acts or omissions of the other parties' public officers, employees and/or agents. It is expressly understood and agreed that nothing herein shall be construed as creating an employment or agency relationship between the parties or between officers, agents, and/or employees of any party with any of the other parties.

**I. TERMINATION:** Either party may terminate this Agreement at any time for any reason upon notification to the other party. Host Agency may reject or request the removal of any participant at any time for any lawful reason upon written notification to Experience Works.

**J. AMENDMENT:** Any amendment, modification, or addendum to this Agreement, including changes or modifications to Training Assignment(s), must be made by mutual consent of the parties, in writing, signed and dated by both parties, prior to assignment of participant(s) to Host Agency or any changes being performed.

My signature acknowledges that I understand and agree to the terms of this Agreement and that I have received orientation.

HOST AGENCY REPRESENTATIVE'S NAME AND TITLE <i>Parker Wiseman - Mayor</i>	SIGNATURE 	DATE
EXPERIENCE WORKS REPRESENTATIVE'S NAME AND TITLE Mangle L. Shanks, Employment & Training Coordinator	SIGNATURE 	DATE



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO:**  
**AGENDA DATE:** 06-13-2014  
**PAGE:** 1

**SUBJECT:** CONSIDERATION OF A MODIFICATION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE MISSISSIPPI DEPARTMENT OF HUMAN SERVICES AND THE CITY OF STARKVILLE.

**AMOUNT & SOURCE OF FUNDING:**

**FISCAL NOTE:** N/A

**REQUESTING  
DEPARTMENT:**

**DIRECTOR'S  
AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:**

---

**AUTHORIZATION HISTORY:**

---

**SUGGESTED MOTION:** CONSIDERATION OF A MODIFICATION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE MISSISSIPPI DEPARTMENT OF HUMAN SERVICES AND THE CITY OF STARKVILLE.





**City of Starkville, Mississippi**

**Audit Report**

**September 30, 2013**

**City of Starkville**  
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**FINANCIAL SECTION**

**INDEPENDENT AUDITORS' REPORT**



**WATKINS, WARD AND STAFFORD**  
Professional Limited Liability Company  
Certified Public Accountants

1 Professional Plaza – Hospital Rd.  
P.O. Box 1345  
Phone (662) 323-9071

Starkville, MS 39760  
Fax (662) 323-9075

James L. Stafford, CPA  
Harry W. Stevens, CPA  
S. Keith Winfield, CPA  
William B. Staggars, CPA  
Aubrey R. Holder, CPA  
Michael W. McCully, CPA  
Mort Stroud, CPA  
R. Steve Sinclair, CPA  
Michael L. Pierce, CPA  
Marsha L. McDonald, CPA  
Wanda S. Holley, CPA

Robin Y. McCormick, CPA/PFS  
J. Randy Scrivner, CPA  
Kimberly S. Caskey, CPA  
Susan M. Lummus, CPA  
Thomas J. Browder, CPA  
Stephen D. Flake, CPA  
John N. Russell, CPA  
Thomas A. Davis, CPA  
Anita L. Goodrum, CPA  
Ricky D. Allen, CPA  
Jason D. Brooks, CPA  
Robert E. Cordle, Jr., CPA

**INDEPENDENT AUDITORS’ REPORT**

To the Honorable Mayor and Board of Aldermen  
City of Starkville, Mississippi

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Starkville, Mississippi, as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the City’s basic financial statements as listed in the table of contents.

**Management’s Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor’s Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Starkville, Mississippi, as of September 30, 2013, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 5-16 and 48 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Starkville, Mississippi's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated April 8, 2014, on our consideration of the City of Starkville, Mississippi's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Starkville, Mississippi's internal control over financial reporting and compliance.

Starkville, Mississippi  
April 8, 2014

*Watkins Ward and Stafford, PLLC*

**MANAGEMENT DISCUSSION AND ANALYSIS**



## **CITY OF STARKVILLE MANAGEMENT DISCUSSION AND ANALYSIS SEPTEMBER 30, 2013**

### ***INTRODUCTION***

The discussion and analysis of the City of Starkville's financial performance provides a narrative review of the municipality's financial activities for the fiscal year ended September 30, 2013. The intent of this discussion and analysis is to view the City's performance as a whole. Readers should also review the notes to the basic financial statements as well as the financial statements to fully develop their understanding of the City's overall financial performance and condition.

This discussion and analysis is an element of required supplementary information specified in the "Governmental Accounting Standards Board's (GASB) Statement No. 34 – Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments" issued June 1999. Certain comparative information between the current year and the prior year is mandated as part of the presentation.

The City of Starkville is located in Oktibbeha County which is in the northeastern portion of the State of Mississippi, approximately 37 miles from the Alabama state line along U.S Highway 82. The population, according to the recent 2010 United States census, is 23,888. The official census records show that the population has continued to grow incrementally to have passed the previously larger neighboring city, Columbus, Mississippi. The local economic base is driven by retail, manufacturing, healthcare and Mississippi State University with some emphasis on transportation and sciences research.

### ***FINANCIAL HIGHLIGHTS***

The City of Starkville is financially sound and has a stable economic base that evidences continued expansion in retail, commercial and residential arenas. The City is committed to financial responsibility and continues to focus on highly efficient operation through sound strategic planning, budgeting and strong internal controls. The City is committed to maintaining a quality fiscal management structure. The City's trend demonstrates progressive, responsible growth that ensures its future and reflects positively on that of the University, the County and the Golden Triangle region as well.

As evidenced by continued improvement in the National Economy, Starkville enjoys unprecedented growth in both residential and commercial real estate development. Sales tax collection outpaced Golden Triangle peer cities with improvement that ranked among the highest in Mississippi at growth of 3.55%. Paired with the City's focus on growing fund balances, the improvement in sales tax allowed the City to improve strategic reserves to 8 year highs.

Capital improvement in fiscal year 2013 primarily focuses on improvements to aging water and sewer infrastructure that is either failing or undersized from municipal growth. With regard to electric service, the city continues its plan to add redundancy and improve reliability within the system. Street improvements come in the form of scheduled resurfacing, externally funded street scape renovation, and through private investment via the City's sidewalk ordinance. Boasting low municipal millage compared to other comparable municipalities in Mississippi, Starkville focuses on external funding as a means to achieve continued funding for Capital Improvement. This is largely accomplished through a favorable grant writing/administration relationship with Golden Triangle Planning and Development District.

Early in Fiscal Year 2013 Starkville enters into an industrial development agreement with Oktibbeha County which subsequently forms the Golden Triangle Link with neighboring Lowndes and Clay Counties. This new organization that is managed by a board with equal representation from member counties sets the stage for regional industrial recruitment. The "Link" names Joey Deason as economic developer for Oktibbeha County and establishes an office for operation in Starkville at the Greater Starkville Development Partnership.

Fiscal Year 2013 brings significant gains in multi-family housing. Starkville experiences construction starts with an anticipated value of \$40 million inside the city limit and \$150 million immediately south and east of the city limit near Blackjack Road. These increases are primarily attributable to projected enrollment growth at Mississippi State University as well as industrial employment improvement near the Golden Triangle Regional Airport located eight miles east of Starkville. Two hotel projects are under construction and a new shopping center is announced near the entrance to the City's primary retail corridor on Highway 12. The Mississippi Department of Transportation announces a reworking of the Highway 182 streetscape to cost in excess of \$10 million. Highway 182 is a traditional retail corridor in need of redevelopment. This expansion offers Starkville the needed catalyst to spur this action.

Both the Starkville George M. Bryan field and the Golden Triangle Regional Airport continue to be the beneficiaries of significant Federal Aviation Administration grants that have provided additional space for lease revenue opportunities while also increasing potential flight capacity with commercial carriers and private aviation participation. The Golden Triangle Regional Airport is the only airport in the State of Mississippi that has increased its capacity and had an increase in service to the area in sharp contrast to the reduction and loss of service noted in other surrounding commuter localities.

Total net position increased \$1,304,753 which represents a 2.56% increase from the prior fiscal year. The City's ending cash balance decreased by \$386,654 which represents a 4.24% decrease from the prior fiscal year.

The City had \$68,002,955 in total revenues. Tax revenues account for \$10,672,522 or 15.69% of total revenues. Intergovernmental revenues in the form of reimbursements, shared revenue or grants, account for \$3,630,600 or 5.34% of total revenues.

The City had \$66,698,202 in total expenses, which represents a decrease of \$1,484,087 or 2.28% over the prior fiscal year. Expenses in the amount of \$51,399,973 were offset by charges for services, grants or outside contributions. General revenues of \$16,602,982 were adequate to provide for the remainder of the expenses.

Among major funds, the General Fund had \$17,228,766 in revenues and \$17,558,661 in expenditures. The General Fund's fund balance decreased \$182,728 from the prior year.

Among major funds, the Road Maintenance Bond Fund had \$627,094 in revenues and \$875,685 in expenditures. The Road Maintenance Bond Fund balance decreased by \$248,591 from the prior year.

Capital assets, net of accumulated depreciation, decreased by \$1,790,555.

Long-term debt decreased by \$2,334,507.

## ***OVERVIEW OF THE FINANCIAL STATEMENTS***

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The basic financial statements are comprised of 3 components: 1) Government-wide financial statements, 2) Fund financial statements and 3) Notes to the basic financial statements. Required Supplementary Information is included in addition to the basic financial statements.

**Figure 1 – Required Components of the City's Annual Report**

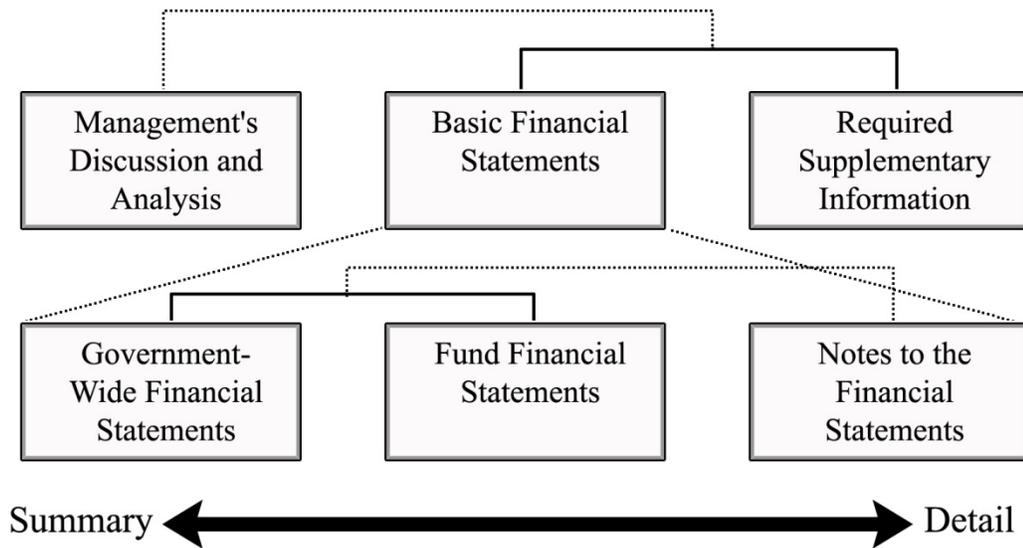


Figure 1 shows how required parts of this annual report are arranged and relate to one another.

Figure 2 summarizes the major features of the City’s financial statements, including the portion of the City’s government they cover and the types of information they contain. The remainder of this section of Management’s Discussion and Analysis explains the structure and content of each of the statements.

**Figure 2 – Major Features of the City’s Government-Wide and Fund Financial Statements**

	<b>Government -Wide Financial Statements</b>	<b>Fund Financial Statements</b>	
		<b>Governmental Funds</b>	<b>Fiduciary Funds</b>
<b>Scope</b>	Entire City government (except fiduciary funds) and component units	All activities of the City that are not business-type or fiduciary in nature	The City is the trustee or agent for someone else’s resources

<b>Required financial statements</b>	<ul style="list-style-type: none"> <li>• Statement of net position</li> <li>• Statement of activities</li> </ul>	<ul style="list-style-type: none"> <li>• Balance sheet</li> <li>• Statement of revenues, expenditures and changes in fund balances</li> </ul>	<ul style="list-style-type: none"> <li>• Statement of fiduciary assets and liabilities</li> </ul>
<b>Accounting basis and measurement focus</b>	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
<b>Type of asset/liability information</b>	All assets and liabilities, both financial and capital and short and long term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included	All assets and liabilities, both short and long term
<b>Type of inflow/outflow information</b>	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services are received and payment is due during the year or soon thereafter	All revenues and expenses during year, regardless of when cash is received or paid

**Government-wide Financial Statements.** The government-wide financial statements are designed to provide readers with a broad overview of the City finances, in a manner similar to private-sector businesses.

The **statement of net position** presents information on all City assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The **statement of activities** presents information showing how net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods.

Both of these government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or part of their costs

through user fees and charges (business-type activities). However, the city had no business-type activities. The governmental activities of the City include general government; public safety; public services (infrastructure); utilities; parks and recreation; sanitation; and interest on long-term debt.

The Government-wide Financial Statements can be found on pages 19 and 20 of this report.

**Fund Financial Statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City uses fund accounting to ensure and demonstrate finance-related legal compliance. All of the funds of the City can be divided into two categories: governmental funds and fiduciary funds.

**Governmental funds** are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental funds financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a city's near-term financing requirements. Governmental funds include the general, special revenue, debt service, and capital projects funds.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the "Governmental Funds Balance Sheet" and the "Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances" provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. These reconciliations are on pages 23 and 25, respectively.

The City maintains individual governmental funds. Information is presented separately in the governmental funds Balance Sheet and in the governmental funds Statement of Revenues, Expenditures, and Changes in Fund Balances for all major funds. All other non-major funds are combined together and presented in these reports as other governmental funds.

The basic governmental funds financial statements can be found on pages 22 and 24 of this report.

**Fiduciary funds** are used to account for resources held for the benefit of parties outside the City government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The accrual basis of accounting is used for fiduciary funds. The City is responsible for ensuring that the assets reported in these funds are used for their intended purposes. The City's fiduciary activities are presented in a separate Statement of Fiduciary Assets and Liabilities, which can be found on page 29 of this report.

**Notes to the financial statements** provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes can be found on pages 31 through 46 of this report.

In addition to the basic financial statements and accompanying notes, this report also presents **Required Supplementary Information** concerning the City’s budget process.

The City adopts an annual operating budget for all governmental funds. A budgetary comparison statement has been provided for the General Fund and each additional major fund. This required supplementary information can be found on page 48 of this report.

Additionally, a schedule of expenditures of federal awards is required by OMB Cir. A-133 and can be found on page 68 of this report.

***GOVERNMENT-WIDE FINANCIAL ANALYSIS***

**Net Position** – Net position may serve over time as a useful indicator of government’s financial position. In the case of the City of Starkville, assets exceeded liabilities by \$50,307,725 as of September 30, 2013

By far, the largest portion of the City’s net position (71%) reflects its investment in capital assets (e.g. roads, bridges, land, buildings, mobile equipment, furniture & equipment, leased property under capital lease and construction in progress) less related outstanding debt used to acquire such assets. The City uses these capital assets to provide services to its citizens.

The City’s financial position is a product of several financial transactions including the net results of activities, the acquisition and payment of debt, the acquisition and disposal of capital assets and the depreciation of capital assets.

The following table presents a summary of the City’s net position for the fiscal year ended September 30, 2013.

	<u>2013</u>
Current assets	\$ 26,242,254
Capital assets, net	<u>58,948,720</u>
Total assets	<u>\$ 85,190,974</u>
Current liabilities	\$ 14,257,652
Long-term debt outstanding	<u>20,620,048</u>
Total liabilities	<u>\$ 34,877,700</u>
Net assets:	
Invested in capital assets, net of related debt	35,725,241
Contributed capital	8,967,665
Restricted	1,602,135
Unrestricted	<u>4,018,233</u>
Total net position	<u>\$ 50,313,274</u>

The following are significant current year transactions that have had an impact on the Statement of Net Position.

- \$2,334,507 of long-term debt principal was retired.

**Changes in Net Position** – The City’s total revenues for the fiscal year ended September 30, 2013 was \$68,002,955. The total cost for all services provided was \$66,698,202. The increase in net assets was \$1,304,753. The following table presents a summary of the change in net assets for the fiscal year ended September 30, 2013.

	Current Year <u>Amount</u>
Revenues:	
Program revenues	
Charges for services	\$ 47,769,373
Operating grants & contributions	1,334,949
Capital grants & contributions	2,295,651
General revenues	
Property taxes	4,151,300
Sales and Use taxes	5,982,828
Other taxes	538,394
Interest income	57,196
Transfers	913,759
Miscellaneous	<u>4,959,505</u>
Total Revenues	<u>\$ 68,002,955</u>
Expenses:	
General government	3,414,228
Public safety	9,929,398
Highways and streets	2,732,848
Health and sanitation	216,178
Culture and recreation	2,405,823
Other	1,212,410
Utilities	43,385,445
Sanitation	2,701,308
Interest on long-term debt	<u>685,794</u>
Total Expenses	<u>\$ 66,698,202</u>
Increase in Net Position	<u>\$ 1,304,753</u>

**Governmental Activities** – The following table presents the cost of five major functional activities of the City: General Government, Public Safety, Public Services, Parks & Recreation and Utilities.

The table also shows each function’s net cost (total cost less charges for services generated by the activity and intergovernmental aid provided for that activity.) The net cost shows the financial burden that was placed on City of Starkville taxpayers by each of these functions.

	<u>Total Costs</u>	<u>Net Costs</u>
General Government	\$ 3,414,228	\$ 2,831,683
Public Safety	9,949,789	8,438,393
Public Services	2,949,027	1,328,176
Culture and Recreation	2,405,823	2,405,823
Utilities	43,385,445	(1,900,621)

### ***FINANCIAL ANALYSIS OF THE CITY’S FUNDS***

**Governmental funds** – At the close of the fiscal year, the City of Starkville’s governmental funds reported a combined fund balance of \$3,620,478, a decrease of \$498,650. The primary reasons for this decrease are highlighted in the analysis of governmental activities.

The General Fund is the principal operating fund of the City. The decrease in the fund balance of the General Fund for the fiscal year was \$162,336 which is primarily due to an increase in expenditures while revenues remained relatively consistent.

### ***BUDGETARY HIGHLIGHTS OF MAJOR FUNDS***

- Over the course of the year, the City of Starkville revised its annual operating budget on several occasions.

A schedule showing the original and final budget amounts compared to the City's actual financial activity for the General Fund and other major funds is provided in this report as required supplementary information.

### ***CAPITAL ASSETS AND DEBT ADMINISTRATION***

**Capital Assets** – As of September 30, 2013, the City of Starkville’s total capital assets were \$159,692,676. This includes infrastructure, land, buildings, mobile equipment, furniture and equipment, leased property under capital lease and construction in progress. This amount represents an increase over the previous year of \$2,462,190.

Total accumulated depreciation as of September 30, 2013 was \$100,743,956 including \$4,846,260 of depreciation expense for the year. The balance in total net capital assets was \$58,948,720 at year-end.

Additional information on the City of Starkville's capital assets can be found in note 4 on pages 41 and 42 of this report.

**Debt Administration** – At September 30, 2013, the City of Starkville had \$23,223,479 in long-term debt outstanding. This includes general obligation bonds, other loans and obligations under capital lease. Of this debt \$2,603,431 is due within one year.

The State of Mississippi limits the amount of debt a City can issue to generally 15% of total assessed value. The City's outstanding debt is significantly below its current limit.

Additional information on City of Starkville's long-term debt can be found in note 5 on pages 42 and 43 of this report.

### ***CURRENT AND FUTURE ITEMS OF IMPACT***

The City of Starkville's future growth continues to be encouraging. The developments that are in progress include residential and commercial projects. These projects will be of significance in not only the economic impact but also the quality of life. The City of Starkville Fire Station #5 is complete and provides additional support for future growth on the west side of the City. That same area of town is seeing a development of 72 homes that are providing needed housing at a price point that fits with the demands of the existing market.

There continue to be strong economic forces investing in the region. The County owned local hospital has completed the construction on the twenty seven million dollar addition and renovation to the existing hospital. This increased investment in healthcare substantially increases the presence of healthcare as a dynamic economic influence in the region.

The Golden Triangle Region continues to be marketed and considered as a participant in several large projects that would impact research and development that plays to the strengths of Mississippi State University and the regional airport.

Development projects continue to be planned for Starkville on the new Highway 82 and Highway 25 Bypass and the Highway 82 and Highway 12 bypass.

The final figures for the 2010 census numbers reflect an ongoing and steady increase in the population. This growth is in part indicated by the increase in ad valorem and sales tax revenues. In the fiscal year under consideration there was not an increase in the ad valorem tax rate.

Oktibbeha County has an unemployment rate of 10.0% with Rankin County being 1st with a rate of 6.2% and Clay County being the 82nd or highest with a rate of 19.0%. Oktibbeha County compares on a par or marginally better with the state average rate of 10.4%.

## ***CONTACTING THE CITY'S FINANCIAL MANAGEMENT***

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the funds it receives. If you have questions about this report or need additional financial information, please contact the City of Starkville City Clerk's office at 101 Lampkin Street, Starkville, Mississippi 39759.

## **BASIC FINANCIAL STATEMENTS**

The basic financial statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

- Government-wide financial statements
- Fund financial statements:
  - Governmental funds
  - Proprietary (enterprise) funds
  - Fiduciary funds

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

**City of Starkville  
Statement of Net Position  
September 30, 2013**

	<b>Primary Government</b>		<b>Totals</b>
	<b>Governmental Activities</b>	<b>Business-type Activities</b>	
<b><u>ASSETS</u></b>			
Cash and cash equivalents	\$ 2,142,443	5,423,589	7,566,032
Cash - restricted	1,172,920		1,172,920
Accounts receivable, net	697,688	7,764,819	8,462,507
Other receivables, net	100,780	56,083	156,863
Notes receivable, net	41,699	-	41,699
Due from other departments	77,259	650,176	727,435
Due from other funds	222,298	-	222,298
Prepaid expense	-	5,740,228	5,740,228
Inventory	20,605	907,624	928,229
Capital assets:			
Land and construction in progress	1,247,782	1,651,567	2,899,349
Property and equipment	63,054,275	93,739,052	156,793,327
Less: accumulated depreciation	(56,655,292)	(44,088,664)	(100,743,956)
Other assets		1,224,043	1,224,043
Total assets	<u>12,122,457</u>	<u>73,068,517</u>	<u>85,190,974</u>
<b><u>LIABILITIES</u></b>			
Accounts payable	485,651	6,309,313	6,794,964
Accrued liabilities	18,138	331,125	349,263
Due to other departments	480,233	1,152,454	1,632,687
Due to other funds	73,372	27,461	100,833
Customer deposits	-	2,679,598	2,679,598
Other liabilities	-	96,876	96,876
Long-term liabilities:			
Due within one year	1,155,960	1,447,471	2,603,431
Due in more than one year	9,274,291	11,345,757	20,620,048
Total liabilities	<u>11,487,645</u>	<u>23,390,055</u>	<u>34,877,700</u>
<b><u>NET POSITION</u></b>			
Invested in capital assets, net of related debt	(2,783,486)	38,508,727	35,725,241
Contributed capital	-	8,967,665	8,967,665
Restricted	1,602,135	-	1,602,135
Unrestricted	1,816,163	2,202,070	4,018,233
Total net position	<u>\$ 634,812</u>	<u>49,678,462</u>	<u>50,313,274</u>

See accompanying notes to the basic financial statements.

**City of Starkville**  
**Statement of Activities**  
**For the Year Ended September 30, 2013**

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) / Revenue</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	
Governmental Activities					
General government	\$ 3,414,228	60,604	521,941		(2,831,683)
Public safety					
Police	4,954,424	3,000	441,581		(4,509,843)
Fire	4,641,960		371,427	674,997	(3,595,536)
Public inspection	184,190				(184,190)
Civil defense	128,409				(128,409)
Other	20,415				(20,415)
Highways and streets	2,732,848			1,620,654	(1,112,194)
Health and sanitation	216,178	197			(215,981)
Culture and recreation	2,405,823				(2,405,823)
Other	1,212,410				(1,212,410)
Interest on long-term debt	685,794				(685,794)
Total governmental activities	<u>20,596,679</u>	<u>63,801</u>	<u>1,334,949</u>	<u>2,295,651</u>	<u>(16,902,278)</u>
Business-type Activities					
Electric utilities	37,134,222	39,939,092			2,804,870
Water and sewer utilities	6,256,441	5,352,192			(904,249)
Sanitation and waste	2,473,265	2,280,256			(193,009)
Sanitary landfill	237,595	134,032			(103,563)
Total business-type activities	<u>46,101,523</u>	<u>47,705,572</u>	<u>-</u>	<u>-</u>	<u>1,604,049</u>
Total primary government	<u>\$ 66,698,202</u>	<u>47,769,373</u>	<u>1,334,949</u>	<u>2,295,651</u>	<u>(15,298,229)</u>
			<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>
Changes in Net Position:					
Net (expense) / revenue			\$ (16,902,278)	1,604,049	(15,298,229)
General revenues					
Taxes					
Property taxes			4,151,300		4,151,300
Sales and use taxes			5,982,828		5,982,828
Other taxes			538,394		538,394
Investment income			39,581	17,615	57,196
Other			4,901,142	58,363	4,959,505
Transfers			913,759		913,759
Total general revenues and transfers			<u>16,527,004</u>	<u>75,978</u>	<u>16,602,982</u>
Change in net position			(375,274)	1,680,027	1,304,753
Net position, October 1, 2012			<u>1,058,850</u>	<u>47,998,435</u>	<u>49,057,285</u>
Prior period adjustment			(48,764)	-	(48,764)
Net position, September 30, 2013			<u>\$ 634,812</u>	<u>49,678,462</u>	<u>50,313,274</u>

See accompanying notes to the basic financial statements.

**FUND FINANCIAL STATEMENTS**

**City of Starkville**  
**Balance Sheet - Governmental Funds**  
**September 30, 2013**

	<u>General</u>	<u>Road Maintenance Bond Fund</u>	<u>Park Commission</u>	<u>Non-Major Governmental Funds</u>	<u>Total Governmental Funds</u>
<b><u>ASSETS</u></b>					
Cash and cash equivalents	\$ 2,241,544	-	75,359	(14,248)	2,302,655
Cash - restricted	104,774	-	42,978	1,025,168	1,172,920
Receivables (Net)					
Accounts	697,513	-	175	-	697,688
Other	12,426	-	-	88,354	100,780
Notes receivable (Net)	-	-	-	41,699	41,699
Due from other departments	77,259	-	-	-	77,259
Due from other funds	256,798	-	-	-	256,798
Inventory	4,969	-	-	-	4,969
	<u>4,969</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,969</u>
Total Assets	<u>\$ 3,395,283</u>	<u>-</u>	<u>118,512</u>	<u>1,140,973</u>	<u>4,654,768</u>
<b><u>LIABILITIES</u></b>					
Accounts payable	\$ 460,835	-	15,499	2,099	478,433
Other liabilities	-	-	-	6,444	6,444
Due to other departments	295,174	-	183,695	-	478,869
Due to other funds	70,544	-	-	-	70,544
	<u>70,544</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>70,544</u>
Total Liabilities	<u>826,553</u>	<u>-</u>	<u>199,194</u>	<u>8,543</u>	<u>1,034,290</u>
<b><u>FUND BALANCES</u></b>					
Fund balances - nonspendable	4,969	-	-	-	4,969
Fund balances - restricted					
Restricted for fire protection	65,643	-	-	-	65,643
Restricted for police protection	61,311	-	-	3,264	64,575
Restricted for airport projects	361,754	-	-	-	361,754
Restricted for parks and recreation	-	-	-	-	-
Restricted for debt service	-	-	-	587,249	587,249
Restricted for capital projects	-	-	-	522,914	522,914
Fund balances - committed	-	-	42,978	-	42,978
Fund balances - unassigned	2,075,053	-	(123,660)	19,003	1,970,396
	<u>2,075,053</u>	<u>-</u>	<u>(123,660)</u>	<u>19,003</u>	<u>1,970,396</u>
Total Fund Balances	<u>2,568,730</u>	<u>-</u>	<u>(80,682)</u>	<u>1,132,430</u>	<u>3,620,478</u>
Total Liabilities and Fund Balances	<u>\$ 3,395,283</u>	<u>-</u>	<u>118,512</u>	<u>1,140,973</u>	<u>4,654,768</u>

See accompanying notes to basic financial statements.

**City of Starkville**  
**Reconciliation of the Balance Sheet to the Statement of Net Position**  
**Governmental Funds**  
**September 30, 2013**

Fund Balances - total governmental funds		\$ 3,620,478
Amounts reported for governmental activities in Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds		
Governmental capital assets	64,160,328	
Less accumulated depreciation	<u>(56,563,952)</u>	7,596,376
Long-term liabilities are not due and payable in the current year and therefore are not reported in the governmental funds		
		(10,430,251)
Internal Service Funds are used by management to charge the costs of certain activities to individual funds. The assets and liabilities of the Internal Service Funds are reported with the governmental activities.		
		<u>(151,791)</u>
Net Position of Governmental Activities		<u><u>\$ 634,812</u></u>

See accompanying notes to the basic financial statements.

**City of Starkville**  
**Statement of Revenues, Expenditures, and Changes in**  
**Fund Balances - Governmental Funds**  
**For the Year Ended September 30, 2013**

	<b>General</b>	<b>Road Maintenance Bond Fund</b>	<b>Park Commission</b>	<b>Non-Major Governmental Funds</b>	<b>Total Governmental Funds</b>
<b><u>REVENUES</u></b>					
General property taxes	\$ 4,151,301	-	-	-	4,151,301
Licenses and permits	209,672	-	-	-	209,672
Intergovernmental:					
Federal	1,305,502	626,711	-	433,238	2,365,451
State of Mississippi	6,934,660	-	-	633,941	7,568,601
Oktibbeha County and Mississippi State	854,910	-	-	-	854,910
Fines and forfeits	1,461,200	-	-	-	1,461,200
Interest income	36,802	383	184	2,212	39,581
Penalties and interest	88,299	-	-	-	88,299
Other revenues	2,186,420	-	233,801	87,806	2,508,027
Total Revenues	<u>17,228,766</u>	<u>627,094</u>	<u>233,985</u>	<u>1,157,197</u>	<u>19,247,042</u>
<b><u>EXPENDITURES</u></b>					
General government	3,442,181	-	-	-	3,442,181
Public safety:					
Police	4,706,529	-	-	-	4,706,529
Fire	4,319,931	-	-	-	4,319,931
Public inspection	168,150	-	-	-	168,150
Civil defense	112,369	-	-	-	112,369
Other	20,415	-	-	-	20,415
Highways and streets	1,484,407	-	-	-	1,484,407
Health and sanitation	200,138	-	-	-	200,138
Culture and recreation	1,076,745	-	1,159,273	-	2,236,018
Other	64,169	-	-	69,905	134,074
Capital outlay	840,211	875,685	-	634,672	2,350,568
Debt service:					
Principal	902,771	-	-	256,382	1,159,153
Interest	200,253	-	-	485,541	685,794
Total Expenditures	<u>17,538,269</u>	<u>875,685</u>	<u>1,159,273</u>	<u>1,446,500</u>	<u>21,019,727</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(309,503)</u>	<u>(248,591)</u>	<u>(925,288)</u>	<u>(289,303)</u>	<u>(1,772,685)</u>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>					
Transfers in	57,828	-	-	10,000	67,828
Transfers out	(61,928)	-	-	-	(61,928)
Inception of capital leases	409,040	-	-	-	409,040
Transfers from other departments	-	-	844,400	321,232	1,165,632
Transfers to other departments	(257,773)	-	-	-	(257,773)
Net other financing sources (uses)	<u>147,167</u>	<u>-</u>	<u>844,400</u>	<u>331,232</u>	<u>1,322,799</u>
Net change in fund balances	(162,336)	(248,591)	(80,888)	41,929	(449,886)
<b>Fund balances, October 1, 2012</b>	<u>2,731,066</u>	<u>248,591</u>	<u>48,970</u>	<u>1,090,501</u>	<u>4,119,128</u>
Prior period adjustment	-	-	(48,764)	-	(48,764)
<b>Fund balances, September 30, 2013</b>	<u>\$ 2,568,730</u>	<u>\$ -</u>	<u>\$ (80,682)</u>	<u>\$ 1,132,430</u>	<u>\$ 3,620,478</u>

See accompanying notes to the basic financial statements.

**City of Starkville**  
**Reconciliation of Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances to the Statement of Activities**  
**Governmental Funds**  
**September 30, 2013**

Net change in Fund Balances - total governmental funds \$ (449,886)

Amounts reported for governmental activities in Statement of Activities are different because:

Governmental funds report capital outlays as expenditures.  
 However, in the Statement of Activities, the cost of those assets is depreciated over their estimated useful lives:

Expenditures for capital assets	1,270,895	
Less current year depreciation	<u>(1,903,406)</u>	(632,511)

Bond and loan proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of borrowed principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is the amount by which proceeds exceeded repayments:

Issuance of bonds, notes and capital leases	(409,040)	
Principal payments	<u>1,159,153</u>	750,113

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental fund:

Change in long-term compensated absence		56,810
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Internal Service Funds are used by management to charge the costs of certain activities to individual funds. The net income of the Internal Service Fund is reported with the governmental activities.

		<u>(99,800)</u>
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Change in Net Position of Governmental Funds		<u><u>\$ (375,274)</u></u>
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See accompanying notes to the basic financial statements.

**City of Starkville**  
**Statement of Fund Net Position - Proprietary Funds**  
**September 30, 2013**

	<u>June 30, 2013</u>	<u>September 30, 2013</u>			<u>Total Enterprise Funds</u>	<u>September 30, 2013</u>
	<u>Electric Department</u>	<u>Water &amp; Sewer Department</u>	<u>Sanitation and Waste Fund</u>	<u>Non-major Enterprise Funds</u>		<u>Internal Service Fund</u>
<b><u>ASSETS</u></b>						
Current assets:						
Cash and cash equivalents	\$ 3,321,115	2,142,876	(105,817)	65,415	5,423,589	(160,212)
Accounts receivables, net	5,621,479	1,702,290	400,131	40,919	7,764,819	-
Other receivables, net	55,223	-	-	860	56,083	-
Due from other funds	-	-	-	-	-	-
Due from other departments	89,738	560,438	-	-	650,176	-
Prepaid expense	5,740,228	-	-	-	5,740,228	-
Inventory	778,578	129,046	-	-	907,624	15,636
Total current assets	<u>15,606,361</u>	<u>4,534,650</u>	<u>294,314</u>	<u>107,194</u>	<u>20,542,519</u>	<u>(144,576)</u>
Restricted assets:						
Cash - restricted	-	-	-	-	-	-
Total restricted assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Non-current assets:						
Other assets	1,224,043	-	-	-	1,224,043	-
Capital assets:						
Fixed assets, net of depreciation	29,435,096	20,400,877	1,303,391	162,591	51,301,955	50,389
Total non-current assets	<u>30,659,139</u>	<u>20,400,877</u>	<u>1,303,391</u>	<u>162,591</u>	<u>52,525,998</u>	<u>50,389</u>
Total Assets	<u>46,265,500</u>	<u>24,935,527</u>	<u>1,597,705</u>	<u>269,785</u>	<u>73,068,517</u>	<u>(94,187)</u>
<b><u>LIABILITIES</u></b>						
Current liabilities:						
Accounts payable	6,035,466	224,989	42,860	5,998	6,309,313	7,218
Accrued liabilities	93,646	176,898	54,490	6,091	331,125	11,694
Due to other departments	1,149,666	2,788	-	-	1,152,454	1,364
Due to other funds	-	5,568	18,184	3,709	27,461	37,328
Accrued interest - long-term debt	34,886	-	-	-	34,886	-
Bonds payable, current	600,000	-	-	-	600,000	-
Notes payable, current	34,274	456,008	320,128	37,061	847,471	-
Other current liabilities	42,588	-	-	-	42,588	-
Total current liabilities	<u>7,990,526</u>	<u>866,251</u>	<u>435,662</u>	<u>52,859</u>	<u>9,345,298</u>	<u>57,604</u>
Non-current liabilities:						
Bonds payable, non-current	4,275,000	-	-	-	4,275,000	-
Notes payable, non-current	155,058	6,620,100	286,142	9,457	7,070,757	-
Customer deposits	1,967,980	711,618	-	-	2,679,598	-
Other liabilities	19,402	-	-	-	19,402	-
Total non-current liabilities	<u>6,417,440</u>	<u>7,331,718</u>	<u>286,142</u>	<u>9,457</u>	<u>14,044,757</u>	<u>-</u>
Total Liabilities	<u>14,407,966</u>	<u>8,197,969</u>	<u>721,804</u>	<u>62,316</u>	<u>23,390,055</u>	<u>57,604</u>
<b><u>NET POSITION</u></b>						
Invested in capital assets, net of related debt	24,370,764	13,324,769	697,121	116,073	38,508,727	50,389
Contributed capital	-	8,967,665	-	-	8,967,665	-
Unrestricted	7,486,770	(5,554,876)	178,780	91,396	2,202,070	(202,180)
Total Net Position	<u>\$ 31,857,534</u>	<u>16,737,558</u>	<u>875,901</u>	<u>207,469</u>	<u>49,678,462</u>	<u>(151,791)</u>

See accompanying notes to the basic financial statements.

**City of Starkville**  
**Statement of Revenues, Expenses, and Changes in Fund Net Position - Proprietary Funds**  
**For the Year Ended September 30, 2013**

	<u>June 30, 2013</u>	<u>September 30, 2013</u>			<u>Total Enterprise Funds</u>	<u>September 30, 2013</u>
	<u>Electric Department</u>	<u>Water &amp; Sewer Department</u>	<u>Sanitation and Waste Fund</u>	<u>Non-Major Enterprise Funds</u>		<u>Internal Service Fund</u>
<b><u>OPERATING REVENUES</u></b>						
Charges for services	\$ 39,939,092	5,352,192	2,280,256	134,032	47,705,572	179,354
Total operating revenues	39,939,092	5,352,192	2,280,256	134,032	47,705,572	179,354
<b><u>OPERATING EXPENSES</u></b>						
Purchased power	31,582,472	-	-	-	31,582,472	-
Operating and maintenance	3,734,332	4,961,805	2,183,412	200,404	11,079,953	276,908
Depreciation	1,573,019	1,101,652	246,646	21,537	2,942,854	2,126
Total operating expenses	36,889,823	6,063,457	2,430,058	221,941	45,605,279	279,034
Operating income (loss)	3,049,269	(711,265)	(149,802)	(87,909)	2,100,293	(99,680)
<b><u>NON-OPERATING REVENUES (EXPENSES)</u></b>						
Other revenue	1,000	4,930	16,851	35,582	58,363	-
Interest on investments	17,615	-	-	-	17,615	-
Amortization expense	(39,072)	-	-	-	(39,072)	-
Interest and fiscal charges	(188,005)	(148,853)	(17,710)	(14,662)	(369,230)	-
Other expenses	(17,322)	(44,131)	(25,497)	(992)	(87,942)	(120)
Total non-operating revenues (expenses)	(225,784)	(188,054)	(26,356)	19,928	(420,266)	(120)
Income (loss) before transfers	2,823,485	(899,319)	(176,158)	(67,981)	1,680,027	(99,800)
Transfers in	-	-	-	122,078	122,078	-
Transfers out	-	-	(122,078)	-	(122,078)	-
Change in net position	2,823,485	(899,319)	(298,236)	54,097	1,680,027	(99,800)
Total net position, beginning	29,034,049	17,636,877	1,174,137	153,372	47,998,435	(51,991)
Total net position, ending	\$ 31,857,534	16,737,558	875,901	207,469	49,678,462	(151,791)

See accompanying notes to the basic financial statements.

**City of Starkville**  
**Statement of Cash Flows - Proprietary Funds**  
**For the Year Ended September 30, 2012**

	June 30, 2013	September 30, 2013			Total Enterprise Funds	June 30, 2013
	Electric Department	Water & Sewer Department	Sanitation and Waste Fund	Non-Major Enterprise Funds		Internal Service Fund
<b><u>Cash Flows from Operating Activities</u></b>						
Cash received from customers	\$ 39,894,047	5,374,855	2,290,391	138,355	47,697,648	-
Cash received from other funds	-	-	-	-	-	182,058
Cash paid to employees	(1,287,593)	(1,488,172)	(915,998)	(109,131)	(3,800,894)	(74,978)
Cash paid to suppliers	(34,661,636)	(3,388,940)	(1,259,661)	(146,014)	(39,456,251)	(179,103)
Other receipts (payments)	(36,272)	(417,886)	18,135	-	(436,023)	(4,555)
<b>Net Cash Flows from Operating Activities</b>	<u>3,908,546</u>	<u>79,857</u>	<u>132,867</u>	<u>(116,790)</u>	<u>4,004,480</u>	<u>(76,578)</u>
<b><u>Cash Flows from Noncapital Financing Activities</u></b>						
Transfers in	-	-	-	122,078	122,078	-
Transfers out	-	-	(122,078)	-	(122,078)	-
<b>Net Cash Flows from Noncapital Financing Activities</b>	<u>-</u>	<u>-</u>	<u>(122,078)</u>	<u>122,078</u>	<u>-</u>	<u>-</u>
<b><u>Cash Flows from Capital and Related Financing Activities</u></b>						
Proceeds from issuance of debt	2,410,000	2,600,000	-	-	5,010,000	-
Payment of debt	(3,358,097)	(3,019,721)	(206,283)	-	(6,584,101)	-
Payment of interest	(201,690)	(148,853)	(17,710)	-	(368,253)	-
Purchase of capital assets	(1,185,722)	(212,706)	(1,107)	-	(1,399,535)	-
Other receipts (payments)	383,055	(301,191)	(9,983)	19,928	91,809	-
<b>Net Cash Flows from Capital and Related Financing Activities</b>	<u>(1,952,454)</u>	<u>(1,082,471)</u>	<u>(235,083)</u>	<u>19,928</u>	<u>(3,250,080)</u>	<u>-</u>
<b><u>Cash Flows from Investing Activities</u></b>						
Receipt of interest	17,615	-	-	-	17,615	-
<b>Net Cash Flows from Investing Activities</b>	<u>17,615</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>17,615</u>	<u>-</u>
<b>Net Change in Cash</b>	1,973,707	(1,002,614)	(224,294)	25,216	772,015	(76,578)
<b>Cash and Cash Equivalents, October 1, 2012</b>	1,347,408	3,145,490	118,477	40,199	4,651,574	(83,634)
<b>Cash and Cash Equivalents, September 30, 2013</b>	<u>\$ 3,321,115</u>	<u>2,142,876</u>	<u>(105,817)</u>	<u>65,415</u>	<u>5,423,589</u>	<u>(160,212)</u>
<b><u>Reconciliation of Operating Income to Net Cash Flows from Operating Activities:</u></b>						
Operating Income (Loss)	\$ 3,049,269	(711,265)	(149,802)	(87,909)	2,100,293	(99,680)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:						
Depreciation	1,573,019	1,101,652	246,646	21,537	2,942,854	2,126
Changes in operating assets and liabilities:						
(Increase) decrease in receivables	(45,045)	(393,736)	10,135	4,323	(424,323)	-
(Increase) decrease in due from other funds	-	3,440	-	-	3,440	-
(Increase) decrease in inventory	(32,189)	55,982	-	-	23,793	30,738
(Increase) decrease in other assets	(95,230)	(416,399)	-	-	(511,629)	16
Increase (decrease) in payables	(600,236)	28,711	7,753	(56,166)	(619,938)	(7,911)
Increase (decrease) in due to other funds	-	3,298	18,135	1,425	22,858	2,704
Increase (decrease) in accrued liabilities	-	(8,225)	-	-	(8,225)	-
Increase (decrease) in customer deposits	83,853	416,399	-	-	500,252	-
Increase (decrease) in other liabilities	(24,895)	-	-	-	(24,895)	(4,571)
Total adjustments	<u>859,277</u>	<u>791,122</u>	<u>282,669</u>	<u>(28,881)</u>	<u>1,904,187</u>	<u>23,102</u>
<b>Net cash provided (used) by operating activities</b>	<u>\$ 3,908,546</u>	<u>79,857</u>	<u>132,867</u>	<u>(116,790)</u>	<u>4,004,480</u>	<u>(76,578)</u>

See accompanying notes to the basic financial statements.

**City of Starkville**  
**Statement of Fiduciary Net Position - Fiduciary Funds**  
**September 30, 2013**

	<b>Employee Benefit Trust Fund</b>	<b>Agency Funds</b>
<b><u>ASSETS</u></b>		
Cash and cash equivalents	\$ -	182,721
Cash - restricted	77,820	452,402
Due from other funds	-	71,050
Total Assets	77,820	706,173
<b><u>LIABILITIES</u></b>		
Due to other funds	-	192,514
Due to outside entities	-	349,728
Total Liabilities	-	542,242
<b><u>NET POSITION</u></b>		
Restricted - held in trust	\$ 77,820	163,931

See accompanying notes to the basic financial statements.

**City of Starkville**  
**Statement of Changes in Fiduciary Net Position - Fiduciary Funds**  
**For the Year Ended September 30, 2013**

	<u><b>Employee Benefit Trust Fund</b></u>
<b>ADDITIONS</b>	
Investment earnings	
Interest	\$ -
Total investment earnings	-
Tansfers in	20,000
Total Additions	<u>20,000</u>
<b>DEDUCTIONS</b>	
Transfers out	-
Total Deductions	<u>-</u>
Change in Net Position	20,000
Net Position, October 1, 2012	<u>57,820</u>
Net Position, September 30, 2013	<u><u>\$ 77,820</u></u>

See accompanying notes to the basic financial statements.

**City of Starkville**  
**Notes to the Basic Financial Statements**  
**For the Year Ended September 30, 2013**

**Note 1: Summary of Significant Accounting Policies**

The City of Starkville, Mississippi's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. Although the City has the option to apply FASB pronouncements issued after that date to its business-type activities and enterprise funds, the City has chosen not to do so. The more significant accounting policies established in GAAP and used by the City are discussed below.

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*. Certain of the significant changes in the Statement include the following:

- For the first time the financial statements include:
  - Financial statements prepared using full accrual accounting for all of the City's activities, including infrastructure (roads, bridges, etc.).
- A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements (including notes to financial statements).

**A. Reporting Entity**

The citizens of Starkville, Mississippi, have elected to operate under a Code Charter as permitted by Mississippi Statutes 21-3-3, which prescribes a Mayor and Board of Aldermen form of government.

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in GAAP. The basic - but not the only - criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service.

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 1: Summary of Significant Accounting Policies (Continued)**

Application of this criterion involves considering whether the activity benefits the government and/or its citizens, or whether the activity is conducted within the geographic boundaries of the government and is generally available to its citizens. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the government is able to exercise oversight responsibilities. Based upon the application of these criteria, the following is a brief review of each potential component unit addressed in defining the City's reporting entity.

Included within the reporting entity:

**Starkville Park Commission.** The Starkville Park Commission's governing board is appointed by the City's governing body.

**City of Starkville Electric Department.** The Electric Department's governing board is the City's governing body. The rates for user charges and bond issuance authorizations are determined by the government's governing body.

Excluded from the reporting entity:

**Starkville Public Schools.** The Starkville Public Schools' governing board is appointed primarily by the City's governing body (four of the five members). The City does not hold title to any of the school's assets, nor does it have any right to the school's surpluses. The City does not have the ability to exercise influence over the daily operations or approve budgets.

**Starkville Public Library.** The Starkville Public Library's governing board is appointed jointly by various entities. The City's governing body appoints five of the ten members but does not have the ability to exercise influence over the daily operations or approve budgets. Additionally, the City does not hold title to any of the library's assets, nor does it have any right to the library's surpluses.

**B. Basic Financial Statements – Government-Wide Statements**

The City's basic financial statements include both government-wide (reporting the City as a whole) and fund financial statements (reporting the City's major funds). Both government-wide and fund financial statements categorize primary activities as either governmental or business type. The City's police and fire protection, parks and recreation, public works, and general administrative services are classified as governmental activities. The City's electric, water and sewer, sanitation, and landfill services are classified as business-type activities.

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 1: Summary of Significant Accounting Policies (Continued)**

In the government-wide Statement of Net Position, both the governmental and business-type activities columns are presented on a consolidated basis by column and are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The City's net position is reported in three parts – invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The City first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the City's functions and business-type activities (police, fire, etc.). The functions are also supported by general government revenues (property, sales and use taxes, certain intergovernmental revenues, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function (police, fire, etc.) or a business-type activity. Operating revenues include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs (by function or business-type activity) are normally covered by general revenue (property, sales or use taxes, intergovernmental revenues, interest income, etc.).

The government-wide focus is more on the sustainability of the City as an entity and the change in the City's net assets resulting from the current year's activities.

**C. Basic Financial Statements – Fund Financial Statements**

The financial transactions of the City are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

**1. Governmental Funds**

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the City:

- a. General Fund** is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund includes General Activities, Parks and Recreation Activities, Multi-Unit Drug Task Force Operations, Airport Activities, Restricted Police Activities, and Restricted Fire Activities.

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 1: Summary of Significant Accounting Policies (Continued)**

- b. Special Revenue Funds** are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes. Special Revenue Funds are the CDBG Henderson Street Area Redevelopment Project Fund, the Law Enforcement Grants Fund, the Computer Assessments Fund, the CDBG Rehabilitation Loan Program Fund, the Home Program Grant Fund, and the TVA Hewlett Wood Products, Inc. Loan Fund.
- c. Debt Service Funds** are used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest, and related costs. The Debt Service Funds are the City Bond and Interest Fund and the School Bond and Interest Fund.
- d. Capital Projects Funds** are used to account for financial resources to be used for the acquisition or construction of major capital facilities. The Capital Projects Funds are the Road Maintenance Bond Fund, Middleton Marketplace TIF Bond Fund, American Recovery Reinvestment Fund, the Parking Mill Project Fund, and the Parks and Recreation Tourism Fund.

**2. Proprietary Funds**

The focus of proprietary fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary funds of the City:

- a. Enterprise Funds** are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The Enterprise Funds are the Electric Department Fund, the Water and Sewer Department Fund, the Sanitation Fund, and the Sanitary Landfill Fund.
- b. Internal Service Funds** are used to account for the financing of goods or services provided by one department to other departments of the City on a cost-reimbursement basis. The Internal Service Fund is the City Vehicle Maintenance Shop Fund.

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 1: Summary of Significant Accounting Policies (Continued)**

**3. Fiduciary Funds**

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support City programs. The reporting focus is on net assets and changes in net assets and is reported using accounting principles similar to proprietary funds. The City's fiduciary fund is the Employee Benefit Trust Fund.

The City's fiduciary funds are presented in the fiduciary fund financial statement by type (employee benefit and agency). Since by definition these assets are being held for the benefit of a third party (other local governments, private parties, pension participants, etc.) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

**D. Basis of Accounting**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

**1. Accrual:**

Both governmental and business-type activities in the government-wide financial statements and the proprietary and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

**2. Modified Accrual:**

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 1: Summary of Significant Accounting Policies (Continued)**

**E. Financial Statement Amounts**

**1. Cash and Cash Equivalents:**

For purposes of the statement of cash flows for the proprietary funds, the City defines cash equivalents as short-term, highly liquid investments with original maturity dates of three months or less.

**2. Inventory:**

Inventory is valued at the lower of cost (first-in, first-out) or market.

**3. Capital Assets:**

Capital assets are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	20 – 50 years
Water and sewer system	30 – 50 years
Machinery and equipment	5 – 10 years
Improvements	10 – 20 years
Other infrastructure	10 – 50 years

**4. Revenues:**

Substantially all governmental fund revenues are accrued. Property taxes are billed and collected within the same period in which the taxes are levied. Subsidies and grants to proprietary funds, which finance either capital or current operations, are reported as non-operating revenue based on GASB No. 33. In applying GASB No. 33 to grant revenues, the provider recognizes liabilities and expenses and the recipient recognizes receivables and revenue when the applicable eligibility requirements, including time requirements, are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 1: Summary of Significant Accounting Policies (Continued)**

**5. Expenditures:**

Expenditures are recognized when the related fund liability is incurred. Inventory costs are reported in the period when inventory items are used, rather than in the period purchased.

**6. Compensated Absences:**

The City accrues accumulated unpaid vacation and sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee. The noncurrent portion (the amount estimated to be used in subsequent fiscal years) for governmental funds is maintained separately and represents a reconciling item between the fund and government-wide presentations.

**7. Interfund Activity:**

Interfund activity is reported as loans, services provided, reimbursements, or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

**8. Basis of Budgeting**

The City prepares its governmental fund type budgets in accordance with state statutes, which require the cash basis of accounting for revenues. Expenditures are budgeted and reported on the modified accrual basis of accounting. For purposes of budgetary comparisons in the financial statements, the City has elected to compare GAAP basis revenue to budget. This presentation provides a reasonable basis of comparison because the difference in beginning and ending receivables is immaterial.

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**9. Net Position**

GASB 63 requires the classification of net position into three components – invested in capital assets, net of related debt, restricted and unrestricted. These classifications are defined as follows:

- a.** Invested in capital assets, net of related debt – This component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt also should be included in this component of net position. If there are significant unspent related debt proceeds or deferred inflows of resources at the end of the reporting period, the portion of the debt or deferred inflows of resources attributable to the unspent amount should not be included in the calculation of net investment in capital assets. Instead, that portion of the debt or deferred inflows of resources should be included in the same net position component (restricted or unrestricted) as the unspent amount.
- b.** Restricted – This component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Generally, a liability relates to restricted assets if the asset results from a resource flow that also results in the recognition of a liability or if the liability will be liquidated with the restricted assets reported.
- c.** Unrestricted – This component of net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

**10. Fund Balance**

GASB 54 requires the classification of fund balance into five components – nonspendable, restricted, committed, assigned and unassigned. These classifications are defined as follows:

- a.** **Nonspendable fund balance** - amounts that cannot be spent due to form such as inventories, prepaid amounts, etc...

The City has the following nonspendable assets: capital assets, net of related debt, inventory and prepaid expenses.

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 1: Summary of Significant Accounting Policies (Continued)**

- b. Restricted fund balance** - amounts constrained for a specific purpose by external parties, constitutional provision or enabling legislation.

The City has the following restricted assets: restricted for fire protection, restricted for police protection, restricted for airport activities, restricted for parks and recreation, restricted for debt service and restricted for capital projects.

- c. Committed fund balance** - amounts constrained for a specific purpose by an entity using its highest level of decision-making authority. It would require the same group to remove or change the constraints placed on the resources.

The City's committed asset is the cash balance in a private donation account that is to be used at the discretion of the Starkville Park Commission.

- d. Assigned fund balance** - for all funds other than the general fund, any remaining positive amounts not classified as nonspendable, restricted or committed.

The City does not have any assigned assets.

- e. Unassigned fund balance** - for the general fund, any remaining amounts not classified as nonspendable, restricted or committed.

The City has the following unassigned assets: cash and cash equivalents, accounts receivable, other receivables, notes receivable and other assets.

**11. Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 2: Cash, Other Deposits, and Investments**

The collateral for public entities' deposits in financial institutions is held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5, Miss. Code Ann. (1972). Under this program, the entity's funds are protected through a collateral pool administered by the State Treasurer. Financial institutions holding deposits of public funds must pledge securities as collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Depository Insurance Corporation.

The carrying amount of the City's deposits with financial institutions was \$6,012,443 on September 30, 2013, and the bank balance was \$9,085,440.

The balances do not reflect cash or other deposits held in the name of Starkville Electric Department which are separately secured.

**Note 3: Interfund Receivable and Payable Balances**

Interfund receivables and payables at September 30, 2013, are:

	<b><u>Due From Other Funds</u></b>	<b><u>Due To Other Funds</u></b>
<b>Governmental Funds:</b>		
General Fund	\$ 222,298	70,545
<b>Proprietary Funds:</b>		
Water & Sewer Department	-	5,568
Sanitation and Waste	-	18,184
Landfill	-	3,709
Internal Service	-	2,828
<b>Fiduciary Funds:</b>		
Payroll Clearing Fund	71,050	100,000
A/P Clearing Fund	-	829
Tax Collectors Fund	-	91,685
	<u>\$ 293,348</u>	<u>293,348</u>

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 4: Capital Assets**

Capital asset activity for the year ended September 30, 2013, was as follows:

	<u>Balance</u>				<u>Balance</u>
	<u>October 1, 2012</u>	<u>Adjustments</u>	<u>Increases</u>	<u>Decreases</u>	<u>September 30, 2013</u>
Governmental Activities					
Non-depreciable: Land	\$ 1,247,782	-	-	-	1,247,782
Depreciable:					
Buildings	4,223,741	-	-	-	4,223,741
Building Improvements	-	-	-	-	-
Improvements other than buildings	49,669,603	-	87,945	-	49,757,548
Vehicles	4,239,119	-	408,675	(141,016)	4,506,778
Machinery and equipment	3,642,676	(3,261)	804,147	(19,083)	4,424,479
Total	61,775,139	(3,261)	1,300,767	(160,099)	62,912,546
Less accumulated depreciation					
Buildings	(1,633,717)	-	(103,654)	-	(1,737,371)
Building Improvements	-	-	-	-	-
Improvements other than buildings	(46,604,696)	-	(1,272,577)	-	(47,877,273)
Vehicles	(3,098,722)	-	(369,963)	112,482	(3,356,203)
Machinery and equipment	(3,456,899)	1,923	(157,212)	19,083	(3,593,105)
Total	(54,794,034)	1,923	(1,903,406)	131,565	(56,563,952)
Net book value	6,981,105	(1,338)	(602,639)	(28,534)	6,348,594
Internal Service Fund					
Total depreciable assets	141,729	-	-	-	141,729
Less accumulated depreciation	(89,214)	-	(2,126)	-	(91,340)
Internal Service Fund, net	52,515	-	(2,126)	-	50,389
Governmental Activities Capital Assets, net	\$ 8,281,402	(1,338)	(604,765)	(28,534)	7,646,765
Business-type Activities					
Non-depreciable					
Land - Starkville Electric	\$ 349,486	-	4,882	-	354,368
Land - Landfill	16,800	-	-	-	16,800
Land - Water	105,623	-	-	-	105,623
Construction in progress - Stk Elec	1,917,869	(1,005,083)	-	-	912,786
Construction in progress - Stk Sewer	-	-	261,990	-	261,990
Total	2,389,778	(1,005,083)	4,882	-	1,651,567
Depreciable					
Starkville Electric Property & equipment	41,551,785	-	2,185,923	(269,861)	43,467,847
Sanitation property & equipment	3,995,734	3,261	1,107	-	4,000,102
Landfill property & equipment	917,931	-	-	-	917,931
Water property & equipment	45,140,466	-	212,706	-	45,353,172
Total	91,676,058	3,261	2,399,736	(269,861)	93,739,052
Less accumulated depreciation					
Starkville Electric Property & Equipment	(14,120,820)	(98,727)	(1,573,019)	492,661	(15,299,905)
Sanitation property & equipment	(2,448,142)	(1,923)	(246,646)	-	(2,696,711)
Landfill property & equipment	(750,603)	-	(21,537)	-	(772,140)
Water property & equipment	(24,218,256)	-	(1,101,652)	-	(25,319,908)
Total	(41,607,963)	(100,650)	(2,942,854)	492,661	(44,088,664)
Net book value	50,068,095	(97,389)	(543,118)	222,800	49,650,388
Business-type Activities Capital Assets, net	\$ 52,457,873	(1,102,472)	(538,236)	222,800	51,301,955

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 4: Capital Assets (Continued)**

The City of Starkville updated its fixed assets subsidiary records and the adjustment column reports the appropriate corrections to the various classes of fixed assets.

Depreciation expense was charged to functions as follows:

Governmental activities:	
General government	\$ 27,519
Public safety - Police	215,814
Public safety - Fire	289,948
Highways and streets	1,216,360
Culture and recreation	<u>153,765</u>
Total governmental activities depreciation expense	<u><u>\$ 1,903,406</u></u>
Business-type activities:	
Electric	\$ 1,573,019
Water and sewer	1,101,652
Sanitation	246,646
Landfill	<u>21,537</u>
Total business-type activities depreciation expense	<u><u>\$ 2,942,854</u></u>

**Note 5: Long-Term Liabilities**

Long-term liability activity for the year ended September 30, 2013, was as follows:

	Balance	Additions	Reductions	Balance	Amount Due
	October 1, 2012			September 30, 2013	Within One
					Year
Governmental Activities					
General obligation bonds					
Parks and Recreation, Series 2007	\$ 4,465,000	-	215,000	4,250,000	220,000
Public Improvement, Series 2009	4,690,000	-	550,000	4,140,000	575,000
TIF Revenue Bonds, Series 2011	486,000	-	28,000	458,000	30,000
Notes payable					
Capital Improvements Revolving Loan	171,131	-	40,562	130,569	42,918
Capital Improvements Revolving Loan	156,210	-	41,528	114,682	43,940
Capital Improvements - Police Comm	70,630	-	29,498	41,132	30,651
Capital Improvements - Fire Comm	38,415	-	18,839	19,576	19,576
Capital Improvements - Fire Truck	373,704	-	87,273	286,431	91,253
Capital Improvements-Pub Safety Info Sys	41,382	-	41,382	-	-
Capital Improvements - Dump Truck	32,685	-	6,474	26,211	6,621
Capital Improvements - Police Cars	-	362,532	92,491	270,041	88,596
Capital Improvements - Ford F-350 Truck	-	46,508	8,106	38,402	7,405
Compensated absences	712,017	-	56,810	655,207	-
Total	\$ 11,237,174	409,040	1,215,963	10,430,251	1,155,960

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 5: Long-Term Liabilities (Continued)**

	Balance				Balance September 30, 2013	Amount Due Within One Year
	October 1, 2012	Additions	Reductions	Adjustments		
Business-type Activities						
Bonds and notes payable						
Electric System Bonds, Series 2001	2,440,000	-	230,000	-	2,210,000	245,000
Electric System Revenue Bonds, Series 2004	1,870,000	-	-	(1,870,000)	-	-
Electric System Revenue Bonds, Series 2006	1,480,000	-	120,000	(1,105,000)	255,000	125,000
Electric System GO Refunding Bond, Series 2013	-	2,410,000	-	-	2,410,000	235,000
Drinking Water Improvements Revolving Loan	369,727	-	-	(369,727)	-	-
Drinking Water Improvements Revolving Loan	917,852	-	-	(917,852)	-	-
Drinking Water Improvements Revolving Loan	1,294,856	-	-	(1,294,856)	-	-
Drinking Water Improvements Revolving Loan	706,339	-	42,979	-	663,360	44,066
Water Pollution Control Revolving Loan	2,654,295	-	180,850	-	2,473,445	184,041
Water Pollution Control Revolving Loan	238,442	-	11,729	-	226,713	12,055
Drinking Water Improvements Revolving Loan	-	2,600,000	139,302	-	2,460,698	152,160
CAT D6R Lease	82,389	-	35,871	-	46,518	37,061
MDA Capital Improvements Loan	438,545	-	20,675	-	417,870	21,092
MDA Capital Improvements Loan	875,773	-	41,751	-	834,022	42,594
2011 International 7400 Trucks Lease	215,598	-	52,586	-	163,012	163,012
3 Garbage Trucks Lease	476,002	-	123,054	-	352,948	125,839
Grapple Truck Lease	120,953	-	30,643	-	90,310	31,277
Excavator Lease	-	48,171	11,713	-	36,458	15,956
Electric Department - Digger Truck Lease	90,350	-	13,565	-	76,785	14,047
Electric Department - Bucket Truck Lease	132,079	-	19,532	-	112,547	20,228
Compensated absences	97,439	-	3,793	-	93,646	-
Total	<u>\$ 14,500,639</u>	<u>5,058,171</u>	<u>1,078,043</u>	<u>(5,557,435)</u>	<u>12,923,332</u>	<u>1,468,428</u>

All liabilities of The City of Starkville are secured by the full faith and credit of the municipality.

The three outstanding issues of General Obligation Bonds are due in annual installments ranging from \$190,000 to \$400,000 each through various dates, the last of which is the year 2027. Interest rates range from 3.0% to 4.1%.

On March 8, 2011, the City entered into a bond purchase agreement with BancorpSouth Bank to issue and sell \$510,000 Tax Increment Financing Revenue Bonds, Series 2011 (Middleton Market Place Project). The principal of the bonds is due in annual installments of \$24,000 to \$48,000 through May 1, 2025 and bearing interest at 4.0% to 5.0%. The Series 2011 Bonds were issued for the purpose of constructing various infrastructure improvements to support the project. The City's tax increment financing bond indebtedness is recorded as a liability of the City to match revenue streams to the related debt for which they have been pledged. The obligation of the City to pay principal and interest on these bonds is limited solely to the tax increment financing (TIF) revenues generated from the project. Should TIF revenues not be sufficient to meet the required debt service obligations, the City is not obligated to make such bond payments from any other sources of its revenues. However, the City intends to annually appropriate funds sufficient to make all payments required by the bonds for the next fiscal year. Management does not anticipate that any of the City's general funds will be required to make up any deficiency in bond payments during the next fiscal year.

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 6: Unemployment Compensation Fund**

The City has elected to establish a revolving fund for unemployment compensation which is to be maintained in the amount of 2% of the first \$6,000 of employee wages paid in the preceding calendar year. The Unemployment Compensation Fund is fully funded at September 30, 2013.

**Note 7: Defined Benefit Pension Plan**

Plan Description. The City contributes to the Public Employees' Retirement System of Mississippi (PERS), a cost-sharing multiple-employer defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state law and may be amended only by the State of Mississippi Legislature. PERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Public Employees' Retirement System of Mississippi, PERS Building, 429 Mississippi Street, Jackson, Mississippi 39201 or by calling (601) 359-3589 or 1-800-444-PERS.

Funding Policy. PERS members are required to contribute 9.00% of their annual covered salary and the City is required to contribute at an actuarially determined rate. The current rate is 15.75% of annual covered payroll. The contribution requirements of PERS members and employers are established and may be amended only by the State of Mississippi Legislature. The City's contributions to PERS for the fiscal years ending September 30, 2013, 2012, and 2011 were \$1,267,463, \$1,109,312, and \$999,641, respectively, which equaled the required contributions for each year.

**Note 8: Joint Ventures**

The City of Starkville entered into an agreement with the Golden Triangle Solid Waste Management Authority. This Authority was organized under laws of the State of Mississippi (Section 17-17-301 et seq. Miss. Code of 1972 as amended). The Authority's purpose is to operate and maintain a landfill facility. The project was permitted by DEQ in December, 1994. The City of Starkville's share of expense and liability is based on a pro rata share of waste tonnage. The City's portion of this expense was \$350,041 in 2013. The members, in addition to the City of Starkville, are Noxubee County, City of West Point, Clay County, City of Columbus, Lowndes County, City of Macon, Oktibbeha County, Webster County, City of Eupora, Choctaw County, and the Town of Ackerman. Because of the nature of the Authority's operations there is no determinable equity interest of the City of Starkville. The Authority is designed to generate revenues from its members in an amount adequate only to cover its operating costs. The Authority is audited separately and financial statements are available upon request.

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 9: Risk Management**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City carries commercial insurance for these risks. Settled claims resulting from these insured risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**Note 10: Property Tax**

Numerous statutes exist under which the Mayor and Board of Aldermen may levy property taxes. The selection of authorities is made based on the objectives and responsibilities of the City. Restrictions associated with property tax levies vary with the statutory authority. The amount of increase in certain property taxes is limited by state law. Generally, this restriction provides that these tax levies shall produce no more than 110% of the amount which resulted from the assessments of the previous year.

The Mayor and Board of Aldermen, each year at a meeting in September, levies property taxes for the ensuing fiscal year which begins on October 1. Real property taxes become a lien on January 1 of the current year, and personal property taxes become a lien on March 1 of the current year. Taxes on both real and personal property, however, are due on or before February 1 of the next succeeding year.

Taxes on motor vehicles and mobile homes become a lien and are due in the month that coincides with the month of original purchase. The City taxes are collected and remitted to the City by the Oktibbeha County Tax Collector.

Accounting principles generally accepted in the United States of America require property taxes to be recognized at the levy date if measurable and available. All property taxes are recognized as revenue in the year for which they are levied. Motor vehicle and mobile home taxes do not meet the measurability and collectability criteria for property tax recognition because the lien and due date cannot be established until the date of original purchase occurs.

The distribution of taxes to funds was made in accordance with prescribed tax levies, and uncollected taxes were properly handled.

Delinquent taxes are not recorded as assets.

**Note 11: Economic Development, Tourism, and Convention Tax**

In 2004, the Legislature of the State of Mississippi passed a local and private bill on behalf of the City of Starkville authorizing a 2 % tax on the gross income of restaurants derived from the sale of prepared food and alcoholic and nonalcoholic beverages until June 30, 2015. The tax is collected by the Mississippi State Tax Commission in the same manner that sales taxes are collected. The proceeds of the tax less 3 % are paid monthly to the City of Starkville to be distributed to the appropriate entities as follows:

**City of Starkville**  
**Notes to the Basic Financial Statements (Continued)**  
**For the Year Ended September 30, 2013**

**Note 11: Economic Development, Tourism, and Convention Tax (Continued)**

Economic Development Authority – 15%  
Visitor and Convention Council – 15%  
Starkville Park Commission – 40%  
Mississippi State University – 20%  
Used for economic and community development projects, initiatives or opportunities – 10%

The distribution of the tax is audited in the course of this audit.

**Note 12: Contingent Liabilities**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

On October 23, 2012, the United States Environmental Protection Agency (EPA) initiated an investigation to determine whether or not the municipal Wastewater Collection and Transmission System (WCTS) owned and operated by the City was in compliance with both the Clean Water Act (CWA) and the associated federal wastewater discharge permit held by the City. While EPA is the lead agency in this action, the Mississippi Department of Environmental Quality (MDEQ) is participating as the co-regulator for the system. EPA and MDEQ conducted an inspection of the Starkville WCTS on January 29, 2013 and rendered its Compliance Evaluation Inspection Report on April 18, 2013. The report found that there have been sewage overflows from the WCTS, which are violations of both the CWA and the associated wastewater discharge permit held by the City. On October 29, 2013, the City and the EPA entered into a Consent Agreement that settled the active portion of the investigation and enforcement action. The Consent Agreement imposed a civil penalty in the amount of \$70,800, which has been paid as of the date of the issuance of this report. The City is currently implementing remediation measures with respect to sewage infrastructure under the direction and oversight of the EPA. In the event the City fails to comply with the remediation measures imposed by the EPA, this action may be re-opened. If so, the City could face additional monetary penalties exceeding \$100,000.

**Note 13: Subsequent Events**

Subsequent events have been evaluated through April 8, 2014, which is the date the financial statements were issued.

**REQUIRED SUPPLEMENTAL INFORMATION**

**City of Starkville**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance -**  
**Budget and Actual (Non-GAAP Budgetary Basis) - General Fund**  
**For the Year Ended September 30, 2013**

	<u>Original Budget</u>	<u>Revisions</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>Variance</u>
<b><u>REVENUES</u></b>					
General property taxes	\$ 3,988,500	-	3,988,500	4,151,301	162,801
Licenses and permits	243,760	-	243,760	209,672	(34,088)
Intergovernmental					
Federal	831,966	1,788,172	2,620,138	1,305,502	(1,314,636)
State of Mississippi	7,064,127	84,252	7,148,379	6,934,660	(213,719)
Oktibbeha County and Mississippi State	805,529	-	805,529	854,910	49,381
Fines and forfeits	1,395,300	37,600	1,432,900	1,461,200	28,300
Interest income	45,010	-	45,010	36,802	(8,208)
Penalties and interest	95,000	-	95,000	88,299	(6,701)
Other revenues	2,221,013	42,046	2,263,059	2,186,420	(76,639)
<b>Total Revenues before Prior Year Fund Balance</b>	<b>16,690,205</b>	<b>1,952,070</b>	<b>18,642,275</b>	<b>17,228,766</b>	<b>(1,413,509)</b>
Prior year fund balance:					
Appropriated for current year budget	1,024,829	3,134,358	4,159,187	4,159,187	(4,159,187)
<b>Total Revenues and Prior Year Fund Balance</b>	<b>17,715,034</b>	<b>5,086,428</b>	<b>22,801,462</b>	<b>17,228,766</b>	<b>(5,572,696)</b>
<b><u>EXPENDITURES</u></b>					
General government	3,129,335	144,508	3,273,843	3,442,181	(168,338)
Public safety:					
Police	4,301,775	152,102	4,453,877	4,706,529	(252,652)
Fire	3,681,423	1,318,462	4,999,885	4,319,931	679,954
Public inspection	222,868	(24,000)	198,868	168,150	30,718
Civil defense	8,000	208,844	216,844	112,369	104,475
Other	-	43,040	43,040	20,415	22,625
Highways and streets	1,476,893	102,784	1,579,677	1,484,407	95,270
Health and sanitation	200,824	-	200,824	200,138	686
Culture and recreation	1,800,532	1,084,084	2,884,616	1,076,745	1,807,871
Other	23,500	-	23,500	64,169	(40,669)
Capital outlay - street improvements	740,000	570,628	1,310,628	840,211	470,417
Debt service:					
Principal	993,375	(70,384)	922,991	902,771	20,220
Interest	199,087	12,402	211,489	200,253	11,236
<b>Total Expenditures</b>	<b>16,777,612</b>	<b>3,542,470</b>	<b>20,320,082</b>	<b>17,538,269</b>	<b>2,781,813</b>
Excess (deficiency) of revenues over (under) expenditures	937,422	1,543,958	2,481,380	(309,503)	(2,790,883)
<b><u>OTHER FINANCING SOURCES (USES)</u></b>					
Transfers in	52,928	-	52,928	57,828	4,900
Transfers out	(41,928)	(40,000)	(81,928)	(61,928)	20,000
Other financing sources (uses)	(169,919)	(176,342)	(346,261)	151,267	497,528
<b>Net other financing sources (uses)</b>	<b>(158,919)</b>	<b>(216,342)</b>	<b>(375,261)</b>	<b>147,167</b>	<b>522,428</b>
Excess of revenues and other sources over expenditures and other uses	778,503	1,327,616	2,106,119	(162,336)	(2,268,455)
Fund balances, October 1, 2012 (Non-GAAP budgetary basis)	1,820,165		1,631,245	2,731,066	1,099,821
Less budgeted fund balance	-	-	-	-	-
<b>Fund balances, September 30, 2013 (Non-GAAP budgetary basis)</b>	<b>\$ 2,598,668</b>		<b>3,737,364</b>	<b>2,568,730</b>	<b>(1,168,634)</b>

**OTHER SUPPLEMENTAL INFORMATION**

**City of Starkville**  
**Combining Balance Sheet by Activity**  
**General Fund**  
**September 30, 2013**

	<b>General Activities</b>	<b>Restricted Police Activities</b>	<b>Restricted Fire Activities</b>	<b>Parks and Recreation Activities</b>	<b>Multi-Unit Task Force Operations</b>	<b>Airport Activities</b>	<b>Subtotal</b>	<b>Eliminating Entries</b>	<b>Total General Fund</b>
<b><u>Assets</u></b>									
Cash and cash equivalents	\$ 1,833,150	-	-	2,815	25,937	379,642	2,241,544		2,241,544
Cash - restricted	-	39,131	65,643	-	-	-	104,774		104,774
Receivables (Net)									
Accounts	696,152	-	-	1,136	-	225	697,513		697,513
Other	12,426	-	-	-	-	-	12,426		12,426
Due from other departments	77,259	-	-	-	-	-	77,259		77,259
Due from other funds	256,798	-	-	-	-	-	256,798		256,798
Inventory	4,969	-	-	-	-	-	4,969		4,969
<b>Total Assets</b>	<b>\$ 2,880,754</b>	<b>39,131</b>	<b>65,643</b>	<b>3,951</b>	<b>25,937</b>	<b>379,867</b>	<b>3,395,283</b>	<b>-</b>	<b>3,395,283</b>
<b><u>Liabilities</u></b>									
Accounts payable	\$ 438,965	3,757	-	-	-	18,113	460,835		460,835
Due to other departments	-	-	-	295,174	-	-	295,174		295,174
Due to other funds	70,544	-	-	-	-	-	70,544		70,544
<b>Total Liabilities</b>	<b>509,509</b>	<b>3,757</b>	<b>-</b>	<b>295,174</b>	<b>-</b>	<b>18,113</b>	<b>826,553</b>	<b>-</b>	<b>826,553</b>
<b><u>Fund Equity</u></b>									
Fund balances - nonspendable	4,969	-	-	-	-	-	4,969		4,969
Fund balances - restricted									
Restricted for fire protection	-	-	65,643	-	-	-	65,643		65,643
Restricted for police protection	-	35,374	-	-	25,937	-	61,311		61,311
Restricted for airport projects	-	-	-	-	-	361,754	361,754		361,754
Fund balances - unassigned	2,366,276	-	-	(291,223)	-	-	2,075,053		2,075,053
<b>Total Fund Equity</b>	<b>2,371,245</b>	<b>35,374</b>	<b>65,643</b>	<b>(291,223)</b>	<b>25,937</b>	<b>361,754</b>	<b>2,568,730</b>	<b>-</b>	<b>2,568,730</b>
<b>Total Liabilities and Fund Equity</b>	<b>\$ 2,880,754</b>	<b>39,131</b>	<b>65,643</b>	<b>3,951</b>	<b>25,937</b>	<b>379,867</b>	<b>3,395,283</b>	<b>-</b>	<b>3,395,283</b>

**City of Starkville**  
**Combining Statement of Revenues, Expenditures, and Changes in Fund Balance by Activity**  
**General Fund**  
**For the Year Ended September 30, 2013**

	<b>General Activities</b>	<b>Restricted Police Activities</b>	<b>Restricted Fire Activities</b>	<b>Parks and Recreation Activities</b>	<b>Multi-Unit Drug Task Force Operations</b>	<b>Airport Activities</b>	<b>Total</b>
<b><u>Revenues</u></b>							
Taxes							
General property taxes	\$ 4,151,299						4,151,299
Licenses and permits							
Privilege license	36,266						36,266
Permits and inspections	139,099						139,099
Franchise fees	34,307						34,307
Intergovernmental							
Federal							
DUI	158,529						158,529
FAA						39,729	39,729
Safe routes grant	181,826						181,826
Childcare grant	223,855						223,855
Homeland security grant	701,563						701,563
State of Mississippi							
General sales tax	5,982,828						5,982,828
Liquor licenses	51,075						51,075
Municipal aid - gas tax	19,042						19,042
Law enforcement assistance grants	16,902						16,902
Fire protection grants			127,316				127,316
Municipal aid	26,107						26,107
Homestead	156,385						156,385
Tennessee Valley Authority	478,880						478,880
Housing Authority	33,491						33,491
MDOT grant	8,944						8,944
Miscellaneous	33,691						33,691
Oktibbeha County and Mississippi State							
Road maintenance	561,685						561,685
Airport support	10,562					42,571	53,133

**City of Starkville**  
**Combining Statement of Revenues, Expenditures, and Changes in Fund Balance by Activity**  
**General Fund**  
**For the Year Ended September 30, 2013**

	<b>General Activities</b>	<b>Restricted Police Activities</b>	<b>Restricted Fire Activities</b>	<b>Parks and Recreation Activities</b>	<b>Multi-Unit Drug Task Force Operations</b>	<b>Airport Activities</b>	<b>Total</b>
Fire control	224,631						224,631
Lieu of tax	15,461						15,461
Fines and forfeits	1,461,200						1,461,200
Interest income	36,802						36,802
Penalties and interest	88,299						88,299
Miscellaneous							
Administration/Electric	1,355,000						1,355,000
Mississippi Valley Gas	69,802						69,802
Rents	16,680					83,687	100,367
TV Cable Franchise	228,306						228,306
Administration/Water	225,000						225,000
Telephone Utility Tax	47,215						47,215
Inception of Capital Lease							-
Other	133,528	17,866				9,337	160,731
Total Revenues	16,908,260	17,866	127,316	-	-	175,324	17,228,766
<b><u>Expenditures</u></b>							
General government:							
Legislative							
Personnel services	134,775						134,775
Contractual services	28,881						28,881
Total Legislative	163,656	-	-	-	-	-	163,656

**City of Starkville**  
**Combining Statement of Revenues, Expenditures, and Changes in Fund Balance by Activity**  
**General Fund**  
**For the Year Ended September 30, 2013**

	<b>General Activities</b>	<b>Restricted Police Activities</b>	<b>Restricted Fire Activities</b>	<b>Parks and Recreation Activities</b>	<b>Multi-Unit Drug Task Force Operations</b>	<b>Airport Activities</b>	<b>Total</b>
Judicial							
Personnel services	353,834						353,834
Supplies	10,925						10,925
Contractual services	18,662						18,662
Total Judicial	<u>383,421</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>383,421</u>
Executive							
Personnel services	326,569						326,569
Supplies	4,008						4,008
Contractual services	65,773						65,773
Capital outlay	61,500						61,500
Total Executive	<u>457,850</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>457,850</u>
Election							
Personnel services	-						-
Supplies	559						559
Contractual services	24,738						24,738
Total Election	<u>25,297</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,297</u>
City Clerk and Tax Collector							
Personnel services	332,956						332,956
Contractual services	130,408						130,408
Total City Clerk and Tax Collector	<u>463,364</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>463,364</u>
Legal							
Personnel services	79,494						79,494
Contractual services	174,730						174,730
Total Legal	<u>254,224</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>254,224</u>
City Planner							
Personnel services	125,920						125,920
Supplies	4,340						4,340
Contractual services	28,400						28,400

**City of Starkville**  
**Combining Statement of Revenues, Expenditures, and Changes in Fund Balance by Activity**  
**General Fund**  
**For the Year Ended September 30, 2013**

	<b>General Activities</b>	<b>Restricted Police Activities</b>	<b>Restricted Fire Activities</b>	<b>Parks and Recreation Activities</b>	<b>Multi-Unit Drug Task Force Operations</b>	<b>Airport Activities</b>	<b>Total</b>
Capital outlay	1,197						1,197
Total City Planner	159,857	-	-	-	-	-	159,857
Other Administrative							
Personnel services	103,770						103,770
Supplies	17,944						17,944
Contractual services	654,383						654,383
Capital outlay	5,603						5,603
Total Other Administrative	781,700	-	-	-	-	-	781,700
City Hall							
Personnel services	28,736						28,736
Supplies	1,461						1,461
Contractual services	33,031						33,031
Total City Hall	63,228	-	-	-	-	-	63,228
Other Miscellaneous							
Personnel services	165,940					37,228	203,168
Supplies	2,755					8,668	11,423
Contractual services	54,183					65,770	119,953
Capital outlay	-					355,040	355,040
Total Other Miscellaneous	222,878	-	-	-	-	466,706	689,584
Total General Government	2,975,475	-	-	-	-	466,706	3,442,181
Public Safety							
Public Safety - Police and E911							
Personnel services	3,355,135						3,355,135
Supplies	480,333	6,056					486,389
Contractual services	438,830	3,088					441,918
Capital outlay	422,325	762					423,087
Total Public Safety - Police and E911	4,696,623	9,906	-	-	-	-	4,706,529

**City of Starkville**  
**Combining Statement of Revenues, Expenditures, and Changes in Fund Balance by Activity**  
**General Fund**  
**For the Year Ended September 30, 2013**

	<b>General Activities</b>	<b>Restricted Police Activities</b>	<b>Restricted Fire Activities</b>	<b>Parks and Recreation Activities</b>	<b>Multi-Unit Drug Task Force Operations</b>	<b>Airport Activities</b>	<b>Total</b>
Public Safety - Fire							
Personnel services	3,145,418						3,145,418
Supplies	95,145		-				95,145
Contractual services	278,026		-				278,026
Capital outlay	51,367						51,367
Grants, subsidies and allocations	749,975						749,975
Total Public Safety - Fire	<u>4,319,931</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,319,931</u>
Public Safety - Public Inspection							
Personnel services	147,435						147,435
Supplies	6,538						6,538
Contractual services	14,177						14,177
Total Public Safety - Public Inspection	<u>168,150</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>168,150</u>
Public Safety - Civil Defense							
Contractual services	12,383						12,383
Capital outlay	99,986						99,986
Total Public Safety - Civil Defense	<u>112,369</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>112,369</u>
Public Safety - Other							
Capital outlay	20,415						20,415
Total Public Safety - Other	<u>20,415</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,415</u>
Total Public Safety	<u>9,317,488</u>	<u>9,906</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,327,394</u>
Highways and Streets							
City Streets							
Personnel services	511,815						511,815
Supplies	191,997						191,997
Contractual services	95,616						95,616
Capital outlay	203,552						203,552
Total City Streets	<u>1,002,980</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,002,980</u>

**City of Starkville**  
**Combining Statement of Revenues, Expenditures, and Changes in Fund Balance by Activity**  
**General Fund**  
**For the Year Ended September 30, 2013**

	<b>General Activities</b>	<b>Restricted Police Activities</b>	<b>Restricted Fire Activities</b>	<b>Parks and Recreation Activities</b>	<b>Multi-Unit Drug Task Force Operations</b>	<b>Airport Activities</b>	<b>Total</b>
Street Lights							
Contractual services	481,427						481,427
Total Street Lights	481,427	-	-	-	-	-	481,427
Total Highways and Streets	1,484,407	-	-	-	-	-	1,484,407
Health and Sanitation							
Health and welfare - animals							
Personnel services	73,751						73,751
Supplies	4,171						4,171
Contractual services	16,216						16,216
Transfer to Humane Society	106,000						106,000
Total Health and Welfare - Animals	200,138	-	-	-	-	-	200,138
Total Health and Sanitation	200,138	-	-	-	-	-	200,138
Culture and Recreation							
Parks and Recreation							
Personnel services	-						
Contractual services	50,000						50,000
Library	182,345						182,345
Transfer to Parks and Rec	844,400						844,400
Total Parks and Recreation	1,076,745	-	-	-	-	-	1,076,745
Total Culture and Recreation	1,076,745	-	-	-	-	-	1,076,745
Debt Service							
Principal	815,498		87,273				902,771
Interest	183,212		17,041				200,253
Total Debt Service	998,710	-	104,314	-	-	-	1,103,024

**City of Starkville**  
**Combining Statement of Revenues, Expenditures, and Changes in Fund Balance by Activity**  
**General Fund**  
**For the Year Ended September 30, 2013**

	<b>General Activities</b>	<b>Restricted Police Activities</b>	<b>Restricted Fire Activities</b>	<b>Parks and Recreation Activities</b>	<b>Multi-Unit Drug Task Force Operations</b>	<b>Airport Activities</b>	<b>Total</b>
Miscellaneous							
Capital outlay - street improvements	840,211						840,211
Other miscellaneous	64,169						64,169
Total Miscellaneous	<u>904,380</u>	-	-	-	-	-	<u>904,380</u>
Total Expenditures	<u>16,957,343</u>	<u>9,906</u>	<u>104,314</u>	<u>-</u>	<u>-</u>	<u>466,706</u>	<u>17,538,269</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(49,083)</u>	<u>7,960</u>	<u>23,002</u>	<u>-</u>	<u>-</u>	<u>(291,382)</u>	<u>(309,503)</u>
<b><u>Other Financing Sources (Uses)</u></b>							
Operating transfers in	25,900					31,928	57,828
Transfers from other departments	-						-
Operating transfers out	(61,928)						(61,928)
Transfers to other departments	(257,773)						(257,773)
Inception of capital leases	409,040						409,040
Total Other Financing Sources (Uses)	<u>115,239</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>31,928</u>	<u>147,167</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	66,156	7,960	23,002	-	-	(259,454)	(162,336)
<b><u>Fund Balances</u></b>							
September 30, 2012	<u>2,305,089</u>	<u>27,414</u>	<u>42,641</u>	<u>(291,223)</u>	<u>25,937</u>	<u>621,208</u>	<u>2,731,066</u>
September 30, 2013	<u>\$ 2,371,245</u>	<u>35,374</u>	<u>65,643</u>	<u>(291,223)</u>	<u>25,937</u>	<u>361,754</u>	<u>2,568,730</u>

**City of Starkville**  
**Balance Sheet - Non-Major Governmental Funds**  
**September 30, 2013**

	<b>Special Revenue Fund</b>	<b>Debt Service Fund</b>	<b>Capital Projects Fund</b>	<b>Total</b>
<b><u>ASSETS</u></b>				
Cash and cash equivalents	\$ (16,906)	-	2,658	(14,248)
Cash - restricted	3,264	500,885	521,019	1,025,168
Receivables (Net)				
Other	95	86,364	1,895	88,354
Notes receivable (Net)	41,699	-	-	41,699
	<u>28,152</u>	<u>587,249</u>	<u>525,572</u>	<u>1,140,973</u>
Total Assets	<u>\$ 28,152</u>	<u>587,249</u>	<u>525,572</u>	<u>1,140,973</u>
<b><u>LIABILITIES</u></b>				
Accounts payable	\$ 2,099	-	-	2,099
Other liabilities	6,444	-	-	6,444
	<u>8,543</u>	<u>-</u>	<u>-</u>	<u>8,543</u>
Total Liabilities	<u>8,543</u>	<u>-</u>	<u>-</u>	<u>8,543</u>
<b><u>FUND BALANCES</u></b>				
Fund balances - restricted				
Restricted for police protection	3,264	-	-	3,264
Restricted for debt service	-	587,249	-	587,249
Restricted for capital projects	-	-	522,914	522,914
Fund balances - unassigned	16,345	-	2,658	19,003
	<u>19,609</u>	<u>587,249</u>	<u>525,572</u>	<u>1,132,430</u>
Total Fund Balances	<u>19,609</u>	<u>587,249</u>	<u>525,572</u>	<u>1,132,430</u>
Total Liabilities and Fund Balances	<u>\$ 28,152</u>	<u>587,249</u>	<u>525,572</u>	<u>1,140,973</u>

**City of Starkville**  
**Statement of Revenues, Expenditures, and Changes in**  
**Fund Balances - Non-Major Governmental Funds**  
**For the Year Ended September 30, 2013**

	<b>Special Revenue Fund</b>	<b>Debt Service Fund</b>	<b>Capital Projects Fund</b>	<b>Total</b>
<b><u>Revenues</u></b>				
Intergovernmental:				
Federal	\$ 9,923	-	423,315	433,238
Special 2% Tax	-	-	633,941	633,941
Property tax revenue	-	1,215,834	-	1,215,834
Interest income	-	2,201	11	2,212
Miscellaneous income	37,320	50,486	-	87,806
Total Revenues	<u>47,243</u>	<u>1,268,521</u>	<u>1,057,267</u>	<u>2,373,031</u>
<b><u>Expenditures</u></b>				
Debt Service:				
Principal	41,382	894,602	215,000	1,150,984
Interest	1,108	315,353	169,080	485,541
Capital outlay	31,370	-	603,302	634,672
Miscellaneous	11,600	56,365	1,940	69,905
Total Expenditures	<u>85,460</u>	<u>1,266,320</u>	<u>989,322</u>	<u>2,341,102</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(38,217)</u>	<u>2,201</u>	<u>67,945</u>	<u>31,929</u>
<b><u>Other Financing Sources (Uses)</u></b>				
Operating transfers in	10,000	-	-	10,000
Operating transfers out	-	-	-	-
Total Other Financing Sources (Uses)	<u>10,000</u>	<u>-</u>	<u>-</u>	<u>10,000</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	<u>(28,217)</u>	<u>2,201</u>	<u>67,945</u>	<u>41,929</u>
<b><u>Fund Balances</u></b>				
September 30, 2012	<u>47,826</u>	<u>585,048</u>	<u>457,627</u>	<u>1,090,501</u>
September 30, 2013	<u>\$ 19,609</u>	<u>587,249</u>	<u>525,572</u>	<u>1,132,430</u>

**City of Starkville**  
**Statement of Net Position - Non-Major Enterprise Funds**  
**9/30/2013**

	<u><b>Sanitary Landfill Fund</b></u>
<b><u>ASSETS</u></b>	
Current assets:	
Cash and cash equivalents	\$ 65,415
Accounts receivables, net	40,919
Other receivables, net	860
Total current assets	<u>107,194</u>
Non-current assets:	
Capital assets:	
Fixed assets, net of depreciation	<u>162,591</u>
Total non-current assets	<u>162,591</u>
 Total Assets	 <u>269,785</u>
<b><u>LIABILITIES</u></b>	
Current liabilities:	
Accounts payable	5,998
Accrued liabilities	6,091
Due to other funds	3,709
Notes payable, current	37,061
Total current liabilities	<u>52,859</u>
Non-current liabilities:	
Notes payable, non-current	<u>9,457</u>
Total non-current liabilities	<u>9,457</u>
Total Liabilities	<u>62,316</u>
<b><u>NET POSITION</u></b>	
Invested in capital assets, net of related debt	162,591
Unrestricted	<u>44,878</u>
 Total net position	 <u>\$ 207,469</u>

**City of Starkville**  
**Statement of Revenues, Expenses, and Changes in Fund Net Position -**  
**Non-Major Enterprise Funds**  
**For the Year Ended September 30, 2013**

	<u>Sanitary Landfill Fund</u>
<b><u>OPERATING REVENUES</u></b>	
Charges for services	\$ 134,032
Total operating revenues	<u>134,032</u>
<b><u>OPERATING EXPENSES</u></b>	
Operating and maintenance	200,404
Depreciation	<u>21,537</u>
Total operating expenses	<u>221,941</u>
Operating income	<u>(87,909)</u>
<b><u>NON-OPERATING REVENUES (EXPENSES)</u></b>	
Other revenues	35,582
Interest and fiscal charges	(14,662)
Other expenses	<u>(992)</u>
Total non-operating revenues (expenses)	<u>19,928</u>
Income before transfers	(67,981)
Transfers in	122,078
Transfers out	<u>-</u>
Change in net assets	54,097
Total net position, beginning	<u>153,372</u>
Total net position, ending	<u><u>\$ 207,469</u></u>

**City of Starkville**  
**Statement of Cash Flows - Non-Major Enterprise Funds**  
**For the Year Ended September 30, 2013**

	<b>Sanitary Landfill Fund</b>
<b><u>Cash Flows From Operating Activities</u></b>	
Cash received from customers	\$ 138,355
Cash paid to employees	(109,131)
Cash paid to suppliers	(146,014)
Net cash flows from operating activities	(116,790)
<b><u>Cash Flows from Noncapital Financing Activities</u></b>	
Transfers in	122,078
Transfers out	-
Net cash flows from noncapital financing activities	122,078
<b><u>Cash Flows from Capital and Related Financing Activities</u></b>	
Purchase of capital assets	-
Other receipts (expenses)	19,928
Net cash flows from capital and related financing activities	19,928
<b><u>Cash Flows from Investing Activities</u></b>	
Receipt of interest	-
Net cash flows from investing activities	-
Net change in cash	25,216
Cash and cash equivalents, October 1, 2011	40,199
Cash and cash equivalents, September 30, 2012	\$ 65,415
<b><u>Reconciliation of Operating Income to Net Cash Flows from Operating Activities:</u></b>	
Operating income	\$ (87,909)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:	
Depreciation	21,537
Changes in operating assets and liabilities:	
(Increase) decrease in receivables	4,323
Increase (decrease) in payables	(56,166)
Increase (decrease) in due to other funds	1,425
Total adjustments	(28,881)
Net cash provided by operating activities	\$ (116,790)

**City of Starkville**  
**Schedule of Surety Bonds for Municipal Officials**  
**September 30, 2013**

<u>Name</u>	<u>Position</u>	<u>Company</u>	<u>Bond</u>
Parker Wiseman	Mayor	Travelers	\$ 100,000
Velisia Wynn	Alderman	Travelers.	\$ 100,000
Ben Carver	Alderman	Travelers.	\$ 100,000
Jason Walker	Alderman	Travelers.	\$ 100,000
David Little	Alderman	Travelers	\$ 100,000
Scott Maynard	Alderman	Travelers	\$ 100,000
Roy A. Perkins	Alderman	Travelers	\$ 100,000
Henry Vaughn, Sr.	Alderman	Travelers	\$ 100,000
Taylor Adams	City Clerk	Western Surety Co.	\$ 300,000
Debbie L. Clark	City Accountant	Travelers	\$ 50,000
David B. Lindley	Chief of Police	Ohio Casualty	\$ 50,000
Pamela Rogers Simpson	Court Clerk	Western Surety Co.	\$ 50,000
Courtney Goodson	Deputy Court Clerk	Travelers Casualty	\$ 50,000
Casandra Young	Deputy Court Clerk	Western Surety Co.	\$ 50,000
Shalonda Sykes	Deputy Court Clerk	Western Surety Co.	\$ 50,000
Krishina Turnipseed	Deputy Court Clerk	Western Surety Co.	\$ 25,000
Lesa Davis Hardin	Deputy Clerk	Western Surety Co.	\$ 50,000
Kaneshia Hendrix	Deputy Clerk	Western Surety Co.	\$ 50,000
Stephanie Halbert	Payroll Clerk	Western Surety Co.	\$ 50,000
Tony Rook	Court Administrator	Travelers Casualty	\$ 50,000
Vicki Lowrey	Sec/InHouse Comp	Western Surety Co.	\$ 50,000
Joanna McLaurin	Accting/Records Clerk	Western Surety Co.	\$ 50,000
William E. Green	Hearing Enforcement	Western Surety Co.	\$ 50,000
Tom E Roberson	Deputy Sheriff	Western Surety Co.	\$ 25,000
Rodney Lincoln	Airport Manager	Western Surety Co.	\$ 10,000
Dianne Evans	Secretary/Clerk	Western Surety Co.	\$ 10,000

City of Starkville  
Schedule of Bonded Indebtedness  
September 30, 2013

Name and Date	Maturity Date	Interest Percent	Balance 10/1/2012	Transactions		Balance 9/30/2013
				Issued	Redeemed	
<b>General Obligation Bonds</b>						
<b>Governmental Activities:</b>						
Parks and Recreation, Series 2007	3/1/2013	3.87	215,000	-	215,000	-
	3/1/2014	3.87	220,000	-	-	220,000
	3/1/2015	3.87	230,000	-	-	230,000
	3/1/2016	3.87	240,000	-	-	240,000
	3/1/2017	3.87	255,000	-	-	255,000
	Thereafter		3,305,000	-	-	3,305,000
<b>Total</b>			<b>4,465,000</b>	<b>-</b>	<b>215,000</b>	<b>4,250,000</b>
Public Improvement, Series 2009	4/1/2013	3.00	550,000	-	550,000	-
	4/1/2014	3.00	575,000	-	-	575,000
	4/1/2015	3.00	600,000	-	-	600,000
	4/1/2016	3.00	620,000	-	-	620,000
	4/1/2017	3.00	325,000	-	-	325,000
	Thereafter		2,020,000	-	-	2,020,000
<b>Total</b>			<b>4,690,000</b>	<b>-</b>	<b>550,000</b>	<b>4,140,000</b>
TIF Revenue Bonds, Series 2011	5/1/2013	4.00	28,000	-	28,000	-
	5/1/2014	4.25	30,000	-	-	30,000
	5/1/2015	4.25	31,000	-	-	31,000
	5/1/2016	4.25	32,000	-	-	32,000
	5/1/2017	4.50	34,000	-	-	34,000
	Thereafter	4.50 - 5.00	331,000	-	-	331,000
<b>Total</b>			<b>486,000</b>	<b>-</b>	<b>28,000</b>	<b>458,000</b>
<b>Total Bond Liability, Governmental Activities</b>			<b>9,641,000</b>	<b>-</b>	<b>793,000</b>	<b>8,848,000</b>
<b>Business-type Activities:</b>						
Electric System Bonds, Series 2001	4/1/2013	4.40	230,000	-	230,000	-
	4/1/2014	4.50	245,000	-	-	245,000
	4/1/2015	4.60	250,000	-	-	250,000
	4/1/2016	4.60	260,000	-	-	260,000
	4/1/2017	4.625	270,000	-	-	270,000
	Thereafter	4.50	1,185,000	-	-	1,185,000
<b>Total</b>			<b>2,440,000</b>	<b>-</b>	<b>230,000</b>	<b>2,210,000</b>
Electric System Revenue Bonds, Series 2004	11/1/2012	3.50	195,000	-	195,000	-
	5/17/2013		246,434	-	246,434	-
	5/17/2013		1,428,566	-	1,428,566	-
<b>Total</b>			<b>1,870,000</b>	<b>-</b>	<b>1,870,000</b>	<b>-</b>
Electric System Revenue Bonds, Series 2006	11/1/2012	4.00	120,000	-	120,000	-
	5/17/2013		103,168	-	103,168	-
	5/17/2013		1,001,832	-	1,001,832	-
	11/1/2013	4.00	125,000	-	-	125,000
	11/1/2014	4.00	130,000	-	-	130,000
<b>Total</b>			<b>1,480,000</b>	<b>-</b>	<b>1,225,000</b>	<b>255,000</b>
GO Utility Refunding Bonds, Series 2013	6/30/2014	4.40	-	235,000	-	235,000
	6/30/2015	4.50	-	240,000	-	240,000
	6/30/2016	4.60	-	380,000	-	380,000
	6/30/2017	4.60	-	395,000	-	395,000
	Thereafter	4.50	-	1,160,000	-	1,160,000
			-	2,410,000	-	2,410,000
<b>Total Bond Liability, Business-type Activities</b>			<b>5,790,000</b>	<b>2,410,000</b>	<b>3,325,000</b>	<b>4,875,000</b>
<b>Total Bond Liability</b>			<b>15,431,000</b>	<b>2,410,000</b>	<b>4,118,000</b>	<b>13,723,000</b>

**City of Starkville**  
**Schedule of Long-Term Notes**  
**September 30, 2013**

<b>Payee</b>	<b>Maturity Date</b>	<b>Interest Percent</b>	<b>Balance 10/1/2012</b>	<b>Transactions</b>		<b>Balance 9/30/2013</b>
				<b>Issued</b>	<b>Redeemed</b>	
<b>Notes Payable</b>						
<b>Governmental Activities:</b>						
Capital Improvements - Fire Truck	FY13	4.47%	87,273	-	87,273	-
	FY14	4.47%	91,253	-	-	91,253
	FY15	4.47%	95,414	-	-	95,414
	FY16	4.47%	99,764	-	-	99,764
Total			<u>373,704</u>	<u>-</u>	<u>87,273</u>	<u>286,431</u>
Capital Improvements Revolving Loan	FY13	5.66%	40,562	-	40,562	-
	FY14	5.66%	42,918	-	-	42,918
	FY15	5.66%	45,411	-	-	45,411
	FY16	5.66%	42,240	-	-	42,240
Total			<u>171,131</u>	<u>-</u>	<u>40,562</u>	<u>130,569</u>
Capital Improvements Revolving Loan	FY13	5.66%	41,528	-	41,528	-
	FY14	5.66%	43,940	-	-	43,940
	FY15	5.66%	46,492	-	-	46,492
	FY16	5.66%	24,250	-	-	24,250
Total			<u>156,210</u>	<u>-</u>	<u>41,528</u>	<u>114,682</u>
Capital Improvements - Police Comm	FY13	3.84%	29,498	-	29,498	-
	FY14	3.84%	30,651	-	-	30,651
	FY15	3.84%	10,481	-	-	10,481
Total			<u>70,630</u>	<u>-</u>	<u>29,498</u>	<u>41,132</u>
Capital Improvements - Fire Comm	FY13	3.84%	18,839	-	18,839	-
	FY14	3.84%	19,576	-	-	19,576
Total			<u>38,415</u>	<u>-</u>	<u>18,839</u>	<u>19,576</u>
Capital Improvements - Pub Info Sys	FY13	3.49%	41,382	-	41,382	-
Total			<u>41,382</u>	<u>-</u>	<u>41,382</u>	<u>-</u>
Capital Improvements - Dump Truck	FY 13	2.25%	6,474	-	6,474	-
	FY 14	2.25%	6,621	-	-	6,621
	FY 15	2.25%	6,772	-	-	6,772
	FY 16	2.25%	6,926	-	-	6,926
	FY 17	2.25%	5,892	-	-	5,892
Total			<u>32,685</u>	<u>-</u>	<u>6,474</u>	<u>26,211</u>
Capital Improvements - Police Cars	FY 13	1.58%	-	92,491	92,491	-
	FY 14	1.58%	-	88,596	-	88,596
	FY 15	1.58%	-	90,006	-	90,006
	FY 16	1.58%	-	91,439	-	91,439
Total			<u>-</u>	<u>362,532</u>	<u>92,491</u>	<u>270,041</u>
Capital Improvements - Ford F350	FY 13	1.81%	-	8,106	8,106	-
	FY 14	1.81%	-	7,405	-	7,405
	FY 15	1.81%	-	7,540	-	7,540
	FY 16	1.81%	-	7,678	-	7,678
	FY 17	1.81%	-	7,818	-	7,818
	Thereafter	1.81%	-	7,961	-	7,961
Total			<u>-</u>	<u>46,508</u>	<u>8,106</u>	<u>38,402</u>
<b>Total Notes Payable, Governmental Activities</b>			<u>\$ 884,157</u>	<u>\$ 409,040</u>	<u>\$ 366,153</u>	<u>\$ 927,044</u>

**City of Starkville**  
**Schedule of Long-Term Notes**  
**September 30, 2013**

<u>Payee</u>	<u>Maturity Date</u>	<u>Interest Percent</u>	<u>Balance 10/1/2012</u>	<u>Transactions</u>		<u>Balance 9/30/2013</u>
				<u>Issued</u>	<u>Redeemed</u>	
<b>Business-type activities:</b>						
Drinking Water Systems Improvements Revolving Loan	FY13	3.00%	369,727	-	369,727	-
Total			369,727	-	369,727	-
Drinking Water Systems Improvements Revolving Loan	FY13	3.50%	917,853	-	917,853	-
Total			917,853	-	917,853	-
Water Pollution Control Revolving Loan	FY13	1.75%	180,850	-	180,850	-
	FY14	1.75%	184,041	-	-	184,041
	FY15	1.75%	187,288	-	-	187,288
	FY16	1.75%	190,591	-	-	190,591
	FY17	1.75%	193,954	-	-	193,954
	Thereafter	1.75%	1,717,571	-	-	1,717,571
Total			2,654,295	-	180,850	2,473,445
Drinking Water Systems Improvements Revolving Loan	FY13	4.00%	1,294,856	-	1,294,856	-
Total			1,294,856	-	1,294,856	-
Drinking Water Systems Improvements Revolving Loan	FY13	2.50%	42,979	-	42,979	-
	FY14	2.50%	44,066	-	-	44,066
	FY15	2.50%	45,180	-	-	45,180
	FY16	2.50%	46,323	-	-	46,323
	FY17	2.50%	47,494	-	-	47,494
	Thereafter	2.50%	480,297	-	-	480,297
Total			706,339	-	42,979	663,360
Water Pollution Control Revolving Loan	FY13	2.75%	11,728	-	11,728	-
	FY14	2.75%	12,055	-	-	12,055
	FY15	2.75%	12,390	-	-	12,390
	FY16	2.75%	12,735	-	-	12,735
	FY17	2.75%	13,090	-	-	13,090
	Thereafter	2.75%	176,444	-	-	176,444
Total			238,442	-	11,728	226,714
MDA Capital Improvements Loan	FY13	2.00%	41,751	-	41,751	-
	FY14	2.00%	42,594	-	-	42,594
	FY15	2.00%	43,454	-	-	43,454
	FY16	2.00%	44,331	-	-	44,331
	FY17	2.00%	45,226	-	-	45,226
	Thereafter	2.00%	658,417	-	-	658,417
Total			875,773	-	41,751	834,022
<u>Payee</u>	<u>Maturity Date</u>	<u>Interest Percent</u>	<u>Balance 10/1/2012</u>	<u>Transactions</u>		<u>Balance 9/30/2013</u>
				<u>Issued</u>	<u>Redeemed</u>	
Drinking Water Systems Improvements Revolving Loan	FY13	2.12%	-	139,302	139,302	-
	FY14	2.12%	-	152,160	-	152,160
	FY15	2.12%	-	155,418	-	155,418
	FY16	2.12%	-	158,745	-	158,745
	FY17	2.12%	-	162,143	-	162,143
	Thereafter	2.12%	-	1,832,232	-	1,832,232
Total			-	2,600,000	139,302	2,460,698

**City of Starkville**  
**Schedule of Long-Term Notes**  
**September 30, 2013**

CAT D6R Lease	FY13	3.27%	35,871	-	35,871	-
	FY14	3.27%	37,061	-	-	37,061
	FY15	3.27%	9,456	-	-	9,456
Total			<u>82,388</u>	<u>-</u>	<u>35,871</u>	<u>46,517</u>
MDA Capital Improvements Loan Prom Note #07-347-CP-01	FY13	2.00%	20,675	-	20,675	-
	FY14	2.00%	21,092	-	-	21,092
	FY15	2.00%	21,518	-	-	21,518
	FY16	2.00%	21,953	-	-	21,953
	FY17	2.00%	22,396	-	-	22,396
Total	Thereafter	2.00%	<u>330,911</u>	<u>-</u>	<u>-</u>	<u>330,911</u>
Total			<u>438,545</u>	<u>-</u>	<u>20,675</u>	<u>417,870</u>
2011 International 7400 Trucks Lease	FY13	3.19%	52,586	-	52,586	-
	FY14	3.19%	163,012	-	-	163,012
Total			<u>215,598</u>	<u>-</u>	<u>52,586</u>	<u>163,012</u>
3 Garbage Trucks Lease	FY13	2.24%	123,054	-	123,054	-
	FY14	2.24%	125,839	-	-	125,839
	FY15	2.24%	128,687	-	-	128,687
	FY16	2.24%	98,422	-	-	98,422
Total			<u>476,002</u>	<u>-</u>	<u>123,054</u>	<u>352,948</u>
Grapple Truck Lease	FY13	2.05%	30,643	-	30,643	-
	FY14	2.05%	31,277	-	-	31,277
	FY15	2.05%	31,925	-	-	31,925
	FY16	2.05%	27,108	-	-	27,108
Total			<u>120,953</u>	<u>-</u>	<u>30,643</u>	<u>90,310</u>
Digger Truck Lease	FY13	3.50%	13,565	-	13,565	-
	FY14	3.50%	14,047	-	-	14,047
	FY15	3.50%	14,546	-	-	14,546
	FY16	3.50%	15,064	-	-	15,064
	FY17	3.50%	15,738	-	-	15,738
Total	Thereafter	3.50%	<u>17,390</u>	<u>-</u>	<u>-</u>	<u>17,390</u>
Total			<u>90,350</u>	<u>-</u>	<u>13,565</u>	<u>76,785</u>
Bucket Truck Lease	FY13	3.50%	19,532	-	19,532	-
	FY14	3.50%	20,228	-	-	20,228
	FY15	3.50%	20,947	-	-	20,947
	FY16	3.50%	21,691	-	-	21,691
	FY17	3.50%	22,652	-	-	22,652
Total	Thereafter	3.50%	<u>27,029</u>	<u>-</u>	<u>-</u>	<u>27,029</u>
Total			<u>132,079</u>	<u>-</u>	<u>19,532</u>	<u>112,547</u>
Excavator Lease	FY13	3.50%	-	11,713	11,713	-
	FY14	3.50%	-	15,956	-	15,956
	FY15	3.50%	-	16,351	-	16,351
	FY16	3.50%	-	4,151	-	4,151
Total			<u>-</u>	<u>48,171</u>	<u>11,713</u>	<u>36,458</u>
<b>Total Notes Payable, Business-type Activities</b>			<u>\$ 8,613,200</u>	<u>\$ 2,648,171</u>	<u>\$ 3,306,685</u>	<u>\$ 7,954,686</u>
<b>Total Notes Payable</b>			<u>\$ 9,497,357</u>	<u>\$ 3,057,211</u>	<u>\$ 3,672,838</u>	<u>\$ 8,881,730</u>

**City of Starkville**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended September 30, 2013**

<b><u>Federal Agency/ Pass-through Entity/ Program Title</u></b>	<b><u>Catalog of Federal Domestic Assistance Number</u></b>	<b><u>Federal Expenditures</u></b>
<b><u>U.S. Department of Housing and Urban Development</u></b>		
Passed-through Federal-State Programs:		
Community Development Block Grants	14.228	423,314
Home Investment Partnerships Program	14.239	7,100
Total U.S. Department of Housing and Urban Development		<u>430,414</u>
<b><u>U.S. Department of Justice</u></b>		
Passed-through Federal-State Programs:		
Edward Byrne Memorial Justice Assistance Grant Program	16.738	3,045
Total U.S. Department of Justice		<u>3,045</u>
<b><u>U. S. Department of Transportation</u></b>		
Direct Programs:		
Airport Improvement Program (ARRA)	20.106	39,729
Passed through Federal-State Programs:		
Highway Planning and Construction (ARRA)	20.205	850,882
State and Community Highway Safety	20.600	14,610
Alcohol Impaired Driving Countermeasures Incentive Grants	20.601	130,089
Occupant Protection Incentive Grants	20.602	13,830
Total U. S. Department of Transportation		<u>1,049,140</u>
<b><u>U.S. Department of Health and Human Services:</u></b>		
Passed-through Federal-State Programs:		
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596	223,855
Total U.S. Department of Health and Human Services		<u>223,855</u>
<b><u>U.S. Department of Homeland Security</u></b>		
Direct Programs:		
Assistance to Firefighters Grant	97.044	674,997
Passed through Federal-State Programs:		
Homeland Security Grant Program	97.067	23,521
Total U.S. Department of Homeland Security		<u>698,518</u>
<b><u>Total Expenditures of Federal Awards</u></b>		<u>\$ 2,404,972</u>

**Notes to Schedule**

- (1) This schedule was prepared using the same basis of accounting and the same significant accounting policies, as applicable, used for the general purpose financial statements.

**COMPLIANCE SECTION**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS***



**WATKINS, WARD AND STAFFORD**  
Professional Limited Liability Company  
Certified Public Accountants

1 Professional Plaza – Hospital Rd.  
P.O. Box 1345  
Phone (662) 323-9071

Starkville, MS 39760  
Fax (662) 323-9075

James L. Stafford, CPA  
Harry W. Stevens, CPA  
S. Keith Winfield, CPA  
William B. Staggers, CPA  
Aubrey R. Holder, CPA  
Michael W. McCully, CPA  
Mort Stroud, CPA  
R. Steve Sinclair, CPA  
Michael L. Pierce, CPA  
Marsha L. McDonald, CPA  
Wanda S. Holley, CPA

Robin Y. McCormick, CPA/PFS  
J. Randy Scrivner, CPA  
Kimberly S. Caskey, CPA  
Susan M. Lummus, CPA  
Thomas J. Browder, CPA  
Stephen D. Flake, CPA  
John N. Russell, CPA  
Thomas A. Davis, CPA  
Anita L. Goodrum, CPA  
Ricky D. Allen, CPA  
Jason D. Brooks, CPA  
Robert E. Cordle, Jr., CPA

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor and Board of Aldermen  
City of Starkville, Mississippi

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Starkville, Mississippi, as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the City of Starkville, Mississippi’s basic financial statements and have issued our report thereon dated April 8, 2014.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City of Starkville, Mississippi’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Starkville, Mississippi’s internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Starkville, Mississippi’s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings that we consider to be significant deficiencies (Findings 2013-01 and 2013-02).

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Starkville, Mississippi’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of

our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**City of Starkville, Mississippi's Response to Findings**

The City of Starkville, Mississippi's response to the findings identified in our audit is described in the accompanying schedule of findings. the City of Starkville, Mississippi's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Starkville, Mississippi  
April 8, 2014

*Watkins Ward and Stafford, PLLC*

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL  
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**



**WATKINS, WARD AND STAFFORD**  
 Professional Limited Liability Company  
 Certified Public Accountants

1 Professional Plaza – Hospital Rd.  
 P.O. Box 1345  
 Phone (662) 323-9071

Starkville, MS 39760  
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 Robert E. Cordle, Jr., CPA

**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM  
 AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133**

To the Honorable Mayor and Board of Aldermen  
 City of Starkville, Mississippi

**Report on Compliance for Each Major Federal Program**

We have audited the City of Starkville, Mississippi’s compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the City of Starkville, Mississippi’s major federal programs for the year ended September 30, 2013. The City of Starkville, Mississippi’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings.

***Management’s Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

***Auditor’s Responsibility***

Our responsibility is to express an opinion on compliance for each of the City of Starkville, Mississippi’s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Starkville, Mississippi’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City of Starkville, Mississippi’s compliance.

***Opinion on Each Major Federal Program***

In our opinion, the City of Starkville, Mississippi, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2013.

**Report on Internal Control Over Compliance**

Management of the City of Starkville, Mississippi, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered City of Starkville, Mississippi’s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the

effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Starkville, Mississippi's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Starkville, Mississippi  
April 8, 2014

*Watkins Ward and Stafford, PLLC*

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE  
WITH STATE LAWS AND REGULATIONS**



**WATKINS, WARD AND STAFFORD**  
Professional Limited Liability Company  
Certified Public Accountants

1 Professional Plaza – Hospital Rd.  
P.O. Box 1345  
Phone (662) 323-9071

Starkville, MS 39760  
Fax (662) 323-9075

James L. Stafford, CPA  
Harry W. Stevens, CPA  
S. Keith Winfield, CPA  
William B. Stagers, CPA  
Aubrey R. Holder, CPA  
Michael W. McCully, CPA  
Mort Stroud, CPA  
R. Steve Sinclair, CPA  
Michael L. Pierce, CPA  
Marsha L. McDonald, CPA  
Wanda S. Holley, CPA

Robin Y. McCormick, CPA/PFS  
J. Randy Scrivner, CPA  
Kimberly S. Caskey, CPA  
Susan M. Lummus, CPA  
Thomas J. Browder, CPA  
Stephen D. Flake, CPA  
John N. Russell, CPA  
Thomas A. Davis, CPA  
Anita L. Goodrum, CPA  
Ricky D. Allen, CPA  
Jason D. Brooks, CPA  
Robert E. Cordle, Jr., CPA

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE  
WITH STATE LAWS AND REGULATIONS**

The Honorable Mayor and Board of Aldermen  
City of Starkville, Mississippi

We have audited the financial statements of the City of Starkville, Mississippi, as of and for the year ended September 30, 2013, and have issued our report thereon dated April 8, 2014. We conducted our audit in accordance with generally accepted auditing standards.

As required by the state legal compliance audit program prescribed by the Office of the State Auditor, we have also performed procedures to test compliance with certain state laws and regulations. However, providing an opinion on compliance with state laws and regulations was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of those procedures and our audit of the general purpose financial statements disclosed no instances of noncompliance with state laws and regulations.

This report is intended for the information of the City of Starkville, Mississippi's management. However, this report is a matter of public record and its distribution is not limited.

Starkville, Mississippi  
April 8, 2014

*Watkins Ward and Stafford, PLLC*

**SCHEDULE OF FINDINGS**

**City of Starkville  
Schedule of Findings  
For the Year Ended September 30, 2013**

**Section 1: Summary of Auditors' Results**

1. The auditors' report expresses an unmodified opinion on the financial statements of the City of Starkville, Mississippi.
2. The audit of the financial statements did not disclose any material weaknesses in internal control.
3. No instances of noncompliance material to the financial statements of the City of Starkville, Mississippi were disclosed during the audit.
4. The audit did not disclose any material weaknesses in internal control over major programs.
5. The auditors' report on compliance for the major federal award programs for the City of Starkville, Mississippi expresses an unqualified opinion on all major federal programs.
6. The audit did disclose significant deficiencies in internal control which are required to be reported in accordance with Government Auditing Standards.
7. The programs tested as major programs included: the Community Development Block Program CFDA # 14.228, the Highway Planning and Construction Program (ARRA) CFDA # 20.205 and Assistance to Firefighters Program CFDA # 97.044..
8. The threshold for distinguishing Type A and B programs was \$300,000.
9. The City of Starkville, Mississippi was determined to be a low-risk auditee.

**Section 2: Findings Relating to the Financial Statements**

2013-01      Finding: The accounts payable and payroll liabilities as reported in the general ledger do not reconcile to the subsidiary ledgers.

Recommendation: The accounts payable and payroll liabilities as reported in the general ledger should be reconciled monthly to the subsidiary ledgers.

Response: The accounts payable and payroll clerks will reconcile the accounts payable and payroll liabilities as reported in the general ledger to the subsidiary ledgers on a monthly basis.

**City of Starkville**  
**Schedule of Findings (Continued)**  
**For the Year Ended September 30, 2013**

**Section 2: Findings Relating to the Financial Statements (Continued)**

2013-02      Finding: As part of the audit, management requested us to prepare a draft of your financial statements, including the related notes to the financial statements. Management reviewed, approved and accepted responsibility for those financial statements prior to their issuance. The absence of management preparation of the financial statements creates the potential that a misstatement could occur and not be prevented or detected by the City's internal control.

Recommendation: Management should review, approve and accept auditor prepared financial statements, including disclosures prior to their issuance.

Response: Management will review, approve and accept auditor prepared financial statements, including disclosures prior to their issuance.

**CONTRACT FOR ADMINISTRATIVE SERVICES**  
**between the**  
**Golden Triangle Planning and Development District, Inc.**  
**and**  
**The City of Starkville, Mississippi**  
**For**  
**URBAN YOUTH GRANT PROGRAM**

THIS CONTRACT, entered into the 17th day June, 2014 by and between the City of Starkville, Mississippi, hereinafter referred to as the "Recipient", and the Golden Triangle Planning and Development District, Inc. (a non-profit corporation organized and existing under the laws of the State of Mississippi), Starkville, Mississippi, hereinafter referred to as the "District".

IT IS HEREBY AGREED that the Recipient has received funding approval under the Mississippi Department of Transportation Urban Youth Corps Grant, fully executed May 23, 2014, from the State of Mississippi, hereinafter referred to as the "State", in the sum of up to **\$35,000.00** for the purpose of operating the Urban Youth Corps Grant for the City of Starkville, Mississippi.

I. Scope of Services

The work to be performed by the District includes services generally performed in the administration of the Mississippi Department of Transportation Urban Youth Corp Grant Program, hereinafter referred to as "Urban Youth Grant", including, but not limited to:

- A. Project application preparation and program general administrative services and financial management services consistent with URBAN YOUTH GRANT program guidelines and policies;
- B. Records maintenance;
- C. Purchasing all supplies needed for the program, and being reimbursed by the City
- D. Representation of the Recipient before the State and other governmental agencies concerned with the Mississippi Department of Transportation URBAN YOUTH GRANT Program; and

II. Type of Contract

This is a professional services contract and does not include payment for or costs involved in providing the Recipient with legal, audit, or additional planning services.

III. Services Provided by Recipient to District

The District, through its authorized representatives, shall have access to all files and records relating to this URBAN YOUTH GRANT Program. The Recipient shall also furnish normal assistance required for expeditious completion of the work to be done by the District under the term of this contract to consist of, in part, occasional work space and office facilities to include typing, local telephone service, copying service, message center, forms and information distribution.

IV. Time of Performance

The administrative services of the District are effective on the 22nd day of April, 2014, and will continue until all of the above-referenced grant activities have been satisfactorily and finally closed out, or may be terminated by either party following thirty (30) days written notice.

V. Compensation

It is agreed that the total compensation to be paid to the District for all services rendered to the Recipient under this contract shall not exceed \$12,500 general administration. Services will include administrative and clerical salaries with attendant fringe and indirect costs, travel at the IRS standard rate, and any incidental direct costs, i.e. office supplies, printing.

VI. Method of Payment

Payment shall be made to the District not less frequently than monthly after receipt by the Recipient of an invoice from the District. Documentation of expenses shown on such invoices will be maintained in the files of the District and available for inspection upon request of all parties involved in this contract.

IN WITNESS HEREOF, the City of Starkville Board of Aldermen and the Golden Triangle Planning and Development District, Inc., have executed this Contract by and through their duly authorized officers, signatures and official seals, on the date hereinabove first written.

CHOCTAW COUNTY

Attest:

By: \_\_\_\_\_  
Parker Wiseman, Mayor

\_\_\_\_\_  
Lesa Hardin, City Clerk

(SEAL)

GOLDEN TRIANGLE PLANNING AND  
DEVELOPMENT DISTRICT, INC.

Attest:

By: \_\_\_\_\_  
Rupert L. "Rudy" Johnson,  
Executive Director

\_\_\_\_\_

(SEAL)



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XLB.3.a  
AGENDA DATE: 06/17/2014  
PAGE: 1 of**

**SUBJECT:** LW 14-03: Landscape Waiver requests pertaining to:

- Section 5 - Landscape Strips & Section 11 General Landscape Regulations
- Section 5.B.1 – Landscape Strips Along Roadways
- Section 6.A.1 – Requirements for Interior Parking Areas
- Section 6.B.6 – Requirements for Interior Areas
- Section 7 – Perimeter Landscaping Requirements

**REQUESTING  
DEPARTMENT:** Community Development

**DIRECTOR'S  
AUTHORIZATION:** Buddy Sanders

**FOR MORE INFORMATION CONTACT:** Buddy Sanders (662) 323-2525

**BOARD AND COMMISSION ACTION:**

Tree Advisory Board, May 7, 2014:

Waiver Request #1 – Rec. of Approval - Section 7 – Perimeter Landscaping Requirements

Waiver Request #2 – Rec. of Approval – Section 6.B.6 – Requirements for Interior Parking Areas

Waiver Request #3 – Rec. of Approval - Section 6.A.1 – Requirements for Interior Parking Areas

Waiver Request #4 – Rec. of Approval– Section 5 Landscape Strips & Section 11 General landscape Regulations

Waiver Request #5 – Tabled – Section 5.B.1 – Landscape Strips Along Roadways

Tree Advisory Board, June 3, 2014:

Waiver Request #5 – Rec. of Approval with Condition – Section 5.B.1 – Landscape Strips Along Roadways

Condition: Small trees are to be used instead of canopy trees along Highway 12.

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**POSSIBLE MOTION: “MOVE APPROVAL OF LANDSCAPE WAIVER REQUESTS FOR THE PANDA EXPRESS RESTAURANT WITH CONDITON”**

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HISTORIC  
**STARKVILLE**  
MISSISSIPPI'S COLLEGE TOWN  
**THE CITY OF STARKVILLE**  
*COMMUNITY DEVELOPMENT DEPT*  
CITY HALL, 101 E. LAMPKIN STREET  
STARKVILLE, MISSISSIPPI 39759

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**STAFF REPORT**

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**TO:** Members of the Tree Advisory Board & Rodney Lincoln, Starkville/Oktibbeha Airport  
**FROM:** Buddy Sanders (662-323-2525 ext. 119)  
**SUBJECT:** LW 14-03: Panda Express  
**DATE:** May 30, 2013

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**AREA/BACKGROUND:**

Panda Express is planning on building a new restaurant at the southern end of the Wal-Mart parking lot between the two entrances from Highway 12. Please see Attachment 1.

At the May 7<sup>th</sup> Tree Advisory Board recommended approval of the following Waiver requests:

Waiver Request #1 – Approved - Section 7 – Perimeter Landscaping Requirements

Waiver Request #2 – Approved – Section 6.B.6 – Requirements for Interior Parking Areas

Waiver Request #3 – Approved - Section 6.A.1 – Requirements for Interior Parking Areas

Waiver Request #4 – Approved – Section 5 Landscape Strips & Section 11 General  
landscape Regulations

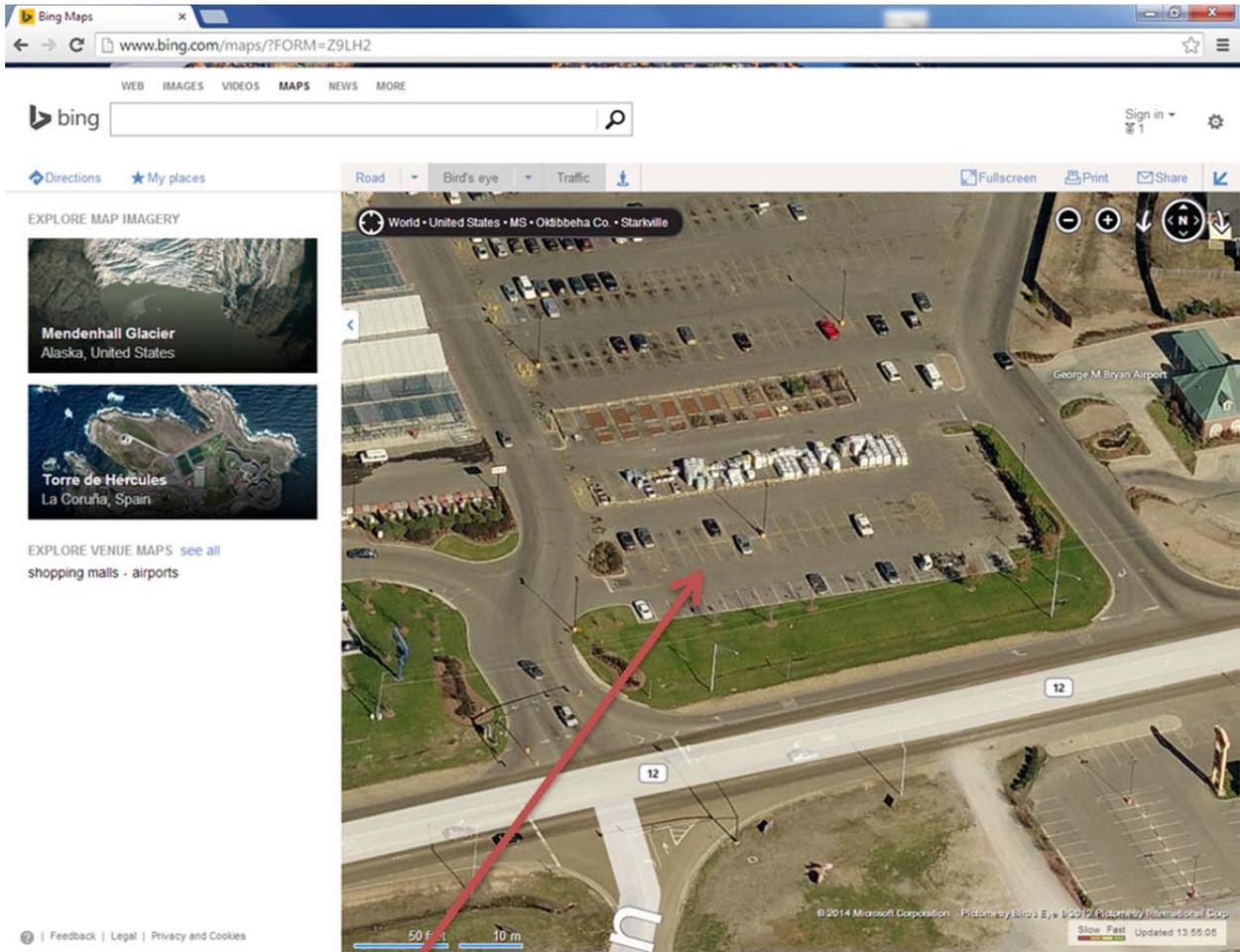
Please see Attachment 2.

At the May 7<sup>th</sup> Tree Advisory Board Tabled the following Waiver request:

Waiver Request #5 – Tabled – Section 5.B.1 – Landscape Strips Along Roadways

Panda Express is appearing before the Tree Advisory Board at the June 3, 2014, meeting regarding Waiver Request #5. Please see Attachments 2 and 3.

## Attachment 1



**Subject Area**

## Attachment 2

EW 14-03

**REQUEST FOR LANDSCAPE WAIVER**  
City of Starkville Planning & Zoning Commission  
City Hall, 101 E. Lampkin Street  
Starkville, Mississippi 39759-2944  
Phone: (662) 323-8012 Fax: (662) 323-4143  
e-mail: buildingdept@cityofstarkville.org



**APPLICANT / AGENT INFORMATION**

Name: PANDA RESTAURANT GROUP, INC. Phone: 626-372-8151  
Address: 1683 WALNUT GROVE AVENUE, ROSEMEAD, CA 91710  
E-mail address: CHRIS.POPE@PANDARG.COM

**PROPERTY OWNER INFORMATION**

Name: WAL-MART REAL ESTATE BUSINESS TRUST Phone: 479-273-4000  
Address: 2001 SE 10TH ST, BENTONVILLE, AR 72712  
E-mail address: N/A

*If different from applicant, please attach notarized letter of authorization.*

**APPLICATION INFORMATION**

Street Address/Location: WALMART PARKING LOT, 1010 HIGHWAY 12, STARKVILLE, MS  
Tax Map/Parcel ID Number: 1031-00-005,00 Zoning: C-2  
Legal Description: SEE ATTACHED.  
*(Attach separate sheet if necessary)*  
Waiver From: SEE ATTACHED.

*Submittal deadline is approximately 30 days prior to proposed public hearing date; please refer to P&Z schedule.*

- Application Fee     Drawings     Notarized Owner Authorization  
*(TO BE SENT UNDER SEPERATE COVER)*

Submitted by: MATT SISTRUNK Date: 4/30/14

## **APPLICANT STATEMENT**

### **Waiver Request #1**

We are requesting relief from the Perimeter Landscaping Requirements as required by Section 7 of the Landscape Ordinance.

### **Code Reference**

Ordinance Number 2013-04, Section 7 – Perimeter Landscaping Requirements

### **Request**

1. The applicant is requesting relief from the strict adherence to the Perimeter Landscaping Requirements to allow a 4 foot wide landscape strip in lieu of the required 7.5 foot landscape strip.
2. Included in the development is the removal of existing asphalt paving on the adjacent property. Once removed, there will be approximately 18 feet of landscaped area between the two parking areas. This is 3 foot more than would be required between two adjacent lots. Granting of this waiver would still keep the intent of the perimeter landscape requirement to provide adequate separation between parking areas.
3. Section 7 states that "perimeter landscaping defines parking areas and prevents two adjacent lots from becoming one large expanse of paving". Currently the proposed site is one continuous expanse of paving. As illustrated in the attached waiver exhibit, the proposed development will introduce landscaping and green space in areas once covered with asphalt which will serve to enhance the appearance of the surrounding area and promote the spirit and intent of the landscape ordinance.

### **Waiver Request #2**

We are requesting relief from the 6' wide interior landscaping strip as required by Section 6.B.6 of the Landscape Ordinance.

### **Code Reference**

Ordinance Number 2013-04, Section 6 – Requirements for Interior Parking Areas

### **Request**

1. Section 6.B.6 describes that where two rows of parking meet head to head then a 6' wide landscaped strip would be required. The proposed development shows a 4' wide landscaped strip. Granting of this waiver would still provide separation between head to head parking and the intent of the landscape strip requirement would still be honored.

## **APPLICANT STATEMENT**

### **Waiver Request #3**

We are requesting confirmation/relief for the 10x10 foot and 30x30 foot landscaped area dimensions for small trees and canopy trees, respectively, as required by Section 6.A.1 of the Landscape Ordinance.

### **Code Reference**

Ordinance Number 2013-04, Section 6 – Requirements for Interior Parking Areas.

### **Requests**

1. Section 6.A.1. describes a 10 x 10 foot minimum island dimension for a small tree. As in this case, most islands in parking lots are dimensioned similar to the parking spaces that they divide. We are asking that we are allowed to use 9 x 18 foot islands. Since the square footage of the proposed landscape island is much greater than that which is required, granting of this waiver would still keep the intent of the landscape island.
2. Section 6.A.1 describes a 30 x 30 foot minimum island dimension for a canopy tree. However, there is no mention that a canopy tree is required in the interior landscaping. Please confirm that a canopy tree is not required as part of the interior landscaping and therefore the 30 x 30 foot island would not be required.

### **Waiver Request #4**

We are requesting relief from the 5 foot wide landscape strip as required by Section 5.B.

### **Code Reference**

Ordinance Number 2013-04, Section 5 – Landscape Strips Required Along Roadway Frontage.

Ordinance Number 2013-04, Section 11 – Other General Landscape Regulations

### **Requests**

1. Table 5-1. Minimum Standards for Landscape Strips Along Roadways, in Section 5.B. designates that for a parcel less than 2 acres requires a 5 foot wide landscape strip. Due to the topography of the site, a retaining wall is proposed along the southern property line. The easternmost portion of the

## **APPLICANT STATEMENT**

wall extends into the landscape strip. Section 11.B.6 mentions decorative walls being constructed in the required landscape strip. There is no indication that retaining walls can or cannot be located in the landscape strip. Therefore, we feel that the retaining wall encroaching into the landscape strip is within the intent of the landscape ordinance.

### **Waiver Request #5**

We are requesting a relief from the amount of canopy trees required in the 5 foot wide landscape strip, as required by Section 5.B.1 of the Landscape Ordinance.

### **Code Reference**

Ordinance Number 2013-04, Section 5 – Landscape Strips Required Along Roadway Frontage.

### **Requests**

1. Section 5.B.1. states that “all property shall have canopy trees planted along road right-of-way every 30 linear feet...”. We feel that the amount of large canopy trees will block visual line of sight from the roadway. Like most quick serve restaurants, Panda relies on this line of site from major travel ways. Due to the topography of the lot and the elevation difference below Highway 12, we feel that the required amount of canopy trees would be a disadvantage for our client.
2. As an alternative, we request that we group canopy trees closer at each end of the landscape strip, in order to have an open space, void of any canopy trees to allow for line of sight from Highway 12 right-of-way. Granting of this waiver would only slightly reduce the required number of canopy trees.

SUBJECT PARCEL DESCRIPTION:

COMMENCING AT THE NORTHWEST CORNER OF SECTION 8, TOWNSHIP 18 NORTH, RANGE 14 EAST, OKTIBBEHA COUNTY, MISSISSIPPI, RUN THENCE SOUTH 84 DEGREES 40 MINUTES EAST FOR 2830.81 FEET TO THE EAST RIGHT OF WAY OF MISSISSIPPI HIGHWAY 25; THENCE SOUTH 00 DEGREES 06 MINUTES WEST ALONG SAID EAST RIGHT OF WAY FOR 129.31 FEET; THENCE SOUTH 18 DEGREES 32 MINUTES EAST ALONG SAID EAST RIGHT OF WAY FOR 373.59 FEET; THENCE ALONG SAID EAST RIGHT OF WAY AROUND A CURVE (RADIUS = 1307.39 FEET, LONG CHORD BEARING = SOUTH 25 DEGREES 08 MINUTES EAST, CHORD LENGTH = 349.95 FEET) FOR AN ARC DISTANCE OF 351.00 FEET; THENCE SOUTH 32 DEGREES 55 MINUTES EAST ALONG SAID RIGHT OF WAY FOR 415.26 FEET TO THE NORTH RIGHT OF WAY OF MISSISSIPPI HIGHWAY 12; THENCE SOUTH 87 DEGREES 49 MINUTES EAST ALONG SAID NORTH RIGHT OF WAY FOR 305.33 FEET; THENCE NORTH 58 DEGREES 23 MINUTES EAST ALONG SAID NORTH RIGHT OF WAY FOR 317.16 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG SAID NORTH RIGHT OF WAY NORTH 58 DEGREES 23 MINUTES 00 SECONDS EAST FOR 237.64 FEET; THENCE NORTH 27 DEGREES 24 MINUTES 03 SECONDS WEST FOR 133.91 FEET; THENCE SOUTH 62 DEGREES 35 MINUTES 57 SECONDS WEST FOR 237.00 FEET; THENCE SOUTH 27 DEGREES 24 MINUTES 03 SECONDS EAST FOR 151.38 FEET TO THE POINT OF BEGINNING, CONTAINING 0.776 ACRES, (33,807 SQUARE FEET), MORE OR LESS, BEING LOCATED IN THE NORTHEAST QUARTER OF SECTION 8, TOWNSHIP 18 NORTH, RANGE 14 EAST, OKTIBBEHA COUNTY, MISSISSIPPI.

## Attachment 3

### CITY OF STARVILLE LANDSCAPING NOTES

LANDSCAPE STRIPS ALONG ROADWAY REQUIREMENTS:  
 (1) PERMETER CANOPY TREES  
 (2) PERMETER CANOPY TREES  
 (3) PERMETER CANOPY TREES  
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THE FOLLOWING PLANT VALUES APPLY:  
 CANOPY TREE: 10 UNITS  
 SMALL TREE: 5 UNITS  
 SHRUB: 1 UNIT

THEREFORE THE FOLLOWING CALCULATION APPLIES:  
 20' x 14' L.F. ROADWAY FRONTAGE / 100 L.F. = 20%  
 20% x 30 UNITS = 6 UNITS REQUIRED  
 14' x 20' UNITS ARE MET WITH THE FOLLOWING:  
 (1) CANOPY TREES x 10 UNITS = 20 UNITS  
 (2) SHRUBS x 1 UNIT = 1 UNIT  
 21 UNITS

CANOPY TREES SHALL BE PLANTED ALONG ROAD RIGHT-OF-WAY EVERY 30' L.F.  
 A BARRIER SHRUB OR LANDSCAPE BERT 3' IN HEIGHT IS REQUIRED ALONG THE LENGTH OF THE RIGHT-OF-WAY

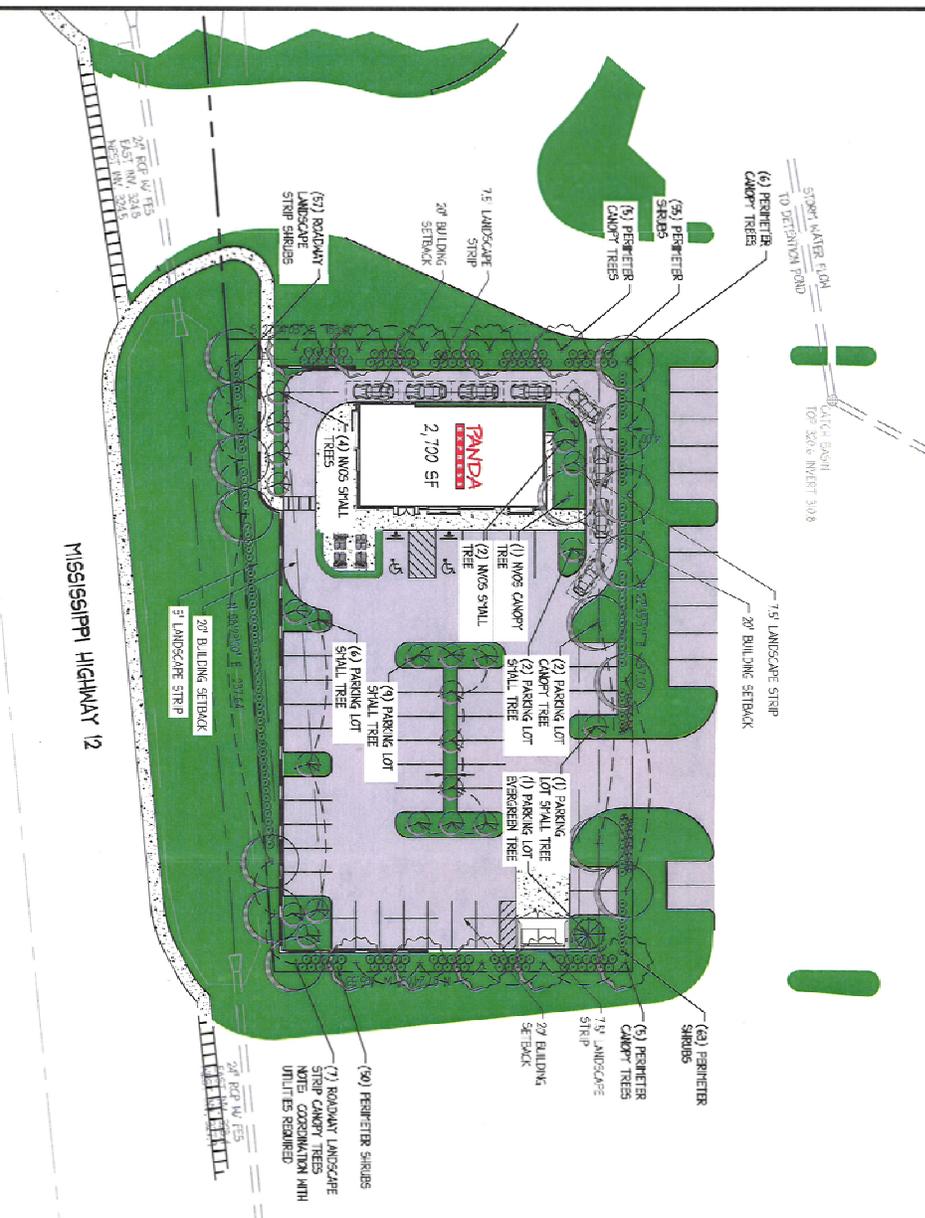
PARKING LOT LANDSCAPE REQUIREMENTS:  
 EACH LANDSCAPED AREA SHALL HAVE A MINIMUM DIMENSION OF 10' x 10' FOR A SMALL TREE AND 30' x 30' FOR A CANOPY TREE.

TOTAL NUMBER OF REQUIRED TREES SHALL BE (1) TREE FOR EACH (100) S.F. OR A FRACTION THEREOF, OF REQUIRED LANDSCAPE AREA.  
 ABOVE REQUIREMENT IS MET WITH PROPOSED TREES IN LANDSCAPED ISLANDS.  
 EVERY (2) PARKING STALLS SHALL BE SEPARATED BY A SINGLE LANDSCAPED AREA WITH FINISH DIMENSIONS OF A SINGLE PARKING STALL.

THE END OF EACH ISLE AND CORNER AREA SHALL BE LANDSCAPED.  
 PERMETER LANDSCAPE REQUIREMENTS:  
 (1) CANOPY TREE AND (2) SHRUBS PER (25') LINEAR FEET, OR FRACTION THEREOF, ARE REQUIRED IN LANDSCAPED PERMETER AREAS.  
 THEREFORE THE FOLLOWING APPLIES:  
 PERMETER EAST: 164.5 L.F. / 25 L.F. = 6.58 = 6 CANOPY TREES & 13 SHRUBS REQUIRED PER MET.  
 PERMETER WEST: 184.0 L.F. / 25 L.F. = 7.36 = 7 CANOPY TREES & 15 SHRUBS REQUIRED PER MET.  
 PERMETER NORTH: 227.0 L.F. / 25 L.F. (ROADWAY) = 9.08 = 9 CANOPY TREES & 18 SHRUBS REQUIRED PER MET.  
 20 L.F. / 25 L.F. = 0.80 = 1 CANOPY TREE & 2 SHRUBS REQUIRED PER MET.

NON-VARIABLE OPEN SPACE AREAS:  
 CANOPY TREES SHALL BE PLANTED IN THE NON-VARIABLE OPEN SPACE, EXCLUDING THE ROADWAY FRONTAGE AND PERMETER AREAS.  
 THE FOLLOWING CALCULATION APPLIES:  
 100% OF TOTAL LANDSCAPED AREA MINUS PERMETER AREAS = 100% - 100% = 0%  
 THEREFORE, NO TREES ARE REQUIRED IN NON-VARIABLE OPEN SPACE AREAS.

69' x 5' TOTAL INGS FOR THE SITE. THE PERCENT OF SITE IN NON-VARIABLE OPEN SPACE (INGS) IS 30%. THIS MEANS THE FOLLOWING APPLIES:  
 69' x 5' / 500 S.F. OF INGS = 0.69 = 0.69 x 4 = 2.76 = 3 TREES REQUIRED IN INGS AREAS.  
 NOTE: IN SOME INSTANCES SMALL TREES HAVE BEEN PROPOSED IN ISLE OF THE REQUIRED CANOPY TREES WHEN THE SIZE OF THE INGS WILL NOT SUPPORT A LARGE CANOPY TREE.



Grinnell Crawford Inc.  
 Engineering • Planning • GIS  
 3650 HAWELL ROAD  
 ALABAMA 36801  
 767-07-0859 FAX 767-07-0859

NO.	REVISIONS	BY	DATE

DATE:	SCALE:
6/27/14	1"=40'

**PANDA EXPRESS**  
 MAVER EXHIBIT  
 MISSISSIPPI HIGHWAY 12  
 STARVILLE, MISSISSIPPI



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XLB.3.b  
AGENDA DATE: 06/17/2014  
PAGE: 1 of**

**SUBJECT:** CU 14-01: Conditional Use for two apartment units at the Anthony Depot located at 223 South Jackson Street.

**AMOUNT & SOURCE OF FUNDING:** N/A

**FISCAL NOTE:**

**REQUESTING  
DEPARTMENT:** Community Development

**DIRECTOR'S  
AUTHORIZATION:** Buddy Sanders

**FOR MORE INFORMATION CONTACT:** Buddy Sanders (662) 323-2525

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:**

The Planning and Zoning Commission on May 9, 2013 voted 6 to 0 to recommend approval of the requested Conditional Use, with one condition:

1. If Applicant is to install outdoor lighting, outdoor lighting should be shielded away from residential areas to the south.

**ADDITIONAL INFORMATION:**

A legal ad was published in the May, 26, 2014 *Starkville Daily News* and a letter to property owners within 300 feet of the subject property was mailed May 22, 2014. A public notice sign was placed at 223 South Jackson Street more than 15 days ago.

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**POSSIBLE MOTION: "MOVE APPROVAL OF CONDITIONAL USE REQUESTS CU 14-01 FOR TWO APPRATMENT UNITS AT THE ANTHONY DEPOT."**

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HISTORIC  
**STARKVILLE**  
MISSISSIPPI'S COLLEGE TOWN  
**THE CITY OF STARKVILLE**  
*COMMUNITY DEVELOPMENT DEPT*  
CITY HALL, 101 E. LAMPKIN STREET  
STARKVILLE, MISSISSIPPI 39759

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**STAFF REPORT**

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**TO:** Members of the Planning & Zoning Commission  
**FROM:** Buddy Sanders (662-323-2525 ext. 119)  
**SUBJECT:** CU 14-01: Anthony Depot, LLC; Conditional Use  
**DATE:** May 9, 2013

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**AREA:**

Anthony Depot, LLC, is requesting a Conditional Use to allow two apartment units in the old Starkville Depot located at 223 South Jackson Street, more specifically at the intersection of the railroad track and South Jackson Street. Please see Attachments 1 and 2. The property is surrounded by C-2 Zoned property. Land use are commercial on all sides with the exception to the south where there are residential uses. There is a significant grade difference between the subject property and the property to the south.

**CONDIONAL/EXCEPTION USE REQUEST:**

The Anthony Depot, LLC Building is 3,010 square feet in size and currently 1,650 square feet is occupied by B.J.'s Pharmacy. The applicant is proposing to place two apartment units in the currently unoccupied 1,360 square feet of the former depot.

A multi-family use is considered a Conditional Use in the City of Starkville Permitted and Conditional Use Chart.

**REQUIREMENTS FOR A  
CONDIONAL/EXCEPTION USE REQUEST:**

General criteria for approving a conditional use. A conditional use shall be permitted only upon a finding that the proposed conditional use, application, and applicable performance criteria comply with the criteria herein specified unless the city determines that the proposed conditional use does not meet the criteria herein provided and that the proposed conditional use is adverse to the public's interest. In addition, the site plan criteria of an application for a conditional use shall describe the proposed land use characteristics and site plan techniques proposed to mitigate against possible adverse impacts to properties in the immediate vicinity.

- A. Characteristics of use described. The following characteristics of a proposed conditional use shall be clearly described as part of the conditional use application:
1. Scale and intensity of use as measured by the following:
    - a. Square footage for each specific use.

*The total square footage of the Anthony Depot, LLC Building is 3,010 square feet with 1,650 square feet being occupied by B.J.'s Pharmacy. The remaining 1,360 square feet will be occupied by two apartment units.*

b. Traffic generation.

*The proposed use will be located on property that has an existing commercial use and has existing access to South Jackson Street.*

c. Proposed number and type of service vehicles.

*None*

d. Proposed employment.

*None*

e. Off-street parking needs.

*Current Number of Parking Spaces: 20*

*Required Parking for Pharmacy: 8*

*Required Parking for Possible Apartment Units: 3*

*Remaining Parking Spaces: 9*

2. On- or off-site improvement needs generated by the proposed use, including:

a. On- or off-site facilities required to service the proposed use such as utilities, public facilities, roadway or signalization improvements, or other similar improvements, including proposed accessory structures or facilities; and

*All required utilities and access are in place.*

b. Other unique facilities/structures proposed as part of site improvements.

*N/A-Existing building*

3. On-site amenities proposed to enhance the site and planned improvements. Amenities may include mitigative techniques such as open space, setbacks from adjacent properties, screening and bufferyards, and other acceptable techniques to mitigate against adverse impacts to adjacent sites.

*Compliance with Ordinance Number 2013-04, Landscape Ordinance, is required.*

4. The planning and zoning commission may be authorized to place a time for an annual or bi-annual follow-up review in specific cases recommended by the city planner where the intended use may require periodic review and evaluation.

*Annual review is not recommended.*

- B. Criteria for conditional use review and approval. In addition to site plan procedures and performance criteria, applications for a conditional use shall clearly demonstrate the following:

1. Land use compatibility. The applicant shall demonstrate that the conditional use, including its proposed scale and intensity, traffic generating characteristics, and off-site impacts, are compatible and harmonious with adjacent land use, and will not adversely impact land use activities in the immediate vicinity.

*There will be no adverse impact on the immediate vicinity due to residential use being small scale.*

2. Sufficient site size and adequate site specifications to accommodate the proposed use. The size and shape of the site, the proposed access and internal circulation, and the urban design enhancements must be adequate to accommodate the proposed scale and intensity of conditional use requested. The site shall be of sufficient size to accommodate urban design amenities such as screening, bufferyards, landscaping, open space, off-street parking, efficient internal traffic circulation, and similar site plan improvements needed to mitigate against potential adverse impacts of the proposed use.

*Site is of sufficient size.*

*Proposed project is required to go before the Development Review Committee before building permits are issued.*

3. Proper use of mitigative techniques. The applicant shall demonstrate that the conditional use and site plan has been designed to incorporate mitigative techniques needed to prevent adverse impacts to adjacent land uses. In addition, the design shall appropriately address offsite impacts to ensure that land use activities in the immediate vicinity, including community infrastructure, are not burdened with adverse impacts detrimental to the general public health, safety and welfare.

*N/A – Existing building.*

4. Hazardous waste. The proposed use shall not generate hazardous waste or required use of hazardous materials in its operation without use of city-approved mitigative techniques designed to prevent any adverse impact to the public health, safety and welfare. The plan shall provide for appropriate identification of hazardous waste and hazardous material, and regulate its use, storage and transfer consistent with best management principles and practices. No use which generates hazardous waste or uses hazardous materials shall be located in the city unless the specific location is consistent with the comprehensive plan policies and land development regulations, and does not adversely impact wellfields,

aquifer recharge areas, water bodies or other natural resources.

*Not Applicable*

5. Compliance with applicable laws and ordinances. A conditional use application shall demonstrate compliance with all applicable laws and ordinances. Where permits are required from governmental agencies other than the city, these permits shall be obtained as a condition of approval.

*Existing building.*

**STAFF RECOMMENDATION:**

If the Planning and Zoning Commission decides to approve the Applicant's request for a Conditional Use, Staff recommends the following condition:

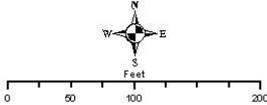
- 1.) If Applicant is to install outdoor lighting, outdoor lighting should be shielded away from residential areas to the south.

## Attachment 1

# CITY OF STARKVILLE PLANNING AND ZONING COMMISSION CASE LOCATOR MAP

Case # CU 14-01

Ward # 5

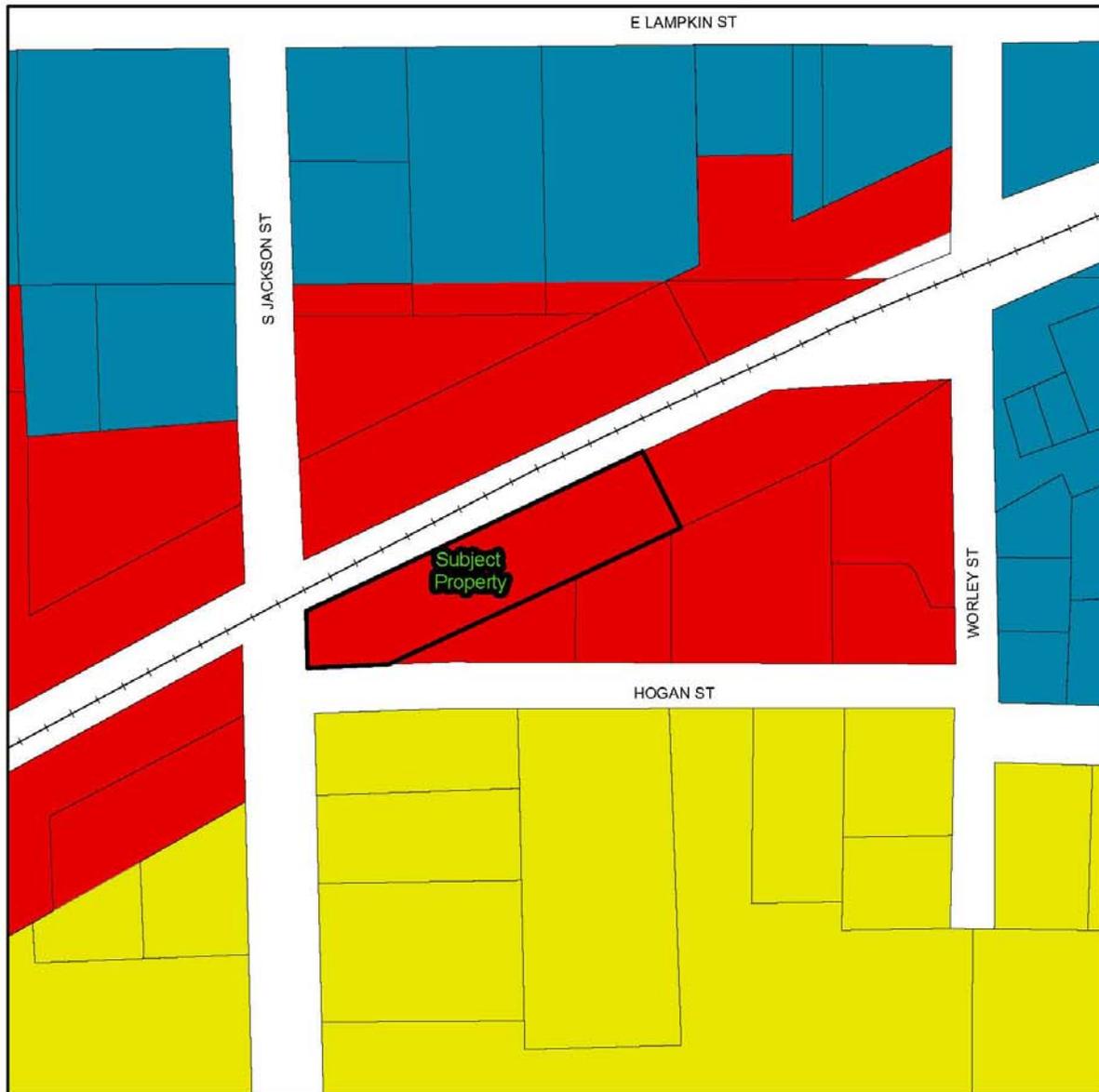


## Attachment 2

# CITY OF STARKVILLE PLANNING AND ZONING COMMISSION CASE LOCATOR MAP

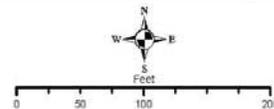
Case # CU 14-01

Ward # 5



**Zoning Areas**

 C-2 General Business	 R-2 Single Family/Duplex
 T5 Form Based Code	



Attachment 3





## Attachment 4







**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XL.B.3.c  
AGENDA DATE: 06/17/2014  
PAGE: 1 of**

**SUBJECT:** Appeal of the Planning and Zoning Commission approval of Rezoning case RZ 14-03 by the Residence of Vine Street.

**REQUESTING  
DEPARTMENT:** Community Development

**DIRECTOR'S  
AUTHORIZATION:** Buddy Sanders

**FOR MORE INFORMATION CONTACT:** Buddy Sanders @ (662) 323-2525, Ext. 119

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:** May 13, 2014: The Planning and Zoning Commission voted 4 to 1 (1 abstained) to recommend approval of Rezoning 711 Vine Street from R-3 Multi-Family to B-1 Buffer District with conditions:

1. A 7-foot brick fence along southern property line.
2. A 6-foot wooden fence along the eastern property line.
3. All outdoor lighting should be shielded away and down lit from residential areas.
4. No commercial structure shall be constructed on the 711 Vine Street property.

**ADDITIONAL INFORMATION:** More than 20% of property owners within 160- feet of 711 Vine Street signed the appeal letter. A super majority vote is required to approve the subject Rezoning request from R-3 Multi-Family to B-1 Buffer District

Public notice for the subject issue was given by letter mailed May 22, 2014, an ad was published in the May 26, 2014, *Starkville Daily New*. A public notification sign was placed at 711 Vine Street more than 15 days ago.

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Residence of Vine Street  
Starkville, MS 39759

May 19, 2014

City of Starkville  
Mayor and Board of Alderman  
City Hall  
101 E. Lampkin Street  
Starkville, MS 39759

RE: RZ 14-03 Notification of Public Hearing for proposed Rezoning from R-3 Multi-Family to B-1 Buffer District for the property shown on the accompanying map.

Dear Mayor and Board of Alderman:

We are writing this letter to appeal the decision made by the Planning and Zoning Committee on May 13, 2014 to approve the rezoning of 711 Vine Street from a R-3 Multi-Family to a B-1 Buffer District for Sonic Drive-In Restaurant.

The residents of Vine Street do not want this zoning change. We would like to voice our concerns before the Board of Alderman. Attached you will find the signatures of the residence on the south end of Vine Street that support this request.

We would like to thank you for your time and consideration in this matter. We look forward to hearing from your office soon.

Respectfully Submitted:

Residence of Vine Street

RE: RZ 14-03

I understand that my signature is in support of the letter of appeal to the Mayor and Board of Alderman

	Name	Address	Signature
1	ELLA RICE	720 VINE ST	Ella Rice
2	Jannie Gibbs	724 Vine St	Jannie Gibbs
3	MATTIE PORTER	730 1/2 VINE ST.	Mattie Porter
4	WILLIE PORTER	730 1/2 VINE ST	Willie Porter
5	JOHN CARR	716 VINE ST.	John Carr
6	Maryann Arnold	712 Vine St.	Maryann Arnold
7	Machaunda Bush	713 Vine St	M Bush
8	Curtis Bush, Jr	721 Vine St	Curtis Bush Jr
9	Zenobia Jordan	713 Vine St.	Zenobia Jordan
10	Bertha Bush	721 Vine St	B Bush
11	Lucinda Alexander	702 Vine St.	Lucinda Alexander
12	Sammie Minor	717 Vine St	Sammie Minor
13	Donna Minor	717 Vine St	Donna Minor
14			
15			
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20			
21			
22			



THE CITY OF STARKVILLE  
COMMUNITY DEVELOPMENT DEPT  
CITY HALL, 101 E. LAMPKIN STREET  
STARKVILLE, MISSISSIPPI 39759

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**STAFF REPORT**

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**TO:** Members of the Planning & Zoning Commission  
**FROM:** Buddy Sanders (662-323-2525 ext. 119)  
**SUBJECT:** RZ 14-03: Rezoning request for 711 Vine Street from R-3 Multi Family to B-1 Buffer District.  
**DATE:** May 9, 2014

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**BACKGROUND/AREA:**

The applicant is seeking to Rezone a vacant lot located at 711 Vine Street, 0.18 acre, from R-3 Multi Family to B-1 Buffer District to allow for expansion of the Sonic Restaurant located at 302 Highway 12 East. The subject lot has been vacant since 2002 when a structure was removed.

Please see Attachments 1, 2, and 3.

The Applicant has stated (please see Attachment 4) that the current Sonic Restaurant located at 302 Highway 12 East was constructed in 1973. The Applicant has also stated that RLM Sonic Properties, LLC, has a need to build a new Sonic to be competitive with other restaurants. It is the plan of RLM Sonic Properties, LLC to replace the existing Sonic Restaurant with a new building on the current property located at 302 Highway 12 East, but the property located at 711 Vine Street, behind existing Sonic, would be used for a menu board and drive lanes.

A restaurant is listed as a Permitted Use in the Starkville Permitted and Conditional Use Chart.

There have been other Rezoning requests for 711 Vine Street in 2010:

RZ 10-06: Rezoning request from R-3 to C-2 was withdrawn by applicant at the September 14, 2010 Planning and Zoning Hearing.

RZ 10-07: Rezoning request from R-3 to B-1 was given a recommendation of approval by the Planning and Zoning Commission on December 14, 2010. The Board of Aldermen denied the Rezoning request on January 4, 2011.

**Zoning Change Subject Properties:**

Property	1960s-1970s Map	1982 Map	2000 Map	Current Map
711 Vine Street	R-3	R-3	R-3	R-3

Zoning Change Adjacent Properties:

Properties	1960s-1970s Map	1982 Map	2000 Map	Current Map
North	C-2	C-2	C-2	C-2
East	C-2	C-2	C-2	C-2
South	R-3	R-3	R-3	R-3
West	C-2	C-2	C-2	C-2

Adjacent Land Uses:

Direction	Use
North	Restaurant
East	Vacant Property
South	Residential
West	Residential

NOTIFICATION:

Notification by mail to adjacent property owners within 300 feet of the subject parcels took place on April 25, 2014. On April 24, 2014, a notification sign was also placed at 711 Vine Street. An ad was placed and published in the April 21, 2014, *Starkville Daily News*.

REZONING REQUEST:

The subject rezoning requests are from R-3 Multi-Family to B-1 Buffer District. Differences between R-3 and B-1 zones are:

R-3 Multi-Family: These [R-3 residential] districts are intended to be composed mainly of multi-family residential properties, with single-family and duplex properties permitted. Under special conditions, mobile home subdivisions and mobile home parks are also permitted. Appropriate neighborhood supporting facilities are provided for, and the district’s open residential character is protected by requiring certain minimum yard and area standards. [The following regulations apply to R-3 districts:]

- 1) See chart for permitted uses.
- 2) See chart for uses which may be permitted as a special exception.
- 3) Required lot area and width, yards, building areas, and height for residences:
  - (a) Minimum lot area, one-family dwelling: 5,000 square feet.
  - (b) Minimum lot area, duplex dwelling: 7,000 square feet.
  - (c) Minimum lot area, triplex dwelling: 9,000 square feet.
  - (d) Minimum lot area, fourplex dwelling: 11,000 square feet.

- (e) Minimum lot width at the building line: one-family dwelling, 50 feet; duplex, triplex or fourplex, 70 feet.
  - (f) Minimum depth of front yard: 25 feet.
  - (g) Minimum depth of rear yard: 20 feet.
  - (h) Minimum width of each side yard: five feet.
  - (i) Maximum height of structure: 45 feet.
- 4) Off-street parking requirements: See article VIII of this ordinance for requirements for other uses.

**B-1 Buffer District:** These [B-1 buffer] districts are intended to be composed mainly of compatible mixed commercial and residential uses. Although usually located between residential and commercial areas, these districts may in some instances be freestanding in residential areas. Limited commercial uses are permitted that can in this district be compatible with nearby residential uses. The character of the district is protected by requiring that certain yard and area requirements be met. [The following regulations apply to B-1 districts:]

- 1) See chart for uses permitted.
- 2) See chart for uses that may be permitted as an exception.
- 3) Minimum lot size: Residence uses shall meet the minimum standards that are least restrictive for the type residential use proposed in the residential districts listing. There is no minimum lot size for commercial uses except that other yard and parking requirements of the ordinance be met.
- 4) Required lot area and width, yards, building areas and heights for buffer districts:
  - (a) Minimum depth of front yard: 25 feet.
  - (b) Minimum width of side yard: Five feet.
  - (c) Minimum depth of rear yard: 20 feet.
  - (d) Maximum height of structure: 45 feet.
- 5) Off-street parking requirements: Off-street parking is as required in article VIII of this ordinance.

**STATE REZONING CRITERIA:**

Per Title 17, Chapter 1, of the Mississippi Code of 1972, as amended, and Appendix A, Article IV, Section A, of the City of Starkville Code of Ordinances, the Official Zoning Map may be amended only when one or more of the following conditions prevail:

- 1. Error:** There is a Manifest Error in the ordinance and a Public Need to correct the error:

There are no errors in need of correction with either the ordinance or zoning map.

- 2. Change in conditions.** Changed or changing conditions in an existing area, or in the planning area generally, or the increased or increasing need for commercial or manufacturing sites or additional subdivision of open land into urban building sites make a

change in the ordinance necessary and desirable, and in accord with the public need for orderly and harmonious growth.

**Consistency with Comprehensive Plan:**

The Starkville Comprehensive Plan supports preservation of residential areas, while the possible rezoning to a B-1 Buffer District would be for a commercial purpose; the re-development of the property would make the area more attractive by increased landscaping and residents would also have a new sidewalk.

Additionally the back of the Sonic Restaurant is currently open to view to the residential areas along Vine Street. Should the Commission decide to Rezone the property and place a condition on the approval to construct a masonry wall, the proposed wall would create visual barrier and a noise barrier from the Sonic Restaurant that currently does not exist.

**Land Use Compatibility:** The Sonic Restaurant has operated north of the property since 1973, and the Captain D’s Restaurant is adjacent to the Sonic and subject property. The subject property has been vacant since 2002 and has been a buffer area for twelve years.

**Changed Conditions:** The residential structure that was at 711 Vine Street was removed in 2002 and the subject property has been vacant for twelve years.

There has been a significant number of condos constructed at the intersection of Yellow Jacket Drive and South Montgomery Street; the Annabella development had 20 units constructed from March of 2007 to March of 2012. Belle Grove had building permits issued for 42 units from August of 2010 to November 2013.

Zoning changes in the area that have taken place are:

2014: Garden Properties, LLC: R-1 to R-3A

Cottages at Starkville Station, LLC: R-5 to R-4A

2007: Restaurant at the intersection of Yellow Jacket and Eckford Drive: R-3 to C-2

**Adequate Public Facilities:** Water, sewer, and electrical lines are available on the property. There is access to Vine Street and Highway 12.

**Natural Environment:** There are no known environmental issues.

**Economic Effects:** There would be temporary construction jobs created from construction of a new Sonic Restaurant. Property value/tax would be expected to increase by a new structure.

Applicant has stated in their submittal that an increase in sales taxes based upon sales at RLM Sonic Properties second location at

913 Highway 12, which would be close in design as the proposed new restaurant.

Please see Attachment 4.

**Orderly Development:** Any development proposal for the subject property would be required to conform to the City's land development regulations and would require review by the City's Development Review Committee prior to the commencement of any construction activities.

**Public Need:** Any new development at both 711 Vine Street and 302 Highway 12 would be required to construct sidewalks; currently there are none along Vine Street. Also, the proposed new development would be required to meet the Starkville's Landscape Ordinance increasing the number of trees in the area.

The re-development of the subject properties would make the site viable for the Sonic Restaurant and possibly keep the building from becoming vacant.

**STAFF RECOMMENDATION:**

If the Planning and Zoning Commission decides to approve the Applicant's Rezoning request from R-3 Multi-Family to B-1 Buffer District, Staff recommends the following conditions:

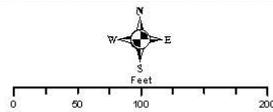
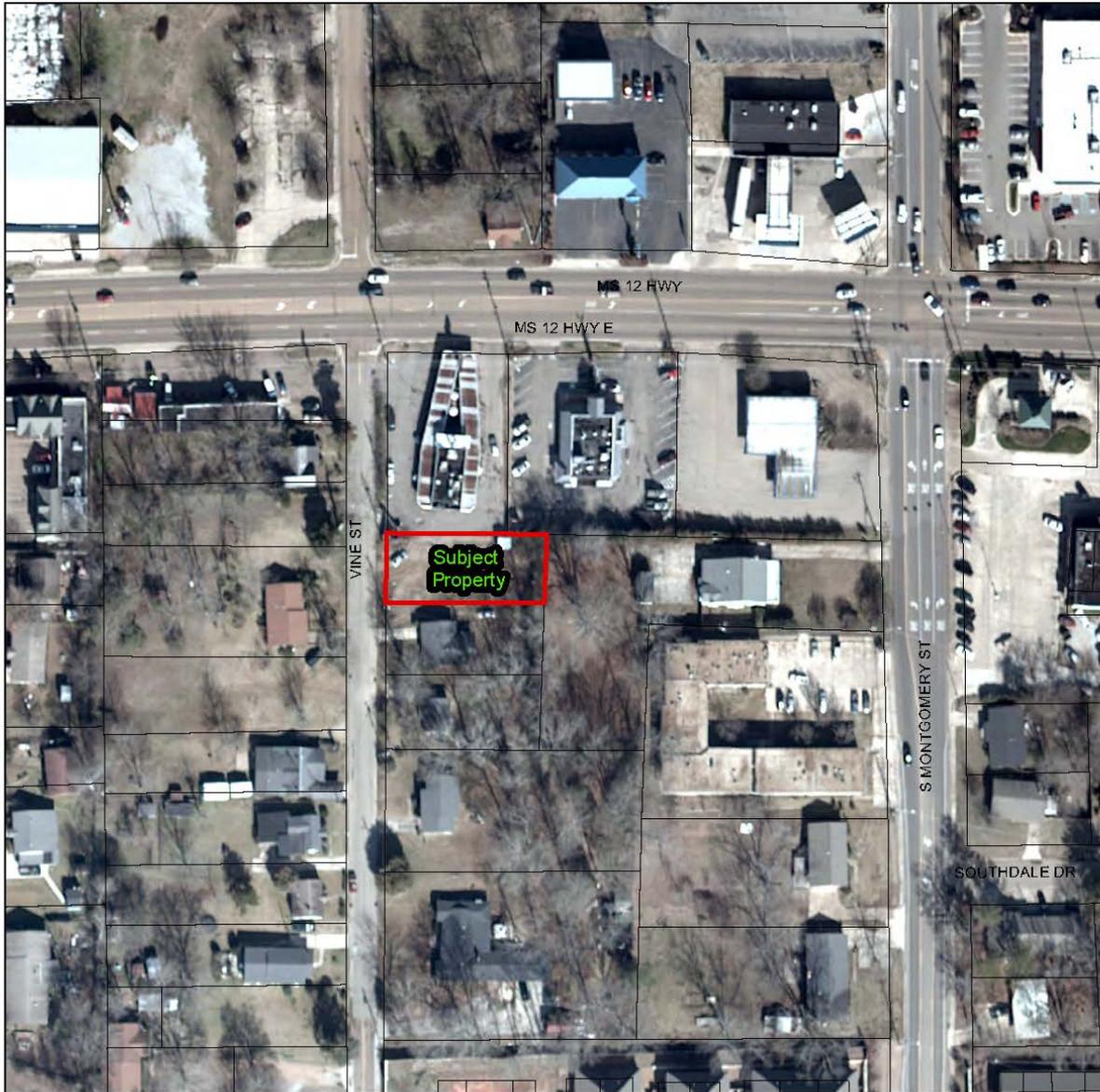
- 1) A seven-foot masonry fence along the south and east property lines of 711 Vine Street.
- 2) All outdoor lighting should be shielded away from residential areas.

## Attachment 1

# CITY OF STARKVILLE PLANNING AND ZONING COMMISSION CASE LOCATOR MAP

Case # RZ 14-03

Ward # 5

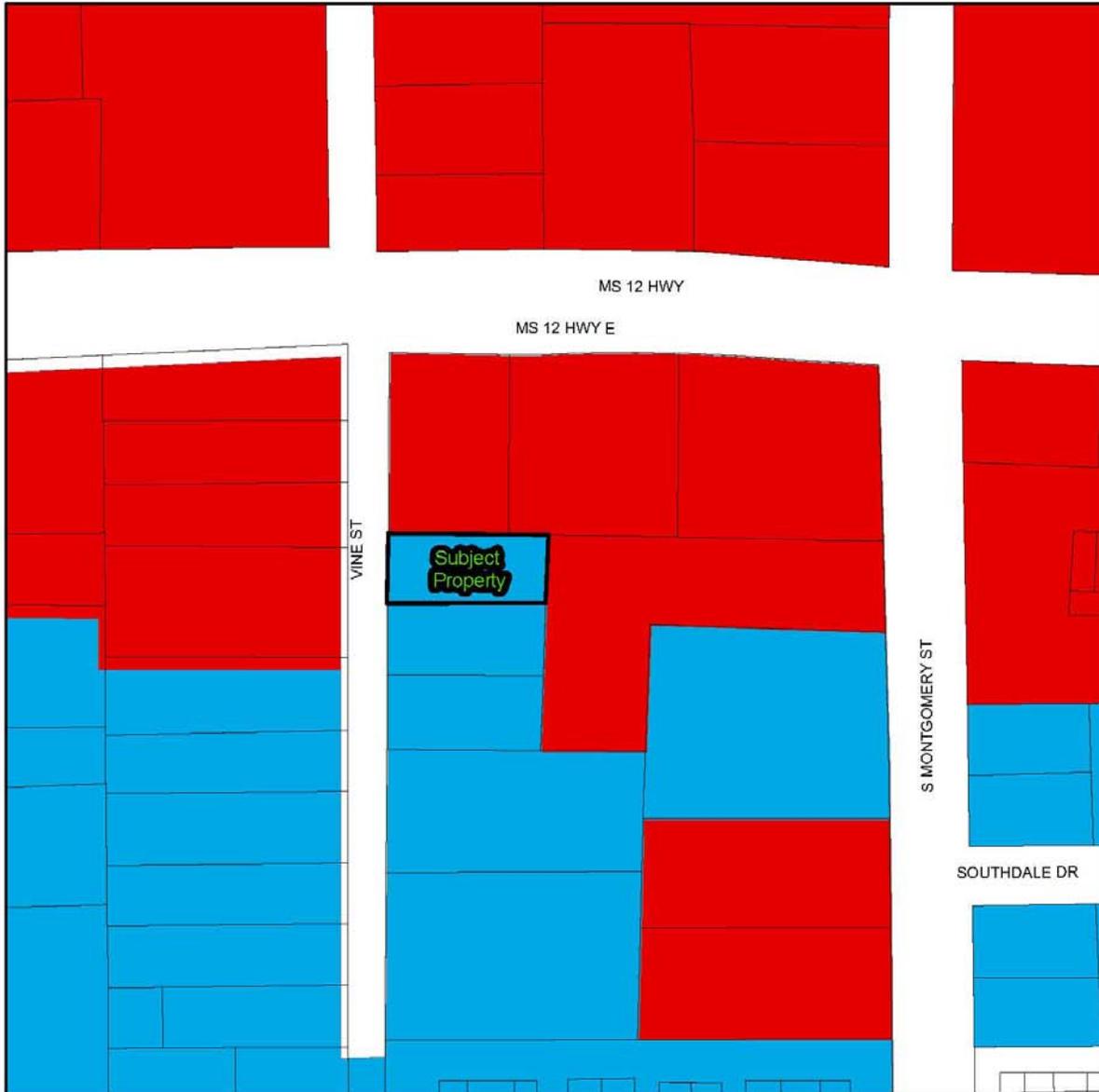


## Attachment 2

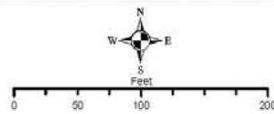
# CITY OF STARKVILLE PLANNING AND ZONING COMMISSION CASE LOCATOR MAP

Case # RZ 14-03

Ward # 5



**Zoning Areas**  
■ C-2 General Business  
■ R-3 Multi-Family



## Attachment 3



North View



East View



South View



West View



Street View - North

## Attachment 4

**MOORE LAW OFFICE**

**JOHN STUART MOORE  
ATTORNEY AT LAW**

**108 S. LAFAYETTE  
POST OFFICE BOX 924  
STARKVILLE, MS 39760-0924**

**(662) 323-3784  
(662) 323-7740  
FAX (662) 324-2262**

April 16, 2014

Buddy Sanders  
City Planner  
City of Starkville  
101 East Lampkin Street  
Starkville, MS 39759

RE: RLM Sonic Properties, LLC and Ernest Jacobsen / Mark Welch  
Rezoning - 711 Vine Street, Starkville, MS 39759

Dear Mr. Sanders:

**Background:**

Sonic Restaurant was built in 1973 at 302 Highway 12 East, in Starkville. The restaurant has undergone only cosmetic changes since 1973. Sonic is now in need of demolition and reconstruction to address concerns with the building's functionality and to update the look and design of the current restaurant. This change is necessary to bring it up to par with the new image and design the Sonic brand is moving toward to keep itself viable in the restaurant industry.

Ernest Jacobsen purchased the property located at 711 Vine Street, Starkville, MS in 2002 (subject area). This property is located directly behind the current Sonic restaurant and was purchased with the intent of using the subject area as part of the planned redesign of the existing Sonic restaurant.

**Area:**

The subject area is a 0.18 acre lot that is now an empty lot after the existing structure was torn down in 2002, and is currently zoned as R-3 Multi-Family. To the north, east and west, properties are zoned as C-2 General Business, with the property to the east currently being a vacant lot. Those properties to the north and

west are commercial in use. Property to the south is zoned R-3 Multi-Family and is multi-family/ residential in use.

**Rezoning Request:**

RLM Sonic Properties, LLC and Ernest Jacobsen / Mark Welch are requesting to rezone the subject property from R-3 Multi-Family to a B-1 Buffer District to allow for the redesigned Sonic restaurant to utilize a small strip of the land as a drive-thru lane, parking and a concealed trash receptacle. Under the City of Starkville's Permitted and Conditional Use Chart, an eating and drinking establishment is a permitted use of a B-1 zoning district. There is no minimum lot size for commercial uses in a B-1 zone except that parking and yard requirements of the Starkville Ordinances be met.

The differences between R-3 and B-1 zones, according to the City of Starkville's Code of Ordinances, Appendix A, Article VII, Sections E and J, are:

R-3: Sec. E. R-3 residential zoning regulations. These [R-3 residential] districts are intended to be composed mainly of multifamily residential properties, with single-family and duplex properties permitted. Under special conditions, mobile home subdivisions and mobile home parks are also permitted. Appropriate neighborhood supporting facilities are provided for and the district's open residential character is protected by requiring certain minimum yard and area standards. [The following regulations apply to R-3 districts:]

1. See chart for permitted uses.
2. See chart for uses which may be permitted as a special exception.
3. Required lot area and width, yards, building areas and height for residences:
  - (a) Minimum lot area, one-family dwelling: 5,000 square feet.
  - (b) Minimum lot area, duplex dwelling: 7,000 square feet.
  - (c) Minimum lot area, triplex dwelling: 9,000 square feet.
  - (d) Minimum lot area, fourplex dwelling: 11,000 square feet.
  - (e) Minimum lot width at the building line:

One-family dwelling: 50 feet.  
Duplex, triplex or fourplex: 70 feet.

- (f) Minimum depth of front yard: 25 feet.
  - (g) Minimum depth of rear yard: 20 feet.
  - (h) Minimum width of each side yard: Five feet.
  - (I) Maximum height of structure: 45 feet.
4. Off-street parking requirements: See article VIII of this ordinance for requirements for other uses.

B-1: **Sec. J. B-1 buffer district regulations.** These [B-1 buffer] districts are intended to be composed mainly of compatible mixed commercial and residential uses. Although usually located between residential and commercial areas, these districts may in some instances be freestanding in residential areas. Limited commercial uses are permitted that can in this district be compatible with nearby residential uses. The character of the district is protected by requiring that certain yard and area requirements be met. [The following regulations apply to B-1 districts:]

- 1. See chart for uses permitted.
- 2. See chart for uses that may be permitted as an exception.
- 3. Minimum lot size: Residence uses shall meet the minimum standards that are least restrictive for the type residential use proposed in the residential districts listing. There is no minimum lot size for commercial uses except that other yard and parking requirements of the ordinance be met.
- 4. Required lot area and width, yards, building areas and heights for buffer districts:
  - (a) Minimum depth of front yard: 25 feet.
  - (b) Minimum width of side yard: Five

feet.

- (c) Minimum depth of rear yard: 20 feet.
- (d) Maximum height of structure: 45 feet.

- 5. Off-street parking requirements: Off-street parking is as required in article VIII of this ordinance.

According to the City of Starkville's Code of Ordinances, a buffer zone is, "An area so planted and/or fenced which acts as a buffer or separation area between two or more uses or structures not compatible due to zoning, function, operation or design." The proposed drawing of the redesigned Sonic restaurant complies with the requirements of a B-1 zone as specified above. The drawing also includes a six foot high masonry wall surrounded by landscape to help shield the view of the restaurant from the existing resident occupying the lot to the south.

**Rezoning Criteria:**

The Official Zoning Map of Starkville may be amended either when there is manifest error in the ordinance and/or if there has been a change in the conditions of an existing area according to Title 17, Chapter 1, of the Mississippi Code of 1972, as amended, and Appendix A, Article IV, Section A of the City of Starkville's Code of Ordinances. As there has been no error in either the ordinance or zoning map, RLM Sonic Properties, LLC and Ernest Jacobsen / Mark Welch are requesting the rezoning of the subject area based on changed or changing conditions in an existing area, or in the planning area generally, and the increasing need for commercial sites that make the change in the ordinance necessary and desirable, and in accord with the public need for orderly and harmonious growth, as well as the specific evidence as outlined below.

**Zoning changes:**

Recent zoning changes in the surrounding area include:

Garden Properties: was changed from R-1 to R-3A in 2014;

Cottages at Starkville Station: changed from R-5 to R-4A in 2014;

La Terraza Mexican Restaurant at Yellow Jacket and Eckford Drive: changed from R-3 to C-2 in 2007; and

Jacket Mini-storage units on Yellow Jacket: changed from R-3 to B-1 between 2000-2012.

**Changed Conditions:**

Significant changes have occurred to the area along and surrounding Highway 12 since the Sonic Restaurant was originally built in 1973 that would support a rezoning of the subject area. Sonic was one of the first fast food restaurants established on Highway 12 and has only undergone minor cosmetic renovations in the last 41 years. Research performed by Sonic has shown a need to move away from the traditional drive-in restaurant to a mixed drive-in and drive-thru restaurant to keep up with changing demand and preference from its customer base. Other businesses in the immediate area surrounding Sonic have already addressed these same type of demands to update their footprint based on changing customer needs. For example, McDonald's was torn down, rebuilt across Highway 12, and later renovated; Wendy's built a new building next to their existing one and relocated to it after construction; Bojangles' built the building it now occupies on the site of the original McDonald's location to meet its franchise requirements; Barnhill's Buffet renovated the building it occupied before it opened (this building was torn down after Barnhill's closed its doors); Ruby Tuesday renovated its restaurant; and Casa Bravo renovated its current building before opening.

Similarly, other businesses along Highway 12 that have renovated or changed their property to meet current needs include: the motel behind Buffalo Wild Wings was renovated and converted into University Club Condos; part of the old Holiday Inn was torn down to build CVS Pharmacy; Franklin Court Apartments replaced the building previously located on the property; Giggleswick converted its current building from restaurant to retail use; the gas station at the corner of Spring Street and Highway 12 was renovated to include Strange Brew Coffeehouse and Cold Stone Creamery; the old Wendy's building was converted into Cash Loans on Car Titles; Citizens Bank now occupies the property where Shoney's used to be; and the old M&F Bank at the corner of Highway 12 and South Montgomery was torn down for a future development.

New commercial businesses along Highway 12 in the area surrounding Sonic and the subject property include Chick-fil-a, Buffalo Wild Wings, The University Crossing Complex, Juva Juice, The Rubba Boot, Newks, Larry's Catfish and More, Abner's, Arby's, Chili's, Express Oil Change, Pail of Paint, Pro Graphics, Hampton Inn, Holiday Inn Express, R & M Tires, Days Inn, and Starbucks,

which is still under construction.

Furthermore, new apartment and condominium complexes are being built on South Montgomery street, namely being Annabella, Belle Grove, and Haven, bringing more of a need for commercial use to Highway 12. Similarly, the Cotton Mill Marketplace development will combine residential, retail and hotel uses bringing more potential customers to the area surrounding Sonic, reinforcing the need for Sonic to make these renovations to keep itself relevant in the Starkville restaurant market.

All of the previously stated examples of change along Highway 12 clearly demonstrate the changing conditions in the existing area and the increasing need for commercial sites along Highway 12 that make the change in the ordinance necessary and desirable. The proposed rezoning of the subject area to a B-1 Buffer Zone is an attempt to ease the transition in accord with the public need for orderly and harmonious growth. The proposed site plan and use of the subject area have taken into account the residences still located along Vine Street. Sonic has even proposed building a masonry wall instead of constructing a wooden fence as part of the buffer zone at a greater cost to themselves in order to appease the local residents.

**Roadway Access:**

Access to the renovated Sonic Restaurant will primarily be from Highway 12, with a secondary access drive off Vine Street. There is currently an access point to Sonic off Vine Street, and the new plan simply allows for the location of that access point to be moved. The Vine Street access point should not increase the traffic on Vine Street since access to the drive-in stalls and drive-thru lanes will be through the Highway 12 entrance. Proper access to these two means of dining cannot be gained from Vine Street per the proposed plan.

This Vine Street entrance is in no way the primary access point to the restaurant. The Vine Street drive is necessary to allow the waste trucks proper access to the new location of the trash receptacle. This access drive is absolutely necessary to allow the garbage bin to be moved from the street to an enclosed area within the Sonic parking lot.

Additionally, an argument cannot be made that the renovated Sonic restaurant will bring more traffic to the area. According to the most recent Average Daily Traffic counts, the average number for Highway 12 has remained the same at 23,000 from 2010 to 2012. Traffic counts for Yellow Jacket drive have also remained the same at 2600 for 2010 to 2012. The previous neighborhood concerns of

increased traffic along Vine Street are not a result of the Sonic restaurant, but are a result of the construction of Yellow Jacket Drive and vehicles using Vine Street as a cut-thru from Highway 12 to Yellow Jacket Drive.

**Effect on Neighborhood:**

In an effort to further appease the subject area's residential neighbors, the new proposed Sonic design will only feature 10 drive-in stalls as opposed to the 23 stalls that are in place now. Residents of Vine Street have previously complained that noise coming from the Sonic restaurant is a problem, and the reduction in stalls will help alleviate that problem. With the option of drive-thru lanes, less customers will park and eat their food on Sonic property.

Additionally, by moving the trash bin onto the interior of the property, Sonic is attempting to address concerns of Vine Street residents. The residents have previously stated that the location of the garbage receptacle causes trash to litter the street on a regular basis. Additionally, concerns have been raised that when the garbage truck leaves the site, it often leaves the gate surrounding the bin open, which creates a dangerous situation on the street. The new location of the trash receptacle will alleviate these problems for the residents.

**Economic Effects:**

The projected cost for the demolition of the existing Sonic restaurant and reconstruction of the new building is approximately \$800,000.00. A majority of the cost for construction will go to Starkville businesses and sub-contractors, helping the local economy.

Similarly, the new Sonic Restaurant located at 913 Highway 12 West brings in local sales tax collections that are approximately 15 percent higher than the restaurant located at 302 Highway 12 East. Once the latter restaurant is rebuilt to reflect a similar store model to the Sonic at 913 Highway 12 West, Sonic anticipates that the sales tax revenue will be equal to, if not greater than, that restaurant based on the more central location. This would result in an approximate \$20,000.00 yearly increase in sales tax revenue for the City.

Furthermore, the current property taxes for the subject property total \$975.46. Taxes for the current Sonic restaurant located at 302 Highway 12 East total \$7,508.04. The values for these properties are \$48,000.00 and \$369,450.00, respectively. If the subject property is rezoned, allowing Sonic to update its

restaurant, the value to both of the properties will increase, resulting in higher property taxes paid to the City. For example, the Sonic restaurant located at 913 Highway 12 West is valued at \$500,340.00 and pays property taxes totaling \$10,167.91. Once the newly designed Sonic is built, it will not only increase the value of its own properties, but it will help increase the values of the surrounding properties as well.

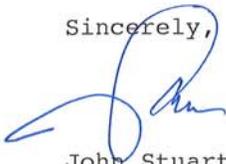
**Closing:**

RLM Sonic Properties, LLC and Ernest Jacobsen / Mark Welch are requesting that the property located at 711 Vine Street be rezoned from R-3 Multi-Family to a B-1 Buffer District. Based on the above information, I feel that a change has occurred in the conditions of the existing area. There is a need for commercial sites surrounding the subject area that make the change in the ordinance necessary and desirable, and in accord with the public need for orderly and harmonious growth.

Approval to rezone the property located at 711 Vine Street will allow not only for community problems to be addressed, but will also increase the value of the residences surrounding the Sonic Restaurant. The proposed masonry wall and landscaping will add a much needed facelift to the area while shielding a majority of the daily operations of the restaurant from the surrounding neighborhood.

Based on the information included in this letter, along with further information to be presented at the public hearing, I am respectfully requesting, on behalf of my clients, that the property located at 711 Vine Street be rezoned from R-3 Multi-Family to a B-1 Buffer District.

Sincerely,



John Stuart Moore



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XL.B.3.d  
AGENDA DATE: 06/17/2014  
PAGE: 1 of**

**SUBJECT:** RZ 14-04: Recommendation to Rezoning the Thad Cochran Research Park from R-1 Single Family to P-O Planned Office District with the exception of parcel 117K-00-032.05.

**REQUESTING  
DEPARTMENT:** Community Development

**DIRECTOR'S  
AUTHORIZATION:** Buddy Sanders

**FOR MORE INFORMATION CONTACT:** Buddy Sanders (662) 323-2525

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:** On May 13<sup>th</sup> the Planning and Zoning Commission voted 6 to 0 to recommend approval of the subject Rezoning.

**ADDITIONAL INFORMATION:** An ad was placed in the June 2, 2014 Starkville Daily News for the subject Rezoning. Notification letters to property owners within 300-feet of the subject property were mailed on May 22, 2014. Notification signs have been at site for over fifteen days.

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**POSSIBLE MOTION:** "MOVE APPROVAL OF THE THAD COCHRAN RESEARCH PARK REZONING FROM R-1 SINGLE FAMILY TO P-O PLANNED OFFICE DISTRICT"

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THE CITY OF STARKVILLE  
 COMMUNITY DEVELOPMENT DEPT  
 CITY HALL, 101 E. LAMPKIN STREET  
 STARKVILLE, MISSISSIPPI 39759

**STAFF REPORT**

**TO:** Members of the Planning & Zoning Commission  
**FROM:** Buddy Sanders (662-323-2525 ext. 119)  
**SUBJECT:** RZ 14-04: Rezoning request to Rezone all of the Thad Cochran Research, Technology and Economic Development Park, with the exception of tax parcel 117K-oo-032.05/Technology Mills, LLC, property.  
**DATE:** May 9, 2014

**BACKGROUND/AREA:**

The Thad Cochran Research, Technology and Economic Development Park consists of 272 acres with Phase II to add an additional 45 acres to bring the total acreage to 317 acres. There are currently 16 tenants in the park, all with a business, research, or government use.

The purpose and reason for the creation of the Thad Cochran Research, Technology and Economic Development Park is to be an economic development tool to attract high-tech businesses and research facilities to better the quality of life for the citizens of Starkville and the State of Mississippi.

Please see Attachments 1 and 2.

**Zoning Change of Properties within Research Park:**

Property	1960s-1970s Map	1982 Map	2000 Map	Current Map
Research Park	N/A	N/A	R-1	R-1 Majority of Park B-1 C Spire Fiber B-1 Tech Mills

**Zoning Change of Areas Adjacent to Research Park:**

Properties	1960s-1970s Map	1982 Map	2000 Map	Current Map
North	R-1	R-1	R-1	B-1, R-1 & C-2
East	N/A	N/A	N/A	N/A
South	N/A	N/A	N/A	N/A
West	N/A	Unknown	R-1	R-1

Adjacent Land Uses to Research Park:

Direction	Use
North	Rail Road & Vacant Property
East	Agricultural Research
South	US 182 & University
West	MS 12 & Utility

NOTIFICATION:

A courtesy letter went out to all property owners in the Thad Cochran Research, Technology and Economic Development Park on March 3, 2014, stating that the City would be correcting the zoning map by a Rezoning.

Required notification by mail to adjacent property owners within 300 feet of the subject parcels took place on April 25, 2014. On April 24, 2014, a notification sign was also placed at the entrance to the Thad Cochran Research, Technology, and Economic Development Park. An ad was placed and published in the April 21, 2014, *Starkville Daily News*.

REZONING REQUEST:

The subject rezoning request is to Rezone from R-1 Single-Family to P-O Planned Office District. Differences between R-1 and P-O zones are:

**R-1 Single Family**

*These [R-1 residential] districts are intended to be composed mainly of single-family residential properties along with appropriate neighborhood facilities, with their character protected by requiring certain minimum yard and area standards to be met. [The following regulations apply to R-1 districts:]*

1. *See chart for permitted uses.*
2. *See chart for uses which may be permitted as a special exception.*
3. *Required lot area and width, yards, building areas and height for residences:*
  - (a) *Minimum lot area: 10,000 square feet.*
  - (b) *Minimum lot width at the building line: 75 feet.*
  - (c) *Minimum depth of front yard: 30 feet.*
  - (d) *Minimum depth of rear yard: 35 feet.*
  - (e) *Minimum width of each side yard: Ten feet.*
  - (f) *Maximum height of structure: 45 feet.*

4. *Off-street parking requirements: See article VIII of this ordinance for requirements for other uses.*

**P-O Planned Office District**

A. *Purpose. The purpose of the planned office (P-O) district is to permit offices and low impact/intensity industry including research companies and associated administrative, executive, professional, and limited commercial retail and personal service uses in a high quality, campus-like setting, according to a unified plan, rather than on a lot-by-lot basis. The uses and standard in this district are intended to promote flexibility and innovation in site design and enhance the environmental quality and attractiveness of office/research parks in the community, and assure the compatibility of the office park with adjacent land uses.*

B. *Permitted uses. A planned office/light industrial park, occupied by any combination of the following uses:*

*Offices, but not single use developments which can be located in other zoning classifications.*

*Light industry including research companies.*

*Hotels/conference centers.*

*Public buildings.*

*Radio or TV studios, including communication towers, subject to FCC regulations.*

*Utility structures providing services within the park, including telephone switching centers, electric transmission lines, gas piping, water pumping stations, and other necessary structures.*

*Any of the following accessory uses within building in a planned office park, and primarily intended to serve employees and visitors of the park:*

*Cafeterias or commercial retail establishments, not exceeding 5,000 square feet.*

*Banks or similar financial institutions.*

*Day care centers, subject to the following additional standards:*

*The property is located on a collector street, major road, minor street or private drive that serves only nonresidential uses or zoning districts, or on a minor street within 100 feet of an intersecting major street.*

*Screening of the play and parking areas from adjacent properties may be required.*

*The maximum number of children to be accommodated on a site shall be specified.*

*The following minimum areas shall be provided per child: 30 square feet of indoor play area, exclusive of restrooms, hallways, kitchen or office space; 30 square feet of indoor rest area; and 50 square feet of usable outdoor play area.*

*State and local health, education, and/or fire regulations may reduce but shall not increase the number of students permitted to be enrolled.*

*Living quarters for custodian, caretaker or watchman.*

*Personal service establishments, including health and fitness centers, primarily intended to serve occupants or business and research uses allowed in the P-O district.*

*Restaurants, but not drive-in restaurants.*

*Flex space developments.*

- C. *Development standards. All development proposed within the planned office district shall comply with the following specific standards:*

*Minimum yard requirements. Except for allowable accessory uses no building or structure shall be located within the following minimum yards:*

*Minimum front yard abutting driveway right-of-way: 40 feet.*

*Minimum front yard abutting driveway or internal street: 25 feet.*

*Minimum side and rear yard abutting property zoned or used for residential purpose: 100 feet.*

*Minimum side and rear yard abutting property zoned or used for nonresidential purpose: 25 feet.*

*Minimum frontage on public right-of-way for P-O district: 200 feet.*

*Height: Except as provided in subsection B. of this section: 45 feet.*

*The maximum height limitations in this subsection shall not apply to heating and ventilation equipment, communication towers or utility structures, except that no structure exceeding 45 feet shall be located within 200 feet of any property zoned or used for residential purposes.*

*Maximum floor area ratio (FAR): The total FAR of all buildings within a P-O district shall not exceed: 0.50 [FAR is calculated by dividing the total floor space square footage by the total lot square footage. For example: a two story structure with 2,000 square feet of floor space on each floor located on a 10,000 square foot lot would have a FAR of 0.40 (4,000/10,000)].*

*Common open space requirements: A minimum of 20 percent of the gross land area within a P-O district shall be set aside as common open space to provide for the recreational needs of employees and visitors of the office park.*

*"Gross land area" shall not include parking areas, driveways, or other impervious surfaces that are not usable for the activities described in subsection C.*

*Required open space shall be usable for active recreational activities, such as walking, jogging, golf or tennis, or passive recreation uses, such as sitting, scenic viewing or lunch breaks. Open space areas shall be attractively landscaped and may contain water features, park benches, gardens, planting strips, trails, tennis courts or other recreational or landscaping amenities.*

*Ownership and maintenance of common elements:*

*a. Common elements, such as undedicated streets or drives, recreational and parking facilities, open space and sanitary and storm sewers, shall be either:*

- i. Maintained by the owners of the planned business park, pursuant to a maintenance agreement approved by the city attorney;*
- ii. Conveyed to and maintained by a common owner or property owners association, pursuant to covenants or a maintenance agreement approved by the city attorney; or*
- iii. Conveyed to a public body if such public body agrees to accept conveyance and to maintain the open space and any buildings, structures or improvements located within it.*

*b. If common elements are to be maintained by a property owners association, the developer shall establish restrictive covenants for the entire project area. The restrictive covenants must be submitted to the city to demonstrate compliance with these district regulations, but will not be reviewed as to form, legality or methods of enforcement. Those covenants must, at a minimum:*

- i. Create a property owners association;*
- ii. Provide for the maintenance of individual sites, common open spaces and private streets;*
- iii. Provide for minimum development and operational standards for each site which require adherence to local ordinances and establish uniform landscaping, signage, site design, parking and loading standards. The covenants may include additional restrictions or requirements at the discretion of the developer.*

*c. Location of parking areas. Off-street parking areas shall be conveniently accessible to users within a P-O district. Parking areas are strongly discouraged within front yards or setbacks adjacent to major streets.*

*P- d. Outdoor storage areas may be permitted as an accessory use on an individual lot with a O district, provided that such storage is completely screened from adjoining uses within and outside the district as well as from public rights-of-way. The screening must be effective at the time it is installed, even if plant materials are used for all or part of the screening. Access through the screening for vehicles is permitted, but is limited to one 30-foot wide location per street frontage. No outside storage areas shall be permitted within any required setback or yard. In no event may the amount of land devoted to outside storage exceed ten percent of an individual lot area.*

*e. Screening requirements: Refuse containers, dumpsters, rooftop and outdoor HVAC equipment shall be screened with vegetation, fencing or berms so they are not visible from*

*any street or adjacent property. Buildings or structures abutting a residential zone or use shall also be appropriately screened via perimeter landscaping, as provided in the design ordinance.*

*f. Landscaping requirements:*

*Street trees. Street trees shall be planted along all public and private streets within and adjoining any P-O district.*

*Perimeter landscaping. Planting strips shall be provided along lot lines abutting any property zoned or used for single family residential purposes.*

*Parking lot landscaping shall be in accordance with the landscaping standards ordinance.*

*g. Lighting requirements shall be in accordance with design standards ordinance.*

*Burial of utility lines: All utility lines such as electric, telephone, cable television, or other similar lines must be installed underground. This requirement applies to lines serving individual sites as well as to security and street lighting within the district. However, distribution lines which service the entire site may be located above ground. All utility boxes, transformers, meters, and similar structures must be screened from public view.*

*h. Access and traffic considerations. P-O districts shall be accessible from the existing or proposed street network in the vicinity. At least one distinctive main gateway entrance to the district shall be provided. Access to the district shall be designed to discourage outside through traffic.*

*i. Curb cuts providing access to major streets shall be spaced a minimum of 400 feet from any other curb cut.*

*j. Traffic generated by occupants and users from the district shall not exceed traffic capacity standards established for the adjacent road network. A traffic impact study may be required to determine whether road improvements will be required.*

*k. Circulation system requirements: Separate circulation systems shall be provided for pedestrians, automobiles and delivery trucks.*

*Pedestrian circulation. Sidewalks shall be provided along any roadways that are served by bus or vanpool service, and between buildings or to parking areas or transit stops. The pedestrian circulation system and its related walkways shall be separated, whenever feasible, from the vehicular street system in order to protect the public safety and provide safe and convenient pedestrian routes. Except where topography makes it impracticable, sidewalks shall be appropriately designed, graded, constructed and surfaced to be readily usable by individuals in wheelchairs.*

*Automobile circulation. The street circulation system shall be internally oriented.*

*Delivery truck circulation. Truck traffic and its related circulation system shall be separated, whenever feasible from automobile and pedestrian circulation system. Separate delivery entrances and circulation routes shall be clearly identified with appropriate signage.*

*Emergency vehicles. The street circulation system shall be designed to ensure easy access for and maneuvering of emergency vehicles.*

*l. Sign regulations. The general sign regulations of the sign ordinance shall apply in P-O districts, in addition to the following special standards:*

*All signs within the P-O district shall be either wall signs or ground signs, not exceeding six feet in height and landscaped with at least two evergreen shrubs for each sign face.*

*Maximum number: One ground sign at each entrance to the district, one wall sign or ground sign for individual uses within the district, and any number of signs needed to provide directions, identity parking areas or aid in the safe and efficient traffic circulation within the district.*

*Maximum gross surface area of entrance sign: 48 square feet. Individual 2×4.*

*The following sign types shall be prohibited within a P-O district: Permanent off-premise signs, pole signs, portable signs, roof signs, flashing signs, banners, streamers and other attention-getting devices.*

*A uniform sign plan shall be submitted and approved for each P-O district. The uniform sign plan shall specify consistent sizes, materials and colors of signs to be used throughout the property, or shall establish a hierarchy of different types of signs, consistent for all signs in each category. The design, colors and materials used for signs shall be compatible with the buildings which the signs serve.*

*m. Architectural design guidelines. Buildings within a P-O district should conform to a uniform architectural style.*

*Metal "shed" type warehouse buildings are prohibited. Exteriors of natural materials, such as concrete, brick, granite, or wood, are more compatible with the purposes and character of the P-O district.*

*The entrance or entrances to a district should receive special emphasis in design and construction. It should set the tone for the development within and should create an identity for the project at the project street frontage. Special attention should be paid to signage, landscaping, street configuration, future transit potential and traffic circulation. At a minimum, a divided street entrance must be used at the principal entrance to the site.*

*D. Off-street parking requirements: See article VIII for off-street parking and loading requirements for residential and other uses allowed in P-O districts.*

*E. Sign requirements. See sign regulations ordinance for requirements for the P-O district.*

*F. Wireless telecommunications tower requirements. See wireless telecommunications towers ordinance for requirements for the P-O district.*

*G. Design and landscape standards. See design standards ordinance and landscape standards ordinance for requirements for the P-O district.*

*H. Subdivision regulations. See City of Starkville Subdivision Regulations for requirements for subdividing land in the P-O district.*

*I. General provisions. See article VI, general provisions, for regulations regarding corner visibility in residential and business districts, location of accessory structures on residential lots, future street rights-of-way, exceptions to height regulations, regulations applying to all districts, requirements for public and semi-public buildings and structures; requirements for manufactured homes, conditional uses, variances, flood plain development, home occupations, and planned building groups in the P-O district.*

*J. The P-O district shall be established only upon application, after public hearing as specified in the amendatory procedures of article IV, section B., and shall require an approved development plan according to the procedures of article IX.*

#### STATE REZONING CRITERIA:

Per Title 17, Chapter 1, of the Mississippi Code of 1972, as amended, and Appendix A, Article IV, Section A, of the City of Starkville Code of Ordinances, the Official Zoning Map may be amended only when one or more of the following conditions prevail:

**1. Error:** There is a Manifest Error in the ordinance and a Public Need to correct the error:

Yes, there is an error with the zoning map. The creation and purpose of the Thad Cochran Research, Technology and Economic Development Park was to be an economic development tool to offer a place for research and buildings, not single family homes.

It is Staff's understanding from previous Planning and Zoning Commission hearings, that the P-O Planned Office District was written when the Research Park was being established.

**2. Change in conditions.** Changed or changing conditions in an existing area, or in the planning area generally, or the increased or increasing need for commercial or manufacturing sites or additional subdivision of open land into urban building sites make a change in the ordinance necessary and desirable, and in accord with the public need for orderly and harmonious growth.

#### **Consistency with Comprehensive Plan:**

The Starkville Comprehensive Plan stresses the importance of Mississippi State University to Starkville. As a major research institution and employer, it is important that the

Thad Cochran Research, Technology and Economic Development Park be promoted to offer business and research firms a proper environment to operate in.

**Land Use Compatibility:** The Thad Cochran Research, Technology and Economic Development Park has developed well and mixes in well with Mississippi State University's mission as a research institution and is separated by a railroad to the north and highways to the west and east.

**Changed Conditions:** There have been two Rezoning in the Thad Cochran Research, Technology, and Economic Development Park:

2013: RZ 13-07: Rezoning of property where 300 Traditions/Technology Mills plans to construct condos; Rezoned R-1 to B-1

2013: RZ 13-12: Rezoning of property where the C-Spire Data Center will be located from R-1 to B-1

**Adequate Public Facilities:** Water, sewer, and electrical lines are available at the Thad Cochran Research, Technology and Economic Development Park

**Natural Environment:** There are no known environmental issues.

**Economic Effects:** The rezoning to P-O Planned Office District would protect the Thad Cochran Research, Technology and Economic Development Park from non-combatable uses so that the Research Park can continue to attract business and research firms to the area.

**Orderly Development:** Any development proposal for the subject property would be required to conform to the City's land development regulations and would require review by the City's Development Review Committee prior to the commencement of any construction activities.

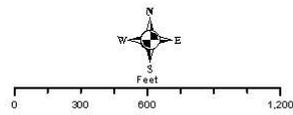
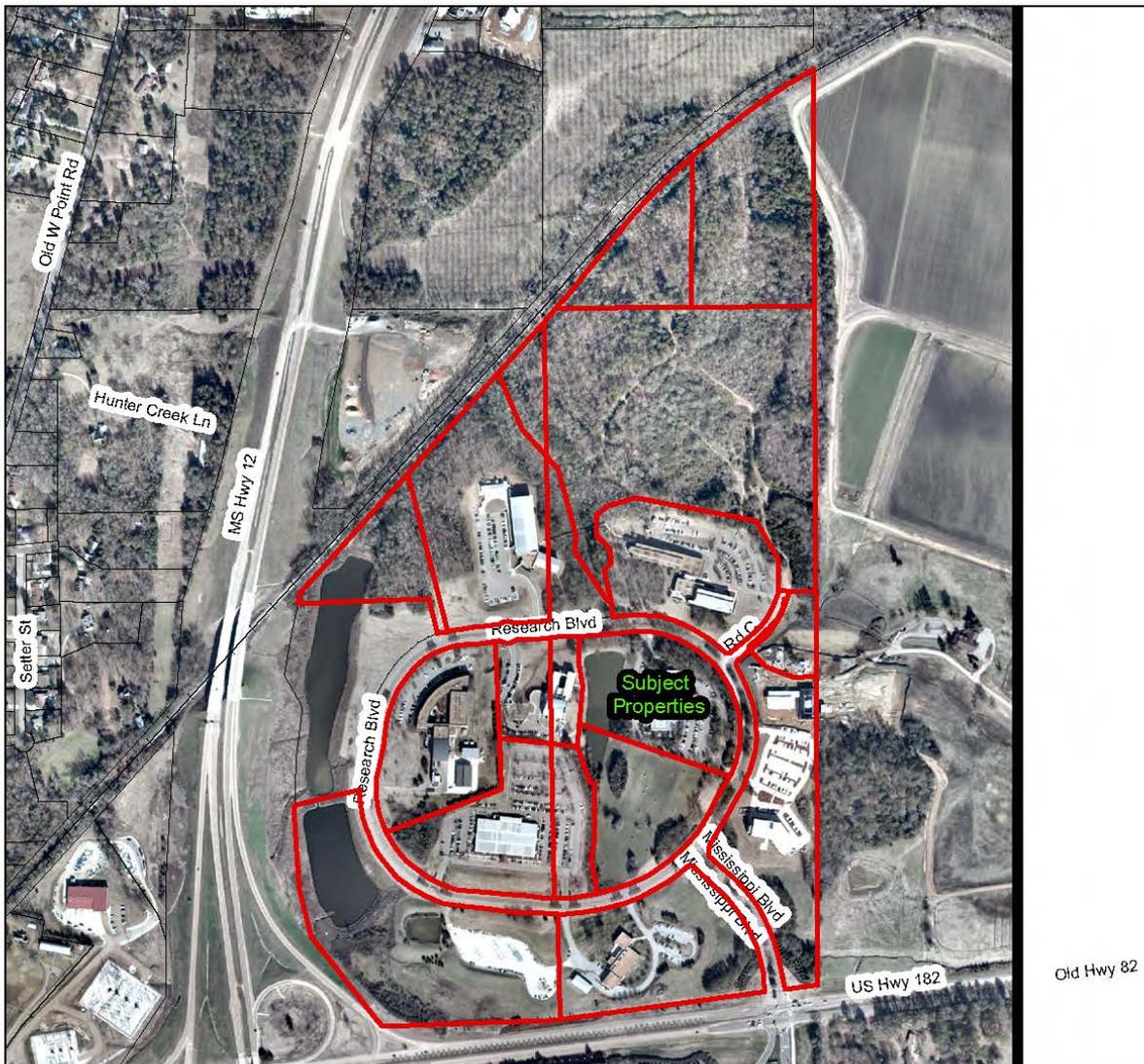
**Public Need:** As with any research and development park, the intent of the Thad Cochran Research, Technology and Economic Development Park is provided a place for business and research firms to locate and better the lives of people of Starkville and the State of Mississippi.

## Attachment 1

# CITY OF STARKVILLE PLANNING AND ZONING COMMISSION CASE LOCATOR MAP

Case # RZ 14-04

Ward # 5

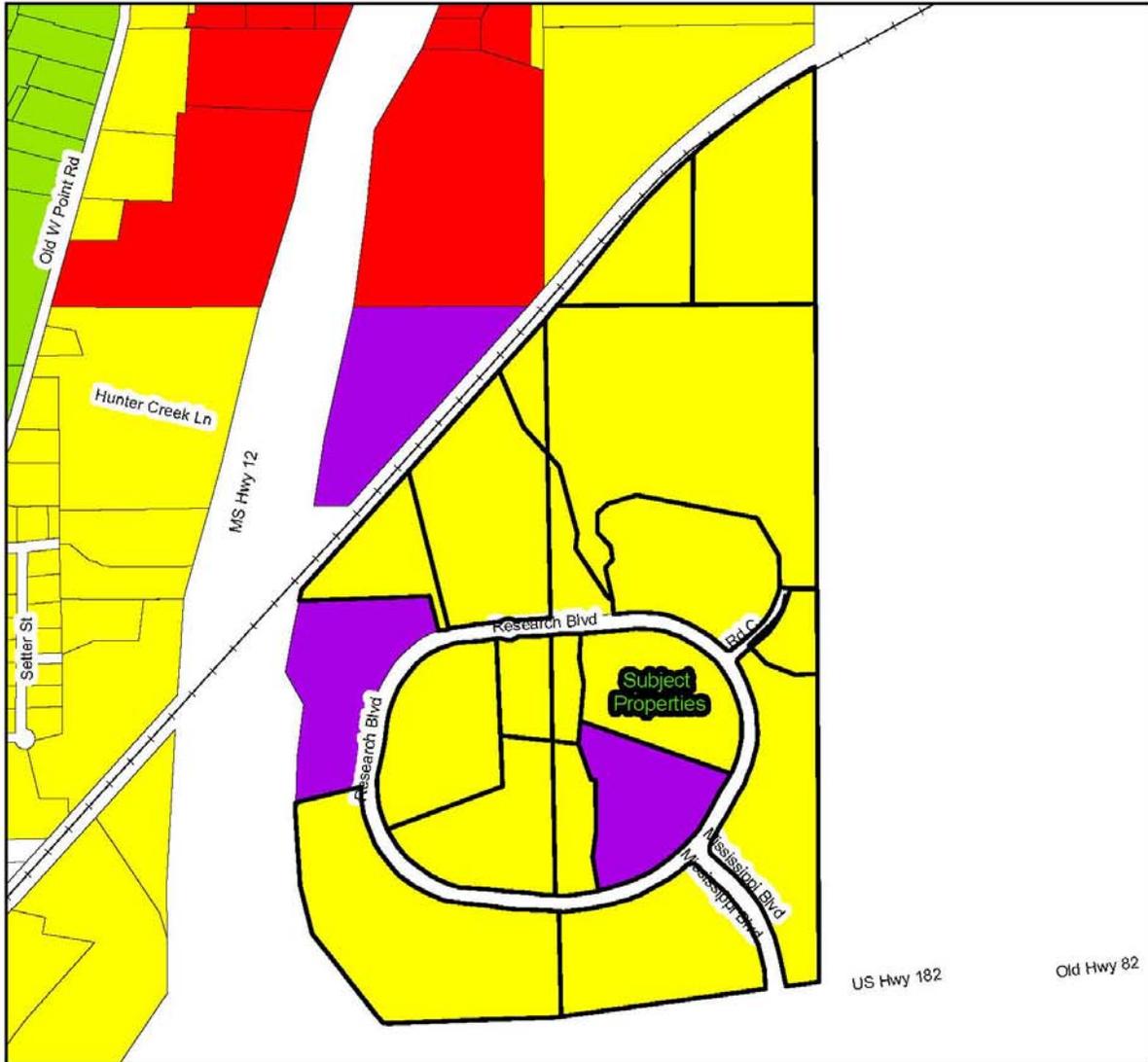


## Attachment 2

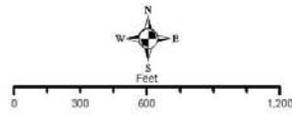
# CITY OF STARKVILLE PLANNING AND ZONING COMMISSION CASE LOCATOR MAP

Case # RZ 14-04

Ward # 5



- Zoning Areas**
- R-1 Single Family
  - B-1 Buffer District
  - C-2 General Business
  - R-E Residential Estate





**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XL.B.3.e  
AGENDA DATE: 06/17/2014  
PAGE: 1 of**

**SUBJECT:** PP 14-03 & FP 14-01: Preliminary and Final Plat request by James and Teresia Spinks for a 1 lot subdivision of 1 acre located on Butler Road.

**REQUESTING  
DEPARTMENT:** Community Development

**DIRECTOR'S  
AUTHORIZATION:** Buddy Sanders

**FOR MORE INFORMATION CONTACT:** Buddy Sanders (662) 323-2525

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:**

The Planning and Zoning Commission recommends approval with conditions:

1. Documentation from the Mississippi State Department of Health stating that a septic system can be installed on the subdivided property.
2. Adjustment of legal description on Final Plat.

The Planning and Zoning Commission members voted 6 to 0 to approve cases PP 14-03 and FP 14-01.

**ADDITIONAL INFORMATION:**

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**POSSIBLE MOTION: "MOVE APPROVAL OF THE ONE LOT JAMES AND TERESIA SPINKS SUBDIVISION WITH CONDITIONS"**

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THE CITY OF STARKVILLE  
COMMUNITY DEVELOPMENT DEPT  
CITY HALL, 101 E. LAMPKIN STREET  
STARKVILLE, MISSISSIPPI 39759

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**STAFF REPORT**

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**TO:** Members of the Planning & Zoning Commission  
**FROM:** Buddy Sanders City Planner (662-323-2525 ext. 119)  
**CASE:** PP 14-03 & FP 14-01 James and Teresia Spinks Subdivision  
**DATE:** June 6, 2014

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**BACKGROUND INFORMATION:**

Per the Planning and Zoning Commission's request, a Final Plat drawing was submitted by the Applicant for the Commission to consider. Please see Attachment 4.

James and Teresia Spinks purchased one acre from Luther and Allie Hunter on June 4, 2013. Please see Attachment 5. Unknown to both the Grantor and Grantee, a subdivided lot of under five acres requires the review of the Planning and Zoning Commission and approval by the Board of Aldermen

James and Teresia Spinks are seeking to bring the one acre lot they purchased last year into compliance by asking for Preliminary and Final Plat approval so they can move a mobile home onto the property as their residence.

The proposed lot is located on Butler Road within an R-6 Mobile Home/MHP/MHS Zone. A mobile home is a Permitted Use in an R-6 Zone and is required to meet the criteria below of Appendix A, Article VII, Section H. R-6 of the Starkville Zoning Ordinance: Please note bold text:

*These [R-6 residential (mobile homes)] districts are intended to be comprised mainly of mobile homes, mobile home parks, and mobile home subdivision, along with appropriate neighborhood supporting facilities. The character of this district is protected by requiring that certain yard and area standards be met. [The following regulations apply to R-6 districts:]*

1. See chart for permitted uses.
2. See chart for uses which may be permitted as an exception.
3. Required lot area and width, yards, building areas and heights for mobile home parks and subdivisions and individual mobile homes on platted lots:
  - (a) *The parcel of land to be used for a mobile home park or subdivision shall have a minimum lot area of five acres. The minimum width of the lot at the building line shall be 300 feet. The minimum yard depths for the mobile home park or subdivision shall be: Front, 30 feet; side and rear, 15 feet each. This yard space may not be used for parking nor*

*shall it constitute the yard requirements for any individual mobile home. The height of all structures in the trailer park shall be limited to one story or 12 feet.*

- (b) *The individual mobile home lot shall have a minimum lot area of 5,000 square feet and shall not be less than 40 feet in width at the building line. The minimum yard requirements for the mobile home lot shall be: Front, 20 feet; rear, 15 feet; sides, five feet. This yard space may be used for parking of the residents' vehicles, but shall not constitute any of the yard requirements for the mobile home park or subdivision. Private accessory structures, such as sheds, must be within the building area defined for each lot. Structures shall not cover more than 35 percent of the total building area.***
- (c) *All mobile homes permitted by this ordinance shall meet the following guidelines:***
  - (i) be secured on a permanent foundation with tiedowns;***
  - (ii) Shall be provided with a skirt of material comparable to exterior of the structure and shall be placed on the site in a manner compatible with adjacent sites; and***
  - (iii) Shall be in conformance with codes adopted by the City of Starkville.***

**4. *Off-street parking requirements: Two parking spaces shall be provided for each mobile home. See article VIII of this ordinance for requirements for other uses.***

The proposed one acre meets the lot requirements above. Please see Attachment 4.

Applicant will need to submit a site plan to Community Development, illustrating that a proposed mobile home meets setback and parking requirements.

## **PLAT PROPOSAL**

### **General Information**

The Applicant is requesting Preliminary and Final Plat approval of a one acre lot subdivision.

Please see Attachment 4.

### **Easements and Dedications**

The City is not requiring any Easements at this time. However, Easements from Four County Electric and Rock Hill Water Association will/may be required.

Both Four County Electrical and Rock Hill Water services are available in the area.

There are no sewer lines at site; a septic system meeting Mississippi State Department of Health criteria will be required.

## Findings and Comments

The Development Review Committee reviewed the James and Teresia Spinks Application on April 17<sup>th</sup>, and the only comments made were: electricity would need to come from Four County Electric, and approval of a septic system would be required by the Mississippi State Department of Health.

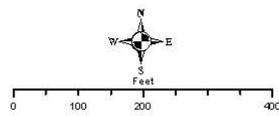
## **CONCLUSIONS**

If the Planning and Zoning Commission decides to approve the Applicant's request for a one lot subdivision, Staff recommends the following condition:

1. Documentation from the Mississippi State Department of Health stating that a septic system can be installed on the subdivided property.

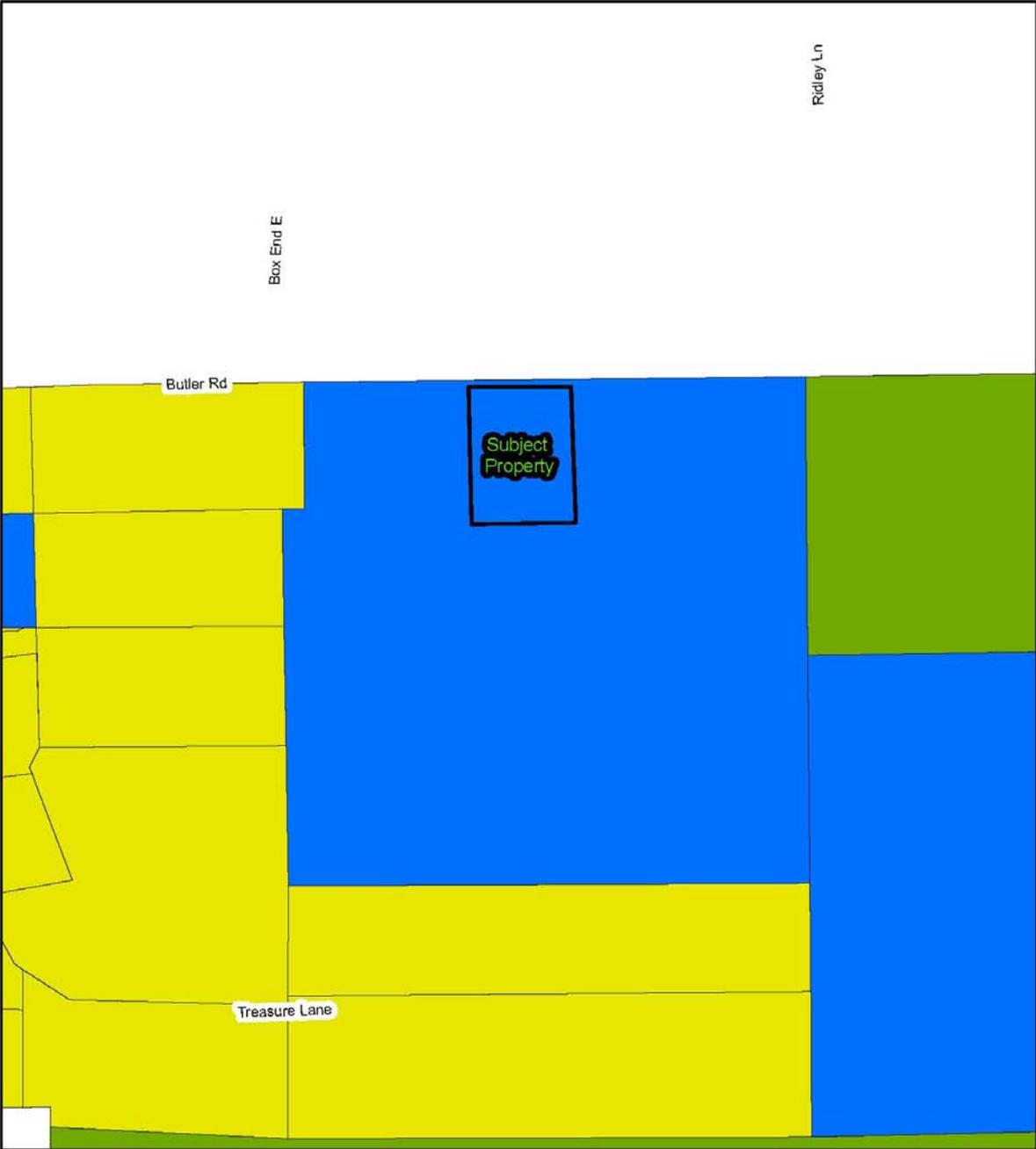
## Attachment 1

# PP14-03 AERIAL



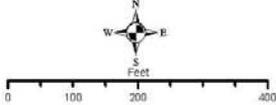
## Attachment 2

# PP14-03 AREA ZONING



**Zoning Areas**

	R-1 Single Family
	A-1 Agricultural
	R-6 Mobile Homes/MHP/MHS



## Attachment 3



North



East



South



West

## Attachment 4





## Attachment 5



2013 2917  
Recorded in the Above  
Deed Book & Page  
06-04-2013 02:21:46 PM  
Monica W. Banks  
Oktibbeha County, MS

**This document prepared by:  
Moore Law Office  
108 S. Lafayette  
Post Office Box 924  
Starkville, MS 39760  
(662) 323-7740  
MS Bar #3450**

**GRANTORS: LUTHER HUNTER  
ALLIE HUNTER  
ADDRESS: 655 BUTLER ROAD  
STARKVILLE, MS 39759  
PHONE: (662) 323-4331**

**GRANTEE: JAMES C. SPINKS  
TERESIA SPINKS  
ADDRESS: 108 EAST GARRARD ROAD, APT. 206-A  
STARKVILLE, MS 39759  
PHONE: (662) 648-8893**

**INDEXING INSTRUCTIONS:**

**1.00 ACRE, MORE OR LESS, IN NE 1/4 OF NW 1/4 OF S23, T19 N, R14 E,  
OKTIBBEHA COUNTY, MISSISSIPPI**

**STATE OF MISSISSIPPI  
COUNTY OF OKTIBBEHA**

**WARRANTY DEED**

**For and in consideration of Ten Dollars (\$10.00) cash in hand paid,  
and other good and valuable consideration, the receipt of all of which is  
hereby acknowledged, We, LUTHER HUNTER and wife, ALLIE HUNTER,  
Grantors, do hereby convey, release, and warrant unto JAMES C. SPINKS,**

**and wife, TERESIA SPINKS as joint tenants with full rights of survivorship and not as tenants in common, Grantees, the following described property situated in the County of Oktibbeha, State of Mississippi, and being more particularly described as follows, to-wit:**

**A 43,559 SQUIRE FEET OR 1.00 ACRES, MORE OR LESS, TRACT OF LAND BEING LOCATED IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 19 NORTH, RANGE 14 EAST, OKTIBBEHA COUNTY, MISSISSIPPI, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:**

**COMMENCING AT A 2" PIPE FOUND ON THE SOUTH LINE OF BUTLER ROAD AT THE NORTHEAST CORNER OF THE HUNTER TRACT AS DESCRIBED IN DEED BOOK 752, PAGE 342 AND IS LOCATED 1,325.08" WEST OF THE NORTHEAST CORNER OF THE WEST HALF OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 19 NORTH, RANGE 14 EAST, OKTIBBEHA COUNTY, MISSISSIPPI; THENCE ALONG THE SOUTH LINE OF BUTLER ROAD SOUTH 88°53'40" WEST FOR A DISTANCE OF 414.19 FEET TO A 1/2" REBAR WITH A YELLOW "CTSI" CAP SET, SAID REBAR BEING ALSO THE TRUE POINT OF BEGINNING FOR THE HEREIN DESCRIBED TRACT; THENCE SOUTH 01°07'16" EAST FOR A DISTANCE OF 243.69 FEET TO A 1/2" REBAR WITH A YELLOW "CTSI" CAP SET; THENCE SOUTH 88°52'44" WEST FOR A DISTANCE OF 178.75 FEET TO A 1/2" REBAR WITH A YELLOW "CTSI" CAP SET; THENCE NORTH 01°07'16" WEST FOR A DISTANCE OF 243.69 FEET TO A 1/2" REBAR WITH A YELLOW "CTSI" CAP SET ON THE SOUTH RIGHT OF WAY LINE OF BUTLER ROAD; THENCE ALONG THE SOUTH LINE OF BUTLER ROAD NORTH 88°52'44" EAST FOR A DISTANCE OF 178.75 FEET TO THE TRUE POINT OF BEGINNING AND CONTAINING 43,559 SQUIRE FEET OR 1.00 ACRES, MORE OR LESS, BEING SUBJECT TO ALL CODES, REGULATIONS AND RESTRICTIONS, EASEMENTS, AND RIGHTS OF WAY OF RECORD.**

**The above described property is conveyed subject to all prior mineral reservations, if any, and also subject to easements for public utilities and rights of way for public roadways, whether the same appear of record or not, if any.**

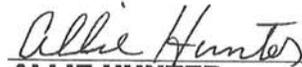
**It is agreed and understood that the taxes for the current year have**

2013 2919  
Recorded in the Above  
Deed Book & Page  
06-04-2013 02:21:46 PM  
Monica W. Banks  
Oktibbeha County, MS

been prorated as of this date on an estimated basis, and when said taxes are actually determined, if the proration as of this date is incorrect, the Parties hereto agree to pay on the basis of an actual proration.

WITNESS OUR SIGNATURES this the 4 day of JUNE, 2013.

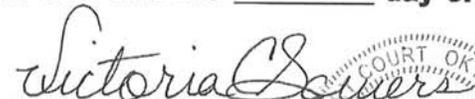
  
LUTHER HUNTER

  
ALLIE HUNTER

**STATE OF MISSISSIPPI  
COUNTY OF OKTIBBEHA**

Personally appeared before me, the undersigned authority in and for the said jurisdiction, the within named LUTHER HUNTER and wife, ALLIE HUNTER, who being by me first duly sworn, state on oath and acknowledge that they signed and delivered the foregoing Warranty Deed as their free and voluntary act and deed and for the purpose therein stated.

Given under my hand and official seal this the 4<sup>th</sup> day of June, 2013.

  
NOTARY PUBLIC

**My Commission Expires:**



Oktibbeha County, Mississippi  
I certify this instrument was filed on  
06-04-2013 02:21:46 PM  
and recorded in Deed Book  
2013 at pages 2917 - 2919  
Monica W. Banks



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XL.B.3.f  
AGENDA DATE: 06/17/2014  
PAGE: 1 of**

**SUBJECT:** PP 14-05 & FP 14-03: Preliminary and Final Plat request by Panda Restaurant Group, Inc. for a 1 lot subdivision of 0.776 acre located at 1010 Highway 12 West (Wal-Mart).

**REQUESTING  
DEPARTMENT:** Community Development

**DIRECTOR'S  
AUTHORIZATION:** Buddy Sanders

**FOR MORE INFORMATION CONTACT:** Buddy Sanders (662) 323-2525

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:**

The Planning and Zoning Commission recommends approval with condition:

1. A hold harmless note on Final Plat

The Planning and Zoning Commission members voted 6 to 0 to approve cases PP 14-05 and FP 14-03.

**ADDITIONAL INFORMATION:**

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**POSSIBLE MOTION: "MOVE APPROVAL OF THE ONE LOT PANDA EXPRESS SUBDIVISION WITH CONDITION"**

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THE CITY OF STARKVILLE  
COMMUNITY DEVELOPMENT DEPT  
CITY HALL, 101 E. LAMPKIN STREET  
STARKVILLE, MISSISSIPPI 39759

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**STAFF REPORT**

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**TO:** Members of the Planning & Zoning Commission  
**FROM:** Buddy Sanders City Planner (662-323-2525 ext. 119)  
**CASE:** PP 14-05 & FP 14-03 Preliminary and Final Plat Panda Express Subdivision  
**DATE:** June 6, 2014

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**BACKGROUND INFORMATION:**

Panda Restaurant Group, Inc., is proposing to place a new restaurant at 1010 Highway 12 West, or between the two main entrances to Wal-Mart. Please see Attachments 1, 2, 3 & 4.

In order to purchase property and construct the proposed Panda Express Restaurant, the Applicant is seeking to subdivide a 0.776 acre (33,0877sf) parcel from the Wal-Mart Real Estate Business Trust property.

The proposed lot is located along the Highway 12 commercial corridor, and the area is zoned C-2 General Business. An eating and drinking establishment is a Permitted Use in the subject zoning district. Listed below are the requirements of Appendix-A, Article VII, Section L. C-2 Business (General Business) zoning district regulations:

*These [C-2 general business] districts are intended to be composed of the wide range of commercial goods and services to support community needs. Under special conditions some light industrial and distribution uses are also permitted. Usually located along arterial streets or near the intersection of two or more arterials, these districts are usually large and within convenient driving distance of the entire community. The district regulations provide for certain minimum yard and area standards to be met to assure adequate open space and compatibility with surrounding districts. [The following regulations apply in the C-2 districts:]*

1. See chart for uses permitted.
2. See chart for uses which may be permitted as an exception.
3. Minimum lot size: *It is the intent of this ordinance that lots of sufficient size be used for any business or service use and to provide adequate parking and loading space in addition to the space required for the other normal operations of the business or service.*

4. *Minimum yard size: Front, 20 feet; rear, 20 feet; side, a total of 20 feet, but one side shall be sufficient in width to provide vehicular access to the rear. On any lot [in] which the side lot line adjoins a residential district, the side yard on that side shall not be less than required by the residential district.*
5. *Maximum height of building or structures: 45 feet.*
6. *Off-street parking: One space for each 200 square feet of retail or office building area. See article VIII of this ordinance for requirements for other uses.*
7. *Off-street loading and unloading: The required rear or side yard may be used for loading and unloading.*

## **PLAT PROPOSAL**

### General Information

The proposed 0776 acre (33,807sf) meets the lot requirements above. Please see Attachment 4.

Applicant will need to submit site plan/infrastructure drawings to Community Development for the Development Review Committee (DRC) to review.

### Easements and Dedications

The proposed Panda Express Lot has frontage along public right-of-way (Highway 12). Water, sewer, and electrical services are currently available to the proposed lot. There are existing City Utility Easements.

### Findings and Comments

Please see Attachment 5 for Development Review Committee (DRC) comments.

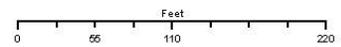
Please note that some of City Staff comments apply to site plan and infrastructure review and not Preliminary and Final Plat approval.

## Attachment 1

# Panda Express Aerial

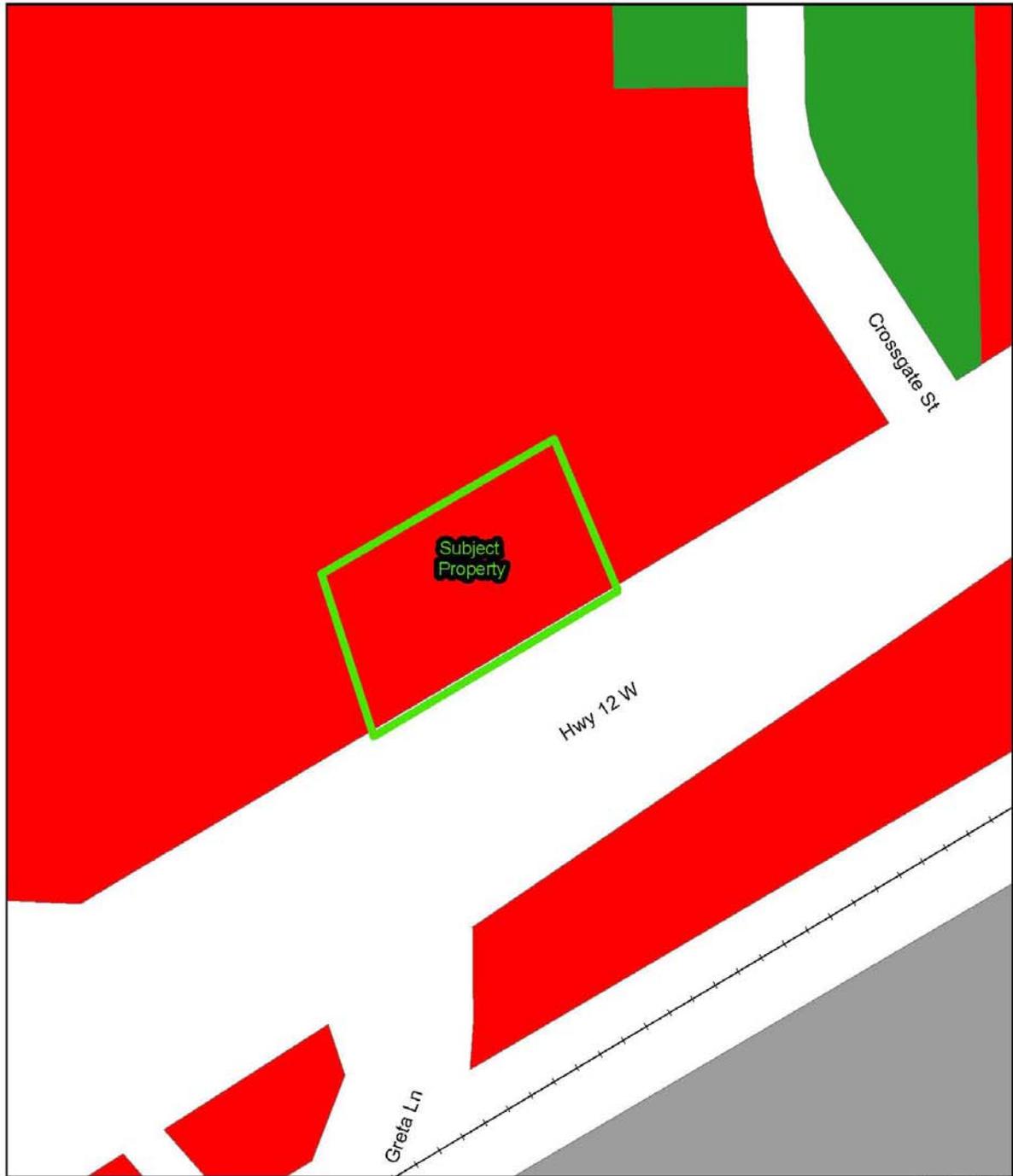


City of Starkville 2014



## Attachment 2

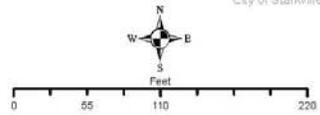
# Panda Express Area Zoning



City of Starbuck 2014

## Zoning Areas

-  C-2 General Business
-  R-4 Zero Lot Line/Cluster Development
-  M-1 Manufacturing



## Attachment 3



North



East



South



West

## Attachment 4





Attachment 5



THE CITY OF STARKVILLE  
DEVELOPMENT REVIEW COMMITTEE  
CITY HALL, 101 E. LAMPKIN STREET  
STARKVILLE, MISSISSIPPI 39759

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**COMMITTEE MEMBER COMMENTS**

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**TO:** Panda Restaurant Group, Inc.  
**FROM:** Bill Green, Planning Section  
**SUBJECT:** PP 14-05: "PANDA EXPRESS SUBDIVISION" PRELIMINARY PLAT SUBDIVISION REVIEW;  
1010 HIGHWAY 12 WEST (WAL-MART); C-2; WARD 1.  
FP 14-03: "PANDA EXPRESS SUBDIVISION" FINAL PLAT SUBDIVISION REVIEW; 1010  
HIGHWAY 12 WEST (WAL-MART); C-2; WARD 1.  
**DATE:** JUNE 1, 2014

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The following information is provided to assist you in expediting your plan approval process. These comments are from the Development Review Committee, which represent the various City Departments and area utility providers that are involved in the review of your plans.

**Community Development/Planning: Buddy Sanders, City Planner**  
(662) 323-2525, ext. 131 [b.sanders@cityofstarkville.org](mailto:b.sanders@cityofstarkville.org)

Please be aware that even after Final Plat approval, an infrastructure DRC application will be required. Please also note that a landscape plan is required to be submitted with infrastructure drawings.

**Atmos Energy: Wade Shultice, Project Specialist**  
662-323-2742 [wade.shultice@atmosenergy.com](mailto:wade.shultice@atmosenergy.com)

**AT&T: Karon Scott, Manager OSP Planning & Engineering Design**  
662-327-8319 662-327-8320 [ks4849@att.com](mailto:ks4849@att.com)

**Community Development Department/Development: Joyner Williams, Building Official/ADA Coordinator** 662-323-8012, ext. 132 [jo.williams@cityofstarkville.org](mailto:jo.williams@cityofstarkville.org)

**Community Development Department/Engineering Division: Edward Kemp, PE, City Engineer**  
662-323-2525, ext. 111 [e.kemp@cityofstarkville.org](mailto:e.kemp@cityofstarkville.org)

1. Is there an ingress/egress easement/agreement? If so, this would be helpful information to include/ show on the plat since there is no direct access to Hwy 12.
2. Upon preparing the final plat, use the checklist provided for all declarations, etc.

**Fire Department: Mark McCurdy, Fire Marshall**  
662-323-2962 [mmccurdy@cityofstarkville.org](mailto:mmccurdy@cityofstarkville.org)

**MetroCast: Mitch Douglas, Plant Manager**  
662-323-1615, ext. 17 [mdouglas@metrocast.com](mailto:mdouglas@metrocast.com)

**Police Department: John Outlaw, Chief**  
662-323-2700 [policechief@cityofstarkville.org](mailto:policechief@cityofstarkville.org)

**Public Services Department: Charles Box**  
662-323-2525 [c.box@cityofstarkville.org](mailto:c.box@cityofstarkville.org)

**Sanitation & Environmental Services Department: Emma Gandy**  
662-323-2652 [sanitation@cityofstarkville.org](mailto:sanitation@cityofstarkville.org)

Cannot identify container enclosed. Enclosure must be built according to City specification, hold harmless is required.

**Starkville Electric Department: Jason Horner, System Engineer**  
662-323-3133, ext. 114 [jasonh@starkvilleelectric.com](mailto:jasonh@starkvilleelectric.com)

- 1) "Electric Box" at northwest corner of Hwy 12 & WalMart/Greta intersection should be labeled "Traffic Light Controller". Controller shall be protected during utility installation of this project.
- 2) Is 20' utility easement along north side of right of way to be utilized to provide power to the site or will additional easements be granted by MDOT or WalMart Real Estate Business Trust?



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XLB.3.g  
AGENDA DATE: 06/17/2014  
PAGE: 1 of**

**SUBJECT:** FP 14-04: Final Plat request by Frank Jones Construction for Final Plat approval of the 5 lot Country Club Estates Phase Three A Subdivision.

**REQUESTING  
DEPARTMENT:** Community Development

**DIRECTOR'S  
AUTHORIZATION:** Buddy Sanders

**FOR MORE INFORMATION CONTACT:** Buddy Sanders (662) 323-2525

**PRIOR BOARD ACTION:** Approval of the 85 lot Preliminary Plat Country Club Estates Final Phase Subdivision on May 20, 2014.

**BOARD AND COMMISSION ACTION:** The Planning and Zoning Commission recommends approval with condition:

1. Drainage swales/linear basins are to be constructed to the satisfaction of the City Engineer and Community Development Director before any building permit are issued for structures on Country Club Estates Phase 3 "A" Lots, 262, 263, 264, 265, and 266.
2. Add: , *and approved by the City of Starkville.* at the end of Paragraph 13 of Restrictive Covenants
3. The developer shall comply with all requirements of Sec. 54-164(2)(c) & (d) of the Starkville Code of Ordinances.
4. Pursuant to Sec. 54-164 (2) (c), the following language shall appear on the final plat:

*Maintenance of facilities: All improvements, including landscaping, shall be maintained in perpetuity and cannot be developed for any other use which would limit or cause to limit the use of the improvements. In the case of shared stormwater management facilities, the improvements shall be owned and/or maintained by the property owner's association of the development. The property owner's association shall be formed by the developer in perpetuity for the maintenance of the improvements. Membership shall be mandatory for all property owners. Articles of agreement of the property owner's association must be approved by the Board of Aldermen of the City of Starkville before recording. When problems arise due to inadequate maintenance, the city engineer or his designated agent of the City of Starkville may inspect the improvements and compel the correction of the problem by written notice and issue a written notice of violation to the owner of the property. If abatement of the violation and/or restoration of affected property is required, the notice shall set forth a deadline of 90 days within which such remediation or restoration must be completed. In accordance with the authority of the municipality granted by MCA 1972 § 21-17-5, said notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator.*

5. Add: *In addition, the City of Starkville reserves and maintains all rights and remedies available under its Stormwater Management Ordinance, as amended, for the enforcement of maintenance to the storm drainage system by the Owner's Association in Country Club Estates - Phase 3A.* to paragraph 19 of Restrictive Covenants.

The Planning and Zoning Commission members voted 6 to 0 to approve case FP 14-04.

**ADDITIONAL INFORMATION:** The subject 5 lots fronts public Right-of-Way and has all utilities.

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**POSSIBLE MOTION:** "MOVE APPROVAL OF THE FIVE LOT COUNTRY CLUB ESTATES PHASE THREE A SUBDIVISION FINAL PLAT WITH CONDITIONS."



THE CITY OF STARKVILLE  
COMMUNITY DEVELOPMENT DEPT  
CITY HALL, 101 E. LAMPKIN STREET  
STARKVILLE, MISSISSIPPI 39759

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**STAFF REPORT**

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**TO:** Members of the Planning & Zoning Commission  
**FROM:** Buddy Sanders City Planner (662-323-2525 ext. 119)  
**CASE:** FP 14-04: Final Plat for Country Club Estates Phase Three A  
**DATE:** June 6, 2014

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**BACKGROUND INFORMATION:**

Frank Jones Construction received Preliminary Plat approval from the Board of Aldermen for an 85 lot subdivision on May 20, 2014.

The applicant is now requesting Final Plat approval of five 0.49 to 0.50 (total of 2.48 acres) acre lots which would be called County Club Estates Phase 3 "A". All proposed lots front Royal Troon Road, and water, sewer, and electricity services are available.

Please see Attachments 1, 2, 3, and 4.

Below is information from Appendix A, Article VII, Sec. F. R-4 pertaining to an R-4 Zoning District:

*Sec. F. R-4 residential zoning regulations.*

*These [R-4 residential] districts are intended to be composed mainly of zero lot line and cluster development type single-family dwellings, with duplex and three- and four-family dwellings also permitted. Mobile home parks and mobile home subdivisions are also permitted under certain special conditions. Appropriate residential support facilities are provided for along with certain yard and area standards to protect the open character of the district. [The following regulations apply to R-4 districts:]*

1. See chart for permitted uses.
2. See chart for uses which may be permitted as a special exception.
3. Required lot area and width, yards, building areas and height for residences:
  - (a) Minimum lot area, one-family dwelling: 3,200 square feet.
  - (b) Minimum lot width at building line: 34 feet.
  - (c) Minimum depth of front yard: 25 feet.
  - (d) Minimum width of side yard (only one required): Ten feet.
  - (e) Minimum depth of rear yard: 20 feet.
  - (f) Maximum height of structure: 45 feet.
  - (g) Minimum distance between buildings: Ten feet.
4. Off-street parking requirements: See article VIII of this ordinance for requirements for

*other uses.*

## **PLAT PROPOSAL**

### General Information

Total Acreage: 2.48 Acres  
Number of Lots: 5  
Open Space: None  
Gross Density: 2.48 Lots per acre  
Net Density: 2.02 Lots per acre

### Easements and Dedications

Existing utilities and public right-of-awy are in place.

### Findings and Comments

The Final Plat for Country Club Estates Phase 3 “A” was reviewed by the Development Review Committee and their comments can be found in Attachment 6.

Please note that some of Staff comments do not apply to Final Plat approval, but are require as a separate site plan/infrastructure review.

Conditions placed on the County Club Estates Final Phase Preliminary Plat were:

1. *“R-4A” should be replaced with “R-4” on Preliminary Plat.*
2. *Correct Description of fifty feet of Country Club Road.*
3. *Covenants restricting the placement of any fence within drainage Easements.*
4. *Drainage swales/linear basins to be designed to the satisfaction of the City Engineer and approval of the Board of Aldermen.*
5. *Document outlining ownership and maintenance responsibilities of storm drainage system to the satisfaction of the City Attorney, City Engineer and Community Development Director.*

Please see Attachments 4 and 5.

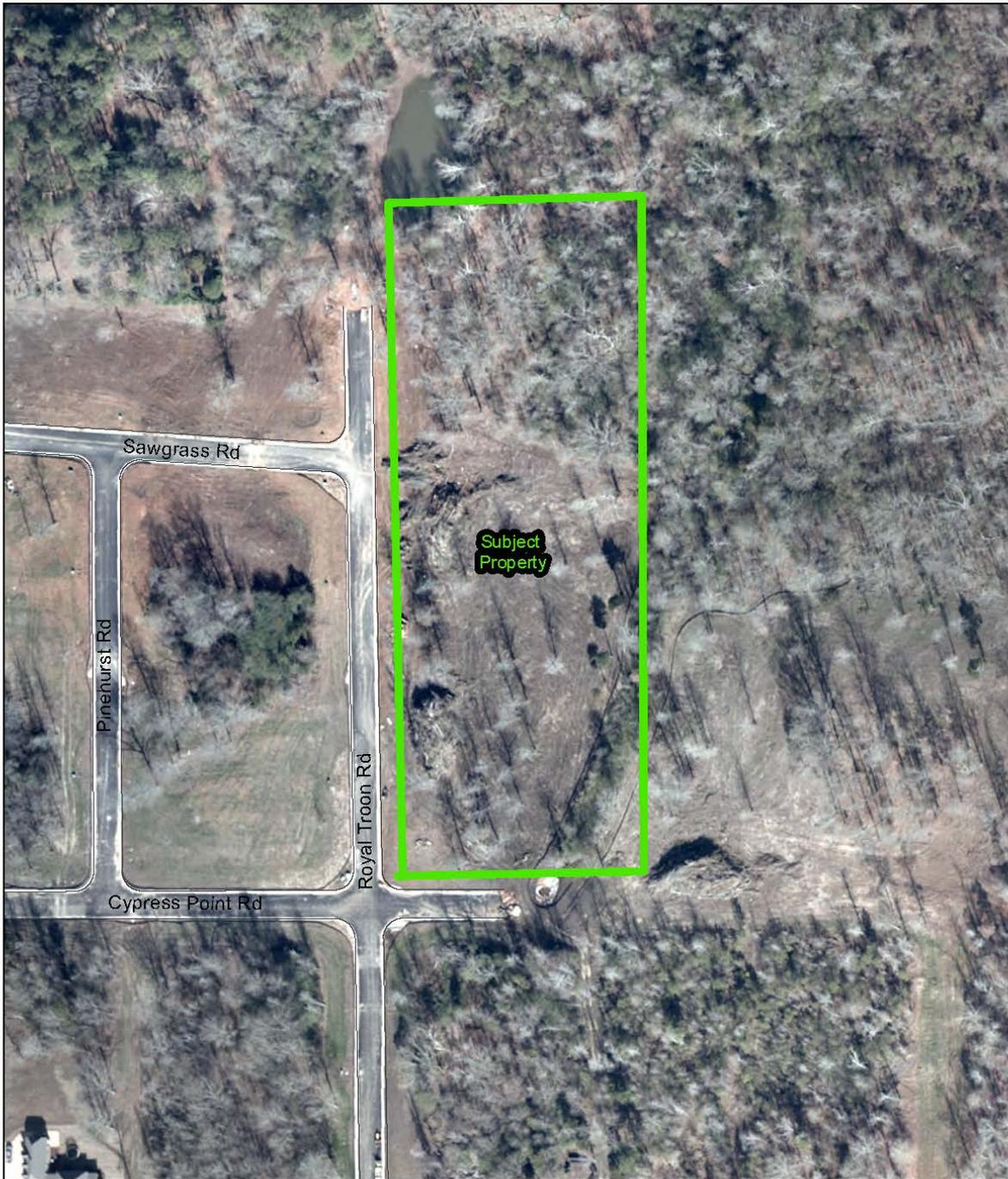
### Recommendations

If the Planning and Zoning Commission decides to approve the Applicant’s request, Staff recommends the following conditions:

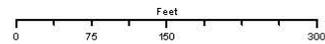
1. Drainage swales/linear basins are to be constructed to the satisfaction of the City Engineer and Community Development Director before any building permit are issued for structures on Country Club Estates Phase 3 “A” Lots, 262, 263, 264, 265, and 266.

## Attachment 1

# CC Estates Aerial



City of Starkville 2014



## Attachment 2

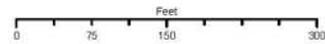
# CC Estates Area Zoning



City of Starville 2014

## Zoning Areas

-  R-4 Zero Lot Line/Cluster Development
-  R-E Residential Estate



## Attachment 3



North



East



South



West

## Attachment 4



## Attachment 5

STATE OF MISSISSIPPI:  
COUNTY OF OKTIBBEHA:

**RESTRICTIVE COVENANTS  
FOR  
COUNTRY CLUB ESTATES - PHASE 3A**

KNOW ALL MEN BY THESE PRESENTS that Frank Jones Development, LLC being the Owner of the following described tract of land situated in the City of Starkville, Oktibbeha County, Mississippi, hereby imposes the following Restrictive Covenants on the following described tract of land which has been platted as Country Club Estates - Phase 3A:

Lots 262, 263, 264, 265 and 266 in Country Club Estates Subdivision - Phase 3 of the City of Starkville, Mississippi as shown on the subdivision plat filed June \_\_\_\_\_, 2014 and recorded on Slide \_\_\_\_ in the office of the Chancery Clerk of Oktibbeha County, Mississippi.

**1. LAND USE AND BUILDING TYPE:**

No building or other structure shall be erected, placed or altered on any individual lot herein described except for one (1) single family residence not to exceed two stories in height together with one small one story accessory building which may include a detached private garage. No accessory building shall be

constructed prior to the construction of the main dwelling. No lot within this subdivision shall be used for any purpose other than as a single family residence.

**2. DWELLING QUALITY AND SIZE:**

No single story dwelling shall be permitted on any lot having a ground floor heated and air conditioned area, exclusive of porches, garages, terraces, decks and the like of less than 2,000 square feet with not less than 1,600 square feet on the ground floor of any two story dwelling with no structure exceeding the height of 45.0 feet. All dwellings shall be constructed with either an attached or detached two car enclosed garage.

No trailer, barn, manufactured structure, shack or other similar outbuilding or structure shall be placed on any lot at any time either temporarily or permanently. For the purposes of this restriction the term "manufactured home" or "manufactured structure" shall include any home or structure manufactured offsite or is assigned a unit identification number or serial number on any certificate of origin.

**3. PLAN APPROVAL:**

No construction shall be commenced on any lot covered by these restrictive covenants until the plans, specifications and exterior elevation and finish have been submitted to and approved in writing by the developer or at the discretion of the developer its designated architectural control committee.

As part of the submission and approval of construction plans and specifications, Developer shall also have the authority to designate or approve the site location of each dwelling as to any particular lot.

**4. CONSTRUCTION SCHEDULE:**

The purchasers of the lots shall be required under these covenants to construct a residence on any lot purchased from the owner of said subdivision within three years from the date of such purchase, and that failure to do so shall confer upon the owner of said subdivision an option to repurchase said lot at the price for which it was sold to said purchaser. It is also agreed that the exterior of any residence or other structures on said lot must be completed within one year after the construction of the same shall have commenced, except where such completion is impossible or would result in great hardship to the owner or builder due to strikes, fires, national emergencies or natural calamities.

**5. ROADWAY GRADE:**

It is understood and agreed that the City of Starkville may at any time change the grade of any such street or other public way and any part thereof from the natural grade to a permanent grade without payment or compensation or damages to the abutting property owners.

**6. NUISANCES:**

No noxious or offensive activities shall be carried on upon any lot, nor shall anything be done thereon tending to cause embarrassment, discomfort, annoyance, or nuisance to the neighborhood. There shall not be maintained any plants or animals or devices or things of any sort that normal activities or existence of which is in any way noxious, dangerous, unsightly, unpleasant, or of a nature as may diminish or destroy the enjoyment of other property in the neighborhood by the owners thereof.

**7. COMMERCIAL SIGNS:**

No commercial signs, including "for rent", "for sale" and other similar signs shall be erected or maintained on said lot except with written permission of the Developer or except as may be required by legal proceedings, it being understood that permission will not be granted for said signs unless their erection is reasonably necessary to avert serious hardships to the property owner. Property identification and like signs exceeding a combined total of more than three square feet shall not be erected on any lot without the prior written permission of the Developer.

**8. AUTOMOBILE PARKING:**

All lot owners shall provide space for parking automobiles off the street prior to the occupancy of any dwelling constructed on said lot.

**9. GARBAGE DISPOSAL:**

Each lot owner shall provide receptacles for garbage in a secluded area not generally visible from the road, or provide underground garbage receptacles or similar facilities.

**10. EASEMENT FOR UTILITIES AND GOLF COURSE ACCESS:**

There is hereby specifically reserved for the use and benefit of the Developer and any approved utility provider a permanent and perpetual non-exclusive easement for the installation, use and maintenance of utilities as shown on the subdivision plat for Country Club Estates - Phase 3A on file in the office of the Chancery Clerk of Oktibbeha County, Mississippi.

There is specifically reserved for the use and benefit of all residents within any phase of County Club Estate Subdivision one or more golf course access easements

as set forth and described on one or more of the plats of for Country Club Estates Subdivision on file in the office of the Chancery Clerk of Oktibbeha County, Mississippi.

**11. TEMPORARY STRUCTURES:**

No structure of a temporary character shall be placed upon said lot at any time, provided however, that the prohibition shall not apply to shelters used by the contractor during the construction of the main dwelling house, it being clearly understood that these latter temporary shelters may not, at any time be used as a residence or permitted to remain on the lot after completion of construction.

**12. LOT SIZE:**

No lot shall be subdivided, or its boundary lines changed, except with the prior written consent of the Developer.

**13. TERM:**

All covenants, restrictions and affirmative obligations set forth in these covenants shall run with the land and shall be binding on all parties and persons claiming under them for a period of twenty-five (25) years from the date hereof, after which time said covenants shall be automatically extended for successive periods of ten (10) years unless an instrument agreeing to change the covenants in whole or in part is signed by a majority of the owners of each lot.

**14. BUILDING LINES:**

Set back requirements shall be twenty-five (25.0) feet from the road right-of-way (ie. the front setback); twenty (20.0) feet from the rear lot line and ten (10.0) feet from each side lot line. For the purpose of calculating compliance with the set back

restrictions, all porches, garages, eaves and outbuildings of every nature and description, shall be considered as a part of the building and subject to set-back and side lot line restrictions as set forth herein.

**15. DRIVEWAY & SIDEWALK:**

All driveways and sidewalks connecting to each residence shall be constructed of **exposed aggregate** (cement base with rocks showing) or as otherwise approved by the Developer.

Prior to or within thirty (30) days of occupancy, each Owner shall construct and then maintain a 4.0 foot wide sidewalk constructed of **brushed concrete** located along the entire width of each lot and sited 3.0 feet off of the street curb.

**16. OWNER'S ASSOCIATION/ ASSESSMENT:**

The owner of each individual lot encumbered by these covenants (other than the developer) shall become a member of the Country Club Estates Owner's Association (hereafter "Owner's Association") and shall be assessed and pay over to the Owner's Association the sum of One Hundred Dollars (\$100.00) per year for use by the Developer and/or Owner's Association in the maintenance of the subdivision entranceway and all common areas. The initial annual assessment shall be due at closing of each lot and shall be prorated through the 31<sup>st</sup> day of December. Thereafter, the annual assessment shall be payable in advance on or before the 15<sup>th</sup> day of January for the period January 1 through December 31. The annual assessment may be increased or decreased by the Owner's Association in accordance with its established by-laws. Any unpaid assessment shall constitute a lien against the individual lot upon which the assessment is due.

No lot owned by Developer located within any phase of County Club Estates Subdivision shall be subject to the jurisdiction of the Owner's Association until the lot has been sold to a third party with or without improvements.

**17. DRAINAGE AREA MAINTENANCE AGREEMENT:**

It shall be the responsibility of the Owner's Association to comply with and maintain the interior 20.0 foot drainage easement area located along the East (rear) boundary of Lots 264, 265, 266 and a portion of 263 and an area located adjacent to and West of said lots as set forth and described on the subdivision plat for Country Club Estates - Phase 3A on file in the office of the Chancery Clerk of Oktibbeha County, Mississippi. **No fence or other permanent or semi-permanent structure shall be located within said drainage easement area and no grading, filling, piping or modifying of the linear bases within the drainage easement area shall be permitted.**

It shall also be the responsibility of the Owner's Association to maintain the storm drainage system as set forth on the subdivision plat, it being understood and agreed that all drainage and storm drainage easements as set forth and described in the subdivision plat shall be designated as common area with ownership vested in the Owner's Association with its corresponding responsibility to maintain said drainage and storm drainage system as may be required by the City of Starkville.

All drainage easements set forth and described on the subdivision plat shall be designated as common area with ownership vested in the Owner's Association with the corresponding responsibility to maintain said storm drainage system as may be required by the City of Starkville.

The City of Starkville shall not have any responsibility or liability with respect to the drainage easements and storm drainage system described herein and shown on the subdivision plat, and the Owner's Association shall indemnify, defend, and hold harmless the City of Starkville from any and all claims, suits, judgments, damages, attorney fees, costs and any and all other expenses whatsoever arising out of or relating in any manner to the drainage easements and storm drainage system described herein and shown on the subdivision plat.

**18. DEVELOPER:**

For the purpose of these restrictive covenants, the Developer shall be Franklin T. Jones as the Member and LLC Manager of Frank Jones Development, LLC.

In order to facilitate development of Country Club Estates Subdivision, the Developer retains the authority to alter or amend the lot lines and/or set back restrictions.

**19. ENFORCEMENT:**

In the event of a violation or breach of any of the restrictive covenants set forth herein, the Developer or any individual lot owner in said subdivision shall jointly and severally have the right to proceed at law or in equity to compel a compliance with the terms, conditions and obligations set forth herein or to prevent the violation or breach of such covenants.

Should enforcement of these restrictive covenants become necessary, the non-defaulting party in addition to all other remedies shall be entitled to recover from the defaulting party all reasonable and necessary costs of litigation including attorney fees and court costs.

Executed this the 5<sup>th</sup> day of June, 2014.

**FRANK JONES DEVELOPMENT, LLC**

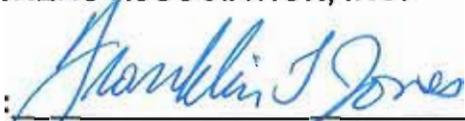
By:   
**Franklin T. Jones, Member/Manager**

**JOINDER  
BY  
COUNTRY CLUB ESTATES OWNERS ASSOCIATION, INC.**

Country Club Estates Owners Association, Inc. does hereby join with Frank Jones Development, LLC in the filing of these Restrictive Covenants for Country Club Estates - Phase 3A to insure the Owners Association's agreement to assume the maintenance and ownership obligations of the drainage/storm drainage areas within the platted subdivision area as set forth in Paragraph 17 of the Covenants.

**COUNTRY CLUB ESTATES  
OWNERS ASSOCIATION, INC.**

BY:



**FRANKLIN T. JONES, PRESIDENT**

STATE OF MISSISSIPPI:  
COUNTY OF OKTIBBEHA:

Personally appeared before me, the undersigned authority in and for said county and state, on this 5<sup>th</sup> day of June, 2014 within my jurisdiction, the within named **Franklin T. Jones** who acknowledged that he is **President of Country Club Estates Owners Association, Inc. - a Mississippi Non-Profit Corporation** and as his act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

*Christie B. Colvin*

NOTARY PUBLIC

My Commission Expires:



STATE OF MISSISSIPPI:  
COUNTY OF OKTIBBEHA:

Personally appeared before me, the undersigned authority in and for said county and state, on this the 5<sup>th</sup> day of June, 2014, within my jurisdiction, the within named **Franklin T. Jones** who acknowledged that he is **Member/Manager of Frank Jones Development, LLC** and that in said representative capacity he executed the above and foregoing instrument, after first having been duly authorized so to do.

*Christie B. Colvin*

NOTARY PUBLIC

My Commission Expires:

wp\real\est\rest.cove-country.club.Phase.3.#2.wpd



HISTORIC  
**STARKVILLE**  
MISSISSIPPI'S COLLEGE TOWN  
**THE CITY OF STARKVILLE**  
*DEVELOPMENT REVIEW COMMITTEE*  
CITY HALL, 101 E. LAMPKIN STREET  
STARKVILLE, MISSISSIPPI 39759

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**COMMITTEE MEMBER COMMENTS**

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**TO:** Frank Jones Construction  
**FROM:** Bill Green, Planning Section  
**SUBJECT:** FP 14-04: "COUNTRY CLUB ESTATES PHASE 3-A" FINAL PLAT SUBDIVISION REVIEW; 5 LOT/2.48 ACRES SUBDIVISION; INTERSECTION OF ROYAL TROON ROAD AND SAWGRASS ROAD; R-4 ZONING DISTRICT; WARD 3.  
**DATE:** JUNE 1, 2014

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The following information is provided to assist you in expediting your plan approval process. These comments are from the Development Review Committee, which represent the various City Departments and area utility providers that are involved in the review of your plans.

**Community Development/Planning: Buddy Sanders, City Planner**  
**(662) 323-2525, ext. 131**     [b.sanders@cityofstarkville.org](mailto:b.sanders@cityofstarkville.org)

Please be aware that even after Final Plat approval, an infrastructure DRC application will be required. Please also note that a landscape plan is required to be submitted with infrastructure drawings.

**Atmos Energy: Wade Shultice, Project Specialist**  
**662-323-2742**     [wade.shultice@atmosenergy.com](mailto:wade.shultice@atmosenergy.com)

**AT&T: Karon Scott, Manager OSP Planning & Engineering Design**  
**662-327-8319 662-327-8320 ks4849@att.com**

**Community Development Department/Development: Joyner Williams, Building Official/ADA Coordinator** **662-323-8012, ext. 132**     [jo.williams@cityofstarkville.org](mailto:jo.williams@cityofstarkville.org)

**Community Development Department/Engineering Division: Edward Kemp, PE, City Engineer**  
**662-323-2525, ext. 111**     [e.kemp@cityofstarkville.org](mailto:e.kemp@cityofstarkville.org)

- 1) Please provide a 10' easement on the south side of lot 5 for drainage.
- 2) Revise vicinity map to include only phase 3A
- 3) Should note #7 say easement maintenance by HOA not owner?
- 4) We are still reviewing the stormwater comments with John Weaver. WE will need to finalize those prior to execution of final plat
- 5) A full infrastructure plan review has not been performed. If any changes have been made to the plans, please submit a new set so we can commence with that review as quickly as possible for future phases.
- 6) The stormwater detention facilities associated with this phase will need to be completed, including final erosion control stabilization, prior to the execution of the final plat.

7) I will provide comments regarding the covenants via email if I have any.

**Fire Department: Mark McCurdy, Fire Marshall**  
662-323-2962 [mmccurdy@cityofstarkville.org](mailto:mmccurdy@cityofstarkville.org)

**MetroCast: Mitch Douglas, Plant Manager**  
662-323-1615, ext. 17 [mdouglas@metrocast.com](mailto:mdouglas@metrocast.com)

**Police Department: John Outlaw, Chief**  
662-323-2700 [policechief@cityofstarkville.org](mailto:policechief@cityofstarkville.org)

**Public Services Department: Doug Devlin**  
662-323-2525 <mailto:dougdevlin@cityofstarkville.org>

1. Construction of water and sewer infrastructure cannot commence until Devlin is provided with copies of the MDOH permit, MDEQ permit.
2. Devlin needs to approve plans and specs prior to construction as well.

**Sanitation & Environmental Services Department: Emma Gandy**  
662-323-2652 [sanitation@cityofstarkville.org](mailto:sanitation@cityofstarkville.org)

**Starkville Electric Department: Jason Horner, System Engineer**  
662-323-3133, ext. 114 [jasonh@starkvilleelectric.com](mailto:jasonh@starkvilleelectric.com)



**AGENDA ITEM NO:**  
**AGENDA DATE: June 17, 2014**

**RECOMMENDATION FOR BOARD ACTION**

**SUBJECT:** Request approval of a wire crossing contract with Kansas City Southern (KCS) with authorization to fund.

**AMOUNT & SOURCE OF FUNDING:**

**FISCAL NOTE:** .

**REQUESTING  
DEPARTMENT:** Electric

**DIRECTOR'S  
AUTHORIZATION:** Terry N. Kemp, General Manager

**FOR MORE INFORMATION CONTACT:** Terry N. Kemp 323-3133

**PRIOR BOARD ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:**

**DEADLINE:**

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
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**STAFF RECOMMENDATION:** Request approval of a wire crossing contract with Kansas City Southern (KCS) with authorization to fund.

**SUGGESTED MOTION:** “MOVE APPROVAL OF A WIRE CROSSING AGREEMENT WITH KANSAS CITY SOUTHERN (KCS) WITH AUTHORIZATION TO FUND THE CONTRACT.”

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**WIRE CROSSING CONTRACT (KCS Contract No. \_\_\_\_\_)**

THIS AGREEMENT, made and entered into this 28<sup>th</sup> day of May, 2014, by and between **THE KANSAS CITY SOUTHERN RAILWAY COMPANY**, a Missouri corporation, hereinafter referred to as "Railway Company", and **THE CITY OF STARKVILLE ELECTRIC DEPARTMENT**, to be addressed at P. O. Box 927, Starkville, MS 39759, hereinafter referred to as "Licensee".

WITNESSETH:

WHEREAS, Licensee desires to construct, maintain, operate, use and remove wires, hereinafter described, across the right-of-way and tracks of Railway Company and across the telephone, telegraph, signal and other wires of Railway Company and The Western Union Telegraph Company, the latter wires being hereinafter referred to as "Company wires".

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. **PERMIT FOR CROSSING:** For the sole convenience and accommodation of Licensee, at its sole risk and expense, and in consideration of the covenants of Licensee hereinafter set forth, Railway Company, without any warranty or guarantee of suitability of the premises for Licensee's or any other purpose, hereby permits Licensee to construct, maintain, operate, use and remove a crossing (herein referred to as wire crossing), the course of the wire crossing being described as follows:

One (1) 106' 13kv electric wire line (4 wires; no poles on right-of-way) crossing Railway Company right-of-way and tracks at Mile Post GG-76.25 (Louisville Sub.), Starkville (Oktibbeha County), MS, as indicated on print of drawing no. 13-2053 dated 12-27-2013 and approved 02-19-2014, marked Exhibit "A", attached hereto and incorporated herein by reference.

The rights granted under this Agreement are subject to all outstanding superior rights whether or not of record (including those in favor of licensees and lessees of Railway Company's property, and others) and the right of Railway Company to renew and extend the same, and is made without covenant of title, or for quiet enjoyment. Railway Company does not warrant title and Licensee accepts the rights granted herein and shall make no claim against Railway Company for deficiency of title. Licensee acknowledges that Railway Company's interest in the right-of-way varies from segment to segment and may include lesser interests than fee title. Licensee shall, at Licensee's sole cost and expense, obtain any and all necessary rights and consents from parties other than Railway Company which may have or claim any right, title or interest in the property upon which Railway Company's right-of-way is located.

2. **SPECIFICATIONS:** The wires shall be placed, and at all times maintained, so as to give a minimum clearance of 30' above the rails in the tracks of Railway Company, allowing for sag, and so as to clear Company wires at least two (2) feet. Licensee shall, at its own expense, erect and maintain its poles and wires in accordance with the latest revised rules, orders, recommendations or specifications adopted by the National Electrical Safety Code of the Bureau of Standards for overhead railway crossings by light and power transmission lines. The parties hereby incorporate the requirements of 41 C.F.R. §§ 60-1.4(a)(7), 60-250.5, 60-741.5, and 29 C.F. R. part 470, relating to equal employment opportunity, if applicable. Licensee expressly agrees that the wire line shall be constructed to cross Railway Company's tracks and right-of-way at an angle of not less than 109°, and the said wire line shall be placed so that at all times a minimum distance of **ten (10) feet** is maintained from the nearest point of any signal gate arm throughout the full range of motion of the arm.

3. **MATERIAL AND WORKMANSHIP:** Material and workmanship shall be satisfactory to Railway Company's authorized representative, both as to renewal and repair. Licensee shall not enter nor

commence construction on or under Railway Company's property or right-of-way unless accompanied by a qualified construction observer and flagger to oversee Licensee's work on Railway Company's property or right-of-way. Licensee will be responsible for all construction observer, flagging and mobilization costs, herein referred to as "Services", and arranging for these necessary Services associated with the installation. To enable arrangements to oversee for these Services that are to be performed under this Agreement, Licensee must submit a written scheduling request to Railway Company's Scheduling Agent, hereinafter referred to as "Scheduling Agent", which request is received by the Scheduling Agent for approved Railway Company qualified construction observer and flagging contractor a minimum of thirty (30) Business Days in advance before Licensee proposes to commence work on or under Railway Company's property or right-of-way. (A "Business Day" is any day Monday through Friday which is neither a federal holiday nor a state holiday at the address of Railway Company's scheduling agent stated below.) The request must contain Licensee's name, the date of this Agreement, the location of the work to be performed, and how many consecutive Business Days will be required for Licensee to complete the work. Licensee's written request must be delivered to Scheduling Agent at the following location:

Mr. Thomas Faulkner  
Bartlett & West, Inc.  
4500 Mercantile Plaza Drive, Suite 301  
Fort Worth, Texas 76137  
Direct Line: (817) 840-1562  
Cell: (785) 215-2011  
Fax: (682) 647-1726  
Email: [thomas.faulkner@bartwest.com](mailto:thomas.faulkner@bartwest.com)

Licensee will, upon receipt of an invoice from Scheduling Agent specifying in reasonable detail Scheduling Agent's costs and expenses of providing these Services, reimburse Scheduling Agent for all of their costs and expenses of providing an inspection, flagging and mobilization prior to installation.

Railway Company's designation of a company or individual as a "qualified" flagger or flagger provider, or Scheduling Agent, shall be construed solely as Railway Company's willingness to allow said individual or entity to provide Services on Railway Company's property or right-of-way without further proof of qualification, and shall not be construed as an endorsement or other verification of the abilities or qualifications of said Scheduling Agent by Railway Company. All flaggers or Scheduling Agents provided herein shall be treated solely as independent contractors of Licensee, with no relationship to Railway Company, for all purposes herein. Licensee and its agents, employees and contractors will clear the tracks when directed to do so by the flagger. The presence of the flagger will not relieve Licensee of its duty to keep all of its agents, employees and contractors clear of the tracks when trains are in dangerous proximity to the licensed area.

If Licensee's scheduling request fails to reach Scheduling Agent at least thirty (30) Business Days before Licensee's proposed commencement of work, Railway Company may refuse to allow commencement of the work on the Licensee's proposed commencement date. If Railway Company will not allow the work to proceed on Licensee's proposed commencement date because the scheduling request did not reach Scheduling Agent in time, Railway Company will inform Licensee of this fact as promptly as possible and work with Licensee to arrange an alternative commencement date for the work.

The construction observer and flagger will remain at the site on a reasonably continuous basis to oversee the work, and charges will accrue for each day spent awaiting the completion of the work and the installation of appropriate signs marking where Licensee's facilities enter and leave Railway Company's property and right-of-way. If installation takes longer than contracted for with Scheduling Agent, Licensee will, upon receipt of an invoice from Scheduling Agent specifying in reasonable detail

Scheduling Agent's costs and expenses of providing the inspection, flagging and mobilization, reimburse Scheduling Agent for all of Scheduling Agent's costs and expenses of providing an inspector, flagger and mobilization.

Once Licensee has submitted its scheduling request to Scheduling Agent, should Licensee require a change to the scheduled date, Licensee shall provide Scheduling Agent at least two (2) Business Days' notice prior to the requested start date of the work. If Licensee fails to provide two (2) Business Days' notice of the change, Licensee shall be charged, and agrees to pay, the daily rate, and any travel costs actually incurred, for the construction observer, flagging and mobilization for one (1) day.

4. **POLES:** Licensee shall not erect or cause to be erected any poles, anchors or guy wires upon the right-of-way of Railway Company except as indicated upon the attached Exhibit A, and which poles, anchors and guy wires shall not be placed nearer than twelve (12) feet from the nearest rail of any main track or nearer than nine (9) feet from the nearest rail of any side track.

5. **ADOPT MODERN METHODS:** Licensee shall, at all times, at its own expense, adopt and maintain the most effective system and use the best known and most effective methods approved by Railway Company to protect the property of Railway Company, including Company wires, from interference and physical hazard.

6. **MAINTENANCE:** Licensee shall maintain the wire crossing to conform to the requirements of Section 2 hereof, and shall make frequent inspections of the crossing for that purpose. If it shall come to the attention of Railway Company that the same is not being so maintained, Licensee will, on written request of Railway Company, at any time, promptly make such renewals or repairs in wire crossing as shall be designated by Railway Company, and if Licensee fails within ten (10) days to comply with such request, Railway Company may make such renewals and repairs, the cost of which Licensee agrees to pay, or Railway Company may, at its option, wholly remove the crossing wires, and the supporting structures, conduits and appurtenances from the right-of-way.

7. **ADDITIONAL WIRES OF LICENSEE** In the event Licensee desires to install additional wires at the crossing in the locations hereinbefore described on the same poles, or towers, or in the same conduits, hereinbefore provided for, Licensee shall first obtain Railway Company's written consent for the construction or installation of such additional wires.

8. **CHANGES HEREAFTER MADE BY RAILWAY COMPANY:** If at any time during the term of this Agreement, it shall become necessary or desirable for Railway Company to build additional track or tracks, depots, yards, or any other structure that may be necessary or desirable in connection with the operation and maintenance of Railway Company, or to change the grade or location of its track or tracks, or if changes in or additions to Company wires or poles used in connection therewith shall become necessary, or if it shall become necessary to do any work to comply with the requirements of Railway Company, or with the demands which may hereafter by law be prescribed with reference to the crossing, Licensee shall, at its own cost and expense, within thirty (30) days after receipt of written notice from Railway Company so to do, relocate, rearrange, reconstruct or revise the wire crossing in such manner as to conform to the requirements of Railway Company.

9. **LICENSEE RECOGNIZES THE DANGER INCIDENT TO THE OPERATION OF TRAINS OVER THE TRACKS OF RAILWAY COMPANY IN THE VICINITY OF THE WIRE CROSSING, AND AGREES TO ADOPT AND ENFORCE UPON ITS EMPLOYEES ENGAGED IN CONSTRUCTING, MAINTAINING, OPERATING, USING OR REMOVING THE WIRE CROSSING PROPER RULES AND REGULATIONS FOR THEIR SAFETY WHILE ON OR NEAR SUCH TRACKS.**

It shall be the exclusive duty and responsibility of Licensee to inspect the property subject to this Agreement to make sure that it is safe for the entry of its employees, agents and contractors. Licensee shall advise all of its employees, agents and contractors entering the property of any safety hazards on the property, including, without limitation, the presence of moving vehicles, buried cables, tripping hazards and overhead wires. Licensee shall instruct all of its employees, agents and contractors entering the property that all persons, equipment and supplies must maintain a distance of at least twenty-five (25) feet from the centerline of the track unless authorized by the on-site railroad flagman to be closer than twenty-five (25) feet. Licensee shall ensure that no personnel, equipment or supplies under its control are within the clearance point of the track when moving railroad equipment may be seen from or heard at the property subject to this Agreement.

10. **OTHERS NOT TO USE:** Licensee shall have no right to permit others to install wires in the crossing, but if done, then the obligations, duties and liabilities herein imposed upon Licensee shall be the same as to such wires, as though they were the wires of Licensee, and Railway Company shall retain all remedies against Licensee for breach of this Agreement.

11. **FEES:** Licensee agrees to pay to Railway Company for the use of Railway Company's right-of-way and the privilege hereby granted, such use and privilege being expressly limited to the facilities described in Section 1 above, the one-time sum of TWELVE THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$12,500.00) upon execution of this Agreement. Licensee shall pay Railway Company an additional license fee, set in accordance with Railway Company's then current fee schedule, for any additional pipelines, wires or facilities permitted by Railway Company and associated with the crossing.

12. **TAXES:** Licensee shall promptly pay all taxes, assessments and other governmental or municipal charges upon its property located upon the right-of-way of Railway Company and comply with all governmental or municipal rules and regulations covering the operation of electrical transmission lines of the character constructed, erected or operated hereunder.

13. **TERM:** The term of this Agreement shall be for a period of ten (10) years, beginning on the date first written above, and will automatically renew at the end of the initial ten (10) year term for additional one (1) year periods until cancelled by either party upon thirty (30) days advance notice. Notwithstanding the above, either party may terminate this Agreement at any time upon thirty (30) days written notice.

This Agreement shall continue so long as the wire crossing does not interfere with the property or the development, enlargement or improvement of the property of Railway Company, or in the opinion of the Chief Engineer of Railway Company, the wire crossing does not constitute a hazard to Railway Company's property or employees. If and when Railway Company shall require the removal of the wire crossing and another mutually satisfactory location can be found upon Railway Company's right-of-way, then the wire crossing shall be moved by Licensee promptly and at its own expense to such new location. However, if another location mutually satisfactory cannot be found for the wire crossing, then the same shall, within thirty (30) days after notice thereof to Licensee, be removed from Railway Company's right-of-way by Licensee at its own expense. If at any time Licensee shall fail to maintain its wire crossing as herein required, or such wire crossing shall, in the opinion of Railway Company's Chief Engineer, become a hazard to its property or to its employees, then the wire crossing shall be relocated, as hereinbefore provided, or shall be removed from Railway Company's premises within thirty (30) days after notice from Railway Company to remove the wire crossing.

Neither the service of the notice herein provided for, nor the termination of this Agreement shall operate in any manner whatsoever to relieve or release Licensee from any obligations or liability to Railway Company theretofore accruing under the terms hereof.

Upon the termination of this Agreement in any manner, Licensee shall immediately remove its property from the right-of-way, and in the event of its failure so to do, Railway Company may remove the same at the cost of Licensee.

Rights herein granted are personal to Licensee and may not be assigned without Railway Company's written consent. However, the provisions of this Agreement shall be binding upon the successors and assigns of both of the parties.

14. **INTERFERENCE:** If the operation or maintenance of the wire line shall at any time cause interference, including, but not limited to, physical interference from electromagnetic induction, electrostatic induction, or from stray or other currents with the facilities of Railway Company or of any lessee or licensee of Railway Company, or in any manner interferes with the operation, maintenance or use by Railway Company of its right-of-way, tracks, structures, pole lines, signal and communication lines, radio or other equipment, devices, other property or appurtenances thereto, Licensee agrees immediately to make such changes in its own lines and furnish such protective devices to Railway Company and its lessees or licensees as shall be necessary in the judgment of Railway Company's representative to eliminate such interference. The cost of such protective equipment and its installation shall be borne solely by Licensee.

In the event that the methods above set forth fail to eliminate such interference, and it is deemed necessary by the proper officer of Railway Company having jurisdiction therein that any or all facilities of Railway Company or of any lessee or licensee thereof shall be relocated, reconstructed or otherwise changed, the entire cost of such changes shall be borne by Licensee.

The current due to electrostatic effects shall not exceed 5.0 milliamperes, rms, to ground. In the event it is determined that such current, at any time, exceeds 5.0 milliamperes, rms, Railway Company shall have the right to require such installation or modification as may be necessary to reduce the current to 5.0 milliamperes, rms, or less, and the entire cost of the installation or modification shall be borne by Licensee.

15. **ENVIRONMENTAL CLAUSE:** Licensee shall not permit hazardous waste, hazardous substances or hazardous materials on or in the area covered by this Agreement without the written consent of Railway Company.

Licensee shall at all times keep the area covered by this Agreement in a safe, clean and sanitary condition, and shall not mutilate, damage, misuse, alter or permit waste therein. Should any discharge, leakage, spillage or emission of any hazardous waste, hazardous substance or hazardous material or pollution of any kind occur upon, in, into, under or from the area covered by this Agreement during Licensee's use and occupancy thereof, Licensee, at its sole cost and expense, shall clean all property affected thereby, to the satisfaction of Railway Company and any governmental body having jurisdiction thereover.

Licensee shall comply with all applicable ordinances, rules, regulations, requirements and laws whatsoever including (by way of illustration only and not by way of limitation) any governmental authority or court controlling environmental standards and conditions on the premises and shall furnish satisfactory evidence of such compliance upon request by Railway Company.

16. **REQUIRED INSURANCE:** So long as this Agreement is in effect Licensee agrees to maintain commercial general liability with minimum limits of five hundred thousand dollars (\$500,000) per occurrence. Licensee shall provide automobile liability coverage in the amount of five hundred thousand dollars (\$500,000.00) combined single limit. In addition, Licensee shall provide or require minimum statutory worker's compensation coverage for all covered employees who are on Railway Company's property. Each policy must be issued by financially reputable insurers licensed to do business in all jurisdictions where work is performed during the term of the Agreement. A certificate of insurance will be provided to Railway Company by Licensee, reasonably satisfactory to Railway Company in form and content, evidencing that all required coverage is in force and have been endorsed to provide that no

policy will be canceled or materially altered without first giving the Railway Company thirty (30) day's prior written notice. All policies will be primary to any insurance or self-insurance the Railway Company may maintain for acts or omissions of Licensee or anyone for whom Licensee is responsible. Any deductible or self-insured retention on the required insurance shall be the responsibility of Licensee. Licensee will include copies of relevant endorsements or policy provisions with the required certificate of insurance. Nothing contained in this Section limits Licensee liability to the Railway Company to the limits of insurance certified or carried by Licensee. If Licensee utilizes subcontractors in performance of this Agreement, the subcontractors must meet the same insurance requirements as the Licensee. If a subcontractor does not meet the coverage requirements of this Section, subcontractor must either supplement the deficient areas of coverage or Licensee must certify that Licensee has acquired sufficient coverage to supplement the deficiency of subcontractor.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed in duplicate by their authorized representatives as of the date first above written.

**THE KANSAS CITY SOUTHERN RAILWAY COMPANY**

By: \_\_\_\_\_  
Srikanth Honnur, P.E.

Title: Track and Bridge Construction Director

Date: \_\_\_\_\_

**THE CITY OF STARKVILLE ELECTRIC DEPARTMENT**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**AGENDA ITEM NO:**  
**AGENDA DATE:** June 17, 2014

**RECOMMENDATION FOR BOARD ACTION**

**SUBJECT:** Request approval for Starkville Electric to advertise for bids to sell scrap copper and aluminum wire.

**AMOUNT & SOURCE OF FUNDING:**

**FISCAL NOTE:**

**REQUESTING  
DEPARTMENT:** Electric

**DIRECTOR'S  
AUTHORIZATION:** Terry N. Kemp, General Manager

**FOR MORE INFORMATION CONTACT:** Terry Kemp 323-3133

**PRIOR BOARD ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:**

**DEADLINE:**

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
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**STAFF RECOMMENDATION:** Request approval for Starkville Electric to advertise for bids to sell scrap copper and aluminum wire.

**SUGGESTED MOTION:** “Move approval for Starkville Electric to advertise for bids to sell scrap copper and aluminum wire.”

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CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM NO: 1  
AGENDA DATE: JUNE 17, 2014

SUBJECT: Claims Docket through June 12, 2014

AMOUNT & SOURCE OF FUNDING:  
FY 2013-2014 Budget for all Departments

**THE TOTAL CLAIMS FOR THE CLAIMS DOCKET ENDING JUNE 12, 2014  
IS \$459,258.01**

**AMOUNT TO BE PAID \$449,323.57**

**AMOUNTS THAT HAVE BEEN PAID \$9,934.44**

**REQUESTING** DIRECTOR'S  
**DEPARTMENT:** City Clerk's Office **AUTHORIZATION:** Lesa Hardin, City Clerk

FOR MORE INFORMATION CONTACT: City Clerk, Lesa Hardin

PRIOR BOARD ACTION: None

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE-DESCRIPTION</u>
\$459,258.01	Claims docket through June 12, 2014

**STAFF RECOMMENDATION:** Recommend approval of the Claims Docket #6-17-14-B for Claims from all Departments through June 12, 2014 as listed.

Possible motion- move approval of claims Docket #6-17-14-B as presented and recommended.

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# Expense Approval Report

By Fund

Post Dates 6/6/2014 - 6/12/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 001 - GENERAL FUND</b>					
<b>Outstanding</b>					
<b>Department: 000 - UNDESIGNATED</b>					
RACKLEY OIL INC.	000380951	06/11/2014	SUPPLIES	001-000-070-251	104.95
DELTACOM	INV0010694	06/11/2014	PHONE SYSTEM	001-000-054-208	72.54
FLOWERS BY THE BUNCH	INV0010718	06/12/2014	PLANT	001-000-160-697	86.87
<b>Department 000 - UNDESIGNATED Total:</b>					<b>264.36</b>
<b>Department: 100 - BOARD OF ALDERMEN</b>					
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	001-100-604-330	133.99
<b>Department 100 - BOARD OF ALDERMEN Total:</b>					<b>133.99</b>
<b>Department: 110 - MUNICIPAL COURT</b>					
METROCAST	INV0010692	06/11/2014	MAY CHARGES	001-110-604-330	73.33
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	001-110-604-330	61.99
THE CLINIC AT ELM LAKE, PA	8777	06/12/2014	CCO & COURT	001-110-600-300	30.00
<b>Department 110 - MUNICIPAL COURT Total:</b>					<b>165.32</b>
<b>Department: 120 - MAYORS OFFICE</b>					
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	001-120-604-330	61.40
IKON OFFICE SOLUTIONS (rental/use)	92381787	06/11/2014	SUPPLIES	001-120-604-330	74.75
ASSOCIATION OF TENNESSEE VALLEY GOVERNMENTS	INV0010708	06/11/2014	ANNUAL MEMBERSHIP	001-120-690-555	317.00
<b>Department 120 - MAYORS OFFICE Total:</b>					<b>453.15</b>
<b>Department: 123 - IT</b>					
METROCAST	INV0010692	06/11/2014	MAY CHARGES	001-123-604-330	73.33
METROCAST	INV0010692	06/11/2014	MAY CHARGES	001-123-604-330	73.34
METROCAST	INV0010692	06/11/2014	MAY CHARGES	001-123-604-330	73.34
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	001-123-604-330	159.51
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	001-123-604-330	72.00
NORTHEAST EXTERMINATING	INV0010731	06/12/2014	PEST CONTROL	001-123-630-400	35.00
<b>Department 123 - IT Total:</b>					<b>486.52</b>
<b>Department: 142 - CITY CLERKS OFFICE</b>					
WATKINS, WARD & STAFFORD, LLC	14125	06/12/2014	2013 AUDIT	001-142-600-301	16,700.00
<b>Department 142 - CITY CLERKS OFFICE Total:</b>					<b>16,700.00</b>
<b>Department: 145 - OTHER ADMINISTRATIVE</b>					
THE CLINIC AT ELM LAKE, PA	8777	06/12/2014	CCO & COURT	001-145-691-550	30.00
IKON OFFICE SOLUTIONS (rental/use)	92381787	06/11/2014	SUPPLIES	001-145-630-400	74.75
DELTACOM	INV0010694	06/11/2014	PHONE SYSTEM	001-145-630-400	97.95
STATE TREASURER	INV0010804	06/12/2014	MUNICIPAL COURT SETTLEMENT	001-145-670-376	127.50
STATE TREASURER	INV0010804	06/12/2014	MUNICIPAL COURT SETTLEMENT	001-145-670-377	3,045.75
STATE TREASURER	INV0010804	06/12/2014	MUNICIPAL COURT SETTLEMENT	001-145-670-378	975.50
STATE TREASURER	INV0010804	06/12/2014	MUNICIPAL COURT SETTLEMENT	001-145-670-382	14,590.75
STATE TREASURER	INV0010804	06/12/2014	MUNICIPAL COURT SETTLEMENT	001-145-670-385	5,053.00
STATE TREASURER	INV0010804	06/12/2014	MUNICIPAL COURT SETTLEMENT	001-145-670-387	6,337.40
STATE TREASURER	INV0010804	06/12/2014	MUNICIPAL COURT SETTLEMENT	001-145-670-389	30.00

## Expense Approval Report

Post Dates: 6/6/2014 - 6/12/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
STATE TREASURER	INV0010804	06/12/2014	MUNICIPAL COURT SETTLEMENT	001-145-670-391	600.00
STATE TREASURER	INV0010804	06/12/2014	MUNICIPAL COURT SETTLEMENT	001-145-670-393	435.75
STATE TREASURER	INV0010804	06/12/2014	MUNICIPAL COURT SETTLEMENT	001-145-670-395	104.25
MISSISSIPPI DEPT OF PUBLIC SAFETY	INV0010805	06/12/2014	MUNICIPAL COURT SETTLEMENT	001-145-670-386	3,189.50
<b>Department 145 - OTHER ADMINISTRATIVE Total:</b>					<b>34,692.10</b>
<b>Department: 159 - BONDING-CITY EMPLOYEES</b>					
REYNOLDS/RENASANT INSURANCE AGENCY	549297	06/12/2014	MARTESA BISHOP	001-159-620-371	175.00
<b>Department 159 - BONDING-CITY EMPLOYEES Total:</b>					<b>175.00</b>
<b>Department: 169 - LEGAL</b>					
MITCHELL, MCNUTT, & SAM, P.A.	272364	06/12/2014	GENERAL MATTERS	001-169-600-302	7,301.14
MITCHELL, MCNUTT, & SAM, P.A.	272365	06/12/2014	SUPPLIES	001-169-600-312	8,179.76
STARKVILLE DAILY NEWS	INV0010735	06/12/2014	ADS	001-169-600-309	340.00
<b>Department 169 - LEGAL Total:</b>					<b>15,820.90</b>
<b>Department: 180 - PERSONNEL ADMINISTRATION</b>					
METROCAST	INV0010692	06/11/2014	MAY CHARGES	001-180-604-330	73.34
<b>Department 180 - PERSONNEL ADMINISTRATION Total:</b>					<b>73.34</b>
<b>Department: 190 - CITY PLANNER</b>					
METROCAST	INV0010692	06/11/2014	MAY CHARGES	001-190-604-330	73.33
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	001-190-604-330	514.65
SULLIVAN'S OFFICE SUPPLY, INC.	165322	06/11/2014	SUPPLIES	001-190-501-200	595.00
BOARDTOWN TRADING POST	610145	06/12/2014	SUPPLIES	001-190-600-310	27.50
MS MUNICIPAL LEAGUE	INV0010709	06/11/2014	BUDDY SANDERS AND EDWARD KEMP-#20591	001-190-610-350	275.00
BUDDY SANDERS	INV0010719	06/12/2014	MS MUNICIPAL LEAGUE	001-190-690-553	516.23
HARD ROCK BILOXI	INV0010720	06/12/2014	BUDDY SANDERS	001-190-690-553	654.08
STARKVILLE DAILY NEWS	INV0010735	06/12/2014	ADS	001-190-604-330	107.64
THRIFTY LAWN AND GARDEN SERVICE LLC	INV0010810	06/12/2014	LOT CLEAN UP	001-190-600-323	970.00
THRIFTY LAWN AND GARDEN SERVICE LLC	INV0010810	06/12/2014	LOT CLEAN UP	001-190-600-323	635.00
<b>Department 190 - CITY PLANNER Total:</b>					<b>4,368.43</b>
<b>Department: 192 - GENERAL GOVERN BLDG &amp; PLANT</b>					
PETTY CASH VOUCHERS	INV0010697	06/11/2014	LIGHT BULBS FOR STARGE	001-192-630-403	23.48
<b>Department 192 - GENERAL GOVERN BLDG &amp; PLANT Total:</b>					<b>23.48</b>
<b>Department: 196 - CEMETERY ADMINISTRATION</b>					
LESUE DEAN	160	06/12/2014	MOWING	001-196-630-402	999.99
CIRCLE J LAWN CARE	06032014	06/11/2014	MOW	001-196-630-425	495.00
<b>Department 196 - CEMETERY ADMINISTRATION Total:</b>					<b>1,494.99</b>
<b>Department: 197 - ENGINEERING</b>					
METROCAST	INV0010692	06/11/2014	MAY CHARGES	001-197-604-330	73.33
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	001-197-604-330	68.94
MS MUNICIPAL LEAGUE	INV0010709	06/11/2014	BUDDY SANDERS AND EDWARD KEMP-#20591	001-197-610-350	275.00
<b>Department 197 - ENGINEERING Total:</b>					<b>417.27</b>
<b>Department: 201 - POLICE DEPARTMENT</b>					
EXPRESS OIL	02302-219327	06/12/2014	SUPPLIES	001-201-525-231	40.45
METROCAST	INV0010692	06/11/2014	MAY CHARGES	001-201-604-330	73.33
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	001-201-604-330	1,285.14
EXPRESS OIL	02302-220569	06/11/2014	SUPPLIES	001-201-525-231	46.75
TRI-STARR MUFFLER & BRAKE	232909	06/11/2014	SUPPLIES	001-201-630-360	142.95
WHISTLE MOBILE WINDSHIEL	12213	06/11/2014	SUPPLIES	001-201-630-360	30.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TRADE AMERICA INC.	18456	06/11/2014	SUPPLIES	001-201-556-251	147.84
TRADE AMERICA INC.	18457	06/11/2014	SUPPLIES	001-201-556-251	141.26
HARLEY-DAVIDSON OF CENTRAL MS	32657	06/12/2014	SUPPLIES	001-201-630-360	166.93
HARLEY-DAVIDSON OF CENTRAL MS	32658	06/12/2014	SUPPLIES	001-201-630-360	166.93
RACKLEY OIL INC.	000381829	06/12/2014	FUEL	001-201-525-231	3,816.00
EXPRESS OIL	02302-220655	06/12/2014	SUPPLIES	001-201-535-233	49.45
UNISTAR-SPARCO COMPUTERS, INC	1218056	06/12/2014	SUPPLIES	001-201-556-251	1,007.86
FLEET SAFETY EQUIPMENT,IN	137364	06/12/2014	SUPPLIES	001-201-918-805	1,149.00
UPS STORE 3702	82948203789590888290002	06/11/2014	SUPPLIES	001-201-600-300	22.21
INFORMATION TECHNOLOGY SVCS.	IN601CO213226012	06/12/2014	SUPPLIES	001-201-600-300	224.00
ROCIC	003053S-IN	06/12/2014	SERVICE FEE	001-201-690-555	300.00
DELTACOM	INV0010694	06/11/2014	PHONE SYSTEM	001-201-604-330	97.00
WRIGHT EXPRESS	INV0010733	06/12/2014	FUEL	001-201-525-231	542.29
STARKVILLE AUTO PARTS	59107	06/12/2014	SUPPLIES	001-201-630-360	138.88
CITY OF COLUMBUS	SPD-001336-0614	06/12/2014	SUPPLIES	001-201-600-300	700.00
RACKLEY OIL INC.	000382264	06/12/2014	FUEL	001-201-525-231	16.27
EXPRESS OIL	02302-220909	06/12/2014	SUPPLIES	001-201-525-231	40.45
DANNY MCCLUSKEY TOWING	10928	06/12/2014	SUPPLIES	001-201-630-360	55.00
CHALET	225045	06/12/2014	SUPPLIES	001-201-600-300	100.69
TRI-STARR MUFFLER & BRAKE	232922	06/12/2014	SUPPLIES	001-201-630-360	150.88
PRECISION AUTOGLASS & PAINT	7884	06/12/2014	SUPPLIES	001-201-630-360	666.50
MISSISSIPPI CRIME LABORATORY	060420104A	06/12/2014	SUPPLIES	001-201-600-300	186.00
TRI-STARR MUFFLER & BRAKE	232936	06/12/2014	SUPPLIES	001-201-630-360	73.19
MAGNOLIA BOTTLED WATER CO	5074	06/12/2014	SUPPLIES	001-201-556-251	37.50
BAPTIST MEMORIAL HOSPITA	INV0010812	06/12/2014	POLICE	001-201-600-319	65.00
RACKLEY OIL INC.	000382608	06/12/2014	FULE	001-201-525-231	2,402.66
DANNY MCCLUSKEY TOWING	10933	06/12/2014	SUPPLIES	001-201-600-300	125.00
<b>Department 201 - POLICE DEPARTMENT Total:</b>					<b>14,207.41</b>
<b>Department: 215 - CUSTODY OF PRISONERS</b>					
STARKVILLE FAMILY PRACTICE	INV0010705	06/11/2014	RAY MURPHY	001-215-541-237	85.00
BJ'S FAMILY PHARMACY	INV0010706	06/11/2014	DIANA COVIN	001-215-541-237	8.40
OKTIBBEHA COUNTY SHERIFF'S OFFICE	INV0010732	06/12/2014	FEEDING INMATES	001-215-541-237	7,940.00
BJ'S FAMILY PHARMACY	INV0010738	06/12/2014	D COVIN	001-215-541-237	5.42
<b>Department 215 - CUSTODY OF PRISONERS Total:</b>					<b>8,038.82</b>
<b>Department: 250 - NARCOTICS BUREAU</b>					
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	001-250-604-330	329.98
SYNERGETICS DIVERSIFIED COMP,INC	INV0001857	06/12/2014	SUPPLIES	001-250-635-368	550.00
<b>Department 250 - NARCOTICS BUREAU Total:</b>					<b>879.98</b>
<b>Department: 261 - FIRE DEPARTMENT</b>					
EMERGENCY EQUIPMENT PROFESSIONALS	410506	06/12/2014	SUPPLIES	001-261-918-805	1,629.90
UNIVERSITY SCREENPRINT	17258	06/12/2014	SUPPLIES	001-261-535-233	2,486.25
CANON SOLUTIONS AMERICA -BURLINGTON	212739	06/11/2014	SUPPLIES	001-261-501-200	63.91
PHYSIO-CONTROL	115003889	06/12/2014	SUPPLIES	001-261-918-805	2,398.25
ADVANCED AUTO PARTS PROFESSIONAL	8872413230447	06/11/2014	SUPPLIES	001-261-630-360	6.39
OKTIBBEHA COUNTY COOPERATIVE	733780	06/12/2014	SUPPLIES	001-261-691-550	136.90
VILLAGE CYCLE CENTER	7661	06/12/2014	SUPPLIES	001-261-630-360	393.62
RACKLEY OIL INC.	000380734	06/11/2014	SUPPLIES	001-261-525-231	216.14
SHEPS CLEANERS	10262	06/11/2014	MANN	001-261-600-430	20.00

## Expense Approval Report

Post Dates: 6/6/2014 - 6/12/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SHEPS CLEANERS	10264	06/11/2014	MANN	001-261-600-430	30.00
SUNBELT FIRE APPARATUS	104722	06/12/2014	SUPPLIES	001-261-630-360	279.60
RIVERSIDE MANUFACTURING COMPANY	5318803001	06/12/2014	SUPPLIES	001-261-535-233	46.06
OKTIBBEHA COUNTY COOPERATIVE	734607	06/12/2014	SUPPLIES	001-261-691-550	23.06
OKTIBBEHA COUNTY COOPERATIVE	735605	06/12/2014	SUPPLIES	001-261-691-550	59.50
LOWE'S	02142.	06/12/2014	SUPPLIES	001-261-691-550	247.70
SHEPS CLEANERS	10539	06/11/2014	YARBROUGH	001-261-600-430	32.50
SHEPS CLEANERS	10543	06/11/2014	SUPPLIES	001-261-600-430	17.50
LOWE'S	20927	06/12/2014	SUPPLIES	001-261-691-550	20.00
SHEPS CLEANERS	18936	06/11/2014	MCCURDY	001-261-600-430	16.50
SUNBELT FIRE APPARATUS	85079	06/11/2014	SUPPLIES	001-261-630-360	183.60
GULF COAST DIVERS	35949	06/11/2014	SUPPLIES	001-261-691-550	369.00
COLUMBUS PAPER AND CHEMICALS	720495	06/11/2014	SUPPLIES	001-261-510-220	92.41
RACKLEY OIL INC.	000381293	06/11/2014	FUEL	001-261-525-231	292.46
SHEPS CLEANERS	10981	06/11/2014	MANN	001-261-600-430	27.50
BELL BUILDING SUPPLY, INC.	75219	06/12/2014	SUPPLIES	001-261-691-550	16.18
ADVANCED COLLISION	INV0010734	06/12/2014	SUPPLIES	001-261-630-360	1,310.82
SHEPS CLEANERS	11314	06/11/2014	MANN	001-261-600-430	25.00
SHEPS CLEANERS	11317	06/11/2014	MANN	001-261-600-430	8.00
SUNBELT FIRE APPARATUS	85365	06/11/2014	SUPPLIES	001-261-918-805	619.00
SUNBELT FIRE APPARATUS	85421	06/11/2014	SUPPLIES	001-261-630-360	1,334.00
GATEWAY TIRE & SERVICE CENTER	1102317159	06/12/2014	SUPPLIES	001-261-630-360	5.00
SHEPS CLEANERS	11349	06/11/2014	YARBROUGH	001-261-600-430	11.00
RACKLEY OIL INC.	000381827	06/11/2014	FUEL	001-261-525-231	262.58
PITTS SIGN COMPANY	INV0010714	06/11/2014	SUPPLIES	001-261-630-360	250.00
SUNBELT FIRE APPARATUS	104612	06/11/2014	SUPPLIES	001-261-630-360	516.39
SHEPS CLEANERS	19321	06/11/2014	YARBROUGH	001-261-600-430	5.50
MID-SOUTH UNIFORM & SUPPLY	514387	06/11/2014	SUPPLIES	001-261-535-233	93.09
OKTIBBEHA COUNTY COOPERATIVE	729277	06/11/2014	SUPPLIES	001-261-691-550	70.92
FARRELL-CALHOUN CO	000067940	06/12/2014	SUPPLIES	001-261-630-360	92.69
RACKLEY OIL INC.	000380305	06/11/2014	FUEL	001-261-525-231	298.95
LOWE'S	07540	06/11/2014	SUPPLIES	001-261-691-550	78.44
LOWE'S	20926	06/12/2014	RETURN	001-261-691-550	-21.60
BELL BUILDING SUPPLY, INC.	75220	06/12/2014	RETURN	001-261-691-550	-8.69
STEIN MCMULLEN	INV0010723	06/12/2014	REIMBURSEMENT	001-261-691-550	75.00
OKTIBBEHA COUNTY HOSPITAL	INV0010813	06/12/2014	LARGE GLOVES	001-261-691-550	178.60
NEWELL PAPER COMPANY	316828	06/12/2014	SUPPLIES	001-261-510-220	740.61
NEWELL PAPER COMPANY	316828	06/12/2014	SUPPLIES	001-261-691-550	368.37
EMERGENCY EQUIPMENT PROFESSIONALS	410581	06/12/2014	SUPPLIES	001-261-630-360	316.29
STARKVILLE AUTO PARTS	5151-68576	06/11/2014	SUPPLIES	001-261-630-360	26.99
STARKVILLE AUTO PARTS	5151-68602	06/11/2014	SUPPLIES	001-261-630-360	7.49
LOWE'S	07345	06/12/2014	SUPPLIES	001-261-691-550	32.64
LOWE'S	09504	06/12/2014	SUPPLIES	001-261-691-550	9.48
MITCHELL AUTOMOTIVE	604990	06/12/2014	SUPPLIES	001-261-630-360	10.48
RACKLEY OIL INC.	000382606	06/12/2014	FUEL	001-261-525-231	284.21
WAL MART PAYMENTS	006856	06/12/2014	SUPPLIES	001-261-691-550	45.97
OKTIBBEHA COUNTY COOPERATIVE	746923	06/12/2014	SUPPLIES	001-261-918-805	293.97
WAL MART PAYMENTS	009773	06/12/2014	SUPPLIES	001-261-691-550	104.11
LOWE'S	02499	06/12/2014	SUPPLIES	001-261-691-550	33.10
BULLDOG TOWING & RECOVERY	32634	06/12/2014	TOW	001-261-630-360	900.00

Department 261 - FIRE DEPARTMENT Total: 17,483.33

## Expense Approval Report

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Department: 263 - FIRE TRAINING</b>					
STATE FIRE ACADEMY	21888	06/12/2014	SUPPLIES	001-263-600-390	380.00
STATE FIRE ACADEMY	21917	06/12/2014	SUPPLIES	001-263-600-390	400.00
STATE FIRE ACADEMY	21928	06/12/2014	SUPPLIES	001-263-600-390	365.00
STATE FIRE ACADEMY	21961	06/11/2014	SUPPLIES	001-263-600-390	1,205.00
CODY BOYKIN	INV0010724	06/12/2014	SUPPLIES	001-263-600-390	112.00
CHANCE CUMMINGS	INV0010725	06/12/2014	REIMBURSEMENT	001-263-600-390	112.00
CHANCE CUMMINGS	INV0010725	06/12/2014	REIMBURSEMENT	001-263-600-390	112.00
TONY CLAYBORN	INV0010726	06/12/2014	REIMBURSEMENT	001-263-600-390	112.00
TONY CLAYBORN	INV0010726	06/12/2014	REIMBURSEMENT	001-263-600-390	112.00
MATT DOSS	INV0010727	06/12/2014	REIMBURSEMENT	001-263-600-390	112.00
<b>Department 263 - FIRE TRAINING Total:</b>					<b>3,022.00</b>
<b>Department: 264 - FIRE COMMUNICATIONS</b>					
DELTACOM	INV0010717	06/12/2014	SUPPLIES	001-264-604-330	51.74
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	001-264-604-330	247.96
UPS	0000054E5Y184	06/11/2014	SUPPLIES	001-264-604-330	20.22
BATTERY ZONE	12162	06/12/2014	SUPPLIES	001-264-630-404	172.80
<b>Department 264 - FIRE COMMUNICATIONS Total:</b>					<b>492.72</b>
<b>Department: 267 - FIRE STATIONS AND BUILDINGS</b>					
S&K DOOR AND SPECIALTY COMPANY, INC.	51071	06/12/2014	SUPPLIES	001-267-558-269	25.00
OKTIBBEHA COUNTY COOPERATIVE	735738	06/11/2014	SUPPLIES	001-267-558-269	39.00
BELL BUILDING SUPPLY, INC.	74502	06/12/2014	SUPPLIES	001-267-558-269	134.24
RSC EQUIPMENT RENTAL	119720723-001	06/12/2014	SUPPLIES	001-267-558-269	545.10
OKTIBBEHA COUNTY COOPERATIVE	738651	06/12/2014	SUPPLIES	001-267-558-269	468.00
BELL BUILDING SUPPLY, INC.	74984	06/12/2014	SUPPLIES	001-267-558-269	27.36
BELL BUILDING SUPPLY, INC.	75026	06/12/2014	SUPPLIES	001-267-558-269	3.98
BELL BUILDING SUPPLY, INC.	75045	06/12/2014	SUPPLIES	001-267-558-269	9.54
S&K DOOR AND SPECIALTY COMPANY, INC.	50984	06/12/2014	SUPPLIES	001-267-558-269	315.00
SEARS	INV0010814	06/12/2014	SUPPLIES	001-267-558-269	390.13
NORTHEAST EXTERMINATING	INV0010715	06/11/2014	PEST CONTROL	001-267-558-269	22.00
NORTHEAST EXTERMINATING	INV0010715	06/11/2014	PEST CONTROL	001-267-558-269	22.00
NORTHEAST EXTERMINATING	INV0010715	06/11/2014	PEST CONTROL	001-267-558-269	22.00
NORTHEAST EXTERMINATING	INV0010715	06/11/2014	PEST CONTROL	001-267-558-269	22.00
NORTHEAST EXTERMINATING	INV0010715	06/11/2014	PEST CONTROL	001-267-558-269	22.00
LOWE'S	09147	06/12/2014	SUPPLIES	001-267-558-269	22.73
<b>Department 267 - FIRE STATIONS AND BUILDINGS Total:</b>					<b>2,090.08</b>
<b>Department: 281 - BUILDING/CODES OFFICE</b>					
THE CLINIC AT ELM LAKE, PA	8598	06/12/2014	BUILDING	001-281-691-550	30.00
METROCAST	INV0010692	06/11/2014	MAY CHARGES	001-281-604-330	73.33
INTERNATIONAL CODE COUNCIL	INV0429842	06/11/2014	SUPPLIES	001-281-502-201	41.00
THE CLINIC AT ELM LAKE, PA	8891	06/12/2014	BUILDING & NC	001-281-691-550	30.00
STARKVILLE DAILY NEWS	INV0010735	06/12/2014	ADS	001-281-604-330	236.46
GATEWAY TIRE & SERVICE CENTER	1102322178	06/11/2014	SUPPLIES	001-281-630-360	15.00
<b>Department 281 - BUILDING/CODES OFFICE Total:</b>					<b>425.79</b>
<b>Department: 301 - STREET DEPARTMENT</b>					
ADAPCO, INC	96838	06/11/2014	SUPPLIES	001-301-918-805	7,680.00
TRAILBOSS TRAILERS, INC.	0100442	06/11/2014	SUPPLIES	001-301-630-400	52.25
STARKVILLE AUTO PARTS	5151-67943	06/11/2014	SUPPLIES	001-301-630-400	13.59
STARKVILLE AUTO PARTS	5151-67947	06/11/2014	SUPPLIES	001-301-630-400	5.59
GATEWAY TIRE & SERVICE CENTER	1102300947	06/11/2014	SUPPLIES	001-301-630-400	5.00
INTERSTATE BATTERY OF CNTRL MS	63647	06/11/2014	SUPPLIES	001-301-630-400	45.95
BELL BUILDING SUPPLY, INC.	74211	06/11/2014	SUPPLIES	001-301-555-250	37.98

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BELL BUILDING SUPPLY, INC.	74247	06/11/2014	SUPPLIES	001-301-555-250	33.20
BELL BUILDING SUPPLY, INC.	74257	06/11/2014	SUPPLIES	001-301-555-250	41.50
APAC-MISSISSIPPI, INC	4000046907	06/11/2014	SUPPLIES	001-301-560-270	214.62
STARKVILLE AUTO PARTS	5151-68082	06/11/2014	SUPPLIES	001-301-630-400	59.95
IVY AUTO PARTS, LLC.	467556	06/11/2014	SUPPLIES	001-301-630-400	284.00
IVY AUTO PARTS, LLC.	467576	06/11/2014	SUPPLIES	001-301-630-400	47.99
METROCAST	INV0010692	06/11/2014	MAY CHARGES	001-301-604-330	73.34
M. B. HAMPTON	4427	06/12/2014	SUPPLIES	001-301-560-270	1,500.00
APAC-MISSISSIPPI, INC	4000046934	06/11/2014	SUPPLIES	001-301-560-270	438.80
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	001-301-604-330	51.48
DELTACOM	INV0010694	06/11/2014	PHONE SYSTEM	001-301-604-330	33.00
STARKVILLE DAILY NEWS	INV0010735	06/12/2014	ADS	001-301-691-550	100.26

Department 301 - STREET DEPARTMENT Total: 10,718.50

Department: 360 - ANIMAL CONTROL

CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	001-360-604-330	42.18
RACKLEY OIL INC.	000381829	06/12/2014	FUEL	001-360-525-231	129.15
RACKLEY OIL INC.	000382608	06/12/2014	FULE	001-360-525-231	67.23

Department 360 - ANIMAL CONTROL Total: 238.56

Department: 600 - CAPITAL PROJECTS

NEEL-SCHAFFER	1017955	06/12/2014	LYNN LANE	001-600-902-938	128.53
STARKVILLE ELECTRIC	54	06/12/2014	STREET LIGHT BULBS	001-600-721-813	403.00
CLAYTON MCHANN	INV0010704	06/11/2014	12 HRS	001-600-912-822	336.00
CLAYTON MCHANN	INV0010806	06/12/2014	36HRS	001-600-912-822	1,008.00
PEPPER-WOOTEN & ASSOCIATES, LLC	INV0010807	06/12/2014	SUPPLIES	001-600-912-822	830.00

Department 600 - CAPITAL PROJECTS Total: 2,705.53

Department: 605 - BROWNFIELD GRANT

BUDDY SANDERS	INV0010721	06/12/2014	REIMBURSEMENT FOR BROWNFIELD GRANT FL TRIP	001-605-610-350	99.15
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Department 605 - BROWNFIELD GRANT Total: 99.15

Outstanding Total: 135,670.72

Paid

Department: 000 - UNDESIGNATED

OSCAR NOE PEREZ GUERRA	INV0010680	06/06/2014	OVERPAYMENT	001-000-149-691	240.00
WILLIAM WHITE	INV0010681	06/06/2014	VIOLATIONS WERE RETIRED	001-000-149-691	1,100.00
SHANE GIVENS	INV0010682	06/06/2014	RESTITUTION FROM TYLER LONG	001-000-330-135	100.00
LARRY EDWARDS/ A&A BAIL BONDS	INV0010683	06/06/2014	REMISSION OF BOND. SURRENDERED DEFENDANT	001-000-149-691	660.00

Department 000 - UNDESIGNATED Total: 2,100.00

Department: 653 - CDBG REHAB LOAN PROG

STARKVILLE AREA ARTS COUNCIL	INV0010684	06/06/2014	OUTSIDE CONTRIBUTION	001-653-702-506	3,000.00
STARKVILLE COMMUNITY THEATRE	INV0010685	06/06/2014	OUTSIDE CONTRIBUTION	001-653-702-507	3,500.00

Department 653 - CDBG REHAB LOAN PROG Total: 6,500.00

Paid Total: 8,600.00

Fund 001 - GENERAL FUND Total: 144,270.72

Fund: 002 - RESTRICTED POLICE FUND

Outstanding

Department: 251 - DRUG EDUCATION FUND

METROCAST	INV0010707	06/11/2014	SUPPLIES	002-251-600-300	375.73
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Department 251 - DRUG EDUCATION FUND Total: 375.73

Outstanding Total: 375.73

Fund 002 - RESTRICTED POLICE FUND Total: 375.73

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 015 - AIRPORT FUND</b>					
<b>Outstanding</b>					
<b>Department: 505 - AIRPORT</b>					
RACKLEY OIL INC.	000380606	06/12/2014	FUEL	015-505-525-231	50.54
RACKLEY OIL INC.	000381197	06/12/2014	FUEL	015-505-525-231	33.87
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	015-505-604-330	61.99
RACKLEY OIL INC.	000380136	06/12/2014	FUEL	015-505-525-231	34.41
JOHN DAVID WYNNE, JR	24	06/12/2014	MOW	015-505-600-338	206.00
OKTIBBEHA COUNTY COOPERATIVE	748544	06/12/2014	SUPPLIES	015-505-570-273	470.39
BENDETRESE REEVES	INV0010710	06/11/2014	MAA CONFERENCE REIMBURSEMENT	015-505-610-350	342.04
KENNEDY NEAL	INV0010711	06/11/2014	MAA CONFERENCE REIMBURSEMENT	015-505-610-350	314.00
ANDY FULTZ	INV0010712	06/11/2014	MAA CONFERENCE REIMBURSEMENT	015-505-610-350	129.49
TREY BRECKENRIDGE	INV0010713	06/11/2014	MAA CONFERENCE REIMBURSEMENT	015-505-610-350	125.61
STARKVILLE DAILY NEWS	INV0010735	06/12/2014	ADS	015-505-610-340	607.20
WILLIAM WELLS TIRES & AUTO SERVICE	55408	06/12/2014	SUPPLIES	015-505-570-273	144.70
<b>Department 505 - AIRPORT Total:</b>					<b>2,520.24</b>
<b>Outstanding Total:</b>					<b>2,520.24</b>
<b>Fund 015 - AIRPORT FUND Total:</b>					<b>2,520.24</b>

**Fund: 022 - SANITATION****Outstanding****Department: 322 - SANITATION DEPARTMENT**

QUILL CORPORATION	9692691	06/11/2014	SUPPLIES	022-322-555-250	12.98
QUILL CORPORATION	9808668	06/11/2014	SUPPLIES	022-322-501-200	59.95
THE CLINIC AT ELM LAKE, PA	8645	06/12/2014	SANITATION	022-322-691-550	55.00
THE CLINIC AT ELM LAKE, PA	8606	06/12/2014	SANITATION	022-322-691-550	110.00
WASTE MANAGEMENT	0598861-2132-2	06/11/2014	SUPPLIES	022-322-600-431	6,000.00
GATEWAY TIRE & SERVICE CENTER	1102318446	06/11/2014	SUPPLIES	022-322-630-360	400.71
H&O TRUCKS & TRAILER REPAIR L.L.C.	50602	06/11/2014	SUPPLIES	022-322-630-360	1,466.86
H&O TRUCKS & TRAILER REPAIR L.L.C.	50607	06/11/2014	SUPPLIES	022-322-630-360	258.80
PINE VALLEY ECO PRODUCTS, INC	0057520	06/11/2014	SUPPLIES	022-322-555-250	985.58
GATEWAY TIRE & SERVICE CENTER	1102309125	06/11/2014	SUPPLIES	022-322-630-360	24.50
METROCAST	INV0010692	06/11/2014	MAY CHARGES	022-322-604-330	73.33
STARKVILLE FORD-LINCOLN MERCURY, IN	5151-68286	06/11/2014	SUPPLIES	022-322-630-360	280.33
STARKVILLE AUTO PARTS	5151-68293	06/11/2014	SUPPLIES	022-322-630-360	11.55
GOLDEN TRIANGLE WASTE SVCS.	9244	06/11/2014	RUBY TUESDAY	022-322-600-431	475.00
GOLDEN TRIANGLE WASTE SVCS.	9248	06/11/2014	MCDONALDS	022-322-600-431	1,115.00
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	022-322-604-330	160.88
EMPIRE TRUCK SALES, INC.	RE005006829:01	06/11/2014	SUPPLIES	022-322-630-360	800.61
GATEWAY TIRE & SERVICE CENTER	1102314977	06/11/2014	SUPPLIES	022-322-630-360	1,466.05
GATEWAY TIRE & SERVICE CENTER	1102314980	06/11/2014	SUPPLIES	022-322-630-360	971.36
STARKVILLE AUTO PARTS	5151-68441	06/11/2014	SUPPLIES	022-322-630-360	14.83
RITZ SAFETY	5051860	06/11/2014	SUPPLIES	022-322-535-233	415.53
SULLIVAN'S OFFICE SUPPLY, INC.	165738	06/12/2014	SUPPLIES	022-322-501-200	14.99
STARKVILLE DAILY NEWS	INV0010735	06/12/2014	ADS	022-322-604-330	595.92

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STARKVILLE ELECTRIC	INV0010737	06/12/2014	SANITATION	022-322-600-333	2,104.41
GATEWAY TIRE & SERVICE CENTER	I102322073	06/11/2014	SUPPLIES	022-322-555-250	24.50
BELL BUILDING SUPPLY, INC.	76322	06/12/2014	SUPPLIES	022-322-555-250	27.50
OKTIBBEHA COUNTY COOPERATIVE	745938	06/12/2014	SUPPLIES	022-322-555-250	9.71
LOWE'S	06612	06/12/2014	SUPPLIES	022-322-555-250	473.94
H&O TRUCKS & TRAILER REPAIR L.L.C.	50697	06/12/2014	SUPPLIES	022-322-630-360	111.97
RACKLEY OIL INC.	000382708	06/12/2014	FUEL	022-322-525-231	199.00
GATEWAY TIRE & SERVICE CENTER	I102332218	06/12/2014	SUPPLIES	022-322-630-360	293.21

Department 322 - SANITATION DEPARTMENT Total: 19,014.00

## Department: 325 - RUBBISH

QUILL CORPORATION	1030176	06/11/2014	SUPPLIES	022-325-555-250	13.99
POWERSTROKE EQUIPMENT SALES & SVC	0179	06/11/2014	SUPPLIES	022-325-555-250	479.87
LOWE'S	07897	06/11/2014	SUPPLIES	022-325-630-404	297.04
OKTIBBEHA COUNTY COOPERATIVE	738193	06/11/2014	SUPPLIES	022-325-555-250	93.00
BELL BUILDING SUPPLY, INC.	75660	06/11/2014	SUPPLIES	022-325-555-250	11.99
TERRY'S GARAGE, INC	35627	06/11/2014	SUPPLIES	022-325-555-250	230.48

Department 325 - RUBBISH Total: 1,126.37

## Department: 341 - LANDSCAPING

QUILL CORPORATION	9678210	06/11/2014	SUPPLIES	022-341-555-250	20.99
QUILL CORPORATION	9689546	06/11/2014	SUPPLIES	022-341-555-250	50.96
METROCAST	INV0010692	06/11/2014	MAY CHARGES	022-341-604-330	73.33
PAUL'S WELDING	5394	06/11/2014	SUPPLIES	022-341-630-360	70.00
POWERSTROKE EQUIPMENT SALES & SVC	0219	06/11/2014	SUPPLIES	022-341-630-360	122.98
STARKVILLE AUTO PARTS	5151-68554	06/11/2014	SUPPLIES	022-341-630-360	130.99
GATEWAY TIRE & SERVICE CENTER	I102322560	06/12/2014	SUPPLIES	022-341-630-360	479.52
STARKVILLE AUTO PARTS	5151-68770	06/12/2014	SUPPLIES	022-341-630-360	27.45

Department 341 - LANDSCAPING Total: 976.22

Outstanding Total: 21,116.59

Fund 022 - SANITATION Total: 21,116.59

## Fund: 023 - LANDFILL ACCOUNT

## Outstanding

## Department: 323 - SANITARY LANDFILL

QUILL CORPORATION	9678210	06/11/2014	SUPPLIES	023-323-555-250	20.98
QUILL CORPORATION	9808668	06/11/2014	SUPPLIES	023-323-555-250	59.95
NUNLEY TRUCKING CO., INC.	15682	06/11/2014	SUPPLIES	023-323-560-270	1,971.86
THOMPSON MACHINERY	WO110037256	06/11/2014	SUPPLIES	023-323-630-360	696.91
ROCK HILL WATER ASSOCIATION	INV0010690	06/11/2014	MAY CHARGES	023-323-625-380	57.00
THE CLINIC AT ELM LAKE, PA	8766	06/12/2014	LANDFILL	023-323-691-550	30.00

Department 323 - SANITARY LANDFILL Total: 2,836.70

Outstanding Total: 2,836.70

## Paid

## Department: 323 - SANITARY LANDFILL

EMMA GANDY	INV0010686	06/06/2014	PER DIEM CLASS I RUBBISH SITE OPERATOR IN JACKSON	023-323-610-350	204.00
CAP RILEY	INV0010687	06/06/2014	PER DIEM CLASS I RUBBISH SITE OPERATOR IN JACKSON	023-323-610-350	66.00
JOHN LANDRUM	INV0010688	06/06/2014	PER DIEM CLASS J RUBBISH SITE OPERATOR IN JACKSON	023-323-610-350	66.00

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CABOT LODGE	INV0010689	06/06/2014	170000,170031,170032 GANDY, RILEY, LANDRUM	023-323-610-350	498.00
<b>Department 323 - SANITARY LANDFILL Total:</b>					<b>834.00</b>
<b>Paid Total:</b>					<b>834.00</b>
<b>Fund 023 - LANDFILL ACCOUNT Total:</b>					<b>3,670.70</b>

Fund: 311 - PARKING MILL PROJECT

Outstanding

Department: 656 - PARKING MILL PROJECT

MITCHELL, MCNUTT, & SAM, P.A.	269556	06/12/2014	COTTON MILL	311-656-600-333	3,738.92
MALOUF CONSTRUCTION CORP	INV0010808	06/12/2014	COTTON MILL	311-656-600-333	48,687.50
MITCHELL, MCNUTT, & SAM, P.A.	270985	06/12/2014	COTTON MILL	311-656-600-333	1,735.30
DALE PARTNERS	50040	06/12/2014	COTTONMILL	311-656-600-333	11,362.00
COPELAND & JOHNS, INC	13010-006	06/12/2014	COTTONMILL	311-656-600-300	39,324.55
MITCHELL, MCNUTT, & SAM, P.A.	272363	06/12/2014	COTTON MILL	311-656-600-333	2,253.92
MALOUF CONSTRUCTION CORP	INV0010722	06/12/2014	COTTONMILL	311-656-600-333	69,047.90
GOLDEN TRIANGLE PLANNING & DEVELOPM	3007	06/12/2014	KED COTTENMILL	311-656-600-333	10,000.00
<b>Department 656 - PARKING MILL PROJECT Total:</b>					<b>186,150.09</b>
<b>Outstanding Total:</b>					<b>186,150.09</b>
<b>Fund 311 - PARKING MILL PROJECT Total:</b>					<b>186,150.09</b>

Fund: 375 - PARK AND REC TOURISM

Outstanding

Department: 551 - PARK & REC TOURISM

NEWELL PAPER COMPANY	712834	06/11/2014	SUPPLIES	375-551-907-942	95.43
NEWELL PAPER COMPANY	712862	06/11/2014	SUPPLIES	375-551-907-942	203.00
NEWELL PAPER COMPANY	713274	06/11/2014	SUPPLIES	375-551-907-942	332.03
LOWE'S	08694	06/11/2014	SUPPLIES	375-551-907-942	171.17
NEWELL PAPER COMPANY	714023	06/11/2014	SUPPLIES	375-551-907-942	69.41
LOWE'S	07795	06/11/2014	SUPPLIES	375-551-907-942	67.98
IKON OFFICE SOLUTIONS (rental/use)	92172403	06/11/2014	SUPPLIES	375-551-907-942	783.26
LOWE'S	09637	06/11/2014	SUPPLIES	375-551-907-942	19.93
NEWELL PAPER COMPANY	715165	06/11/2014	SUPPLIES	375-551-907-942	88.85
NEWELL PAPER COMPANY	715805	06/11/2014	SUPPLIES	375-551-907-942	138.93
BULLDOG POWER EQUIPEMENT	79	06/11/2014	SUPPLIES	375-551-907-942	89.95
BSN SPORTS	96099705	06/11/2014	SUPPLIES	375-551-907-942	24.00
JERRY PATE TURF SUPPLY, INC	11710477	06/11/2014	SUPPLIES	375-551-907-942	73.73
LOWE'S	17308	06/11/2014	SUPPLIES	375-551-907-942	54.41
DILL'S PLUMBING	18399	06/11/2014	SUPPLIES	375-551-907-942	270.00
BULLDOG POWER EQUIPEMENT	81	06/11/2014	SUPPLIES	375-551-907-942	89.70
LOWE'S	20477	06/11/2014	SUPPLIES	375-551-907-942	5.38
RICE EQUIPMENT COMPANY	6829	06/11/2014	SUPPLIES	375-551-907-942	90.00
OKTIBBEHA COUNTY COOPERATIVE	739231	06/11/2014	SUPPLIES	375-551-907-942	391.94
JAMES HARRIS PAINTING	INV0010701	06/11/2014	SUPPLIES	375-551-907-942	1,000.00
JAMES HARRIS PAINTING	INV0010702	06/11/2014	SUPPLIES	375-551-907-942	1,800.00
JAMES HARRIS PAINTING	INV0010703	06/11/2014	SUPPLIES	375-551-907-942	150.00
NEWELL PAPER COMPANY	716363	06/11/2014	SUPPLIES	375-551-907-942	254.47
JERRY PATE TURF SUPPLY, INC	14032338	06/11/2014	SUPPLIES	375-551-907-942	19,442.50
JERRY PATE TURF SUPPLY, INC	14032339	06/11/2014	SUPPLIES	375-551-907-942	17,730.02
R&M TIRES	1095498	06/11/2014	SUPPLIES	375-551-907-942	45.45
R&M TIRES	1095502	06/11/2014	SUPPLIES	375-551-907-942	45.45
R&M TIRES	1095519	06/11/2014	SUPPLIES	375-551-907-942	37.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
R&M TIRES	1095521	06/11/2014	SUPPLIES	375-551-907-942	37.50
NEWELL PAPER COMPANY	714646	06/11/2014	SUPPLIES	375-551-907-942	238.55
CITY GLASS CO	24407	06/11/2014	SUPPLIES	375-551-907-942	260.00
IKON OFFICE SOLUTIONS (rental/use)	92381791	06/11/2014	SUPPLIES	375-551-907-942	630.72
OKTIBBEHA COUNTY COOPERATIVE	730069	06/11/2014	SUPPLIES	375-551-907-942	246.50
HARD ROCK, INC.	3815	06/11/2014	SUPPLIES	375-551-907-942	500.00
FOUR SEASONS	201996	06/11/2014	SUPPLIES	375-551-907-942	350.00
<b>Department 551 - PARK &amp; REC TOURISM Total:</b>					<b>45,827.76</b>
<b>Outstanding Total:</b>					<b>45,827.76</b>
<b>Fund 375 - PARK AND REC TOURISM Total:</b>					<b>45,827.76</b>

## Fund: 400 - WATER &amp; SEWER DEPARTMENTS

## Outstanding

## Department: 000 - UNDESIGNATED

CENTRAL PIPE SUPPLY, INC.	X08729	06/11/2014	SUPPLIES	400-000-070-250	1,800.00
DIXIE WHOLESALE WATERWORKS	426632	06/11/2014	SUPPLIES	400-000-070-250	2,144.62
DIXIE WHOLESALE WATERWORKS	426866	06/11/2014	SUPPLIES	400-000-070-250	676.77
CENTRAL PIPE SUPPLY, INC.	X09320	06/11/2014	SUPPLIES	400-000-070-250	2,088.00
DIXIE WHOLESALE WATERWORKS	427404	06/11/2014	SUPPLIES	400-000-070-250	1,753.28
<b>Department 000 - UNDESIGNATED Total:</b>					<b>8,462.67</b>

## Department: 721 - NEW CONSTRUCTION REHAB

THE CLINIC AT ELM LAKE, PA	8657	06/12/2014	NEW CONST	400-721-691-550	65.00
UNISTAR-SPARCO COMPUTERS, INC	1217682	06/11/2014	SUPPLIES	400-721-501-200	131.57
STARKVILLE AUTO PARTS	5151-68036	06/11/2014	SUPPLIES	400-721-555-250	78.77
OKTIBBEHA COUNTY COOPERATIVE	735160	06/11/2014	SUPPLIES	400-721-630-566	72.00
IVY AUTO PARTS, LLC.	467491	06/11/2014	SUPPLIES	400-721-630-400	47.99
FASTENAL COMPANY	MSSTA49998	06/11/2014	SUPPLIES	400-721-555-250	3,659.65
CSPIRE WIRELESS	INV0010695	06/11/2014	MAY CHARGES	400-721-604-330	282.95
THE CLINIC AT ELM LAKE, PA	8891	06/12/2014	BUILDING & NC	400-721-691-550	65.00
TRADE AMERICA INC.	18452	06/12/2014	SUPPLIES	400-721-555-250	177.94
TRADE AMERICA INC.	18365	06/11/2014	SUPPLIES	400-721-555-250	235.06
FASTENAL COMPANY	MSSTA49725	06/11/2014	SUPPLIES	400-721-555-250	904.38
STARKVILLE AUTO PARTS	5151-68151	06/11/2014	SUPPLIES	400-721-630-400	307.54
PEPPER-WOOTEN & ASSOCIATES, LLC	1353	06/12/2014	LOCATING EXISTING SEWER LINE	400-721-600-338	515.00
<b>Department 721 - NEW CONSTRUCTION REHAB Total:</b>					<b>6,542.85</b>

## Department: 723 - WATER DEPARTMENT

POWERSTROKE EQUIPMENT SALES & SVC	0178	06/11/2014	SUPPLIES	400-723-630-400	376.98
STARKVILLE AUTO PARTS	5151-67959	06/11/2014	SUPPLIES	400-723-630-400	212.28
STARKVILLE AUTO PARTS	5151-67964	06/11/2014	SUPPLIES	400-723-630-400	39.95
BULLDOG TOWING & RECOVERY	INV0010693	06/11/2014	PULL CAR	400-723-630-400	75.00
BELL BUILDING SUPPLY, INC.	15235	06/11/2014	SUPPLIES	400-723-555-250	12.78
SULLIVAN'S OFFICE SUPPLY, INC.	164880	06/11/2014	SUPPLIES	400-723-585-277	5.64
SULLIVAN'S OFFICE SUPPLY, INC.	164941	06/11/2014	SUPPLIES	400-723-585-277	150.00
OKTIBBEHA COUNTY COOPERATIVE	735111	06/11/2014	SUPPLIES	400-723-587-279	36.00
FASTENAL COMPANY	MSSTA49878	06/11/2014	SUPPLIES	400-723-555-250	533.49
APAC-MISSISSIPPI, INC	4000046855	06/11/2014	SUPPLIES	400-723-587-279	448.35
TRADE AMERICA INC.	18423	06/11/2014	SUPPLIES	400-723-585-277	211.25
IVY AUTO PARTS, LLC.	467522	06/11/2014	SUPPLIES	400-723-630-400	17.65

## Expense Approval Report

Post Dates: 5/6/2014 - 6/12/2014

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
IVY AUTO PARTS, LLC.	467531	06/11/2014	SUPPLIES	400-723-630-400	37.80
BARNETT'S SMALL ENGINES	09533	06/11/2014	SUPPLIES	400-723-630-400	59.25
BARNETT'S SMALL ENGINES	09537	06/11/2014	SUPPLIES	400-723-630-400	56.75
METROCAST	INV0010692	06/11/2014	MAY CHARGES	400-723-604-330	73.34
METROCAST	INV0010692	06/11/2014	MAY CHARGES	400-723-604-330	73.33
METROCAST	INV0010692	06/11/2014	MAY CHARGES	400-723-604-330	73.33
STARKVILLE AUTO PARTS	5151-68209	06/11/2014	SUPPLIES	400-723-630-400	7.49
STARKVILLE AUTO PARTS	5151-68211	06/11/2014	SUPPLIES	400-723-630-400	145.54
STARKVILLE AUTO PARTS	5151-68236	06/11/2014	SUPPLIES	400-723-630-400	27.40
SULLIVAN'S OFFICE SUPPLY, INC.	165064	06/11/2014	SUPPLIES	400-723-585-277	59.85
FASTENAL COMPANY	MSSTA49999	06/11/2014	SUPPLIES	400-723-555-250	364.37
RSC EQUIPMENT RENTAL	119899182-001	06/11/2014	SUPPLIES	400-723-630-400	60.50
NEWELL PAPER COMPANY	716364	06/11/2014	SUPPLIES	400-723-585-277	274.30
NUNLEY TRUCKING CO., INC.	15766	06/11/2014	SUPPLIES	400-723-587-279	1,972.11
RSC EQUIPMENT RENTAL	119430741.002	06/11/2014	RETURN	400-723-630-400	-923.00
RSC EQUIPMENT RENTAL	119843096-001	06/11/2014	SUPPLIES	400-723-555-250	1,049.00
M. B. HAMPTON	4428	06/11/2014	SUPPLIES	400-723-587-279	1,375.00
SECURITY SOLUTIONS	INV0010698	06/11/2014	CUT KEYS	400-723-630-360	18.00
ANDREW NAGEL	INV0010699	06/11/2014	REIMBURSEMENT FOR MWEA CONFERENCE	400-723-610-350	251.26
BULLDOG TOWING & RECOVERY	??	06/12/2014	TOW	400-723-630-400	75.00
BULLDOG TOWING & RECOVERY	?	06/12/2014	TOW	400-723-630-400	125.00
PAUL HAYS	INV0010728	06/12/2014	FUEL REIMBURSEMENT	400-723-525-231	8.00
ALFRED INGRAM	INV0010809	06/12/2014	REIMBURSEMENT FOR CDL RECERTIFICATION	400-723-690-555	169.12
MSU FACILITIES MANAGEMENT	060214082957	06/11/2014	TRAFFIC SIGNAL	400-723-630-404	10.05
CARTEGRAPH SYSTEMS, INC	R-0937714	06/12/2014	SUPPLIES	400-723-691-550	4,113.00
STARKVILLE FORD-LINCOLN MERCURY, IN	136291	06/12/2014	SUPPLIES	400-723-630-400	28.78
PERFORMANCE AUTOMOTIVE & TOWING, INC	INV0010811	06/12/2014	SUPPLIES	400-723-630-400	85.00
TRADE AMERICA INC.	18478	06/12/2014	SUPPLIES	400-723-585-277	390.28
OKTIBBEHA COUNTY COOPERATIVE	746485	06/12/2014	SUPPLIES	400-723-585-277	72.00
BELL BUILDING SUPPLY, INC.	76628	06/12/2014	SUPPLIES	400-723-555-250	74.11
IVY AUTO PARTS, LLC.	469033	06/12/2014	SUPPLIES	400-723-630-400	17.49
STARKVILLE ELECTRIC	INV0010736	06/12/2014	WATER	400-723-600-316	9,624.87
STARKVILLE ELECTRIC	INV0010736	06/12/2014	WATER	400-723-600-364	9,313.20
BELL BUILDING SUPPLY, INC.	76946	06/12/2014	SUPPLIES	400-723-555-250	51.52
<b>Department 723 - WATER DEPARTMENT Total:</b>					<b>31,332.41</b>

## Department: 725 - WASTEWATER TREATMENT PLANT

HACH	8827618	06/11/2014	SUPPLIES	400-726-555-250	549.46
ELECTRIC MOTOR SALES & SERVICE, INC.	0100962	06/11/2014	SUPPLIES	400-726-630-428	630.23
ORMAN'S WELDING & FAB., INC.	24496	06/11/2014	SUPPLIES	400-726-630-428	405.00
FASTENAL COMPANY	MSSTA49870	06/11/2014	SUPPLIES	400-726-555-250	188.81
FISHER SCIENTIFIC	6281735	06/11/2014	SUPPLIES	400-726-555-250	343.59
FASTENAL COMPANY	MSSTA49978	06/11/2014	SUPPLIES	400-726-630-428	50.18
ORMAN'S WELDING & FAB., INC.	24516	06/11/2014	SUPPLIES	400-726-630-400	450.00
ORMAN'S WELDING & FAB., INC.	24517	06/11/2014	SUPPLIES	400-726-630-428	90.00
ORMAN'S WELDING & FAB., INC.	24518	06/11/2014	SUPPLIES	400-726-630-428	135.00
ENVIRONMENTAL TESTING & CONSULTING, INC	1059887	06/11/2014	SUPPLIES	400-726-600-314	1,200.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ORMAN'S WELDING & FAB., INC.	24519	06/11/2014	SUPPLIES	400-726-630-400	365.94
ARGUS ANALYTICAL, INC	1017134	06/12/2014	SUPPLIES	400-726-600-314	195.00
GLENN MACHINE WORKS, INC	96132HS	06/11/2014	SUPPLIES	400-726-630-400	2,627.86
DELTA COM	INV0010694	06/11/2014	PHONE SYSTEM	400-726-630-400	61.00
MS DEPT OF ENVORONMENTAL QUALITY	INV0010696	06/11/2014	GREG PERKINGS	400-726-690-555	75.00
ARGUS ANALYTICAL, INC	1017232	06/12/2014	SUPPLIES	400-726-600-314	195.00
<b>Department 726 - WASTEWATER TREATMENT PLANT Total:</b>					<b>7,562.07</b>
<b>Department: 740 - DRINKING WATER TREATMENT</b>					
CALVERT-SPRADLING ENGINEERS, INC	5045	06/12/2014	MONTGOMERY STREET	400-740-720-800	336.25
STARKVILLE AUTO PARTS	5151-68294	06/12/2014	SUPPLIES	400-740-691-550	10.99
MS CROSS CONNECTION AND BACKFLOW CO	28293	06/11/2014	CCC PROGRAM MANAGMENT	400-740-600-338	284.00
STARKVILLE GARBAGE	INV0010691	06/11/2014	WATER	400-740-691-550	94.50
THEODIS WEAVER	INV0010729	06/12/2014	MEMBERSHIP DUES	400-740-690-555	200.00
<b>Department 740 - DRINKING WATER TREATMENT Total:</b>					<b>925.74</b>
<b>Outstanding Total:</b>					<b>54,825.74</b>
<b>Fund 400 - WATER &amp; SEWER DEPARTMENTS Total:</b>					<b>54,825.74</b>
<b>Fund: 681 - PAYROLL</b>					
<b>Paid</b>					
<b>Department: 000 - UNDESIGNATED</b>					
HUMANA RETIREES	INV0010671	06/06/2014	RETIREES	681-000-106-603	101.40
WILKINSON LAW FIRM P.C.	INV0010674	06/06/2014	RONNIE BETTS	681-000-106-603	399.04
<b>Department 000 - UNDESIGNATED Total:</b>					<b>500.44</b>
<b>Paid Total:</b>					<b>500.44</b>
<b>Fund 681 - PAYROLL Total:</b>					<b>500.44</b>
<b>Grand Total:</b>					<b>459,258.01</b>

## Report Summary

## Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	144,270.72	8,600.00
002 - RESTRICTED POLICE FUND	375.73	0.00
015 - AIRPORT FUND	2,520.24	0.00
022 - SANITATION	21,116.59	0.00
023 - LANDFILL ACCOUNT	3,670.70	834.00
311 - PARKING MILL PROJECT	186,150.09	0.00
375 - PARK AND REC TOURISM	45,827.76	0.00
400 - WATER & SEWER DEPARTMENTS	54,825.74	0.00
681 - PAYROLL	500.44	500.44
<b>Grand Total:</b>	<b>459,258.01</b>	<b>9,934.44</b>

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-054-208	DUE FROM PARKS & REC	72.54	0.00
001-000-070-251	FUEL INVENTORY	104.95	0.00
001-000-149-691	MUNICIPAL COURT BON	2,000.00	2,000.00
001-000-160-697	DONATION FIRE	86.87	0.00
001-000-330-135	COURT CLERK SETTLEME	100.00	100.00
001-100-604-330	COMMUNICATIONS	133.99	0.00
001-110-600-300	PROFESSIONAL SERVICE	30.00	0.00
001-110-604-330	COMMUNICATIONS	135.32	0.00
001-120-604-330	COMMUNICATIONS	136.15	0.00
001-120-690-555	DUES	317.00	0.00
001-123-604-330	COMMUNICATIONS	451.52	0.00
001-123-630-400	EQUIPMENT REPAIR &	35.00	0.00
001-142-600-301	AUDITING	16,700.00	0.00
001-145-630-400	EQUIPMENT REPAIR &	172.70	0.00
001-145-670-376	COURT CONSTITUENTS F	127.50	0.00
001-145-670-377	MOTOR VEHICLE LIABILI	3,045.75	0.00
001-145-670-378	APPEARANCE BOND FEE	975.50	0.00
001-145-670-382	TRAFFIC VIOLATIONS (T	14,590.75	0.00
001-145-670-385	IMPLIED CONSENT (TRU	5,053.00	0.00
001-145-670-386	WIRELESS COMM/DPS (	3,189.50	0.00
001-145-670-387	OTHER MISDEMEANORS	6,337.40	0.00
001-145-670-389	ADULT DRIVERS TRAININ	30.00	0.00
001-145-670-391	TRAUMA TRAFFIC(TRUS	600.00	0.00
001-145-670-393	VICTIMS BOND FEE (TRU	435.75	0.00
001-145-670-395	DRUG VIOLATION/TRUS	104.25	0.00
001-145-691-550	MISCELLANEOUS	30.00	0.00
001-159-620-371	BONDING-CITY EMPLOY	175.00	0.00
001-169-600-302	CITY ATTORNEY GENERA	7,301.14	0.00
001-169-600-309	LEGAL EXPENSES	340.00	0.00
001-169-600-312	CITY ATTORNEY LITIGATI	8,179.76	0.00
001-180-604-330	COMMUNICATIONS	73.34	0.00
001-190-501-200	SUPPLIES	595.00	0.00
001-190-600-310	PLANNING COMMISSIO	27.50	0.00
001-190-600-323	DEBRIS REMOVAL/DEM	1,605.00	0.00
001-190-604-330	COMMUNICATIONS	695.62	0.00
001-190-610-350	TRAVEL	275.00	0.00
001-190-690-553	TRAINING	1,170.31	0.00
001-192-630-403	REPAIRS TO BUILDING	23.48	0.00
001-196-630-402	REPAIRS & MAINTENAN	999.99	0.00
001-196-630-425	REPAIRS MAINT/MLK/18	495.00	0.00
001-197-604-330	COMMUNICATIONS	142.27	0.00
001-197-610-350	TRAVEL	275.00	0.00
001-201-525-231	GAS & OIL	6,904.87	0.00
001-201-535-233	UNIFORMS	49.45	0.00

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-201-556-251	POLICE SUPPLIES	1,334.46	0.00
001-201-600-300	PROFESSIONAL SERVICE	1,357.90	0.00
001-201-600-319	PHYSICAL EXAMINATION	65.00	0.00
001-201-604-330	COMMUNICATIONS	1,455.47	0.00
001-201-630-360	SHOP REPAIRS & MAINT	1,591.26	0.00
001-201-690-555	DUES	300.00	0.00
001-201-918-805	MACHINERY AND EQUIP	1,149.00	0.00
001-215-541-237	OPERATING SUPPLIES	8,038.82	0.00
001-250-604-330	COMMUNICATIONS	329.98	0.00
001-250-635-368	RENT	550.00	0.00
001-261-501-200	SUPPLIES	63.91	0.00
001-261-510-220	SUPPLIES - TOOLS	833.02	0.00
001-261-525-231	GAS & OIL	1,354.34	0.00
001-261-535-233	UNIFORMS	2,625.40	0.00
001-261-600-430	UNIFORM CLEANING	193.50	0.00
001-261-630-360	SHOP REPAIRS & MAINT	5,633.36	0.00
001-261-691-550	MISCELLANEOUS	1,838.68	0.00
001-261-918-805	MACHINERY AND EQUIP	4,941.12	0.00
001-263-600-390	FIRE TRAINING	3,022.00	0.00
001-264-604-330	COMMUNICATIONS	319.92	0.00
001-264-630-404	RADIO MAINTENANCE /	172.80	0.00
001-267-558-269	BUILDING MAINTENANC	2,090.08	0.00
001-281-502-201	REFERENCE PUBLICATIO	41.00	0.00
001-281-604-330	COMMUNICATIONS	309.79	0.00
001-281-630-360	SHOP REPAIRS & MAINT	15.00	0.00
001-281-691-550	MISCELLANEOUS	60.00	0.00
001-301-555-250	SUPPLIES & SMALL TOO	112.68	0.00
001-301-560-270	CONSTRUCTION MATERI	2,153.42	0.00
001-301-604-330	COMMUNICATIONS	157.82	0.00
001-301-630-400	EQUIPMENT REPAIR &	514.32	0.00
001-301-691-550	MISCELLANEOUS	100.26	0.00
001-301-918-805	MACHINERY AND EQUIP	7,680.00	0.00
001-360-525-231	GAS & OIL	196.38	0.00
001-360-604-330	COMMUNICATIONS	42.18	0.00
001-600-721-813	TRAFFIC LIGHT MAINTE	403.00	0.00
001-600-902-938	LYNN LANE ROW	128.53	0.00
001-600-912-822	CARVER DRIVE	2,174.00	0.00
001-605-610-350	TRAVEL	99.15	0.00
001-653-702-506	STK AREA ARTS COUNCI	3,000.00	3,000.00
001-653-702-507	STK COMMUNITY THEAT	3,500.00	3,500.00
002-251-600-300	PROFESSIONAL SERVICE	375.73	0.00
015-505-525-231	GAS & OIL	118.82	0.00
015-505-570-273	VEHICLE REPAIR PARTS	615.09	0.00
015-505-600-338	CONTRACT SERVICES	206.00	0.00
015-505-604-330	COMMUNICATIONS	61.99	0.00
015-505-610-340	ADVERTISING	607.20	0.00
015-505-610-350	TRAVEL	911.14	0.00
022-322-501-200	SUPPLIES	74.94	0.00
022-322-525-231	GAS & OIL	199.00	0.00
022-322-535-233	UNIFORMS	415.53	0.00
022-322-555-250	SUPPLIES & SMALL TOO	1,534.21	0.00
022-322-600-333	ADMINISTRATIVE SERVI	2,104.41	0.00
022-322-600-431	CONTRACT RECYCLING	7,590.00	0.00
022-322-604-330	COMMUNICATIONS	830.13	0.00
022-322-630-360	SHOP REPAIRS & MAINT	6,100.78	0.00
022-322-691-550	MISCELLANEOUS	165.00	0.00
022-325-555-250	SUPPLIES & SMALL TOO	829.33	0.00
022-325-630-404	RADIO MAINTENANCE /	297.04	0.00

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
022-341-555-250	SUPPLIES & SMALL TOO	71.95	0.00
022-341-604-330	COMMUNICATIONS	73.33	0.00
022-341-630-360	SHOP REPAIRS & MAINT	830.94	0.00
023-323-555-250	SUPPLIES & SMALL TOO	80.93	0.00
023-323-560-270	CONSTRUCTION MATERI	1,971.86	0.00
023-323-610-350	TRAVEL	834.00	834.00
023-323-625-380	UTILITIES	57.00	0.00
023-323-630-360	SHOP REPAIRS & MAINT	696.91	0.00
023-323-691-550	MISCELLANEOUS	30.00	0.00
311-656-600-300	PROFESSIONAL SERVICE	39,324.55	0.00
311-656-600-333	ADMINISTRIVE SERVICES	146,825.54	0.00
375-551-907-942	PARK IMP/CAPITAL PROJ	45,827.76	0.00
400-000-070-250	INVENTORY	8,462.67	0.00
400-721-501-200	SUPPLIES	131.57	0.00
400-721-555-250	SUPPLIES & SMALL TOO	5,055.80	0.00
400-721-600-338	CONTRACT SERVICES	515.00	0.00
400-721-604-330	COMMUNICATIONS	282.95	0.00
400-721-630-400	EQUIPMENT REPAIR &	355.53	0.00
400-721-630-566	CONSTRUCTION MATERI	72.00	0.00
400-721-691-550	MISCELLANEOUS	130.00	0.00
400-723-525-231	GAS & OIL	8.00	0.00
400-723-555-250	SUPPLIES & SMALL TOO	2,085.27	0.00
400-723-585-277	OTHER REP & MAINT - S	1,163.32	0.00
400-723-587-279	STREET MAINTENANCE S	3,831.46	0.00
400-723-600-316	CONTRACT SERVICE-ME	9,624.87	0.00
400-723-600-364	BILLING SERVICES	9,313.20	0.00
400-723-604-330	COMMUNICATIONS	220.00	0.00
400-723-610-350	TRAVEL	251.26	0.00
400-723-630-360	SHOP REPAIRS & MAINT	18.00	0.00
400-723-630-400	EQUIPMENT REPAIR &	524.86	0.00
400-723-630-404	RADIO MAINTENANCE /	10.05	0.00
400-723-690-555	DUES	169.12	0.00
400-723-691-550	MISCELLANEOUS	4,113.00	0.00
400-726-555-250	SUPPLIES & SMALL TOO	1,081.86	0.00
400-726-600-314	CONTRACT TESTING SER	1,590.00	0.00
400-726-630-400	EQUIPMENT REPAIR &	3,504.80	0.00
400-726-630-428	REMOTE PUMP STATIO	1,310.41	0.00
400-726-690-555	DUES	75.00	0.00
400-740-600-338	CONTRACT SERVICES	284.00	0.00
400-740-690-555	DUES	200.00	0.00
400-740-691-550	MISCELLANEOUS	105.49	0.00
400-740-720-800	CAPITAL OUTLAY	336.25	0.00
681-000-106-603	GARNISHMENTS	500.44	500.44
	Grand Total:	459,258.01	9,934.44

## Project Account Summary

Project Account Key	Expense Amount	Payment Amount
**None**	459,258.01	9,934.44
Grand Total:	459,258.01	9,934.44



INVOICE	DATE	PO NBR DESCRIPTION	TEMPL INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ACH SEQ
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VENDOR:	202	BELL BUILDING SUPPLY								
	75774	06/12/14	5130 Weed Killer & Adhesive	06/18/14	35.66	.00	CHK			
			VENDOR TOTAL:		35.66					

VENDOR:	303	C SPIRE WIRELESS								
	05/31/14	06/12/14	0 Phone Bill	06/18/14	1127.79	.00	CHK			
			VENDOR TOTAL:		1127.79					

VENDOR:	306	CITY OF STARKVILLE								
	06/12/14	06/12/14	0 Tax & Administration	06/18/14	112916.67	.00	CHK			
			VENDOR TOTAL:		112916.67					

VENDOR:	307	CITY OF STARKVILLE								
	05/23/14	06/12/14	0 City Invoice	06/18/14	33716.49	.00	CHK			
			VENDOR TOTAL:		33716.49					

VENDOR:	308	CITY OF STARKVILLE								
	06/09/14	06/12/14	0 Monthly Fuel Bill	06/18/14	5411.91	.00	CHK			
			VENDOR TOTAL:		5411.91					

VENDOR:	318	CLAYTON VILLAGE MINI STG								
	06/11/2014	06/12/14	0 Storage Unit Rental	06/18/14	720.00	.00	ACH			
			VENDOR TOTAL:		720.00					

VENDOR:	691	GATEWAY TIRES&SERVICE CENTER								
	1102316898	06/12/14	5126 Repair Flat - Backhoe	06/18/14	103.50	.00	CHK			
	1102332090	06/12/14	5158 Repair Flat - Truck #41	06/18/14	15.00	.00	CHK			
			VENDOR TOTAL:		118.50					

VENDOR:	721	GOLDEN TRIANGLE								
	06/12/14	06/12/14	5138 Commercial Waste Dumping	06/18/14	206.34	.00	CHK			
			VENDOR TOTAL:		206.34					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMP INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYPE	PAID AMOUNT	PAID/VOID DATE	CHECK/ACH SEQ
VENDOR:	800		MAILFINANCE								
	06/12/14		0 Postage Lease Payment		06/18/14	573.81	.00	ACH			
				VENDOR TOTAL:		573.81					

VENDOR:	811		HD SUPPLY UTILITIES LTD.								
	06/12/14		5088 Stock Material		06/18/14	266.14	.00	ACH			
				VENDOR TOTAL:		266.14					

VENDOR:	1205		LOWE'S								
	06/12/14		5153 Rakes, Pliers, Cooler, Etc.		06/18/14	264.73	.00	CHK			
				VENDOR TOTAL:		264.73					

VENDOR:	1319		MONT'S PAPER & PACKAGING								
	06/12/14		5078 Uniform Shirts		06/18/14	156.02	.00	CHK			
	06/12/14		5073 Company Hats & Envelopes		06/18/14	425.40	.00	CHK			
	06/12/14		5092 Uniform Shirts		06/18/14	368.44	.00	CHK			
	06/12/14		5104 Uniform Shirts		06/18/14	179.71	.00	CHK			
				VENDOR TOTAL:		1129.57					

VENDOR:	1400		NESCO								
	06/12/14		5065 Stray Voltage Eliminators		06/18/14	177.48	.00	ACH			
	06/12/14		5108 350 MCM Copper		06/18/14	910.84	.00	ACH			
	06/12/14		5122 Supplies for URD Project		06/18/14	488.74	.00	ACH			
				VENDOR TOTAL:		1577.06					

VENDOR:	1525		OKTIBBEHA CO. CO-OP								
	06/12/14		5127 Work Boots		06/18/14	129.00	.00	ACH			
	06/12/14		5135 Top Soil		06/18/14	17.90	.00	ACH			
	06/12/14		5151 Work Boots & Weed Killer		06/18/14	217.25	.00	ACH			
				VENDOR TOTAL:		364.15					

VENDOR:	1536		PALMER'S SERVICE CENTER								
	06/12/14		5152 Service for Truck #34		06/18/14	2838.08	.00	ACH			
				VENDOR TOTAL:		2838.08					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMP INV	AP DATE	INVOICE AMOUNT	TAX AMOUNT	PMT TYP	PAID AMOUNT	PAID/VOID DATE	CHECK/ACH SEQ
VENDOR:	1818	UNITED RENTALS, INC.									
119664663-004.11	06/12/14	5110	Water Pump Rental		06/18/14	185.99	.00	ACH			
119946061-001	06/12/14	5107	Honda Trash Pump		06/18/14	1145.00	.00	ACH			
943761631-058	06/12/14	0	Bobcat Rental		06/18/14	1005.40	.00	ACH			
VENDOR TOTAL:						2340.39					

VENDOR:	1885	ROBINSON'S WESTERN AUTO									
9557826	06/12/14	5114	Chainsaw Repair		06/18/14	40.35	.00	CHK			
VENDOR TOTAL:						40.35					

VENDOR:	1886	SEDC									
9005	06/12/14	0	Billing Services		06/18/14	17445.00	.00	ACH			
VENDOR TOTAL:						17445.00					

VENDOR:	1887	S & S LINE SERVICE									
1506-1511	06/12/14	0	Right of Way Clearing		06/18/14	13941.60	.00	ACH			
VENDOR TOTAL:						13941.60					

VENDOR:	1893	SCHWEITZER ENGINEERING LAB									
19930-580300	06/12/14	5112	Transceivers		06/18/14	2600.00	.00	ACH			
VENDOR TOTAL:						2600.00					

VENDOR:	1940	STUART C. IRBY									
S008272446.001	06/12/14	5070	3' Black Polyethylene Pipe		06/18/14	8520.00	.00	ACH			
S008323654.003	06/12/14	5111	Mechanical Jumpers		06/18/14	3324.25	.00	ACH			
S008334759.003	06/12/14	5128	Mechanical Jumpers & Switche		06/18/14	4093.86	.00	ACH			
VENDOR TOTAL:						15938.11					

VENDOR:	1997	SOUTHEASTERN TESTING LAB									
337347	06/12/14	5159	Rubber Gloves		06/18/14	340.90	.00	ACH			
VENDOR TOTAL:						340.90					

INVOICE	DATE	PO NBR	DESCRIPTION	TEMP	AP	INVOICE	TAX	PMT	PAID	PAID/VOID	CHECK/
				INH	DATE	AMOUNT	AMOUNT	TYP	AMOUNT	DATE	ACH SEQ

VENDOR:	2018	TRADE AMERICA									
18403	06/12/14	5154	Janitorial supplies		06/18/14	258.50	.00	ACH			
						VENDOR TOTAL:	258.50				

VENDOR:	2021	TCC FACILITIES MANAGEMENT									
560:605	06/12/14	0	Janitorial Services		06/18/14	900.00	.00	ACH			
						VENDOR TOTAL:	900.00				

VENDOR:	2033	TRI STARR WUEFLER & BRAKE									
778109	06/12/14	5133	Oil Change - Truck #28		06/18/14	38.95	.00	CHK			
778114	06/12/14	5142	Oil Change & Wipers		06/18/14	58.95	.00	CHK			
						VENDOR TOTAL:	97.90				

VENDOR:	2040	TVPPA EDUCATION & TRAIN.									
06/12/14	06/12/14	0	Education & Training		06/18/14	3544.00	.00	CHK			
						VENDOR TOTAL:	3544.00				

VENDOR:	2110	U. S. POSTAL SERVICE									
06/12/14	06/12/14	0	PO Box Renewal		06/18/14	520.00	.00	CHK			
						VENDOR TOTAL:	520.00				

VENDOR:	2327	WAUKAMAY DISTRIBUTORS, INC.									
11681	06/12/14	0	Water		06/18/14	9.91	.00	ACH			
						VENDOR TOTAL:	9.91				

VENDOR:	2397	XBYTE TECHNOLOGIES									
SI-9280968	06/12/14	5167	Dell Hard Drives		06/18/14	600.00	.00	CHK			
						VENDOR TOTAL:	600.00				

GRAND TOTAL: 219843.56



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: X.  
AGENDA DATE: 6-17-2014  
PAGE: 1 of 1**

**SUBJECT:** Consideration of the approval of the engagement letter from Watkins, Ward & Stafford for the 2014 audit for the City of Starkville.

**AMOUNT & SOURCE OF FUNDING:** \$25,000 from line item #001-142-600-301

**FISCAL NOTE:** This item is budgeted every year.

**REQUESTING DEPARTMENT:** Finance and Administration

**AUTHORIZATION:** Taylor Adams, CAO / CFO

**FOR MORE INFORMATION:** Taylor Adams @ 323-2525 ext.101 or  
Lesa Hardin @323-2525 ext.117

**PRIOR BOARD ACTION:** Previous Boards have engaged Watkins, Ward & Stafford for the City of Starkville audits for several terms.

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**SUGGESTED MOTION:**

**“MOVE APPROVAL OF THE ENGAGEMENT LETTER WITH WATKINS, WARD AND STAFFORD, PLLC FOR THE CITY OF STARKVILLE 2014 AUDIT.”**



**WATKINS, WARD AND STAFFORD**

Professional Limited Liability Company  
Certified Public Accountants

One Professional Plaza P.O. Box 1345 Starkville, MS 39760  
200 Hospital Road  
Phone (662) 323-9071

Fax (662) 323-9075

James L. Stafford, CPA  
Harry W. Stevens, CPA  
S. Keith Winfield, CPA  
William B. Stagers, CPA  
Aubrey R. Holder, CPA  
Michael W. McCully, CPA  
Mort Stroud, CPA  
R. Steve Sinclair, CPA  
Michael L. Pierce, CPA  
Marsha L. McDonald, CPA  
Wanda S. Holley, CPA  
Robin Y. McCormick, CPA

J. Randy Scrivner, CPA  
Kimberly S. Caskey, CPA  
Susan M. Lummus, CPA  
Thomas J. Browder, CPA  
Stephen D. Flake, CPA  
John N. Russell, CPA  
Thomas A. Davis, CPA  
Anita L. Goodrum, CPA  
Ricky D. Allen, CPA  
Jason D. Brooks, CPA  
Robert E. Cordle, Jr., CPA  
Perry C. Rackley, Jr., CPA

June 12, 2014

To the Honorable Mayor and Board of Aldermen  
City of Starkville  
Starkville, Mississippi

We are pleased to confirm our understanding of the services we are to provide the City of Starkville for the year ended September 30, 2014. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City of Starkville as of and for the year ended September 30, 2014. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Starkville's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Starkville's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis).

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Starkville's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

- 1) Schedule of Expenditures of Federal Awards.
- 2) Combining Statement of Activities – General Fund.
- 3) Combining Schedules of Revenues, Expenditures and Changes in Fund Balance.
- 4) Schedule of Surety Bonds.

## **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

The reports on internal control and compliance will each include a paragraph that states that the purpose of the report is solely to describe (1) the scope of testing of internal control over financial reporting and compliance and the result of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, (2) the scope of testing internal control over compliance for major programs and major program compliance and the result of that testing and to provide an opinion on compliance but not to provide an opinion on the effectiveness of internal control over compliance, and (3) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance and OMB Circular A-133 in considering internal control over compliance and major program compliance. The paragraph will also state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major program(s) in accordance with OMB Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

## **Management Responsibilities**

Management is responsible for the basic financial statements, schedule of expenditures of federal awards, and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You will be required to acknowledge in the written representation letter our assistance with preparation of the financial statements and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes

prior to their issuance and have accepted responsibility for them. You agree to assume all management responsibilities for any nonaudit services we provide; oversee the services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan.

You are responsible for preparation of the schedule of expenditures of federal awards in conformity with OMB Circular A-133. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with OMB Circular A-133; (2) that you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with OMB Circular A-133; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

#### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and OMB Circular A-133.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Starkville's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Circular A-133 Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Starkville's major programs. The purpose of these procedures will be to express an opinion on the City of Starkville's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

### **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly,

we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The audit documentation for this engagement is the property of Watkins, Ward and Stafford, PLLC and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the Department of Transportation or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Watkins, Ward and Stafford, PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Department of Transportation. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately December 15, 2014 and to issue our reports no later than March 15, 2015. J. Randy Scrivner, CPA, is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$22,500. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 120 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all

time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. Previous years have required additional billings as follows: GASB 34 conversion - \$4,000, Federal programs - \$1,500 and depreciation schedules - \$1,500. If significant additional time above these identified areas is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. If these areas have been completed without our assistance, there will be no additional charges. Specific procedures that we will perform during the audit at no additional cost will include quarterly testing of fixed asset additions and deletions and expanded testing in the areas of court fine revenues and payroll expenditures.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2010 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the City of Starkville and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Watkins, Ward and Stafford, PLLC  
Certified Public Accountants



J. Randy Scrivner, CPA  
Partner

RESPONSE:

This letter correctly sets forth the understanding of the City of Starkville.

Management signature: \_\_\_\_\_  
Title: Finance Director/City Clerk  
Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_  
Title: Mayor  
Date: \_\_\_\_\_



**AGENDA ITEM NO:** Department Business—Personnel—XI.H.1

**CITY OF STARKVILLE**

**AGENDA DATE:** June 17, 2014

**RECOMMENDATION FOR BOARD ACTION**

**PAGE:** 1 of 1

**SUBJECT:** Request authorization to advertise to promote Thalmus Morgan to fill a position for an Equipment Operator at the Landfill Division of Sanitation and Environmental Services

**AMOUNT & SOURCE OF FUNDING:** Departmental Budget

**REQUESTING DIRECTOR'S DEPARTMENT:** Emma Gandy, Department Head

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**PRIOR BOARD ACTION:**

**AUTHORIZATION HISTORY:** Replacement for Cap Riley who promoted to Crew Leader. The Board approved advertising to fill this position on May 20, 2014.

Thalmus Morgan is currently an Operator in the Landscape Division. He has been employed with the City since 7/8/2011. His current rate is \$19,760.61 (\$9.50 hour) in Grade 5. The suggested rate is slightly over a 10% increase, but will bring him in at a rate equal to other Equipment Operators.

**AMOUNT:** Salary Grade 6, step 2b 2080 hours, \$21,851.63 (\$10.51 hour)

**STAFF RECOMMENDATION:** (Recommended Motion) Move approval to promote Thalmus Morgan to fill a position of Equipment Operator at the Landfill Division of Sanitation and Environmental Services.

**DATE SUBMITTED:** May 16, 2014

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**AGENDA ITEM NO: Department Business, Personnel—XI. H. 2**  
**CITY OF STARKVILLE**  
**AGENDA DATE: June 17, 2014**  
**RECOMMENDATION FOR BOARD ACTION**  
**PAGE: 1 of 1**

**SUBJECT:** Request authorization to hire Mark A. Andrews and Chauncey P. Jones to fill vacant positions of Driver in the Sanitation & Environmental Services Department

**AMOUNT & SOURCE OF FUNDING** Regular budgeted position

**REQUESTING DIRECTOR'S DEPARTMENT:** Emma Gandy, Sanitation & Environmental Services  
Department Director

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**AUTHORIZATION HISTORY:** Replacements for Karry Bray and William Bell. The Board authorized advertising for these positions on May 20, 2014.

Mark Andrews is a Starkville resident. He is originally from Indianapolis, Indiana. He has over 11 years experience as a driver, warehouse supervisor, and fleet manager for a 40 tractor fleet operation. He is currently a Driver for a logging operation in Bruce, MS.

Chauncey Jones is a Starkville native. He graduated from Starkville High and then received his Associates from EMCC. His work experience includes driver for Starkville School District and Maintenance positions with Holiday Inn and McDonald's.

**AMOUNT** Grade 6, 2080 hours, Step 1 \$20,799.79 (\$10.00 hour)

**STAFF RECOMMENDATION:** (Suggested Motion) Move approval to hire Mark A. Andrews and Chauncey P. Jones to fill vacant positions of Driver in the Sanitation & Environmental Services Department. Subject to one year probationary period.

**DATE SUBMITTED:** June 12, 2014

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**AGENDA ITEM NO: Department Business, Personnel—XI. H. 3**  
**CITY OF STARKVILLE**  
**AGENDA DATE: June 17, 2014**  
**RECOMMENDATION FOR BOARD ACTION**  
**PAGE: 1 of 1**

**SUBJECT:** Request authorization to hire James S. Betts to fill a vacant position of Foreman in the New Construction/Rehab Division of Public Services

**AMOUNT & SOURCE OF FUNDING:** Budgeted position

**FISCAL NOTE:**

**REQUESTING DIRECTOR'S DEPARTMENT:** Doug Devlin, Public Services

**AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**AUTHORIZATION HISTORY:** This position will replace Kelvin Dailey who is retiring. The Board authorized advertising this position on May 50, 2014.

James Betts is a native of Starkville and graduated from Starkville High. He has attended EMCC and completed certificates in Basic, Intermediate, and Advanced Shielded Metal Arc Welding as well as in Basic Manufacturing. He is currently employed as the Property Manager for the Pines Mobile Home Park. He previously worked for seven years with Prisock Construction and Harrell Construction with time in these positions as a Crew Leader. Additionally, he worked for six years for Ceco in Industrial Maintenance and fabrication.

**AMOUNT:** Salary Grade 9, 2080 hours step 1 rate of \$27,683.72 (\$13.31 hour)

**STAFF RECOMMENDATION:** (Suggested Motion) Recommend approval to hire James S. Betts to fill the position of Foreman in the New Construction/Rehab Division of Public Services. Must obtain certification as MDEQ Operator II-C within one year of entry into the position. Subject to one year probationary period.

**DATE SUBMITTED:** June 12, 2014

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**AGENDA ITEM NO:** Department Business—Personnel—XI.H.4

**CITY OF STARKVILLE**

**AGENDA DATE:** June 17, 2014

**RECOMMENDATION FOR BOARD ACTION**

**PAGE:** 1 of 1

**SUBJECT:** Request authorization to hire Ashley E. Wigelsworth to fill the vacant position of Deputy Clerk—Accounts Payable in the City Clerk’s Office

**AMOUNT & SOURCE OF FUNDING:** Departmental Budget

**REQUESTING DIRECTOR'S DEPARTMENT:** Lesa Hardin, City Clerk

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**AUTHORIZATION HISTORY:** The Board authorized advertising for this position on May 20, 2014. This position will replace Joanna McLaurin.

Ashley Wigelsworth is a native of Brandon, MS. She graduated from Brandon High and completed Associate’s Degree in Hospitality, Travel, & Tourism from Hinds Community College. Ashley currently works for Holiday Inn. She has worked for them for two years. Ashley is in the process of relocating to Starkville.

**AMOUNT:** Salary Grade 8, 2080 hours, salary \$25,167.02 (\$12.10 hour)

**STAFF RECOMMENDATION:** (Recommended Motion) Move approval to hire Ashley E. Wigelsworth to fill the vacant position of Deputy Clerk—Accounts Payable in the City Clerk’s Office as presented. Subject to one year probationary period.

**DATE SUBMITTED:** June 13, 2014

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**AGENDA ITEM NO:** Department Business—Personnel—XI. H. 5.

**CITY OF STARKVILLE**

**AGENDA DATE:** June 17, 2014

**RECOMMENDATION FOR BOARD ACTION**

**PAGE:** 1 of 1

**SUBJECT:** Request authorization to advertise to fill vacant positions for Firefighter in the Fire Department

**AMOUNT & SOURCE OF FUNDING** Budgeted positions

**REQUESTING DIRECTOR'S DEPARTMENT:** Chief Rodger Mann, Fire Chief

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**AUTHORIZATION HISTORY:** We currently have one vacant position due to resignation of Brent Crutchfield. This group of applicants would also be considered should there be any other vacant positions in the Firefighter classification due to retirements, terminations, or approved additions to the Department within a period of 90 days.

**AMOUNT** Grade 5, (2990 hours), annual salary of \$27,578.52 (\$9.22 per hour) for entry level.  
Grade 5, (2990) hours), annual salary of \$28,405.88 (\$9.50 per hour) for certified.

**STAFF RECOMMENDATION:** (Suggested Motion) Move approval to advertise to fill vacant positions of Firefighter in the Fire Department.

**DATE SUBMITTED:** June 12, 2014

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**AGENDA ITEM NO:** Department Business—Personnel—XI.H.6

**CITY OF STARKVILLE**

**AGENDA DATE:** June 17, 2014

**RECOMMENDATION FOR BOARD ACTION**

**PAGE:** 1 of 1

**SUBJECT:** Request authorization to advertise to fill a vacant position of Operator 1 in the Landscape Division of Sanitation & Environmental Services

**AMOUNT & SOURCE OF FUNDING** Regular budgeted positions

**REQUESTING DIRECTOR'S DEPARTMENT:** Emma Gandy, Department Director

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**PRIOR BOARD ACTION:**

**AUTHORIZATION HISTORY:** Replacement for Thalmus Morgan who has been transferred to Landfill.

Job Description:

**LANDSCAPE DIVISION**

**Operator I**

**Salary Grade 5**

**Duties**—assist with and perform duties associated with maintenance and care of city right-of ways; operate various equipment such as tractors, limb loaders, side arm mowers and trucks involved with right-of-way maintenance; routine maintenance of equipment; responsible for ensuring that all safety devices are in place and working prior to using equipment; responsible for maintaining accurate daily time records and maintenance records; must be available to work during city emergencies to assist with cleanup and repairs and perform other duties as directed; during off-season, will assist other crews with litter control, brush cleanup, and other related duties. Working conditions include exposure to extremes in weather conditions; subject to hazards associated with hand and/or power tools, tractors, and related equipment; exposure to pesticides when treating fire ant mounds and applying pesticides. Performs other duties as may be assigned

**Minimum Qualifications**—Must be at least eighteen (18) years of age; high school diploma or its equivalent; skilled in the use of equipment used in right-of-way clearing and maintenance; valid driver's license and acceptable MVR; ability to exercise tact and discretion with customers and the public, including reasonable standards of personal appearance; ability to lift up to and occasionally over 75 pounds; two (2) years experience in farm work or related field and the ability to perform the essential job functions.

**AMOUNT** This job is in our Salary Grade 5. The salary range is step 1, \$18,908.36 (\$9.09 hour) to a maximum rate of \$25,164.54 (\$12.10 hour).

**STAFF RECOMMENDATION:** (Suggested Motion) Move approval to advertise to fill a vacant position of Operator 1 in the Sanitation /Environmental Services Department.

**DATE SUBMITTED:** June 12, 2014

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**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XI, J, 1  
AGENDA DATE: 6/17/14  
PAGE: 1 of 3**

**SUBJECT:** REQUEST APPROVAL TO ISSUE A NOTICE TO PROCEED TO CONTROL SYSTEMS INCORPORATED, A SOLE SOURCE, TO PROVIDE, REPLACE AND PROGRAM THE REMOTE TERMINAL UNITS AT THE BLUEFIELD ROAD FILTER PLANT AND CURRY STREET WELL IN AN AMOUNT NOT TO EXCEED \$17,000.

**SOURCE OF FUNDING:** 400-740-720-800 (Capital Outlay)

**REQUESTING  
DEPARTMENT:** Public Services

**DIRECTOR'S  
AUTHORIZATION:** Doug Devlin

**FOR MORE INFORMATION CONTACT:** Doug Devlin, 324-4011, ext. 128

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**STAFF RECOMMENDATION:**

Programmable remote terminal units (RTU's) are a critical component of the control system that operates our water production facilities.

The existing RTU's have been discontinued by the original equipment manufacturer and are no longer being supported by Control Systems Incorporated (CSI), the provider of the control systems on all our water and wastewater facilities.

The RTU at the Bluefield facility has failed and we are having to operate the system manually. We urgently need to get this replaced with a unit that CSI will support. We also have an outdated RTU at the Curry well site and we need to replace it before it fails.

CSI is a sole source because they have designed the programming logic for our system and they will need to program the new RTU's as well.

Quotes are attached for each location at \$8,500 each (\$17,000 total).

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# CONTROL SYSTEMS, INC.

909 Quinn Street • Jackson, Mississippi 39202  
P.O. Box 4852 • Jackson, Mississippi 39296-4852  
Phone 601.355.8594 • FAX 601.355.8774

## QUOTATION

June 12, 2014

TO: Scott Thomas  
City of Starkville

email: sthomas@citystarkville.org

TEL: 662.312.4446

This document contains 1 page(s).

RE: SCADA System Upgrade - Starkville, MS  
CSI Quote Ref #STAR0612 Bluefield

COMMENTS: We are pleased to offer the following quotation on the above mentioned project.

<u>Item</u>	<u>Qty</u>	<u>Description</u>	<u>Price</u>
1.	1	<b>Lot Installation of Items listed below by Control Systems, Inc.</b> Includes installation and start-up as required for a complete operational system.	
2.	1	<b>Bluefield Road Filter Building MCC RTU Upgrade (Existing CSI Job #27312)</b> CSI shall remove the existing ICL4300 RTU, and replace with two CSI RTU103s, and two MRB101 multiplexor relay boards mounted in a NEMA 3R enclosure (approximately 24"H x 20"W x 8"D), and provide required programming.	

**TOTAL NET** \$8,500.00

Payment Terms: NET 30 DAYS

Material Shipment Approximately 5-6 weeks AAD

Submittal Shipment Approximately 5-6 weeks ARO

*Steve*

Steve Hupperich

E-MAIL - steveh@controlsysinc.com

S:\QUOTES\STAR0612 Bluefield.wpd

A 20% order cancellation fee will be enforced if cancelled after submittals are complete.

Applicable taxes are NOT included.

As a supplier, CSI does NOT allow retainage against invoices.

This quotation is good for 30 days.

Page 1 of 1



# CONTROL SYSTEMS, INC.

909 Quinn Street • Jackson, Mississippi 39202  
P.O. Box 4852 • Jackson, Mississippi 39296-4852  
Phone 601.355.8594 • FAX 601.355.8774

## QUOTATION

June 12, 2014

TO: Scott Thomas  
City of Starkville

email: sthomas@citystarkville.org

TEL: 662.312.4446

This document contains 1 page(s).

RE: SCADA System Upgrade - Starkville, MS  
CSI Quote Ref #STAR0612 Curry St Well

COMMENTS: We are pleased to offer the following quotation on the above mentioned project.

<u>Item</u>	<u>Qty</u>	<u>Description</u>	<u>Price</u>
1.	1	Lot Installation of Items listed below by Control Systems, Inc. Includes installation and start-up as required for a complete operational system.	
2.	1	Curry St Well RTU Upgrade (Existing CSI Job #27312) CSI shall remove the existing ICL4300 RTU, and replace with two CSI RTU103s, and two MRB101 multiplexor relay boards mounted in a NEMA 3R enclosure (approximately 24"H x 20"W x 8"D), and provide required programming.	

**TOTAL NET** \$8,500.00

Submittal Shipment Approximately 5-6 weeks ARO

Payment Terms: NET 30 DAYS  
Material Shipment Approximately 5-6 weeks AAD

*Steve*

Steve Hupperich  
E-MAIL - steveh@controlsysinc.com  
S:\QUOTES\STAR0612 Curry St Well.wpd