



OFFICIAL ELECTRONIC PACKET

CITY OF STARKVILLE, MISSISSIPPI

DECEMBER 11, 2012



OFFICIAL AGENDA
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI

SPECIAL CALL MEETING OF TUESDAY, DECEMBER 11, 2012
5:30 P.M. IN THE CONFERENCE ROOM OF CITY HALL
101 EAST LAMPKIN STREET, STARKVILLE, MS

I. CALL THE MEETING TO ORDER

II. BOARD BUSINESS

- A. CONSIDERATION OF THE APPROVAL OF THE CLOSING OF MAIN STREET FROM JACKSON STREET TO WASHINGTON STREET ON DECEMBER 18, 2012, FROM 4:00 P.M. TO APPROXIMATELY 5:00 P.M. FOR THE PURPOSE OF A PARADE TO HONOR THE STARKVILLE HIGH SCHOOL STATE CHAMPION FOOTBALL TEAM.

- B. CONSIDERATION OF THE APPROVAL OF THE PLACEMENT OF A BANNER ACROSS MAIN STREET FROM DECEMBER 17, 2012, UNTIL JANUARY 15, 2013, IN SUPPORT OF THE STARKVILLE HIGH SCHOOL STATE CHAMPION FOOTBALL TEAM.

III. ADJOURN UNTIL THE REGULAR MEETING OF DECEMBER 18, 2012 @ 5:30 AT 101 EAST LAMPKIN STREET IN THE CITY HALL COURTROOM.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Mr. Joyner Williams, at (662) 323-2525, ext. 121 for any services requested.



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA DATE: 12-11-2012
Page 1 of 1**

SUBJECT: CONSIDERATION OF APPROVAL OF THE SPECIAL EVENT PERMIT FOR THE STARKVILLE PUBLIC SCHOOL DISTRICT'S ATHLETIC DIRECTOR TO CLOSE STREETS AND PROVIDE IN-KIND SERVICES FROM THE CITY OF STARKVILLE FOR THE 2012 STARKVILLE HIGH SCHOOL STATE CHAMPIONSHIP PARADE SCHEDULED FOR TUESDAY, DECEMBER 18, 2012, BEGINNING AT 4:00 PM.

AMOUNT & SOURCE OF FUNDING: \$ 890.00/365.00 from various City Departments.

FISCAL NOTE: N/A

REQUESTING DEPARTMENT: Community Development Department

DIRECTOR'S AUTHORIZATION: DLS

FOR MORE INFORMATION CONTACT: Pamela F. R. Daniel @ 323-2525 x 131

PRIOR BOARD ACTION: Mayor and Board of Aldermen have approved similar requests and provided assistance in previous years.

BOARD AND COMMISSION ACTION: The City's Special Events Committee did not review the request. Copies of the cost estimates, route and street/sidewalk closing permit have been included with the applicant's letter of request.

PURCHASING: N/A

DEADLINE: N/A

AUTHORIZATION HISTORY: Mayor and Board of Aldermen have approved similar requests and provided assistance in previous years.

STAFF RECOMMENDATION: Estimated costs for City's in-kind services:

Police Dept. Opt. 1	\$ 625.00	Police Dept. Opt. 2	\$ 100.00
Sanitation	\$ 265.00	Sanitation	\$ 265.00
TOTAL	\$ 890.00	TOTAL	\$ 365.00

Motion: "MOTION TO APPROVE OR DENY THE REQUEST BY THE STARKVILLE PUBLIC SCHOOL DISTRICT'S ATHLETIC DIRECTOR TO CLOSE STREETS AND PROVIDE IN-KIND SERVICES FOR THE 2012 STARKVILLE HIGH SCHOOL CHAMPIONSHIP PARADE, SCHEDULED FOR TUESDAY DECEMBER 18, 2012, BEGINNING AT 4:00 PM IN AN AMOUNT NOT TO EXCEED \$890.00 or \$365.00."



Emma Gandy
Department Head

THE CITY OF STARKVILLE
SANITATION & ENVIRONMENTAL SRVCS
506 Dr. Douglas L. Conner Drive
STARKVILLE, MISSISSIPPI 39759

Phone: 662-323-2652
Fax: 662-324-4015
emma@cityofstarkville.org

Below you will find a breakdown for the 2012 SHS Championship Parade

Laborer (3 @ 20 x 4 hours)	\$240.00
Sweeper with driver (__ hrs @ __.00)	\$.00
Fuel	<u>\$ 25.00</u>
Total	\$ 265.00



DAVID B. LINDLEY
CHIEF OF POLICE

101 E. LAMPKIN STREET
STARKVILLE, MISSISSIPPI 39759

TELEPHONE
662-323-4135

Starkville High Championship Parade

Due to the abrupt length of notice given for this estimate - Two (2) different options can be used for the parade route depending on the number of participants, floats, length of parade, personnel availability, constant pace of parade, etc...

Option 1- Parade route will temporarily be closed only for parade itself. (similar to Dudygras parade)

Estimate - Mostly on duty personnel with maximum four (4) man hours of overtime
\$ 100.00

Option 2 - Entire parade route will be closed for the extent of parade. (similar to Christmas parade)

Estimate - On and Off duty personnel with minimal 25 man hours of overtime
\$ 625.00

*If the parade is of constant movement and steady pace with no stops and starts of the participants, I would suggest the 1st option. This is the way we handle similar ones such as Dudy Gras and the MSU homecoming parades.



Captain John C. Thomas

"PROTECT AND SERVE"



STREET/SIDEWALK CLOSING PERMIT APPLICATION

City of Starkville Building Department
City Hall, 101 E. Lampkin Street
Starkville, Mississippi 39759-2944

Phone: (662) 323-8012 Fax: (662) 323-4143
e-mail: buildingdept@cityofstarkville.org



Applicant's Name Stanley J Miller, Athletics Director Cell Number 662-418-8266
 Organization Name Starkville School Dist: Athletics Dept Phone Number 662-615-0074
 Address 401 Greensboro St. City, State ZIP Starkville, Ms 39759
 On-Site Contact Stan Miller Cell Number 662-418-8266

Exact Location of Closing Main St. / Downtown
 Date and Times of Closing (From) 12/18/12 4PM (To) 12/10/12 5 PM
 Reason for Closing: Construction Maintenance Clean-Up Other State Championship Football
 Will street closing require Police or Fire presence? Yes No If yes, who? Police & Dist. S.R.O.'s
 Will street closing require City Utility presence? Yes No If yes, who? _____
 Is street closing requested as part of a Special Event? Yes No (If "yes," Approval by Mayor and Board is Required)

NOTIFICATION AND SIGNATURE OF THE FOLLOWING REQUIRED PRIOR TO APPROVAL

Engineering/Street Dept on <u>12/10/12</u>	Traffic Control Plan Reviewed by:
By <u>[Signature]</u>	<u>None provided</u> , City Engineer
Police Department on <u>12-10-12</u>	Fire Department on <u>12-10-12</u>
By <u>[Signature]</u>	By <u>[Signature]</u>
Public Services Department on <u>12/10/12</u>	Electric Department on <u>12/10/12</u>
By <u>[Signature]</u>	By <u>[Signature]</u>
Building Department on <u>[Signature]</u>	Sanitation Department on <u>12-10-12</u>
By <u>12-10-2012</u>	By <u>Calvin Ware</u>

I understand that in consideration for the issuance of the requested street closing permit, that I, the permittee, shall assume total responsibility for final cleanup and removal of all trash, debris, and other construction materials or residue generated as a result of this permit. I assume total responsibility for any damage to public property and street right-of-ways upon determination by City inspection. I assume responsibility for maintaining a safe environment for vehicles, pedestrians and personnel. By way of granting a permit for street/sidewalk closure, the City of Starkville shall not assume any liability for any activity associated with this permit and the applicant agrees to hold harmless the City of Starkville from all liability and will indemnify and defend the City there from.

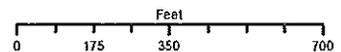
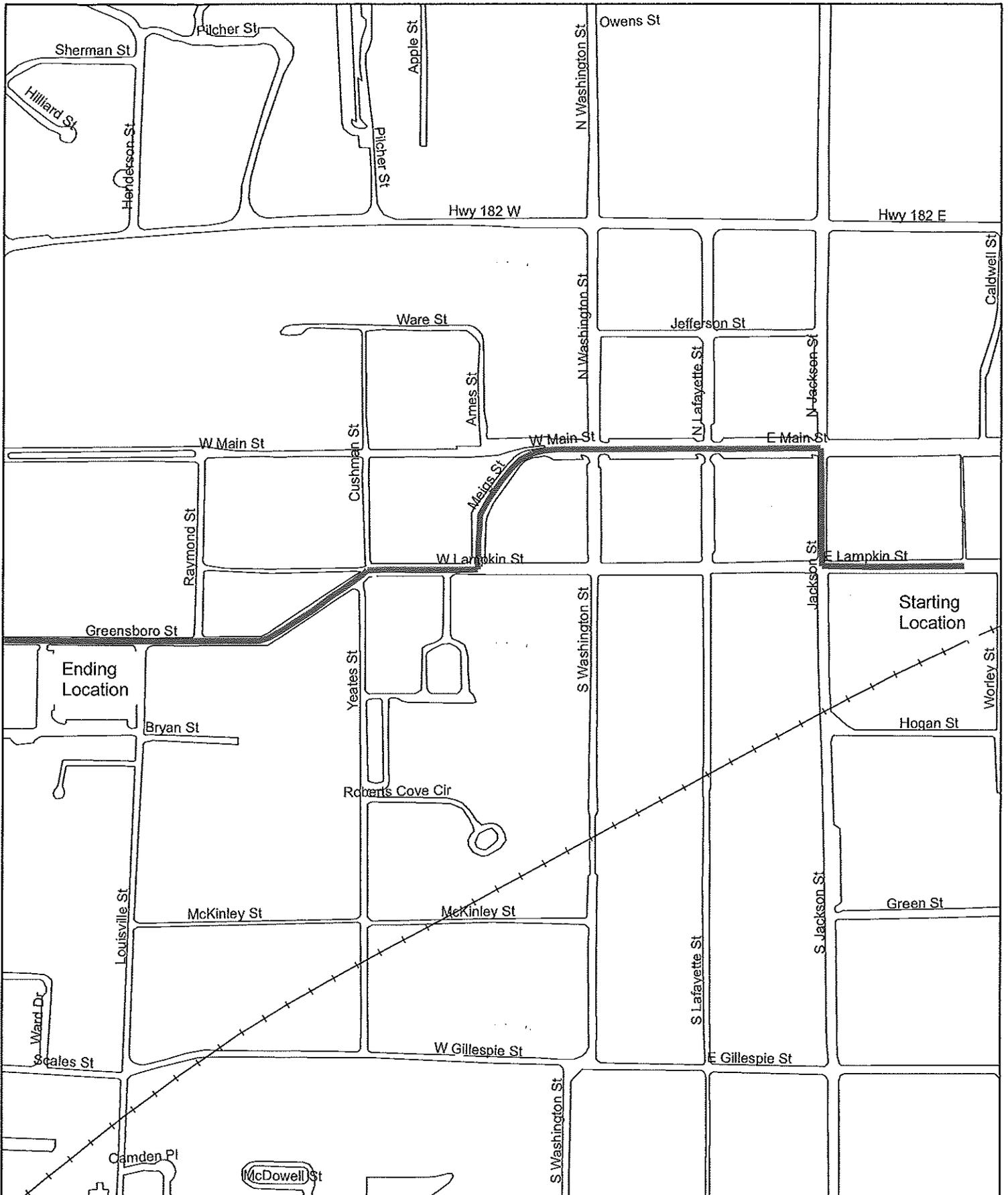
Submitted By [Signature] Date 12/7/12

Permit Approved By [Signature] Date 12-10-2012

Note: Also asking to hang 3x15 Banner on Main St for parade, and period of time after

Note: applicant responsible for traffic control. No plan provided.

SHS Parade Route



STATE CHAMPIONSHIP PARADE

YELLOW JACKET FOOTBALL

DECEMBER 18, 2012

4:00 PM

LINE UP AT STARKVILLE DAILY NEWSPAPER PARKING LOT

TURN LEFT ON LAMPKIN

RIGHT ON SOUTH JACKSON

LEFT ON WEST MAIN

RIGHT ON LAMPKIN

LEFT ON GREENSBORO

END PARADE GREENSBORO CENTER

STARKVILLE SCHOOL DISTRICT
ATHLETIC DEPARTMENT
401 Greensboro Street
Starkville, Mississippi 39759

DR. STAN MILLER
ATHLETIC DIRECTOR

TELEPHONE: (662) 615-0074
FAX: (662) 338-0080

Ms. Lynn Spruill:

Dr. Stan Miller: *sm*

Parade for Football Team:

12/7/12:

I truly appreciate you taking time yesterday and today to discuss plans for having a parade to celebrate our State Championship in football. We were trying to have this celebration before we get our for the holidays , that's why we thought Tuesday , December 18, 2012 would be best.

As of now the following groups would be in the parade :

1. Two trailers for the players to ride on
2. Four cars to carrier coaches and district personnel
3. The high school band walking
4. Three cheer squads walking
5. J.R.O.T.C. Color Guard walking



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

**AGENDA DATE: 12-11-2012
Page 1 of 1**

SUBJECT: CONSIDERATION OF APPROVAL OF A REQUEST BY STANLEY J. MILLER, STARKVILLE PUBLIC SCHOOL DISTRICT'S ATHLETIC DIRECTOR TO PLACE A BANNER ACROSS MAIN STREET AT THE INTERSECTION OF N. WASHINGTON STREET & DOUGLAS L. CONNER STREET FOR THE STARKVILLE HIGH SCHOOL STATE CHAMPIONSHIP PARADE SCHEDULED FOR DECEMBER 18, 2012 WITH IN-KIND SERVICES REQUESTED FROM STARKVILLE ELECTRIC DEPARTMENT FOR INSTALLATION AND REMOVAL.

AMOUNT & SOURCE OF FUNDING: \$118.44 from Starkville Electric Department

FISCAL NOTE: N/A

REQUESTING DEPARTMENT: Community Development Department

DIRECTOR'S AUTHORIZATION: DLS

FOR MORE INFORMATION CONTACT: Pamela F. Riley Daniel @ 323-2525, ext. 131

PRIOR BOARD ACTION: The Mayor and Board of Aldermen have approved similar requests in the past.

BOARD AND COMMISSION ACTION: In-kind services estimate from SED in the amount of \$118.44 is attached to this request.

PURCHASING: N/A

DEADLINE: N/A

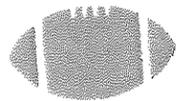
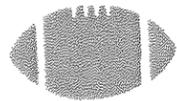
AUTHORIZATION HISTORY: N/A

STAFF RECOMMENDATION: Staff recommends approval—SED in-kind services estimate is \$118.44. Please see attachments for details and additional information.

Suggested motion: "MOTION TO APPROVE OR DENY A REQUEST TO ALLOW PLACEMENT OF A BANNER ACROSS MAIN STREET FOR THE STARKVILLE HIGH SCHOOL STATE CHAMPIONSHIP PARADE WITH IN-KIND SERVICES NOT TO EXCEED \$118.44."

15 x 3

STARKVILLE *Yellow Jackets*

 **2012 FOOTBALL** 
5-A STATE CHAMPIONS

BANNER FOR SHS ATHLETICS

**Starkville Electric Department
Operations Department**

Bill To: Starkville School District: Athletics Department
Attn: Stanley J. Miller
401 Greensboro Street
Starkville, MS 39759

Date: 12/10/2012

Job Description:

Cost estimate for hanging banner on Main Street for SHS Atheltics.

Labor:				
	Hours	Rate	Extended	Total Billable
Service Crew	1	\$43.73	\$87.46	<u>\$87.46</u>
			Subtotal	\$87.46

Equipment:				
	Equipment Number	Hours	Rate	Total Billable
Bucket Truck	19	1	\$30.98	<u>\$30.98</u>
			Subtotal	\$30.98

Total Invoice: **\$118.44**

Please Pay: \$118.44