



# **OFFICIAL ELECTRONIC PACKET**

**CITY OF STARKVILLE, MISSISSIPPI**

**MAY 1, 2012**



**OFFICIAL AGENDA**  
**THE MAYOR AND BOARD OF ALDERMEN**  
**OF THE**  
**CITY OF STARKVILLE, MISSISSIPPI**

REGULAR MEETING OF TUESDAY, MAY 1, 2012  
5:30 P.M., COURT ROOM, CITY HALL  
101 EAST LAMPKIN STREET

**PROPOSED CONSENT AGENDA ITEMS ARE NOTED ### AND PROVIDED AS  
APPENDIX A ATTACHED**

- I. **CALL THE MEETING TO ORDER**
- II. **PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. **APPROVAL OF THE OFFICIAL AGENDA**
  - A. APPROVAL OF THE CONSENT AGENDA
- IV. **APPROVAL OF BOARD OF ALDERMEN MINUTES**
  - A. REQUEST APPROVAL OF THE MINUTES FROM THE RECESS MEETING OF MARCH 20, 2012, OF THE CITY OF STARKVILLE BOARD OF ALDERMEN.
- V. **ANNOUNCEMENTS AND COMMENTS**
  - A. MAYOR'S COMMENTS:
  - B. BOARD OF ALDERMEN COMMENTS:  
  
ANNOUNCEMENT OF THE EMPLOYEE(S) OF THE MONTH BY ALDERMAN PARKER:  
  
**KEITH FORTENBERRY** – WASTEWATER DIVISION OF PUBLIC SERVICES

VI. **CITIZEN COMMENTS**

VII. **PUBLIC APPEARANCES**

- A. PUBLIC APPEARANCE BY ANITA LINDSEY REQUESTING A SPECIAL EVENT PERMIT FOR THE STARKVILLE COMMUNITY DAY SCHEDULED FOR SATURDAY, JULY 21, 2012, AT J.L. KING PARK, REQUESTING STREET CLOSINGS, IN-KIND SERVICES AND A CASH DONATION FROM THE CITY OF STARKVILLE.

VIII. **PUBLIC HEARING**

- A. FIRST PUBLIC HEARING ON AMENDING THE SIDEWALK ORDINANCE 2011-01 AND THE CITY OF STARKVILLE CODE OF ORDINANCES, CHAPTER 98, ARTICLE III, TO CREATE A SIDEWALK DEVELOPMENT DISTRICT MANDATING SIDEWALKS IN CERTAIN AREAS OF THE CITY AND EXEMPTING OTHERS FROM SIDEWALK REQUIREMENTS AND OTHER RELATED MATTERS.
- B. FIRST PUBLIC HEARING ON AMENDING THE CITY OF STARKVILLE SAFETY HELMET ORDINANCE, 2010-06, AND THE CITY OF STARKVILLE CODE OF ORDINANCES, CHAPTER 106, TRAFFIC AND VEHICLES, ARTICLE XVI. SECS. 106-606 ET SEQ.

IX. **MAYOR'S BUSINESS**

- ### A. CONSIDERATION OF CALLING FOR A PUBLIC HEARING ON REPEALING THE 2003 ICC CODE AND THE 2005 NATIONAL ELECTRIC CODE (NEC) AS ORDINANCE 2005-04 AND REPLACING THEM WITH THE 2012 ICC CODES AND THE 2011 NATIONAL ELECTRIC CODE AND AMENDING THE CITY OF STARKVILLE CODE OF ORDINANCES CHAPTER 26. ARTICLES I-VI.

X. **BOARD BUSINESS**

- A. CONSIDERATION OF APPROVAL OF THE SPECIAL EVENT PERMIT FOR THE STARKVILLE COMMUNITY DAY SCHEDULED FOR SATURDAY, JULY 21, 2012, AT J.L. KING PARK, REQUESTING STREET CLOSINGS, IN-KIND SERVICES AND A CASH DONATION FROM THE CITY OF STARKVILLE.
- B. CONSIDERATION OF APPROVING THE REVISED JOB DESCRIPTION OF THE CITY CLERK AND AUTHORIZING

ADVERTISING FOR A CITY CLERK FOR THE CITY OF STARKVILLE.

### C. CONSIDERATION OF APPROVING A RESOLUTION AND A CONTINGENCY CONTRACT WITH GOVERNMENT SERVICES, LLC, FOR THE AUDIT OF METROCAST FRANCHISE PAYMENTS TO THE CITY.

D. REPORT ON THE MDOT PLANS FOR THE REBUILD OR OVERLAY FOR HIGHWAY 182 AT THE REQUEST OF ALDERMAN PERKINS.

### E. CONSIDERATION OF REVISING THE 2011 CAPITAL IMPROVEMENT PROGRAM TO INCLUDE AN OVERLAY OF CRITZ STREET FROM JACKSON STREET TO OLD WEST POINT ROAD INSTEAD OF THE CENTRAL AVENUE REBUILD PROJECT.

### F. CONSIDERATION OF APPOINTING WILLIAM H. (BILL) WEBB TO THE BOARD OF ADJUSTMENTS AND APPEALS TO FILL THE UNEXPIRED TERM (JUNE 30, 2013) OF JAMES H. JOHNSON FOR WARD VI.

**XI. DEPARTMENT BUSINESS**

A. AIRPORT

*THERE ARE NO ITEMS FOR THIS AGENDA*

B. BUILDING, CODES AND PLANNING DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

C. OFFICE OF THE CITY CLERK

1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR THE FIRE DEPARTMENT AS OF APRIL 26, 2012.

### 2. REQUEST CONSIDERATION OF THE APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS EXCEPT THE FIRE DEPARTMENT AS OF APRIL 26, 2012.

D. COURTS

*THERE ARE NO ITEMS FOR THIS AGENDA*

E. ELECTRIC DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

F. ENGINEERING AND STREETS

### 1. REQUEST APPROVAL TO ADVERTISE FOR BIDS FOR THE GRETA LANE AND COLLIER ROAD IMPROVEMENTS PROJECT.

### 2. REQUEST APPROVAL OF THE LOW QUOTE FOR PERMANENT EROSION CONTROL MATTING FROM G&O SUPPLY.

G. FIRE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

H. INFORMATION TECHNOLOGY

### 1. REQUEST CONSIDERATION OF ACCEPTING THE QUOTE FROM PRECISION COMMUNICATIONS IN THE AMOUNT OF \$14,735.00 FOR THE REPAIR OF THE EMERGENCY SIRENS IN THE CITY OF STARKVILLE.

I. PERSONNEL

1. REQUEST APPROVAL TO PROMOTE JUSTIN EDWARDS TO THE POSITION OF SERGEANT IN THE FIRE DEPARTMENT.

### 2. REQUEST APPROVAL TO ADVERTISE TO FILL THE VACANT POSITION OF CREW LEADER IN THE WATER/SEWER DIVISION OF PUBLIC SERVICES.

3. REQUEST APPROVAL TO ADVERTISE TO FILL THE VACANT POSITION OF FOREMAN IN THE LANDFILL DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.

4. REQUEST APPROVAL TO ADVERTISE TO FILL THE VACANT POSITION OF FOREMAN IN THE LANDSCAPE DIVISION OF SANITATION AND ENVIRONMENTAL SERVICES.

### 5. REQUEST APPROVAL TO ADVERTISE TO FILL THE VACANT POSITION OF DEPUTY CLERK--ACCOUNTS RECEIVABLE IN THE CITY CLERK'S OFFICE.

### 6. REQUEST APPROVAL TO ADVERTISE TO FILL THE VACANT POSITION OF DEPUTY CLERK—GENERAL RECORDS CLERK IN THE CITY CLERK'S OFFICE.

7. REQUEST APPROVAL TO ADVERTISE FOR VACANT POLICE OFFICER POSITIONS.

### 8. REQUEST APPROVAL TO ADVERTISE FOR A VACANT COURT SECURITY POSITION.

J. POLICE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

K. PUBLIC SERVICES

### 1. REQUEST APPROVAL TO PURCHASE A PRE-FABRICATED CHLORINE GAS STORAGE ROOM FOR THE MONTGOMERY STREET WATER PLANT FROM GLOBAL-TREAT, THE SUBMITTER OF THE LOWEST QUOTE, IN THE AMOUNT OF \$10,595.00.

L. SANITATION DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

**XII. CLOSED DETERMINATION SESSION**

**XIII. OPEN SESSION**

**XIV. EXECUTIVE SESSION**

A. PENDING LITIGATION

B. PERSONNEL

**XV. OPEN SESSION**

**XVI. RECESS UNTIL MAY 15, 2012 @ 5:30 AT 101 LAMPKIN STREET IN THE CITY HALL COURTROOM.**

*The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Mr. Bob Hall, at (662) 323-2525, ext. 132 at least forty-eight (48) hours in advance for any services requested.*

**APPENDIX A**

**PROPOSED CONSENT AGENDA**

**IX. MAYOR'S BUSINESS**

- A. CONSIDERATION OF CALLING FOR A PUBLIC HEARING ON REPEALING THE 2003 ICC CODE AND THE 2005 NATIONAL ELECTRIC CODE (NEC) AS ORDINANCE 2005-04 AND REPLACING THEM WITH THE 2012 ICC CODES AND THE 2011 NATIONAL ELECTRIC CODE AND AMENDING THE CITY OF STARKVILLE CODE OF ORDINANCES CHAPTER 26. ARTICLES I-VI.

**X. BOARD BUSINESS**

- C. CONSIDERATION OF APPROVING A RESOLUTION AND A CONTINGENCY CONTRACT WITH GOVERNMENT SERVICES, LLC, FOR THE AUDIT OF METROCAST FRANCHISE PAYMENTS TO THE CITY.
- E. CONSIDERATION OF REVISING THE 2011 CAPITAL IMPROVEMENT PROGRAM TO INCLUDE AN OVERLAY OF CRITZ STREET FROM JACKSON STREET TO OLD WEST POINT ROAD INSTEAD OF THE CENTRAL AVENUE REBUILD PROJECT.
- F. CONSIDERATION OF APPOINTING WILLIAM H. (BILL) WEBB TO THE BOARD OF ADJUSTMENTS AND APPEALS TO FILL THE UNEXPIRED TERM (JUNE 30, 2013) OF JAMES H. JOHNSON.

**XI. DEPARTMENT BUSINESS**

- A. AIRPORT –NO ITEMS
- B. BUILDING DEPARTMENT – NO ITEMS
- C. OFFICE OF THE CITY CLERK
  - 1. REQUEST CONSIDERATION OF THE APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR THE REMAINING DEPARTMENTS AS OF APRIL 26, 2012.
- D. COURTS – NO ITEMS
- E. ELECTRIC DEPARTMENT – NO ITEMS
- F. ENGINEERING AND STREETS
  - 1. REQUEST APPROVAL TO ADVERTISE FOR BIDS FOR THE GRETA LANE AND COLLIER ROAD IMPROVEMENTS PROJECT.
  - 2. REQUEST APPROVAL OF THE LOW QUOTE FOR PERMANENT EROSION CONTROL MATTING FROM G&O SUPPLY.

G. FIRE DEPARTMENT - NO ITEMS

H. INFORMATION TECHNOLOGY

1. REQUEST CONSIDERATION OF ACCEPTING THE QUOTE FROM PRECISION COMMUNICATIONS IN THE AMOUNT OF \$14,735.00 FOR THE REPAIR OF THE EMERGENCY SIRENS IN THE CITY OF STARKVILLE.

I. PERSONNEL

2. REQUEST APPROVAL TO ADVERTISE TO FILL THE VACANT POSITION OF CREW LEADER IN THE WATER/SEWER DIVISION OF PUBLIC SERVICES.
5. REQUEST APPROVAL TO ADVERTISE TO FILL THE VACANT POSITION OF DEPUTY CLERK--ACCOUNTS RECEIVABLE IN THE CITY CLERK'S OFFICE.
6. REQUEST APPROVAL TO ADVERTISE TO FILL THE VACANT POSITION OF DEPUTY CLERK—GENERAL RECORDS CLERK IN THE CITY CLERK'S OFFICE.
8. REQUEST APPROVAL TO ADVERTISE FOR A VACANT COURT SECURITY POSITION.

J. POLICE DEPARTMENT - NO ITEMS

K. PUBLIC SERVICES

1. REQUEST APPROVAL TO PURCHASE A PRE-FABRICATED CHLORINE GAS STORAGE ROOM FOR THE MONTGOMERY STREET WATER PLANT FROM GLOBAL-TREAT, THE SUBMITTER OF THE LOWEST QUOTE, IN THE AMOUNT OF \$10,595.00.

L. SANITATION DEPARTMENT – NO ITEMS

**CITY OF STARKVILLE**  
**RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM: IV - A**  
**AGENDA DATE: MAY 1, 2012**  
**PAGE: 1 OF MANY**

**SUBJECT:** Minutes for the March 20, 2012 Recess Meeting of the Mayor and Board of Aldermen.

**AMOUNT & SOURCE OF FUNDING:**

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**REQUESTING**  
**DEPARTMENT:** Office of the City Clerks  
Clerk

**DIRECTOR'S**  
**AUTHORIZATION:** Markeeta Outlaw,  
City

**FOR MORE INFORMATION CONTACT:** Markeeta Outlaw, City Clerk

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:**

**PURCHASING:**

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
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**STAFF RECOMMENDATION:** Staff recommends approval of the Minutes for the March 20, 2012 Recess Meeting of the Mayor and Board of Aldermen.

*SUGGESTED MOTION: Move approval of the Minutes of the March 20, 2012, Recess Meeting of the Mayor and Board of Aldermen (as presented OR with corrections)*

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**MINUTES OF THE RECESS MEETING  
OF THE MAYOR AND BOARD OF ALDERMEN**

**The City of Starkville, Mississippi  
March 20, 2012**

Be it remembered that the Mayor and Board of Alderman met in a Recess Meeting on March 20, 2012 at 5:30 p.m. in the Courtroom of City Hall, located at 101 E. Lampkin Street, Starkville, MS. There being present were Mayor Parker Wiseman, Aldermen Ben Carver, Sandra Sistrunk, Eric Parker, Alderman Richard Corey, Jeremiah Dumas, Roy A.' Perkins, and Henry Vaughn, Sr.,. Attending the Board were City Clerk Markeeta Outlaw and Attorney Ronnie Robertson replacing the Absent City Attorney Chris Latimer.

**Mayor Parker Wiseman** opened the meeting by asking those in attendance to recite the Pledge of Allegiance, which was immediately followed by a moment of silence.

**REQUESTED REVISIONS TO THE OFFICIAL AGENDA**

**Alderman Jeremiah Dumas** requested the following changes to the March 20, 2012 Official Agenda

**Add to Consent Item IV-A** Approval of the Minutes of the February 7, 2012 Regular Meeting of the Mayor and Board of Aldermen

**Add to Consent Item IX-A** Authorization to apply for the 2012 MDOT Summer Youth Program Transportation Grant in the amount of \$35,000.00 with the 20% Matching Funds from the Ending Fund Balance.

**Remove from Official Agenda Item X-B** Consideration of appointing a (Board of Alderman) Liaison to the Commission on Disability.

**Add to Consent Item X-C** Approval on In-Kind Services to be provided by the Street Department to install Way Finding Signage for the Downtown Area.

**Add to Consent Item XI-I-2** Approval to adopt a Personnel Performance Evaluation Policy as part of the Personnel Policy Manual.

**Add to Consent Item XI-L-1** Approval to accept the lowest and best bid to Lease-Purchase two 25-yard Refuse Trucks and one 32-yard Refuse Truck form Sansom Equipment.

**Remove from Official Agenda item VII-A** The Presentation by Jennifer Gregory and Jeremy Murdoch of the Main Street Association of the proposed Way Finding Signage for the Downtown Area.

1.

**A MOTION TO APPROVE THE OFFICAL AGENDA AS REVISED**

There came for consideration the matter of approving and adopting the March 20, 2012, Official Agenda of the Recess Meeting of the Mayor and Board of Aldermen, as revised. After discussion, and

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Henry Vaughn, Sr., to approve the March 20, 2012, Official Agenda as modified with items listed as consent, the Board voted unanimously to approve the motion.

**OFFICIAL AGENDA  
THE MAYOR AND BOARD OF ALDERMEN  
OF THE  
CITY OF STARKVILLE, MISSISSIPPI**

RECESS MEETING OF TUESDAY, MARCH 20, 2012  
5:30 P.M., COURT ROOM, CITY HALL  
101 EAST LAMPKIN STREET

**PROPOSED CONSENT AGENDA ITEMS ARE NOTED ### AND PROVIDED AS APPENDIX A  
ATTACHED**

\*\*\*\*\*ITEMS SHOWN IN ITALICS WITH AN ASTERISK HAVE BEEN ADDED, ~~DELETED~~  
OR MODIFIED FROM THE ORIGINAL AGENDA.

**I. CALL THE MEETING TO ORDER**

**II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

**III. APPROVAL OF THE OFFICIAL AGENDA**

- A. CONSIDERATION OF THE APPROVAL OF THE CONSENT AGENDA  
(SEE APPENDIX A)

**IV. APPROVAL OF BOARD OF ALDERMEN MINUTES**

- A. CONSIDERATION OF THE APPROVAL OF THE MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY  
OF STARKVILLE FOR FEBRUARY 7, 2012.

**V. ANNOUNCEMENTS AND COMMENTS**

MAYOR'S COMMENTS:

MAYOR WISEMAN AND ALDERMAN PARKER PRESENT A PROCLAMATION  
TO RECOGNIZE THE STARKVILLE ACADEMY GIRLS BASKETBALL  
TEAM FOR THEIR STATE AAA AND OVERALL CHAMPIONSHIP WIN

INTRODUCTION OF NEW EMPLOYEES:

**ELIZABETH PEACOCK** – ELECTRIC DEPARTMENT

BOARD OF ALDERMEN COMMENTS:

**VI. CITIZEN COMMENTS**

**VII. PUBLIC APPEARANCES**

- A. PRESENTATION OF THE PROPOSED WAY FINDING SIGNAGE FOR  
THE DOWNTOWN AREA BY JENNIFER GREGORY AND JEREMY  
MURDOCH OF THE MAIN STREET ASSOCIATION.

- B. PRESENTATION BY JOAN MYLROIE REGARDING THE WORLD NEIGHBORS ASSOCIATION.

**VIII. PUBLIC HEARING**

*THERE ARE NO PUBLIC HEARINGS FOR THIS AGENDA*

**IX. MAYOR'S BUSINESS**

- A. CONSIDERATION OF THE APPROVAL OF A SUMMER YOUTH PROGRAM TRANSPORTATION GRANT IN THE AMOUNT OF \$35,000.

**X. BOARD BUSINESS**

- A. DISCUSSION REGARDING THE STAFFING AND OPENING OF FIRE STATION #5.
- B. CONSIDERATION OF APPOINTING A BOARD OF ALDERMEN LIAISON TO THE COMMISSION ON DISABILITY.
- C. CONSIDERATION OF THE APPROVAL OF THE USE OF CITY IN-KIND SERVICES FOR THE INSTALLATION OF THE WAY FINDING SIGNAGE FOR THE DOWNTOWN AREA ON BEHALF OF THE STARKVILLE MAIN STREET ASSOCIATION.

**XI. DEPARTMENT BUSINESS**

- A. AIRPORT

*THERE ARE NO ITEMS FOR THIS AGENDA*

- B. BUILDING, CODES AND PLANNING DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

- C. OFFICE OF THE CITY CLERK

- 1. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR THE FIRE DEPARTMENT AS OF MARCH 15, 2012.

### 2. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL CITY DEPARTMENTS EXCEPT FIRE DEPARTMENT AS OF MARCH 15, 2012.

### 3. REPORT OF THE RECEIPTS AND EXPENDITURES FOR PERIOD ENDING FEBRUARY 29, 2012, IN ACCORDANCE WITH §21-35-13 OF THE MISSISSIPPI CODE OF 1972 ANNOTATED.

### 4. REQUEST ACCEPTANCE OF THE PROPOSAL FROM REYNOLDS INSURANCE FOR THE CITY OF STARKVILLE PROPERTY INSURANCE.

- D. COURTS

*THERE ARE NO ITEMS FOR THIS AGENDA*

- E. ELECTRIC DEPARTMENT

### 1. REQUEST AUTHORIZATION FOR THE CITY OF STARKVILLE ELECTRIC DEPARTMENT TO ENTER INTO AN ELECTRIC

**LINE CONSTRUCTION AND MAINTENANCE AGREEMENT  
WITH MCELROY ELECTRIC.**

**### 2. REQUEST AUTHORIZATION TO ACCEPT LOWEST BID FOR  
THE OPGW HARDWARE FROM STUART C. IRBY AT  
\$40,991.22.**

F. ENGINEERING AND STREETS

*THERE ARE NO ITEMS FOR THIS AGENDA*

G. FIRE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

H. INFORMATION TECHNOLOGY DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

I. PERSONNEL

1. REQUEST APPROVAL TO ADVERTISE TO FILL A  
TEMPORARY, FULL-TIME POSITION (WITH BENEFITS) FOR  
THE POSITION OF BUILDING INSPECTOR.

2. REQUEST CONSIDERATION OF THE ADOPTION OF A  
PERSONNEL PERFORMANCE EVALUATION POLICY AS  
PART OF THE PERSONNEL POLICY MANUAL.

\*\*\*\*\* 3. *REQUEST AUTHORIZATION TO HIRE TWO (2) LABORERS FOR  
THE SANITATION AND ENVIRONMENTAL SERVICES  
DEPARTMENT ON A TEMPORARY, FULL-TIME BASIS.*

J. POLICE DEPARTMENT

*THERE ARE NO ITEMS FOR THIS AGENDA*

K. PUBLIC SERVICES

*THERE ARE NO ITEMS FOR THIS AGENDA*

L. SANITATION & ENVIRONMENTAL SERVICES

~~\*\*\*\*\* THERE ARE NO ITEMS FOR THIS AGENDA~~

\*\*\*\*\* 1. *REQUEST AUTHORIZATION TO ACCEPT THE LOWEST  
AND BEST BIDS TO LEASE-PURCHASE TWO (2) 25  
YEAR REFUSE TRUCKS AND ONE (1) 32 YARD  
REFUSE TRUCK FROM SANSOM EQUIPMENT  
COMPANY.*

**XII. CLOSED DETERMINATION SESSION**

**XIII. OPEN SESSION**

**XIV. EXECUTIVE SESSION**

A. PENDING LITIGATION

\*\*\*\*\* B. *PROPERTY ACQUISITION*

**XV. OPEN SESSION**

**XVI. ADJOURN UNTIL APRIL 3, 2012 @ 5:30 AT 101 LAMPKIN STREET  
IN THE CITY HALL COURTROOM.**

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ADA Coordinator, Mr. Bob Hall, at (662) 323-2525, ext. 132 at least  
forty-eight (48) hours in advance for any services requested.***

**APPENDIX A**

**PROPOSED CONSENT AGENDA**

**IX. MAYOR'S BUSINESS – NO ITEMS**

**X. BOARD BUSINESS – NO ITEMS**

**XI. DEPARTMENT BUSINESS**

- A. AIRPORT – NO ITEMS
- B. BUILDING DEPARTMENT – NO ITEMS
- C. OFFICE OF THE CITY CLERK
  - 2. REQUEST APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET FOR ALL DEPARTMENTS EXCEPT FIRE DEPARTMENT AS OF MARCH 15, 2012.
  - 3. REPORT OF THE RECEIPTS AND EXPENDITURES FOR PERIOD ENDING FEBRUARY 29, 2012, IN ACCORDANCE WITH §21-35-13 OF THE MISSISSIPPI CODE OF 1972 ANNOTATED.
  - 4. REQUEST ACCEPTANCE OF THE PROPOSAL FROM REYNOLDS INSURANCE FOR THE CITY OF STARKVILLE PROPERTY INSURANCE.
- D. COURTS – NO ITEMS
- E. ELECTRIC DEPARTMENT
  - 1. REQUEST AUTHORIZATION FOR THE CITY OF STARKVILLE ELECTRIC DEPARTMENT TO ENTER INTO AN ELECTRIC LINE CONSTRUCTION AND MAINTENANCE AGREEMENT WITH MCELROY ELECTRIC.
  - 2. REQUEST AUTHORIZATION TO ACCEPT LOWEST BID FOR THE OPGW HARDWARE FROM STUART C. IRBY AT \$40,991.22.
- F. ENGINEERING AND STREETS – NO ITEMS
- G. FIRE DEPARTMENT – NO ITEMS
- H. INFORMATION TECHNOLOGY – NO ITEMS
- I. PERSONNEL – NO ITEMS
- J. POLICE DEPARTMENT – NO ITEMS
- K. PUBLIC SERVICES – NO ITEMS
- L. SANITATION AND ENVIRONMENTAL SERVICES - NO ITEMS

## CONSENT ITEMS 2-11

2.

### **APPROVAL OF THE MINUTES OF THE FEBRUARY 7, 2012 REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Henry Vaughn, to approve the March 20, 2012 Official Agenda, with no objections to consent items, whereby the “approval of the Minutes of the February 7, 2012 Regular Meeting of the Mayor and Board of Aldermen” is enumerated, this consent item is thereby unanimously approved.

3.

### **APPROVAL AUTHORIZING THE APPLICATION OF A SUMMER YOUTH PROGRAM TRANSPORTATION GRANT IN THE AMOUNT OF \$35,000.00 WITH 20% MATCHING FUNDS FROM ENDING FUND BALANCE**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Henry Vaughn, to approve the March 20, 2012 Official Agenda, with no objections to consent items, whereby the “approval and authorization of an application for the MDOT 2012 Summer Youth Program Transportation Grant in the amount of \$35,000.00 with the required 20% matching funds from the Ending Fund Balance” is enumerated, this consent item is thereby unanimously approved.

#### **MDOT 2012 Transportation Enhancement *URBAN YOUTH CORPS PROGRAM***

##### **OVERVIEW**

The Mississippi Transportation Commission (MTC) invites any City Government with a 2010 census population of 10,000 or greater to apply for funding of a *Transportation Enhancement-Urban Youth Corps Program* project. This program has been implemented under the provision of the National and Community Service Act of 1993, Section 106(d) which establishes the *Urban Youth Corps* Program within the U.S. Department of Transportation. The program utilizes Federal Transportation Enhancement funds to contribute 80% of the total project cost, up to a maximum amount of \$35,000 in Federal funds for each approved project. Each approved project applicant must provide local matching funds and/or payment-in-kind of at least 20% of the total project cost.

The *Transportation Enhancement-Urban Youth Corps Program* is a youth employment and training service program, established to: (1) offer meaningful full-time or productive summer work for individuals between the ages of 16 and 25 in **transportation-related** settings; (2) give the participants a mix of work experience and on-the-job training that includes a minimum of 10% of the participants' time for basic life skills, education, training, safety, etc.; and (3) provide the youths with an opportunity to develop citizenship values and skills through service to their communities and the State of Mississippi.

The *Transportation Enhancement-Urban Youth Corps Program* utilizes Federal Transportation Enhancement Program funds, and therefore, eligible project activities must follow guidelines similar to the Transportation Enhancement Program.

The **eligible activities** for *Transportation Enhancement-Urban Youth Corps Program* projects include:

- Providing facilities for pedestrians and bicycles.
- Landscaping and scenic beautification projects within highway rights-of-way or in



5.

**APPROVAL OF THE CITY OF STARKVILLE CLAIMS DOCKET AS OF MARCH 15, 2012 ALL DEPARTMENTS EXCLUDING FIRE DEPARTMENT**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Henry Vaughn, to approve the March 20, 2012 Official Agenda, with no objections to consent items, whereby the “approval of the City of Starkville Claims Docket as of March 15, 2012 for all Departments excluding Fire Department” is enumerated, this consent item is thereby unanimously approved.

**CLAIMS DOCKET  
# 03-20-12-B  
MARCH 20, 2012**

General Fund	001	\$536,968.05
Restricted Police Fund	002	0.00
Restricted Fire Fund	003	0.00
Airport Fund	015	781.78
Sanitation	022	31,381.75
Landfill	023	3,175.82
Computer Assessments	107	0.00
CDBG	116	1,650.00
City Bond and Interest	202	64,686.88
2009 Road Maint. Bond	304	0.00
Fire Station No. 5	306	0.00
American Recovery & Reinvestment Act	309	0.00
P & R Bond Series 2007	325	0.00
Park & Rec Tourism 2%	375	2,335.00
Water/Sewer	400	138,821.07
Vehicle Maintenance	500	1,780.28
Hotel/Motel	610	0.00
2% (VCC, EDA, MSU)	630	0.00
Electric		0.00
<b>TOTAL CLAIMS</b>		<b>\$781,580.63</b>

6.

**ACCEPTANCE OF THE REPORT OF RECEIPTS AND EXPENDITURES FOR PERIOD ENDING FEBRUARY 29, 2012, IN ACCORDANCE WITH §21-35-13 OF THE MISSISSIPPI CODE OF 1972, ANNOTATED**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Henry Vaughn, to approve the March 20, 2012 Official Agenda, with no objections to consent items, whereby the “approval of the Report of Receipts and Expenditures for the Period Ending February 29, 2012, in accordance with §21-35-13 of the Mississippi Code of 1972, Annotated” is enumerated, this consent item is thereby unanimously approved.

7.

**APPROVAL TO ACCEPT THE PROPOSAL SUBMITTED BY REYNOLDS INSURANCE TO PROVIDE PROPERTY COVERAGE FOR THE CITY OF STARKVILLE FOR THE PERIOD APRIL, 2012 THROUGH MARCH, 2013**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Henry Vaughn, to approve the March 20, 2012 Official Agenda, with no objections to consent

items, whereby the “approval to accept the proposal submitted by Reynolds Insurance to provide property insurance coverage for the City of Starkville for the period of April, 2012 through March 2013” is enumerated, this consent item is thereby unanimously approved.

**M&F**

**Insurance**

*Group, Inc., A Division of M&F Bivtk*

March 12, 2012  
City of Starkville  
101 Lampkin Street  
Starkville, MS 39759

RE: Property Insurance Proposal

To Whom It May Concern:

We are pleased to present the bid proposal for the property insurance for the City of Starkville beginning April 1, 2012 for a term of one year. The bid is based upon the updated information provided by city department heads. Each department had substantial updates during the year.

The quote includes a total value of buildings and contents in the amount of \$41,350,221 on a blanket basis. This includes equipment breakdown coverage and carries a deductible of \$25,000. Also included in the property quote is \$3,000,000 of earthquake coverage. The inland marine (contractor's equipment) coverage carries a total value of \$3,273,042 for scheduled equipment and an additional \$100,000 for rented/leased equipment.

This quote includes physical damage coverage for the city's automobiles. We have a total of 174 vehicles covered and they all have a \$500 comprehensive deductible and a \$1,000 collision deductible. These deductibles apply regardless of the value of the vehicle.

The total annual premium for this bid is \$83,614, which includes terrorism premium of \$1,482. The terrorism premium can be rejected if the city wishes and would reduce the bid to \$82,132. The company quoted is One Beacon Insurance Company, which is an admitted company and rated A XI by AM Best. Each coverage has additional features and benefits that I have highlighted within the proposal. Thank you for the opportunity to provide insurance for the City of Starkville. If you have any questions about the proposal, please do not hesitate to call.

Sincerely,



Jason Ryder, CIC

Reynolds Insurance Agency  
307 East Main Street  
P.O. Box 843

8.

**APPROVAL FOR THE CITY OF STARKVILLE TO ENTER INTO  
AN ELECTRIC LINE CONSTRUCTION AND MAINTENANCE AGREEMENT  
WITH MCELROY ELECTRIC**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Henry Vaughn, to approve the March 20, 2012 Official Agenda, with no objections to consent items, whereby the "approval authorizing entering into an Electric Line Construction and Maintenance Agreement with McElroy Electric" is enumerated, this consent item is thereby unanimously approved.

**AGREEMENT  
FOR  
SUBSTATION AND ELECTRIC LINE  
CONSTRUCTION AND MAINTENANCE**

This AGREEMENT made and entered into this 21st day of March \_\_\_\_\_ of 2012, between McElroy Electrical Co., Inc a Corporation (Corporation, Partnership, etc.), hereinafter referred to as "CONTRACTOR", organized and existing under the laws of the State of Mississippi and the CITY OF STARKVILLE ELCTRIC DEPARTMENT, hereinafter referred to as "OWNER".

WITNESSETH:

For the consideration and subject to the terms and conditions hereafter set forth, the OWNER and the CONTRACTOR mutually agree as follows:

1. SCOPE OF WORK

The CONTRACTOR shall perform substation and line construction work and substation and line maintenance work as may be assigned from time to time by the designated representative of the OWNER. The CONTRACTOR shall perform all work within the locations designated by the OWNER'S representative.

The CONTRACTOR will furnish all supervision, labor, tools, equipment, and transportation, and shall perform in a good, proper and workmanlike manner, all work required (a) to construct overhead and underground electric lines, (b) to perform overhead and underground electric line maintenance, (c) to construct substation facilities, (d) to perform substation facilities maintenance, (e) to provide storm and/or emergency assistance in the repair of overhead and underground electric lines; and (f) to perform other miscellaneous work as may be requested by the OWNER. All materials for the work shall be furnished by the OWNER, except for such miscellaneous materials, equipment and supplies to be furnished by the CONTRACTOR at the request of the OWNER. The work will be performed within, the corporate limits of the City of Starkville, in such areas as designated by the OWNER.

The CONTRACTOR will furnish a crew as requested by the OWNER from time to time. He shall use all diligence to the limit of his ability to furnish said crew when requested, but does not guarantee to be able to furnish a crew at any time the same may be requested by the OWNER. The number and job classifications of the employees composing a crew and the items of equipment to be used shall be specified

by, and may be changed with approval of, the OWNER'S Manager or such other person as may be designated by the OWNER

## 2. MATERIALS

All materials will be furnished by the OWNER unless CONTRACTOR is specifically instructed to furnish all or part the same. Materials will be picked up by the CONTRACTOR at the OWNER'S warehouse, or at the option of the OWNER, will be delivered to the CONTRACTOR'S assembly point or job site. Upon completion of the work assigned, the CONTRACTOR shall return all excess new materials furnished by the OWNER and all removed materials to the OWNER'S warehouse as directed by the OWNER. These materials shall be delivered in a manner and packaged as directed by the OWNER.

CONTRACTOR, acting as an independent CONTRACTOR, shall be responsible for all of OWNER'S materials so issued to it or removed from the job and shall make an accounting of all items for each Work Order, with a reasonable allowance being made for normal waste, loss, and breakage. It is further understood and agreed that CONTRACTOR shall be held liable for loss or destruction of any and all materials and supplies furnished by OWNER that are in the possession and control of CONTRACTOR. .

OWNER may instruct CONTRACTOR in writing, as part of the Work Order, to furnish any part or all of the materials for a job. OWNER shall pay CONTRACTOR for such materials furnished and incorporated in the job at CONTRACTOR'S cost plus percentage shown in Appendix "A". CONTRACTOR'S cost shall be determined from the suppliers' invoices plus transportation charges to OWNER'S warehouse.

## 3. SPECIFICATIONS

The work performed for OWNER by CONTRACTOR under the terms of this Agreement shall be performed in a workmanlike manner and shall comply with OWNER'S "Distribution Specifications", "Transmission Specifications" and "Substation Specifications" (collectively referred to as SPECIFICATIONS). Copies of said "Distribution Specifications", "Transmission Specifications" and "Substation Specifications" shall be furnished to CONTRACTOR in advance of the work.

The SPECIFICATIONS may be modified from time to time by the OWNER, without the necessity of a formal amendment to the Agreement. The OWNER shall notify the CONTRACTOR in writing of any changes in the SPECIFICATIONS and shall provide the CONTRACTOR with such modifications, either by providing a complete substitute or providing substitute pages as replacements for the then current set of SPECIFICATIONS

The OWNER may submit additional SPECIFICATIONS and drawings from time to time under which work under this Agreement will be performed indicating the location and scope of such work, and such SPECIFICATIONS and drawings automatically become part of this Agreement at such time.

## 4. SUPERVISION

The OWNER does not reserve any right to control the methods or manner of performance of the work by the CONTRACTOR. The CONTRACTOR, in doing the work herein called for, shall not act as an agent or employee of the OWNER, but shall be and act as an independent CONTRACTOR, and shall be free to perform the work by such methods and in such manner as the CONTRACTOR may choose, furnishing all equipment, and doing everything necessary to perform such work properly and safely, having supervision over and responsibility for the safety and actions of his employees, and control over and responsibility for his equipment. The OWNER may at all times have the right to have its authorized representative inspect the work, not for any purpose or reserved right of controlling the methods and manner of the performance of the work, but in order to assure that all work complies with the requirements of the Agreement.

CONTRACTOR shall provide and maintain at its own expense all such safeguards as will effectively prevent accident or damage to property or person during the prosecution of the work. CONTRACTOR'S safety rules and regulations shall be applicable to all work performed hereunder. CONTRACTOR shall be solely responsible for job safety.

CONTRACTOR shall employ an ample force of workers and supervisory personal and shall prosecute the work in a prompt, diligent, and professional manner and in strict accordance with SPECIFICATIONS. Any equipment or materials that are to be furnished by CONTRACTOR hereunder shall be furnished in sufficient time to enable CONTRACTOR to perform and complete the work within the time or times required by OWNER.

When necessary or requested by OWNER, CONTRACTOR shall be responsible for coordinating the work with all entities having joint use agreements with OWNER. In connection with underground and buried construction work, CONTRACTOR shall be responsible for coordinating all work hereunder with all utility companies and municipalities having facilities near such work.

OWNER will furnish CONTRACTOR with plans, data, records, specifications, and other information regarding the work. If CONTRACTOR discovers any errors, omissions, discrepancies, or conflicts, in any such information, CONTRACTOR shall immediately so inform OWNER in writing. Any work affected by such discoveries that is performed by CONTRACTOR prior to authorization by OWNER shall be at CONTRACTOR'S risk and expense.

CONTRACTOR represents that it is fully experienced and properly qualified to perform the work, and that it is properly equipped, organized, and financed to perform such work. CONTRACTOR represents that it is properly licensed and qualified to do business in all governmental jurisdictions in which the work is to be performed, and that it will maintain such licenses and qualifications throughout the term of this Agreement.

Upon written request by OWNER, CONTRACTOR shall promptly furnish to OWNER such evidence as OWNER may require relating to CONTRACTOR'S ability to perform fully this Agreement in the manner and within the time required by OWNER.

CONTRACTOR specifically agrees that CONTRACTOR is an independent CONTRACTOR and an employing unit subject as an employer to all applicable unemployment compensation, Occupational Safety & Health Act ("OSHA"), and similar laws so as to relieve OWNER of any responsibility or liability for treating CONTRACTOR'S employees as employees of OWNER for the purpose of their safety or keeping records, making reports or paying any payroll taxes or contribution for such persons; and CONTRACTOR agrees to indemnify and hold OWNER harmless and reimburse it for any expense or liability incurred under such laws in connection with the employees of CONTRACTOR.

CONTRACTOR shall be solely responsible for training its own employees and assuring that those employees are fully aware of the hazards associated with the work, including, but not limited to, the hazards of working on or around energized electrical facilities. CONTRACTOR assumes full responsibility for compliance with OSHA.

##### 5. WORKMANSHIP AND CONDUCT OF CONTRACTOR'S EMPLOYEES

CONTRACTOR warrants that it is competent to do the work in a safe manner and agrees to employ none but qualified foremen and skilled workmen on work requiring special qualifications and to at all times enforce strict discipline and good order among employees and others carrying out the Agreement. CONTRACTOR shall not hire or retain employees who are not sober, who are negligent, careless or incompetent or otherwise unfit to perform the work assigned them, or who (except as authorized by law) sell, purchase, transfer, possess or use controlled substances or marijuana on the job site or otherwise violate the law. CONTRACTOR shall require his employees to abide by all regulations, security measures, and procedures of the project. CONTRACTOR shall employ, discharge, pay, control or direct its employees and shall not permit them to directly or indirectly interfere with the employees of OWNER or other Contractors in the performance of their work, or the OWNER in the inspection of the work. It shall be the duty of CONTRACTOR to adequately train and supervise its agents, representatives, employees in all matters relating to safety and job performance.....

The public relations of the OWNER shall be given due and practicable consideration at all times. The CONTRACTOR and his employees shall be courteous in all of their communications with property owners. All

of the CONTRACTOR'S personnel and equipment shall be neat and orderly in behavior and appearance. Complaints received from property owners shall be immediately reported by the CONTRACTOR to the OWNER.

CONTRACTOR agrees to immediately remove, at OWNER'S request, any person carrying out the Agreement due to misconduct or any other sound reason for removal. Should CONTRACTOR fail or refuse to immediately take such action, OWNER may

issue a stop work order suspending all or any part of the work or may terminate the Agreement pursuant to Section 8 herein.- No part of the time lost due to any such stop work order shall constitute a claim for extension of the Agreement time or for excess costs or damages by CONTRACTOR.

#### 6. INSPECTION OF WORK

The OWNER reserves the right, but shall not be obligated, to appoint inspectors to follow the progress of the work with authority to suspend work not in accordance with the Agreement. Acceptance or approval by the inspector shall in no event be deemed to constitute final acceptance of same by the OWNER. The inspection by the OWNER'S inspector shall not relieve the CONTRACTOR of any responsibility for the proper performance of the work. Inspection by the OWNER'S inspectors shall not be deemed to be supervision by the OWNER of the CONTRACTOR, its agents, servants, or employees, but shall be only for the purpose of assuring that the work complies with the Agreement. AH persons employed by the CONTRACTOR in performance of any work under this Agreement shall be employees of the CONTRACTOR and shall not be deemed to be employees of the OWNER for any purpose whatever. - •

#### 7. QUALITY CONTROL

The quality of the work shall be checked by an OWNER'S representative and the CONTRACTOR'S General Supervisor at least monthly, or more frequently if requested by the OWNER. The Quality Control check shall consist of, but not be limited to, checking selected work locations for compliance with SPECIFICATIONS, giving special attention to electrical jumpers, proper connector installation, proper switch adjustment, conductor sag and spacing, pole ground placement and connections, ground rod depth and proper spacing of pole fixtures and devices, and appearance of the complete structure and general work area. A Quality Control sheet shall be prepared upon completion of the inspection. If serious discrepancies are discovered, all work locations, back to the last Quality Control check, shall be re-inspected and all discrepancies corrected at no cost to the OWNER.

#### 8. TERMINATION OF THE AGREEMENT

OWNER may terminate the Agreement at any time, for OWNER'S convenience, by delivery of written notice of such termination to CONTRACTOR, and CONTRACTOR shall immediately cease the work and transfer to OWNER, in accordance with OWNER'S directions, all materials, supplies, work in progress, equipment, machinery or tools acquired by CONTRACTOR in connection with the performance of the work and for which CONTRACTOR is reimbursed hereunder, and all drawings, specifications, plans, sketches, and information for use in connection therewith. CONTRACTOR shall, if directed by the OWNER and to the extent stated in the notice of termination, do such work as may be necessary to preserve the work in progress and to protect material and equipment on the job site or in transit thereto.

If work is not being done in accordance with the Agreement, any work in progress shall be stopped immediately by the CONTRACTOR upon request of the OWNER. Further, this Agreement may be cancelled by the OWNER by delivery of written notice of such termination to CONTRACTOR in the event the CONTRACTOR fails to perform the work in accordance with the SPECIFICATIONS or otherwise breaches any of the terms and conditions of the Agreement. The remedies of the OWNER set forth in this Agreement are cumulative and in addition to all rights and remedies provided by law or equity.

#### 9. IDEMNIFICATION

CONTRACTOR shall indemnify and hold harmless the OWNER and its officers, agents, servants, and employees from and against all loss, damage or liability resulting from claims, suits, and actions for injuries to persons (including death) and damages to property caused by or arising out of any negligent (including strict liability), wanton or intentional act or omission in the performance of the work by the CONTRACTOR, anyone directly or indirectly employed by him or anyone for whose acts he may be liable, in any way associated or connected with the performance of the obligations herein, in whatever manner the same may be caused, and whether or not the same be caused by or arise out of the joint, concurrent or contributory negligence of the OWNER, its officers, agents, servants, or employees. The foregoing indemnity shall include, but not be limited to, court costs, attorney fees, costs of investigation, costs of defense, settlements and judgments associated with such claims, suits or actions.

10. INSURANCE

CONTRACTOR, at his expense, shall procure and maintain during the term of this Agreement insurance in accordance with the requirements in EXHIBIT "C" attached hereto and made a part hereof. The provisions herein requiring the CONTRACTOR to carry said insurance shall not be construed as in any manner waiving, relieving or restricting the liability of the CONTRACTOR as to any obligations imposed under this Agreement.

11. LAWS, RULES, REGULATIONS, CODES AND ORDINANCES

CONTRACTOR shall comply at all times with all Federal, State, County, and Municipal laws, ordinances and regulations that in any manner affect the Agreement and its performance. He shall comply with all such laws, ordinances and regulations applicable to the work, including obtaining permits and licenses, disposing of debris resulting from the work, inspection of equipment and licensing members of the crew.

CONTRACTOR shall require all of his agents and employees to observe and comply with the said laws, ordinances and regulations, and the CONTRACTOR expressly binds himself to defend, indemnify and save harmless the OWNER and its officers, agents, servants and employees from and against all claims, demands, suits or actions of every kind and nature presented or brought for any claim or liability arising from or based on

the violation of any such law, ordinance or regulation on the part of the CONTRACTOR, or his agents, servants or employees.

It is a policy of the OWNER that employees shall not be involved with the unlawful use, possession, sale, or transfer of drugs or narcotics in any manner which may impair an individual's ability to perform assigned duties or otherwise adversely affect the OWNER'S business interests; and further, that employees shall not possess alcoholic beverages in the work place or consume alcoholic beverages in association with working hours. This policy will apply to all persons performing work for the OWNER or visiting OWNER property.

12. SUBROGATION

This Agreement is considered one for the personal services of the CONTRACTOR, and the CONTRACTOR shall not subcontract the whole or part of the work to others without the prior written consent of the OWNER. This Agreement shall inure to and be binding upon the successors and assigns of the parties hereto, but the CONTRACTOR shall not assign, directly or indirectly, this Agreement or any of his rights or performance obligations without prior written consent of the OWNER.

13. WORK ON PUBLIC RIGHTS-OF-WAY AND PRIVATE PROPERTY

The CONTRACTOR shall be responsible for the preservation of all public and private property along and adjacent to the work, including roads, walks, fences, utility lines, pipes, conduits, etc., whether above ground or underground, and shall use every precaution necessary to prevent damage or injury thereto. When or where any direct or indirect damage or injury is done to such public or private property by or on account of any act or omission of the CONTRACTOR in the performance of the work, such property shall be restored by the CONTRACTOR at his expense to a condition substantially equal to that existing before such damage or injury was done, by repairing, rebuilding, or otherwise restoring same.

14. LABOR PRICE SCHEDULE AND WORK RULES

The CONTRACTOR agrees to furnish labor and supervision, and the OWNER agrees to pay for same, in accordance with the prices listed in EXHIBIT "A". All work performed shall conform to the work rules set forth in EXHIBIT "B", attached hereto and made apart hereof.

15. EQUIPMENT RENTAL

The CONTRACTOR agrees to furnish tools, equipment, and transportation to accomplish the assigned work and the OWNER agrees to pay for same in accordance with the prices listed in EXHIBIT "A". All work shall conform to the work rules set forth in EXHIBIT "B" attached hereto and made apart hereof.

16. CONTRACTOR'S MISCELLANEOUS COSTS

The OWNER shall pay for mobilization and demobilization of the CONTRACTOR'S crews for either routine or emergency work at the OWNER'S request in accordance with EXHIBIT "B" attached hereto made apart hereof. OWNER shall pay CONTRACTOR at actual cost for CONTRACTOR'S costs directly expended on the job for actual and reasonable lodging and meals for CONTRACTOR'S crews performing emergency work. OWNER may at its option provide lodging and meals for CONTRACTOR'S crews performing emergency work.

17. TERMS OF ACCOUNT AND PAYMENT

OWNER agrees to pay for the work in accordance with the prices listed in the attached EXHIBITS. OWNER agrees to pay for the work within thirty (30) days upon receipt of the invoice, provided the work being invoiced has been completed to the satisfaction of OWNER. The Basis of Charges under this Agreement set forth in EXHIBIT "A", attached hereto and made a part hereof. The Basis of Charges shall be effective for the period beginning on the Effective Date shown on EXHIBIT "A" for a period of one year.

Either party requesting a change in the Basis of Charges must provide notice thereof thirty (30) days prior to the beginning of the following annual period. The Basis of Charges may not be adjusted upward more than 75% of the United States Department of Labor Bureau of Labor Statistics' latest twelve month trailing Consumer Price Index for All Urban Consumers (CPI-U).

All Federal, State and other governmental division taxes, including sales or use taxes, and all taxes or contributions for unemployment compensation, social security, and similar laws applicable to the CONTRACTOR and his employees shall be included in the Basis of Charges and the OWNER shall not be liable for additional charges because of such taxes or contributions.

The CONTRACTOR shall prepare and submit a summary of the work performed during each calendar week. The summary shall be submitted to the OWNER no later than Tuesday of the week following the week covered by the summary. The summary shall set forth:

- a. The location of work performed (by Job/Map number or name of street, road, property owner, work request number, or similar identification);
- b. If work is performed at more than one location during that week, then the number of hours or days worked at each location;
- c. The name, job classification, rate of pay and number of hours worked by each employee;
- d. Each item of equipment utilized during that week, the hourly rate and the number of hours of operation of each item of equipment.

18. REVISION OF CONTRACT SPECIFICATIONS AND EXHIBITS

The parties may by mutual agreement, and without the necessity of a formal amendment to the Agreement, make modifications to the SPECIFICATIONS, Basis of Charges, Work Rules, and Insurance Requirements, by preparing substitutes for EXHIBITS "A", "B" and "C", respectively. Each substitute EXHIBIT shall be identified by the effective date of the substitute EXHIBIT and shall be signed by authorized personnel of the parties. Thereupon, such substitute EXHIBIT shall, on

its effective date, automatically supersede all previous EXHIBITS of the same category and become a part of this Agreement by reference.

19. TERM OF CONTRACT

The term of this Agreement shall be for an initial period of one (1) year beginning on the Effective Date and continuing thereafter for a maximum of four (4) years or- until terminated for convenience (a) by the OWNER by giving seven (7) days written notice thereof to the CONTRACTOR or (b) by the CONTRACTOR by giving thirty (30) days written notice thereof to the OWNER, with termination to occur at the end of the notice period or at a later date as stated in the notice. In the event of a termination hereunder, the CONTRACTOR will be paid for all work performed to the date of termination, but will not be paid for any work not performed or for any anticipated profits on work not performed or for any loss or damage with respect to any equipment or materials purchased for anticipated use in the work or for payments, taxes or benefits to or for personnel anticipated to be employed in the performance of the work.

20. USE OF OWNER OWNED EQUIPMENT

When any of the tools, property, or equipment owned or leased by OWNER are used by CONTRACTOR, CONTRACTOR shall be responsible and does hereby agree to indemnify, save harmless, and defend OWNER against any loss or damage to OWNER'S tools, property, or equipment and against the payment of any sum of money arising from claimed injury to persons or property by said tools, property, equipment, or the use thereof. All tools, equipment, or property furnished by OWNER shall be inspected by CONTRACTOR in advance and its use of same shall be conclusive evidence that such property was in good condition and was fit for the use intended.

21. WARRANTY

CONTRACTOR warrants that all work performed hereunder shall be free from defects in workmanship and shall be performed in a timely, safe, and professional manner and in accordance with all specifications, plans, and instructions, and all applicable laws, ordinances, regulations, industry codes (including, but not limited to, the National Electric Safety Code) and all terms and conditions of this Agreement.

22. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which, shall be deemed an original, but all of which shall constitute but one and the same instrument

23. NO WAIVER

OWNER'S failure to insist on performance of any term\* condition, of instruction, or to exercise any right or privilege included in this Agreement, or its waiver of any breach, shall not thereafter<sup>1</sup> waive any such term, condition, instruction, right, privilege! or breach. No waiver by OWNER of any breach of\* any provision of this Agreement shall be effective unless expressly set forth in writing and signed by OWNER'S Representative.

24. ENTIRE AGREEMENT

This Agreement and its EXHIBITS embody the entire agreement between CONTRACTOR and OWNER concerning the subject matter hereof. The parties shall, not be bound by or be liable for any statement\* representation, promise\* inducement, or understanding of any kind or nature not set forth herein. Except as otherwise provided herein, no changes, modifications, or amendments of any of the terms and conditions hereof shall be valid unless agreed to by the parties in writing and signed by their authorized representatives.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers on the day and date first written above.

CUT OF STARKVEXE ELECTRIC DEPARTMENT

ATTEST:

SIGNATURE:

NAME: \_\_\_\_\_

TITLE

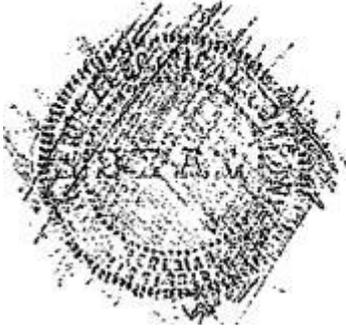
DATE

CONTRACTOR

ATTEST:

Dottie Sharp

[Signature]



SIGNATURE:

NAME: J- Christopher Sharp

TITLE: Vice President

DATE 3-21-12

**EXHIBIT A  
SUBSTATION AND ELECTRIC LINE  
CONSTRUCTION AND MAINTENANCE  
BASIS OF CHARGES**

1. BASIS OF CHARGES: LABOR

<u>Classification</u>	■	<u>Straight Time Rate Per Hour</u>
Working Line Foreman		<u>\$ See Attached Exhibit D</u>
Lineman, Journeyman		<u>\$ See Attached Exhibit D</u> ; •
Lineman, Apprentice		<u>\$ See Attached Exhibit D</u>
Equipment Operator		<u>\$ See Attached Exhibit D</u> :
After Hours "Routine" Overtime Rate Multiplier		See AttachedQAibitD %
Emergency "Storm Restoration" Rate Multiplier		See Attached <u>Exhibit D</u> %

2. BASIS OF CHARGES: OVERHEAD

The following amount shall be added to the Labor Charges:

See Attached Exhibit D % of actual COSt of payroll

This amount includes profit, employee benefits and all overhead costs for home office, job: site^ executive, supervisory, clerical personnel, and the costs of Federal Income Contribution Act, State Unemployment Insurance, Federal Unemployment Tax, required insurance coverages, hoh\kys, vacation, sick leave, etc..

3. BASIS OF CHARGES: REQUIRED EQUIPMENT

The rate per hour for equipment includes the costs of ownership, licensing, maintenance, insurance, fuel, lubricants, and all other operating costs, except for operators that shall be charged under labor. Further, all small tools and equipment such, as hand lines, bolt cutters, traffic control signs and devices, hand and power actuated compression tools and cutters, files,, bits, ropes, etc., including all necessary personal protective equipment to perform energized "gloving" work at or below 15 kV shall also be included in equipment rates.

<u>Equipment Description</u>	<u>Rate Per Hour</u>
Line truck, hydraulic digger derrick 4X2, equivalent to Commander 4000, with 10,000 pound minimum capacity, equipped with line body, insulated boom, gas powered chainsaw, hydraulic operated tools and winch.	See Attached <u>\$ Exhibit D</u>

Bucket truck, material handler, 4 X2, insulated boom, equivalent to Altec AA600, not less than 55 foot working height, 750 pound material handling capability, equipped with line body and hydraulic operated tools.

**See Attached  
\$ Exhibit D**

Truck, pickup, <sup>3</sup>A ton or 1-ton, long wheelbase, crew cab

**See Attached  
\$ ExhibitD. . :**

Trailer, distribution pole type, 10,000 pound capacity

**See Attached \$  
Exhibit D .**

**BASIS OF CHARGES: OTHER AVAILABLE EQUIPMENT.**

The rate per hour for equipment includes the costs of ownership, licensing, maintenance, insurance, fuel, lubricants, and all other operating costs, except for operators that shall be . charged under labor. Further, all small tools and other devices or materials incidental to the equipment shall also be included in equipment rates.

<u>Equipment Description</u>	<u>Rate Per Hour</u>
<u>See Attached Exhibit D</u>	<u>\$: See Attached , Exhibit D</u>
<u>See Attached Exhibit D</u>	<u>\$: See. Attached ExhibitD</u>
See Attached Exhibit D	<u>\$ See Attached Exhibit D</u>
<u>See Attached Exhibit D</u>	<u>\$ See Attached- ExhibitD</u>
<u>See Attached Exhibit D</u>	<u>\$ See Attached ExhibitD</u>
<u>See Attached Exhibit D See</u>	<u>\$: See Attached . ExhibitD</u>
<u>Attached Exhibit D See</u>	<u>\$ See Attached ExhibitD</u>
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<u>Attached Exhibit D See</u>	<u>\$ See Attached ExhibitD</u>
<u>Attached Exhibit D</u>	<u>\$ See Attached Exhibit D</u>

See Attached  
Exhibit D

See  
Attached  
Exhibit J

See Attached  
Exhibit D

See  
Attached  
Exhibit D

See Attached  
Exhibit D

See  
Attached  
Exhibit J

See Attached  
Exhibit U

See  
Attached  
Exhibit  
D

5. BASIS OF CHARGES: MATERIAL MARK-UP RATE

The OWNER may instruct the Contractor to furnish any part or all of its materials for a job. The OWNER shall pay the CONTRACTOR for such materials furnished and incorporated in the job at the CONTRACTOR'S direct actual cost and the following amount, to cover overhead and profit, shall be added to the direct actual material cost:

See  
Attached  
Exhibit  
O . % of direct actual material cost

The CONTRACTOR'S cost shall be determined from the supplier's invoices plus transportation charges to the CONTRACTOR'S job site.

CITY OF STARKVILLE ELECTRIC DEPARTMENT

ATTEST;

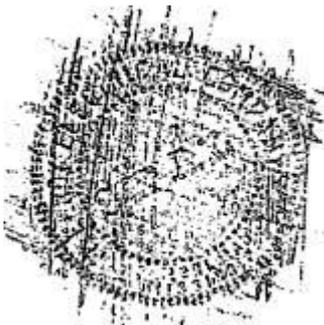
SIGNATURE:

NAME: , \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

CONTRACTOR



SIGNATURE;

NAME- J. Christopher Sharp

TITLE: Vice President

DATE: 3/12/13

**EXHIBIT B**  
**SUBSTATION AND ELECTRIC LINE**  
**CONSTRUCTION AND MAINTENANCE**  
**WORK RULES**

1. REGULAR WORK PERIOD

The Regular Work Week shall be a forty (40) hour week consisting of four (4) - ten (10) hour days, Monday through Thursday, or as designated by the OWNER. The Regular Work Day shall be between the hours of 7:00 AM and 6:00 PM, or as designated by the OWNER.

Charges for labor are to be at the straight time rate shown in EXHIBIT "A" actually paid per hour for the first forty (40) hours per man per week. The CONTRACTOR is not authorized to work more than forty (40) hours per week in the Regular Work Week, unless requested to do so by the OWNER.

In the event a crew is prevented from working part or all of a Regular Work Day because of inclement weather conditions, equipment problems or similar conditions, the crew may "make up" the lost time with approval of the OWNER by working on one of their off-days or extending the hours of work on a Regular Work Day in the same work week. A crew will not be allowed to make up less than four (4) hours on an off day. All "make up" time shall be paid for at straight time rates.

2. HOLIDAYS

The following holidays will be observed: New Year's Day, Martin Luther King's Birthday, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day following Thanksgiving, Christmas Day and the day following Christmas Day. Holidays shall be observed by the CONTRACTOR on the same days as observed by the OWNER.

If a crew is required by the OWNER to work on a holiday, the OWNER shall be charged for all hours worked at the "Overtime" rate shown in EXHIBIT "A".

3. OVERTIME

If the OWNER requests the CONTRACTOR to work in excess of the scheduled hours in a Regular Work Day or in a Regular Work Week, payment for the additional hours worked shall be at the "Overtime" rate shown in EXHIBIT "A".

4. EMERGENCIES

When a crew is required by the OWNER to work outside of the hours in a Regular Work Day or Regular Work Week due to emergencies (tornadoes, hurricanes, ice storms, wind storms, etc.)

the OWNER shall be charged for all hours worked at the "Emergency" rate as shown in EXHIBIT "A" and the OWNER shall furnish meals for the crew. If a crew is away from the regular work location due to emergency work, and requires lodging, the OWNER shall furnish such lodging. The OWNER may require the CONTRACTOR to provide and pay for such meals and lodging. When the CONTRACTOR is required by the OWNER to pay for such meals and lodging, he shall charge the OWNER at actual cost for CONTRACTOR'S costs directly expended on the job for actual and reasonable lodging and meals for CONTRACTOR'S crews performing emergency work.

5. TRAVEL TIME

The workday shall include travel time from the designated assembly point to the job site and return. The CONTRACTOR will be responsible for all expenses incurred prior to crew start up at the designated assembly point. Prior to commencement of the workday, all crew personnel and equipment, as required, shall be available at the assembly point.

When a truck or other item of equipment is delivered to a crew on the OWNER'S system as additional equipment or requested replacement equipment for long-term use, all expenses-for procurement and transportation thereof shall be the responsibility of the CONTRACTOR, and the hourly charge for such equipment shall be considered to begin at the applicable assembly point.

When a truck or other item of equipment is delivered to a crew on the job site to replace failed equipment, the hourly charge for such equipment shall be considered to begin upon arrival at the job site.

When a crew, or employee, or item of equipment is released from the work, all charges for labor or equipment shall cease when such crew, employee, or equipment returns to the assembly point from its last assigned job site.

6. MOBILIZATION

For CONTRACTOR'S mobilization onto the OWNER'S system and demobilization off the OWNER'S system, the following shall be charged for the time involved in relocating:

- a. Labor charges at the applicable rates. Travel time for employees traveling by private means shall not exceed the minimum travel time for any employee who is driving a CONTRACTOR vehicle.
- b. Hourly rate on all equipment being transported.

7. REPORTING AND STANDBY

Employees reporting for work, who are prevented from working because of inclement weather conditions, shall be paid two (2) hours at the appropriate rate. The employees shall remain at the assembly point or job site for this period to perform such tasks as are assigned.

Equipment charges shall not apply during reporting time\* if the crew remains at the assembly point

Employees required to remain available on a standby basis shall be paid at the appropriate rate. Equipment charges shall apply only for the hours of standby time in the Regular Work Pay,

CITY OF STARKVILLE ELECTRIC DEPARTMENT

ATTEST:

SIGNATURE:

NAME: \_\_\_\_\_

TITLE? \_\_\_\_\_

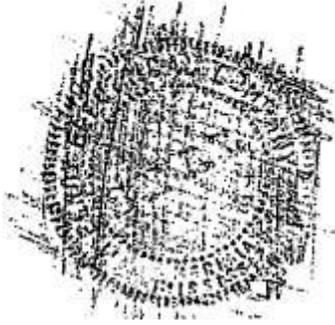
DATE: \_\_\_\_\_ .

CONTRACTOR

ATTEST:

Dottie

Christopher Sharp



SIGNATURE:

NAME: T» Christopher Sharp

TITLE: Vice-President

DATO 5/12/13

**EXHIBIT C**  
**SUBSTATION AND ELECTRIC LINE**  
**CONSTRUCTION AND MAINTENANCE**  
**INSURANCE REQUIREMENTS**

The CONTRACTOR shall purchase from and maintain in a company or companies lawfully authorized to do business in the State of Mississippi such insurance as will protect the CONTRACTOR and the OWNER from claims set forth below which may arise out of or result from the CONTRACTOR'S operations under this agreement:

- claims under workers' or workmen's compensation, disability benefit and other similar employee benefit acts that are applicable to the Work to be performed;
- » claims for damages because of bodily injury, occupational sickness or disease, or death of the CONTRACTOR'S employees;
- claims for damages because of bodily injury, sickness or disease, or death of any person other than the CONTRACTOR'S employees;
- claims for damages insured by usual personal injury liability coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by the CONTRACTOR, or (2) by another person;
- claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting there from; and
- claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle.

The CONTRACTOR shall takeout and maintain throughout the period of this Agreement the following types and minimum amounts of insurance:

- a. Workers' compensation and employers' liability insurance, as required by law, covering all its employees who perform any of the obligations of the CONTRACTOR under this Agreement, and Employer's Liability with a minimum limit of \$100,000 per person.
- b. Public liability insurance covering all operations under the contract shall have limits for bodily injury or death of not less than \$2 million each occurrence, limits for property damage of not less than \$1 million each occurrence, and \$1 million aggregate for accidents during the policy period. A single limit of \$1 million of bodily injury and property damage is acceptable. This required insurance may be in a policy or policies of insurance, primary and excess including the umbrella or catastrophe form.

- o. Automobile liability insurance on all motor vehicles used in connection with the Agreement, whether owned, non-owned, or hired, shall have limits for bodily injury or death of not less, than \$1 million per person and \$ 1 million each occurrence, and property\* damage, limits of \$1 million for each occurrence. A single limit of \$1 million of bodily injury and property damage is acceptable. This required insurance may be in a policy or policies of insurance, primary and excess including the umbrella or catastrophe form.

The OWNER shall be named as Additional insured on all policies of insurance required in subsections "b" and V of this Section, and shall receive an express waiver of subrogation as to those policies. The policies of insurance shall be in such form and issued by such insurer as shall be satisfactory to the OWNER. The CONTRACTOR shall furnish, the OWNER, a certificate evidencing compliance with the foregoing requirements that shall provide not less than 30 days prior written notice to the OWNER of any cancellation or material change in the insurance.

CITY OF STARKVILLE ELECTRIC DEPARTMENT

ATTEST:

SIGNATURE:

NAME: \_\_\_\_\_

TITLE DATE

CONTRACTOR

ATTEST  






SIGNATURE:

NAME: Christopher Sharp

TITLE: Vice President

DATE: 3/12/13

**ATTACHED EXHIBIT D**

**Date: 3/21/12**

Item	If	Description	Unit	Rate
C2		Foreman	Hr	45.00
C3		Journeyman	Hr	42.00
C4		Apprentice 2	Hr	33.00
C5		Apprentice 1	Hr	31.00
C7		Operator	Hr	32.00
C8		Laborer/Groundman	Hr	29.00
M1		Bucket Truck (50" and under)	Hr	32.00
M2		Bucket Truck (65')	Hr	35.00
M3		Digger Derrick (42" Sheave Height)	Hr	32.00
M4		All Terrain Man Lift	Hr	25.00
M5		Backhoe (Case 580 or Equivalent)	Hr	25.00
M6		Trencher (30 HP)	Hr	22.00
M7		Pickup	Hr	14.00
M8		Single Axle Dump Truck	Hr	20.00
M9		24' Dovetail Lowboy (20000LB)	Hr	9.00
M10		Bulldozer (CAT D3)	Hr	48.00
M11		MultJ Spool Wire Trailer	Hr	15.00
M12		Single Spool Wire Trailer	Hr	10.00
M14		Pole Trailer	Hr	7.00
M15		Welding Machine (Station Power)	Hr	20.00
M16		Small 4WD Backhoe/Loader	Hr	18.00
M17		Wire Puller	Hr	14.00
M18		Mini-Excavator	Hr	18.00
M19		Mid-Size Excavator	Hr	28.00
M20		Bull-Wheel Tensioner 72" Diameter Bullwheels	Week	2,300.00
M20D		Delivery in and out on Item M20	Lot	3,900.00
M21		100'Bucket Truck	Week	4,830.00
M21D		Delivery in and out on Item M21	Lot	2,250.00
M22		36" Diameter Urethane Lined Stringing Blocks (6 ea @ 22.50 per	Week	135.00
M23		24" Diameter Urethane Lined Stringing Blocks (10 oa @ 10.00 per	Week	100.00
M24		22" Diameter Urethane Lined Stringing Blocks (30 oa @ 9.00 per	Week	270.00
M25		Freight in and Out on Special Stringing Blocks	Lot	600.00
M26		<b><i>Special Grips and Anti-Twist Devices</i></b>	<b><i>Furnished by SED</i></b>	
OT1		Evening^ Friday, Saturday Hours	Labor Rate X 1.5	
OT2		Sunday/Holidays	Labor Rate X 2.0	
OT3		Declared Disaster or Storm Work	Labor Rate x 1.5	
FS		Fuel Surcharge (Fuel over \$3.50 Per Gallon)	Equipment X 6%	
OM		Other Equipment or Items Not Listed but Required	Net Rental X1.15	
MAT1		Materials or Subcontracted Services Furnished upon specific request of Starkville Electric Department	Invoice CostX 1.15	

*Note: Starkville Electric Department is free to furnish materials and/or specialized equipment at any time and at its discretion for McElroy's use.*

9.

**APPROVAL TO ACCEPT THE LOWEST BID FOR THE OPGW  
HARDWARE FROM STUART C. IRBY AT A COST OF \$40,991.22**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Henry Vaughn, to approve the March 20, 2012 Official Agenda, with no objections to consent items, whereby the “approval to accept the lowest bid for the OPGW Hardware from Stuart C. Irby at a cost of \$40,991.22” is enumerated, this consent item is thereby unanimously approved.

OPGW Hardware Quote Evaluation  
8-Mar-12

Bid Item #	Description	# Req'd	Stuart C. Irby, Co.				WESCO		AECI		HD Supply	
			AFL				AFL		AFL		AFL	
1	Shield Wire Support Bracket	8	\$ 338.48				315.92		\$ 317.52		\$ 385.04	
2	Single Mechanical Suspension Clamp	140	\$ 9,441.60			\$ 8,811.60		\$ 8,857.80		\$ 10,739.40		
3	Double Mechanical Suspension Clamp	1	\$ 120.82			\$ 112.77		\$ 113.35		\$ 1,137.44		
4	Bolted Dead End	34	\$ 6,656.86			\$ 6,213.16		\$ 6,245.12		\$ 7,572.14		
5	90 Degree Y-Clevis Eye	141	\$ 2,261.64			\$ 2,435.07		\$ 2,447.76		\$ 2,968.05		
6	Y-Clevis Ball Hot Link	34	\$ 1,251.20			\$ 1,167.87		\$ 1,174.02		\$ 1,423.24		
7	Socket Eye	34	\$ 321.30			\$ 579.02		\$ 581.74		\$ 705.50		
8	Clevis Eye	2	\$ 18.70			\$ 69.80		\$ 68.16		\$ 85.08		
9	Yoke Plate	1	\$ 91.63			\$ 85.52		\$ 85.96		\$ 104.23		
10	Vibration Damper	169	\$ 1,352.00			\$ 4,167.54		\$ 4,187.82		\$ 5,078.45		
11	Bonding Wire	141	\$ 2,353.29			\$ 3,083.67		\$ 3,099.18		\$ 3,757.65		
12	OPGW Ground Clamp	16	\$ 181.12			\$ 287.52		\$ 288.96		\$ 350.40		
13	Down Lead Clamp with Lag Bolt	40	\$ 570.40			\$ 792.80		\$ 796.80		\$ 966.00		
14	Down Lead Clamp with Banding Adapter	40	\$ 914.40			\$ 1,023.60		\$ 1,028.80		\$ 1,247.60		
15	Splice Box Enclosure	8	\$ 4,998.16			7900.04		\$ 7,535.88		\$ 10,027.52		
16	Coil Bracket	8	\$ 1,035.28			\$ 1,815.84		\$ 1,825.20		\$ 2,213.12		
17	Comealong for Optical Ground Wire	6	\$ 2,207.16			\$ 2,550.78		\$ 2,563.92		\$ 3,108.78		
18	Anti-Rotational Device	2	\$ 6,877.18			\$ 6,418.70		\$ 6,451.78		\$ 7,822.80		
			\$ 40,991.22			\$ 47,831.22		\$ 47,669.77		\$ 59,692.44		

10.

**APPROVAL TO ADOPT A PERSONNEL PERFORMANCE EVALUATION  
POLICY AS PART OF THE PERSONNEL POLICY MANUAL**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Henry Vaughn, to approve the March 20, 2012 Official Agenda, with no objections to consent items, whereby the “approval to adopt a Personnel Performance Evaluation Policy as part of the Personnel Policy Manual” is enumerated, this consent item is thereby unanimously approved.

**City of Starkville Personnel Policy**  
(approved by Board \_\_\_\_\_ )

**Performance Evaluations**

**Purpose:** The purpose of performance evaluations is to provide a uniform, consistent method that evaluates major aspects of job performance and to provide an established method for strengthening work relationships and improving communications. It is designed to develop the

employee's skills, to allow the supervisor to recognize the employee's accomplishments and good work, and to provide an established method for identifying needed improvements.

Department Heads and/or supervisors are strongly encouraged to frequently discuss job performance with their employees on an informal basis. Formal performance evaluations are used to ensure that these discussions are conducted at least on an annual basis.

Performance evaluations shall be administered in a fair manner without unlawful discrimination as to age, race, sex, religion, political affiliation, national origin, or disability.

While this policy sets forth minimal time periods for performance evaluations, the department head and/or supervisor is not precluded from evaluating an employee's job performance as often as deemed necessary in order to meet the objective of improving an employee's overall job performance.

**Policy:** All **regular, full-time employees** of the City of Starkville shall be evaluated at least once annually. In order to avoid conflicts with the budgeting process, performance evaluations should be completed in the January through April time frame. Exceptions to this time frame should be documented by the department head and notifications sent to the Personnel Officer with an explanation for the exception and the time frame for completion. Performance evaluations should be completed using forms approved by the Personnel Officer. The appraisal should cover the period from the last appraisal to the date of the current appraisal.

**Probationary employees** (new hires, promotions, disciplinary, or any other reason for probation) shall be evaluated every ninety (90) days during the probationary period. Job performance and progress will be discussed during each of the performance evaluations during the probationary period. Probationary periods may be extended in ninety (90) day increments with appropriate documentation and notice to the probationary employee of the reason for the extension and the areas required to be addressed to ensure satisfactory completion of the probationary period.

**Department Heads** will be evaluated by the Mayor and Board of Aldermen annually using a format and time frame as approved by the Board.

Copies of completed performance appraisals are to be distributed as follows:

- Original sent to Personnel Officer and retained in the employee's Personnel file,
- Copy retained by the department head,
- Copy to be provided to the employee being appraised.

Nothing in this policy should be construed as ensuring continued employment because any provision of this policy has or has not been followed as stated.

**11. APPROVAL TO ACCEPT THE LOWEST AND BEST BID FOR THE LEASE PURCHASE OF TWO 25-YARD REAR LOADING REFUSE TRUCKS AND ONE 32-YARD REAR LOADING REFUSE TRUCK FROM SANSOM EQUIPMENT**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Henry Vaughn, to approve the March 20, 2012 Official Agenda, with no objections to consent items, whereby the “approval to accept the lowest and best bid for the Lease Purchase of two 25-yard Refuse Trucks and one 32-yard Refuse Truck from Sansom Equipment at a total cost of \$506,296.92 and an Lease Interest Rate of 2.24% for 48 months from Bancorp South” is enumerated, this consent item is thereby unanimously approved.

25-YARD REAR LOADING REFUSE TRUCK  
BID TAB

Name	Bid amt	Body /Chassis	Warranty Body/Chas/Cyl	Apparent Best Bid
<b>Sansom Equipment</b>	\$145,866.68	New Way/ Int'l	3/3/5 years 45 day del	<b>Apparent Best Bid</b>
<b>Gulf City Trl &amp; Body</b>	\$147,114.00	Wayne / Int'l	3/3/5 years 120 day del	
<b>Hol Mac Corp</b>	\$148,500.00	Pac-Mac/Int'l	3/3/5 years 100 day del	
<b>Waters Truck &amp; Tractor</b>	\$162,000.00	Heil / Int'l	3/3/5 years 120 day del	
<b>Ingram Equipment</b>	\$165,044.88	Heil /Freightliner	3/3/5 years 75 day del	
<b>Ingram Equipment</b>	\$169,373.36	Heil / Int'l	3/3/5 years 135 day del	

32-YARD REAR LOADING REFUSE TRUCKS  
BID TAB

<b>Sansom Equipment</b>	\$214,563.56	New Way/Mack	1/5/3 years 30 day del	<b>Apparent Best Bid</b>
<b>Ingram Equipment</b>	\$234,236.12	Heil / Mack	1/1/3 years 135 day del	

**END OF CONSENT ITEMS**

COMMENTS FROM MAYOR AND BOARD OF ALDERMEN

**Mayor Parker Wiseman** informed the Board and the General Public of the report received from the Attorney General’s Office regarding the Storm Water Sewer Fee, and with the opinion casting enough doubt over the permissibility of the fee, the Mayor believed it to be ill-advised to continue in pursuit of said fee.

**Alderman Eric Parker** announced the accomplishments of the Starkville Academy girls Basketball Team in their quest to obtain the 2011-12 State Championship.

**Mayor Parker Wiseman** presented a proclamation recognizing the Starkville Academy Girls Basketball Team for their accomplishment of winning the 2011-12 State AAA Championship.

**Alderman Roy Perkins** – Congratulated the Starkville Academy Lady Vols on their accomplishments and thanked them for their excellent representation of the City.

**Mayor Parker Wiseman** introduced new employees to the City’s workforce.  
Elizabeth Peacock SED – Cashier

**Alderman Roy A’. Perkins** commented on the Attorney General’s Opinion regarding the proposed Storm Water Sewer Fee being an impermissible tax. He also requested a presentation from Ms. Phylis Benson of the GTPDD on possible CDBG opportunities to target the Carver Drive Ditch Project. Mr. Perkins further, asked Ms. Spruill to include a report on the progress of the Stennis Institute Salary Survey on the next agenda.

**Alderman Ben Carver** made inquiries into the feasibility of re-structuring the Storm Water Fee in an effort to assess the fee as well as comply with State Law.

#### CITIZEN COMMENTS

**Mr. Alvin Turner, Ward 7,** stated that “the citizens have enough to handle without their life being played with.” Mr. Turner also said “we need to take things seriously, either you’re for us or you’re not.” He informed the Mayor and Board that “citizens read the newspaper and they will be watching to see how the Building Inspector position is handled.” Mr. Turner then informed the Mayor and Vice Mayor that the public will be watching.

**Mr. George Moore, Ward 6,** was happy to see the Board approve the grant application that will potentially provide summer jobs for the youth in our community. He also expressed his opposition to the Board’s decision to hire an outside firm to assess internal controls.

#### PUBLIC APPEARANCES

**Ms. Joan Mylroie** informed and invited the Mayor and Board of Aldermen along with the general public to the World Neighbors Association’s 2012 International Fiesta, March 31, 2012, 11:00 a.m. until 3:00 p.m. on the Mississippi State University Campus Drill Field. She also elaborated on other activities of the World Neighbors Association.

#### BOARD BUSINESS

**Fire Chief Rodger Mann** provided a status report on staffing, equipping, and furnishing Fire Station #5. He reported that the Fire Station #5 will be staffed every 3<sup>rd</sup> day.

**Alderman Ben Carver** exited the meeting.

12.

**A MOTION TO APPROVE THE CITY OF STARKVILLE CLAIMS FOR THE  
FIRE DEPARTMENT AS OF MARCH 15, 2012**

There came for consideration the matter of the approval of the City of Starkville Claims for the Fire Department as of March 15, 2012. After discussion and

Upon the motion of Alderman Jeremiah Dumas, duly second by Alderman Eric Parker, the Board voted as follows:

Alderman Ben Carver	Voted: <u>recusal</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion carried.

FIRE DEPARTMENT CLAIMS  
PERIOD ENDING MARCH 15, 2012  
DOCKET #03-20-12-B

FIRE DEPARTMENT	001-261	\$125.03
FIRE PREVENTION	001-262	\$0.00
FIRE TRAINING	001-263	\$133.82
FIRE COMMUNICATIONS	001-264	\$1,675.85
FIRE STATIONS & BLDGS	001-267	\$0.00
	<b>TOTAL</b>	<b>\$1,934.67</b>

**Alderman Ben Carver** re-joined the meeting.

**13.**

**A MOTION TO ENTER INTO CLOSED SESSION TO DETERMINE IF  
DISCUSSION REGARDING PERSONNEL ISSUES IS PROPER CAUSE FOR  
EXECUTIVE SESSION**

There came for consideration the matter of the approval to enter into closed session to determine if discussion regarding Personnel Issues is proper cause for executive session. After discussion and

Upon the motion of Alderman Ben Carver, duly second by Alderman Sandra Sistrunk, the Board voted unanimously in favor of the motion to enter into a Closed Session.

**Alderman Sandra Sistrunk** exited the meeting.

**14.**

**A MOTION TO EXIT CLOSED SESSION AND RETURN TO OPEN SESSION**

After determining that discussion regarding Personnel Issues was not proper for Executive Session, Alderman Richard Corey offered the motion to exit Closed Session and to return to Open Session, the motion was duly seconded by Alderman Roy A'. Perkins and the Board voted as follows:

Alderman Ben Carver	Voted: <u>Yea</u>
Alderman Sandra Sistrunk	Voted: <u>Absent</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Yea</u>

Having received a majority affirmative vote of those members present and voting the Mayor declared the motion passed.

**Alderman Sandra Sistrunk** re-joined the meeting.

**Alderman Henry Vaughn, Sr.** exited the meeting.

**15.**

**A MOTION TO AUTHORIZE ADVERTISING TO HIRE A TEMPORARY FULL-TIME BUILDING INSPECTOR WITHOUT BENEFITS, AT A RATE COMPARABLE TO THE BUDGETED AMOUNT, AND FOR A PERIOD NOT TO EXCEED FOUR (4) MONTHS**

There came for consideration the matter of authorizing a temporary full-time Building Inspector in the Building Department. After discussion, and

Upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Roy A'. Perkins, to authorize advertising to hire a Temporary Full-time Building Inspector for a period not longer than 4 months and without benefits, the Board voted as follows:

Alderman Ben Carver	Voted: <u>Yea</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Absent</u>

Having received a majority affirmative vote of those members present and voting the Mayor declared the motion passed.

**16.**

**A MOTION TO HIRE 2 TEMPORARY, FULL-TIME PERSONS FOR THE**

**SANITATION AND ENVIRONMENTAL SERVICES DEPARTMENT WITH NO BENEFITS AT \$8.81/HR FOR A PERIOD NOT TO EXCEED 4 MONTHS**

There came for consideration the matter of authorizing two temporary full-time laborers for the Sanitation and Environmental Services Department for a period not to exceed 4 months, to include no benefits with a rate of \$8.81/hr. After discussion, and

Upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Eric Parker to approve hiring 2 temporary, full-time laborers for the Sanitation and Environmental Services Department with no benefits at \$8.81/hr. for a period not to exceed 4 months, the Board voted as follows:

Alderman Ben Carver	Voted: <u>Yea</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Absent</u>

Having received a majority affirmative vote of those members present and voting the Mayor declared the motion passed.

**17.**

**A MOTION TO ENTER INTO CLOSED SESSION TO DETERMINE IF DISCUSSIONS REGARDING PENDING LITIGATION AND PROPERTY ACQUISITION ARE PROPER CAUSES FOR EXECUTIVE SESSION**

There came for consideration the matter of the approval to enter into closed session to determine if discussions regarding Pending Litigation and Property Acquisition are proper causes for Executive Session. After discussion and

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Eric Parker, the Board voted as follows:

Alderman Ben Carver	Voted: <u>Yea</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Absent</u>

Having received a majority affirmative vote of those members present and voting the Mayor declared the motion passed.

18.

**A MOTION DETERMINING THAT DISCUSSIONS REGARDING PENDING LITIGATION OF MCCO, AND PROPERTY ACQUISITION PERTAINING TO PROPERTIES NEEDED TO CONSTRUCT A BIKE PATH ALONG LYNN LANE ARE PROPER FOR EXECUTIVE SESSION**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Jeremiah Dumas, determining that discussions regarding MCCO Pending Litigation and Lynn Lane Bike Path Property Acquisition as proper for Executive Session, and approving the entrance into Executive Session, the Board voted as follows:

Alderman Ben Carver	Voted: <u>Yea</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Absent</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

**NOTE: Alderman Ben Carver** exited the meeting.

**The Mayor announced the Board's findings to the public and moved the meeting into Executive Session.**

19.

**A MOTION TO AUTHORIZE THE CITY ATTORNEY TO BEGIN PROCEDURES TO ACQUIRE PROPERTIES NECESSARY TO CONSTRUCT A BIKE PATH ALONG LYNN LANE**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Jeremiah Dumas to authorize the City Attorney to begin procedures to acquire properties necessary to construct a bike path along Lynn Lane, the Board voted as follows:

Alderman Ben Carver	Voted: <u>Absent</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Absent</u>

Having received a majority affirmative vote of those members present and voting, the Mayor declared the motion passed.

**NOTE: Alderman Ben Carver** re-joined the meeting.

**20.**

**A MOTION TO EXIT CLOSED SESSION AND RETURN TO OPEN SESSION**

Upon the motion of Alderman Richard Corey, duly seconded by Alderman Roy A'. Perkins to exit Closed Session and to return to Open Session, the Board voted as follows:

Alderman Ben Carver	Voted: <u>Yea</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Absent</u>

Having received a majority affirmative vote of those members present and voting the Mayor declared the motion passed.

**21.**

**A MOTION TO ADJOURN**

Upon the motion of Alderman Jeremiah Dumas, duly seconded by Alderman Richard Corey to adjourn the Board voted as follows:

Alderman Ben Carver	Voted: <u>Yea</u>
Alderman Sandra Sistrunk	Voted: <u>Yea</u>
Alderman Eric Parker	Voted: <u>Yea</u>
Alderman Richard Corey	Voted: <u>Yea</u>
Alderman Jeremiah Dumas	Voted: <u>Yea</u>
Alderman Roy A'. Perkins	Voted: <u>Yea</u>
Alderman Henry Vaughn, Sr.	Voted: <u>Absent</u>

Having received a majority affirmative vote of those members present and voting the Mayor declared the motion passed.

The next meeting of the Mayor and Board of Aldermen will be held on Tuesday, May 1, 2012, in the Courtroom located at 101 E. Lampkin Street.

SIGNED AND SEALED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2012.

\_\_\_\_\_

MARKEETA OUTLAW, CITY CLERK

PARKER WISEMAN, MAYOR

(SEALED)



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**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA DATE: 5-1-2012  
Page 1 of 1**

**SUBJECT:** PUBLIC APPEARANCE BY ANITA LINDSEY REQUESTING A SPECIAL EVENT PERMIT FOR THE STARKVILLE COMMUNITY DAY SCHEDULED FOR SATURDAY, JULY 21, 2012, AT J.L. KING PARK, REQUESTING STREET CLOSINGS, IN-KIND SERVICES AND A CASH DONATION FROM THE CITY OF STARKVILLE.

**AMOUNT & SOURCE OF FUNDING:** \$1,088.00 from various City Departments and \$2,500.00 from General Fund for cash donation.

**FISCAL NOTE:** FY 2011-12

**REQUESTING DEPARTMENT:** Building Codes & Planning

**DIRECTOR'S AUTHORIZATION:** BHG

**FOR MORE INFORMATION CONTACT:** Anita Lindsey @ 648-7171

**PRIOR BOARD ACTION:** BOA denied the cash donation portion of same request on June 7, 2011 and the event was cancelled.

**BOARD AND COMMISSION ACTION:** The City's Special Events Committee reviewed the application on May 23, 2011. Since the event request is the same as previously requested and all departments confirmed that nothing had changed on their parts, another Special Events Committee meeting was not held for the new request. A copy of the comments has been included, along with the application and other information provided by the applicant.

**PURCHASING:** N/A

**DEADLINE:** N/A

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**AUTHORIZATION HISTORY:** BOA denied same request on June 7, 2011 and the event was cancelled.

**STAFF RECOMMENDATION:** Estimated costs for City's cash and in-kind services:

CASH	\$2,500.00
Police Dept	\$800.00
Sanitation	\$238.00
Fire Dept	\$50.00
<b>TOTAL</b>	<b>\$3,588.00</b>

INFORMATION ITEM ONLY—consideration for Board action listed separately on agenda.

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The NYFA (Northeast Youth Football Association) in conjunction with Anita's Barber and Beauty salon in hosting the 1<sup>st</sup> Starkville Community Day the purpose of this day is for fun, family and fellowship in a safe and positive environment. We are seeking funding from the city of Starkville to help with the effort of this day. We have a lot of events that are in need of funding, our entertainment lighting and sound, DJ, MC, and many other costs that are listed in our package. Plus any donations and proceeds from the event will be given to the Boys & Girls Club and the Red Cross. Again your help will be greatly appreciated for this event.

Thanks again  
Jeff Allen

**City of Starkville - Building Department**

101 E. Lampkin Street  
Starkville, MS 39759

www.cityofstarkville.org

Phone: (662) 323-2525

Fax: (662) 323-4143

**SPECIAL EVENT APPLICATION**

**APPLICATION INFORMATION**

Applicant Name <b>JEFF AKINS</b>		Organization Name <b>NYFA (Northwest <sup>Youth</sup> Football Association)</b>		
Address <b>46 Ertaw DR.</b>		City <b>Starkville</b>	State <b>MS</b>	Zip <b>39759</b>
E-Mail Address <b>JAKINS74@yahoo.com</b>		Web Site Address <b>NONE</b>		
Telephone Number <b>662-617-5848</b>	Facsimile <b>NONE</b>	Mobile Number <b>662-617-5848</b>	Pager Number <b>NONE</b>	
Type of Organization		<input checked="" type="checkbox"/> Individual <input type="checkbox"/> Charitable <input type="checkbox"/> Non-Profit Organization (501.C3 Tax Identification # _____) <input type="checkbox"/> For Profit Organization <input type="checkbox"/> Other _____		
On-Site Contact <b>JEFF AKINS / Anita Lindsey</b>		Mobile Number for On-Site Contact <b>662-617-5848 / 662-617-2677</b>		

**EVENT INFORMATION**

Event Name <b>Starkville Day</b>		Event Date(s) <b>June 18<sup>th</sup> 2011</b>	Time <b>Start 9:00 AM</b>	
Type of Event: (check all that apply)	<input type="checkbox"/> Carnival <input type="checkbox"/> Concert/Performance <input type="checkbox"/> Festival <input type="checkbox"/> Professional Filming	<input type="checkbox"/> Fundraiser <input type="checkbox"/> Parade <input type="checkbox"/> Private Gathering <input type="checkbox"/> Reception	<input type="checkbox"/> Run/Walk <input checked="" type="checkbox"/> Sports/Recreational <input checked="" type="checkbox"/> Other <b>family fun day &amp; music, entertainment</b>	
Is this a first time event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		If No, date of previous event _____ What was past attendance? _____		
Is this event open to the public? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Admission/Entry Fee <b>NONE</b>	Estimated Total Budget <b>7000.00 / Seven thousand dollars</b>		
Proposed Area (check all that apply)	<input type="checkbox"/> Cotton District <input type="checkbox"/> Main Street <input checked="" type="checkbox"/> City Park <input checked="" type="checkbox"/> Other <b>J.L. King Memorial Park</b>			
Setup: (first item to be loaded in on site) Date: <b>6-18-11</b> Time: <b>10:00 am</b>	Teardown: (last item removed) Date: <b>6-18-11</b> Time: <b>12:00 pm</b>	<b>Estimated Attendance</b> Participants: <b>5</b> Spectators: <b>1500</b> Est. # Hotel Rooms: <b>#2</b>		
Known Current Sponsor(s) <b>* IN Need of</b>		Beneficiary(ies)		

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**EVENT SPECIAL FEATURES**

Will sound amplification equipment be used? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, provide the following: <input type="checkbox"/> Recorded Music <input checked="" type="checkbox"/> Live Music <input checked="" type="checkbox"/> Other (please describe) <i>D. J.</i>
--	--

If Yes, provide the following:	
Sound System <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<i>Mr. B's sound from greenwood, MS 662-299-1479</i>
Lighting System <input type="checkbox"/> Yes <input type="checkbox"/> No	
Stage <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<i>Donated Flatbed</i>
Dance Floor <input type="checkbox"/> Yes <input type="checkbox"/> No	

Will the event feature food/beverage service? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, provide Current Known Vendor Names/Telephone #
--	--

Open Flames or Cooking <input type="checkbox"/> Yes <input type="checkbox"/> No <i>* Please show location of cooking areas on site plan</i> <i>* Vendors cooking with charcoal, wood or gas must have at least one 2.5 gallon water fire extinguisher nearby.</i>	Type of Fuel <input type="checkbox"/> Gas (check all that apply) <input type="checkbox"/> Electric <input type="checkbox"/> Charcoal <input type="checkbox"/> Other
---	--

Does the event propose closing, blocking or using public streets? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  If yes, a road closure plan complete with barricades and signage shall be submitted.	Street:                                      Closing    Opening Day/Time    Day/Time  <input type="checkbox"/> Main Street/University <input type="checkbox"/> Russell Street <input checked="" type="checkbox"/> Other <i>main parking area entering the park</i> <i>10:00 PM</i> <i>12:00 PM</i>
--	---

Tents or Canopies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Applicable if larger than 20' x 15'	If Yes, provide the following: Company
Approximate Number of Tents/Size(s)	

Temporary Perimeter Fencing <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No *Indicate fence locations on site plan	If Yes, provide the following: Company  Provide approximate dimensions of fenced area
---	--

Restrooms, Dumpsters, Sinks <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, provide the following: Company <i>PortaJohns</i>
---	---

Other Requirements? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Number of: <u>4</u> Portables ADA Portables Restroom Trailers <u>2</u> Dumpsters <i>Fullsize</i> Sizes Hand washing Sinks
Explain	

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Trash Collection	<input checked="" type="checkbox"/> Yes [ ] No	Requirements: <i>trash pick up after Events over (next day)</i>
Street Sweeper	<input checked="" type="checkbox"/> Yes [ ] No	
Extra Pickups	<input checked="" type="checkbox"/> Yes [ ] No	
		Number of Workers <i>6</i>
		Hours <i>3</i>

Electrical Services	[ ] Yes [ ] No	Requirements:
*Event must use a licensed electrician		
Supplemental Equipment	<input checked="" type="checkbox"/> Generator(s) # _____	
	[ ] Light Tower(s) # _____	
(Check all that apply)		

Professional Parking/Valet	[ ] Yes <input checked="" type="checkbox"/> No	If Yes, provide the following:		
		Company		
		Number of Parking Personnel	Hours	# of Cars

Carnival/Amusement Rides and Attractions	[ ] Yes <input checked="" type="checkbox"/> No	If Yes, provide the following:		
		Company		
		Contact Name	Phone	

Climate Control	[ ] Yes <input checked="" type="checkbox"/> No	If Yes, provide the following:		
		Company		
		Type (check all that apply)	[ ] Fan (pedestal, box, etc.)	
			[ ] Misting Air	
			[ ] Air-conditioning	
			[ ] Heater(s)	

Pyrotechnics / Laser / Special Effects	[ ] Yes <input checked="" type="checkbox"/> No	If Yes, provide the following:		
		Company		
		Contact Name	Phone	
Day/Time of Show	Length of Show (in minutes)	Products Used	Show Budget	

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Please check all items that apply to your event. Provide a detailed explanation in the space provided for each item checked.

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> a. Animals                             | <input type="checkbox"/> g. Decorator/scenery            | <input type="checkbox"/> m. Security                     |
| <input checked="" type="checkbox"/> b. Barricades               | <input checked="" type="checkbox"/> h. Drawing or raffle | <input type="checkbox"/> n. Shuttle bus/tram             |
| <input type="checkbox"/> c. Bicycles                            | <input checked="" type="checkbox"/> i. First Aid Station | <input type="checkbox"/> o. Signs/banners                |
| <input checked="" type="checkbox"/> d. Bleachers                | <input type="checkbox"/> j. Golf Carts                   | <input type="checkbox"/> p. Ticket agent                 |
| <input type="checkbox"/> e. Booths - Vendors handing out items  | <input type="checkbox"/> k. Inflatable's                 | <input type="checkbox"/> q. Video Production/Photography |
| <input checked="" type="checkbox"/> f. Booths - Vendors selling | <input type="checkbox"/> l. Road Closure                 | <input type="checkbox"/> r. Other _____                  |

Explanation of items checked above (list letter for reference):

*Barricade needed to block off main parking area for fire dept. - police etc.*  
*Bleachers in field for seating, when entertainment begins*  
*Booths for vendors that will be selling food (will have their own)*  
*Will draw a raffle to win a donated prize, money will be given to boys & girls club*  
*First Aid Station set up for fire dept.*

**INSURANCE INFORMATION** (Proof of insurance required within 30 days of event)

Name of Insurance Agency		
Name of Insurance Agent		
Address		
City	State	Zip
Phone	Fax	Policy#

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**REFERENCES** (For first time event or out of town applicants or as required)

Contact Name	Larnzy Carpenter	Contact Name	Rita Akwis
Company	Pastor - FBCLV	Company	SPD
Telephone #	662-323-8670	Telephone #	662-617-2677
Relationship	Pastor & friend	Relationship	Aunt

Contact Name	Henry Vaughn	Contact Name	Matthew Rye
Company	Alderman	Company	SPRD
Telephone #	662-769-5049	Telephone #	662-323-2294
Relationship	friend	Relationship	associate

\* Lack of Reference is not Grounds for Denial of Application.

Signature	Jeff Alvin / Anita Lewis	Date:	5-4-11
Application received by:	Ben Smith (NO map)	Date:	5-4-11

**SUBMISSION OF THIS FORM DOES NOT GUARANTEE APPROVAL OF THE EVENT**

Promoter / Applicant agrees that this form is complete to the best of his/her knowledge and ability. Promoter / Applicant agrees that it accepts, shall abide by, and is subject to all terms and conditions of the Special Event Guidelines, which are incorporated herein for all purposes as if set out in full, and are included in this package and hereby represents that it had read the said Rules, Regulations and General Information and understands the same.

CHECKLIST

- ✓ Completed Application
- ✓ Site Plan
- ✓ Fees (Checks made payable to City of Starkville)
- ✓ Copy of Insurance Certificate
- ✓ Non-profit, 501c3 Certificate (if applicable)
- ✓ Completed Sponsorship Application (if applicable)

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**ATTACHMENT TO SPECIAL EVENT APPLICATION**

**STATE OF MISSISSIPPI**

**AGREEMENT TO INDEMNIFY**

**COUNTY OF OKTIBBEHA**

AS A CONDITION PRECEDENT TO HOLDING AND CONDUCTING THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND AS CONSIDERATION FOR SAME, AND IN ACCORDANCE WITH THE PROVISIONS OF THE APPLICATION AND THE CITY OF STARKVILLE:

JEFFERY ATKINS (name of applicant) (THE "INDEMNITOR") AGREES TO AND SHALL INDEMNIFY, HOLD HARMLESS, AND DEFEND AT ITS SOLE COST AND EXPENSE THE CITY OF STARKVILLE, MISSISSIPPI (THE "CITY"), ITS OFFICIALS, OFFICERS, EMPLOYEES, AGENTS (IN BOTH THEIR OFFICIAL AND PRIVATE CAPACITIES) (EACH AN "INDEMNITEE") FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, ACTIONS, JUDGMENTS, LIABILITIES, PENALTIES, FINES, EXPENSES, FEES, COSTS (INCLUDING ATTORNEYS' FEES AND OTHER COSTS OF DEFENSE), AND DAMAGES (TOGETHER, "DAMAGES") ARISING OUT OF OR IN CONNECTION WITH (A) THE INDEMNITOR'S PERFORMANCE OF THE EVENT, (B) THE USE OF ANY PORTION OR PROPERTY OF THE CITY, BY THE INDEMNITOR OR BY ANY OWNER, OFFICER, PARTNER, SHAREHOLDER, MEMBER, EMPLOYEE, AGENT, REPRESENTATIVE, CONTRACTOR, SUBCONTRACTOR, LICENSEE, CUSTOMER, GUEST, INVITEE, OR CONCESSIONAIRE OF THE INDEMNITOR, OR ANY PERSON ACTING BY OR UNDER THE AUTHORITY OR WITH THE PERMISSION OF THE INDEMNITOR, OR ANY OTHER PERSON UNDER THE EXPRESS OR IMPLIED INVITATION OF THE INDEMNITOR, OR ANY OTHER PERSON OR ENTITY FOR WHOM THE INDEMNITOR MAY BE LIABLE (TOGETHER, "THE INDEMNITOR PARTIES"), OR ANY OF THEM, (C) THE CONDUCT OF THE INDEMNITOR'S BUSINESS OR ANYTHING ELSE DONE OR PERMITTED BY THE INDEMNITOR (OR ANY OF THE INDEMNITOR PARTIES) TO BE DONE IN OR ABOUT ANY PORTION OR PROPERTY OF THE CITY, (D) ANY BREACH OR DEFAULT IN THE PERFORMANCE OF THE INDEMNITOR'S OBLIGATIONS IN CONNECTION WITH THE EVENT, AND (E) WITHOUT LIMITING ANY OF THE FOREGOING, ANY ACT OR OMISSION OF THE INDEMNITOR OR OF ANY OF THE INDEMNITOR PARTIES UNDER, RELATED TO, OR IN CONNECTION WITH, THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, INCLUDING DAMAGES CAUSED IN WHOLE OR IN PART BY AN INDEMNITEE'S OWN NEGLIGENCE.

In the event that the Indemnitor fails or refuses to provide an indemnity and defense as set forth herein, the City shall have the right to undertake the defense, compromise, or settlement of any such claim, lawsuit, judgment, or cause of action, through counsel of its own choice, on behalf of and for the account of, and at the risk of the Indemnitor, and the Indemnitor shall be obligated to pay the reasonable and necessary costs, expenses and attorneys' fees incurred by the City in connection with handling the prosecution or defense and any appeal(s) related to such claim, lawsuit, judgment, or cause of action.

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THIS INDEMNITY PROVISION IS SOLELY FOR THE BENEFIT OF THE CITY, ITS OFFICIALS, OFFICERS, EMPLOYEES, AND AGENTS, AND IS NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE TO ANY OTHER PERSON OR ENTITY.

THIS INDEMNITY AGREEMENT SURVIVES THE TERMINATION OR EXPIRATION OF THE EVENT, WHICH IS THE SUBJECT OF THIS APPLICATION, AND THE TERMINATION OR EXPIRATION OF ANY CONTRACT BETWEEN THE INDEMNITOR AND THE CITY.

The undersigned officer, representative, and/or agent of the Indemnitor is the properly authorized officer, representative, and/or agent of the Indemnitor and has the necessary authority to execute this Agreement on behalf of and to bind the Indemnitor, and the Indemnitor hereby certifies to the City that any necessary resolutions or other act extending such authority have been duly passed and are now in full force and effect.

In the event of any action hereunder, venue for all causes of action shall be instituted and maintained in Oktibbeha County, Mississippi. The parties agree that the laws of the State of Mississippi shall govern and apply to the interpretation, validity and enforcement of this Agreement; and, with respect to any conflict of law provisions, the parties agree that such conflict of law provisions shall not affect the application of the law of Mississippi (without reference to its conflict of law provisions) to the governing, interpretation, validity and enforcement of this Agreement.

AGREED:

APPLICANT/INDEMNITOR

BY: Jeff Alvis / Anita Sundsey  
TITLE: Asst-Coordinator

ATTEST:

BY: \_\_\_\_\_  
\_\_\_\_\_

**City of Starkville - Building Department**

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**SPECIAL EVENT SPONSORSHIP APPLICATION  
CITY OF STARKVILLE**

**APPLICANT INFORMATION**

This sponsorship request will be attached to and become part of the Event Application

<b>Applicant Name</b> JEFF AKINS / Anita Lindsey		<b>Organization Name</b> NYFA (North-east Youth football association)	
<b>Address</b> 46 Ectaw DR.	<b>City</b> Starkville	<b>State</b> MS	<b>Zip</b> 39759
<b>E-Mail Address</b> JAKINS74@yahoo.com		<b>Web Site Address</b> none	
<b>Telephone Number</b> 662-617-5848	<b>Facsimile</b> none	<b>Mobile Number</b> 662-617-5848	
<b>Type of Organization</b>			
<input type="checkbox"/> Charitable <input type="checkbox"/> Non-profit organization (501.C3 Tax Identification # _____) <input checked="" type="checkbox"/> Other			

**EVENT INFORMATION**

<b>Event Name</b> Starkville Day	<b>Event Date(s)</b> June 18 <sup>th</sup> 2011	<b>Event Time</b> 9:00 am
<b>Event estimated needs and justification for City funding and/or in-kind services:</b>  <b>In-kind services request:</b> Barri cades Bleachers  <b>Funding request in dollars:</b> Seven thousand dollars -entertainment & sound, misc.		<b>Other sources of event funding:</b> Donations

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**Advertising and Promotion**

What types of advertising/promotion will be done prior to the event?

- Radio  Yes  No
- Television  Yes  No
- Print Ads  Yes  No
- Press Release  Yes  No
- Fliers/Posters  Yes  No
- Direct Mail  Yes  No
- Billboards  Yes  No
- Other  Yes  No

Explain: WCBT - midday interview

This request acknowledges that if the City of Starkville through the Board of Aldermen decides to sponsor your event either through in-kind services and/or direct financial aide from 2% monies, then the value of the sponsorship calculated will include the in-kind services as well as any direct financial participation and will serve to determine the sponsorship level that is commensurate with that value. This sponsorship level will allow the City to have the visibility afforded to all other sponsorships at the same or equivalent level.

*Jeff Allen / Anita Lewis*

5-4-11  
DATE

SIGNATURE OF APPLICANT

JUNE 25<sup>th</sup>

# Starkville Community Day!

"a day of fun, family and fellowship"

Sponsored by Coca Cola and Visualize ~~Productions~~  
Entertainment

## Activities for the Day

9:00 am Youth football game (NYFA)-sponsored

7-8 yr. old Starkville Cowboys vs Columbus Ravens

10:30 am — 9-10 yr. old Starkville Cowboys vs ~~Columbus County Steelers~~ Starkville Saints

12:00 — 11-12 yr. old Starkville Cowboys vs Choctaw County Steelers

■ 1:00 pm — Basketball tournament ages 15 and up

\* Many Vendors will be out ~~at~~ all day!

Fun & Entertainment will include

— Local music groups (gospel, Rap, R&B, Blues)

— Fun Events for kids

Jumping Jims

Face painting

Sack racing

Basketball shots

Water balloon toss

The Limbo Contest

..... football throw ~~at~~ <sup>through</sup> fire and many more fun activities  
the family. Come & Enjoy!!

Presentation for  
them e

VINCENT E. FORSIDE  
621 WEST MAIN STREET  
STARKVILLE, MS 39759  
(662) 435-2605

4- SIDE BOOKING & PROMOTIONS LLC

PERFORMANCE CONTRACT AGREEMENT

AGREEMENT MADE THIS 5 DAY OF MAY 2011 BETWEEN Nathaniel Kimble  
(HEREINAFTER REFERRED TO AS ARTIST) AND \_\_\_\_\_ (HEREINAFTER  
REFERRED TO AS PURCHASER) PURCHASER HEREBY ENGAGES THE ARTIST, AND THE ARTIST HEREBY  
AGREES TO PERFORM THE ENGAGEMENT HEREINAFTER PROVIDED, UPON ALL TERMS AND CONDITIONS  
SET FORTH BEING MET!

1. PURCHASERS ADDRESS \_\_\_\_\_
2. PLACE OF ENGAGEMENT WEST SIDE PARK / STARKVILLE, MS
3. DATE AND TIME OF ENGAGEMENT JUNE 18, 2011
4. VENUE EXACT ADDRESS \_\_\_\_\_

● PAYMENTS / DEPOSITS

NO ADVERTISING IS PERMITTED UNTIL THE DEPOSIT HAS BEEN RECEIVED. FULL DEPOSIT IS DUE  
UPON RECEIPT OF THIS CONTRACT AND MUST BE RECEIVED IN FULL NO LATER THAN 30 DAYS  
BEFORE THE SHOW DATE. ANY PARTIAL DEPOSIT MAY BE FORFEITED IF THE BALANCE IS NOT  
RECEIVED WITHIN 10 DAYS OF THE PARTIAL. THE ARTIST IS TO BE PAID \$ 2,500.00  
DOLLARS FOR (1) 60 MINUTE SET (S) A DEPOSIT IN THE AMOUNT OF \$ 1,250.00 IS  
DUE UPON RECEIPT OF THIS CONTRACT AND IS TO BE PAID VIA CASHIER CHECK, MONEY  
ORDER, BANK DRAFT. THE REMAINING BALANCE OF \$ 1,250.00 IS DUE ONE HOUR PRIOR  
TO PERFORMANCE PAID IN CASH DIRECTLY TO ARTIST OR CHOSEN REPRESENTATIVE. IN THE  
EVENT PURCHASER FAILS TO MEET THE PAYMENT CONDITIONS SET FORTH IN THIS  
AGREEMENT, CANCELS, OR POSTPONES AN ENGAGEMENT FOR ANY REASON OTHER THAN A  
FORCE OF NATURE OR MAJOR EVENTS (IE . ACTS OF GOD. TORANDO, HAIL STORM, FLOOD,  
HURRICANE, OR SNOW STORM. RIOTS, STRIKES, EPIDEMICS, ACTS OF PUBLIC AUTHORITY  
WITHOUT ARTISTS PRIOR WRITTEN CONSENT, PURCHASER SHALL BE DEEMED TO BE IN  
SUBSTANTIAL AND MATERIAL BREACH OF THIS AGREEMENT, RELIEVING ARTIST OF ALL  
OBLIGATIONS HEREUNDER, AND ALL DEPOSITS IN ARTIST POSSESSION SHALL BE RETAINED BY  
ARTIST FOR ARTIST OWN ACCOUNT AND BENEFIT. IN THE EVENT OF CANCELLATION DUE TO  
RAIN OR THUNDERSTORM, ARTIST RESERVES THE RIGHT TO COLLECT FULL COMPENSATION IF  
PRESENT THE DAY OF SHOW. PURCHASER AGREES TO MEET ALL TERMS AND CONDITIONS SET  
FORTH . A PROFESSIONAL COMPANY MUST PROVIDE SOUND EQUIPMENT.

AGREED AND ACCEPTED – IT IS MUTUALLY AGREED BETWEEN PARTIES.

PURCHASER SIGNATURE \_\_\_\_\_ ARTIST / ARTIST REP VINCENT FORSIDE



N Long St.

N Long St.

Westside Dr.

JW Morsley Dr

Image © 2011 DigitalGlobe

©2010 Google

Imagery Date: Mar 18 04

33°28'16.54" N 88°49'28.34" W elev 310 ft

Eye alt: 1728 ft

- Walking Track
- Main Roads
- Basketball Cts
- Pavilion
- Tennis Cts
- Open Field
- Playplex
- King Center
- Pool House
- Pool
- Baseball Field

**P** Parking Lot

Layout for Starkville Community Day



THE CITY OF STARKVILLE  
EVENTS COMMITTEE  
CITY HALL, 101 E. LAMPKIN STREET  
STARKVILLE, MISSISSIPPI 39759-2944

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### STAFF COMMENTS

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**TO:** Anita Lindsey, Applicant  
**FROM:** Ben Griffith, AICP, City Planner  
**CC:** Members of Events Committee  
**SUBJECT:** Starkville Community Day  
**DATE:** May 23, 2011

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The following information is provided to assist you in the preparation of your event. Please feel free to contact the appropriate committee member directly to discuss in detail the comments provided below.

**Administration: Lynn Spruill, Chief Administrative Officer 662-323-4583, ext. 101  
cao@cityofstarkville.org**

1. Please provide letter requesting placement onto June 7<sup>th</sup> Board agenda and detailing in-kind services and financial assistance to be requested.

**Building & Planning Department: Ben Griffith, City Planner 662-323-8012, ext. 119  
bgriffith@cityofstarkville.org**

1. Please contact and coordinate with Ward 7 Alderman Henry Vaughn prior to the June 7<sup>th</sup> Board meeting.
2. Please provide proof of insurance as soon as it's available (usually within 30 days of event) so the City Attorney can review prior to placement on June 7<sup>th</sup> Board agenda.
3. Please provide notarized indemnification agreement found on page 9 of the event application.
4. Please provide copy of 501(c)(3) certificate, if applicable.
5. Please provide proof of sponsorship.
6. Please provide list of food and beverage vendors and musicians, detailing what they will require from the City; ie: electrical service, sanitation, water, etc.
7. Please provide specific electrical service requirements to SED, if appropriate.
8. Mayor and BOA are required to approve City's sponsorship of event and associated requests such as use of City logo, waiving of fee, cash donations and in-kind services.
9. Please schedule a post-event analysis so we can determine the feedback from the event while it is still fresh in everyone's mind. It is usually appropriate to set that date at this meeting.

**Engineering Department: Edward Kemp, City Engineer 662-323-2525, ext. 111**  
**e.kemp@cityofstarkville.org**

1. No objections as currently proposed. No Engineering Dept personnel requested or required.

**Fire Department: Rodger Mann, Fire Chief 662-323-2962, ext. 20**  
**rmann@cityofstarkville.org**

1. Fuel expenses would be approximately \$50 based on the rotation of Engine companies.

**Parks & Recreation Department: Matthew Rye, Director 662-323-2294**  
**matthewrye@bellsouth.net**

1. Parks & Recreation will provide services directly related to the activities located on and within the J.L. King Park facilities and has been approved by the Parks & Recreation Board.

**Police Department: J.C. Thomas, Captain 662-323-4135**  
**johncthomas@cityofstarkville.org**

1. No street closing locations have been identified on accompanying map.
2. Based on proposed event activities and no street closings identified, the Police Dept would provide 2 officers for approximately 16 hours at an estimated cost of \$800.00 for in-kind services.

**Public Services Department: Doug Devlin, Director 662-324-4011, ext. 128**  
**dougdevlin@cityofstarkville.org**

1. No objections as currently proposed. No Public Services Dept personnel requested or required.

**Sanitation & Enviro Services: Sharon Boyd, Department Head 662-323-2652**  
**sboyd@cityofstarkville.org**

1. Cost estimate for the event is based on 6 laborers and a foreman as well as trash bags and fuel, is approximately \$238.00. Please let us know if other services will be needed.

**Starkville Electric Department: Jason Horner, System Engineer 662-323-3294**  
**jasonh@starkvilleelectric.com**

1. Applicant has not requested any additional electrical service from Starkville Electric Department. However, the temporary power supplies that are positioned on the sports lighting of the baseball field will be made available for use. Those units will be tested for functionality before the event and can be turned on by a representative from Parks & Recreation by turning on the baseball field lights the day of the event.
2. Unless otherwise notified SED will not plan to have any personnel on site for the event.



**AGENDA ITEM NO: VIII.A.**

**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA DATE: 5-1-12  
PAGE: 1**

**Subject:** First Public Hearing On Amending The Sidewalk Ordinance 2011-01 and The City Of Starkville Code Of Ordinances, Chapter 98, Article III, To Create A Sidewalk Development District Mandating Sidewalks In Certain Areas Of The City And Exempting Others From Sidewalk Requirements And Other Related Matters.

**AMOUNT & SOURCE OF FUNDING:** N/A

**FISCAL NOTE:** N/A

**REQUESTING  
DEPARTMENT:** Board of Aldermen

**DIRECTOR'S  
AUTHORIZATION:** Alderman Dumas

**FOR MORE INFORMATION CONTACT:** Alderman Dumas @ 312-2412

**PRIOR BOARD ACTION:** The board authorized calling for a public hearing at the meeting of April 17, 2012.

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** N/A

**DEADLINE:** N/A

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
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**STAFF RECOMMENDATION:** N/A

**ADDITIONAL INFORMATION:** N/A

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Suggested Motion: N/A

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ORDINANCE NUMBER 2012-

AN ORDINANCE TO REQUIRE AND REGULATE THE CONSTRUCTION AND MAINTENANCE OF PUBLIC SIDEWALKS IN THE CITY OF STARKVILLE, OKTIBBEHA COUNTY, MISSISSIPPI, AND TO AMEND THE CODE OF ORDINANCES, CHAPTER 98, ARTICLE III.

WHEREAS, the Mayor and Board of Aldermen have determined that sidewalks provide an important and safe method of transportation; and

WHEREAS, the Mayor and Board of Aldermen have recognized that sidewalks are a necessary component of public transportation and public infrastructure; and

WHEREAS, sidewalks promote a healthier community by encouraging exercise and reducing pollution effects from vehicles; and

WHEREAS, the presence of sidewalks appropriate areas may ease traffic conditions within the city and also create a greater aesthetic appeal; and

WHEREAS, there is a need to establish a development area for the placement of sidewalks recognizing that certain areas in a city are not conducive to pedestrian traffic and making allowances for such distinctions.

NOW THEREFORE, BE IT ORDAINED, by the Mayor and Board of Aldermen of the City of Starkville, Mississippi as follows:

SECTION I. RECITALS

The foregoing recitals are true and correct, and included herein.

SECTION II. STATEMENT OF INTENT

**Section 1: Purpose**

The purpose of this ordinance is to promote the health, safety and general welfare of the City, and to ensure compliance with the following goals:

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1. Promoting the safety of pedestrian access, movement, and protection for the physically able, physically challenged, children or seniors (or variously-able) within appropriate areas of the community;
2. Insuring that ADA guidelines are met for all sidewalk or pathway installations;
3. Promoting attractive and well-constructed sidewalks or pathways that correspond to the character, aesthetic qualities, natural, environmental, and historical features of developing neighborhoods;
4. Insuring that all construction actively implements the building of sidewalks for newly constructed developments where appropriate as determined by the adopted sidewalk development area.

## **Section 2: Definitions ;**

**City of Starkville Sidewalk Development Area: any part of the City of Starkville, Mississippi located within the designated sidewalk development area as shown on the City of Starkville Sidewalk Development Plan. The Development Area includes all parcels within the shown boundary on the map and shall include all parcels up to and adjacent to all roads within the boundary. Parcels with their primary frontage being on the Highway Development Corridors shall only be required to construct sidewalks if they meet the criteria set forth in section 3.1.**

*Crosswalk:* any portion of a roadway distinctly indicated for pedestrian crossing by lines or other surface markings or by a change in surface material.

*Development:* any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavating, drilling operations, or permanent storage of materials or equipment.

*Driveway:* a paved or unpaved area intended to provide ingress and egress from a public or private right-of-way to public or private premises, including an off-street parking area.

*Infrastructure:* facilities and services needed to sustain all land-use activities; infrastructure includes, but is not limited to, water and sewer lines and other utilities, streets, roads, communications, and public facilities such as fire stations, parks and schools.

*Separated Sidewalk:* a sidewalk, which is separated from roadways, driveways and parking areas by a barrier curb, planting strip, or other approved measure which would allow safe pedestrian access in conjunction with vehicular traffic.

*Sidewalk:* a hard-surface, all-weather area designed for the convenience of pedestrian access, which is normally located immediately within the public right-of-way.

*Subdivision:* A subdivision shall include all divisions of a tract or parcel of land into two or more lots, building sites or other divisions for the purpose, whether immediate or future, of sale or building development, and shall include all divisions of land involving the dedication of a new street or a change in existing streets; provided, however, that the following shall not be included within this definition, nor be subject to the subdivision rules and regulations of this municipality:

- a. The division of land into parcels greater than five acres, and where no additional street right-of-way dedication is involved;
- b. The public acquisition by purchase or dedication of parcels of land for the purpose of widening or opening any public streets, or for making any other public improvements.

### **Section 3: Permit Requirement and Installation**

3.1 Within all newly platted single-family residential subdivision developments and commercial subdivision developments, sidewalks shall be shown on all subdivision plans and plats and installation shall be required in the following manner:

- a. On developed lots, sidewalks shall be completed prior to the issuance of a either a Certificate of Occupancy or Certificate of Completion for each individual lot, and
- b. All required sidewalks on undeveloped lots shall be completed by the record owner of property within two years of the acceptance of infrastructure facilities and roadways by the City Should the owner refuse to complete the sidewalk installation, the city shall perform the remaining improvements and shall levy and collect taxes by special assessment in accordance with state statute.

Sidewalks are required within all new subdivisions; however, those subdivisions occurring outside of the City of Starkville Sidewalk Development Area are required to only provide internal sidewalks and not connections to adjacent properties with no sidewalks. In the event that sidewalks exist adjacent to a new subdivision outside of the Sidewalk Development Area, connections must be made from the subdivision to the existing system. Developments within the Sidewalk Development Area shall provide sidewalk connection to adjacent, undeveloped property or properties and any adjacent, existing sidewalk.

3.2 For all other new development projects, or construction improvements equating to or greater than \$100,000.00 and where the cost of sidewalk installation does not exceed 10% of the total construction improvement cost, and located with the City of Starkville Sidewalk Development Area, the installation of sidewalks shall be required prior to a final inspection and/or the issuance of a Certificate of Occupancy. Provided, however, that this specific provision does not apply to single family residential development projects and development projects in agricultural zoned areas, when those two categories of development projects are not otherwise affected by additional sections of this ordinance. Developments shall provide sidewalk connection from lot line to lot line, to adjacent, undeveloped property or properties and any adjacent, existing sidewalk. Builders putting up new houses or improving residential structures on existing lots in existing subdivisions with public streets which were accepted by the city prior to the sidewalk ordinance shall not be required to install sidewalks.

3.3 For all new buildings and new roadway infrastructure developed by the City, the installation of sidewalks shall be required prior to a final inspection and/or the issuance of a Certificate of Occupancy. For all improvements to municipal buildings, the installation of sidewalks shall be required prior to a final inspection and/or the issuance of a Certificate of Occupancy.

3.4 The City will maintain a line item in the City's budget and that budget shall be dedicated to the installation of sidewalks conforming to the standards and requirements of this ordinance and in conjunction with the City improvements to arterial, major, and collector streets as defined by the comprehensive plan.

These sidewalks shall be constructed in conjunction with the roadway improvements where this budget amount and existing right-of-way allow. For City improvements to arterial, major, and collector streets as defined by the comprehensive plan where non-conforming sidewalks currently exist, the installation of sidewalks conforming to the standards and requirements of this ordinance shall be required prior to a final inspection where this budget amount and existing right-of-way allow.

#### **Section 4: Sidewalk Requirements**

- 4.1 Sidewalks shall be required within the right-of-way on both sides of all new public or non-City owned streets located within the City [of Starkville Sidewalk Development Area or subdivisions as expressed in 3.1](#). Sidewalks shall be required from lot line to lot line within the right-of-way along the frontage of existing public or non-City owned streets located within the City. If sidewalks are not located within public right-of-way, appropriate easements shall be provided if the sidewalk parallels public roadways.
- 4.2 Provisions for sidewalk construction shall be included as part of site plan review, subdivision approval and/or as part of the plans submitted for obtaining a building permit. For all non-single family residential developments and non-agricultural zoned developments, a separated, continuous sidewalk shall be provided from right-of-way to primary entranceway(s) which will address adequate interior pedestrian connectivity.
- 4.3 Sidewalks shall be at least 5 feet in width, with at least 36 inches of clearance in the sidewalk path, and shall meet the requirements set forth in the Americans with Disabilities Act (ADA) of 1990 and City of Starkville's sidewalk specifications and details. Wider walks, to a maximum of eight (8) feet, may be required by the City of Starkville along thoroughfares in commercial, industrial, or multi-family areas due to anticipated traffic and the development of the area. In the instances where the longitudinal slope of an existing, adjacent street exceeds the maximum allowed by ADA, the proposed sidewalk shall be constructed at a longitudinal slope less than or equal to the longitudinal slope as the existing, adjacent street.
- 4.4 The construction of all sidewalks and the materials and components parts thereof shall be subject to the acceptance of the City of Starkville Building Department and shall meet all standards and requirements set forth in the Americans with Disabilities Act of 1990 and the City of Starkville's sidewalk specifications and details. Asphalt and slick-surfaced sidewalks are prohibited.
- 4.5 All sidewalks shall include, either within the corner or within the curb area immediately adjacent thereto, ramps allowing access to the sidewalk and street by variously-able person as per ADA requirements. Existing curb and gutter may require removal to provide a smooth transition to the street crosswalk.
- 4.6 Unless otherwise specified by the Development Review Committee, a landscape strip of at least two feet width between the sidewalk and the edge of the road or back edge of the curb shall be required for all sidewalks to help

keep all pedestrian ways free and clear of obstructions and to further provide a safe pedestrian-friendly environment.

4.7 Exceptions to this ordinance shall be made where required by federal law or federally mandated recommendations or requirements.

4.8 Specific exemptions are enumerated as follows: The City of Starkville Industrial Park area bounded by Industrial Park Road, Pollard Road, Miley Road, Airport Road and Spruill Industrial Road.

#### **Section 5: Obstructions**

The owner and/or occupant of every lot or premises adjoining any street shall clear and keep all sidewalks or multi-use paths adjoining such lot or premises from any obstructions including, but not limited to, structures, vehicles, materials, debris, vegetation, or other items. The owner and/or occupant shall also keep clear the area which is located directly over the sidewalk, up to a height of 8 feet, in a manner which will allow reasonable travel without interference from obstructions as defined above.

#### **Section 6: Repair and Maintenance**

Upon acceptance by the City of Starkville, after final plat, issuance of a Certificate of Occupancy or by final inspection, the City shall be responsible for the repair and maintenance of sidewalks and multi-use paths located adjacent to public streets and rights-of-way. The expense of repairing any sidewalk shall be incurred by the City. It shall be the responsibility of the property owner to have sidewalks evaluated by City staff prior to any action which may result in damage or removal by an owner, renter or contractor during work done at a property. Sidewalks that are damaged or removed by direct action shall be repaired / replaced by property owner. The evaluation shall determine whether the sidewalk condition warrants repair or reconstruction.

#### **Section 7: Enforcement**

The City of Starkville Building Department, at the direction of the Mayor and Board of Aldermen, shall have the responsibility of enforcing this article. The laying of all sidewalks and the materials and component parts thereof shall be subject to the acceptance of the City of Starkville Building Department and are not deemed completed until approval by the City of Starkville Building Department and accepted by the Board of Aldermen.

#### **Section 8: Penalty**

Violations of this Ordinance shall be enforced through the Administrative Adjudication Hearing process adopted by the City. The Administrative Hearing Officer may order the violation to be corrected within a specified time period, after which a daily fine shall be implemented until the violation is corrected. Fines shall be determined by resolution of the Mayor and Board of Aldermen and may be revised and amended by order or resolution from time to time.

#### **Section 9: Appeal Process**

All appeals from the Administrative Adjudication Process regarding violations of this Ordinance shall be referred to the City of Starkville Board of Alderman.

### **Section 10: Request for Variance**

- 10.1 A request for a variance from the requirements of this ordinance shall be submitted in writing to the Building Department for consideration by the Board of Adjustments & Appeals. The reason for the request and the proposed justification for the variance shall be specified in the application. The application for the variance should list the details of the project and include engineering design work, survey information and/or other supporting documentation. The sole criteria to be evaluated in granting variance shall be that the cost of constructing the sidewalk constitutes an undue hardship as defined in section 10.3.
- 10.2 The Board of Adjustments and Appeals shall sit in a quasi-judicial capacity to hear and decide all variance requests from the requirements of this article. A formal written application for a variance along with all supporting documentation shall be filed with the Building Department for consideration according to the submittal schedule to the Board of Adjustments and Appeals which will be taken up at its next available meeting.
- 10.3 The determination of whether undue hardship exists shall be based solely on the cost per linear foot to install sidewalks as prescribed in section 4. The sidewalk construction cost estimate used to claim undue hardship should include only items that are related to the sidewalk installation. It shall not include any items that would be required as part of the project in the absence of the requirement to include sidewalks imposed by this ordinance. The Transportation Committee shall meet quarterly to review and document the average unit price for sidewalk construction for the purposes of establishing a standard metric against which to measure the proposed construction costs. These unit prices shall be determined based upon quarterly posted construction bid averages provided by the Mississippi Department of Transportation (MDOT) and consultation with the city engineer. The Board of Adjustments and Appeals shall determine that sidewalk construction constitutes an undue hardship on the applicant only if the estimated cost of sidewalk construction, per linear foot, is more than two times the average rate as documented by the Transportation Committee.
- (a) The following procedures shall apply to all applications for a variance:
- (1) The application for variance shall state the specific variances sought and the reasons for the variance(s). The following information shall be provided to the City Engineer in the application:
    - i. A site plan or survey, showing the proposed subdivision or development and the location of the required sidewalk.
    - ii. A site plan showing that all alternative sidewalk configurations that may meet the standards of this ordinance, such as routing the sidewalk along open drainage that parallels the road, have been given due consideration.

- iii. A site plan showing the proposed subdivision or development and the location of any sidewalk the applicant is proposing to put in if their requested variance is granted.
  - iv. An itemized cost estimate for sidewalk installation that shall, provide line item quantities, unit price, and extended price for each type of work required to complete the sidewalk (earthwork, concrete sidewalk, retaining wall, etc.) for the proposed site. For sidewalk construction requiring large earthwork volumes (greater than 300 cubic yards), a volume calculation shall be submitted with the cost estimate along with supporting documentation to justify the calculation. If alternate sidewalk routes are possible that meet the standards of this ordinance the provided estimate shall be based on the least costly conforming route.
- (2) It shall be the responsibility of the applicant to provide sufficient justification for the granting of the variance.
  - (3) Applications prepared and certified by a registered landscape architect or a professional engineer licensed in the State of Mississippi may be subject to review by the city engineer.
  - (4) Any application containing information and data not prepared and certified by a registered landscape architect or professional engineer licensed in the State of Mississippi shall be reviewed by the city engineer.
  - (5) After hearing and upon consideration of the application, evidence and applicable law, the Board of Adjustments & Appeals shall grant or deny the variance request. If the variance application is granted, the Board of Adjustment & Appeals may attach conditions to the variance as it deems necessary to further the purpose of this ordinance.
- (b) If a variance is granted, it shall be granted upon findings by the Board of Adjustments & Appeals that the following criteria have been met:
    - (1) That failure to grant the variance would result in an undue hardship to the applicant as defined in section 10.3; and,
    - (2) That the necessity for a variance is not the result of conditions on the property which have been self-imposed by the applicant or previous owners; and,
    - (3) That the variance is not based on the proposed sidewalk connecting to an existing, adjacent sidewalk.

- (c) If a variance is not granted, the Board of Adjustments & Appeals shall prepare a letter to the applicant stating that the request was denied. The applicant will then have 10 days to file a written appeal with the building department to bring the variance request before the Board of Aldermen. The Board of Aldermen will hear the variance request at its next regularly scheduled meeting following the filing of the written appeal.

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### SECTION III. INVALIDATION/SEVERABILITY

The requirements and provisions of this Ordinance are severable. If any article, section paragraph, sentence, or portion thereof, be declared by any court of competent jurisdiction to be void, invalid, or inoperative, the decision of the Court shall not affect the validity or applicability of the Ordinance as a whole or of any part thereof other than the part held void, invalid, or otherwise inoperative.

### SECTION IV. CONFLICTS

All Ordinances, parts of Ordinances or Resolutions of the Mayor and Board of Aldermen of the City of Starkville that conflict with the provisions of this Ordinance shall be hereby repealed.

### SECTION V. EFFECTIVE DATE

This Ordinance shall become effective and be in force from and after its passage in the manner provided by law on or after the 30<sup>th</sup> day after its adoption.

The City Clerk is directed to post the Ordinance in three conspicuous public places, place the Ordinance on the City's website and to publish the Ordinance one time in the Starkville Daily News, obtaining proof of publication thereof.

**THE FOREGOING ORDINANCE** was proposed in a motion by Alderman \_\_\_\_\_, duly seconded by Alderman \_\_\_\_\_, that the aforesaid Ordinance be adopted. The vote being as follows:

Deleted: Jeremiah Dumas

Deleted: Sandra Sistrunk

Ben Carver Voted: ▼

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Sandra Sistrunk Voted: ▼

Deleted: YEA

Eric Parker Voted: ▼

Deleted: YEA

Richard Corey Voted: ▼

Deleted: YEA

Jeremiah Dumas Voted: ▼

Deleted: YEA ¶

Roy A'. Perkins Voted: ▼

Deleted: NAY

Henry Vaughn Voted: ▼

Deleted: NAY

**ORDAINED AND ADOPTED**, this the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2012, at the Regular Recess Meeting of the Mayor and Board of Aldermen of the City of Starkville, Oktibbeha County, Mississippi.

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\_\_\_\_\_/s/ Parker Wiseman

\_\_\_\_\_/s/ Markeeta Outlaw

**PARKER WISEMAN**, Mayor  
City of Starkville, Mississippi

**MARKEETA OUTLAW**, Clerk  
City of Starkville, Mississippi



**AGENDA ITEM NO: VIII.B.**

**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA DATE: 5-1-12  
PAGE: 1**

**Subject:** First Public Hearing On Amending The City Of Starkville Safety Helmet Ordinance, 2010-06, And The City Of Starkville Code Of Ordinances, Chapter 106, Traffic And Vehicles, Article XVI. Secs. 106-606 Et Seq.

**AMOUNT & SOURCE OF FUNDING:** N/A

**FISCAL NOTE:** N/A

**REQUESTING  
DEPARTMENT:** Board of Aldermen

**DIRECTOR'S  
AUTHORIZATION:** Alderman Corey

**FOR MORE INFORMATION CONTACT:** Alderman Corey @ 694-0690

**PRIOR BOARD ACTION:** The board authorized calling for a public hearing at the meeting of April 17, 2012.

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** N/A

**DEADLINE:** N/A

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
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**STAFF RECOMMENDATION:** N/A

**ADDITIONAL INFORMATION:** N/A

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Suggested Motion: N/A

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**ORDINANCE 2012 - \_\_**

**AN ORDINANCE CREATING THE REQUIREMENT FOR THE USE OF  
PROTECTIVE SAFETY HELMET WHEN OPERATING OR RIDING AS A PASSENGER  
ON BICYCLES OR ALTERNATIVE TRANSPORTATION DEVICES**

WHEREAS, The Board of Aldermen of the City of Starkville hereby finds and declares that disability and death resulting from injuries sustained in bicycling and related alternative transportation crashes are a serious threat to the public health, welfare, and safety of the people of the City of Starkville; and

WHEREAS, the prevention of such disability and death is a goal of the enactment of such an ordinance; and

WHEREAS, head injuries are the leading cause of disability and death from bicycling and alternative transportation crashes; and

WHEREAS, the risk of head injury from such crashes is significantly reduced for participants who wear proper protective helmets; and

WHEREAS, the risk of head injury or of any other injury to a passenger on a bicycle or alternative transportation vehicle operated by another person would be significantly reduced if any such adult or child-passenger sat in a separate seat, such as a saddle seat on a tandem bicycle or a child passenger seat designed for a bicycle, or alternative transportation vehicle;

NOW, THEREFORE be it ordained that the following is enacted by the Board of Aldermen for the City of Starkville,

*Section 1. Short Title.*

This Ordinance shall be known as the "Safety Helmet Ordinance."

*Section 2. Purpose.*

The purpose of this Act is to reduce the incidence of disability and death resulting from injuries incurred in bicycling or alternative transportation device crashes by requiring that while riding on such devices on the public roads, public bicycle paths, public areas and other public rights-of-way in the City of Starkville, all adolescents under the age of sixteen wear protective safety helmets approved by the US Consumer Product Safety Commission; that all passengers who weigh less than forty (40) lbs or are less than forty inches (40") in height be seated in separate child passenger seats; and that no person who is unable to maintain an erect, seated position or is less than one year of age shall be a passenger on a restraining seat and all other passengers shall be seated on saddle seats.

*Section 3. Definitions.*

As used in this Act, the following terms have the following meanings:

**(a)** "Alternative transportation" includes in-line skates, roller skates, Segways, skateboards, unicycles, motorcycles and ATVs

**(b)** "Bicycle" means a human-powered vehicle designed to transport, by the action of pedaling, one or more persons seated on one or more saddle seats on its frame. Such term also includes a human-powered vehicle designed to transport by pedaling which has two or more wheels where the vehicle is used on a public roadway, public bicycle path, public area or other public right-of-way.

**(c)** "Child Passenger seat" means a seat, separate from that of the operator of a bicycle or alternative transportation, that is fastened securely to the frame of the means of transport and is adequately equipped to protect such passenger from the moving parts of the equipment.

**(d)** "In-line skates and roller skates" means every device which is attached to the rider much like a pair of shoes or boots and which has two or more wheels attached inline or next to each other

**(e)** "Operator" means a person who travels on a bicycle or alternative transportation standing or seated on a saddle seat from which that person is intended to and can pedal and control the device.

**(f)** "Other public right-of-way" means any right-of-way other than a public roadway, public area or public bicycle path that is under the jurisdiction and control of the City of Starkville and is designed for use and used by vehicular and/or pedestrian traffic.

**(g)** "Passenger" means any person who travels on a bicycle or alternative transportation in any manner except as an operator.

**(h)** "Protective safety helmet" means a piece of headgear which meets or exceeds the impact standards for protective safety helmets set by:

(i) the U.S. Consumer Product Safety Commission for headgear purchased on or after March 10, 1999, or

(ii) the American National Standards Institute (ANSI), the American Society of Testing and Materials (ASTM), or the Snell Memorial Foundation for headgear purchased before March 10, 1999.

**(i)** "Public Area" includes public roadways, paths, parks, trails, bicycle lanes or any right-of-way publicly owned facility or publicly owned property within the City of Starkville.

**(j)** "Public roadway" means a right-of-way under the jurisdiction and control of the City of Starkville for use primarily by motor vehicles.

**(k)** "Public bicycle path" means a right-of-way under the jurisdiction and control of the City of Starkville for use primarily by bicycles and pedestrians.

**(l)** "Skateboard" means every device with a platform having two or more sets of wheels beneath it, which the rider balances on top of, and which is propelled solely by human power.

**(m)** "Unicycle" means every device with a frame mounted over a single wheel propelled by pedals.

#### *Section 4. Requirements for Helmet and Restraining Seat Use.*

With regard to any bicycle or alternative transportation used on a public roadway, public bicycle path, or other public right-of-way or area:

**(a)** It shall be unlawful for any person under the age of sixteen to operate or be a passenger on a bicycle or alternative transportation device unless at all times when the person is so-engaged he or she wears a protective safety helmet of good fit fastened securely upon the head with the straps of the helmet.

**(b)** It shall be unlawful for any person to be a passenger on a bicycle or alternative transportation device unless all of the following conditions are met:

(i) the person is able to maintain an erect, seated position on the device and is at least one year of age;

(ii) except as provided in paragraph (iii), the person is properly seated alone on a saddle seat (as on a tandem bicycle); and

(iii) with respect to any person who weighs fewer than forty (40) pounds, or is less than forty inches (40") in height, the person can be and is properly seated in and adequately secured to a child passenger seat.

(c) It shall be unlawful for any parent or legal guardian of a person below the age of sixteen (16) to permit such person to operate or be a passenger on a bicycle or alternative transportation device in violation of subsection (a) or (b) of this section.

(d) It shall be unlawful to rent or lease any bicycle or alternative transportation device to or for the use of any person under the age of sixteen unless:

(i) the person is in possession of a protective safety helmet of good fit at the time of such rental or lease; or

(ii) the rental or lease includes a protective safety helmet of good fit, and the person intends to wear the helmet, as required by subsection (a), at all times while operating or being a passenger on the bicycle or alternative transportation device.

*Section 5. Civil Penalties.*

(a) Violation of this ordinance shall be subject to the jurisdiction of the Administrative Hearing Officer of the City of Starkville. Violation of the ordinance shall result in a civil penalty as imposed by the Administrative Hearing Officer in accordance with the most current schedule to be published and maintained by the Code Compliance division of the Building, Codes and Planning Department and approved by the Board of Aldermen.

(b) Upon the issuance of a citation to an offender and where necessary a positive identification of the parent or legal guardian of any child, except as provided in subsection (b) below, any parent or guardian violating the requirement set forth in Section 4(c) shall be guilty of an administrative violation and upon conviction sentenced to pay an administrative fine of \$15, inclusive of all penalty assessments and court costs for the first violation, or shall have the opportunity to purchase an approved helmet as described in the ordinance above. Proof of such purchase shall be presented at the time of the hearing.

*Section 6. Effective Date.*

This Act shall be effective thirty (30) days from the date of enactment.

NOW THEREFORE, be it ordained by the Mayor and Board of Aldermen of the City of Starkville Mississippi, that this ordinance be adopted to preserve the general public health, safety, and welfare of the people of the City of Starkville Mississippi as stated above

UPON MOTION of \_\_\_\_\_, duly seconded by \_\_\_\_\_,

the aforesaid Ordinance was put to a roll call vote with the Aldermen voting as follows:

Ben Carver	voted:	_____
Sandra Sistrunk,	voted:	_____
Eric Parker	voted:	_____
Richard Corey,	voted:	_____
Jeremiah Dumas	voted:	_____
Roy A'. Perkins,	voted:	_____
Henry Vaughn,	voted:	_____

**ORDAINED AND ADOPTED**, this the \_\_\_\_ day of \_\_\_\_\_, A.D., **2012** at the Recess Meeting of the Mayor and Board of Aldermen of the City of Starkville, Mississippi.

/s/ Parker Wiseman  
PARKER Y. WISEMAN, Mayor  
City of Starkville, Mississippi

/s/ Markeeta Outlaw  
MARKEETA OUTLAW, City Clerk  
City of Starkville, Mississippi

( SEAL )



200 Honeysuckle Lane  
Starkville, MS 39759  
April 26<sup>th</sup>, 2012

Mayor Parker Wiseman and the Members of the Board of Aldermen  
101 Lampkin St.  
Starkville, MS 39759

Dear Mr. Wiseman, Mr. Carver, Ms. Sistrunk, Mr. Parker, Mr. Corey, Mr. Dumas, Mr. Perkins,  
and Mr. Vaughn,

I am writing on behalf of the Healthy Starkville Committee to express our continued support for the safety helmet ordinance and the sidewalk ordinance. Our objective is to promote a culture of health in Starkville as well as programs and policies that help Starkville and the people who live, study and visit here lead a healthy life. We believe that walking and cycling are both activities that the community should encourage as a healthy way for individuals to get around town, exercise, and reduce the cost, congestion, consumption and pollution that accompanies automobile traffic.

We support the safety helmet ordinance because accidents can happen to even the most careful cyclist and when they do helmets reduce the risk of brain injury by 75-85%. The Healthy Starkville Committee believes that the city should not just promote exercise but should also promote the simple best practices for exercising safely.

We recognize that not everyone sees donning a bike helmet as an obvious and natural part of getting ready to go out for a ride. To understand why our Health Coordinators conducted a small focus group of cyclists recently as part of a city-wide assessment of needs and resources related to health. The discussion confirmed that the participants were not well educated about the risks of riding without a helmet or the benefits of wearing one. We believe that this points to the need for Starkville to look at issues like cycling in a holistic way that encompasses public policy, municipal ordinances, physical infrastructure such as bike lanes, and also public awareness and health promotion activities. This holistic approach seeks to create both the physical environment that makes healthy choices possible and the social environment to empower our children, friends, neighbors and fellow citizens to make such choices habitual. The helmet ordinance and bike lanes that we do have are a strong statement but may not prove sufficient on their own. This situation of inadequate education among cyclists and motorists is of our own doing. The original Lynn Lane Multi-Use Path budget contained an education and outreach component, funded at \$20,000 per year for 5 years. If that activity had not been subsumed by engineering costs, we would have benefited from a community-wide transportation safety education, encouragement and outreach campaign targeted to cyclists and motorists. These budget decisions were made by previous administrations, however we are now feeling the effects of encouragement without the supportive component of education.

We also recognize sidewalks as a central component of civic infrastructure and that walkable neighborhoods contribute not just to health but to accessibility and quality of life. We see the sidewalk ordinance as a mechanism for ensuring that as our community grows we take sensible steps to ensure that pedestrian accessibility is part of the built environment.

The Healthy Starkville Committee was formed several years ago when Blue Cross and Blue Shield of Mississippi Foundation announced a contest to identify and celebrate Mississippi's Healthiest Hometown and to encourage municipalities and citizens to make health and healthy lifestyles a priority. Starkville has a strong record in this area and in 2011 was named Mississippi's Healthiest Hometown on the strength of our active community organizations, city policies and ordinances (including the Safety Helmet Ordinance, the Sidewalk Ordinance, and the Comprehensive Smoke Free Ordinance), and infrastructure such as municipal parks and bike lanes. This recognition came along with a \$50,000 grant, which is going towards funding two part time Health Coordinators and 11 community health projects and programs. Currently we are working hard to build on this tremendous start and gather momentum so that we can improve the quality of life in our community. However, steps that materially weaken the helmet or sidewalk ordinance will hinder our efforts. They are important elements of a comprehensive healthy community.

We encourage you to think about the long term health and economic development benefits that can come from walking, cycling and other healthy lifestyle choices and make policy choices that support those choices through infrastructure, community awareness and engagement, and laws and guidelines.

Sincerely,

Chris Gottbrath  
Chairperson

On Behalf of the Healthy Starkville Committee

Alyson Karges  
Barry Hunt  
Bonnie Carew  
Charlie Swanson  
Dylan Karges  
Jill Lyle  
Jimmy Richards  
Joyce Yates  
Kathleen Ragsdale  
Kayla Gilmore  
Kelly White  
Kristen Dechert  
Matthew Rye  
Melissa Cheney  
Nina Peele  
Parker Wiseman  
Rahel Mathews  
Rob Leach  
Rochelle Ashford  
Ron Williams, Jr  
Ronald Cossman

**ORDINANCE 2010 - 06**

**AN ORDINANCE CREATING THE REQUIREMENT FOR THE USE OF  
PROTECTIVE SAFETY HELMET WHEN OPERATING OR RIDING AS A PASSENGER  
ON BICYCLES OR ALTERNATIVE TRANSPORTATION DEVICES**

WHEREAS, The Board of Aldermen of the City of Starkville hereby finds and declares that disability and death resulting from injuries sustained in bicycling and related alternative transportation crashes are a serious threat to the public health, welfare, and safety of the people of the City of Starkville; and

WHEREAS, the prevention of such disability and death is a goal of the enactment of such an ordinance; and

WHEREAS, head injuries are the leading cause of disability and death from bicycling and alternative transportation crashes; and

WHEREAS, the risk of head injury from such crashes is significantly reduced for participants who wear proper protective helmets; and

WHEREAS, the risk of head injury or of any other injury to a passenger on a bicycle or alternative transportation vehicle operated by another person would be significantly reduced if any such adult or child-passenger sat in a separate seat, such as a saddle seat on a tandem bicycle or a child passenger seat designed for a bicycle, or alternative transportation vehicle;

NOW, THEREFORE be it ordained that the following is enacted by the Board of Aldermen for the City of Starkville,

*Section 1. Short Title.*

This Ordinance shall be known as the "Safety Helmet Ordinance."

*Section 2. Purpose.*

The purpose of this Act is to reduce the incidence of disability and death resulting from injuries incurred in bicycling or alternative transportation device crashes by requiring that while riding on such devices on the public roads, public bicycle paths, public areas and other public rights-of-way in the City of Starkville, all such operators and passengers wear protective safety helmets approved by the US Consumer Product Safety Commission; that all passengers who weigh less than forty (40) lbs or are less than forty inches (40") in height be seated in separate child passenger seats; and that no person who is unable to maintain an erect, seated position or is less than one year of age shall be a passenger on a restraining seat and all other passengers shall be seated on saddle seats.

*Section 3. Definitions.*

As used in this Act, the following terms have the following meanings:

(a) "Alternative transportation" includes in-line skates, roller skates, Segways, skateboards, unicycles, motorcycles and ATVs

**(b)** "Bicycle" means a human-powered vehicle designed to transport, by the action of pedaling, one or more persons seated on one or more saddle seats on its frame. Such term also includes a human-powered vehicle designed to transport by pedaling which has two or more wheels where the vehicle is used on a public roadway, public bicycle path, public area or other public right-of-way.

**(c)** "Child Passenger seat" means a seat, separate from that of the operator of a bicycle or alternative transportation, that is fastened securely to the frame of the means of transport and is adequately equipped to protect such passenger from the moving parts of the equipment.

**(d)** "In-line skates and roller skates" means every device which is attached to the rider much like a pair of shoes or boots and which has two or more wheels attached inline or next to each other

**(e)** "Operator" means a person who travels on a bicycle or alternative transportation standing or seated on a saddle seat from which that person is intended to and can pedal and control the device.

**(f)** "Other public right-of-way" means any right-of-way other than a public roadway, public area or public bicycle path that is under the jurisdiction and control of the City of Starkville and is designed for use and used by vehicular and/or pedestrian traffic.

**(g)** "Passenger" means any person who travels on a bicycle or alternative transportation in any manner except as an operator.

**(h)** "Protective safety helmet" means a piece of headgear which meets or exceeds the impact standards for protective safety helmets set by:

**(i)** the U.S. Consumer Product Safety Commission for headgear purchased on or after March 10, 1999, or

**(ii)** the American National Standards Institute (ANSI), the American Society of Testing and Materials (ASTM), or the Snell Memorial Foundation for headgear purchased before March 10, 1999.

**(i)** "Public Area" includes public roadways, paths, parks, trails, bicycle lanes or any right-of-way publicly owned facility or publicly owned property within the City of Starkville.

**(j)** "Public roadway" means a right-of-way under the jurisdiction and control of the City of Starkville for use primarily by motor vehicles.

**(k)** "Public bicycle path" means a right-of-way under the jurisdiction and control of the City of Starkville for use primarily by bicycles and pedestrians.

**(l)** "Skateboard" means every device with a platform having two or more sets of wheels beneath it, which the rider balances on top of, and which is propelled solely by human power.

**(m)** "Unicycle" means every device with a frame mounted over a single wheel propelled by pedals.

#### *Section 4. Requirements for Helmet and Restraining Seat Use.*

With regard to any bicycle or alternative transportation used on a public roadway, public bicycle path, or other public right-of-way or area:

**(a)** It shall be unlawful for any person to operate or be a passenger on a bicycle or alternative transportation device unless at all times when the person is so-engaged he or she wears a protective safety helmet of good fit fastened securely upon the head with the straps of the helmet.

**(b)** It shall be unlawful for any person to be a passenger on a bicycle or alternative transportation device unless all of the following conditions are met:

**(i)** the person is able to maintain an erect, seated position on the device and is at least one year of age;

**(ii)** except as provided in paragraph (iii), the person is properly seated alone on a saddle seat (as on a tandem bicycle); and

**(iii)** with respect to any person who weighs fewer than forty (40) pounds, or is less than forty inches (40") in height, the person can be and is properly seated in and adequately secured to a child passenger seat.

(c) It shall be unlawful for any parent or legal guardian of a person below the age of sixteen (16) to permit such person to operate or be a passenger on a bicycle or alternative transportation device in violation of subsection (a) or (b) of this section.

(d) It shall be unlawful to rent or lease any bicycle or alternative transportation device to or for the use of any person unless:

(i) the person is in possession of a protective safety helmet of good fit at the time of such rental or lease; or

(ii) the rental or lease includes a protective safety helmet of good fit, and the person intends to wear the helmet, as required by subsection (a), at all times while operating or being a passenger on the bicycle or alternative transportation device.

*Section 5. Civil Penalties.*

(a) Violation of this ordinance shall be subject to the jurisdiction of the Administrative Hearing Officer of the City of Starkville. Violation of the ordinance shall result in a civil penalty as imposed by the Administrative Hearing Officer in accordance with the most current schedule to be published and maintained by the Code Compliance division of the Building, Codes and Planning Department and approved by the Board of Aldermen.

(b) Upon the issuance of a citation to an offender and where necessary a positive identification of the parent or legal guardian of any child, except as provided in subsection (b) below, any parent or guardian violating the requirement set forth in Section 4(c) shall be guilty of an administrative violation and upon conviction sentenced to pay an administrative fine of \$15, inclusive of all penalty assessments and court costs for the first violation, or shall have the opportunity to purchase an approved helmet as described in the ordinance above. Proof of such purchase shall be presented at the time of the hearing.

(c) Upon the finding of a third conviction and the passage of six months from the date of passage, the full fine schedule and administrative costs as published shall be applied in accordance with the findings of the Administrative Hearing Officer.

*Section 6. Enforcement.*

There shall be a six month period after the date of passage of the ordinance in which there will be issued two warning citations prior to the requirement for an administrative hearing process per *Section 5* of this ordinance. A warning citation and when applicable, a regular citation may be written by any uniformed police officer or the uniformed code enforcement officer as authorized agents for the City of Starkville.

*Section 7. Effective Date.*

This Act shall be effective thirty (30) days from the date of enactment.

NOW THEREFORE, be it ordained by the Mayor and Board of Aldermen of the City of Starkville Mississippi, that this ordinance be adopted to preserve the general public health, safety, and welfare of the people of the City of Starkville Mississippi as stated above

UPON MOTION of **Alderman Henry Vaughn, Sr.**, duly seconded by **Alderman Jeremiah Dumas**,

the aforesaid Ordinance was put to a roll call vote with the Aldermen voting as follows:

Ben Carver	voted:	<u>    Nay    </u>
Sandra Sistrunk,	voted:	<u>    Nay    </u>

Eric Parker	voted:	<u>Nay</u>
Richard Corey,	voted:	<u>Yea</u>
Jeremiah Dumas	voted:	<u>Yea</u>
Roy A'. Perkins,	voted:	<u>Yea</u>
Henry Vaughn,	voted:	<u>Yea</u>

**ORDAINED AND ADOPTED**, this the 20<sup>th</sup> day of April, A.D., **2010** at the Recess Meeting of the Mayor and Board of Aldermen of the City of Starkville, Mississippi.

/s/ Parker Wiseman  
PARKER Y. WISEMAN, Mayor  
City of Starkville, Mississippi

/s/ Markeeta Outlaw  
MARKEETA OUTLAW, City Clerk  
City of Starkville, Mississippi

( SEAL )



**AGENDA ITEM NO: IX.A.**

**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA DATE: 5-1-12  
PAGE: 1**

**Subject:** Consideration Of Calling For A Public Hearing On Repealing The 2003 ICC Code And The 2005 National Electric Code (NEC) As Ordinance 2005-04 And Replacing Them With The 2012 ICC Codes And The 2011 National Electric Code with associated additional amendments And Amending The City Of Starkville Code Of Ordinances Chapter 26. Articles I-VI, and other related matters.

**AMOUNT & SOURCE OF FUNDING:** N/A

**FISCAL NOTE:** N/A

**REQUESTING  
DEPARTMENT:** Board of Aldermen

**DIRECTOR'S  
AUTHORIZATION:** Mayor Wiseman

**FOR MORE INFORMATION CONTACT:** Lynn Spruill @ 323-4583 or Mayor Wiseman @ 323-2525

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** N/A

**DEADLINE:** N/A

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
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**STAFF RECOMMENDATION:** N/A

**ADDITIONAL INFORMATION:** N/A

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Suggested Motion: "MOVE APPROVAL OF CALLING FOR A PUBLIC HEARING ON REPEALING AND REPLACING THE 2003 ICC CODE AND THE 2005 NEC CODE AND REPLACING THEM WITH THE 2012 ICC CODES AND THE 2011 NEC CODES AND AMENDING THE CITY OF STARKVILLE CODE OF ORDINANCES CHAPTER 26, ARTICLES 1-VI, AND OTHER RELATED MATTERS."

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# **HIGHLIGHTS OF THE CHANGES INCLUDED IN THE PROPOSED ADOPTION OF THE 2012 ICC CODE FOR THE CITY OF STARKVILLE**

Starkville currently is using the 2003 ICC code. We will be going to the 2012 ICC and the 2011 National electrical code for the next code adoption cycle. This following summary incorporates the highlights of the code changes from each intervening year for all the codes except the Fire Code and the Electrical Code. Those changes will be included here but provided topically on their own.

There are numerous changes, but these are the ones that in the opinion of the city staff will have the most potential and noticeable impact on our local builders and are therefore worthy of highlighting.

## **WHAT'S NEW FROM THE 2006 I-CODES**

- Doors between a garage and a dwelling unit shall be self-closing and self-latching. Section 406.1.4
- The occupant load has dropped from 300 to 100 to require restaurants and bars (A2) to trigger the requirement for automatic sprinklers. Section 903.3.1.2
- The minimum ceiling height for means of egress has increased from 7 feet to 7 feet-six inches. Section 1003.2
- All hotel and motel interior doors must have a clear width of 32 inches. (not just accessible units anymore) Section 1008.1.9
- The requirement for panic hardware in group A and E occupancies has been reduced from 100 to 50 occupants. Section 1008.19
- The minimum required number of accessible public entrances, to a building, has been increased from 50% to 60% of all public entrances must be accessible. Section 1105.1
- The minimum required number of accessible parking spaces is now calculated independently, for each parking lot on the site, rather than on the basis of the total number of parking spaces. Section 1106.1
- Operable windows in dwellings must be within 24 inches of the finished floor when the distance between the window and the grade below exceeds 6 feet. Section 1405.12.2

## **WHAT'S NEW FROM THE 2009 I-CODES**

- *Retroactively*, all existing group I-2 occupancies (hospitals, nursing homes, mental hospitals, and detoxification facilities) will now require automatic sprinkler protection.
- Field installed shower liners must be leak tested to assure the installation is watertight.
- Building occupant loads are required to be split into male and female numbers before plumbing fixture ratios re-applied.
- Water heaters must have a level working space of 30 inches by 30 inches on the control side.
- Public toilet facilities must have directional signage for the route to the facilities.

## **WHAT'S NEW IN THE 2012 I-CODES**

- Automatic sprinkler systems are required where furniture and mattresses are manufactured or stored.
- Required clearance between townhouse separation walls and roof penetration.
- All plumbing products and materials are now required to be listed by a third party certification agency.

- New and existing mechanical systems must be maintained in accordance with ASHRAE/ACCA/ANCI Standard 180.
- Exterior wall clearances to lot lines.
- Wireless smoke alarms
- Prescriptive roof connections to resist wind uplift forces
- Prescriptive requirements for isolated masonry pier foundations
- Gypsum board under non fire-resistance rated floor assemblies
- Prescriptive design of whole-house ventilation systems

In addition to the current code that we will be updating, we will also be proposing adopting two codes new to the City of Starkville, the International Energy Conservation Code and the International Swimming Pool and Spa Code.

The highlights of those additions to our current code requirements are listed below:

**International Energy Conservation Code (IECC):**

- The comprehensive requirements include measures to improve the thermal envelope, HVAC systems and electrical systems of residential buildings up to three (3) stories in height
- Commercial enhancements include required energy savings for windows, doors and skylights; thermal envelope efficiency; and increased efficiencies for installed HVAC equipment.
- The adoption of a visual inspection option for section C402.4.1.-3.

**International Swimming Pool and Spa Code (ISPSC):**

There are no real changes to the code addressing pools and spas, but the ICC code powers that be have taken the code passages that are applicable to pools and spas and put them together in a single reference binder.

**SUMMARY OF MAJOR CHANGES FROM 2003 TO 2012  
INTERNATIONAL FIRE CODE**

**CHAPTER 1 GENERAL PROVISIONS**

**112.1 Authority to disconnect service utilities**

The *fire code official* shall have the authority to authorize disconnection of utility service to the building, structure or system in order to safely execute emergency operations or to eliminate an immediate hazard. The *fire code official* shall notify the serving utility and, whenever possible, the *owner* and occupant of the building, structure or service system of the decision to disconnect prior to taking such action if not notified prior to disconnection. The *owner* or occupant of the building, structure or service system shall be notified in writing as soon as practical thereafter.

**CHAPTER 3 GENERAL REQUIREMENTS**

**311.5 Placards.**

Any vacant or abandoned buildings or structures determined to be unsafe pursuant to Section 110 of this code relating to structural or interior hazards shall be marked as required by Sections 311.5.1 through 311.5.5.

## CHAPTER 4 EMERGENCY PLANNING AND PREPAREDNESS

### 403.3 Crowd managers.

Trained crowd managers shall be provided for facilities or events where more than 1,000 persons congregate. The minimum number of crowd managers shall be established at a ratio of one crowd manager to every 250 persons. Where *approved* by the *fire code official*, the ratio of crowd managers shall be permitted to be reduced where the facility is equipped throughout with an *approved automatic sprinkler system* or based upon the nature of the event.

### 404.2 Where required.

An *approved* fire safety and evacuation plan shall be prepared and maintained for the following occupancies and buildings.

1. Group A, other than Group A occupancies used exclusively for purposes of religious worship that have an *occupant load* less than 2,000.
2. Group B buildings having an *occupant load* of 500 or more persons or more than 100 persons above or below the lowest *level of exit discharge*.
3. Group E.
4. Group F buildings having an *occupant load* of 500 or more persons or more than 100 persons above or below the lowest *level of exit discharge*.
5. Group H.
6. Group I.
7. Group R-1.
8. Group R-2 college and university buildings.
9. Group R-4.
10. High-rise buildings.
11. Group M buildings having an *occupant load* of 500 or more persons or more than 100 persons above or below the lowest *level of exit discharge*.
12. Covered malls exceeding 50,000 square feet (4645 m<sup>2</sup>) in aggregate floor area.
13. Open mall buildings exceeding 50,000 square feet (4645 m<sup>2</sup>) in aggregate area within perimeter line.
14. Underground buildings.
15. Buildings with an atrium and having an occupancy in Group A, E or M.

## CHAPTER 5 FIRE SERVICE FEATURES

### 507.5.1.1 Hydrant for standpipe systems.

Buildings equipped with a standpipe system installed in accordance with Section 905 shall have a fire hydrant within 100 feet (30 m) of the fire department connections.

## EMERGENCY RESPONDER RADIO COVERAGE

### 510.1 Emergency responder radio coverage in new buildings.

All new buildings shall have *approved* radio coverage for emergency responders within the building based upon the existing coverage levels of the public safety communication systems of the jurisdiction at the exterior of the building. This section shall not require improvement of the existing public safety communication systems.

### 510.2 Emergency responder radio coverage in existing buildings.

Existing buildings shall be provided with *approved* radio coverage for emergency responders as required in Chapter 11.

### **901.9 Termination of monitoring service.**

For fire alarm systems required to be monitored by this code, notice shall be made to the *fire code official* whenever alarm monitoring services are terminated. Notice shall be made in writing, to the *fire code official* by the monitoring service provider being terminated.

### **903.2.2 Ambulatory care facilities.**

An *automatic sprinkler system* shall be installed throughout the entire floor containing an ambulatory care facility where either of the following conditions exist at any time:

1. Four or more care recipients are incapable of self-preservation, whether rendered incapable by staff or staff has accepted responsibility for care recipients already incapable.
2. One or more care recipients that are incapable of self-preservation are located at other than the level of exit discharge serving such a facility.
3. In buildings where ambulatory care is provided on levels other than the *level of exit discharge*, an *automatic sprinkler system* shall be installed throughout the entire floor where such care is provided as well as all floors below, and all floors between the level of ambulatory care and the nearest *level of exit discharge*, including the *level of exit discharge*.

### **904.1.1 Certification of service personnel for fire-extinguishing equipment.**

Service personnel providing or conducting maintenance on automatic fire-extinguishing systems, other than *automatic sprinkler systems*, shall possess a valid certificate issued by an *approved* governmental agency, or other *approved* organization for the type of system and work performed.

### **906.2.1 Certification of service personnel for portable fire extinguishers.**

Service personnel providing or conducting maintenance on portable fire extinguishers shall possess a valid certificate issued by an *approved* governmental agency, or other *approved* organization for the type of work performed.

### **907.2.2.1 Ambulatory care facilities.**

*Fire areas* containing ambulatory care facilities shall be provided with an electronically supervised automatic smoke detection system installed within the ambulatory care facility and in public use areas outside of tenant spaces, including public *corridors* and elevator lobbies.

### **907.2.9.3 Group R-2 college and university buildings.**

An automatic smoke detection system that activates the occupant notification system in accordance with Section 907.5 shall be installed in Group R-2 college and university buildings in the following locations:

1. Common spaces outside of *dwelling units* and *sleeping units*.
2. Laundry rooms, mechanical equipment rooms, and storage rooms.
3. All interior corridors serving *sleeping units* or *dwelling units*.

Required smoke alarms in *dwelling units* and *sleeping units* in Group R-2 college and university buildings shall be interconnected with the fire alarm system in accordance with NFPA 72.

### **908.7 Carbon monoxide alarms.**

Group I or R occupancies located in a building containing a fuel-burning appliance or in a building which has an attached garage shall be equipped with single-station carbon monoxide alarms. The carbon monoxide alarms shall be listed as complying with UL 2034 and be installed and maintained in accordance with NFPA 720 and the manufacturer's instructions. An open parking garage, as defined in Chapter 2 of the *International Building Code*, or an enclosed parking garage ventilated in accordance with Section 404 of the *International Mechanical Code* shall not be considered an attached garage.

## CHAPTER 10 MEANS OF EGRESS

### 1003.2 Ceiling height.

The *means of egress* shall have a ceiling height of not less than **7 feet 6 inches (2286 mm)**. (2003 IFC is **7 feet**)

### 1007.7.6 Stairway.

*Stairways* that are part of the *means of egress* for the exterior area for assisted rescue shall provide a clear width of 48 inches (1219 mm) between *handrails*.

### 1008.1.9.2 Hardware height.

Door handles, pulls, latches, locks and other operating devices shall be installed 34 inches (864 mm) minimum and 48 inches (1219 mm) maximum above the finished floor. Locks used only for security purposes and not used for normal operation are permitted at any height.

### 1011.2 Floor-level exit signs in Group R-1.

Where *exit* signs are required in Group R-1 occupancies by Section 1011.1, additional low-level *exit* signs shall be provided in all areas serving guestrooms in Group R-1 occupancies and shall comply with Section 1011.5. The bottom of the sign shall be not less than 10 inches (254 mm) nor more than 12 inches (305 mm) above the floor level. The sign shall be flush mounted to the door or wall. Where mounted on the wall, the edge of the sign shall be within 4 inches (102 mm) of the door frame on the latch side.

### 1011.4 Raised character and Braille exit signs.

A sign stating EXIT in raised characters and Braille and complying with ICC A117.1 shall be provided adjacent to each door to an area of refuge, an exterior area for assisted rescue, an *exit stairway*, an *exit ramp*, an *exit passageway* and the *exit discharge*.

6. Within individual *dwelling units* and *sleeping units* in Group R-2 and R-3 occupancies, *guards* on the open sides of *stairs* shall not have openings which allow passage of a sphere 43/8 (111 mm) inches in diameter.

### 1015.6 Day care means of egress.

Day care facilities, rooms or spaces where care is provided for more than 10 children that are 2 1/2 years of age or less, shall have access to not less than two *exits* or *exit access doorways*.

## CHAPTER 11 CONSTRUCTION REQUIREMENTS FOR EXISTING BUILDINGS

### 1103.2 Emergency responder radio coverage in existing buildings.

Existing buildings that do not have *approved* radio coverage for emergency responders within the building based upon the existing coverage levels of the public safety communication systems of the jurisdiction at the exterior of the building, shall be equipped with such coverage according to one of the following:

1. Whenever an existing wired communication system cannot be repaired or is being replaced, or where not *approved* in accordance with Section 510.1, Exception 1.
2. Within a time frame established by the adopting authority.

**1103.5.2 Group I-2.**

An *automatic sprinkler system* shall be provided throughout existing Group I-2 *fire areas*. The sprinkler system shall be provided throughout the floor where the Group I-2 occupancy is located, and in all floors between the Group I-2 occupancy and the *level of exit discharge*.

**1103.7 Fire alarm systems.**

An *approved* fire alarm system shall be installed in existing buildings and structures in accordance with Sections 1103.7.1 through 1103.7.7 and provide occupant notification in accordance with Section 907.6 unless other requirements are provided by other sections of this code.

**1103.7.2 Group I-1.**

An automatic fire alarm system shall be installed in existing Group I-1 residential care/assisted living facilities in accordance with Section 907.2.6.1.

**1103.7.5.1 Group R-1 hotel and motel manual fire alarm system.**

A manual fire alarm system that activates the occupant notification system in accordance with Section 907.6 shall be installed in existing Group R-1 hotels and motels more than three stories or with more than 20 *sleeping units*.

**1103.7.5.1.1 Group R-1 hotel and motel automatic smoke detection system.**

An automatic smoke detection system that activates the occupant notification system in accordance with Section 907.6 shall be installed in existing Group R-1 hotels and motels throughout all interior *corridors* serving sleeping rooms not equipped with an *approved*, supervised sprinkler system installed in accordance with Section 903.

**1104.5 Illumination emergency power.**

The power supply for *means of egress* illumination shall normally be provided by the premises' electrical supply. In the event of power supply failure, illumination shall be automatically provided from an emergency system for the following occupancies where such occupancies require two or more *means of egress*:

1. Group A having 50 or more occupants.
2. Group B buildings three or more stories in height, buildings with 100 or more occupants above or below a *level of exit discharge* serving the occupants or buildings with 1,000 or more total occupants.
3. Group E in interior stairs, *corridors*, windowless areas with student occupancy, shops and laboratories.
4. Group F having more than 100 occupants.
5. Group I.
6. Group M.
7. Group R-1.
8. Group R-2.
9. Group R-4.

# SUMMARY OF MAJOR CHANGES FROM 2002 TO 2011 NATIONAL ELECTRICAL CODE

## 2005 CODE CHANGES

### **250.52 GROUNDING ELECTRODES**

(A) Electrodes Permitted for Grounding.

(2) Metal Frame of the Building or Structure Electrode. The metal frame of the building or structure can serve as a grounding electrode, where any of the following methods exist:

(a) 10 feet or more of a single structural metal member is in direct contact with the earth or encased in concrete that is in direct contact with the earth

(b) The structural metal is bonded to an electrode as defined in 250.52(A)(1), (3), or (4)

(c) The structural metal is bonded to two ground rods if the ground resistance of a single ground rod exceeds 25 ohms [250.52(A)(5) and 250.56]

(d) Other means approved by the authority having jurisdiction

### **250.52 GROUNDING ELECTRODES**

(5) Ground Rod Electrodes. Ground rod electrodes must not be less than 8 feet long and must have not less than 8 feet of length in contact with the soil [250.53(G)].

(a) Electrodes of pipe or conduit must not be smaller than 3/4 inch and, where of iron or steel, must have the outer surface galvanized or otherwise metal-coated for corrosion protection.

(b) Rod. Unlisted ground rod must have a diameter of at least 5/8 inch, whereas listed ground rods only require a diameter of 1/2 inch.

### **406.8 RECEPTACLES IN DAMP OR WET LOCATIONS**

(C) Bathtub and Shower Space. Receptacles must not be installed within or directly over a bathtub or shower *stall*.

## 2008 CODE CHANGES

### **210.8 — GROUND-FAULT CIRCUIT-INTERRUPTER PROTECTION FOR PERSONNEL (GFCI)**

#### **(B) Other Than Dwelling Units**

(5) Sinks. All 15A and 20A, 125V receptacles installed within 6 ft of the outside edge of the sink shall be GFCI-protected

### **210.12 — ARC-FAULT CIRCUIT-INTERRUPTER PROTECTION (AFCI)**

AFCI-protection requirements for 15A and 20A, 120V dwelling unit circuits were expanded again.

**(B) Dwelling Units.** All 15A or 20A, 120V branch circuits that supply outlets in dwelling unit family rooms, dining rooms, living rooms, parlors, libraries, dens, bedrooms, sunrooms, recreation rooms, closets, hallways or similar areas shall be protected by a listed AFCI device of the combination type

## **240.24 — LOCATION OF OVERCURRENT DEVICES**

**(F) Not Located Over Steps.** Overcurrent devices shall not be located over steps of a stairway (click here to see Fig. 10).

## **406.8 — RECEPTACLES IN DAMP OR WET LOCATIONS**

Receptacles installed in wet locations are now required to be weather resistant.

(B) Receptacles in Wet Locations.

**15A and 20A Receptacles.** All 15A and 20A receptacles installed in a wet location shall be within an enclosure that is weatherproof when an attachment plug is inserted, **and all nonlocking 15A and 20A, 125V and 250V receptacles in a wet location shall be listed as weather resistant (click here to see Fig. 18).**

## **406.11 — TAMPER-RESISTANT RECEPTACLES IN DWELLING UNITS**

Requirements for tamper-resistant receptacles were added to the 2008 NEC.

**In dwelling units, all 15A and 20A, 125V receptacles shall be listed as tamper resistant.**

## **800.156 — DWELLING UNIT COMMUNICATIONS OUTLET**

**No less than one communications outlet shall be installed within each dwelling unit**

## **2011 CODE CHANGES**

### **2. 210.8 GFCI Protection**

210.8 GFCI Protection. Ground-fault circuit interruption for personnel must be provided as required in 210.8(A) through (C). The Ground-fault circuit-interrupter device must be installed at a readily accessible location.

210.8(B)(5) Sinks. All 15A and 20A, 125V receptacles installed within 6 ft of the outside edge of a sink must be GFCI-protected.

210.8(B)(6) Indoor wet locations. All 15A and 20A, 125V receptacles installed indoors in wet locations must be GFCI-protected.

210.8(B)(7) Locker Rooms. All 15A and 20A, 125V receptacles installed in locker rooms with associated showering facilities must be GFCI-protected.

210.8(B)(8) Garages. All 15A and 20A, 125V receptacles installed in garages, service bays, and similar areas where electrical diagnostic equipment, electrical hand tools, or portable lighting equipment are to be used must be GFCI-protected.

### **3. 210.12 Arc-Fault Circuit-Interrupter Protection for Dwelling Units**

210.12(A) Where Required. All 15A or 20A, 120V branch circuits in dwelling units supplying outlets in family rooms, dining rooms, living rooms, parlors, libraries, dens, bedrooms, sunrooms, recreation rooms, closets, hallways, or similar rooms or areas must be protected by a listed AFCI device of the combination type.

(B) Branch-Circuit Extensions or Modifications — Dwelling Units. Where branch-circuit wiring is modified, replaced, or extended in any of the areas specified in 210.12(A), the branch circuit must be protected by:

A listed combination AFCI located at the origin of the branch circuit; or

A listed outlet branch circuit AFCI located at the first receptacle outlet of the existing branch circuit.

#### **4. 210.52 Dwelling Unit Receptacle Outlet Requirements**

210.52(A)(2) Definition of Wall Space.

Any space 2 ft or more in width, unbroken along the floor line by doorways and similar openings, fireplaces, and fixed cabinets.

The space occupied by fixed panels in exterior walls.

The space occupied by fixed room dividers, such as freestanding bar-type counters or guard rails.

Floor Receptacle Outlets. Floor receptacle outlets aren't counted as the required receptacle wall outlet if they're located more than 18 in. from the wall.

Countertop Receptacles. Receptacles installed for countertop surfaces as required by 210.52(C) can't be used to meet the receptacle requirements for wall space as required by 210.52(A).

210.52(G) Dwelling Unit Garage, Basement, and Accessory Building Receptacles.

Not less than one 15A or 20A, 125V receptacle outlet, in addition to any provided for a specific piece of equipment, must be installed in each basement, in each attached garage, and each detached garage or accessory building with electric power.

210.52(I) Foyer Receptacles. Foyers that aren't part of a hallway [210.52(H)] having an area greater than 60 sq ft must have a receptacle located on any wall space 3 ft or more in width and unbroken by doorways, floor to ceiling windows, and similar openings.

#### **11. 300.5 Underground Installations**

300.5(C) Cables Under Buildings. Cables installed under a building must be installed in a raceway that extends past the outside walls of the building.

300.5(I) Conductors Grouped Together. All conductors of the same circuit, including the equipment grounding conductor, must be inside the same raceway or in close proximity to each other. See 300.3(B).

#### **12. 300.11(A)(2) Nonfire-Rated Ceiling Assemblies**

300.11(A)(2) Nonfire-Rated Ceiling Assembly. Wiring in a nonfire-rated floor-ceiling or roof-ceiling assembly can be supported by independent support wires attached to the ceiling assembly. The independent support wires must be distinguishable from the suspended-ceiling support wires by color, tagging, or other effective means.

#### **13. 300.22 Wiring in Ducts and Other Spaces for Environmental Air (Plenums)**

300.22 Wiring in Ducts Not for Air Handling, Fabricated Ducts for Environmental Air, and Other Spaces For Environmental Air (Plenums). The provisions of this section apply to the installation and uses of electrical wiring and equipment in ducts used for dust, loose stock, or vapor removal; ducts specifically fabricated for environmental air, and spaces used for environmental air (plenums).

Ducts Used for Dust, Loose Stock, or Vapor. Ducts that transport dust, loose stock, or vapors must not have any wiring method installed within them.

Ducts Specifically Fabricated for Environmental Air. If necessary for direct action upon, or sensing of, the contained air, Type MC cable that has a smooth or corrugated impervious metal sheath without an overall nonmetallic covering, electrical metallic tubing, flexible metallic tubing, intermediate metal conduit, or rigid metal conduit without an overall nonmetallic covering can be installed in ducts specifically fabricated to transport environmental air. Flexible metal conduit in lengths not exceeding 4 ft can be used to connect physically adjustable equipment and devices within the fabricated duct.

Equipment is only permitted within the duct specifically fabricated to transport environmental air if necessary for the direct action upon, or sensing of, the contained air. Equipment, devices, and/or illumination are only permitted to be installed in the duct if necessary to facilitate maintenance and repair.

(C) Other Spaces Used for Environmental Air (Plenums). This section applies to wiring and equipment in spaces not specifically fabricated for environmental air-handling purposes (plenums) but used for air-handling purposes as a plenum. This requirement doesn't apply to habitable rooms or areas of buildings, the prime purpose of which isn't air handling.

Wiring Methods. Electrical metallic tubing, rigid metal conduit, intermediate metal conduit, armored cable, metal-clad cable without a nonmetallic cover, and flexible metal conduit can be installed in environmental air spaces. If accessible, surface metal raceways or metal wireways with metal covers can be installed in environmental air spaces.

#### Cable Tray Systems.

Metal Cable Tray Systems. Metal cable tray systems can be installed to support the wiring methods and equipment permitted by this section. (click here to see **Fig. 13**)

Equipment. Electrical equipment with a metal enclosure or nonmetallic enclosures listed for use within an air-handling space (plenum) and having adequate fire-resistant and low-smoke-producing characteristics can be installed.

Additional changes to this section include a new provision dealing with cable trays in other spaces used for environmental air (plenums), which requires these cable trays to be metallic.

Solid metal cable trays with metal covers can be used to support and enclose wiring methods that traditionally weren't allowed in these locations.

### **17. 406.4(D) Receptacle Replacements**

#### 406.4 General Installation Requirements.

##### (D) Receptacle Replacement.

Arc-Fault Circuit Interrupters. Effective Jan. 1, 2014, where a receptacle outlet is supplied by a branch circuit that requires arc-fault circuit-interrupter protection [210.12(A)], a replacement receptacle at this outlet must be one of the following.

A listed (receptacle) outlet branch-circuit type arc-fault circuit-interrupter receptacle.

A receptacle protected by a listed (receptacle) outlet branch-circuit type arc-fault circuit-interrupter type receptacle.

A receptacle protected by a listed combination type arc-fault circuit interrupter type circuit breaker.

Tamper-Resistant Receptacles. Listed tamper-resistant receptacles must be provided where replacements are made at receptacle outlets that are required to be tamper-resistant elsewhere in this Code.

Weather-Resistant Receptacles. Weather-resistant receptacles must be provided where replacements are made at receptacle outlets that are required to be so protected elsewhere in the Code.

This requirement has an effective date of Jan. 1, 2014.

**18. 406.12 Tamper-Resistant Receptacles in Dwelling Units**

406.12 Tamper-Resistant Receptacles in Dwelling Units. All non-locking type 15A and 20A, 125V receptacles in the following areas of a dwelling unit [210.52] must be listed as tamper-resistant.

Wall Space — 210.52(A)

Small-Appliance Circuit — 210.52(B)

Countertop Space — 210.52(C)

Bathroom Area — 210.52(D)

Outdoors — 210.52(E)

Laundry Area — 210.52(F)

Garage and Outbuildings — 210.52(G)

Hallways — 210.52(H)

**19. 406.13 Tamper-Resistant Receptacles in Guest Rooms and Guest Suites**

406.13 Tamper-Resistant Receptacles in Guest Rooms and Guest Suites. Nonlocking-type 15A and 20A, 125V receptacles in guest rooms and guest suites must be listed as tamper-resistant.

**20. 406.14 Tamper-Resistant Receptacles in Child Care Facilities**

406.14 Tamper-Resistant Receptacles in Child Care Facilities. Nonlocking-type 15A and 20A, 125V receptacles in child care facilities must be listed as tamper-resistant.

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ARTICLE I. - IN GENERAL

**ARTICLE I. - IN GENERAL**

- [Sec. 26-1. - Technical codes—Adoption.](#)
- [Sec. 26-2. - Same—Copies on file.](#)
- [Sec. 26-3. - Same—Deletions, additions, and modifications generally.](#)
- [Sec. 26-4. - Same—Deletions, Additions, and modifications by code](#)
- [Sec. 26-5. - Fire districts.](#)
- [Secs. 26-6—26-25. - Reserved.](#)

**Deleted:** [Changes to rates in section 26-3\(e\).](#)

**Sec. 26-1. - Technical codes—Adoption.**

For the purpose of establishing uniform rules and regulations this body hereby adopts those certain Codes for building, plumbing, gas, electrical, fire prevention, mechanical, property maintenance swimming pool and spa, and energy conservation, all being incorporated herein by reference and specifically identified as follows:

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- Deleted:** property maintenance
- Deleted:** 02
- Deleted:** 03
- Deleted:** ,
- Deleted:** including appendices A, F, G & J. ¶
- Deleted:** 03
- Deleted:** ,
- Deleted:** including appendices A, B, C, D, E, F, d, J & K. ¶
- Deleted:** 03
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- Deleted:** 03
- Deleted:** , including appendix A.
- Deleted:** 03
- Deleted:** , including appendices B, C, D, E, F & G.
- Deleted:** 03
- Deleted:** , including appendices A, B, C & D. ¶
- Deleted:** 03

2011 edition of the National Electric Code, as amended.

2012 edition of the International Building Code.

2012 edition of the International Residential Code.

2012 edition of the International Fire Code.

2012 edition of the International Mechanical Code.

2012 edition of the International Plumbing Code.

2012 edition of the International Fuel Gas Code.

2012 edition of the International Property Maintenance.

2012 edition of the International Swimming Pool and Spa Code

2012 edition of the International Energy Conservation Code with a code addition referenced in Sec.

Said Codes are adopted in their entirety, save and except such portions which are hereinafter deleted, replaced, or modified. Said Codes are hereby adopted by reference and are incorporated herein as fully as if set out at length herein. The provisions of said Codes shall be controlling in the construction, alteration, and repair, including any and all improvements which by their nature fall under the provisions of the Codes herein enumerated, of any and all buildings and structures which are situated within the corporate limits of the City of Starkville, Mississippi, from and after the effective date of this article.

(Code 1977, §§ 8-16, 11-18, 12-16, 14-66, 15-16, 22-16; Ord. No. 1986-7, § 1, 7-1-86; Ord. No. 1995-5, § 1, 6-20-95; Ord. No. 2003-4, § 1, 10-7-03; Ord. No. 2005-4, § 1, 10-4-05)

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**Sec. 26-2. - Same—Copies on file.**

There shall be not less than three copies of said Codes placed on file for public inspection and use, said copies to be located in the offices of the City of Starkville building department.

(Code 1977, §§ 8-16, 11-18, 12-16, 14-66, 15-16, 22-16; Ord. No. 1986-7, § 2, 7-1-86; Ord. No. 1995-5, § 2, 6-20-95; Ord. No. 2003-4, § 2, 10-7-03; Ord. No. 2005-4, § 2, 10-4-05)

**Deleted:** in the city hall

**Deleted:** building/codes official

**Deleted:** and the city engineer.

**Sec. 26-3. - Same—Deletions, additions, and modifications generally.**

(a) The provisions of this chapter shall be administered and enforced by a building/codes official, or his designated representatives, and, as appropriate, the fire chief, the fire inspector, or their designated representatives.

(b) The provisions of this chapter dealing with appeals shall be administered and enforced by the Board of Adjustments and Appeals (BOAA) as set forth in Section 112 of the International Building Code.

(c) The method of appointment and the term of office of the board of adjustments and appeals shall be established by the Mayor and Board of Aldermen of the City of Starkville, Mississippi.

(d) Any person violating any provision of this chapter shall be fined, upon conviction, in accordance with the resolution as periodically adopted by the Board of Aldermen and the cost of court for each offense. Each day such violation continues shall constitute a separate offense.

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**Deleted:** not less than \$10.00 nor more than \$500.00

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Total valuation

**Deleted:** When the valuation of the proposed construction exceeds \$50,000.00 and a plan is required to be submitted by any Code, a plan-checking fee shall be paid to the City at the time of submitting plans and specifications for checking. Said plan-checking fee shall be \$30.00 for single family residential structures and \$60.00 for multi-family residential structures, commercial structures, and industrial structures. ¶  
(2) Moving of building or structure: Total width of structure and equipment less than 14' - \$120.00 per structure; total width of structure and equipment greater than 14' - \$240.00 per structure. ¶  
(3) Demolition of building or structure: \$30.00 per demolition. ¶  
(4) Gas inspection: \$18.00 per gas meter. ¶  
(5) Plumbing inspection: \$12.00 per bath; \$7.20 per half bath. ¶  
(6) Electrical inspections: ¶  
Mobile homes: \$12.00 ¶  
Fee for addition to residence: \$24.00 ¶  
Fee for new residence, 225 amps or less: \$45.00 ¶  
Fee for new residence, over 225 amps: \$72.00 ¶  
Fee for apartments, four-plex or less: \$90.00  
Fee for apartments, five-plex to 8 plex: \$150.00 ¶

When the valuation of the proposed construction exceeds \$50,000.00, a plan is required to be submitted by any code, and a plan-checking fee shall be paid to the city at the time of submitting plans and specifications for checking said plan.

(1) Construction permits:

The fee schedule for permits as required for construction activities shall be adopted and amended periodically by the Board of Aldermen and are adopted herein by reference.

(Code 1977, §§ 8-19, 11-21, 12-23, 14-69, 15-19, 22-19; Ord. of 4-5-77, § 28; Ord. No. 1986-7, § 3, 7-1-86; Ord. No. 1995-5, § 3, 6-20-95; Ord. No. 2003-4, § 3, 10-7-03; Ord. No. 2005-4, § 3, 10-4-05)

**Sec. 26-4. -Deletions, additions, and modifications by code**

(a) The 2012 edition of the International Building Code (IBC) shall be adopted in its entirety with the following modification for foundation design:

i. If the proposed habitable building area, whether stand-alone or an addition, exceeds four hundred (400) square feet in size, the foundation shall be designed by a professional engineer licensed in the state of Mississippi. An exception shall be allowed if the foundation is an addition to an existing structure and is to be designed and constructed the same as that existing structure.

ii. Foundations, footings, piles and piers shall be built on undisturbed soil or properly compacted fill material.

**Deleted:** Fee for apartments larger than an eight-plex: Apportioned according to above fees ¶  
All industrial or commercial: Based on total valuation of electrical work as levied above. ¶  
(7) Swimming pool inspection: Based on total valuation of construction as levied above. ¶  
Where work for which a permit is required by any Code is started or proceeded with prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any persons from fully complying with the requirements of any Code in the execution of the work nor from any other penalties prescribed in any Code. ¶

**Deleted:** -

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iii. Soils investigation. Footings shall be designed so that the allowable bearing capacity of the soil is not exceeded. If structural concrete, masonry or timber footings are used, they shall rest on undisturbed or compacted soil of uniform density and thickness. Compacted soils shall be tested to a minimum of 95% of Modified Proctor in accordance with ASTM D 1557 and compacted and tested in lifts not to exceed 12 inches.

iv. Expansive soil. In areas likely to have expansive soil, the building official shall require soil tests to determine where such soils do exist. Soils meeting all four of the following provisions shall be considered expansive, except that tests to show compliance with items 1, 2 and 3 shall not be required if the test prescribed in item 4 is conducted:

1. Plasticity Index (PI) of 15 or greater, determined in accordance with ASTM D 4318.
2. More than 10% of the soil particles pass a #200 sieve (75µm), determined in accordance with ASTM D 422.
3. More than 10% of the soil particles are less than 5 micrometers in size, determined in accordance with ASTM D 422.
4. Expansion Index (EI) greater than 20, determined in accordance with ASTM D 4829.

v. Compaction reports. Compaction reports prepared by a certified soils lab shall be provided to the building official prior to the pouring of concrete.

(b) The 2012 edition of the International Residential Code (IRC) shall be adopted in its entirety with the following modifications:

- i. addition of the authorization of the 2009 IRC code N1102.4.2.2 option for a visual inspection.
- ii. modifying R313.2 to require automatic fire suppression in all two (2) family dwellings and in all one family dwellings with greater than 5,000 square feet of heated and cooled space (see City of Starkville ordinance 2010-2 and City of Starkville Code of Ordinances, Chapter 58, Fire Prevention and Protection, Article III. Automatic Fire Suppression Systems. Sec. 58-51 et seq.

(c) The 2012 edition of the International Energy Conservation Code (IECC) shall be adopted in its entirety with the following modifications:

- i. inclusion of the 2009 IECC code for commercial construction C402.4.1.2.3 to allow for visual inspections.
- ii. inclusion of the 2009 IECC code for residential construction R402.4.2.2 to allow for visual inspections.

**Sec. 26-5. - Fire districts.**

The fire districts of the city shall be as represented on the official fire districts map approved by the mayor and board of aldermen and on file in the building department and at the fire administration office of the Fire Chief.

(Code 1977, § 8-1)

**Deleted:** Changes to rates in section 26-3(e). ¶  
The adoption of changes in any of the rate schedules contained in section 26-3(e) shall be by order or resolution of the mayor and board of aldermen, without the necessity of adoption by ordinance. ¶  
(Ord. No. 1986-7, § 7, 7-1-86) ¶

**Deleted:** office of the city clerk

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State law reference—Fire districts, MCA 1972, § 21-25-21 et seq.

Deleted:

**Secs. 26-6-25 Reserved.**

## **ARTICLE II. SPECIFIC CODE CONSTRUCTION**

Sec. 26-26. - Definitions.  
Sec. 26-27. - Conflicting provisions.  
Sec. 26-28. - Enforcement.  
Sec. 26-29. - Remedies for violations.  
Sec. 26-30. - Modifications to codes.  
Sec. 26-31 - Appeals.  
Sec.26-32. - Flood control considerations.  
Sec.26-33. - Right of Entry.  
Sec.26-34. - Permits Required.  
Sec.26-35. - Bond.  
Sec.26-36-55. - Reserved.

### **Sec. 26-26. - Definitions.**

(a) The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Building codes means the building code and the one and two family dwelling code adopted in section 26-1.

(b) The following words, terms and phrases, when used in the adopted codes, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Certain appliances means conversion burners, floor furnaces, central heating plants, vented wall furnaces, water heaters and boilers.

Certificate of approval means a document or tag issued and/or attached by the building/codes official to the inspected material, piping or appliance installation, filled out with the date and address of the premises, and signed by the building/codes official.

City and municipality mean the City of Starkville, Mississippi.

Corporate counsel and city attorney mean the city attorney of the City of Starkville, Mississippi.

Electrical wiring and wiring mean an installation of electrical conductors, fittings, fixtures, equipment, and appliances or apparatus intended for use in connection with the use of electricity for any purpose, unless exempted in this article.

Gas company means the person distributing gas within the corporate limits of the city, or authorized and proposing to do so.

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Cross reference— Definitions generally, § 1-2.

**Sec. 26-27. - Conflicting provisions.**

In the event of any conflict between the provisions of the building codes and the applicable provisions of this Code of Ordinances, state law or city ordinances, rules or regulations, the provisions of the Code of Ordinances, state law or city ordinances, rules or regulations shall prevail and be controlling.

(Code 1977, § 8-17)

**Sec. 26-28. - Enforcement.**

The ICC codes shall be enforced by the building/codes official or a designated representative. The fire codes shall be enforced by the Fire Chief, Fire Marshall or a designated representative.

(Code 1977, § 8-20)

**Sec. 26-29. - Remedies for violations of article.**

In case any building or other structure is erected, constructed, reconstructed, repaired, altered, converted or maintained, or any building, structure or land used, in violation of this article, the building/codes official or any other appropriate authority or any adjacent or neighboring property owner who would be specially damaged by such violation, in addition to other remedies, may institute injunction, mandamus or other appropriate action or proceeding to prevent such unlawful erection, construction, reconstruction, alteration, repair, conversion, maintenance, or use, to correct or abate such violations or to prevent occupancy of such a building, structure or land.

(Code 1977, § 8-21)

**Sec. 26-30. - Modifications to codes.**

The building/codes official shall have the power to modify any of the provisions of the ICC codes upon application in writing by the owner or lessee, or his duly authorized agent, when there are practical difficulties in the way of carrying out the strict letter of such code, provided that the spirit of the code shall be observed, public safety secured, and substantial justice done. The particulars of such modification when granted or allowed and the decision of the building/codes official thereon shall be entered upon the records of the department and a signed copy shall be furnished the applicant.

(Code 1977, § 8-22)

**Sec. 26-31. - Appeals.**

Whenever the building/codes official shall disapprove an application or refuse to grant a permit applied for, or when it is claimed that the provisions of the codes do not apply or that the true intent and meaning of the code has been misconstrued or wrongly interpreted, the applicant shall appeal from the decision of the building/codes official to the Board of Adjustments and Appeals within 30 days from the date of the decision appealed.

(Code 1977, § 8-23)

**Sec. 26-32. - Flood control considerations.**

(a) *Building permit applications.* The building/codes official shall review all building permit applications

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for new construction or substantial improvements to determine whether proposed sites will be reasonably safe from flooding. If a proposed site is in a location that has a flood hazard, any proposed new construction or substantial improvements, prefabricated and mobile homes must:

- (1) Be designed or modified and anchored to prevent flotation, collapse, or lateral movement of the structure;
- (2) Use construction materials and utility equipment that are resistant to flood damage; and
- (3) Use construction methods and practices that will minimize flood damage.

(b) Subdivision proposals. The planning and zoning commission and building department shall review subdivision proposals and other new developments to assure that:

- (1) All such proposals are consistent with the needs to minimize flood damage,
- (2) All public utilities and facilities such as sewer, gas, electrical and water systems are located, elevated and constructed to minimize or eliminate flood damage, and
- (3) Adequate drainage is provided so as to reduce exposure to flood hazards and the project is in compliance with the stormwater management and erosion control requirements of Chapter 54, Environment, of the City of Starkville code of ordinances.

(c) Water supply and sanitary sewage systems. The city engineer and public services department head shall require new or replacement water supply systems and/or sanitary sewage systems to be designed to minimize or eliminate infiltration into systems and discharges from the systems into floodwaters, and require on-site waste disposal systems to be located so as to avoid impairment of them or contamination from them during flooding.

**Sec. 26-33. - Right of entry.**

Upon presentation of proper credentials, the building/codes official or an authorized designee may enter at reasonable times any building, structure or premises in the city to perform any duty imposed upon him by this article.

(Code 1977, § 11-1)

**Sec. 26-34. - Permits required.**

It shall be unlawful for any person to do or perform any electrical work within this city without first obtaining a business license and an electrical permit in the same manner and under the same conditions as provided for building permits.

It shall be unlawful for any person to do or perform any plumbing or gas work within this city without first obtaining a business license and a plumbing or gas permit in the same manner and under the same conditions as provided for building permits.

(Code 1977, § 11-2)

**Sec. 26-35. - Bond.**

All persons, except public utility companies operating under a franchise, before doing any electrical wiring in the city, shall furnish the city a good surety bond, in the sum of \$5,000.00, as a guarantee that electrical

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wiring installed by them or by their employees shall be in accordance with the requirements of this article. It is further conditioned that such persons shall, without further cost to the person for whom the work was done, remedy any defective or faulty work and replace any inferior or substandard material installed by them or by their employees and found by the electrical inspector as not conforming with the requirements of this article. Such bond as is furnished shall be liable for the correction of the faulty work or for the replacement of the inferior or substandard material, and any additional cost arising from the abovementioned causes. The bond required by this section shall expire on January 1 next following its approval by the city clerk, and thereafter on January 1 of each year a new bond, in form and substance as required by this section, shall be given by each person to cover all such work to be done during the year.

No license for plumbing shall be issued under the provisions of this article until the applicant therefor has executed and delivered to the city clerk a good and sufficient bond in the penal sum of \$2,000.00, with surety, contracted and conditioned for the faithful performance of all such work entered into or contracted for, in strict accordance and compliance with the provisions of this article. The bond required by this section shall expire on January 1 next following its approval by the city clerk, and thereafter on January 1 of each year a new bond, in form and substance as required by this section, shall be given by each person to cover all such work to be done during the year.

(Code 1977, § 14-32)

Cross reference— Local privilege taxes, § 102-26 et seq.

**Sec. 26-36 – 55. –Reserved.**

### **ARTICLE III. ELECTRICAL**

- Sec. 26-56. – Inspections, approval of installations.
- Sec. 26-57. – Certificate of approval.
- Sec. 26-58. – Temporary connections.
- Sec. 26-59. – Disconnections.
- Sec. 26-60. – Standards for installation.
- Sec. 26-61. – Electrical Inspector—Designated; Assistants
- Sec.26-62. – Same – Powers and duties.
- Sec.26-63. – Exemptions from the article.
- Sec.26-64. – Standards for wiring systems.
- Sec.26-65. – Inspection of wiring prior to concealment.
- Sec. 26-66. –Additional connections.
- Sec. 26-67. – Reconnections after discontinuance of service.
- Sec. 26-68. – Permanent connections.
- Sec. 26-69. – Overload protection.
- Sec. 26-70. - Sale of fuses.
- Sec. 26-71. - Holders for plug fuses.
- Sec. 26-72. - Use of armored cable restricted.
- Sec. 26-73. - Service entrance conductors.
- Sec. 26-74. - Grounding conductors.
- Sec. 26-75. - Minimum circuit capacity for certain residences.
- Sec. 26-76. - Minimum circuit capacity for motors over one-half horsepower; overload protection.
- Sec. 26-77. - Temporary installations; inspection.
- Sec. 26-78. - Protection of metallic enclosures.
- Sec. 26-79. - Unauthorized use of name or license.
- Sec. 26-80. - Inspection fees.
- Sec. 26-81. - Electric service requirements.

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Sec. 26-82. - Disclaimer of liability.  
Secs. 26-83-100. - Reserved.

**Sec. 26-56. - Inspections, approval of installations.**

It shall be unlawful for any person to connect any electrical installation to electrical current until such installation has been inspected and approved in the same manner and under the same conditions as provided for building inspections and approval, but using standard testing procedures for electrical wiring.

(Code 1977, § 11-4)

**Sec. 26-57. - Certificate of approval.**

Upon approval of an electrical wiring installation, the building/codes official or an authorized designee shall issue a certificate of approval therefor.

(Code 1977, § 11-5)

**Sec. 26-58. - Temporary connections.**

Permission may be granted by the building/codes official for temporary service for a period of time to be determined by the building official or an authorized designee but not exceeding 60 days for the connection of electrical service to any electrical wiring installation. Such service may be renewed for an additional 60 days at the discretion of the building official or an authorized designee.

(Code 1977, § 11-6)

**Secs. 26-59 – Disconnections.**

The building/codes official or a designee is authorized to disconnect any electrical connection for which a certificate of approval is required but has not been issued therefor, or which, upon inspection, shall be found defective or in such condition as to endanger life or property. In all cases where such a disconnection is made, a notice shall be attached to the meter disconnected by the inspector, which notice shall state that the same has been disconnected by the building/codes official, with the reason therefor. It shall be unlawful for any person to remove such notice or reconnect such electrical connection without authorization by the inspector and such electrical connection shall not be put in service or used until the inspector has attached his certificate of approval in lieu of the disconnection notice.

**Sec. 26-60. - Standards for installation.**

All electric heat, light and power wires, fixtures, appliances, conductors, apparatus and their supports placed or installed in or upon any building or other structure in the city shall be in strict conformity with approved standards of construction for safety to life and property and in accordance with the provisions of this article; provided, that materials for wiring, appliances and equipment shall conform to the standards of Underwriters' Laboratories, Inc., which shall be prima facie evidence that such materials comply with the provisions of this article.

(Code 1977, § 11-26)

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**Sec. 26-61. - Electrical inspector—Designated; assistants.**

Unless otherwise appointed or elected, the manager of the Starkville Electric Department shall be the ex-officio electrical inspector, and may appoint one or more assistants who are familiar with modern wiring methods, and who shall perform any of the duties and exercise any of the rights of the electrical inspector to do so; and the term "electrical inspector," whenever used in this article, shall apply to either the electrical inspector or any assistant inspector directed by the electrical inspector to act in his stead. Any assistant electrical inspector selected from outside the city electric department shall serve on a fee basis, not to exceed the fees actually collected for inspections made by him; shall be subject to removal at any time in the discretion of the electrical inspector; and shall devote such time to the performance of his duties as electrical inspector as may be necessary for the proper performance of those duties. No person authorized to perform the duties of electrical inspector shall engage in any electrical wiring, contracting or other work that would come under his jurisdiction and be subject to inspection by him.

(Ord. of 4-5-77, § 1)

Cross reference— Administration, ch. 2.

**Sec. 26-62. - Same—Powers and duties.**

It shall be the duty of the electrical inspector to make inspections of electrical wiring, issue certificates of approval or notices of rejection of such wiring, keep complete records of all such certificates and notices, see that the provisions of this article are carried out, and press charges against anyone violating any of its provisions.

(Ord. of 4-5-77, § 2)

**Sec. 26-63. - Exemptions from article.**

None of the provisions of this article shall apply to a public utility operated under a franchise in the installation or maintenance of communication or signal wiring, nor to the installation of radios, bells, buzzers, or like equipment operating on battery or other current not exceeding 12 volts installed in nonhazardous locations.

(Ord. of 4-5-77, § 4)

**Sec. 26-64. - Standards for wiring systems.**

All electric wiring installed and all additions, repairs, and alterations made to or in any existing wiring system within the corporate limits of the city shall conform to, and be in accordance with, the rules and requirements of a nationally recognized and accepted standard of electric wiring, except as specifically limited, required and/or exempted by other provisions of this division; and wiring done in accordance with the current edition of the NEC adopted by the City of Starkville as recommended by the National Fire Protection Association shall be deemed to be in accordance with such rules and requirements and accepted as prima facie evidence of compliance with this section. All electrical materials, equipment, devices, and appliances used in connection with electrical wiring for light, heat or power shall be of such design and construction as to meet the rules and requirements of the aforementioned nationally recognized wiring standard and the provisions of this section, and shall be included in a list of inspected electrical equipment published by a nationally recognized and competent testing laboratory as having been tested and found to be safe for the purpose for which the material, equipment, device or appliance was designed to be used.

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(Ord. of 4-5-77, § 5)

**Sec. 26-65. - Inspection of wiring prior to concealment.**

It shall be unlawful for any person to conceal, cover up or obstruct from view, or to connect up for electric service, any wiring in the process of being installed until after such wiring has been inspected and permission has been obtained from the electrical inspector to do so.

(Ord. of 4-5-77, § 9)

**Sec. 26-66. - Additional connections.**

Additional wiring shall not be connected to existing wiring if the current consuming device or appliance of the additional wiring will place an overload on, or create a hazard in, the existing wiring; and all such additions shall be inspected.

(Ord. of 4-5-77, § 10)

**Sec. 26-67. - Reconnections after discontinuance of service.**

The city electric department shall not reconnect or furnish electric current to any electrical wiring, either inside or outside the corporate limits of the city, on which service has been discontinued until after the electrical wiring has been inspected, or re-inspected, by the electrical inspector and determined by him to be in a reasonably safe condition, unless an inspection has been made by the electrical inspector of such wiring within 12 months prior to the date on which electric service is desired. If it is found that the wiring contains hazards to life or property, the electrical inspector shall furnish to the owner of the property, or his agent, a written report outlining the nature of such hazards. Such hazards must be eliminated, and it must be determined by re-inspection by the electrical inspector that the electrical wiring is in a reasonably safe condition, before it is again served with electric current.

(Ord. of 4-5-77, § 11)

**Sec. 26-68. -Permanent Connection**

The City of Starkville electric department shall not provide a permanent electrical connection to any new construction or structure until a certificate of occupancy has been approved through the Building Official or an authorized designee.

**Sec. 26-69.- Overload protection**

It shall be unlawful for any person to install improper fuses, including both those having a rating too large for the circuit which they are supposed to protect and those not bearing a stamp or label of a recognized testing laboratory, or to tamper with fused or other automatic overload protective devices for electrical wiring, equipment, or appliances by placing coins or other metal behind fuse plugs, or by connecting or placing wires or other metal in, on, or around fuse blocks or other automatic overload protective devices, or by other means to furnish electric current to electrical wiring, equipment, devices, or appliances in such a manner that the electrical wiring, equipment, devices, or appliances will not have the protection of a fuse or other automatic overload protective device as required by other sections of this division. The occupants of the building where such is found to exist will be held liable, and may be prosecuted for persistent violation of the provisions of this section, or, at the option of the electrical inspector, have electric service discontinued until the hazardous conditions are removed, it being the intent of this division that hazardous conditions do not exist.

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(Ord. of 4-5-77, § 14)

**Sec. 26-70. - Sale of fuses.**

It shall be unlawful for any person to sell, or offer for sale, any fuse of any sort, or any renewable element of a fuse, not having a stamp or label of approval of a reputable and competent testing laboratory, such as Universal Laboratories.

(Ord. of 4-5-77, § 15)

**Sec. 26-71. - Holders for plug fuses.**

No holders for plug fuses shall be installed unless they are so constructed that fuses of over 15 ampere rating cannot be placed in holders intended for fuses of 15 ampere rating, or less, or have nonremovable adapters that fulfill this requirement placed in them.

(Ord. of 4-5-77, § 16)

**Sec. 26-72. - Use of armored cable restricted.**

No armored cable, commonly known as BX cable, shall be used in any wiring connected to, or served by, the city municipal electric system without special permission, in writing, from the electrical inspector.

(Ord. of 4-5-77, § 17)

**Sec. 26-73. - Service entrance conductors.**

All service entrance conductors on all buildings or structures shall be installed in rigid conduit, or in electrical metallic tubing if provided with suitable watertight fittings, from the weather head through the meter socket to the main switch. Service entrance cable of approved type may be used on buildings or structures with wood or asbestos exterior finish with special permission of the building department.

(Ord. of 4-5-77, § 18)

**Sec. 26-74. - Grounding conductors.**

Grounding conductors shall be connected to a metal water pipe and a driven electrode as required by the electrical inspector.

(Ord. of 4-5-77, § 19)

**Sec. 26-75. - Three-wire service entrances, when required.**

All new or unwired buildings or occupancies requiring more than two circuits shall have installed three-wire service entrances with not smaller than no. 6 wire, and the load shall be balanced as nearly as practicable on the two "hot" conductors of the service entrance.

(Ord. of 4-5-77, § 21)

**Sec. 26-76. - Minimum circuit capacity for certain residences.**

All new residences of three or more rooms, not including bath, and all new apartments shall have at least one 60-ampere, 240-volt circuit, and at least one 30-ampere, 240-volt circuit, in addition to any other

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necessary lighting and receptacle circuits, for range and water heater service, unless, in the opinion of the manager of the city electric department, such circuits would not be likely to be used and permission, in writing, to omit either or both of such circuits is obtained from the manager of the electric department. If the range and water heater circuits are not to be used initially, they shall be stubbed out into approved outlet or junction boxes, either under the floor or in the attic, where they will be accessible for future use.

(Ord. of 4-5-77, § 22)

**Sec. 26-77. - Minimum circuit capacity for motors over one-half horsepower; overload protection.**

Motors of over one-half horsepower operating refrigerating units, attic fans, or other fixed appliances shall be served by 240-volt branch circuits. Motors of one-half horsepower or less operating fixed appliances shall not be served from branch circuits serving more than five amperes of lighting, or other fixed permanently connected load, and the branch circuits from which such motors are served shall be protected by automatic circuit breakers rated at not over 15 amperes, or have installed fuse holders or adapters in which fuses rated at more than 15 amperes cannot be inserted. Minimum wire shall be #12 AWG.

(Ord. of 4-5-77, § 23)

**Sec. 26-78.- Temporary installations; inspection.**

All electrical wiring, equipment, or apparatus intended for temporary service, such as for construction purposes or exhibits of short duration, shall be installed in such manner as to be free from hazards to life and property, shall be properly protected by automatic overload protective devices, and all cabinets and metallic enclosures surrounding live or current carrying parts shall be properly grounded. All such wiring, equipment, or apparatus shall be inspected and approved by the electrical inspector before being energized. All 120V receptacles shall be ground fault protected. If a pole is used it shall be securely in the ground.

(Ord. of 4-5-77, § 24)

**Sec. 26-79. - Protection of metallic enclosures.**

No fuse or switch cabinets, or other metallic enclosures surrounding live or current carrying parts, of which bare metal parts charged with electric current are accessible, or would be accessible by opening a door or cover, shall be installed in a bathroom or other location where such bare metal parts may be reached by a person while in contact with a metallic water piping system, or other metallic parts which are in contact with, or connected to, the ground, or might become so.

(Ord. of 4-5-77, § 25)

**Sec. 26-80. - Unauthorized use of name or license.**

(a) *Master electricians.* No master electrician shall allow his name or license to be used by any person, or his agents, either directly or indirectly, for the purpose of obtaining a permit or to enable such person to perform any work under his license. If this subsection is violated, both the master electrician and the individual, firm, corporation, and/or their agents using the electrician's name or license shall be punished in the manner provided in this division.

(b) *Contractors.* Any individual, firm, corporation, or their agents engaged in the business of electrical contracting in the city that shall permit the use of their name as having done electrical work when such

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work was not in fact done by such party shall be deemed in violation of the provisions of this division, and shall be punished in the manner prescribed in this division.

(Ord. of 4-5-77, § 26(e), (f))

**Sec. 26-81. - Electric service requirements.**

The following electric service requirements shall apply throughout the city:

(1) Electrical service wires are to be attached to an eyebolt provided by the city electric department, but installed by the electrician or attached to the service mast if extended through the roof of the structure and of sufficient size to support the load. Eyebolts will be provided with meter bases.

(2) Aluminum wire is to be used only if all connections are made with approved compression connectors.

(3) All underground power trenches are to be inspected before being backfilled.

(4) All conduit risers attached to poles are to extend a minimum of 42 inches above telephone attachments.

(5) All points of attachment for permanent services are to be coordinated with the city electric department before temporary service is granted. Calculated or approximate load requirements, both voltage and amperage, are to be presented at this time.

(6) Inspections are to be coordinated with the city building department and an approval sticker must be in place on the meter base before service connections are made.

(Ord. of 4-5-77, § 29)

**Sec. 26-82. - Disclaimer of liability.**

This division shall not be construed as relieving from or lessening the responsibility or liability of any person owning, operating, controlling, or installing any electrical wiring, material, equipment, or devices for damages to persons or property caused by any defect therein, nor shall the city be held as assuming any such liability by reason of the inspection authorized in this division or certificate of approval issued as provided in this division.

(Ord. of 4-5-77, § 30)

**Secs. 26-83—26-100. - Reserved.**

**ARTICLE IV. PLUMBING AND GAS**

Sec. 26-101. – Use of existing piping and appliances.

Sec. 26-102. – Application to private persons.

Sec. 26-103. – When permit required.

Sec. 26-104. – Temporary permits.

Sec. 26-105. – Gas company exempted

Sec. 26-106. –Rough piping inspection

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Sec. 26-107. – Final inspection of piping

Sec. 26-108. – Certificate of approval

Sec. 26-109. – Disconnections

Secs. 26-110-120. Reserved.

**Sec. 26-101. - Use of existing piping and appliances.**

Notwithstanding any provision in this article to the contrary, consumer piping installed prior to the adoption of the ordinance from which this article derives or piping installed to supply other than natural gas may be converted to natural gas if the building/codes official finds, upon inspection and proper tests, that such piping will render reasonably satisfactory gas service to the consumer and will not in any way endanger life or property; otherwise, such piping shall be altered or replaced, in whole or in part, to conform with the requirements of this article.

(Code 1977, § 14-4)

**Sec. 26-102. - Application to private persons.**

Nothing contained in this article shall be construed as prohibiting an individual from installing or repairing his own appliances, or installing, extending, replacing, altering or repairing consumer piping on his own premises, or as requiring a license or a bond from an individual doing such work on his own premises; provided, however, that all such work must be done in conformity with all other provisions of this article, including those relating to permits, inspections and fees.

(Code 1977, § 14-31)

**Sec. 26-103. - When permit required.**

No person shall install a gas conversion burner, floor furnace, central heating plant, vented wall furnace, water heater, boiler or consumer gas piping, or convert existing piping to utilize natural gas, without first obtaining a permit to do such work from the building department; provided, however, that permits will not be required for setting or connecting other gas appliances, or for the repair of leaks in house piping.

(Code 1977, § 14-48)

**Sec. 26-104. - Temporary permits.**

When only temporary use of gas is desired, the inspector may issue a permit for such use for a period of not to exceed 60 days, provided the consumer gas piping to be used is given a test equal to that required for a final piping inspection.

(Code 1977, § 14-49)

**Sec. 26-105. - Gas company exempted.**

The gas company shall not be required to obtain permits (other than an excavation permit as obtained from the Building department) to set meters, or to extend, relocate, remove or repair its service lines, mains or other facilities, or for work having to do with its own gas system.

(Code 1977, § 14-50)

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**Sec. 26-106. - Rough piping inspection.**

A rough piping inspection shall be made after all new piping authorized by a permit has been installed, and after any such piping has been covered or concealed or any gas fixtures or appliances have been attached thereto.

(Code 1977, § 14-51)

**Sec. 26-107. - Final inspection of piping.**

A final piping inspection shall be made after all piping authorized by a permit has been installed, after all portions thereof which are to be concealed by plastering or otherwise have been so concealed, and before any fixtures or gas appliances have been attached thereto. Such inspection shall include a pressure test, at which time the piping shall stand an air pressure equal to not less than the pressure of a column of mercury six inches in height, and the piping shall hold such air pressure for a period of at least ten minutes without any drop.

(Code 1977, § 14-52)

**Sec. 26-108. - Certificate of approval.**

The inspector shall issue a certificate of approval at the completion of the work for which a permit for consumer piping has been issued, if, after inspection, it is found that such work complies with the provisions of this article. A duplicate of each certificate issued covering consumer gas piping shall be delivered to the gas company and used as its authority to render gas service.

(Code 1977, § 14-53)

**Sec. 26-109. – Disconnections.**

The building/codes official is authorized to disconnect any gas piping, fixture or appliance for which a certificate of approval is required but has not been issued therefor, or which, upon inspection, shall be found defective or in such condition as to endanger life or property. In all cases where such a disconnection is made, a notice shall be attached to the piping, fixture or appliance disconnected by the inspector, which notice shall state that the same has been disconnected by the building/codes official, with the reason therefor. It shall be unlawful for any person to remove such notice or reconnect such gas piping, fixture or appliance without authorization by the inspector and such gas piping, fixture or appliance shall not be put in service or used until the inspector has attached his certificate of approval in lieu of the disconnection notice.

**Sec. 26-110. -120 – Reserved.**



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**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA DATE: 5-1-2012  
Page 1 of 1**

**SUBJECT:** CONSIDERATION OF APPROVAL OF THE SPECIAL EVENT PERMIT FOR THE STARKVILLE COMMUNITY DAY SCHEDULED FOR SATURDAY, JULY 21, 2012, AT J.L. KING PARK, REQUESTING STREET CLOSINGS, IN-KIND SERVICES AND A CASH DONATION FROM THE CITY OF STARKVILLE.

**AMOUNT & SOURCE OF FUNDING:** \$1,088.00 from various City Departments and \$2,500.00 from General Fund for cash donation.

**FISCAL NOTE:** FY 2011-12

**REQUESTING DEPARTMENT:** Building Codes & Planning

**DIRECTOR'S AUTHORIZATION:** BHG

**FOR MORE INFORMATION CONTACT:** Anita Lindsey @ 648-7171

**PRIOR BOARD ACTION:** None, this is the first time this event has been held.

**BOARD AND COMMISSION ACTION:** The City's Special Events Committee reviewed the application on May 23, 2011. Since the event request is the same as previously requested and all departments confirmed that nothing had changed on their parts, another Special Events Committee meeting was not held for the new request.

**PURCHASING:** N/A

**DEADLINE:** N/A

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**AUTHORIZATION HISTORY:** BOA denied same request on June 7, 2011 and the event was cancelled.

**STAFF RECOMMENDATION:** Estimated costs for City's cash and in-kind services:

CASH	\$2,500.00
Police Dept	\$800.00
Sanitation	\$238.00
Fire Dept	\$50.00
<b>TOTAL</b>	<b>\$3,588.00</b>

**Suggested motion:** "MOTION TO APPROVE THE REQUEST BY ANITA LINDSEY TO CLOSE STREETS, PROVIDE IN-KIND SERVICES AND A CASH DONATION FOR THE STARKVILLE COMMUNITY DAY, SCHEDULED FOR SATURDAY, JULY 21, 2012 AT J.L. KING PARK, IN AN AMOUNT NOT TO EXCEED \$3,588.00."

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**AGENDA ITEM NO:**  
**CITY OF STARKVILLE**  
**AGENDA DATE: May 1, 2012**  
**RECOMMENDATION FOR BOARD ACTION**  
**PAGE: 1 of 1**

**SUBJECT:** Request Board consideration of revisions to the job description for the City Clerk and approval to advertise to fill the position.

**AMOUNT & SOURCE OF FUNDING:** Budgeted position

**FISCAL NOTE:**

**REQUESTING DIRECTOR'S DEPARTMENT:** Mayor and Board

**AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:**

**PURCHASING:**

**AUTHORIZATION HISTORY:** City Clerk Markeeta Outlaw has informed us of her plans to retire effective 6/1/2012. The job description for this position should be considered to determine if revisions are appropriate prior to advertising for the position. The current job description and a proposed Draft with revisions is attached.

**AMOUNT:**

**STAFF RECOMMENDATION:** Recommend approval of revisions to the job description for the position of City Clerk and approval to advertise to fill this upcoming vacant position.

**DATE SUBMITTED:** April 26, 2012

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**City Clerk—Administration Department—CURRENT JOB DESCRIPTION—SALARY GRADE 15**

**Duties** - A municipal clerk has many and varied duties. These duties include, but are not limited to, those outlined below.

A municipal clerk serves as auditor, bookkeeper, custodian of the official seal, clerk of the police court (unless another is designated), registrar of voters, and *ex officio* treasurer (in municipalities not having depositories); the clerk must certify building, plumbing, electrical, sanitary, and like codes (together with the mayor), which have been adopted and cited in an ordinance by the governing body of the municipality and file these adopted codes as a part of the permanent records of the clerk's office; the clerk helps conduct and supervise municipal elections; the clerk must keep the "Municipal Minutes" in which are recorded the proceedings and all orders, resolutions, ordinances, and judgments of the governing authorities, and shall record the proceedings and all orders, resolution, ordinances and judgments of the governing authorities, and shall keep the minutes indexed alphabetically, so that all entries on the minutes can be easily found; the clerk shall, in municipalities of 2,000 or more, or in others so ordering, keep a "Docket of Claims," and shall keep the "Municipal Docket" upon which the clerk shall enter each subject, other than claims and accounts, to be acted upon by the governing authorities at the next meeting; the clerk shall make monthly financial reports to the governing body at its regular meeting; shall keep the ordinance book; shall copy the assessment rolls; shall certify and publish the levy for municipal taxes; shall certify certain tax levy information to the State Tax Commission; shall issue warrants (or checks); and may certify copies of ordinances whenever proof of their existence is needed in judicial proceedings.

In addition, the clerk has many other varied financial duties including, but not limited to, participation in formulation and adoption of the municipal budget, collection of municipal and separate school district taxes (unless collected by the county), receiving and processing of receipts, balancing cash drawers, making deposits to appropriate accounts, preparing and distributing information for bond issues, processing Worker's Compensation claims, payroll, accounts payable, accounts receivable, and purchasing administration.

The City Clerk works regular hours most of the time, works overtime when the workload so demands, and works some nights (generally on a regular basis) to attend meetings of the mayor and board of aldermen. The clerk's position and responsibilities are statutory, but the clerk is appointed and serves at the "will and pleasure" of the mayor and board of aldermen.

**Qualifications** - Given the diverse job responsibilities of a municipal clerk, as summarized above, there is no specific set of qualifications which perfectly matches the position. Applicants are encouraged to offer as qualification for the position a combination of formal education, experience, and specialized certification and training.

An applicant's formal education is expected to be post-secondary education in areas related to the responsibilities of a municipal clerk. These areas include, but are not limited to, financial management, accounting, audit, communication, business administration, political science, municipal law, public administration, psychology, and the like.

The experience qualification is met by service as a municipal clerk or deputy municipal clerk in a Mississippi municipality. In addition, an applicant may offer for consideration experience in one or more of the areas of a municipal clerk's responsibility.

Certification to be offered includes, but is not limited to, completion (or willingness to complete) the Municipal Clerks Certification Program offered by the Center for Governmental Training & Technology in the Mississippi State University Extension Service, designation as a Certified Municipal Clerk by the Mississippi Municipal Clerks and Collectors Association, a Certified Municipal Clerk by the International Institute of Municipal Clerks, and attendance at meetings of the Master Municipal Clerks Academy and other specialized certification training programs.

The municipal clerk must be able to be bonded, must supervise and rate the performance of others in an office environment, must communicate effectively orally and in writing, and must be computer literate (particularly in word processing).

**CITY OF STARKVILLE  
JOB DESCRIPTION**

**Title: City Clerk**

**Department: City Clerk's Office**

**Reports to: Mayor and Board of Aldermen**

**Classification: EXEMPT  
Salary Grade 15**

**Date Prepared: 04/26/12**

**Approved by Board:**

**GENERAL POSITION SUMMARY:**

The City Clerk performs a variety of specialized duties including statutorily required duties of keeping the records of Municipal Minutes, keeping the Municipal (Claims) Docket, and serving as auditor for the City. The City Clerk will be responsible for managing all finances and assets, all purchasing procedures, and overseeing the conduct of all city elections as well as miscellaneous other duties. The City Clerk works regular hours and may work overtime when the workload demands; works some nights (generally on regular basis) to attend meetings of the Mayor and Board of Aldermen. The City Clerk position and responsibilities are statutory, and is appointed, but serves at the "will and pleasure" of the Mayor and Board of Aldermen. This position reports to the Mayor and Board of Aldermen.

**ESSENTIAL JOB FUNCTIONS:**

1. Ensures accuracy and management of all official records including "Municipal Minutes" and the "Docket of Claims" and their preservation; prepares and has published legal notices of public hearings and special meetings; plans and organizes the Records Management Program for the city and coordinates records retention and disposal for all city departments. This shall encompass all duties as specified in MS Code of 1972 *as amended*, Sections 21-15-17 and 21-15-19.
2. Manages all finances of the city including managing all staff responsible for handling or managing money; creates, maintains and manages policies, procedures and systems for financial record keeping; responsible for certifying tax levy information to Department of Revenue, as well as, certifying and publishing the levy information; oversees development and management of annual budget; directs the purchase of securities required by law; makes monthly financial reports to the Mayor and Board of Aldermen; maintains proper banking relationships for management of municipal funds.
3. Manages City's treasury including cash flow, banking operations, investments of excess funding.
4. Coordinates the issuance of bonded indebtedness including assisting in the bond rating meetings and producing debt reports and summaries.
5. Coordination of city budget process including development of budget forms and instructions, compilation of budget figures, performance of budget analysis and preparation of budget documents.
6. Supervises financial year end closing in accordance with city financial policies and generally Accepted Accounting Principles including year end report preparation and coordination of annual audit.
7. Supervises preparation of required State and Federal reports including sales tax submittals, grant drawdown filings, budget reports, tax increment reports, financial reports and other related reports.
8. Manages of all assets of the City including fixed assets and management of bonding, insurance and service contracts.
9. Audits all financial reports and records; serves as internal auditor of the municipality by state law; works with external auditors to insure accuracy in reporting all financial matters and creates policies and procedures that ensure proper accounting of municipal funds. Reference MS Code of 1972 *as amended*, Section 21-15-21.
10. Manages financial accounting software, implantation, updates and departmental training.
11. Oversees all purchasing processes and inventory of assets; establishes policies and purchasing procedures in compliance with state laws and ensures appropriate disposition of assets following guidelines and statute; supervises city wide purchasing through the management of purchase order system; coordinates city wide purchasing opportunities; manages purchasing policies.
12. Conducts financial analysis on all major city undertakings such as annexation projects and provides expertise to Mayor, Board of Aldermen and Chief Administrative Officer on all financial questions.

13. Administers the issuance of municipal licenses, including business and various regulatory licenses as assigned and in accordance with applicable City ordinances and regulations.
14. Attends regular and special Board of Aldermen meetings.
15. Oversees the management and leadership of staff to achieve goals; provides coaching and counseling and conducts annual performance evaluations; plans and organizes workloads and staff assignments; issues written and oral instructions; trains and motivates assigned staff; reviews progress and directs changes as necessary.

**OTHER FUNCTIONS:**

1. Works as team player with other employees.
2. Serves on various employee or other committees as assigned.
3. Attends training classes, seminars, as assigned.
4. Prioritize daily work flow.
5. Meet specified or required deadlines.
6. Communicate effectively with residents, elected officials, and other City employees, etc., both orally and written.
7. Work autonomously.
8. Handle multiple tasks simultaneously with frequent interruptions.
9. Deal with others in a professional manner.
10. Maintain professional composure in heated situations.
11. Follow Department and City policies and procedures.
12. Operates with minimum supervision.

**SUPERVISORY RESPONSIBILITY:**

Supervision is exercised over professional and clerical personnel assigned to assist the City Clerk's Office.

**INTERPERSONAL CONTACTS:**

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, and other governmental agencies.

**PHYSICAL, MENTAL, and OTHER CAPABILITIES**

Requires the ability to sit, stand, walk, see, bend, stoop, talk and hear, kneel, and crouch. Employee may be required to lift objects (up to 30 lbs.) without assistance. The employee is regularly required to use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception and the ability to adjust focus.

**JOB CONDITIONS:**

The employee generally works indoors.

**EDUCATION AND/OR EXPERIENCE REQUIRED:**

- Bachelor's degree in Accounting, Finance or related field.
- Five (5) or more years experience in a responsible executive or administrative support position, preferably in a municipal setting, including financial oversight.
- Experience qualification is met by service as a municipal clerk or deputy municipal clerk in a Mississippi municipality, or by comparable experience in a similar setting.
- Certification as a Certified Municipal Clerk by the Mississippi Municipal Clerk and Collectors Association; or Certification as a Municipal Clerk by the International Institute of Municipal Clerks; Knowledge of the laws, ordinances and other regulations pertaining to records management, public information, elections and voter registration, and general municipal administration.
- Knowledge of the principles and procedures of professional office management.

- Knowledge of city services, organizational structure and general operations to effectively direct and assist the public.
- Ability to accurately record and maintain records.
- Ability to establish and maintain effective working relationships with employees, other departments, officials and the public.
- Ability to communicate effectively verbally and in writing.
- Ability to plan, organize and supervise clerical workers and assigned staff.
- Skill in operation of computer systems and accounting systems; Excel and spreadsheets.

**Special Requirements:**

- Must be bondable.
- Notary Certification within six (6) months.

***The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.***

***The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.***

***Regular and consistent attendance is a condition of continuing employment.***

**CITY OF STARKVILLE  
JOB DESCRIPTION**

**Title: City Clerk**

**Department: City Clerk's Office**

**Reports to: Mayor and Board of Aldermen**

**Classification: EXEMPT**

**Date Prepared: 04/26/12**

**Approved by Board:**

**GENERAL POSITION SUMMARY:**

The City Clerk performs a variety of specialized duties including statutorily required duties of keeping the records of Municipal Minutes, keeping the Municipal (Claims) Docket, and serving as auditor for the City. The City Clerk will be responsible for managing all finances and assets, all purchasing procedures, and overseeing the conduct of all city elections as well as miscellaneous other duties. The City Clerk works regular hours and may work overtime when the workload demands; works some nights (generally on regular basis) to attend meetings of the Mayor and Board of Aldermen. The City Clerk position and responsibilities are statutory, and is appointed, but serves at the "will and pleasure" of the Mayor and Board of Aldermen. This position reports to the Mayor and Board of Aldermen.

**ESSENTIAL JOB FUNCTIONS:**

1. Ensures accuracy and management of all official records including "Municipal Minutes" and the "Docket of Claims" and their preservation; prepares and has published legal notices of public hearings and special meetings; plans and organizes the Records Management Program for the city and coordinates records retention and disposal for all city departments. This shall encompass all duties as specified in MS Code of 1972 *as amended*, Sections 21-15-17 and 21-15-19.
2. Manages all finances of the city including managing all staff responsible for handling or managing money; creates, maintains and manages policies, procedures and systems for financial record keeping; responsible for certifying tax levy information to Department of Revenue, as well as, certifying and publishing the levy information; oversees development and management of annual budget; directs the purchase of securities required by law; makes monthly financial reports to the Mayor and Board of Aldermen; maintains proper banking relationships for management of municipal funds.
3. Manages City's treasury including cash flow, banking operations, investments of excess funding.
4. Coordinates the issuance of bonded indebtedness including assisting in the bond rating meetings and producing debt reports and summaries.
5. Coordination of city budget process including development of budget forms and instructions, compilation of budget figures, performance of budget analysis and preparation of budget documents.
6. Supervises financial year end closing in accordance with city financial policies and generally Accepted Accounting Principles including year end report preparation and coordination of annual audit.
7. Supervises preparation of required State and Federal reports including sales tax submittals, grant drawdown filings, budget reports, tax increment reports, financial reports and other related reports.
8. Manages of all assets of the City including fixed assets and management of bonding, insurance and service contracts.
9. Audits all financial reports and records; serves as internal auditor of the municipality by state law; works with external auditors to insure accuracy in reporting all financial matters and creates policies and procedures that ensure proper accounting of municipal funds. Reference MS Code of 1972 *as amended*, Section 21-15-21.
10. Manages financial accounting software, implantation, updates and departmental training.
11. Oversees all purchasing processes and inventory of assets; establishes policies and purchasing procedures in compliance with state laws and ensures appropriate disposition of assets following guidelines and statute; supervises city wide purchasing through the management of purchase order system; coordinates city wide purchasing opportunities; manages purchasing policies.
12. Conducts financial analysis on all major city undertakings such as annexation projects and provides expertise to Mayor, Board of Aldermen and Chief Administrative Officer on all financial questions.

13. Administers the issuance of municipal licenses, including business and various regulatory licenses as assigned and in accordance with applicable City ordinances and regulations.
14. Attends regular and special Board of Aldermen meetings.
15. Oversees the management and leadership of staff to achieve goals; provides coaching and counseling and conducts annual performance evaluations; plans and organizes workloads and staff assignments; issues written and oral instructions; trains and motivates assigned staff; reviews progress and directs changes as necessary.

**OTHER FUNCTIONS:**

1. Works as team player with other employees.
2. Serves on various employee or other committees as assigned.
3. Attends training classes, seminars, as assigned.
4. Prioritize daily work flow.
5. Meet specified or required deadlines.
6. Communicate effectively with residents, elected officials, and other City employees, etc., both orally and written.
7. Work autonomously.
8. Handle multiple tasks simultaneously with frequent interruptions.
9. Deal with others in a professional manner.
10. Maintain professional composure in heated situations.
11. Follow Department and City policies and procedures.
12. Operates with minimum supervision.

**SUPERVISORY RESPONSIBILITY:**

Supervision is exercised over professional and clerical personnel assigned to assist the City Clerk's Office.

**INTERPERSONAL CONTACTS:**

Has regular contact with internal and external sources, including employees, Department Heads, outside agencies, and other governmental agencies.

**PHYSICAL, MENTAL, and OTHER CAPABILITIES**

Requires the ability to sit, stand, walk, see, bend, stoop, talk and hear, kneel, and crouch. Employee may be required to lift objects (up to 30 lbs.) without assistance. The employee is regularly required to use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception and the ability to adjust focus.

**JOB CONDITIONS:**

The employee generally works indoors.

**EDUCATION AND/OR EXPERIENCE REQUIRED:**

- Bachelor's degree in Accounting, Finance or related field.
- Five (5) or more years experience in a responsible executive or administrative support position, preferably in a municipal setting, including financial oversight.
- Experience qualification is met by service as a municipal clerk or deputy municipal clerk in a Mississippi municipality, or by comparable experience in a similar setting.
- Certification as a Certified Municipal Clerk by the Mississippi Municipal Clerk and Collectors Association; or Certification as a Municipal Clerk by the International Institute of Municipal Clerks; Knowledge of the laws, ordinances and other regulations pertaining to records management, public information, elections and voter registration, and general municipal administration.
- Knowledge of the principles and procedures of professional office management.

- Knowledge of city services, organizational structure and general operations to effectively direct and assist the public.
- Ability to accurately record and maintain records.
- Ability to establish and maintain effective working relationships with employees, other departments, officials and the public.
- Ability to communicate effectively verbally and in writing.
- Ability to plan, organize and supervise clerical workers and assigned staff.
- Skill in operation of computer systems and accounting systems; Excel and spreadsheets.

**Special Requirements:**

- Must be bondable.
- Notary Certification within six (6) months.

***The duties listed above are intended as illustrations of the types of work that may be performed. The omission of specific job duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.***

***The job description does not constitute an employment contract and is subject to change as the needs of the City and requirements of the job change.***

***Regular and consistent attendance is a condition of continuing employment.***



**AGENDA ITEM NO: X.C.**

**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA DATE: 5-1-12  
PAGE: 1**

**Subject:** Consideration of authorizing a contingency contract with Local Government Services, LLC, for an audit of the Metrocast franchise contract payments to the City of Starkville.

**AMOUNT & SOURCE OF FUNDING:** This is taken purely on a contingency basis with reimbursement coming from the revenue realized through the audit process.

**FISCAL NOTE:** N/A

**REQUESTING  
DEPARTMENT:** Board of Aldermen

**DIRECTOR'S  
AUTHORIZATION:** Lynn Spruill

**FOR MORE INFORMATION CONTACT:** Lynn Spruill @ 323-4583

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** N/A

**DEADLINE:** N/A

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
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**STAFF RECOMMENDATION:** N/A

**ADDITIONAL INFORMATION:** N/A

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Suggested Motion: “MOVE APPROVAL OF THE CONTINGENCY CONTRACT WITH LOCAL GOVERNMENT SERVICES, LLC, TO AUDIT THE METROCAST PAYMENTS TO THE CITY FOR FULL PAYMENT IN COMPLIANCE WITH THE FRANCHISE AGREEMENT”

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AGREEMENT BETWEEN  
THE CITY OF STARKVILLE, MISSISSIPPI  
AND  
LOCAL GOVERNMENT SERVICES, LLC  
FOR CABLE TELEVISION FRANCHISE FEE PAYMENT COMPLIANCE SERVICE

WHEREAS, the City of Starkville desires to determine if the local cable company serving the City is in compliance with the City ordinance regarding franchise fee payments to the City;

WHEREAS, Local Government Services, LLC ("LGS") has available a cable television franchise fee payment compliance service; and,

WHEREAS, the City has a need for such cable television franchise fee compliance service.

THEREFORE, THE CITY AND LGS AGREE AS FOLLOWS:

Section 1. Service options provided to the City of Starkville:

LGS will accomplish its services in a timely manner with the cooperation and assistance of the City. LGS agrees to provide, either directly or through its agents or subcontractors a franchise fee payment compliance review to determine whether the local cable company is complying with the City's Television Franchise Ordinance for the period of January 1, 2009 through December 31, 2011. This service will include a jurisdictional coding test to determine if City streets have been correctly coded in the cable company's billing database. LGS shall also assist the City in enforcing the franchise fee payment provisions of the City's Franchise Ordinance. (LGS is not responsible for cost associated with filing of a court action or legal representation in a court proceeding).

In the event that the City at a later date desires to obtain additional services offered by LGS, the parties may execute an addendum or addenda to this agreement for the City to obtain such services

Section 2. Effective Date, Payment and Termination.

- a) This agreement shall become effective upon the signature of both parties.
- b) The total obligation of the City is 40% of any franchise fee amount recovered by LGS including any interest or other amounts recovered for the City.
- c) The City shall pay LGS 40% of any amount recovered within fourteen (14) days following the recovery of any franchise fees that are owed to the City. The City agrees to utilize whatever reasonable enforcement remedies that exist in the City's current cable television franchise ordinance to assist LGS in obtaining the information necessary for LGS to perform the review and to recover any franchise fees due. Failure of the City to enforce its ordinance will relieve LGS from any obligations to the City.
- d) Either party may terminate this agreement at any time upon thirty (30) days written notice to the other party. All fees and costs incurred to the date of receipt of the notice shall be paid to LGS.

Section 4. Assignment/Transfer

LGS is prohibited from assigning or transferring any of its obligations of this Agreement without obtaining prior written approval of the City.

Section 5. Amendments.

This contract may be amended by future written agreements executed on behalf of the City and LGS.

Section 6. Law and Venue.

This agreement shall be construed under the laws of the State of Mississippi. In the event that a dispute arises between the parties that results in litigation, venue for such litigation will be in the Oktibbeha County Circuit Court or United States District Court for the Northern District of Mississippi, Eastern Division, as applicable.

Section 7. Indemnification.

LGS shall defend, indemnify, and hold harmless City, its officers, employees, or agents, from any and all claims, demands, or judgments whatsoever, including the costs, expenses and reasonable attorney's fees, incurred for any breach of LGS's obligations under this agreement or by any act or omission of LGS in providing franchise fee payment compliance service under this agreement.

EXECUTED ON BEHALF OF THE CITY OF STARKVILLE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

ATTEST:

Mayor: \_\_\_\_\_  
City of Starkville

By \_\_\_\_\_

EXECUTED ON BEHALF OF LOCAL  
GOVERNMENT SERVICES, LLC

(SEAL)

By \_\_\_\_\_  
Member

A RESOLUTION OF THE CITY OF STARKVILLE TO AUTHORIZE THE MAYOR TO EXECUTE A  
CABLE TELEVISION FRANCHISE FEE PAYMENT COMPLIANCE SERVICE AGREEMENT

WHEREAS, the City of Starkville desires to determine if the local cable company serving the City is in compliance with the applicable local cable ordinance or state issued franchise regarding franchise fee payments remitted to the City;

WHEREAS, Local Government Services, LLC has available a cable television franchise management service to assist the City in such compliance review;

NOW THEREFORE BE IT RESOLVED, that the Mayor of the City of Starkville is hereby authorized to execute a cable television franchise fee payment compliance review service agreement on behalf of the City, in substantially the same form as Appendix A which is attached to and made a part of this resolution.

RESOLVED by the Mayor and Board of Aldermen of the City of Starkville this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST:

By \_\_\_\_\_  
City Clerk

Mayor: \_\_\_\_\_  
City of Starkville

(SEAL)



**AGENDA ITEM NO: X.D.**

**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA DATE: 5-1-12  
PAGE: 1**

**Subject:** Report on MDOT plans for the improvements to Highway 182 per the request of Alderman Perkins.

**AMOUNT & SOURCE OF FUNDING:** N/A

**FISCAL NOTE:** N/A

**REQUESTING  
DEPARTMENT:** Board of Aldermen

**DIRECTOR'S  
AUTHORIZATION:** Alderman Perkins

**FOR MORE INFORMATION CONTACT:** Edward Kemp @ 323-4583 or Lynn Spruill @ 323-4583

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** N/A

**DEADLINE:** N/A

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
---------------	---------------------------

**STAFF RECOMMENDATION:** N/A

**ADDITIONAL INFORMATION:** Commissioner Tagert was invited to appear but was unable to attend. MDOT representative has sent an email to provide information on the plans that MDOT has for addressing the status of Highway 182/Martin Luther King, Jr. Boulevard.

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Suggested Motion: N/A

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**From:** [Edward C. Kemp](#)  
**To:** ["D. Lynn Spruill";](#)  
**Subject:** FW: May 1, 2012 Board of Alderman Meeting  
**Date:** Wednesday, April 25, 2012 8:09:29 AM

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**From:** Jamieson, Bill [mailto:wjamieson@mdot.state.ms.us]  
**Sent:** Wednesday, April 25, 2012 7:25 AM  
**To:** Edward C. Kemp  
**Subject:** RE: May 1, 2012 Board of Alderman Meeting

Edward,

As we have previously discussed, the Department had planned to overlay SR 182 through Starkville this summer. Due to a shortfall of state money, we were using federal money on this overlay. When we began to develop plans we learned that there were numerous encroachments within the right of way. These encroachments would have to be removed in order to continue with our plans. By state law, it is the responsibility of the City to remove encroachments. Our plans are to overlay this section in the next two years using state funds.

Please advise if we can be of further assistance.

Bill



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: X.F  
AGENDA DATE: 5/1/12  
PAGE: 1 of 1**

**SUBJECT:** CONSIDERATION OF REVISING THE 2011 CAPITAL IMPROVEMENT PROGRAM TO INCLUDE AN OVERLAY OF CRITZ STREET FROM JACKSON STREET TO OLD WEST POINT ROAD INSTEAD OF THE CENTRAL AVENUE REBUILD PROJECT.

**AMOUNT & SOURCE OF FUNDING:** \$101,852.00 in 304-328. Remainder to come from Ending Fund balance.

**FISCAL NOTE:**

**REQUESTING  
DEPARTMENT:** Engineering

**DIRECTOR'S  
AUTHORIZATION:** Yes

**FOR MORE INFORMATION CONTACT:** Alderman Dumas  
Edward C. Kemp, City Engineer, 323-2525 x. 111

**PRIOR BOARD ACTION:** Board has previously approved the Central Avenue Rebuild Project

**BOARD AND COMMISSION ACTION:**

**PURCHASING:** n/a

**DEADLINE:** none

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
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**STAFF RECOMMENDATION:**

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Staff Recommends **APPROVAL**

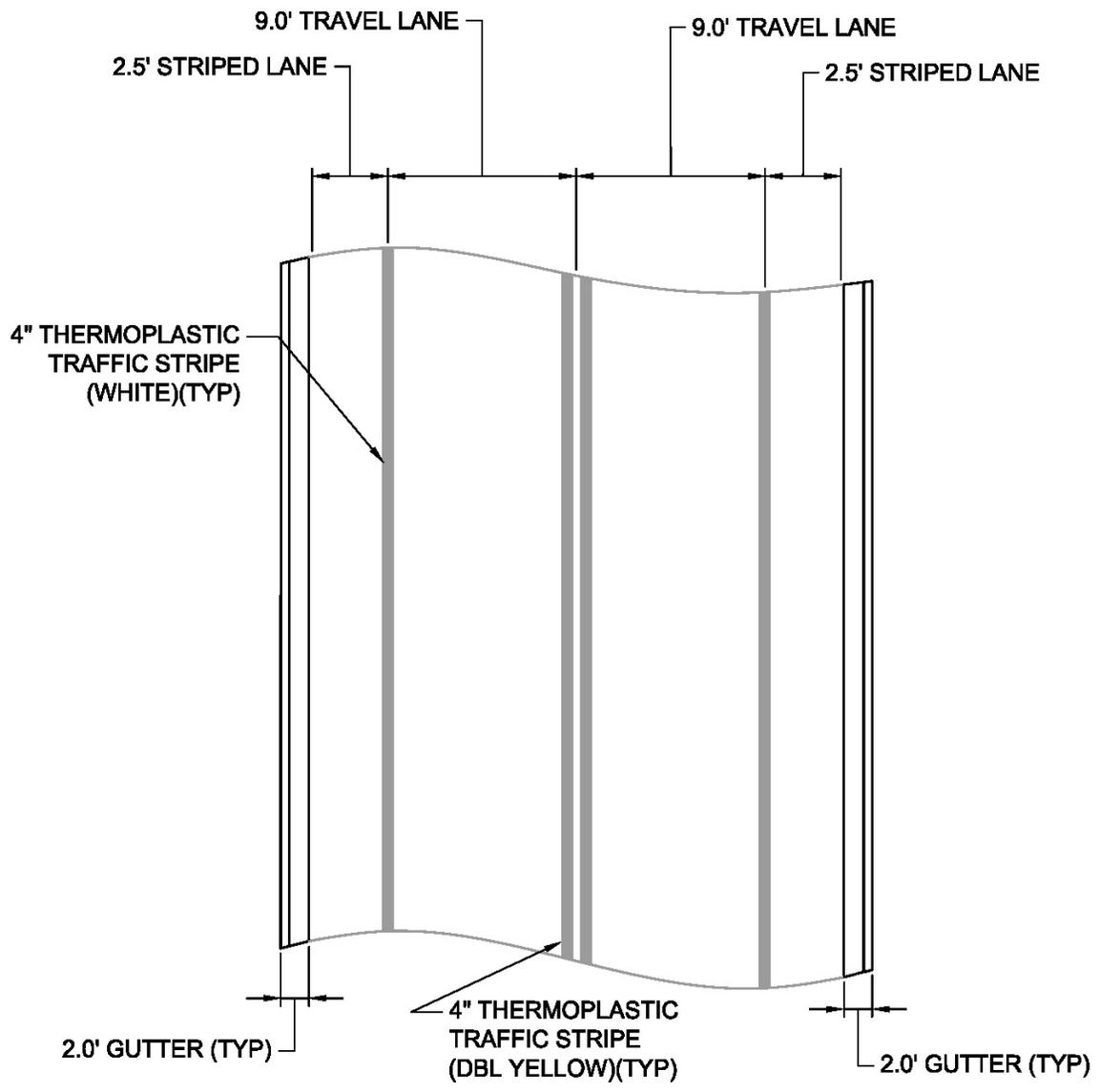
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The Central Avenue Rebuild was initially programmed as part of the 2011 Capital Improvement Budget. This project was delayed last year due to bid prices coming in much higher than budgeted and it was discussed to potentially supplement the project with additional funds from the 2012 Capital Improvement Budget.

Since Critz Street serves as a more primary thoroughfare and due to its deteriorating condition, it is requested that the funds allocated toward Central Avenue be redirected to Critz Street. A cost estimate for this work is included. In addition to the overlay, it is requested to stripe Critz Street with a centerline and bike lanes on either side of the roadway. A typical section of the proposed street section is also attached.

Street Project	Project Limits		Length	Width	Work Type	Base/Leveling Cost	Surface Cost	Striping Cost	Project Estimated Cost
	(from)	(to)							
ADDITIONAL ROADWAY									
Critz	Jackson	Old West Point	3315	31	Patching, Overlay, Striping	\$11,971	\$89,491	\$15,696	\$117,158
Milling Existing Asphalt			5893	Sq. Yd.					\$11,787
								Testing 1.5%	\$1,757
								Contingency 5%	\$5,858
								Subtotal Critz Street	\$136,560

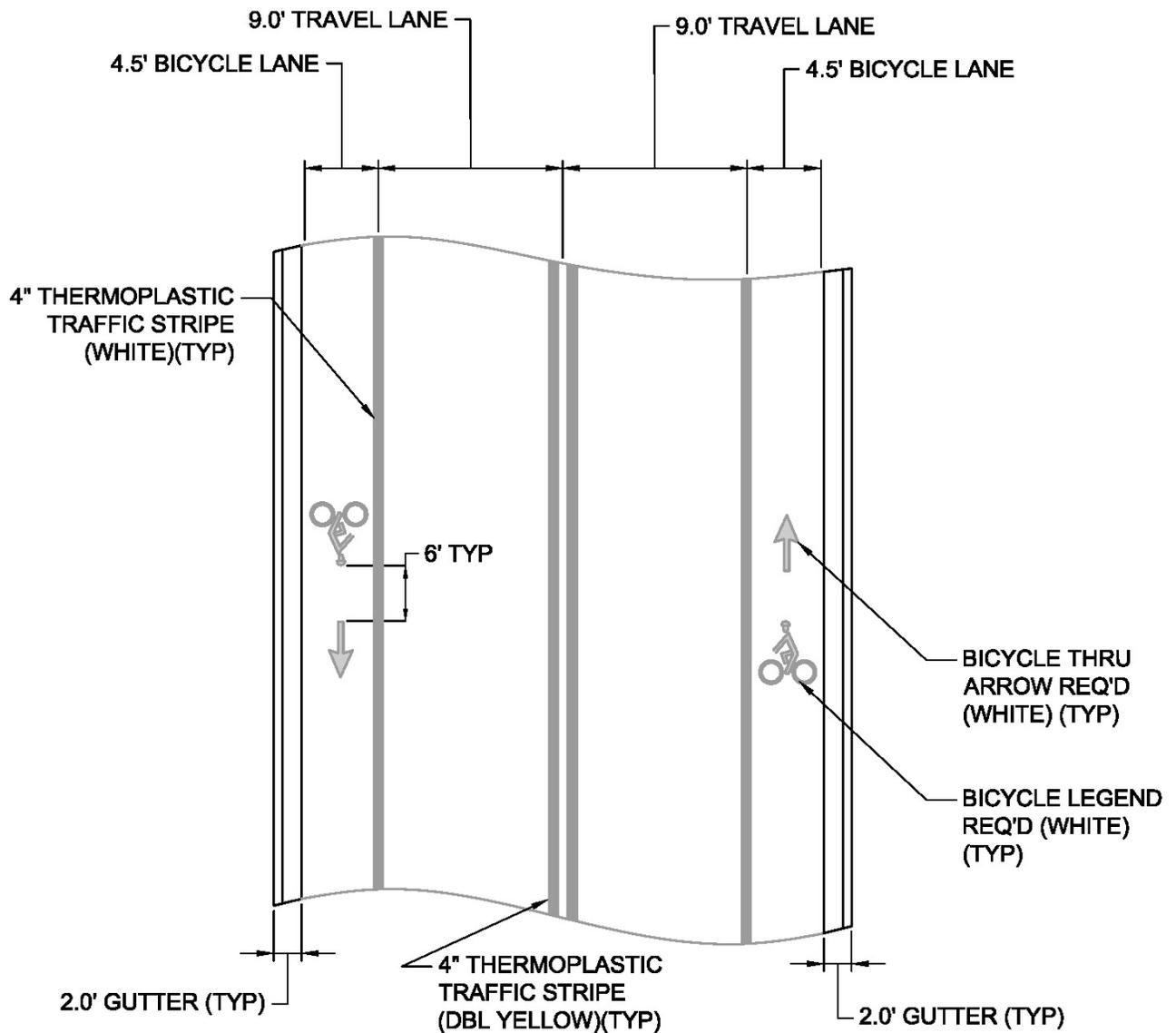
***Suggested Motion: MOVE APPROVAL OF REVISING THE 2011 CAPITAL IMPROVEMENT PROGRAM TO INCLUDE AN OVERLAY OF CRITZ STREET FROM JACKSON STREET TO OLD WEST POINT ROAD INSTEAD OF THE CENTRAL AVENUE REBUILD PROJECT WITH THE REMAINDER OF THE FUNDS NECESSARY TO COMPLETE THE PROJECT COMING FROM THE ENDING FUND BALANCE.***



**General Notes:**

1. No bike legend or lane directional arrows required.
2. All dimensions are from center-of-stripe to center-of-stripe.
3. All legend striping shall be a minimum of 120 mil thickness.
4. All edge, centerline, or lane striping shall be a minimum of 90 mil thickness.

<p><b>City of Starkville</b> Engineering Department</p>	<p>TYPICAL STRIPING DETAIL</p>	<p>Revised:</p>
<p>CRITZ STREET JACKSON ST. - MONTGOMERY ST.</p>	<p>DATE: APRIL 23, 2012</p>	<p>PROJECT NO. 12116</p>



**General Notes:**

1. Install bicycle legend and lane directional arrows at 300' intervals and as directed by Engineer.
2. All dimensions are from center-of-stripe to center-of-stripe.
3. All legend striping shall be a minimum of 120 mil thickness.
4. All edge, centerline, or lane striping shall be a minimum of 90 mil thickness.

<p>City of Starkville Engineering Department</p>	<p>TYPICAL STRIPING DETAIL</p>	<p>Revised:</p>
<p>CRITZ STREET MONTGOMERY ST. - OLD WEST POINT RD.</p>	<p>DATE: APRIL 23, 2012</p>	<p>PROJECT NO. 12116</p>



**AGENDA ITEM NO: X.F.**

**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA DATE: 5-1-12  
PAGE: 1**

**Subject:** Consideration of appointing William H. (Bill) Webb to the unfinished term on the Board of Adjustments and Appeals ending June 30, 2013, representing Ward 6.

**AMOUNT & SOURCE OF FUNDING:** N/A

**FISCAL NOTE:** N/A

**REQUESTING  
DEPARTMENT:** Board of Aldermen

**DIRECTOR'S  
AUTHORIZATION:** Alderman Perkins

**FOR MORE INFORMATION CONTACT:** Alderman Perkins @ 242-7300

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** N/A

**DEADLINE:** N/A

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
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**STAFF RECOMMENDATION:** N/A

**ADDITIONAL INFORMATION:** N/A

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Suggested Motion: “MOVE APPROVAL OF APPOINTING WILLIAM h. (BILL) WEBB TO THE UNEXPIRED TERM ON THE BOARD OF ADJUSTMENTS AND APPEALS ENDING JUNE 30, 2013 REPRESENTING WARD 6”

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April 20, 2012

To: The City of Starkville, MS

From: James Johnson

Subject: Board of Adjustments & Appeals resignation

Honorable Mayor & Aldermen:

Although my appointment to the Board of Adjustments & Appeals does not expire until June 30, 2013 due to health related concerns, it is with deep regret that I resign from my position effective immediately.

It has been an honor servicing Starkville in this capacity and I wish the City much success in the future.

Sincerely,

  
James Johnson

**From:** [Roy Perkins](#)  
**To:** [Lynn Spruill](#);  
**cc:** [bwebb99@att.net](mailto:bwebb99@att.net);  
**Subject:** FW: Board of Adjustments and Appeals  
**Date:** Tuesday, April 24, 2012 10:22:47 PM

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Dear Ms. Spruill:

If you need anything further from Mr. Bill Webb regarding this matter, please contact him directly.  
Please keep me informed via cell phone. Thanks so very much for your assistance and cooperation.

Alderman Perkins

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Date: Tue, 24 Apr 2012 11:49:39 -0700  
From: [bwebb99@att.net](mailto:bwebb99@att.net)  
Subject: Board of Adjustments and Appeals  
To: [royaperkins@hotmail.com](mailto:royaperkins@hotmail.com)

Alderman Perkins

I understand that a seat on the above mentioned board is vacant or soon will be. I would appreciate your consideration as a candidate for this position. I feel that my having worked with this board in the past, as well as my past experience working with the Building Department and Zoning Commission would qualify me to fill this position.

Thanks for your help

Bill Webb

P. S.

Having worked with Mr. Johnson while I was City Engineer, I would like to say he is a valued member of the board and it was a pleasure to work with him.

# THE CITY OF STARKVILLE, MISSISSIPPI

## MUNICIPAL AUTHORITIES, BOARDS, COMMITTEES, AND COMMISSIONS

Highlighted names represent vacancies or near term upcoming vacancies

Updated April 23, 2012

### EXTERNAL/COMMUNITY STANDING COMMITTEES

<u>NAME</u>	<u>TERM EXPIRES</u>
<b><u>GOLDEN TRIANGLE REGIONAL AIRPORT AUTHORITY</u></b> (5-year term)	
Frank Chiles	07/01/14
<b><u>STARKVILLE HOUSING AUTHORITY</u></b> (5-year term)	
Sophia S. Nickels	09/05/14
Floyd Johnson	09/05/15
Larnzy Carpenter	09/05/16
Loren (Bo) Bell	09/05/13
Charles Weatherly	09/05/12
<b><u>MUNICIPAL AIRPORT BOARD</u></b> (3-year term)	
Jimmy Richardson	12/31/12
Bendetrese Reese	12/31/14
Brian Portera	12/31/13
Board of Aldermen liaison	Ben Carver
City Staff support	Airport Manager
<b><u>LIBRARY BOARD OF TRUSTEES</u></b> (5-year term)	
Dolton McAlpin      Ward 5	09/30/16
William Elam	09/30/13
Rachel Allen	09/30/14
Vacant	09/30/15
Jack McCarty	09/30/12

**OKTIBBEHA COUNTY HERITAGE MUSEUM COMMITTEE** (3-year term)

Dennis Bock		09/30/13
Ruth Morgan		09/30/12
Billy Poe	Ward IV	09/30/14
Emily Jones		09/30/14

Board of Aldermen liaison	Richard Corey
City Staff support	City Engineer

**STARKVILLE PARK COMMISSION** (7-year term)

Ray Berryhill	Ward III	06/30/12
Dorothy Isaac	Ward VI	06/30/13
Dan Moreland	Ward I	06/30/15
Scott Maynard	Ward V	06/30/14
Wendell W. Gibson	Ward II	06/30/18
Pete Melby	Ward IV	06/30/16
Chris Taylor	Ward VII	06/30/17

Board of Aldermen liaison	Eric Parker
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**PLANNING/ZONING COMMISSION** (6-year term)

Dora Herring	Ward I	06/30/15
James Hicks	Ward II	06/30/14
Jerry Emison	Ward III	06/30/15
Jason Walker	Ward IV	06/30/15
Jeremy Murdock	Ward V	06/30/15
Ira Loveless	Ward VI	06/30/17
John Moore	Ward VII	06/30/17

Staff support	City Planner
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**BOARD OF ADJUSTMENTS AND APPEALS** (4-year term)

Lee Carson	Ward I	06/30/15
Milo Burnham	Ward II	06/30/14
Jeff Markham	Ward III	06/30/12
Dennis Nordin	Ward IV	06/30/13
Marco Nicovich	Ward V	06/30/15
Vacant	Ward VI	06/30/13
John Hill	Ward VII	06/30/14

Staff support	City Planner
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CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION

AGENDA ITEM NO: 1  
AGENDA DATE: May 1, 2012

SUBJECT: Claims Docket through April 26, 2012

AMOUNT & SOURCE OF FUNDING:  
FY 2011-2012 Budget for Fire Department

**THE TOTAL CLAIMS FOR THE FIRE DEPARTMENT ENDING APRIL 26,  
2012 IS \$54,931.91**

**ACCOUNT NUMBER 261 TOTAL IS \$48,050.73**

**ACCOUNT NUMBER 263 TOTAL IS \$720.49**

**ACCOUNT NUMBER 264 TOTAL IS \$1,313.41**

**ACCOUNT NUMBER 267 TOTAL IS \$4,847.28**

**REQUESTING DEPARTMENT:** City Clerk's Office      **DIRECTOR'S AUTHORIZATION:** Markeeta Outlaw, City Clerk

FOR MORE INFORMATION CONTACT: City Clerk, Markeeta Outlaw

PRIOR BOARD ACTION: None

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE-DESCRIPTION</u>
\$54,931.91	Claims docket through April 26, 2012

**STAFF RECOMMENDATION:** Recommend approval of the Fire Department claims Through April 26, 2012 as listed.

Possible motion- move approval of claims for the Fire Department as presented and recommended.

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**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: 1  
AGENDA DATE: May 1, 2012**

**SUBJECT:** Claims Docket through April 26, 2012

**AMOUNT & SOURCE OF FUNDING:** FY 2011-2012 Budget for all Departments excluding Fire Department

**THE TOTAL CLAIMS FOR THE CLAIMS DOCKET ENDING APRIL 26, 2012  
IS \$592,814.20**

**REQUESTING DEPARTMENT:** City Clerk's Office      **DIRECTOR'S AUTHORIZATION:** Markeeta Outlaw, City Clerk

**FOR MORE INFORMATION CONTACT:** City Clerk, Markeeta Outlaw

**PRIOR BOARD ACTION:** None

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** N/A

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE-DESCRIPTION</u>
\$ 592,814.20	Claims docket through April 26, 2012

**STAFF RECOMMENDATION:** Recommend approval of the Claims Docket #5-1-12-A for Claims from all Departments through April 26, 2012 as listed.

Possible motion- move approval of claims Docket #5-1-12-A as presented and recommended.

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City of Starkville, MS

Expense Approval Report  
By Fund

Post Dates 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount	
<b>Fund: 001 - GENERAL FUND</b>								
<b>Department: 000 - UNDESIGNATED</b>								
<b>Outstanding</b>								
AMERICAN MUNICIPAL SERVICES	10512	04/25/2012	TOTAL COLLECTED IN MARCH	001-000-164-260		04/25/2012	457.95	
MISS MUNICIPAL WORKERS COMPENSATIO	3043A	04/23/2012	0290WC2010	001-000-054-208		04/23/2012	161.27	
MISS MUNICIPAL WORKERS COMPENSATIO	3043A	04/23/2012	0290WC2010	001-000-054-205		04/23/2012	558.53	
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	001-000-054-208		04/24/2012	8.80	
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	001-000-054-205		04/24/2012	26.40	
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	001-000-054-208		04/24/2012	72.99	
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	001-000-054-208		04/24/2012	8.13	
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	001-000-054-208		04/24/2012	24.16	
AMERICAN MUNICIPAL SERVICES	INV0002035	04/25/2012	TOTAL COLLECTED IN APRIL OF 2011	001-000-164-260		04/25/2012	434.53	
<b>Paid</b>							<b>Outstanding Total:</b>	<b>1,752.76</b>
WALTER MEEK IV	INV0001987	04/20/2012	PAID TICKET TWICE	001-000-149-691		04/20/2012	52.00	
ANDREW CARPENTER	INV0001989	04/20/2012	REFUND FOUND NOT GUILT	001-000-149-691		04/20/2012	1,300.00	
JUSTIN G THOMPSON	INV0001990	04/20/2012	CASE RETIRED TO FILE	001-000-149-691		04/20/2012	407.50	
AMANDA FRANKLIN	INV0001988	04/20/2012	CASH BOND EXCEEDS FINE DIFFERENCE IN CASH BOND AND FINE AMOUNT	001-000-330-135		04/20/2012	176.00	
<b>Department 000 - UNDESIGNATED Total:</b>							<b>3,688.26</b>	
<b>Outstanding</b>								
<b>Department: 100 - BOARD OF ALDERMEN</b>								
CSPIRE WIRELESS	INV0002013	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012	001-100-604-330		04/24/2012	124.24	
<b>Outstanding Total:</b>							<b>124.24</b>	
<b>Department 100 - BOARD OF ALDERMEN Total:</b>							<b>124.24</b>	

Expense Approval Report

Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
<b>Department: 110 - MUNICIPAL COURT</b>							
<b>Outstanding</b>							
STRICKLAND COMPANIES	234192-0	04/26/2012	SUPPLIES	001-110-501-200		04/26/2012	47.97
LEXISNEXIS	1202271911	04/26/2012	SERVICES FOR FEB 2012	001-110-600-300		04/26/2012	320.00
UNISTAR-SPARCO	1196662	04/25/2012	TONER	001-110-501-200		04/25/2012	319.25
LEXISNEXIS	132NS3	04/23/2012	SERVICES FOR MARCH	001-110-600-300		04/23/2012	320.00
MISS MUNICIPAL	3043A	04/23/2012	0290WC2010	001-110-491-135		04/23/2012	10.92
WORKER'S COMPENSATIO							
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	001-110-620-370		04/24/2012	6.40
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	001-110-604-330		04/24/2012	28.65
CSPIRE WIRELESS	INV0002013	04/24/2012	MONTHLY BILLING	001-110-604-330		04/24/2012	62.12
			DECEMBER THROUGH				
			JANUARY 25, 2012				
STARKVILLE DAILY NEWS	INV0002029	04/25/2012	MUNICIPAL COURT RENEWAL	001-110-501-200		04/25/2012	106.00
<b>Outstanding Total:</b>							<b>1,221.31</b>
<b>Department 110 - MUNICIPAL COURT Total:</b>							<b>1,221.31</b>
<b>Department: 120 - MAYORS OFFICE</b>							
<b>Outstanding</b>							
WAL MART PAYMENTS	016730	04/17/2012	ALDERMEN SNACKS	001-120-503-202		04/17/2012	47.40
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	001-120-691-550		04/24/2012	3.20
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	001-120-691-550		04/24/2012	1.60
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	001-120-604-330		04/24/2012	11.27
CSPIRE WIRELESS	INV0002013	04/24/2012	MONTHLY BILLING	001-120-604-330		04/24/2012	61.40
			DECEMBER THROUGH				
			JANUARY 25, 2012				
SWEET PEPPERS DELI	INV0002043	04/26/2012	MAYORS OFFICE	001-120-503-202		04/26/2012	89.38
<b>Outstanding Total:</b>							<b>214.25</b>
<b>Department 120 - MAYORS OFFICE Total:</b>							<b>214.25</b>
<b>Department: 123 - IT</b>							
<b>Outstanding</b>							
GATE BILLING CENTER	2012-03-19	04/26/2012	INTERNET HOSTING	001-123-604-330		04/26/2012	19.95
NORTHEAST	INV0001995	04/23/2012	PEST CONTROL	001-123-630-400		04/23/2012	35.00
EXTERMINATING							
MISS MUNICIPAL	3043A	04/23/2012	0290WC2010	001-123-491-135		04/23/2012	12.58
WORKER'S COMPENSATIO							
GATE BILLING CENTER	2947974	04/26/2012	WEB STORAGE	001-123-604-330		04/26/2012	19.95
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	001-123-620-370		04/24/2012	1.60
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	001-123-604-330		04/24/2012	8.13

Expense Approval Report

Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	001-123-604-330		04/24/2012	5.11
CSPIRE WIRELESS	INV0002013	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012	001-123-604-330		04/24/2012	130.57
Outstanding Total:							232.89
Department 123 - IT Total:							232.89

Department: 142 - CITY CLERKS OFFICE

Outstanding		Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
MISS MUNICIPAL WORKER'S COMPENSATIO	3043A	04/23/2012	0290WC2010	001-142-491-135		04/23/2012	7.72
Outstanding Total:							7.72
Department 142 - CITY CLERKS OFFICE Total:							7.72

Department: 145 - OTHER ADMINISTRATIVE

Outstanding		Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
STRICKLAND COMPANIES	236973-0	04/23/2012	SUPPLIES	001-145-501-200		04/23/2012	218.81
STRICKLAND COMPANIES	236973-1	04/23/2012	GUIDE	001-145-501-200		04/23/2012	57.94
SULLIVAN'S OFFICE SUPPLY, INC.	135870	04/23/2012	SUPPLIES	001-145-501-200		04/23/2012	14.99
DATA SYSTEMS MANAGEMENT, INC	0412	04/23/2012	MONTHLY SUPPORT	001-145-600-303		04/23/2012	290.00
PITNEY BOWES INC-PURCHASE POWER	INV0002000	04/23/2012	LEASE CHARGE	001-145-604-330		04/23/2012	843.00
DEMENT PRINTING COMPANY	0123385-001	04/25/2012	BINDERS, DUSTERS, CALCULATOR	001-145-501-200		04/25/2012	276.16
WATERMARK PRINTERS LLC	5689	04/23/2012	WINDOW ENVELOPES	001-145-501-200		04/23/2012	595.00
CITY BANK	15	04/24/2012	JUNE PAYMENT 2011048	001-145-600-303		04/24/2012	3,748.33
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	001-145-691-550		04/24/2012	6.40
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	001-145-691-550		04/24/2012	5.60
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	001-145-604-330		04/24/2012	114.47
TRADE AMERICA INC.	16122	04/26/2012	SUPPLIES	001-145-501-200		04/26/2012	300.46
Outstanding Total:							6,471.16
Department 145 - OTHER ADMINISTRATIVE Total:							6,471.16

Department: 169 - LEGAL

Paid		Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
BRACE L. KNOX, ATTY	INV0001985	04/20/2012	VERSUS KAREN JONES	001-169-600-309		04/20/2012	200.00
JAY HOWARD HURDLE	INV0001986	04/20/2012	VERSUS JOHN WARD	001-169-600-309		04/20/2012	200.00
Paid Total:							400.00
Department 169 - LEGAL Total:							400.00

Expense Approval Report

Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
<b>Department: 190 - CITY PLANNER</b>							
Outstanding							
IKON OFFICE SOLUTIONS (rental/use)	86794572	04/26/2012	COPIES AND RENT	001-190-918-807		04/26/2012	166.00
MISS MUNICIPAL WORKERS COMPENSATIO	3043A	04/23/2012	0290WC2010	001-190-491-135		04/23/2012	3.72
OKTIBBEHA COUNTY COOPERATIVE	403988	04/26/2012	SUPPIES	001-190-600-323		04/26/2012	117.44
CSPIRE WIRELESS	INV0002013	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012	001-190-604-330		04/24/2012	124.24
Outstanding Total:							411.40
Department 190 - CITY PLANNER Total:							411.40
<b>Department: 192 - GENERAL GOVERN BLDG &amp; PLANT</b>							
Outstanding							
HOLLIS BROTHERS ELECTRIC & REFRIG	150187	04/26/2012	HOUSING BLOWER	001-192-630-403		04/26/2012	1,680.00
MISS MUNICIPAL WORKERS COMPENSATIO	3043A	04/23/2012	0290WC2010	001-192-491-135		04/23/2012	7.96
G & K SERVICES	1231251358	04/25/2012	CITY HALL	001-192-535-233		04/25/2012	20.01
G & K SERVICES	1231254683	04/25/2012	CITY HALL	001-192-535-233		04/25/2012	21.96
STARKVILLE ELECTRIC	INV0002011	04/24/2012	BILLING THROUGH FEBRUARY 10, 2010	001-192-625-380		04/24/2012	1,285.42
ATMOS ENERGY	INV0002015	04/24/2012	CITY HALL	001-192-625-380		04/24/2012	27.83
Outstanding Total:							3,043.18
Department 192 - GENERAL GOVERN BLDG & PLANT Total:							3,043.18
<b>Department: 196 - CEMETERY ADMINISTRATION</b>							
Outstanding							
CIRCLE J LAWN CARE	04242012	04/26/2012	ODDFELLOW CEMETART	001-196-630-425		04/26/2012	450.00
CIRCLE J LAWN CARE	04242012	04/26/2012	ODDFELLOW CEMETART	001-196-630-402		04/26/2012	1,050.00
Outstanding Total:							1,500.00
Department 196 - CEMETERY ADMINISTRATION Total:							1,500.00
<b>Department: 197 - ENGINEERING</b>							
Outstanding							
MISS MUNICIPAL WORKERS COMPENSATIO	3043A	04/23/2012	0290WC2010	001-197-491-135		04/23/2012	14.92
CSPIRE WIRELESS	INV0002013	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012	001-197-604-330		04/24/2012	62.12
Outstanding Total:							77.04
Department 197 - ENGINEERING Total:							77.04

Expense Approval Report

Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
Department: 201 - POLICE DEPARTMENT							
Outstanding							
TYLER TECHNOLOGIES	025-39360	04/24/2012	AFTER HOURS PUBLIC SAFETY SUPPORT CALL TONER	001-201-604-330		04/24/2012	200.00
UNISTAR-SPARCO COMPUTERS, INC	1196417	04/24/2012	FIRST AID POSTAGE FOR RETURNING A CAMERA	001-201-556-251		04/23/2012	176.54
CINTAS FIRST AID & SAFETY	0171087697	04/23/2012	POSTAGE FOR RETURNING A CAMERA	001-201-604-330		04/23/2012	83.52
UPS STORE 3702	5494	04/23/2012	SUBSCRIPTION PRODUCT CHARGES	001-201-615-343		04/23/2012	309.00
THOMSON WEST	824824259	04/23/2012	TOWING	001-201-600-300		04/24/2012	150.00
A-1 TOWING	5262	04/24/2012	REIMBURSEMENT FOR HEADLIGHTS	001-201-630-400		04/24/2012	10.15
STEVEN JONES	0997-443517	04/24/2012	TELEPHONE, HANDSET	001-201-630-400		04/23/2012	331.49
ASI	12MAR102	04/23/2012	CORD, INSTALL NEW PHON LABOR AND MATERIALS	001-201-630-426		04/24/2012	125.00
DILL'S PLUMBING	15412	04/24/2012	UNIFORMS	001-201-535-233		04/24/2012	365.52
MID-SOUTH UNIFORM & SUPPLY	478674	04/24/2012	0290WC2010	001-201-491-135		04/23/2012	606.74
MISS MUNICIPAL WORKERS COMPENSATIO	3043A	04/23/2012	ANALYTICAL FEES	001-201-600-300		04/23/2012	100.00
DPS CRIME LAB	IN71112CLO001247	04/23/2012	STAPLES	001-201-501-200		04/24/2012	6.99
SULLIVAN'S OFFICE SUPPLY, INC.	136375	04/24/2012	ATTACHMENTS, RENTALS, USAGE	001-201-635-369		04/23/2012	124.21
OCE IMAGISTICS, INC.	733512409	04/23/2012	BOTTLED WATER	001-201-501-200		04/24/2012	15.00
MAGNOLIA BOTTLED WATER CO	74902	04/24/2012	COPY PAPER	001-201-501-200		04/24/2012	109.50
TRADE AMERICA INC.	15893	04/24/2012	SUPPLIES	001-201-510-220		04/24/2012	205.40
TRADE AMERICA INC.	15894	04/24/2012	PRIVATE PROPERTY BOOKS, ACTIVITY REPORT CARDS	001-201-615-343		04/23/2012	852.00
WATERMARK PRINTERS LLC	5673	04/23/2012	RENT	001-201-635-369		04/23/2012	186.00
IKON OFFICE SOLUTIONS (rental/use)	86825465	04/23/2012	SUPPLIES	001-201-555-250		04/24/2012	19.86
FARRELL-CALHOUN CO	000053602	04/23/2012	CAMERAS FOR NARCOTICS	001-201-556-251		04/23/2012	166.48
SPORTS CENTER	237850	04/23/2012	REIMBURSEMENT FOR FUE	001-201-525-231		04/23/2012	62.11
DEREK NELSON	INV0002010	04/23/2012	FORENSIC LAB SERVICES	001-201-600-300		04/24/2012	1,950.00
CITY OF COLUMBUS	SPD-001336-0412	04/24/2012	COVERED EMPLOYEES	001-201-620-370		04/24/2012	50.40
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	001-201-620-370		04/24/2012	1.60
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	BILLING THROUGH	001-201-625-380		04/24/2012	1,740.34
STARBUCKLE ELECTRIC	INV0002011	04/24/2012	FEBRUARY 10, 2010				
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	001-201-604-330		04/24/2012	177.02
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	001-201-604-330		04/24/2012	14.34

Expense Approval Report

Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
CSPHRE WIRELESS	INV0002013	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012	001-201-604-330		04/24/2012	1,285.70
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0002014	04/24/2012	DECEMBER THROUGH JANUARY BILLING	001-201-625-380		04/24/2012	1,270.46
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0002014	04/24/2012	DECEMBER THROUGH JANUARY BILLING	001-201-625-380		04/24/2012	69.43
Outstanding Total:							10,932.03
Department 230 - POLICE TRAINING							10,932.03
Outstanding							
SOUTHERN REGIONAL PUBLIC SAFETY INS	63	04/23/2012	AMBER HAVDEN	001-230-690-552		04/23/2012	3,000.00
SOUTHERN REGIONAL PUBLIC SAFETY INS	65	04/23/2012	CHARLE JONES	001-230-690-552		04/23/2012	3,000.00
SOUTHERN REGIONAL PUBLIC SAFETY INS	85	04/23/2012	CHARLES HARDIN	001-230-690-552		04/23/2012	3,000.00
TAYLOR WELLS	INV0002005	04/23/2012	PER DIEM FOR STORM TRAINING	001-230-690-552		04/23/2012	138.00
ANDY ROUND	INV0002006	04/23/2012	PER DIEM FOR STORM TRAINING	001-230-690-552		04/23/2012	138.00
BROOKE MANIGOLD	INV0002007	04/23/2012	PER DIEM FOR STORM TRAINING	001-230-690-552		04/23/2012	138.00
SHANE KELLY	INV0002008	04/23/2012	PER DIEM FOR STORM TRAINING	001-230-690-552		04/23/2012	138.00
SHAWN WORD	INV0002009	04/23/2012	PER DIEM FOR STORM TRAINING	001-230-690-552		04/23/2012	138.00
Outstanding Total:							9,690.00
Department 240 - POLICE-COMMUNICATION SERV							9,690.00
Outstanding							
BOB'S MOBILE RADIO	INV0002025	04/24/2012	JUNE PAYMENT	001-240-630-404		04/24/2012	406.00
Outstanding Total:							406.00
Department 250 - NARCOTICS BUREAU							406.00
Outstanding							
STARKVILLE NARCOTICS	INV0002041	04/26/2012	VARIOUS INFORMANT VOUCHERS	001-250-600-304		04/26/2012	1,045.97
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	001-250-604-330		04/24/2012	16.27
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	001-250-604-330		04/24/2012	1,718.68

Expense Approval Report

Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
CSPIRE WIRELESS	INV0002013	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012	001-250-604-330		04/24/2012	253.20
STARKVILLE NARCOTICS	INV0002045	04/26/2012	VARIOUS INFORMANT VOUCHERS	001-250-600-304		04/26/2012	675.00

Outstanding Total: 3,709.12

Department 250 - NARCOTICS BUREAU Total: 3,709.12

Department: 261 - FIRE DEPARTMENT

Outstanding	IAAI	EMERGENCY EQUIPMENT	PROFESSIONALS	LOWE'S	PHYSIO-CONTROL	RACKLEY OIL INC.	EMERGENCY EQUIPMENT	PROFESSIONALS	LOWE'S	BULLDOG POWER	EQUIPMENT	TUPELO FIRE EQUIPMENT, INC.	BELL BUILDING SUPPLY, INC	STARKVILLE AUTO PARTS	SOUTHERN PIPE AND SUPPLY CO., INC	MSA THE SAFETY COMPAN	NORTH GREENVILLE	FITNESS & CARDIAC	EMERGENCY EQUIPMENT	PROFESSIONALS	LAIRD CLINIC OF FAMILY	MEDICINE	RELIABLE OFFICE SUPPLIES	EMERGENCY EQUIPMENT	PROFESSIONALS	MOMAR	RACKLEY OIL INC.	TUPELO FIRE EQUIPMENT, INC.	BULLDOG POWER	EQUIPMENT	BULLDOG TOWING & RECOVERY	STARKVILLE AUTO PARTS			
	33899	402990	14213	112105270	000315065	402776	08523	2024	4821	49100	51S1-41986	5592883-00	96S16268	13S-2012	402988	98479	CRO17800	402818	A69936	000315742	4831	2040	30043	51S1-42325											
	04/24/2012	04/24/2012	04/20/2012	04/19/2012	04/19/2012	04/19/2012	04/20/2012	04/19/2012	04/19/2012	04/19/2012	04/19/2012	04/19/2012	04/19/2012	04/20/2012	04/19/2012	04/24/2012	04/19/2012	04/20/2012	04/17/2012	04/20/2012	04/19/2012	04/20/2012	04/17/2012	04/20/2012	04/20/2012	04/19/2012	04/19/2012	04/20/2012	04/17/2012	04/20/2012	04/20/2012	04/20/2012	04/20/2012		
	MEMBERSHIP	BOARD APPR 1/17/12 FOR FIREFIGHTER UNIFORMS	DRYER CORD	BATTERY REPLACEMENT	FUEL	FOOTWEAR, PADDED SUSPENDERS	TYPE 1 BAR OIL, FUEL CAP	HYDROSTATIC TEST	SUPPLIES	VALVE	SUPPLIES	SHUTTER REPLACEMENT PHYSICAL EXAMS	BOOTS	CV/OP VISIT	SUPPLIES	BATTERY CAMERA	SUPPLIES	FUEL	HYDROSTATIC TEST	BRIGGS CARD KIT	TOWING	SUPPLIES													
	001-261-690-555	001-261-918-805	001-261-555-250	001-261-555-250	001-261-525-231	001-261-918-805	001-261-555-250	001-261-630-360	001-261-555-250	001-261-630-360	001-261-600-319	001-261-918-805	001-261-600-319	001-261-501-200	001-261-918-805	001-261-510-220	001-261-525-231	001-261-630-360	001-261-630-360	001-261-630-360	001-261-630-360	001-261-555-250													
	04/24/2012	04/24/2012	04/20/2012	04/19/2012	04/19/2012	04/19/2012	04/19/2012	04/20/2012	04/19/2012	04/19/2012	04/19/2012	04/19/2012	04/19/2012	04/20/2012	04/17/2012	04/20/2012	04/19/2012	04/19/2012	04/20/2012	04/17/2012	04/20/2012	04/17/2012	04/20/2012	04/20/2012	04/17/2012	04/20/2012	04/19/2012	04/19/2012	04/20/2012	04/17/2012	04/20/2012	04/20/2012	04/20/2012	04/20/2012	
	75.00	22,596.00	22.77	574.00	66.36	1,475.05	54.25	48.80	59.85	39.69	3.99	110.13	295.00	15,292.00	2,000.67	115.00	183.91	810.00	119.80	72.10	275.85	9.95	287.50	13.24											

Expense Approval Report

Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
LOWE'S	08156	04/19/2012	MASONRY	001-261-555-250		04/19/2012	4.99
SOUTHERN PIPE AND SUPPLY CO., INC	5620810-00	04/19/2012	SUPPLIES	001-261-555-250		04/19/2012	22.23
RACKLEY OIL INC.	0003166645	04/19/2012	FUEL	001-261-525-231		04/19/2012	142.19
EAST MISS. LUMBER CO.	49921/1	04/20/2012	MARKING FLAGS, TWINE	001-261-555-250		04/20/2012	13.03
MISS MUNICIPAL WORKER'S COMPENSATIO	3043A	04/23/2012	0290WC2010	001-261-491-135		04/23/2012	943.93
INTERSTATE BATTERY OF CNTRL MS	52097	04/19/2012	31-MHD	001-261-630-360		04/19/2012	391.80
WAL MART PAYMENTS	011581	04/19/2012	CAMERA, CAMERA FLASH	001-261-554-240		04/19/2012	722.94
WAL MART PAYMENTS	011581	04/19/2012	CAMERA, CAMERA FLASH	001-261-555-250		04/19/2012	8.94
IVY AUTO PARTS, LLC.	408641	04/19/2012	OIL FILTER	001-261-630-360		04/19/2012	78.56
OCH REGIONAL MEDICAL CTR	INV0001975	04/19/2012	GLOVES FOR THE FIRE DEPT	001-261-555-250		04/19/2012	115.00
JONES SHOE SHOP	INV0001994	04/20/2012	POLISH	001-261-535-233		04/20/2012	35.00
EMERGENCY EQUIPMENT PROFESSIONALS	402970	04/24/2012	FIREFIGHTER BOOTS	001-261-918-805		04/24/2012	895.86
JONES SHOE SHOP	INV0001892	04/17/2012	BELT	001-261-535-233		04/17/2012	24.95
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	001-261-620-370		04/24/2012	50.40
<b>Outstanding Total:</b>							<b>48,050.73</b>

Paid

REVNOLDS INSURANCE AGENCY	667070/2	04/13/2012	FIRE DEPT PORTION FOR PROPERTY INS	001-261-620-370		04/13/2012	1,242.06
REVNOLDS INSURANCE AGENCY	CM0000061	04/13/2012	PROPERTY INS	001-261-620-370		04/13/2012	-1,242.06
<b>Paid Total:</b>							<b>0.00</b>

Department 261 - FIRE DEPARTMENT Total: 48,050.73

Department: 263 - FIRE TRAINING

Outstanding

CHARLES YARBROUGH	INV0001894	04/19/2012	TRAVEL	001-263-600-390		04/19/2012	77.50
BACKSTAGE MUSIC	11379	04/20/2012	AMOKÉ	001-263-600-390		04/20/2012	39.99
MS FIRE INVESTIGATORS ASSOCIATION	INV0001897	04/19/2012	SPRING SEMINAR-MCCURDY, MCMULLEN, YARBROUGH	001-263-600-390		04/19/2012	375.00
CHARLES YARBROUGH	INV0002039	04/26/2012	REIMBURSEMENT FOR TRAVEL	001-263-600-390		04/26/2012	93.00
ANDY SHARP	INV0002040	04/26/2012	TRAVEL REIMBURSEMENT	001-263-600-390		04/26/2012	135.00
<b>Outstanding Total:</b>							<b>720.49</b>

Department: 264 - FIRE COMMUNICATIONS

Outstanding

DELTA COM BATTERY ZONE	INV0001895	04/19/2012	PHONE SYSTEM	001-264-604-330		04/19/2012	51.00
BATTERY ZONE	369	04/17/2012	BATTERY	001-264-630-404		04/17/2012	562.50
<b>Outstanding Total:</b>							<b>720.49</b>

Department 263 - FIRE TRAINING Total: 720.49

Expense Approval Report

Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
MSU FACILITIES MANAGEMENT AT&T	INV0002004	04/23/2012	TRAFFIC SIGNAL	001-264-630-404		04/23/2012	22.21
	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	001-264-604-330		04/24/2012	113.50
	INV0002013	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012	001-264-604-330		04/24/2012	254.20
	INV0002025	04/24/2012	JUNE PAYMENT	001-264-630-404		04/24/2012	310.00
<b>Outstanding Total:</b>							<b>1,313.41</b>
<b>Paid</b>							
REGIONS FINANCIAL CORPORATION	605208/1	04/13/2012	0004138-001	001-264-830-873		04/13/2012	1,513.22
REGIONS FINANCIAL CORPORATION	605208/1	04/13/2012	0004138-001	001-264-820-874		04/13/2012	152.22
REGIONS FINANCIAL CORPORATION	CM0000060	04/13/2012	0004138-001	001-264-820-874		04/13/2012	-152.22
REGIONS FINANCIAL CORPORATION	CM0000060	04/13/2012	0004138-001	001-264-830-873		04/13/2012	-1,513.22
BOB'S MOBILE RADIO	CM0000062	04/13/2012	MONTHLY	001-264-630-404		04/13/2012	-310.00
BOB'S MOBILE RADIO	INV0001889	04/13/2012	FIRE DEPT PORTION FOR MONTHLY MAY PAYMENT	001-264-630-404		04/13/2012	310.00
<b>Paid Total:</b>							<b>0.00</b>

Department 264 - FIRE COMMUNICATIONS Total: 1,313.41

Department: 267 - FIRE STATIONS AND BUILDINGS							
Outstanding							
BELL BUILDING SUPPLY, INC	034028	04/20/2012	SACKRETE	001-267-558-269		04/20/2012	62.25
FOUR SEASONS	INV0001896	04/19/2012	WATERFEATURE PUMP & MULCH	001-267-558-269		04/19/2012	526.00
S&K DOOR AND SPECIALTY COMPANY,INC.	44144	04/17/2012	SERVICE CALL	001-267-558-269		04/17/2012	515.00
STARKVILLE ELECTRIC	INV0002011	04/24/2012	BILLING THROUGH FEBRUARY 10, 2010	001-267-625-380		04/24/2012	3,140.08
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0002014	04/24/2012	DECEMBER THROUGH JANUARY BILLING	001-267-625-380		04/24/2012	293.67
ATMOS ENERGY	INV0002018	04/24/2012	STATION 1	001-267-625-380		04/24/2012	76.71
ATMOS ENERGY	INV0002019	04/24/2012	STATION 4	001-267-625-380		04/24/2012	167.41
ATMOS ENERGY	INV0002020	04/24/2012	STATION 2	001-267-625-380		04/24/2012	66.16
<b>Outstanding Total:</b>							<b>4,847.28</b>

Department 267 - FIRE STATIONS AND BUILDINGS Total: 4,847.28

Department: 281 - BUILDING/CODES OFFICE							
Outstanding							
THOMSON WEST	824646124	04/26/2012	ANNUAL/MONTHLY CHARGES	001-281-502-201		04/26/2012	249.48
TRADE AMERICA INC.	15812	04/26/2012	SUPPLIES	001-281-S01-200		04/26/2012	105.75

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Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
SULLIVAN'S OFFICE SUPPLY, INC.	135485	04/26/2012	SUPPLIES	001-281-501-200		04/26/2012	25.16
INTERNATIONAL CODE COUNCIL	INV0114473	04/26/2012	COMPLETE SINGLE PDF	001-281-502-201		04/26/2012	569.00
SULLIVAN'S OFFICE SUPPLY, INC.	135774	04/26/2012	SUPPLIES	001-281-501-200		04/26/2012	12.80
MISS MUNICIPAL WORKER'S COMPENSATIO	3043A	04/23/2012	0290WC2010	001-281-491-135		04/23/2012	2.34
SULLIVAN'S OFFICE SUPPLY, INC.	136419	04/26/2012	SUPPLIES	001-281-501-200		04/26/2012	27.95
TRADE AMERICA INC.	15924	04/26/2012	SUPPLIES	001-281-501-200		04/26/2012	81.25
CERIDIAN BENEFIT SERVICE AT&T	332229892	04/24/2012	COVERED EMPLOYEES BILLING PERIOD JANUARY 22, 2012	001-281-620-370		04/24/2012	4.00
	INV0002012	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012	001-281-604-330		04/24/2012	39.72
CSPIRE WIRELESS	INV0002013	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012	001-281-604-330		04/24/2012	124.24

Outstanding Total: 1,241.69

Department 281 - BUILDING/CODES OFFICE Total: 1,241.69

Department: 290 - CIVIL DEFENSE/WARNING SYSTEM

Outstanding

STARVILLE ELECTRIC	INV0002011	04/24/2012	BILLING THROUGH FEBRUARY 10, 2010 DECEMBER THROUGH JANUARY BILLING	001-290-625-380		04/24/2012	178.12
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0002014	04/24/2012		001-290-625-380		04/24/2012	170.81

Outstanding Total: 348.93

Department 290 - CIVIL DEFENSE/WARNING SYSTEM Total: 348.93

Department: 301 - STREET DEPARTMENT

Outstanding

POLLAN & ASSOC.	2831	04/25/2012	SHIRTS	001-301-535-233		04/25/2012	264.92
BELL BUILDING SUPPLY, INC	49919	04/26/2012	SACKRETE	001-301-555-250		04/26/2012	24.90
MISS MUNICIPAL WORKER'S COMPENSATIO	3043A	04/23/2012	0290WC2010	001-301-491-135		04/23/2012	191.22
FASTENAL COMPANY	MSSTA36977	04/25/2012	JOBBER	001-301-555-250		04/25/2012	62.51
LOWE'S	14114	04/25/2012	BATTERIES	001-301-555-250		04/25/2012	24.49
BELL BUILDING SUPPLY, INC	50077	04/25/2012	SACKRETE	001-301-555-250		04/25/2012	24.90
OKT COUNTY BOARD OF SUPERVISORS	INV0002034	04/25/2012	CRS2	001-301-560-270		04/25/2012	775.00
OKTIBBEHA COUNTY COOPERATIVE	399327	04/25/2012	SUPPLIES	001-301-555-250		04/25/2012	56.38
THOMPSON MACHINERY	PCI10183334	04/25/2012	WASHER, EDGE, NUT	001-301-555-250		04/25/2012	354.08
G & K SERVICES	1231251356	04/25/2012	STREET	001-301-535-233		04/25/2012	171.91
G & K SERVICES	1231254681	04/24/2012	STREET	001-301-535-233		04/24/2012	190.10

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Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
OKTIBBEHA COUNTY COOPERATIVE	401896	04/25/2012	BOOTS	001-301-555-250		04/25/2012	13.12
BELL BUILDING SUPPLY, INC	50200	04/26/2012	SLEDGE HAMMER SUPPLIES	001-301-555-250		04/26/2012	45.98
OKTIBBEHA COUNTY COOPERATIVE	402764	04/26/2012	T POST	001-301-555-250		04/26/2012	32.32
RSC EQUIPMENT RENTAL	51443451-001	04/26/2012	BLADE	001-301-560-270		04/26/2012	73.01
CERIDIAN BENEFIT SERVICE AT&T	332229892	04/24/2012	COVERED EMPLOYEES BILLING PERIOD JANUARY 22, 2012	001-301-620-370		04/24/2012	206.87
CSPIRE WIRELESS	INV0002012	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012	001-301-604-330		04/24/2012	12.00
							29.64
							29.22

Department 301 - STREET DEPARTMENT Total: 2,582.57

Outstanding Total: 2,582.57

Department: 302 - STREET LIGHTING		Outstanding	
STARKVILLE ELECTRIC	INV0002011	04/24/2012	BILLING THROUGH FEBRUARY 10, 2010
			DECEMBER THROUGH JANUARY BILLING
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0002014	04/24/2012	

Department 302 - STREET LIGHTING Total: 36,938.30

Outstanding Total: 36,938.30

Department: 360 - ANIMAL CONTROL		Outstanding	
MISS MUNICIPAL WORKER'S COMPENSATIO	3043A	04/23/2012	0290WC2010
G & K SERVICES	1231251359	04/25/2012	ANIMAL
G & K SERVICES	1231254684	04/25/2012	ANIMAL
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES BILLING THROUGH FEBRUARY 10, 2010
STARKVILLE ELECTRIC	INV0002011	04/24/2012	BILLING PERIOD JANUARY 22, 2012
AT&T	INV0002012	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012
CSPIRE WIRELESS	INV0002013	04/24/2012	JUNE PAYMENT
BOB'S MOBILE RADIO	INV0002025	04/24/2012	

Department 360 - ANIMAL CONTROL Total: 832.65

Outstanding Total: 832.65

Expense Approval Report

Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
<b>Department: 550 - PARKS AND REC DEPARTMENT</b>							
Outstanding							
PARK COMMISSION	INV0002026	04/24/2012	JUNE MONTHLY PAYMENT	001-550-951-956		04/24/2012	70,366.67
Outstanding Total:							70,366.67
Department 550 - PARKS AND REC DEPARTMENT Total:							70,366.67
<b>Department: 600 - CAPITAL PROJECTS</b>							
Outstanding							
STARKVILLE ELECTRIC	10000026	04/23/2012	STREET LIGHT BULBS	001-600-721-813		04/23/2012	280.56
STARKVILLE ELECTRIC	INV0001998	04/23/2012	UNIVERSITY DRIVE LIGHTIN	001-600-721-813		04/23/2012	2,913.15
Outstanding Total:							3,193.71
Department 600 - CAPITAL PROJECTS Total:							3,193.71
<b>Department: 800 - DEBT SERVICE</b>							
Outstanding							
MS DEVELOPMENT AUTHORITY	INV0002021	04/24/2012	GMS 326 JUNE PAYMENT	001-800-830-827		04/24/2012	926.16
MS DEVELOPMENT AUTHORITY	INV0002021	04/24/2012	GMS 326 JUNE PAYMENT	001-800-820-829		04/24/2012	3,201.71
MS DEVELOPMENT AUTHORITY	INV0002022	04/24/2012	GMS 327	001-800-830-827		04/24/2012	1,000.60
MS DEVELOPMENT AUTHORITY	INV0002022	04/24/2012	GMS 327	001-800-820-829		04/24/2012	3,127.27
Outstanding Total:							8,255.74
Department 800 - DEBT SERVICE Total:							8,255.74
Fund 001 - GENERAL FUND Total:							220,820.77
<b>Fund: 015 - AIRPORT FUND</b>							
Department: 505 - AIRPORT							
Outstanding							
RACKLEY OIL INC.	000316802	04/26/2012	FUEL	015-505-525-231		04/26/2012	54.78
RACKLEY OIL INC.	000316803	04/26/2012	FUEL FILTER	015-505-525-231		04/26/2012	8.50
RACKLEY OIL INC.	000316805	04/26/2012	GAS	015-505-525-231		04/26/2012	34.37
RACKLEY OIL INC.	000316804	04/26/2012	FUEL HOSE	015-505-525-231		04/26/2012	49.90
MISS MUNICIPAL WORKER'S COMPENSATIO	3043A	04/23/2012	0290WC2010	015-505-491-135		04/23/2012	7.82
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES BILLING THROUGH FEBRUARY 10, 2010	015-505-620-370		04/24/2012	3.20
STARVILLE ELECTRIC	INV0002011	04/24/2012	BILLING PERIOD JANUARY 22, 2012	015-505-625-380		04/24/2012	737.90
AT&T	INV0002012	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012	015-505-604-330		04/24/2012	120.56
CSPIRE WIRELESS	INV0002013	04/24/2012				04/24/2012	27.18

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Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
GATEWAY TIRE & SERVICE CENTER	1101462062	04/26/2012	FLAT/MOUNT	015-505-570-273		04/26/2012	8.50

Outstanding Total: 1,052.71

Department 505 - AIRPORT Total: 1,052.71

Fund 015 - AIRPORT FUND Total: 1,052.71

Fund: 022 - SANITATION

Department: 322 - SANITATION DEPARTMENT

Outstanding

CENTRAL POLY	97128	04/19/2012	BLACK BAGS ON ROLLS	022-322-551-239		04/19/2012	120,960.00
GOLDEN TRIANGLE WASTE SVCS.	23519	04/23/2012	RUBY TUESDAY	022-322-600-431		04/23/2012	475.00
GOLDEN TRIANGLE WASTE SVCS.	23524	04/23/2012	MCDONALDS	022-322-600-431		04/23/2012	1,115.00
STARVILLE AUTO PARTS NORTHEAST	5151-42440	04/19/2012	TRACTOR BATTERY	022-322-630-400		04/19/2012	388.37
EXTERMINATING	INV0001893	04/19/2012	PEST CONTROL	022-322-691-550		04/19/2012	30.00
MISS MUNICIPAL WORKER'S COMPENSATIO	3043A	04/23/2012	0290WC2010	022-322-491-135		04/23/2012	420.65
TRADE AMERICA INC.	15891	04/19/2012	POP UP TOWELS	022-322-555-250		04/19/2012	197.70
GOLDEN TRIANGLE PLANNING & DEVELOPM	1884	04/25/2012	MARCH SVC	022-322-600-431		04/25/2012	340.00
STARVILLE ELECTRIC	INV0001999	04/23/2012	SANITATION DEPT	022-322-600-333		04/23/2012	3,619.55
WASTE MANAGEMENT	0537771-2132-7	04/25/2012	ROLL OFF	022-322-600-431		04/25/2012	2,250.00
G & K SERVICES	1231251357	04/25/2012	SANITATION	022-322-535-233		04/25/2012	227.43
SULLIVAN'S OFFICE SUPPLY, INC.	136694	04/26/2012	INKCART	022-322-501-200		04/26/2012	64.92
G & K SERVICES	1231254682	04/25/2012	SANITATION	022-322-535-233		04/25/2012	234.38
BANCORPSOUTH EQUIPMENT FINANCE	18	04/24/2012	JUNE PAYMENT 002-0070314-006	022-322-820-874		04/24/2012	4,272.83
BANCORPSOUTH EQUIPMENT FINANCE	18	04/24/2012	JUNE PAYMENT 002-0070314-006	022-322-830-873		04/24/2012	618.75
CERIDIAN BENEFIT SERVICE AT&T	332229892	04/24/2012	COVERED EMPLOYEES BILLING PERIOD JANUARY 22, 2012	022-322-620-370		04/24/2012	23.20
CSPIRE WIRELESS	INV0002013	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012	022-322-604-330		04/24/2012	118.08
CENTRAL POLY	97128/1	04/26/2012	TAKE OFF OF CLAIMS PER SHARON BOYD 4/19/22	022-322-551-239		04/26/2012	198.02
			Outstanding Total:				-120,960.00
							14,593.88

Expense Approval Report

Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
Paid							
GOLDEN TRIANGLE REG SOLID WASTE MAN	INV0001890	04/13/2012	MARCH 2012	022-322-600-379		04/13/2012	30,121.94
							Paid Total: 30,121.94

Department 322 - SANITATION DEPARTMENT Total:

44,715.82

Department: 325 - RUBBISH

Outstanding

STARVILLE AUTO PARTS	5151-42528	04/25/2012	BATTERY	022-325-630-360		04/25/2012	115.91
STARVILLE AUTO PARTS	5151-42533	04/25/2012	BOLT	022-325-630-360		04/25/2012	3.70
GATEWAY TIRE & SERVICE CENTER	1101450960	04/25/2012	SAILUN	022-325-630-360		04/25/2012	538.95
GATEWAY TIRE & SERVICE CENTER	1101451932	04/25/2012	SAILUN	022-325-630-360		04/25/2012	385.37
GATEWAY TIRE & SERVICE CENTER	1101455012	04/26/2012	FLAT	022-325-630-360		04/26/2012	24.50
GATEWAY TIRE & SERVICE CENTER	1101455994	04/26/2012	SAILUN	022-325-630-360		04/26/2012	579.06
GATEWAY TIRE & SERVICE CENTER	1101460797	04/26/2012	TRUCK FLAT	022-325-630-360		04/26/2012	28.50
							Outstanding Total: 1,675.99

Department 325 - RUBBISH Total:

1,675.99

Department: 341 - LANDSCAPING

Outstanding

BELL BUILDING SUPPLY, INC	49495	04/25/2012	SUPPLIES	022-341-501-200		04/25/2012	26.29
MISS MUNICIPAL WORKERS COMPENSATIO	3043A	04/23/2012	0290WC2010	022-341-491-135		04/23/2012	88.84
WILLIAM WELLS TIRES & AUTO SERVICE	0035358	04/25/2012	FLAT LEFT REAR TUBE	022-341-630-360		04/25/2012	210.72
TRADE AMERICA INC.	15890	04/25/2012	SUPPLIES	022-341-501-200		04/25/2012	197.70
OKTIBBEHA COUNTY COOPERATIVE	399314	04/25/2012	SUPPLIES	022-341-555-250		04/25/2012	207.81
POWERSTROKE EQUIPMENT SALES & SVC	737	04/25/2012	TRIMMER LINE	022-341-555-250		04/25/2012	228.95
G & K SERVICES	1231251354	04/25/2012	LANDSCAPE	022-341-535-233		04/25/2012	69.04
G & K SERVICES	1231254679	04/25/2012	LANDSCAPE	022-341-535-233		04/25/2012	68.68
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	022-341-620-370		04/24/2012	5.60
							Outstanding Total: 1,103.63

Department 341 - LANDSCAPING Total:

1,103.63

Fund: 023 - LANDFILL ACCOUNT

Department: 323 - SANITARY LANDFILL

Outstanding

STARVILLE AUTO PARTS	5151-42420	04/25/2012	WHEEL RIM	023-323-630-360		04/25/2012	94.95
							Fund 022 - SANITATION Total: 47,495.44

Expense Approval Report

Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
MISS MUNICIPAL WORKER'S COMPENSATIO	3043A	04/23/2012	0290WC2010	023-323-491-135		04/23/2012	34.36
GATEWAY TIRE & SERVICE CENTER	1101446043	04/25/2012	TUBE, FLAT	023-323-630-360		04/25/2012	28.03
G & K SERVICES	1231251352	04/25/2012	LANDFILL	023-323-535-233		04/25/2012	57.51
ROCK HILL WATER ASSOCIATION	INV0002002	04/23/2012	USAGE	023-323-625-380		04/23/2012	57.00
G & K SERVICES	1231254677	04/25/2012	LANDFILL	023-323-535-233		04/25/2012	60.46
BANCORPSOUTH EQUIPMENT FINANCE	30	04/24/2012	JUNE PAYMENT	023-323-820-874		04/24/2012	2,912.81
BANCORPSOUTH EQUIPMENT FINANCE	30	04/24/2012	JUNE PAYMENT	023-323-830-873		04/24/2012	256.39
CERIDIAN BENEFIT SERVICE AT&T	332229892	04/24/2012	COVERED EMPLOYEES BILLING PERIOD JANUARY 22, 2012	023-323-620-370		04/24/2012	2.40
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0002012	04/24/2012	DECEMBER THROUGH JANUARY BILLING	023-323-604-330		04/24/2012	8.13
	INV0002014	04/24/2012		023-323-625-380		04/24/2012	71.40
<b>Outstanding Total:</b>							<b>3,583.44</b>
<b>Department 323 - SANITARY LANDFILL Total:</b>							<b>3,583.44</b>
<b>Fund 023 - LANDFILL ACCOUNT Total:</b>							<b>3,583.44</b>

Fund: 107 - COMPUTER ASSESSMENTS

Department: 112 - COMPUTER ASSESSMENTS

Outstanding

SUN TRUST EQUIPMENT FINANCE & LEAS	INV0002027	04/24/2012	JUNE PAYMENT	107-112-830-892		04/24/2012	163.17
SUN TRUST EQUIPMENT FINANCE & LEAS	INV0002027	04/24/2012	JUNE PAYMENT	107-112-820-891		04/24/2012	3,664.80
<b>Outstanding Total:</b>							<b>3,827.97</b>
<b>Department 112 - COMPUTER ASSESSMENTS Total:</b>							<b>3,827.97</b>
<b>Fund 107 - COMPUTER ASSESSMENTS Total:</b>							<b>3,827.97</b>

Fund: 304 - 2009 ROAD MAINTENANCE BOND

Department: 305 - AMERICAN RECOVERY REINVESTMENT

Outstanding

NEEL-SCHAFFER	NS.07150.004	04/23/2012	PROFESSIONAL SVC FOR MARCH 2012	304-305-600-300		04/23/2012	11,536.74
<b>Outstanding Total:</b>							<b>11,536.74</b>
<b>Department 305 - AMERICAN RECOVERY REINVESTMENT Total:</b>							<b>11,536.74</b>

Department: 313 - LOUISVILLE ST WIDENING PROJ

Outstanding

GREGORY CONSTRUCTION	STP-7107-00(003)/105987-	04/25/2012	LOUISVILLE STREET WIDENING PROJECT	304-313-912-850		04/25/2012	104,046.52
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Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
NEEL-SCHAFFER	INV0002032	04/25/2012	LOUISVILLE STREET WIDENING	304-313-912-850		04/25/2012	10,175.43
NEEL-SCHAFFER	INV0002033	04/25/2012	LOUISVILLE STREET WIDENING	304-313-912-850		04/25/2012	19,907.04
Outstanding Total:							134,128.99

Department 313 - LOUISVILLE ST WIDENING PROJ Total: 134,128.99

Fund 304 - 2009 ROAD MAINTENANCE BOND Total: 145,665.73

Fund: 375 - PARK AND REC TOURISM

Department: 551 - PARK & REC TOURISM

Outstanding

SOUTHERN PIPE AND SUPPLY CO., INC	5561573-00	04/26/2012	SUPPLIES	375-551-907-942		04/26/2012	212.14
NESCO ELECTRICAL DISTRIBUTORS	S1762711.001	04/25/2012	REPLACEMENT KIT	375-551-907-942		04/25/2012	719.40
LOWE'S	14412	04/26/2012	SUPPLIES 99007173273	375-551-907-942		04/26/2012	108.61
LOWE'S	10217	04/26/2012	SUPPLIES	375-551-907-942		04/26/2012	80.33
LOWE'S	15224	04/26/2012	SUPPLIES 99007173273	375-551-907-942		04/26/2012	97.50
POWERSTROKE EQUIPMENT SALES & SVC	688	04/26/2012	KEY SWITCH	375-551-907-942		04/26/2012	96.92
EAST MISSISSIPPI COMMUNITY COLLEGE	49482/1	04/26/2012	SUPPLIES	375-551-907-942		04/26/2012	1,447.11
LOWE'S	03275	04/26/2012	SUPPLIES	375-551-907-942		04/26/2012	145.68
LOWE'S	12441	04/26/2012	SUPPLIES	375-551-907-942		04/26/2012	162.75
S&K DOOR AND SPECIALTY COMPANY, INC.	44093	04/26/2012	SERVICE CALL	375-551-907-942		04/26/2012	275.00
LOWE'S	10221	04/26/2012	SUPPLIES	375-551-907-942		04/26/2012	33.45
LOWE'S	14827*INV0002037	04/26/2012	SUPPLIES FOR 9900717327	375-551-907-942		04/26/2012	166.57
LOWE'S	14180	04/26/2012	SUPPLIES	375-551-907-942		04/26/2012	69.22
EAST MISS. LUMBER CO.	49993/1	04/26/2012	SUPPLIES	375-551-907-942		04/26/2012	343.71
Outstanding Total:							3,958.39
Department 551 - PARK & REC TOURISM Total:							3,958.39
Fund 375 - PARK AND REC TOURISM Total:							3,958.39

Fund: 400 - WATER & SEWER DEPARTMENTS

Department: 000 - UNDESIGNATED

Outstanding

LAWSON PRODUCTS, INC.	9300245246	04/25/2012	SUPPLIES	400-000-070-250		04/25/2012	183.03
LAWSON PRODUCTS, INC.	9300713604	04/25/2012	SUPPLIES	400-000-070-250		04/25/2012	164.82
BELL BUILDING SUPPLY, INC	49159	04/17/2012	PLUG	400-000-070-250		04/17/2012	3.59
BELL BUILDING SUPPLY, INC	49220	04/23/2012	DWV	400-000-070-250		04/23/2012	18.70
BELL BUILDING SUPPLY, INC	49227	04/23/2012	COUPLING, BUSHING	400-000-070-250		04/23/2012	5.96
BELL BUILDING SUPPLY, INC	49231	04/23/2012	PVC COUPLING	400-000-070-250		04/23/2012	5.96
BELL BUILDING SUPPLY, INC	50005	04/17/2012	GLAVE	400-000-070-250		04/17/2012	13.38

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Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
CENTRAL PIPE SUPPLY, INC.	R66482	04/25/2012	SUPPLIES	400-000-070-250		04/25/2012	1,579.33
BELL BUILDING SUPPLY, INC.	50515	04/17/2012	GALVE	400-000-070-250		04/17/2012	22.00
BELL BUILDING SUPPLY, INC.	50086	04/17/2012	PVC BUSHING	400-000-070-250		04/17/2012	5.10
BELL BUILDING SUPPLY, INC.	50756	04/17/2012	GALV NIPPLES	400-000-070-250		04/17/2012	47.26
BELL BUILDING SUPPLY, INC.	50757	04/17/2012	COOLER	400-000-070-250		04/17/2012	12.99
SOUTHERN PIPE AND SUPPLY CO., INC	5628478-00	04/25/2012	SUPPLIES	400-000-070-250		04/25/2012	79.09
BELL BUILDING SUPPLY, INC	50794	04/26/2012	SUPPLIES	400-000-070-250		04/26/2012	43.22
BELL BUILDING SUPPLY, INC	50178	04/26/2012	SUPPLIES	400-000-070-250		04/26/2012	43.54
CENTRAL PIPE SUPPLY, INC.	R66933	04/25/2012	FORD CORP	400-000-070-250		04/25/2012	1,812.50
CENTRAL PIPE SUPPLY, INC.	R67132	04/25/2012	FORD CURB	400-000-070-250		04/25/2012	202.92
CENTRAL PIPE SUPPLY, INC.	R67266	04/25/2012	BRONZE BADGER	400-000-070-250		04/25/2012	1,746.00
MS STATE UNIV PHYSICAL PLANT	INV0002028	04/24/2012	REFUND FOR OVERBILLED WATER CONSUMPTION	400-000-360-629		04/24/2012	23,151.76
<b>Outstanding Total:</b>							<b>29,141.15</b>

Department 000 - UNDESIGNATED Total: 29,141.15

Department: 721 - NEW CONSTRUCTION REHAB

Outstanding

BELL BUILDING SUPPLY, INC	49096	04/25/2012	DUCT TAPE	400-721-555-250		04/25/2012	30.65
M/MC MATERIALS, INC.	191785	04/25/2012	SMALL LOAD CHARGE	400-721-630-566		04/25/2012	240.00
TRADE AMERICA INC.	15815	04/25/2012	SUPPLIES	400-721-575-274		04/25/2012	1,014.00
TRADE AMERICA INC.	15815	04/25/2012	SUPPLIES	400-721-501-200		04/25/2012	84.67
DIXIE WHOLESAL	385781	04/25/2012	FLANGE TAPPING VALVE	400-721-630-563		04/25/2012	442.80
WATERWORKS							
STARXVILLE AUTO PARTS	5151-42079	04/25/2012	HOSE	400-721-630-400		04/25/2012	74.85
OKTIBBEHA COUNTY COOPERATIVE	389391	04/25/2012	SQUARE BALE	400-721-630-563		04/25/2012	75.00
DIXIE WHOLESAL	385954	04/25/2012	PVC FLEX	400-721-630-566		04/25/2012	20.55
WATERWORKS							
OKTIBBEHA COUNTY COOPERATIVE	389838	04/25/2012	SQUARE BALE	400-721-630-563		04/25/2012	75.00
CARTERGRAPH SYSTEMS, INC	36173	04/25/2012	IMPLEMENTATION SERVICE	400-721-600-338		04/25/2012	225.00
ICM	ME600677MR	04/25/2012	PLUG	400-721-630-566		04/25/2012	1,108.00
TRADE AMERICA INC.	15816	04/26/2012	COVERALLS	400-721-501-200		04/26/2012	147.10
PAUL'S WELDING	4458	04/26/2012	BUILD MANHOLE	400-721-630-566		04/26/2012	110.00
FASTENAL COMPANY	MSSTA36959	04/25/2012	CABLE TIE, FLAGTAPE	400-721-555-250		04/25/2012	13.30
MISS MUNICIPAL WORKER'S COMPENSATIO	3043A	04/23/2012	0290WC2010	400-721-491-135		04/23/2012	81.67
BELL BUILDING SUPPLY, INC	49991	04/26/2012	RAKES AND SHOVELS	400-721-585-250		04/26/2012	34.77
TRADE AMERICA INC.	15895	04/26/2012	SUPPLIES	400-721-555-250		04/26/2012	194.43
OKTIBBEHA COUNTY COOPERATIVE	298502	04/26/2012	FERTILIZER	400-721-630-566		04/26/2012	29.40
SOUTHERN PIPE AND SUPPLY CO., INC	5636885-00	04/25/2012	HAND SAW	400-721-630-566		04/25/2012	43.59

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Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
FASTENAL COMPANY	MSSTA37040	04/25/2012	ORANGE FENCE	400-721-630-566		04/25/2012	158.84
G & K SERVICES	1231251361	04/25/2012	NEW CONSTRUCTION	400-721-535-233		04/25/2012	66.19
TERRY STIDHAM	624163	04/26/2012	SEWER	400-721-630-568		04/26/2012	3,959.66
TERRY STIDHAM	624164	04/26/2012	MANHOLE OVER EXISTING	400-721-630-568		04/26/2012	432.50
TERRY STIDHAM	624165	04/26/2012	ROAD BORE, WATER LINE	400-721-630-564		04/26/2012	4,597.00
TERRY STIDHAM	624167	04/26/2012	SEWER	400-721-630-568		04/26/2012	4,161.50
G & K SERVICES	1231254686	04/25/2012	NEW CONSTRUCTION	400-721-535-233		04/25/2012	69.14
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	400-721-604-330		04/24/2012	16.27
<b>Outstanding Total:</b>							<b>17,505.88</b>

Department 721 - NEW CONSTRUCTION REHAB Total: 17,505.88

Department: 723 - WATER DEPARTMENT

Outstanding

MMCC MATERIALS, INC.	192468	04/25/2012	3000 PSI	400-723-587-279		04/25/2012	335.00
BELL BUILDING SUPPLY, INC	19776	04/17/2012	PUTTY KNIFE	400-723-555-250		04/17/2012	19.76
STARKVILLE AUTO PARTS	51S1-42293	04/17/2012	WIRE BRUSH	400-723-555-250		04/17/2012	11.98
BELL BUILDING SUPPLY, INC	49978	04/17/2012	SACKRETE	400-723-555-250		04/17/2012	12.45
FASTENAL COMPANY	MSSTA36954	04/25/2012	SUPPLIES	400-723-555-250		04/25/2012	65.21
MISS MUNICIPAL	3043A	04/23/2012	0290WC2010	400-723-491-135		04/23/2012	168.23
WORKER'S COMPENSATIO							
FASTENAL COMPANY	MSSTA36978	04/25/2012	SUPPLIES	400-723-555-250		04/25/2012	468.32
STARKVILLE AUTO PARTS	51S1-42578	04/17/2012	GREASE, PENET, AEROSOL	400-723-585-277		04/17/2012	54.87
OCE IMAGISTICS, INC.	733512329	04/23/2012	ATTACHMENTS	400-723-501-200		04/23/2012	136.72
TRADE AMERICA INC.	15886	04/17/2012	PENS	400-723-585-277		04/17/2012	9.92
TRADE AMERICA INC.	15888	04/17/2012	SUPPLIES, BATTERIES, TOWELS, CLEANER	400-723-585-277		04/17/2012	539.82
TRADE AMERICA INC.	15914	04/17/2012	TOWEL HOLDERS, NEUTRA AIR	400-723-585-277		04/17/2012	69.90
STARKVILLE ELECTRIC	INV0001997	04/23/2012	WATER DEPT	400-723-600-334		04/23/2012	9,105.00
STARKVILLE ELECTRIC	INV0001997	04/23/2012	WATER DEPT	400-723-600-334		04/23/2012	13,098.13
STARKVILLE ELECTRIC	INV0001997	04/23/2012	WATER DEPT	400-723-600-334		04/23/2012	4,286.70
AT&T	INV0002042	04/26/2012	BLST-67-201204-24-0041-DIC	400-723-691-550		04/26/2012	799.29
RSC EQUIPMENT RENTAL	51372716-001	04/26/2012	TRENCHER	400-723-918-805		04/26/2012	191.45
RSC EQUIPMENT RENTAL	51375433-001	04/26/2012	RAMMER, PLATE	400-723-918-805		04/26/2012	4,994.00
NEWELL PAPER COMPANY	836426	04/25/2012	SUPPLIES	400-723-555-250		04/25/2012	278.31
G & K SERVICES	1231251353	04/25/2012	WATER	400-723-535-233		04/25/2012	181.46
KANSAS CITY SOUTHERN RAILWAY CO	1600041681	04/26/2012	ANNUAL BILLING	400-723-635-373		04/26/2012	522.87
NORTHEAST EXTERMINATING	INV0002036	04/26/2012	PEST CONTROL	400-723-691-550		04/26/2012	23.00
BELL BUILDING SUPPLY, INC	50642	04/26/2012	supplies	400-723-555-250		04/26/2012	22.41
STARKVILLE AUTO PARTS	51S1-42861	04/26/2012	SOCKET	400-723-555-250		04/26/2012	66.93
CINTAS FIRST AID & SAFETY	0171086425	04/26/2012	FIRST AID	400-723-501-200		04/26/2012	79.63

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Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
OKTIBBEHA COUNTY COOPERATIVE	403159	04/26/2012	BERMUDA	400-723-501-200		04/26/2012	159.50
BELL BUILDING SUPPLY, INC	50222	04/26/2012	SACKRETE	400-723-555-250		04/26/2012	41.50
G & K SERVICES	1231254678	04/25/2012	WATER	400-723-535-233		04/25/2012	188.41
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	400-723-620-370		04/24/2012	17.60
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	400-723-604-330		04/24/2012	143.93
ATMOS ENERGY	INV0002016	04/24/2012	WATER	400-723-625-380		04/24/2012	102.82
ATMOS ENERGY	INV0002017	04/24/2012	WATER	400-723-625-380		04/24/2012	102.54
Outstanding Total:							36,297.66
Paid							
MWPCOA	CM0000071	04/20/2012	CLEAR UP	400-723-690-555		04/20/2012	-140.00
MWPCOA	INV0001984	04/20/2012	MDEQ OPERATO II-C TESTING FEE	400-723-690-555		04/20/2012	105.00
Paid Total:							-35.00
Department 726 - WASTEWATER TREATMENT PLANT							
Outstanding							
ARGUS ANALYTICAL, INC	1003748	04/26/2012	NPDES	400-726-600-314		04/26/2012	195.00
CONTROL SYSTEMS	44987	04/25/2012	SERVICE CALL	400-726-630-400		04/25/2012	256.08
MISSISSIPPI WELDING & MACHINE LLC	167598	04/25/2012	LABOR TO TIGHTER GEAR BOX	400-726-630-400		04/25/2012	583.00
ARGUS ANALYTICAL, INC	1004235	04/26/2012	NPDES	400-726-600-314		04/26/2012	195.00
INDUSTRIAL ELECTRIC	5074789	04/25/2012	EURODRIVE	400-726-555-250		04/25/2012	237.07
MOTOR WORKS, IN	5074842	04/25/2012	SEAL	400-726-555-250		04/25/2012	173.61
INDUSTRIAL ELECTRIC	5074842	04/25/2012	SEAL	400-726-555-250		04/25/2012	173.61
MOTOR WORKS, IN	5074842	04/25/2012	SEAL	400-726-555-250		04/25/2012	173.61
ARGUS ANALYTICAL, INC	1004759	04/26/2012	NPDES	400-726-600-314		04/26/2012	195.00
POWERSTROKE	704	04/26/2012	HONDA CARB	400-726-630-400		04/26/2012	75.00
EQUIPMENT SALES & SVC	704	04/26/2012	HONDA CARB	400-726-630-400		04/26/2012	75.00
BURFORD ELECTRIC SERVICE, INC.	INV0002038	04/26/2012	MARCH VIBRATION SURVEY	400-726-630-400		04/26/2012	1,674.80
RADIO SHACK	033680	04/26/2012	BATTERIES	400-726-555-250		04/26/2012	19.98
DELTA COM	INV0002001	04/23/2012	PHONE SYSTEM	400-726-604-330		04/23/2012	52.16
RACKLEY OIL INC.	000316708	04/26/2012	FUEL	400-726-525-231		04/26/2012	498.99
ARGUS ANALYTICAL, INC	1004940	04/26/2012	NPDES	400-726-600-314		04/26/2012	234.00
MISS MUNICIPAL	3043A	04/23/2012	0290WC2010	400-726-491-135		04/23/2012	68.71
WORKERS COMPENSATIO OKTIBBEHA COUNTY COOPERATIVE	397189	04/26/2012	SUPPLIES	400-726-555-250		04/26/2012	11.05
HOME & TRUCK ACCESSORY CENTERS	0202	04/26/2012	TANK	400-726-555-250		04/26/2012	869.98
STARKVILLE COMPUTERS	25782	04/26/2012	SATA	400-726-501-200		04/26/2012	24.95
TRADE AMERICA INC.	15896	04/26/2012	SUPPLIES	400-726-555-250		04/26/2012	226.81
Department 723 - WATER DEPARTMENT Total:							36,262.66

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Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
RACKLEY OIL INC.	000317032	04/26/2012	FUELE	400-726-525-231		04/26/2012	221.77
OKTIBBEHA COUNTY COOPERATIVE	399726	04/26/2012	SUPPLIES	400-726-555-250		04/26/2012	118.63
RACKLEY OIL INC.	000317180	04/26/2012	FUELE	400-726-525-231		04/26/2012	482.79
G & K SERVICES	1231251360	04/25/2012	WASTE WATER	400-726-535-233		04/25/2012	31.46
RADIO SHACK	012612	04/26/2012	CABLE	400-726-501-200		04/26/2012	26.99
STARKVILLE AUTO PARTS	5151-42845	04/26/2012	SUPPLIES	400-726-555-250		04/26/2012	133.87
RACKLEY OIL INC.	000317384	04/26/2012	FUELE	400-726-555-250		04/26/2012	29.95
RACKLEY OIL INC.	105012	04/26/2012	SUPPLIES	400-726-525-231		04/26/2012	876.00
FLUID PROCESS & PUMPS, LLC	0004186	04/26/2012	GASKET	400-726-555-250		04/26/2012	203.17
G & K SERVICES	1231254685	04/25/2012	WASTE WATER	400-726-535-233		04/25/2012	33.41
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	400-726-604-330		04/24/2012	4.80
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	400-726-620-370		04/24/2012	8.00
STARKVILLE ELECTRIC	INV0002011	04/24/2012	BILLING THROUGH FEBRUARY 10, 2010	400-726-625-380		04/24/2012	18,952.52
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	400-726-604-330		04/24/2012	22.51
CSPIRE WIRELESS	INV0002013	04/24/2012	MONTHLY BILLING DECEMBER THROUGH JANUARY 25, 2012	400-726-604-330		04/24/2012	212.24
4-COUNTY ELECTRIC POWER ASSOCIATION	INV0002014	04/24/2012	DECEMBER THROUGH JANUARY BILLING	400-726-625-380		04/24/2012	4,721.65
MS WATER ENVIRONMENT ASSOC.	INV0002044	04/26/2012	CONFERENCE REGISTRATION FOR BERT C	400-726-690-555		04/26/2012	125.00
Outstanding Total:							31,795.95
Department 726 - WASTEWATER TREATMENT PLANT Total:							31,795.95
Department 730 - BOND AND OTHER FUND DEBT							
Outstanding							
MS DEVELOPMENT AUTHORITY	INV0002023	04/24/2012	GMS 556	400-730-924-898		04/24/2012	2,438.10
MS DEVELOPMENT AUTHORITY	INV0002024	04/24/2012	GMS 529	400-730-924-898		04/24/2012	4,907.11
Outstanding Total:							7,345.21
Department 730 - BOND AND OTHER FUND DEBT Total:							7,345.21
Department: 740 - DRINKING WATER TREATMENT							
Outstanding							
MS CROSS CONNECTION AND BACKFLOW CO	27557	04/23/2012	CCC PROGRAM MANAGEMENT	400-740-600-338		04/23/2012	206.00
MISS MUNICIPAL WORKERS COMPENSATIO	3043A	04/23/2012	0290WC2010	400-740-491-135		04/23/2012	9.03
MWP/COA	INV0001996	04/23/2012	SHORT COURSE REGISTRATION T WEAVER	400-740-690-555		04/23/2012	150.00
G & K SERVICES	1231251362	04/25/2012	WATER	400-740-535-233		04/25/2012	9.59

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Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
GOLDEN TRIANGLE PDD	INV0002003	04/23/2012	#6 FILTER	400-740-691-550		04/23/2012	90.00
G & K SERVICES	1231254687	04/25/2012	WATER	400-740-535-233		04/25/2012	11.54
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	400-740-620-370		04/24/2012	2.40
STARKVILLE ELECTRIC	INV0002011	04/24/2012	BILLING THROUGH FEBRUARY 10, 2010	400-740-625-380		04/24/2012	17,837.15
Outstanding Total:							18,315.71

Department 740 - DRINKING WATER TREATMENT Total: 18,315.71  
 Fund 400 - WATER & SEWER DEPARTMENTS Total: 140,366.56

Fund: 500 - CITY VEHICLE MAINTENANCE SHOP  
 Department: 000 - UNDESIGNATED

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
Outstanding							
IVY AUTO PARTS, LLC.	408438	04/25/2012	WATER PUMP	500-000-070-250		04/25/2012	89.48
GATEWAY TIRE & SERVICE CENTER	1101444307	04/25/2012	PACSTAR	500-000-070-250		04/25/2012	88.38
MARTIN TRUCK & TRACTOR CO, INC	C100759A	04/25/2012	BLADE. SPRING	500-000-070-250		04/25/2012	52.08
STARKVILLE FORD-LINCOLN MERCURY, IN	120499	04/26/2012	SWITCH	500-000-070-250		04/26/2012	43.62
STARKVILLE FORD-LINCOLN MERCURY, IN	120507	04/26/2012	STARTER CORE	500-000-070-250		04/26/2012	45.00
FCL OF MEMPHIS	123063	04/25/2012	POWER STEERING	500-000-070-250		04/25/2012	27.12
STARKVILLE AUTO PARTS	5151-42572	04/25/2012	FUEL FILTER, PUMP	500-000-070-250		04/25/2012	300.83
STARKVILLE AUTO PARTS	5151-42648	04/26/2012	SUPPLIES	500-000-070-250		04/26/2012	115.11
STARKVILLE AUTO PARTS	5151-42654	04/26/2012	CLAMP	500-000-070-250		04/26/2012	12.99
STARKVILLE AUTO PARTS	5151-42712	04/26/2012	RADIATOR HOSE	500-000-070-250		04/26/2012	25.16
STARKVILLE AUTO PARTS	5151-42713	04/26/2012	ANTIFREEZE	500-000-070-250		04/26/2012	13.49
GATEWAY TIRE & SERVICE CENTER	1101452523	04/26/2012	SUPPLIES	500-000-070-250		04/26/2012	207.70
STARKVILLE AUTO PARTS	5151-42831	04/26/2012	WIPER BLADE	500-000-070-250		04/26/2012	17.98
EMPIRE TRUCK SALES, INC.	CE005046471:01	04/26/2012	ALTERNATOR	500-000-070-250		04/26/2012	258.41
STARKVILLE FORD-LINCOLN MERCURY, IN	120699	04/26/2012	CUT A KEY	500-000-070-250		04/26/2012	10.00
IVY AUTO PARTS, LLC.	409213	04/26/2012	SUPPORT	500-000-070-250		04/26/2012	31.19
IVY AUTO PARTS, LLC.	409220	04/26/2012	OIL FILTER	500-000-070-250		04/26/2012	24.03
IVY AUTO PARTS, LLC.	409221	04/26/2012	OIL FILTER	500-000-070-250		04/26/2012	16.25
IVY AUTO PARTS, LLC.	409268	04/26/2012	GL BLAC	500-000-070-250		04/26/2012	11.38
STARKVILLE FORD-LINCOLN MERCURY, IN	120656	04/26/2012	MODULE	500-000-070-250		04/26/2012	349.00
STARKVILLE AUTO PARTS	5151-42888	04/26/2012	WIPER BLADE	500-000-070-250		04/26/2012	27.98
GATEWAY TIRE & SERVICE CENTER	1101456234	04/26/2012	REGULAR FLAT	500-000-070-250		04/26/2012	12.50
Outstanding Total:							1,779.68
Department 000 - UNDESIGNATED Total:							1,779.68

Expense Approval Report

Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
<b>Department: 193 - INTERNAL SERVICE (SHOP)</b>							
<b>Outstanding</b>							
ADVANCED COLLISION	INV0002030	04/25/2012	MIRROR GLUE	500-193-501-200		04/25/2012	41.60
BELL BUILDING SUPPLY, INC	49973	04/25/2012	TAPE	500-193-501-200		04/25/2012	11.65
MISS MUNICIPAL	3043A	04/23/2012	0290WC2010	500-193-491-135		04/23/2012	37.91
WORKERS COMPENSATIO							
STARKVILLE AUTO PARTS	5151-42547	04/25/2012	COUPLER BODY, PLUG, AIR TANK	500-193-555-250		04/25/2012	79.93
NEVAIR, LLC	02315739	04/23/2012	OXYGEN, ENVIRONMENTAL COMPLIANCE	500-193-555-250		04/23/2012	105.78
G & K SERVICES	1231251355	04/25/2012	AUTO	500-193-535-233		04/25/2012	55.81
CINTAS FIRST AID & SAFETY	0171086426	04/26/2012	FIRST AID	500-193-501-200		04/26/2012	20.27
G & K SERVICES	1231254680	04/25/2012	AUTO	500-193-535-233		04/25/2012	45.72
CERIDIAN BENEFIT SERVICE	332229892	04/24/2012	COVERED EMPLOYEES	500-193-620-370		04/24/2012	1.60
AT&T	INV0002012	04/24/2012	BILLING PERIOD JANUARY 22, 2012	500-193-604-330		04/24/2012	7.43
<b>Outstanding Total:</b>							<b>407.70</b>
<b>Department 193 - INTERNAL SERVICE (SHOP) Total:</b>							<b>407.70</b>
<b>Fund 500 - CITY VEHICLE MAINTENANCE SHOP Total: 2,187.38</b>							
<b>Fund: 610 - TRUST &amp; AGENCY</b>							
<b>Department: 000 - UNDESIGNATED</b>							
<b>Outstanding</b>							
STARKVILLE CONVENTIONS/VISITORS BUR	INV0001992	04/20/2012	HOTEL/MOTEL TAX	610-000-147-656		04/20/2012	12,013.61
<b>Paid Total:</b>							<b>12,013.61</b>
<b>Department 000 - UNDESIGNATED Total:</b>							<b>12,013.61</b>
<b>Fund 610 - TRUST &amp; AGENCY Total: 12,013.61</b>							
<b>Outstanding</b>							
MISSISSIPPI STATE UNIVERSITY	INV0002031	04/25/2012	2% FOOD & BEVERAGE TAX	630-000-147-657		04/25/2012	26,541.18
<b>Outstanding Total:</b>							<b>26,541.18</b>
<b>Paid</b>							
STARKVILLE CONVENTIONS/VISITORS BUR	INV0001991	04/20/2012	2% FOOD & BEVERAGE TAX	630-000-147-664		04/20/2012	19,905.90

Expense Approval Report

Post Dates: 04/13/2012 - 04/26/2012

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
OKTIBBEHA COUNTY ECONOMIC DEVELOPME	INV/0001993	04/20/2012	2% FOOD & BEVERAGE TAX	630-000-148-655		04/20/2012	19,905.90
Paid Total:							39,811.80

Fund 630 - ECONOMIC DEV, TOURISM & CONV Total: 66,352.98

Fund: 681 - PAYROLL

Department: 000 - UNDESIGNATED

Vendor Name	Payable Number	Post Date	Item Description	Account Number	Project Account Key	Post Date	Amount
HUMANA PERS WAGE & CONTRIBUTION REPORTING	INV/0001888 INV/0001891	04/13/2012 04/13/2012	JAN-APRIL 12 RETIREES PAY FOR EMPLOYER	681-000-115-617 681-000-135-625		04/13/2012 04/13/2012	218.40 202.73
Paid Total:							421.13

Department 000 - UNDESIGNATED Total: 421.13

Fund 681 - PAYROLL Total: 421.13

Grand Total: 647,746.11

### Report Summary

#### Fund Summary

Fund	Expense Amount	Payment Amount
001 - GENERAL FUND	220,820.77	2,335.50
015 - AIRPORT FUND	1,052.71	0.00
022 - SANITATION	47,495.44	30,121.94
023 - LANDFILL ACCOUNT	3,583.44	0.00
107 - COMP/UTER ASSESSMENTS	3,827.97	0.00
304 - 2009 ROAD MAINTENANCE BOND	145,665.73	0.00
375 - PARK AND REC TOURISM	3,958.39	0.00
400 - WATER & SEWER DEPARTMENTS	140,366.56	-35.00
500 - CITY VEHICLE MAINTENANCE SHOP	2,187.38	0.00
610 - TRUST & AGENCY	12,013.61	12,013.61
630 - ECONOMIC DEV, TOURISM & CONV	66,352.98	39,811.80
681 - PAYROLL	421.13	421.13
<b>Grand Total:</b>	<b>647,746.11</b>	<b>84,668.98</b>

#### Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-000-054-205	DUE FROM STARKVILLE	584.93	0.00
001-000-054-208	DUE FROM PARKS & REC	275.35	0.00
001-000-149-691	MUNICIPAL COURT BON	1,759.50	1,759.50
001-000-164-260	COURT COLLECTION FEE	892.48	0.00
001-000-330-135	COURT CLERK SETTLEME	176.00	176.00
001-100-604-330	COMMUNICATIONS	124.24	0.00
001-110-491-135	WORKER'S COMPENSATI	10.92	0.00
001-110-501-200	SUPPLIES	473.22	0.00
001-110-600-300	PROFESSIONAL SERVICE	640.00	0.00
001-110-604-330	COMMUNICATIONS	90.77	0.00
001-110-620-370	INSURANCE	6.40	0.00
001-120-503-202	COMMITTEE SUPPORT	136.78	0.00
001-120-604-330	COMMUNICATIONS	72.67	0.00
001-120-691-550	MISCELLANEOUS	4.80	0.00
001-123-491-135	WORKER'S COMPENSATI	12.58	0.00
001-123-604-330	COMMUNICATIONS	183.71	0.00
001-123-620-370	INSURANCE	1.60	0.00
001-123-630-400	EQUIPMENT REPAIR &	35.00	0.00
001-142-491-135	WORKER'S COMPENSATI	7.72	0.00
001-145-501-200	SUPPLIES	1,463.36	0.00
001-145-600-303	DATA PROCESSING	4,038.33	0.00
001-145-604-330	COMMUNICATIONS	957.47	0.00
001-145-691-550	MISCELLANEOUS	12.00	0.00
001-169-600-309	LEGAL EXPENSES	400.00	400.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-190-491-135	WORKER'S COMPENSATI	3.72	0.00
001-190-600-323	DEBRIS REMOVAL/DEM	117.44	0.00
001-190-604-330	COMMUNICATIONS	124.24	0.00
001-190-918-807	OFFICE EQUIPMENT	166.00	0.00
001-192-491-135	WORKER'S COMPENSATI	7.96	0.00
001-192-535-233	UNIFORMS	41.97	0.00
001-192-625-380	UTILITIES	1,313.25	0.00
001-192-630-403	REPAIRS TO BUILDING	1,680.00	0.00
001-196-630-402	REPAIRS & MAINTENAN	1,050.00	0.00
001-196-630-425	REPAIRS MAINT/MLK/18	450.00	0.00
001-197-491-135	WORKER'S COMPENSATI	14.92	0.00
001-197-604-330	COMMUNICATIONS	62.12	0.00
001-201-491-135	WORKER'S COMPENSATI	606.74	0.00
001-201-501-200	SUPPLIES	298.72	0.00
001-201-510-220	SUPPLIES - TOOLS	205.40	0.00
001-201-525-231	GAS & OIL	62.11	0.00
001-201-535-233	UNIFORMS	365.52	0.00
001-201-555-250	SUPPLIES & SMALL TOO	19.86	0.00
001-201-556-251	POLICE SUPPLIES	343.02	0.00
001-201-600-300	PROFESSIONAL SERVICE	2,200.00	0.00
001-201-604-330	COMMUNICATIONS	1,760.58	0.00
001-201-615-343	PRINTING & BINDING	1,161.00	0.00
001-201-620-370	INSURANCE	52.00	0.00
001-201-625-380	UTILITIES	3,080.23	0.00
001-201-630-400	EQUIPMENT REPAIR &	341.64	0.00
001-201-630-426	BUILDING MAINTENANC	125.00	0.00
001-201-635-369	COPIER RENTAL	310.21	0.00
001-230-690-552	RADIO SCHOOL EXPENS	9,690.00	0.00
001-240-630-404	RADIO MAINTENANCE /	406.00	0.00
001-250-600-304	INFORMANT FEES	1,720.97	0.00
001-250-604-330	COMMUNICATIONS	1,988.15	0.00
001-261-491-135	WORKER'S COMPENSATI	943.93	0.00
001-261-501-200	SUPPLIES	183.91	0.00
001-261-510-220	SUPPLIES - TOOLS	119.80	0.00
001-261-525-231	GAS & OIL	280.65	0.00
001-261-535-233	UNIFORMS	59.95	0.00
001-261-554-240	FIRE INVESTIGATION	722.94	0.00
001-261-555-250	SUPPLIES & SMALL TOO	1,027.07	0.00
001-261-600-319	PHYSICAL EXAMINATION	15,407.00	0.00
001-261-620-370	INSURANCE	50.40	0.00
001-261-630-360	SHOP REPAIRS & MAINT	1,402.50	0.00
001-261-690-555	DUES	75.00	0.00

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
001-261-918-805	MACHINERY AND EQUIP	27,777.58	0.00
001-263-600-390	FIRE TRAINING	720.49	0.00
001-264-604-330	COMMUNICATIONS	418.70	0.00
001-264-630-404	RADIO MAINTENANCE /	894.71	0.00
001-264-820-874	PRINCIPAL	0.00	0.00
001-264-830-873	INTEREST	0.00	0.00
001-267-558-269	BUILDING MAINTENANC	1,103.25	0.00
001-267-625-380	UTILITIES	3,744.03	0.00
001-281-491-135	WORKER'S COMPENSATI	2.34	0.00
001-281-501-200	SUPPLIES	252.91	0.00
001-281-502-201	REFERENCE PUBLICATIO	818.48	0.00
001-281-604-330	COMMUNICATIONS	163.96	0.00
001-281-620-370	INSURANCE	4.00	0.00
001-290-625-380	UTILITIES	348.93	0.00
001-301-491-135	WORKER'S COMPENSATI	191.22	0.00
001-301-535-233	UNIFORMS	626.93	0.00
001-301-555-250	SUPPLIES & SMALL TOO	711.69	0.00
001-301-560-270	CONSTRUCTION MATERI	981.87	0.00
001-301-604-330	COMMUNICATIONS	58.86	0.00
001-301-620-370	INSURANCE	12.00	0.00
001-302-625-380	UTILITIES	36,938.30	0.00
001-360-491-135	WORKER'S COMPENSATI	6.93	0.00
001-360-535-233	UNIFORMS	22.23	0.00
001-360-604-330	COMMUNICATIONS	46.69	0.00
001-360-620-370	INSURANCE	1.60	0.00
001-360-625-380	UTILITIES	746.20	0.00
001-360-630-404	RADIO MAINTENANCE /	9.00	0.00
001-550-951-956	TRANSFER TO PARKS &	70,366.67	0.00
001-600-721-813	TRAFFIC LIGHT MAINTE	3,193.71	0.00
001-800-820-829	SERVICE ZONE PRINCIPA	6,328.98	0.00
001-800-830-827	SERVICE ZONE INTEREST	1,926.76	0.00
015-505-491-135	WORKER'S COMPENSATI	7.82	0.00
015-505-525-231	GAS & OIL	147.55	0.00
015-505-570-273	VEHICLE REPAIR PARTS	8.50	0.00
015-505-604-330	COMMUNICATIONS	147.74	0.00
015-505-620-370	INSURANCE	3.20	0.00
015-505-625-380	UTILITIES	737.90	0.00
022-322-491-135	WORKER'S COMPENSATI	420.65	0.00
022-322-501-200	SUPPLIES	64.92	0.00
022-322-535-233	UNIFORMS	461.81	0.00
022-322-551-239	GARBAGE BAGS	0.00	0.00
022-322-555-250	SUPPLIES & SMALL TOO	197.70	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
022-322-600-333	ADMINISTRATIVE SERVI	3,619.55	0.00
022-322-600-379	REGIONAL LANDFILL EXP	30,121.94	30,121.94
022-322-600-431	CONTRACT SERV-TRASH	4,180.00	0.00
022-322-604-330	COMMUNICATIONS	316.10	0.00
022-322-620-370	INSURANCE	23.20	0.00
022-322-630-400	EQUIPMENT REPAIR &	388.37	0.00
022-322-691-550	MISCELLANEOUS	30.00	0.00
022-322-820-874	PRINCIPAL	4,272.83	0.00
022-322-830-873	INTEREST	618.75	0.00
022-325-630-360	SHOP REPAIRS & MAINT	1,675.99	0.00
022-341-491-135	WORKER'S COMPENSATI	88.84	0.00
022-341-501-200	SUPPLIES	223.99	0.00
022-341-535-233	UNIFORMS	137.72	0.00
022-341-555-250	SUPPLIES & SMALL TOO	436.76	0.00
022-341-620-370	INSURANCE	5.60	0.00
022-341-630-360	SHOP REPAIRS & MAINT	210.72	0.00
023-323-491-135	WORKER'S COMPENSATI	34.36	0.00
023-323-535-233	UNIFORMS	117.97	0.00
023-323-604-330	COMMUNICATIONS	8.13	0.00
023-323-620-370	INSURANCE	2.40	0.00
023-323-625-380	UTILITIES	128.40	0.00
023-323-630-360	SHOP REPAIRS & MAINT	122.98	0.00
023-323-820-874	PRINCIPAL	2,912.81	0.00
023-323-830-873	INTEREST	256.39	0.00
107-112-820-891	LEASE PAYMENT	3,664.80	0.00
107-112-830-892	INTEREST	163.17	0.00
304-305-600-300	PROFESSIONAL SERVICE	11,536.74	0.00
304-313-912-850	CONSTRUCTION	134,128.99	0.00
375-551-907-942	PARK IMP/CAPITAL PROJ	3,958.39	0.00
400-000-070-250	INVENTORY	5,989.39	0.00
400-000-360-629	WATER SALES	23,151.76	0.00
400-721-491-135	WORKER'S COMPENSATI	81.67	0.00
400-721-501-200	SUPPLIES	231.77	0.00
400-721-535-233	UNIFORMS	135.33	0.00
400-721-555-250	SUPPLIES & SMALL TOO	238.38	0.00
400-721-575-274	CHEMICALS	1,014.00	0.00
400-721-585-250	SUPPLIES & SMALL TOO	34.77	0.00
400-721-600-338	CONTRACT SERVICES	225.00	0.00
400-721-604-330	COMMUNICATIONS	16.27	0.00
400-721-630-400	EQUIPMENT REPAIR &	74.85	0.00
400-721-630-563	CONSTRUCTION MATERI	592.80	0.00
400-721-630-564	CONTRACT LABOR	4,597.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
400-721-630-566	CONSTRUCTION MATERI	1,710.38	0.00
400-721-630-568	CONTRACT LABOR	8,553.66	0.00
400-723-491-135	WORKER'S COMPENSATI	168.23	0.00
400-723-501-200	SUPPLIES	375.85	0.00
400-723-535-233	UNIFORMS	369.87	0.00
400-723-555-250	SUPPLIES & SMALL TOO	986.87	0.00
400-723-585-277	OTHER REP & MAINT - 5	674.51	0.00
400-723-587-279	STREET MAINTENANCE S	335.00	0.00
400-723-600-334	ADMINISTRATIVE SERVI	26,489.83	0.00
400-723-604-330	COMMUNICATIONS	143.93	0.00
400-723-620-370	INSURANCE	17.60	0.00
400-723-625-380	UTILITIES	205.36	0.00
400-723-635-373	LEASE: ICRR	522.87	0.00
400-723-690-555	DUES	-35.00	-35.00
400-723-691-550	MISCELLANEOUS	822.29	0.00
400-723-918-805	MACHINERY AND EQUIP	5,185.45	0.00
400-726-491-135	WORKER'S COMPENSATI	68.71	0.00
400-726-501-200	SUPPLIES	51.94	0.00
400-726-525-231	GAS & OIL	2,079.55	0.00
400-726-535-233	UNIFORMS	64.87	0.00
400-726-555-250	SUPPLIES & SMALL TOO	2,024.12	0.00
400-726-600-314	CONTRACT TESTING SER	819.00	0.00
400-726-604-330	COMMUNICATIONS	291.71	0.00
400-726-620-370	INSURANCE	8.00	0.00
400-726-625-380	UTILITIES	23,674.17	0.00
400-726-630-400	EQUIPMENT REPAIR &	2,588.88	0.00
400-726-690-555	DUES	125.00	0.00
400-730-924-898	MDA CAP LOAN/FIRE M	7,345.21	0.00
400-740-491-135	WORKER'S COMPENSATI	9.03	0.00
400-740-535-233	UNIFORMS	21.13	0.00
400-740-600-338	CONTRACT SERVICES	206.00	0.00
400-740-620-370	INSURANCE	2.40	0.00
400-740-625-380	UTILITIES	17,837.15	0.00
400-740-690-555	DUES	150.00	0.00
400-740-691-550	MISCELLANEOUS	90.00	0.00
500-000-070-250	INVENTORY	1,779.68	0.00
500-193-491-135	WORKER'S COMPENSATI	37.91	0.00
500-193-501-200	SUPPLIES	73.52	0.00
500-193-535-233	UNIFORMS	101.53	0.00
500-193-555-250	SUPPLIES & SMALL TOO	185.71	0.00
500-193-604-330	COMMUNICATIONS	7.43	0.00
500-193-620-370	INSURANCE	1.60	0.00

Account Summary			
Account Number	Account Name	Expense Amount	Payment Amount
610-000-147-656	DUE TO GOVERNMENT	12,013.61	12,013.61
630-000-147-657	DUE TO MISSISSIPPI STA	26,541.18	0.00
630-000-147-664	DUE TO VISITORS/CONV	19,905.90	19,905.90
630-000-148-655	DUE TO EDA	19,905.90	19,905.90
681-000-115-617	POOL LIFE INSURANCE	218.40	218.40
681-000-135-625	RETIREMENT W/H	202.73	202.73
<b>Grand Total:</b>		<b>647,746.11</b>	<b>84,668.98</b>

**Project Account Summary**

Project Account Key	Expense Amount	Payment Amount
**None**	647,746.11	84,668.98
<b>Grand Total:</b>	<b>647,746.11</b>	<b>84,668.98</b>



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XL.F.1  
AGENDA DATE: 5/1/12  
PAGE: 1 of 1**

**SUBJECT:** REQUEST APPROVAL TO ADVERTISE FOR BIDS FOR THE GRETA LANE AND COLLIER ROAD IMPROVEMENTS PROJECT.

**AMOUNT & SOURCE OF FUNDING:** 116-000-341 in the amount of approximately \$124,429.00 (12/2011)

**FISCAL NOTE:**

**REQUESTING  
DEPARTMENT:** Engineering

**DIRECTOR'S  
AUTHORIZATION:** Yes

**FOR MORE INFORMATION CONTACT:** Edward C. Kemp, City Engineer, 323-2525 x. 111

**PRIOR BOARD ACTION:** Board has previously approved the project scope and funding

**BOARD AND COMMISSION ACTION:**

**PURCHASING:** n/a

**DEADLINE:** none

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**AUTHORIZATION HISTORY:**

<u>AMOUNT</u>	<u>DATE – DESCRIPTION</u>
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**STAFF RECOMMENDATION:**

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Staff Recommends **APPROVAL**

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Attached is a cost estimate (\$114,135.60) for the improvements to Greta Lane and Collier Road and includes the following:

1. Greta Lane- importing clay gravel material to a specified thickness followed by soil-cementing and completed with a Double Bituminous Surface Treatment (Chip Seal).
2. Collier Road- rubbelizing the existing pavement in specified locations where the base has failed followed by soil-cementing these specified areas and completed with a Double Bituminous Surface Treatment (Chip Seal).

Due to the relatively small quantities and somewhat specialized construction processes, it is uncertain how close the bids will resemble the cost estimate; therefore, the project has been set up with the Collier related work as an “alternate”. If the bids come in favorable, then this work can be included. If the bids come in higher, this work can be eliminated from this project and completed as part of a future project.

***Suggested Motion:*** Move approval of the authorization to advertise the Greta Lane and Collier Road Improvements.

**HISTORIC**  
**STARKVILLE**  
 MISSISSIPPI'S COLLEGE TOWN  
 THE CITY OF STARKVILLE  
 ENGINEERING DEPARTMENT  
 CITY HALL, 101 E. LAMPKIN STREET  
 STARKVILLE, MISSISSIPPI 39759-2944

**GRETA LANE & COLLIER ROAD PAVING PROJECT  
PROJECT COST ESTIMATE**

PROJECT:	11134
DATE:	4/17/2012
DESCRIPTION:	OPTION 1: Install 6" Clay Gravel Base*, Soil Cement 6" depth at 6%, <b>Double Bituminous Surface Treatment</b>

**BASE BID - GRETA LANE ROADWAY IMPROVEMENTS**

PAY ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ESTIMATED COST
00304-A	GRANULAR MATERIAL (CLASS III, GROUP B) (LVM)*	CY	679.5	\$20.00	\$13,590.00
00308-A	PORTLAND CEMENT	TON	93.5	\$120.00	\$11,217.57
00308-B	PORTLAND CEMENT SOIL/ WATER MIXING (6" DEPTH)	SY	5378.0	\$2.00	\$10,756.00
00408-A	ASPHALT PRIME COAT (EA-1)	GAL	1882.0	\$3.50	\$6,587.00
00408-B	BLOTTER MATERIAL	CY	8.0	\$15.00	\$120.00
00410-A	BITUMINOUS ASPHALTIC CEMENT (CRS-2P)	GAL	3657.0	\$3.00	\$10,971.00
00410-B	SEAL AGGREGATE (SIZE 7 STONE) (LVM) (AH)	CY	52.0	\$75.00	\$3,900.00
00410-C	COARSE AGGREGATE (SIZE 56 STONE) (LVM) (AH)	CY	108.0	\$90.00	\$9,720.00
00618-A	MAINTENANCE OF TRAFFIC	LS	1.0	\$3,000.00	\$3,000.00
00620-A	MOBILIZATION	LS	1.0	\$10,000.00	\$10,000.00

**SUBTOTAL (BASE BID) \$79,861.57**

**10% TESTING, INSPECTION & CONTINGENCY \$7,986.16**

**GRETA LANE TOTAL ESTIMATED COST \$87,847.73**

**ADDITIVE ALTERNATE 1 - GRETA LANE DRAINAGE IMPROVEMENTS**

PAY ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ESTIMATED COST
00202-A	REMOVE EXISTING DRAINAGE CULVERTS	LF	50	\$5.00	\$250.00
00203-A	CHANNEL EXCAVATION	LF	2789.0	\$0.50	\$1,394.50
00203-B	EXCESS EXCAVATION (LVM) (AH)	CY	83.0	\$4.50	\$373.50
00225-A	ESTABLISHMENT OF PERMANENT VEGETATION	SY	1859.0	\$0.75	\$1,394.25
00225-B	9" DIAMETER STRAW WATTLES	LF	132.0	\$5.00	\$660.00
00603-A	INSTALL 15" HDPE DRAINAGE CULVERT	LF	50.0	\$20.00	\$1,000.00

**SUBTOTAL (ADDITIVE ALTERNATE 1) \$5,072.25**

**10% TESTING, INSPECTION & CONTINGENCY \$507.23**

**TOTAL (ADDITIVE ALTERNATE 1) \$5,579.48**

**ADDITIVE ALTERNATE 2 - COLLIER ROAD ROADWAY IMPROVEMENTS**

PAY ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ESTIMATED COST
00308-A	PORTLAND CEMENT	TON	16.0	\$144.00	\$2,304.00
00308-B	PORTLAND CEMENT SOIL/ WATER MIXING (6" DEPTH)	SY	918.0	\$2.40	\$2,203.20
00408-A	ASPHALT PRIME COAT (EA-1)	GAL	321.0	\$4.20	\$1,348.20
00408-B	BLOTTER MATERIAL	CY	1.5	\$18.00	\$27.00
00410-A	BITUMINOUS ASPHALTIC CEMENT (CRS-2P)	GAL	624.0	\$3.60	\$2,246.40
00410-B	SEAL AGGREGATE (SIZE 7 STONE) (LVM) (AH)	CY	10.0	\$90.00	\$900.00
00410-C	COARSE AGGREGATE (SIZE 56 STONE) (LVM) (AH)	CY	18.5	\$108.00	\$1,998.00
00618-A	MAINTENANCE OF TRAFFIC	LS	1.0	\$1,800.00	\$1,800.00
00620-A	MOBILIZATION	LS	1.0	\$6,000.00	\$6,000.00

**SUBTOTAL (ADDITIVE ALTERNATE 2) \$18,826.80**

**10% TESTING, INSPECTION & CONTINGENCY \$1,882.68**

**TOTAL (ADDITIVE ALTERNATE 2) \$20,709.48**

**COLLIER AND GRETA LANE TOTAL ESTIMATED COST \$114,136.68**

# GRETA LANE & COLLIER ROAD IMPROVEMENTS

## Construction Documents

Starkville, Oktibbeha County, Mississippi  
 Section 8, Township 18N, Range 14E – Greta Lane  
 Section 22, Township 19N, Range 14E – Collier Road

**OWNER:**

City of Starkville, MS  
 101 E. Lampkin Street  
 Starkville, MS 39759

Parker Wiseman  
 Sandra Strunk  
 Ben Curver  
 Eric Parker  
 Richard Corey  
 Jeremiah Dumas  
 Roy Perkins  
 Henry Vaughn

**Mayor Pro Tempore, Ward 2**

Ward 1  
 Ward 3  
 Ward 4  
 Ward 5  
 Ward 6  
 Ward 7

**ENGINEER:**

City of Starkville Engineering Department  
 101 E. Lampkin Street  
 Starkville, MS 39759  
 Y: 662-323-2525 F: 662-323-4143  
 Contact: Edward C. Kemp, P.E.  
 Jonathan Henry, P.E.

**SHEET INDEX:**

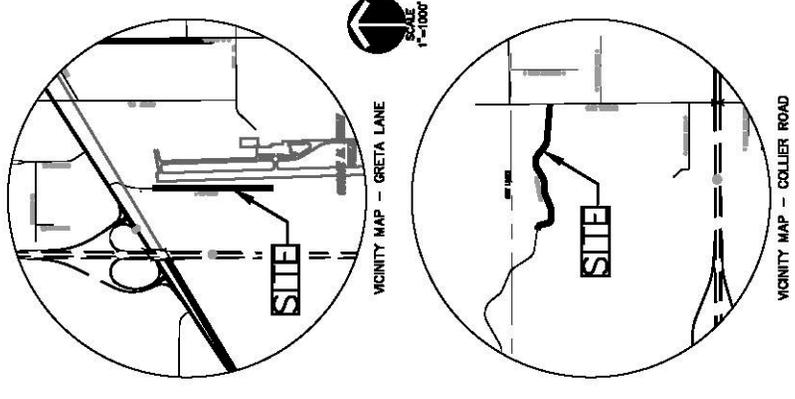
	Title Sheet	Date
<input checked="" type="checkbox"/>	CVR	3/27/12
<input checked="" type="checkbox"/>	C1.0	Existing Conditions – Greta Lane
<input checked="" type="checkbox"/>	C2.0	Site Improvements & Erosion Control – Greta Lane
<input checked="" type="checkbox"/>	C3.0	Ditch Flowline Profiles – Greta Lane
<input checked="" type="checkbox"/>	C4.0	Site Improvements – Collier Road
<input checked="" type="checkbox"/>	C5.0	Schedules & Construction Details
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

**UTILITY CONTACTS**

<b>STORMWATER</b> City of Starkville 101 Lampkin Street Starkville, MS 39759 662-323-2525 x. 111 Contact: Edward C. Kemp	<b>MUNICIPALITY</b> City of Starkville 101 E. Lampkin Street Starkville, MS 39759 662-323-2525	<b>CABLE TV</b> WentCo 300 J.S. Jackson St. Starkville, MS 39759 662-323-1615 Contact: Mitch Douglas	<b>GAS</b> AT&T Gas Energy 402 University Drive Starkville, MS 39759 662-323-2742 Contact: Wade Shults
<b>PHONE</b> AT&T 100 Main St. Columbus, MS 39701 662-323-4882 Contact: Deann Goodman	<b>WATER</b> City of Starkville Curry Street Starkville, MS 39759 662-323-3606 Contact: Charise Box	<b>SEWER</b> City of Starkville Curry Street Starkville, MS 39759 662-323-3606 Contact: Charise Box	<b>ELECTRICAL</b> Electric Department Main Street Starkville, MS 39759 662-323-3204 Contact: Jason Homer



**AIRPORT**  
 George M. Bryan Airport  
 Airport Road  
 Starkville, MS 39759  
 662-418-2232  
 Contact: Rodney Lincoln



Stamp: \_\_\_\_\_

Stamp: \_\_\_\_\_

Revisions: \_\_\_\_\_

Job No. 11134  
 Sheet No. **CVR**  
 Date: 3/27/12



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XL.F.2  
AGENDA DATE: 5/1/12  
PAGE: 1 of 1**

**SUBJECT:** REQUEST APPROVAL OF THE LOW QUOTE FOR PERMANENT EROSION MATTING FROM G&O SUPPLY

**AMOUNT & SOURCE OF FUNDING:**

**FISCAL NOTE:**

**REQUESTING  
DEPARTMENT:** Engineering

**DIRECTOR'S  
AUTHORIZATION:** Yes

**FOR MORE INFORMATION CONTACT:** Edward C. Kemp, City Engineer, 323-2525 x. 111

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:**

**PURCHASING:** n/a

**DEADLINE:** none

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**AUTHORIZATION HISTORY:**

AMOUNT

DATE – DESCRIPTION

**STAFF RECOMMENDATION:**

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Staff Recommends **APPROVAL**

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Attached are 2 quotes for permanent erosion control matting; one from G&O supply in a total amount of \$19,878.09 and another from Hanes Industries in the total amount of \$20,161.90.

This material is used on the drainage improvement projects as well as storm drainage maintenance projects.

*Suggested Motion: Move approval of the low quote from G&O Supply for permanent erosion control matting.*



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**From:** Mark Stanfill [mailto:mark.stanfill@hanesindustries.com]  
**Sent:** Friday, April 20, 2012 2:19 PM  
**To:** j.henry@cityofstarkville.org  
**Cc:** Rhonda Mayo  
**Subject:** City of Starkville Ditch Improvements - quote

Johnathan,

Thanks for the quote request! Per our conversation, your requested product quote is below.

7500SY	Terraguard 45P (6.5'x138.5') (100SY)	\$2.35/SY
40 boxes	Staples 6" 11 ga (1000/box)	\$30.00/box
29 boxes	18" fabric pins w/ washers (100/box)	\$46.10/box

\*\*\*Prices are subject to change

\*\*\*Prices are FOB: Pontotoc, MS (delivery to Starkville, MS is \$55.00/trip)

Thanks,

*Mark Stanfill*

Hanes Geo Components

339 Stafford Blvd.

Pontotoc, MS 38863

Office: (800)333-4615

Cell: (662)213-8669

Fax: (662)489-8788

Website: [www.hanesgeo.com](http://www.hanesgeo.com)

for urgent e-mails or orders e-mail

[pontotocsales@hanescompanies.com](mailto:pontotocsales@hanescompanies.com)



**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO: XLH.1  
AGENDA DATE: 5/1/2012  
PAGE: 1 of 1**

**SUBJECT:** Request approval of proposal by Precision Communications to perform maintenance on the outdoor warning siren system to bring all sirens to working condition.

**AMOUNT & SOURCE OF FUNDING:** Costs associated with the project, \$14,735, have been budgeted for in the FY2012 budget (Civil Defense line 001-190-730 [new account number: 001-290-918-805] contains \$25,000 for civil defense machinery and equipment).

**FISCAL NOTE:**

**REQUESTING  
DEPARTMENT: Information Technology**

**DIRECTOR'S  
AUTHORIZATION: JCC**

**FOR MORE INFORMATION CONTACT:** Joel C. Clements, Jr – 662.323.2525 ext127

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:**

**PURCHASING:**

**DEADLINE:**

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**AUTHORIZATION HISTORY:**

AMOUNT

DATE – DESCRIPTION

**STAFF RECOMMENDATION:** Staff recommends approval of budgeted maintenance of the outdoor warning system.

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**AGENDA ITEM NO:**  
**CITY OF STARKVILLE**  
**AGENDA DATE: May 1, 2012**  
**RECOMMENDATION FOR BOARD ACTION**  
**PAGE: 1 of 1**

**SUBJECT:** Request to approve the promotion of Firefighter Justin Edwards to the rank of Sergeant in the Fire Department

**AMOUNT & SOURCE OF FUNDING:** Budgeted funding

**FISCAL NOTE:**

**REQUESTING DIRECTOR'S DEPARTMENT:** Rodger Mann, Fire Chief

**AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**PRIOR BOARD ACTION:** The Board approved advertising for Sergeant on July 19, 2011. On February 21, 2012, the Board approved promotions and Firefighter Justin Edwards was the only remaining qualified candidate. He was placed on a promotional list for consideration for any vacancy occurring within the next twelve (12) months from that time.

**BOARD AND COMMISSION ACTION:**

**PURCHASING:**

**AUTHORIZATION HISTORY:** Please see attached letter from Chief Rodger Mann presenting the need for a Sergeant on one shift with the opening of Station 5.

<b><u>AMOUNT:</u></b>	<b><u>Employee</u></b>	<b><u>Current Salary</u></b>	<b><u>New Salary</u></b>
	Justin Edwards	\$31,169.13 (\$10.42 hour) Grade 5 Firefighter	\$34,286.04 (\$11.47 hour) Grade 6 Sergeant

**STAFF RECOMMENDATION:** Recommend approval of the promotion of Firefighter Justin Edwards to the position of Sergeant in Salary Grade 6 in the Fire Department with a 10% promotional increase. Current salary is \$31,169.13 (\$10.42 hour) as a Firefighter in Grade 5. This will make his new salary \$34,286.04 (\$11.47 hour) as a Sergeant in Grade 6 based on 2990 hours. Subject to a six month probationary period. There are no remaining candidates on the promotional list.

**DATE SUBMITTED:** April 26, 2012

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HISTORIC  
**STARKVILLE**  
MISSISSIPPI'S COLLEGE TOWN

THE CITY OF STARKVILLE  
FIRE DEPARTMENT  
503 EAST LAMPKIN STREET  
STARKVILLE, MISSISSIPPI 39759

Phone: 662-323-1845  
Fax 662-324-4026  
Email:  
[rmann@cityofstarkville.org](mailto:rmann@cityofstarkville.org)

Rodger Mann  
Fire Chief

TO: Personnel Officer Randy Boyd

FROM: Fire Chief Rodger Mann

DATE: April 25, 2012

SUBJECT: Sergeant Promotion

On March 9<sup>th</sup> of this year our Department opened Fire Station 5. With the opening of the Fire Station the need for a Sergeant (driver) was created on one shift. This was brought about through the need for continued command structure stability at Station 5. I would like to request the Board's consideration to promote to fill this position.

My (fire department) personnel line item continues to run under the budgeted amount and projections indicate this line item will again fall under the budgeted amount. Because of this, I consider this to be a budget neutral request. Thank you for this consideration and if you have any questions please call me on my cell at anytime.

Thanks.

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**AGENDA ITEM NO:**  
**CITY OF STARKVILLE**  
**AGENDA DATE: May 1, 2012**  
**RECOMMENDATION FOR BOARD ACTION**  
**PAGE: 1 of 1**

**SUBJECT:** Request authorization to advertise to fill the vacant job of Crew Leader / Operator (grade 8) in the Water Department

**AMOUNT & SOURCE OF FUNDING** Regular Budget

**FISCAL NOTE:**

**REQUESTING DIRECTOR'S DEPARTMENT:** Doug Devlin, Public Services Director

**AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:**

**PURCHASING:**

**AUTHORIZATION HISTORY:** This job will be vacant based on the Board's approval to promote Ronnie Betts to the position of Line Foreman.

**AMOUNT** Grade 8, 2080 hours, Step 1 rate of \$24,553.19 , (\$11.80 hour), to Step 10b rate of \$32,627.09 (\$15.71 hour). If an internal candidate is selected for promotion, the increase would be the greater of the step 1 rate or a 10% salary increase as per Personnel Policy. If hiring from outside, the expected hiring rate will be between step 1 rate of \$24,553.19 , (\$11.80 hour), and Step 4 rate of \$26,829.94, \$12.90 hour.

**STAFF RECOMMENDATION:** We recommend Board approval to advertise to fill the position of Crew Leader / Operator (grade 8) in the Water Department

**DATE SUBMITTED:** April 25, 2012

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**AGENDA ITEM NO:**  
**CITY OF STARKVILLE**  
**AGENDA DATE: May 1, 2012**  
**RECOMMENDATION FOR BOARD ACTION**  
**PAGE: 1 of 1**

**SUBJECT:** Request approval to advertise to fill a position of Foreman in the Landfill Division of Sanitation and Environmental Services.

**AMOUNT & SOURCE OF FUNDING:** Budgeted position

**FISCAL NOTE:**

**REQUESTING DIRECTOR'S DEPARTMENT:** Sharon Boyd, Department Director

**AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:**

**PURCHASING:**

**AUTHORIZATION HISTORY:** The Foreman position has been vacant since Walter Atterberry left the Division approximately two years ago on disability. Glenn Beverly supervised the Division until his retirement. Since Glenn's retirement, Calvin Ware has supervised all Division of the Department.

**AMOUNT:** Grade 8, 2080 hours, Step 1 rate of \$24,553.19 (\$11.80 hour) to Step 10b rate of \$32,627.09 (\$15.71 hour). If an internal candidate is selected for promotion, the increase would be the greater of the step 1 rate or a 10% salary increase as per Personnel Policy. If hiring from outside, the expected hiring rate will be between step 1 rate of \$24,553.19 (\$11.80 hour) and Step 4 rate of \$26,829.94, \$12.90 hour.

**STAFF RECOMMENDATION:** We recommend approval to advertise to fill a position of Foreman in the Landfill Division of Sanitation and Environmental Services.

**DATE SUBMITTED:** April 26, 2012

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**AGENDA ITEM NO:**  
**CITY OF STARKVILLE**  
**AGENDA DATE: May 1, 2012**  
**RECOMMENDATION FOR BOARD ACTION**  
**PAGE: 1 of 1**

**SUBJECT:** Request approval to advertise to fill a position of Foreman in the Landscape Division of Sanitation and Environmental Services.

**AMOUNT & SOURCE OF FUNDING:** Budgeted position

**FISCAL NOTE:**

**REQUESTING DIRECTOR'S DEPARTMENT:** Sharon Boyd, Department Director

**AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:**

**PURCHASING:**

**AUTHORIZATION HISTORY:** Glenn Beverly supervised the Division until his retirement. Since Glenn's retirement, Calvin Ware has supervised all Division of the Department.

**AMOUNT:** Grade 8, 2080 hours, Step 1 rate of \$24,553.19 (\$11.80 hour) to Step 10b rate of \$32,627.09 (\$15.71 hour). If an internal candidate is selected for promotion, the increase would be the greater of the step 1 rate or a 10% salary increase as per Personnel Policy. If hiring from outside, the expected hiring rate will be between step 1 rate of \$24,553.19 (\$11.80 hour) and Step 4 rate of \$26,829.94, \$12.90 hour.

**STAFF RECOMMENDATION:** We recommend approval to advertise to fill a position of Foreman in the Landscape Division of Sanitation and Environmental Services.

**DATE SUBMITTED:** April 26, 2012

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**AGENDA ITEM NO:**  
**CITY OF STARKVILLE**  
**AGENDA DATE: May 1, 2012**  
**RECOMMENDATION FOR BOARD ACTION**  
**PAGE: 1 of 1**

**SUBJECT:** Request to advertise to fill the position of Deputy Clerk--Accounts Receivable in the City Clerk's Office

**AMOUNT & SOURCE OF FUNDING:** Regular budgeted position

**FISCAL NOTE:**

**REQUESTING DIRECTOR'S DEPARTMENT:** Markeeta Outlaw, City Clerk

**AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:** On 2/21/12, the Board authorized the hiring of a temporary employee to fill this position. This authorization was to extend for a period not to exceed September 30, 2012. Latonya Henderson-Goliday was hired 2/23/12 for this position. The position was not eligible for benefits; however, if the position continues beyond 6/23/12, we will be obligated to include it in PERS eligibility going back to the hire date.

**PURCHASING:**

**AUTHORIZATION HISTORY:** This position is open due to the resignation of Chris Brooks.

**AMOUNT** Grade 8, 2080 hours, Step 1 rate of \$24,553.19 , (\$11.80 hour), to Step 10b rate of \$32,627.09 (\$15.71 hour). If an internal candidate is selected for promotion, the increase would be the greater of the step 1 rate or a 10% salary increase as per Personnel Policy. If hiring from outside, the expected hiring rate will be between step 1 rate of \$24,553.19 (\$11.80 hour), and Step 4 rate of \$26,829.94, \$12.90 hour.

**STAFF RECOMMENDATION:** We request authorization to advertise to fill the vacant position of Deputy Clerk--Accounts Receivable in the City Clerk's Office. (Job Description attached.)

**DATE SUBMITTED:** April 26, 2012

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## **CITY CLERK'S OFFICE**

### **Deputy Clerk—Accounts Receivable**

**Duties**— The position of Deputy Clerk—Accounts Receivable in the City Clerk's office will serve as a general accounting clerk for the city; issue and record licenses and permits; perform accounts payable/receivable functions; tax preparation and collections; generate accounting reports and statements; prepares bank deposits; research cash receipts and codes/posts receipts; organize and maintain files and records; and assist the City Clerk with financial processes. The Deputy Clerk must be able to perform financial calculations, keep financial records, and maintain confidential records. The incumbent must also be able to meet specified or required deadlines, communicate effectively with residents, elected officials, other City employees, etc., both orally and written, maintain confidentiality, deal with others in a professional manner, and maintain professional composure in heated situations. The incumbent must be proficient in the use of computers and programs including Word, Excel, internet search programs, and email. This position may utilize a variety of software programs in response to departmental needs including word processing, database, spreadsheet and department specific applications. Additional duties will include collecting fees, receiving payments, and assisting in issuing and processing various permits and applications, providing absentee replacement for clerical or administrative staff in the assigned department or work area, and must be able to perform the essential functions of the job.

**Minimum Qualifications**--An associate degree or equivalent training in business or related field and some progressive experience in accounts receivable, accounting, bookkeeping, municipal budgeting, or related field and the ability to perform the essential job functions. Must be familiar with computerized accounting and general office software. Must have good mathematical background and excellent communication skills, both written and verbal. Must be self-starter and able to work independently. Must be able to multi-task, prioritize, and work efficiently. Must be experienced with general office equipment including computers, telephone, fax, calculators, copiers, etc. The person must be able to be bonded under the City's current bonding service.

**Preferred Qualifications**--A bachelor's degree or equivalent training in accounting, bookkeeping or related field and experience either in the public sector or the private sector in accounts receivable, accounting, bookkeeping, municipal budgeting, or related field, with some municipal experience and the ability to perform the essential job functions. Certification under the Deputy City Clerk Certification program.



**AGENDA ITEM NO:**  
**CITY OF STARKVILLE**  
**AGENDA DATE: May 1, 2012**  
**RECOMMENDATION FOR BOARD ACTION**  
**PAGE: 1 of 1**

**SUBJECT:** Request to advertise to fill the position of Deputy Clerk—General Records in the City Clerk’s Office

**AMOUNT & SOURCE OF FUNDING:** Regular budgeted position

**FISCAL NOTE:**

**REQUESTING DIRECTOR'S DEPARTMENT:** Markeeta Outlaw, City Clerk

**AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:**  
**PURCHASING:**

**AUTHORIZATION HISTORY:** This position is open due to the transfer of Stephanie Halbert to the Payroll Clerk.

**AMOUNT** Grade 8, 2080 hours, Step 1 rate of \$24,553.19 , (\$11.80 hour), to Step 10b rate of \$32,627.09 (\$15.71 hour). If an internal candidate is selected for promotion, the increase would be the greater of the step 1 rate or a 10% salary increase as per Personnel Policy. If hiring from outside, the expected hiring rate will be between step 1 rate of \$24,553.19 (\$11.80 hour), and Step 4 rate of \$26,829.94, \$12.90 hour.

**STAFF RECOMMENDATION:** We request authorization to advertise to fill the vacant position of Deputy Clerk—General Records in the City Clerk’s Office. (Job Description attached.)

**DATE SUBMITTED:** April 26, 2012

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## **CITY CLERK'S OFFICE**

### **Deputy Clerk—General Records**

**Duties**— The position of Deputy Clerk—General Records in the City Clerk's office will assist the City Clerk in providing administrative services and managing City records, assist with financial processes, and provide services to the public as may be necessary. This position will sort and distribute mail, provide general information and customer service, prepare forms, correspondence, reports, memos, receipts, vouchers, permits and other similar documents and/or materials, typing, entering data, copying, filing, and performing other clerical tasks as assigned. The Deputy Clerk must be able to perform financial calculations, keep financial records, and maintain confidential records. The incumbent must also be able to meet specified or required deadlines, communicate effectively with residents, elected officials, other City employees, etc., both orally and written, maintain confidentiality, deal with others in a professional manner, and maintain professional composure in heated situations. The incumbent must be proficient in the use of computers and programs including Word, Excel, internet search programs, and email. This position may utilize a variety of software programs in response to departmental needs including word processing, database, spreadsheet and department specific applications. Additional duties will include collecting fees, receiving payments, and assisting in issuing and processing various permits and applications, providing absentee replacement for clerical or administrative staff in the assigned department or work area, and must be able to perform the essential functions of the job. The incumbent in this position may also be designated as a Deputy City Clerk.

**Minimum Qualifications**--An associate degree or equivalent training in business or related field and some progressive experience in accounts receivable, accounting, bookkeeping, municipal budgeting, or related field and the ability to perform the essential job functions. Must be familiar with computerized accounting and general office software. Must have good mathematical background and excellent communication skills, both written and verbal. Must be self-starter and able to work independently. Must be able to multi-task, prioritize, and work efficiently. Must be experienced with general office equipment including computers, telephone, fax, calculators, copiers, etc. The person must be able to be bonded under the City's current bonding service.

**Preferred Qualifications**--A bachelor's degree or equivalent training in accounting, bookkeeping or related field and experience either in the public sector or the private sector in accounts receivable, accounting, bookkeeping, municipal budgeting, or related field, with some municipal experience and the ability to perform the essential job functions. Certification under the Deputy City Clerk Certification program.

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**AGENDA ITEM NO:**  
**CITY OF STARKVILLE**  
**AGENDA DATE: May 1, 20112**  
**RECOMMENDATION FOR BOARD ACTION**  
**PAGE: 1 of 1**

**SUBJECT:** Request authorization to advertise to fill vacant positions for Police Officers.

**AMOUNT & SOURCE OF FUNDING** Budgeted positions.

**FISCAL NOTE:** N/A

**REQUESTING DIRECTOR'S DEPARTMENT:** Police Department

**AUTHORIZATION:** David Lindley, Chief of Police

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**PRIOR BOARD ACTION:** N/A

**BOARD AND COMMISSION ACTION:** N/A

**PURCHASING:** N/A

**AUTHORIZATION HISTORY:** We still have not been able to get our department up to full staffing. We have had two (2) recent resignations in the Police Department—Sgt. Landon Stamps, and Office Josiah Buckner.

**AMOUNT** Grade 8, Step 6A, \$30,814.82, \$13.82 hour (2229.5 hours) for entry level  
Grade 9, Step 4B, \$32,583.20, \$14.61 hour to Grade 9, step 10B, \$38,528.31, \$17.28 hour (2229.5 hours) for Certified Officers

**STAFF RECOMMENDATION:** Request authorization to advertise to fill vacant positions for Police Officers.

**DATE SUBMITTED:** April 25, 2012

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**AGENDA ITEM NO:**  
**CITY OF STARKVILLE**  
**AGENDA DATE: May 1, 2012**  
**RECOMMENDATION FOR BOARD ACTION**  
**PAGE: 1 of 1**

**SUBJECT:** Request authorization to advertise to fill a temporary, part-time positions as a Court Security Officer to work in the Police Department.

**AMOUNT & SOURCE OF FUNDING:** Budgeted funding

**FISCAL NOTE:**

**REQUESTING DIRECTOR'S DEPARTMENT:** David Lindley, Police Chief

**AUTHORIZATION:**

**FOR MORE INFORMATION CONTACT:** Randy Boyd, Personnel Officer

**PRIOR BOARD ACTION:**

**BOARD AND COMMISSION ACTION:**

**PURCHASING:**

**AUTHORIZATION HISTORY:** This request is to create and advertise a position for individuals to serve as a Court Security Officer. This position would staff the metal detector for Court sessions, serve general duties to assist during Court sessions, transport prisoners, and various other duties to assist the Police Department. The position will require a High School education or GED equivalent, MS Driver's license, acceptable MVR, prior experience in law enforcement, court bailiff experience, or related duties in the support of law enforcement activities. The position will work less than twenty (20) hours per week and will be paid only for hours worked. This position will not be eligible for benefits. Staffing these positions will free up regular officers to perform other duties. The position will be authorized for a period through September 30, 2012. We advertised to fill this position in February and approved hiring for the position, but the person selected found other employment.

**AMOUNT:** \$12.00 hour

**STAFF RECOMMENDATION:** Recommend approval to advertise to fill a temporary, part-time positions as a Court Security Officer to work in the Police Department.

**DATE SUBMITTED:** April 25, 2012

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**CITY OF STARKVILLE  
RECOMMENDATION FOR BOARD ACTION**

**AGENDA ITEM NO:** XI, K, 1  
**AGENDA DATE:** 5/1/12  
**PAGE:** 1 of 3

**SUBJECT:** REQUEST APPROVAL TO PURCHASE A PRE-FABRICATED CHLORINE GAS STORAGE ROOM FOR THE MONTGOMERY STREET WATER PLANT FROM GLOBAL-TREAT, THE SUBMITTER OF THE LOWEST QUOTE, IN THE AMOUNT OF \$10,595 (DELIVERED)

**SOURCE OF FUNDING:** Acct. no. 400-740-720-800, which has a 3/31/12 remaining balance of \$372,000

**REQUESTING  
DEPARTMENT:** Public Services

**DIRECTOR'S  
AUTHORIZATION:** Doug Devlin

**FOR MORE INFORMATION CONTACT:** Doug Devlin, 324-4011, ext. 128

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**STAFF RECOMMENDATION:**

The Montgomery Street water filter plant is overdue for an extensive rehabilitation. This project is included in our FY 2012 budget.

The location of the existing chlorine room and its condition, along with how the gas it is piped underground to the filter plant, poses some risks to personal and public safety.

To address this issue in this phase of the project, we will:

1. Relocate the chlorine room to the filter plant and eliminate the underground piping of the gas.
2. Provide a safely ventilated and energized enclosure to protect our operators.
3. Remove a liability risk from the City regarding the design of the enclosure and the performance of its various components by purchasing a pre-fabricated enclosure. These manufacturers specialize in this product and have stringent quality control programs overseeing the fabrication.
4. A pre-fabricated enclosure is much more cost effective than constructing one from the ground up.

Two quotes were solicited, are attached and tabulate as follows.

Vendor	<u>Global-Treat</u>	<u>TRACOM</u>
Price (FOB shipping point)	\$9,545.00	\$9,975.00
Estimated freight	<u>1,050.00</u>	<u>820.75</u>
Delivered price	\$10,595.00	\$10,795.75

Approval is requested to purchase this item from Global Treat.

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6575-A Industrial Way - Alpharetta, Georgia 30004 - USA

1.877.435.8637 Toll-Free Voice  
1.866.435.8637 Toll-Free Fax  
www.tracomfrp.com  
sales@tracomfrp.com

Quotation # 020112J6S97

TO: City of Starkville  
101 Lampkin Street  
Starkville, MS 39759

SHIP TO: Montgomery Street  
Starkville, MS

ATTN: Scott Thomas

PROJECT: Montgomery CL2

DATE: 4/25/12

ITEM	QTY.	DESCRIPTION	UNIT	EXT.
A	1	One-Piece Fiberglass Building 6'-0" W x 10'-0" D x 7'-6" H, with: -Single door assembly, 36" W x 78" H, with: (2) Stainless steel door strap hinges Schlage stainless steel, classroom style, key locked ball knob Stainless steel compression spring cushioned overhead door stop Neoprene/stainless steel door sweep Heavy-duty vinyl threshold Molded fiberglass drip cap -Internal mounting flange with neoprene gasket -125 A main lug circuit breaker panel, 120/240 VAC, single phase, 8 branch, with NEMA 3R non-metallic body -Pre-wired (12 gauge THHN in Schedule 40 PVC conduit) -15 A duplex GFCI outlet with gasketed cover -Weatherproof single toggle light/fan switch -585 CFM exhaust fan with fiberglass hood and integral gravity shutter -1500 watt heater with thermostat and thermal overload protection -10" x 10" FRP gravity shutter with removable stainless steel insect screen -1" isocyanurate foam core (R~7) -64 watt, 48 inch 2-bulb vapor-tight interior fluorescent light -Pure White gel coat with U.V. inhibitors -(2) Removable steel lifting eyes -42" W x 48" H x 3/4" T equipment mounting panel laminated into wall	9,975.00	
B	1	ESTIMATED FREIGHT	820.75	
	Notes	Prices quoted are <u>net</u> to you, and do not include installation, start-up assistance, taxes, or any items, goods or services not specifically listed, regardless of specification.		

**Prices: F.O.B. Factory, Freight Prepaid and Add, and Valid Only in the Quantities Shown.**

BY:

Mfg. 6-8 weeks. Actual lead-times may be longer or shorter due to order volume / size or component lead-time(s)  
Lead-time: and are ARO of approved submittals.

Jon Wachter  
General Manager

Proposal: In US dollars. Valid for thirty (30) days from the date of quotation and only with the  
FULL, UNALTERED ACCEPTANCE of the attached terms and conditions.

Terms: **Net 30 from date of shipment to approved accounts. Retainage is not allowed.**  
Failure to pay within the terms will suspend the warranty and require a warranty reactivation fee.





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sales@tracomfrp.com

TERMS AND CONDITIONS OF SALE:

- BUYER'S TERMS AND CONDITIONS:** Under no conditions shall any term or condition on Buyer's business form(s), that are inconsistent with the terms and conditions of TRACOM as expressed herein, be considered valid or part of any resulting contract, unless expressly agreed to in writing at the time of quotation by an authorized employee of TRACOM (the Seller).
- GOVERNING LAW, VENUE, AND JURISDICTION:** All purchase agreements shall be governed by and construed under the Uniform Commercial Code as adopted by the State of Georgia as effective and in force on the date of order acceptance. Both the Seller and the Buyer shall agree to the sole jurisdiction of the courts of the State of Georgia for any suit brought by either party.
- ACCEPTANCE OF PURCHASE ORDER:** No purchase order is considered to be valid unless accepted by an authorized employee of the Seller at its primary office location. The Seller may accept or decline purchase orders at its convenience, without recourse by the Buyer.
- FREIGHT:** All prices are in U.S. dollars, F.O.B. FACTORY with transportation charges prepaid and added, and valid only in the quantities quoted, unless expressly agreed to in writing at the time of quotation by an authorized employee of the Seller. The purchaser agrees that freight estimates given the Seller's employees are estimates only and that the purchaser is solely responsible for the payment of said freight charges unless expressly agreed to in writing at the time of quotation by an authorized employee of the Seller. The Buyer shall reimburse the Seller for all freight cost forthwith upon demand.
- TIME OF SHIPMENT:** The Seller provides estimated delivery dates only for the convenience of the customer. The Seller shall not be liable for any delay or failure to produce, process, ship, or deliver occasioned by Force Majeure to include all circumstance or actions beyond the Seller's direct and immediate control. The Seller is not relieved from making shipment or the Buyer from accepting delivery at the agreed upon price when the cause interfering with delivery is removed. If shipment of completed equipment or any completed part is delayed due to the Buyer's request, the Buyer is expected to make payment of all periodic or partial invoices. Risk of loss shall pass to the Buyer upon delivery to the carrier on shipments made F.O.B. Factory.
- BANKRUPTCY:** In the event that (a) the Buyer files a voluntary petition initiating any proceedings under the United States Bankruptcy Court with respect to itself; (b) Any involuntary petition initiating a proceeding under the United States Bankruptcy Court is filed against the Buyer and such petition is not dismissed within thirty (30) days; (c) The Buyer is adjudicated as bankrupt; (d) The Buyer makes an assignment for the benefit of its creditors or takes the benefits of any insolvency laws; (e) A receiver is appointed for the Buyer or for a substantial part of its property and such appointment is not discharged within sixty (60) days; (f) The Buyer shall admit in writing its inability to pay its debts generally as they come due; (g) Any governmental body or agency condemns or requisitions any significant asset of the Buyer; (h) The Buyer fails to post security requested by the Seller within fifteen (15) days after the request; or (i) the Buyer commits any breach of contract and fails to remedy such breach within seven (7) days after giving notice to thereof to the Seller, then in any and all such cases the Seller may by notice to the Buyer in writing, fax, cable or telegram cancel any existing or resulting contract so far as any future performance by the Seller is concerned but without prejudice to the rights and remedies provided by the State of Georgia to either party arising of any antecedent performance or breach.
- EXCLUSION OF CONSEQUENTIAL DAMAGES:** The Buyer specifically understands and agrees that under no circumstances shall the Seller be held liable for economic, special, incidental, or consequential damages or losses of any kind whatsoever, including but not limited to, loss of anticipated profits and any other loss caused by reason of the non-operation or late arrival of the goods. This exclusion is applicable to claims for breach of warranty, tortious conduct or any other cause of action against the Seller.
- TORT LIABILITY:** The Buyer specifically understands and agrees that the Seller and its officers, agents, and employees shall not be liable in tort-whether based on negligence, strict liability, or any other theory of tort liability- for any action or failure to act in respect to the manufacturer, preparation for sale, sale, delivery, or servicing of the product(s). It is the parties' intent to absolve and protect the Seller and Seller's officers, agents, and employees from any and all tort liability.
- PRICES:** The price of goods shall be valid only as long as the term expressly stated on the quotation. In the event that the period of validity is not expressly stated in the quotation, the quotation shall be assumed to be in effect for thirty (30) days from the date of the offering.
- CANCELTION:** The Buyer may cancel their order by written notice at any time, provided that the Buyer pays cancellation charges based on the percentage of work completed. Orders cancelled after release to production shall incur a minimum non-refundable cancellation fee of 10% (\$100 minimum).
- RESTOCKING:** Those items deemed by the Seller to be either stock in nature or items with sufficient potential for resale may be considered for return by the Seller. Restocking charges shall be 15% for all stock items. The Seller shall be the sole determining party as to the stock nature or salability of its items. As such, restocking fees shall be determined solely by the Seller. Due to their customer nature, packaged metering manholes, buildings, and weir boxes shall not be returnable, unless with prior written consent of the Seller. Flumes exceeding common sizes (12" - parshall, 18" - Palmer-Bowlus, 1.5' - H-flumes, Extra Large 60 Degree - Trapezoidal, 36" L - Cutthroat, 100mm - RBC) or flumes with optional equipment/accessories may be deemed to be custom in nature or of a sufficiently small market that they may be non-returnable or subject to additional restocking fees. The Buyer agrees to payment of all restocking or cancellation fees within the credit terms extended by the Seller. No items shall be returned by the Buyer without the express written consent of the Seller. The Buyer shall be responsible for the prepayment of all freight charges incurred during the return of all restocked items. Restocking fees shall not be applicable to freight or service charges already incurred by the Seller.
- THE EXTENSION OF CREDIT:** Credit shall be provided to the Purchaser solely at the discretion of the Seller. The Seller reserves the right to change payment terms at any time prior to shipment and/or invoicing.
- CREDIT, NON WAIVER:** If the Buyer fails to fulfill the terms of payment in every respect, the Seller is not obligated to make delivery and may resort to the remedies provided under the law or herein. The Seller reserves the right, previous to making delivery, to require from the Buyer satisfactory security performance of the Buyer's obligations.



Document: QB-T  
Revision: 0  
Date: 9-10-09  
By: Jon Wachter



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14. ORDER DISCREPANCY: In the event that the Buyer discovers any discrepancies with the order, receives any incorrect merchandise, or finds that goods are damaged; the Buyer agrees to complete and return the Order Discrepancy Form (OD-F) to the Seller within twenty-four (24) hours of receipt. The Buyer shall be solely responsible for contacting and making arrangements with the freight company for inspection of the goods, and if necessary filing a claim for damage. The Buyer further agrees to notify the Seller within ten (10) days of receipt of any shortage or inaccuracy in the order. In the event that the Buyer does not notify the Seller within the ten (10) day period, any repair, replacement, or correction of the delivered goods shall be at the discretion and pleasure of the Seller. The Buyer understands and agrees that the Seller is not responsible for the correction of order discrepancies brought to the Seller's attention after the ten (10) day notification period has passed. The Buyer shall be liable, after the notification period, for any and all freight charges to the Seller's facility in the event that the Seller allows repair, replacement, or correction. The Seller's Standard Statement of Warranty (W-F) shall govern warranty repair or replacement of merchandise.

15. INVOICING AND BILLING: For purposes of invoicing and billing, each shipment hereunder shall be treated as a separate and independent contract.

THE INVOICE DUE DATE SHALL BE CALCULATED FROM THE DATE THE TIME IS TRANSFERRED TO THE FREIGHT CARRIER (OR THE DATE OF COMPLETION IF THE CUSTOMER IS TO ARRANGE PICK-UP). NO OTHER TIMEFRAME SHALL APPLY.

POSTDATED, UNSIGNED, OR INCORRECT PAYMENTS SHALL NOT BE ACCEPTABLE.

Payment must be received at TRACOM, Inc.'s office by the due date of the invoice. Payment must be correct, complete, and unencumbered. Interest penalties shall accrue until the payment is correct, complete, and unencumbered.

16. RETAINAGE: As a standard, the Seller does not accept retainage on any order issued by the Purchaser. In the event that the Seller accepts retainage, acceptance must be in writing and accompanied by a definite and mutually agreed upon method of execution to be considered to be in effect.

17. LATE PAYMENT AND COLLECTION: The Buyer agrees to pay in full any and all late charges as outlined below and in any manner reasonably requested by the Seller or the Seller's agents:

- a. Accounts will accrue late charges in the amount of 1 1/2 percent per month (or portion thereof) that the complete sale price (including freight) has not been executed
- b. All delinquent accounts shall be forwarded to **Dun and Bradstreet Receivables Management Service** for collection
- c. The Purchaser shall be solely responsible for any and all outstanding invoice amount plus any and all reasonable collection charges as stated herein.
- d. Collection charges shall be determined by the following fee schedule:

<u>Collection Rate</u>	<u>Age (Days) of Oldest Invoice</u>
8%	1-119
14%	120-179
22%	180-269
30%	270-359
33 1/3%	360 plus

- e. The minimum charge is \$100.00.
- f. In the event that attorney intervention is required in the collection of the account, additional charges set by Dun and Bradstreet will apply.

18. WARRANTY: Seller warrants equipment per the Statement of Warranty Form in effect at the time of order. Damage during transit to the point of delivery must be claimed within the time frame and in the manner expressed in the Order Discrepancy Form (OD-F) provided with the packing list. Failure to file claims within the time frame and in the manner expressed in the Order Discrepancy Form may result in claims being waived. Damage due to improper storage, subsequent reshipment, transportation, or movement of the unit shall not be warranted.

FAILURE TO PAY WITHIN THE PAYMENT TERMS EXTENDED BY TRACOM WILL SUSPEND THE TERMS OF THE WARRANTY AND SHALL RESULT IN THE NOTIFICATION OF ALL AFFECTED PARTIES.

Should payment become greater than 28 days past due, reestablishment of the warranty shall require a warranty fee of 1% of the invoice amount per week (or portion thereof) beyond 28 days past due.





# Revised QUOTE

## GLOBAL TREAT, INC.

*The Clear Choice!*

P.O. Box 681625, Houston, Texas 77268-1625  
 Phone (281-370-3425) Fax (281-370-3571)  
 (email: [sales@globaltreat.com](mailto:sales@globaltreat.com)) [www.globaltreat.com](http://www.globaltreat.com)

QUOTATION NUMBER:  
 212-3436-AH  
 DATE: 4/25/2012

EXPIRATION DATE  
 60 DAYS

TO **SCOTT THOMAS/CITY OF STARKVILLE**

662-418-3006  
[stthomas@cityofstarville.org](mailto:stthomas@cityofstarville.org)

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Angela Harless	Fiberglass Bldg.	TBD	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Model# 1207284 (120" x 72" x 84") w/options aluminum panic hardware. Window in door	\$9,545.00	
	<ul style="list-style-type: none"> <li>▪ <b>Standard Features:</b></li> <li>▪ <b>Fiberglass reinforced polyester skins with one inch isocyanurate foam insulating core</b></li> <li>▪ <b>White UV protective polyester gel coat outside and inside</b></li> <li>▪ <b>125amp, main lug, 8 branch circuit panel in a NEMA 3R plastic enclosure</b></li> <li>▪ <b>Pre-wired using 12 ga. wiring in U.L. listed non-metallic flexible conduit</b></li> <li>▪ <b>Two Duplex outlets (115v)</b></li> <li>▪ <b>Interior vapor-resistant incandescent lamp</b></li> <li>▪ <b>Corrosion resistant fan (intake or exhaust) with screened fiberglass hood</b></li> <li>▪ <b>Fixed Aluminum ventilation louver</b></li> <li>▪ <b>External weatherproof switch for fan and light</b></li> <li>▪ <b>Stainless steel lockset, stainless steel piano hinge, door gasket</b></li> <li>▪ <b>Cadmium plated lifting eye(s)</b></li> <li>▪ <b>Spring cushioned crash stop on door</b></li> <li>▪ <b>Fiberglass awning above doorway</b></li> <li>▪ <b>Equipment mounting board laminated to interior wall</b></li> </ul>		
	<p><u>Estimated</u> freight charges to 39759</p> <p>Please allow 4-6 weeks after drawing approval.</p>	S&H	\$1050.00